

Carports

Building Permit Submission Requirements



Introduction:

This is an overview of the fees, forms, and submission requirements for a Building Permit application for an attached Carport. By using the tables provided in this flyer you can ensure that your building permit application and submissions will be accepted, reviewed, and issued in a timely fashion.

Building Permit Fees:

For applicable permit fees refer to the fees section of our website at www.toronto.ca/building, fee brochures, or feel free to ask one of our Customer Service Staff at our four District Offices (see map on the back of this page).

The following methods of payment are accepted at Customer Service counters: Cash; Certified cheque; Personal cheque for fees over \$2000; Debit, MasterCard and Visa

Residential FASTRACK

This project type may be eligible for Residential FASTRACK. This service is available in all of our District Offices, 5 days a week during regular business hours. The goal is to issue your permit while you wait; however, for more complex projects it may take up to 5 business days to complete the review.

Form Requirements

Application to Construct or Demolish	■
Declaration for Time Frames	■
Municipal Road Damage Deposit Form	□
Tree Declaration Form	□
Letter(s) of Undertaking	□
General Review Commitment Certificate(s)	□

Building Permit Plan Requirements

GENERAL INFORMATION

All drawings to be drawn on standardized sized sheets, drawn to scale, fully dimensioned, signed & dated.	■
Drawings to include the designer's name, registration number, qualification identification number, signature and a statement that the person has reviewed & taken responsibility for the design activities.	□
Proof of compliance with any Applicable Laws (as defined in the Ontario Building Code)	□

SITE PLAN

Property lines & lot area referenced to a current survey.	■
Location of all existing & proposed buildings including overall dimensions, setbacks to property lines, other setback requirements	■
Existing & proposed grades and height of proposed carport	■

FOOTING AND FOUNDATIONS

Details about the soil bearing capacity	■
Foundation plan and associated details including: size of footings; frost protection information; waterproofing and damp-proofing; foundation wall thickness and height.	■
Anchorage Details	■
Termite and Decay Protection	□

ROOF CONSTRUCTION

Location and size of roof joists, rafters, and collar ties	■
Information about dwarf walls or struts	□
Roof Slope	■
Ridge support details and specifications	□
Information and details about wall ties	□
Sheathing material and details	■
Flashing material and location(s)	■
Roofing material and specifications	■

