



Children's Services
Elaine Baxter-Trahair, General Manager

Metro Hall
55 John Street, 10th Floor
Toronto, Ontario M5V 3C6

General Enquiry:
Tel: 416-392-8128
Fax: 416-397-4518

June 11th, 2010

Dear Operator,

Re: Service Contracts and 2010 Minor Capital Health and Safety Funding

The City of Toronto, in cooperation with our community partners is committed to delivering a system of services and supports to assist families in Toronto meet the early learning and care needs of their children.

The child care system throughout Ontario is expected to undergo several changes as a result of the Province's announcement on Early Learning and Care. While the City continues to work with the Province and awaits further information, it recognizes that the child care community needs the ability to plan services. These plans may include changes to contracts to serve younger age children (0-3.8yrs)

In late 2009, Children's Services placed a moratorium on the approval of new or expanded contracts for fee subsidy. This moratorium has now been lifted and interested operators may now submit or re-submit requests for new or expanded fee subsidy service contracts.

The attached Fact Sheet outlines the application process as well as the key items that Children's Services will take into consideration when reviewing each request. A copy of this Fact Sheet can also be found at www.toronto.ca/children

Given the limited resources available, Children's Services will have to plan and manage the supports to be made available to the child care system during the transition to Early Learning. The division, therefore, is currently completing a rigorous review process for managing and allocating minor capital Health & Safety funding to ensure compliance with the City's fiscal guidelines and ensure resources are invested appropriately.

Please be advised that applications for 2010 Health and Safety funding will not be available until this review has been completed. Operators planning to submit applications are encouraged to compile the required information (quotes, letters of support), to facilitate the process. Please note that operators who have outstanding projects and/or invoices related to previously approved Health and Safety applications, are required to complete the follow up on these projects and submit all outstanding documentation, before submitting new applications.

If you have any questions or concerns, please contact your Consultant who will be able to assist you.

Sincerely,

A handwritten signature in black ink, appearing to read "Elaine Baxter-Trahair".

Elaine Baxter-Trahair
General Manager
Toronto Children's Services

Attachment