

**THE CITY OF TORONTO**

**Clerk's Department**

**Minutes of the Audit Committee**

**Meeting No. 3**

**Thursday, May 21, 1998.**

The Audit Committee met on Thursday, May 21, 1998, in Committee Room B, 2nd Floor, Metro Hall, Toronto, commencing at 9:30 a.m.

Members Present:

Councillor Mahood, Chair  
Councillor Adams  
Councillor Bussin  
Councillor Holyday  
Councillor Lindsay Luby  
Councillor Minnan-Wong

**Confirmation of Minutes**

On motion by Councillor Minnan-Wong, the Minutes of the meeting of the Audit Committee on April 21, 1998 were confirmed.

**20. Management Letter - Metropolitan Toronto Convention & Visitors Association for the year ended December 31, 1997**

The Audit Committee had before it a report (April 2, 1998) from the City Auditor, recommending that the management letter of the Metropolitan Toronto Convention & Visitors Association dated March 3, 1998, be received and forwarded to Council for information.

In this connection, the Audit Committee also had before it a communication (April 22, 1998) from Mr. Kirk Shearer, President & CEO of Tourism Toronto responding to the recommendations in the Management Letter from the City Auditor and explaining on how they will be implemented.

The Audit Committee was advised by the City Auditor that the response from Tourism Toronto was appropriate and that the 1998 Audit will ensure that the actions proposed by Tourism Toronto have been implemented.

On motion by Councillor Lindsay-Luby, the Audit Committee received the report (April 2, 1998) from the City Auditor and the response (April 22, 1998) from Tourism Toronto.

(Strategic Policies and Priorities Committee - May 26, 1998)

**21. 1997 Statements of the Metropolitan Toronto Sinking Funds**

The Audit Committee had before it a report (May 11, 1998) from the Chief Financial Officer and Treasurer, presenting the 1997 Financial Statements of the Metropolitan Toronto Sinking Funds to the Audit Committee and recommending that the Statements be received and forwarded to Council for information.

Moved by Councillor Bussin, that the Audit Committee advise the Strategic Policies and Priorities Committee that it received the report (May 11, 1998) from the Chief Financial Officer and Treasurer forwarding 1997 Financial Statements for the Metropolitan Toronto Sinking Funds and that copies of the report and financial statements had been forwarded to all Members of Council with the agenda for the Audit Committee Meeting held on May 21, 1998.

(Strategic Policies and Priorities Committee - May 26, 1998)

**22. City of Toronto Year 2000 Project**

The Audit Committee had before it a report (May 7, 1998) from the Commissioner of Corporate Services providing an update on the Year 2000 Project activities and issues for information purposes only.

Moved by Councillor Minnan-Wong:

1. that the Corporate Services Committee be advised that there are end of the year 1998 time critical issues with respect to Year 2000 and the Audit Committee is concerned that the Corporation is not moving quickly enough to address these issues; and

Audit Committee Minutes  
Thursday, May 21, 1998.

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2. that the Budget Committee be advised that funds may be required to address Year 2000 issues in a timely fashion.

(Corporate Services Committee; Budget Committee - May 22, 1998)  
(c.c. Commissioner of Corporate Services; Chief Financial Officer and Treasurer)

**23. 1997 Financial Audits of Bloordale Village Business Improvement Area and Gerrard India Bazaar Business Improvement Area**

The Audit Committee had before it a report (May 6, 1998) from the City Auditor, advising that due to circumstances standard audit reports for the Bloordale Village Business Improvement Area and Gerrard India Bazaar Business Improvement Area were not completed due to the fact that there were not adequate documentation available and recommending that this report be received for information.

Moved by Councillor Adams that the 1997 Financial Audits for Bloordale Village Business Improvement Area and Gerrard India Bazaar Business Improvement Area be deferred for consideration at the next meeting of the Audit Committee to be held on July 7, 1998, and in the meantime, the Auditor for the former City of Toronto issue management letters to these two Business Improvement Areas, requesting a response in time for consideration by the Audit Committee on July 7, 1998.

(City Auditor - May 26, 1998)

**24. 1997 Financial Statements of the Board of Governors of Exhibition Place**

The Audit Committee had before it a report (May 11, 1998) from the Chief Financial Officer and Treasurer, presenting the 1997 Financial Statements of the Board of Governors of Exhibition Place to the Audit Committee, and recommending that the report be received and forwarded to Council for information.

