

HPV Vaccination Program

Checklist for grade 8 teachers

Each school year, Toronto Public Health (TPH) offers grade 8 girls the human papillomavirus (HPV) vaccine to protect against HPV infection which could lead to cervical cancer.

Teachers have a vital role in helping grade 8 girls receive free vaccinations offered through school-based clinics. A series of steps are listed below that can help you prepare your students for these clinics.

✓ **Check the dates of your school's vaccination clinics.**

Three immunization clinics run by Toronto Public Health Nurses will be held at each school. The second clinic is at least one month after the first, while the third clinic will normally be four to six months after the first clinic.

✓ **Hand out the letter, fact sheet and consent form to your female students on the first day of school.** *Note:* Extra copies and translated versions of the fact sheet and consent form are available in the school office in the immunization binder. These can also be found on the TPH website: <http://www.toronto.ca/health>

✓ **On a school computer - show the "HPV Vaccination" DVD produced by the province of British Columbia** <http://www.immunizebc.ca/ImmVacPrevDis/human+papillomavirus+%28HPV%29.htm>

The DVD talks to about the HPV virus, the risks of cervical cancer and the importance of prevention through vaccination.

✓ **Remind female students they must return their signed consent forms as soon as possible.** Consent forms must be signed by a parent or legal guardian. Students should return a consent form even if they were previously immunized or their parent / legal guardian is refusing vaccination.

✓ **Take all returned consent forms to the office in the package provided.** * Include a current class list in this package.

☑ **On the day before the clinic:**

- i. Remind students to eat a nutritional breakfast on clinic day and to wear short-sleeved shirts.
- ii. Remind students who have not returned their signed consent to bring them in for the immunization clinic. (OHIP #'s are not mandatory to receive the vaccine).

☑ **On the day of the clinic:**

- i. Bring an up to date class list and any additional consent forms to the clinic.
- ii. You must accompany and stay with your class for the duration of the clinic. Students must sit down and wait 15 minutes in the recovery area after receiving the vaccine.
- iii. Students will be reminded by the nurse to give their “Take home slip” to their parents. This serves as their immunization record for future reference.