

BRIEFING NOTE

Administration Committee – January 20, 2006
Staffing level of the Access, Equity and Human Rights – CPIP Program

Staffing Level: 3.0 FTE

Key points:

- No single staff member is dedicated to the program full time.
- A variety of functions are undertaken:
 - outreach and development work with new emerging groups (responded to 2200 inquiries, held 8 info sessions, distributed 910 announcements)
 - organizational capacity development
 - allocation and application assessment – approx 90 applications annually and over 90 site visits
 - monitoring of current year – approximately 65-70 funded agencies
 - evaluation of prior year implementation – approximately 65-70 funded agencies
 - risk assessment functions in response to Auditor General standards
 - administration

Note: Each year a significant number of groups receive project funding for the first time. For many, this is the first time that they have been supported by the City and need assistance to meet application and reporting requirements.

Program Size:

In 2004 City Council expanded this program with a budget increase of \$300K added to \$473K and program extension to a broader range of equity seeking human rights groups.

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Date: January 16, 2006.