

Better Buildings Partnership - New Construction  
**Design Assistance Application**

**A – Owner / Project Information**

Project name:

Company name:

Contact name:

Business mailing address:

Business telephone:

Business fax #:

Full site address: (street, city, postal code - must be in the City of Toronto)

Approximate Size (m2):

Brief description of project:

Construction start date:

Project completion date:

Building Permit Date (if applicable):

**B – Energy Efficiency Modeller**

Company:

Name of contact:

Business telephone:

Business fax:

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**C – Participation Requirements**

**I agree:**

- Design team will undertake an integrated design process.
- Energy savings are to be calculated using a current version of approved commercial building analysis software.  
(i.e. EE4-CBIP, EE4-Code, or CBIP EE Wizard, DoE 2, eQuest or equivalent)
- The energy modeling report will include both peak kW and kWh savings for the building and projected CO2 emission reduction, energy efficiency measures analyzed, incremental cost and projected payback period.
- The submitted report will represent a design scenario that results in energy efficiency that is at least 10% better than a reference building designed to meet the basic requirements of the current Ontario Building Code.
- Consideration will be given to implementing the energy efficiency measures included in the submitted report.
- When the building proceeds to building permit application the City of Toronto Energy Efficiency Office will be notified. (416-392-7003)
- The City of Toronto may include the building name and address in published material as a participant in the BBNCP.
- The energy modeling report submitted to obtain incentive payment is the property of the City of Toronto.
- The design assistance incentive is \$2,000 + \$0.20/ m2 of GFA of conditioned space up to a maximum of \$ 7,000. This incentive will be paid to the energy modeling firm that submits the report for the project.
- The design assistance incentive will be paid subject to available funding and upon receipt of a satisfactory energy modeling report.
- So that there is a complete understanding of the BBNCP incentive programs, the application form for the BBNCP Construction Incentive has been reviewed.
- Any costs in preparing the energy modeling report that exceed the incentive payment are not the responsibility of the City of Toronto.

**Signature of owner/authorized agent:**

**Date:**

**Send completed form to:**

City of Toronto, Energy Efficiency Office,  
Metro Hall, 2nd floor,  
55 John St.  
Toronto, ON M5V 3C6  
Fax: 416-392-1456

***Disclosure of Information:***

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*The information provided in your application is subject to disclosure under the Municipal Freedom of Information and Protection of Privacy Act and may also be shared with other funders.*

**Jan. 2008**

