

If you are self-employed, you must bring the following additional documents to your in-person eligibility assessment:

- A completed **Declaration of Self-Employment Form** (*included in this package*)
- The **T2125 Statement of Business or Professional Activities** (Income and Expense Statement) that you provided to the Canada Revenue Agency with your most recent income tax return

OR

- If you have just started a new business / self-employed activity and would not yet have had to complete a **T2125 Statement of Business or Professional Activities** (Income and Expense Statement) complete a **Projected Statement of Business or Professional Activities** (*included in this package*)

What you need to know:

1. The information you provide in the **Declaration of Self-Employment Form** will be used to determine your eligibility for child care fee assistance based on the amount of time that you spend conducting your business or self-employment.
2. The information in the **T2125 Statement of Business or Professional Activities** (Income and Expense Statement) or the **Projected Statement of Business or Professional Activities** will be used to support your declaration of self-employment or business activity.
3. To be eligible for child care fee assistance, you or your business must be generating a minimum monthly gross income equal to minimum wage x 108.33.
4. If you or your business does not generate a minimum gross income as in #3 above, an exception may be made if one or more of the following applies:
 - Where income from the sale of products has not yet been received (*e.g. an artist who has not yet received payment for artwork; an import / export business who has not yet received payment for goods*)
 - Where income from services rendered has not yet been received (*e.g. a real estate agent who has not yet received their commission from the sale of a property*)
 - Where a lump sum income will be paid out at the end of a contract (*e.g. an actor in rehearsal who will receive payment once the production opens*)
5. If you **already** receive child care fee assistance and we determine that you are not eligible based on your business activity or self-employment, you may request time to find alternate employment or to register for school. In this case, you may be eligible for continued child care assistance for up to three months while you look for work.

More information on eligibility for child care fee assistance is available on our website at www.toronto.ca/children or from your Caseworker.