

District Offices:

<input type="checkbox"/> North York	<input type="checkbox"/> Toronto and East York
<input type="checkbox"/> Scarborough	<input type="checkbox"/> Etobicoke York

For enquiries dial 311
From outside the City of Toronto (416) 392-CITY (2489)

Part A – To be completed by Owner

Project Description: _____

Address of Project: _____

Permit Application No. _____

WHEREAS the Ontario Building Code requires that the project described above be designed and reviewed during construction or demolition by an architect, professional engineer or both that are licensed to practice in Ontario;

WHEREAS Ontario Law prohibits the construction or demolition of a building if a permit has not been issued to authorize it, and

WHEREAS Architects and engineers are prohibited by law from undertaking reviews if a permit has not been issued,

NOW THEREFORE the Owner, who intends to construct or demolish or have the building constructed or demolished hereby confirms that:

1. The undersigned architect and/or professional engineers have been retained to provide general reviews of the construction or demolition of the building to determine whether the work is in general conformity with the plans and other documents that form the basis for the issuance of a permit, in accordance with the performance standards of the Ontario Association of Architects (OAA) and/or Professional Engineers of Ontario (PEO);
2. All general review reports by the architect and/or professional engineers will be forwarded promptly to the Chief Building Official;
3. Should any retained architect or professional engineer cease to provide general reviews for any reason during construction or demolition, the Chief Building Official will be notified in writing immediately, and another architect or engineer will be appointed so that general review continues without interruption; and
4. Construction or demolition will only be undertaken if an architect and/or professional engineers are retained to undertake general review, and a permit authorizing the proposed construction or demolition has been issued.

The undersigned hereby certifies that he/she has read and agrees to the above

Owner's Name _____

Date: _____

Owner's Address _____

Telephone: _____

 Signature of Owner:
(or authorized agent) _____

Print Name: _____

Fax: _____

Coordinator of the work of all consultants: _____

Telephone: _____

Address: _____

Fax: _____

Part B – To be completed by Consultants

The undersigned architect and/or professional engineer(s) hereby certify that they are qualified in and have been retained to provide general reviews of the parts of construction or demolition of the building indicated, to determine whether the work is in general conformity with the plans and other documents that form the basis for the issuance of a permit, in accordance with the performance standards of the OAA and/or PEO.

ARCHITECTURAL STRUCTURAL MECHANICAL ELECTRICAL SITE SERVICES OTHER:

Consultant Name _____

Signature: _____

Date: _____

Telephone _____

Fax: _____

Address: _____

ARCHITECTURAL STRUCTURAL MECHANICAL ELECTRICAL SITE SERVICES OTHER:

Consultant Name _____

Signature: _____

Date: _____

Telephone _____

Fax: _____

Address: _____

ARCHITECTURAL STRUCTURAL MECHANICAL ELECTRICAL SITE SERVICES OTHER:

Consultant Name _____

Signature: _____

Date: _____

Telephone _____

Fax: _____

Address: _____

ARCHITECTURAL STRUCTURAL MECHANICAL ELECTRICAL SITE SERVICES OTHER:

Consultant Name _____

Signature: _____

Date: _____

Telephone _____

Fax: _____

Address: _____

NOTE: The owner, being the person who intends to construct or have a building constructed, has agreed to have each of the retained Architect(s) and Professional Engineer(s) complete, properly authorize and return the General Review Commitment Certificate(s) to Toronto Building prior, and as a condition precedent to permit issuance and authorizes the retained Architect(s) and Professional Engineer(s) to forward directly to the Chief Building Official, forthwith upon their completion, all written reports arising out of the required general review undertaken pursuant to Section C – 1.2. of Ontario Regulation 350/06 by the retained Architect(s) and/or Professional Engineer(s).