BEAMS AND COLUMNS

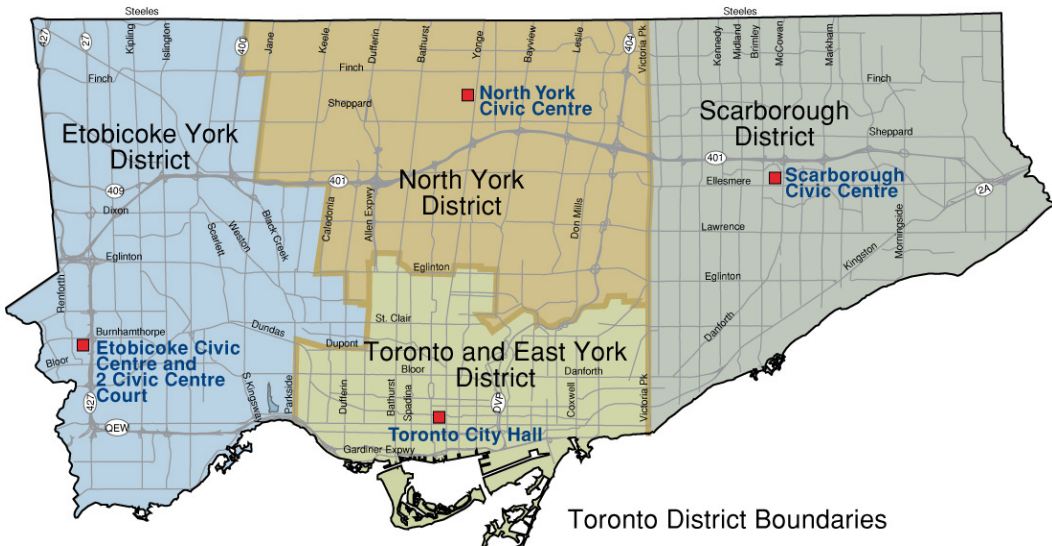
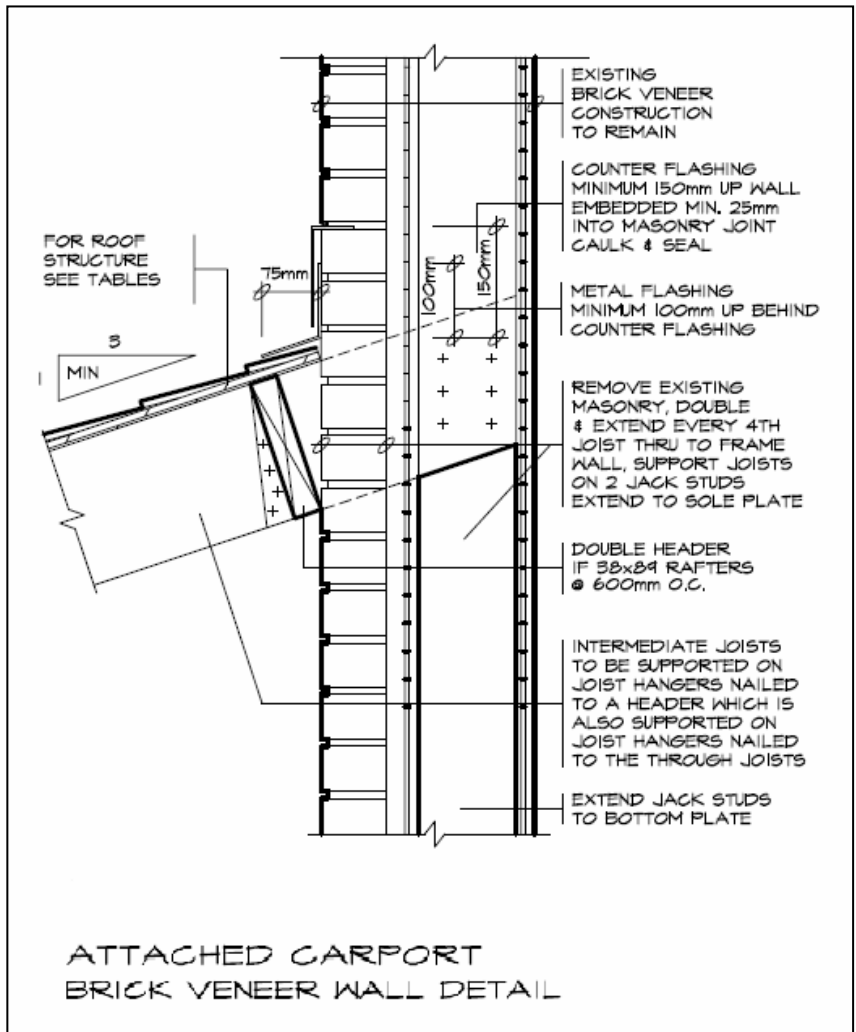
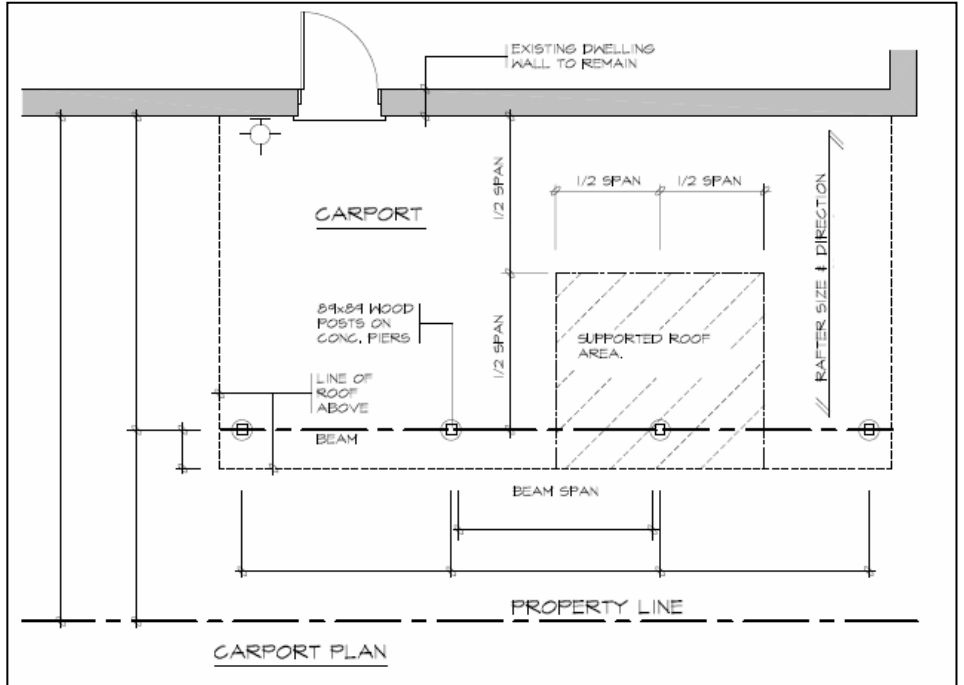
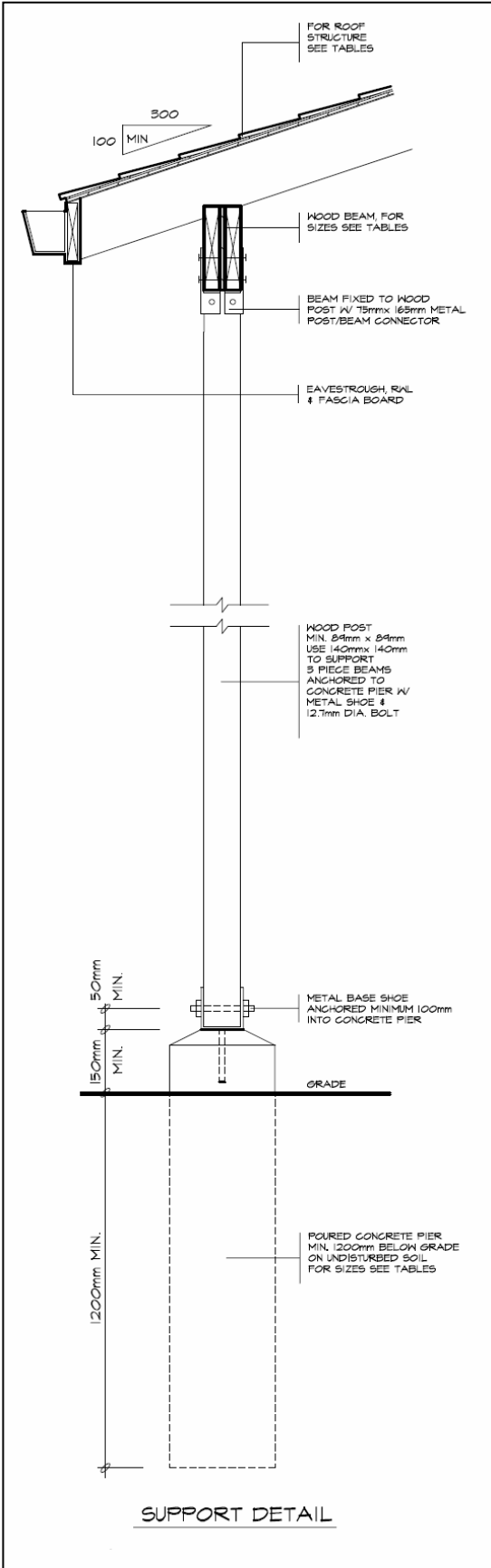
Location and size of beams and columns	■
Details of connection of carport roof to existing structure	■

■ = Required

□ = Required where applicable

Additional information may be required on a case by case basis

Sample Plans: (Excerpted from the Toronto Area Chief Building Officials Committee Standard Details)



Etobicoke York District
 2 Civic Centre Court, 1st Floor
 Toronto, ON M9C 5A3
 416-394-8002

North York District
 North York Civic Centre
 5100 Yonge Street, 1st Floor
 Toronto, ON M2N 5V7
 416-395-7000

Toronto and East York District
 Toronto City Hall
 100 Queen Street W, Ground Floor
 Toronto, ON M5H 2N2
 416-392-7539

Scarborough District
 Scarborough Civic Centre
 150 Borough Drive, 3rd Floor
 Toronto, ON M1P 4N7
 416-396-7526

Visit our website at
www.toronto.ca/building