TORONTO Building
Sign By-law Unit

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Sign Variance Application

For Enquiries Dial 311
From Outside the City of Toronto (416) 392-CITY (2489)

Request Date			Folder No.
Day	Month	Year	

PLEASE TYPE IN ALL CAPS

Sign Location

Street No.	Street Name	Lot No.	Plan No.

Describe the variance being applied for:

If it is an application for a variance for the issuance of a permit required for the modification or restoration of an existing sign, please provide the following:

Existing sign dimension	Location:

Please provide the reasons/justification for the request (Attach any supporting documentation or additional pages as required):

Property Owner Information

Last Name		First Name	
Company Name (if applicable)			Area Code and Telephone No.
Street No. & Name		Apt./Unit No.	Area Code and Mobile / Pager No.
City	Province	Postal Code	Area Code and Fax No.

E-mail address

Attachments Required

- Sign Variance Data Sheet
- Copies of any supporting documents
- All necessary plans and specifications required to verify the nature of the Sign By-law Variance(s) requested

Applicant's Declaration and Information

I,	Last Name		First Name	
	Company Name (if applicable)			Area Code and Telephone No.
of	Street No. and Name		Apt./Unit No.	Area Code and Mobile / Pager No.
	City	Province	Postal Code	Area Code and Fax No.

E-mail address

do hereby declare the following:

That I am
- ☐ the Property Owner as stated above
- ☐ an officer/employee of ....., which is an authorized agent of the owner.
- ☐ the owner's authorized agent
- ☐ an officer/employee of ....., which is the Property Owner's authorized agent.

- That statements contained in this application are true and made with full knowledge of all relevant matters and of the circumstances connected with this application.
- That the plans and specifications submitted are prepared for the sign variance(s) described and are submitted in compliance with copyright law.
- That the information included in this application and in the documents filed with this application is correct.
- That statements contained in this application are true and made with full knowledge of all relevant matters and of the circumstances connected with this application.

Applicant's Signature ..... Print Name ..... Date .....

The personal information on this form is collected under the authority of ss. 8 and 110 of the *City of Toronto Act, 2006*, and Chapter 694, Signs, General, of the City of Toronto Municipal Code, and will be used specifically for the purpose of creating and maintaining a record available to the general public concerning signs and permit information, evaluation of applications made under Chapter 694, Signs, General, issuance, denial and revocation of permits under Chapter 694, Signs, General, processing applications for variances from and amendments to Chapter 694, Signs, General, creating aggregate statistical reports, enforcement of City of Toronto Municipal Code Chapter 694, Signs, General, Chapter 771, Taxation, Third Party Sign Tax, and any other applicable sign by-law of the City of Toronto, and contacting permit holder(s) or authorized agent(s). Questions about this collection may be referred to the Manager, Sign By-law Unit, at Toronto, Building, City Hall, 100 Queen St W, 12th Floor, East Tower, Toronto, ON, M5H 2N2, Telephone: 416-392-8000

TORONTO Building

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Sign Variance Data Sheet

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This data sheet forms part of an application for a Variance From Chapter 694 of the Toronto Municipal Code, Signs

Sign Location

Street No.	Street Name	Lot No.	Plan No.

Site and Building Data

Lot Area:	Lot Frontage:	Lot Depth:
Number of Buildings on the lot:	Date of Construction of Building(s) if known:	
Building Height(s):	Number of Storeys:	Building(s) Gross Floor Area:

Building Use(s):

Site Context

Please describe the land uses, buildings and sign districts surrounding the proposal (use additional pages if necessary):

North:

South:

East:

West:

Proposal

Please describe in detail what is being proposed (use additional pages if necessary):

Rationale

Decisions for all Sign Variance Applications are evaluated against criteria listed in Toronto Municipal Code Chapter 694-30 A. The criteria are that the variance:

- Is warranted based on physical circumstances applicable to the property or premises;
- Is consistent with the architecture of the building or development of the property;
- Is consistent with buildings and other features of properties or premises within 120 metres of the location of the proposed sign;
- Will not alter the essential character of the area;
- Will not adversely affect adjacent properties;
- Will not adversely affect public safety;
- Is, in the opinion of the decision maker, not contrary to the public interest;
- Is of a sign class or a sign type that is permitted in the sign district where the premises is located; and,
- Is not expressly prohibited by Subsection 694-15B.

Please describe in detail how the proposal satisfies each of the criteria listed above (use additional pages if necessary):