Moved by Councillor Holyday, that the Audit Committee advise the Strategic Policies and Priorities Committee that it received the report (May 11, 1998) from the Chief Financial Officer and Treasurer forwarding 1997 Financial Statements for the Board

of Governors of Exhibition Place and that copies of the report and financial statements had been forwarded to all Members of Council with the agenda for the Audit Committee Meeting held on May 21, 1998.

(Strategic Policies and Priorities Committee - May 26, 1998)

**25. 1997 Financial Statements of the Toronto Atmospheric Fund**

The Audit Committee had before it a report (May 11, 1998) from the Chief Financial Officer and Treasurer, presenting the 1997 Financial Statements of the Toronto Atmospheric Fund to the Audit Committee, and recommending that the report be received and forwarded to Council for information.

Moved by Councillor Holyday that:

- (1) the 1997 Financial Statements of the Toronto Atmospheric Fund be deferred to the next meeting of the Audit Committee; and
- (2) the Commissioner of Works and Emergency Services be requested to report to the next meeting of the Audit Committee on the future use of the Toronto Atmospheric Fund.

(Commissioner of Works and Emergency Services -  
May 26, 1998)

**26. 1997 Financial Statements of various Business Improvement Areas, the Parking Authority of Toronto, St. Lawrence Centre for the Performing Arts, Applegrove Community Centre and Moss Park Arena in the former City of Toronto**

The Audit Committee had before it a report (May 11, 1998) from the Chief Financial Officer and Treasurer, presenting 1997 Financial Statements of various Business Improvement Areas, the Parking Authority of Toronto, St. Lawrence Centre for the Performing Arts, Applegrove Community Centre and Moss Park Arena in the former City of Toronto and recommending her report be received and forwarded to Council for information.

Moved by Councillor Holyday, that the Audit Committee advise the Strategic Policies and Priorities

Committee that it received the report (May 11, 1998) from the Chief Financial Officer and Treasurer forwarding 1997 Financial Statements for the Parking Authority of Toronto, St. Lawrence Centre for the Performing Arts, Applegrove Community Centre and Moss Park Arena in the former City of Toronto, Bloor Bathurst Madison BIA, Bloor by the Park BIA, Bloor West Village BIA, Bloorcourt Village BIA, Bloordale Village BIA, Corso Italia BIA, Danforth by the Valley BIA, Dovercourt Village BIA, Eglinton Way BIA, Elm Street BIA, Forest Hill Village BIA, Gerrard India Bazaar BIA, Harbord Street BIA, Hillcrest Village BIA, Junction Gardens BIA, Little Italy BIA, Old Cabbagetown BIA, Parkdale Village BIA, Queen Broadview BIA, Roncesvalles Village BIA, St. Clair Gardens BIA, St. Lawrence Neighbourhood BIA, Upper Village BIA, and Yonge Queen Dundas BIA, and that copies of the report and financial statements had been forwarded to all Members of Council with the agenda for the Audit Committee Meeting held on May 21, 1998.

(Strategic Policies and Priorities Committee - May 26, 1998)

**26. In Camera Session**

The Audit Committee, on motion by Councillor Holyday, met in Camera to consider matters dealing with the security of the property of the municipality.

**27. Use of Consultants at Main Treatment Plant**

The Audit Committee in Camera had before it a confidential communication (March 25, 1998) from the Works and Utilities Committee, regarding the use of consultants at the Main Treatment Plant.

Moved by Councillor Bussin, that the City Solicitor be requested to report to the Works and Utilities Committee In Camera on what recourse is available to the municipality to correct the design problems at the Main Treatment Plant at the consultants' expense.

Moved by Councillor Lindsay Luby, that the City Auditor look at the issues around the long term use of any one particular consultant by the municipality.

Moved by Councillor Adams, that the City Auditor to report on whether or not the design of the Main Treatment Plant had been approved by staff of the municipality.

The motions of Councillor Bussin, Councillor Lindsay Luby and Councillor Adams all carried.

(Works and Utilities Committee; City Solicitor; City Auditor - May 26, 1998)

**28. Novell Audit Recommendations - Corporate Information and Technology reply**

The Audit Committee in Camera had before it a report (April 28, 1998) from the Commissioner of Corporate Services, responding to the audit carried out on the former Metro Novell based communications network, together with a report (March 4, 1998) from the City Auditor.

Moved by Councillor Minnan-Wong, that the Director of Information Technology forward a copy of the report (April 28, 1998) from the Commissioner of Corporate Services to all the Information Technology Leads in the other former municipalities to ensure that they are aware of the Novell Audit recommendations.

(Strategic Policies and Priorities Committee; Director of Information Technology - May 26, 1998)

The meeting adjourned at 10:50 a.m.

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Chair.