

**THE CITY OF TORONTO**

**Clerk's Department**

**Minutes of the Budget Committee**

**Monday, July 13, 1998.**

The Budget Committee met on Monday, July 13, 1998, in Committee Room 308 and 309, 3rd Floor, Metro Hall, 55 John Street, Toronto, commencing at 2:15 p.m.

Members Present:

Councillor Jakobek, Chair  
Councillor Balkissoon  
Councillor Chow  
Councillor Ootes  
Councillor Shiner

The Budget Committee recessed at 2:15 p.m., and reconvened at 2:53 p.m.

Members Present:

Councillor Jakobek, Chair  
Councillor Balkissoon  
Councillor Chow  
Councillor Kinahan  
Councillor Ootes  
Councillor Shiner

**209. Transition Projects.**

The Budget Committee had before it the following:

- (a) financial summary of the transition projects from the Chief Administrative Officer, deferred from the Budget Committee meeting held on July 7, 1998, indicating those transition projects which are of a high priority and those which can be deferred until September 1998;
- (b) report (July 7, 1998) from the Fire Chief regarding the radio communications system;
- (c) report (July 13, 1998) from the Fire Chief regarding an overview of transitional funding requests;

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- (d) report (July 10, 1998) from the Medical Officer of Health providing additional information regarding the vaccine preventable disease program;
- (e) report (July 12, 1998) from the Commissioner of Corporate Services regarding the use of consultants in the City Hall relocations; and
- (f) communication (July 13, 1998) from the Project Manager, Computer-Aided Dispatch and Records Management System regarding funds for the CAD/RMS Project for Fire Services.

**Toronto Fire Service:**

**Self Breathing Apparatus:**

Deputy Chief Simpson and Deputy Chief Powell made a presentation to the Budget Committee with respect to the self breathing apparatus currently being used by the Fire Departments in the former municipalities.

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

On motion by Councillor Jakobek, the Budget Committee recommended that:

- (1) the Fire Department proceed with its work on a unified single breathing apparatus; and
- (2) the Chief Financial Officer and Treasurer and Fire Chief provide to the Budget Committee in September or October an overview on what type of breathing apparatus is being recommended, the phasing in of this apparatus, and the timing for standardized training after the purchase of the breathing apparatus.

Councillor Jakobek resumed the Chair.

**Training:**

On motion by Councillor Shiner, the Budget Committee recommended that \$570,000.00 be approved for Transition Project F-7 - Toronto Fire Service (Training - manuals, equipment, seminars - standardization required).

**CAD/RMS:**

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

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On motion by Councillor Jakobek, the Budget Committee deferred consideration of Transition project F-3 - Toronto Fire Service (Computer Assisted Dispatch System [CAD/RMS]) until September, 1998.

Councillor Jakobek resumed the Chair.

**Radio Communications:**

On motion by Councillor Chow, the Budget Committee recommended that \$150,000.00 be approved for a feasibility study for Transition Project F-2 - Toronto Fire Service - (Radio Communications System) and that the Fire Chief report to Council on July 29, 1998 on a breakdown of how the \$150,000.00 will be spent.

**Station Location Study and Headquarters Consolidation:**

The Budget Committee approved the following projects:

- (a) \$700,000.00 for Transition Project F-1 - Toronto Fire Service (Station Location Study); and
- (b) \$940,000.00 for Transition Project F-4 - Toronto Fire Service - (Headquarters Consolidation).

**Clerk's Department:**

The Budget Committee approved \$121,000.00 for Transition Project CLK-04 - Clerk's Department - (Training, Dismantle and Relocate, Centralize Mail/Courier, File Server Archiving).

**Transportation:**

On motion by Councillor Ootes, the Budget Committee approved Transition Project TP-6 - Legislative and Operating Harmonization and Consolidation, subject to the work being carried out in-house.

On motion by Councillor Balkissoon, the Budget Committee approved \$199,000.00 for Transition Project TP-10 - Purchase of License of ITX Source Code.

The Budget Committee deferred consideration of Transition Project TP-1 Evaluation, selection and implementation of unified business application systems, road allowance control, work management, capital accounting and other, until September 1998.

**Parking Authority:**

The Budget Committee approved \$250,000.00 for Transition Project TPA-1 - Parking Authority (Consolidation/Renovations to Head Office, 33 Queen Street East).

**Health Department:**

The Budget Committee approved \$870,000.00 for Transition Project H-1 - Health Department (Vaccine Preventable Disease Redesign).

**Housing:**

The Budget Committee:

- (1) deferred Transition Projects HOU 01 and 03 - Financial and Property Management, Cityhome, and Registry Information Tracking, pending receipt of the report from the Ontario Housing Corporation; and
- (2) referred Transition Project HOU 02 - Housing (Systems Standardization) to the Executive Director of Information Technology for a report back to the Budget Committee.

**Child Care:**

On motion by Councillor Chow, the Budget Committee recommended to the Strategic Policies and Priorities Committee, approval of the following:

- (a) \$392,000.00 for Transition Project Chi 01 - Relocation of two field offices to Civic Centres;
- (b) \$192,000.00 for Transition Project Chi 02 - Management of Downloaded Information (Executive Office) and that the Commissioner of Community and Neighbourhood Services report back to the Budget Committee advising if the work is being done externally or internally; and
- (c) \$1,781,000.00 be approved for Transition Project SS 01 - Social Assistance and Employment Support (Caseload Transfer from Provincial FBA Program to Municipal Ontario Works Program) and that the Commissioner of Community and Neighbourhood Services provide a confidential report as to how the City can manage the costs of this program more efficiently.

On motion by Councillor Ootes, the Budget Committee approved:

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- (a) \$47,000.00 for Transition Project Chi 03 - Financial Reporting Processes for Downloaded Programs; and
- (b) \$100,000.00 for Transition Project Chi 04 - Equipping Program Consultants for Increased and Diversified Caseload.

**Facilities Management:**

**Business Systems Integration:**

The Budget Committee deferred consideration of Transition Project FM-3 - Business Systems Integration - to its next meeting and requested that the City Solicitor provide a report on the licensing issue.

**Contingency Moves to be Identified:**

- A. Councillor Shiner moved that Transition Project FM-4 be received and no action taken.
- B. Councillor Chow moved that approval be given in the amount of \$100,000.00 for students to complete the necessary CAD work on civic and office space buildings and \$400,000.00 to retain experts to complete the necessary work for the consolidation of space.

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

- C. Councillor Jakobek moved that consideration of Transition Project FM-4 - Contingency moves to be identified - be deferred and that the Commissioner of Corporate Services bring forward to the next Budget Committee meeting the details of the Request for Proposal for this transition project.

Councillor Jakobek resumed the Chair.

Upon the question of the adoption of motion C. by Councillor Jakobek, it was carried.

**Information Technology:**

The Budget Committee approved \$651,000.00 for Transition Project IT-1 - Telecommunications: external consultant; labour cost plus leased lines.

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

**Chief Administrative Office:**

On motion by Councillor Jakobek, the Budget Committee recommended approval of \$5,000,000.00 for Transition Project HR-1 - Amalgamation and Service Rationalization - and requested that the Chief Administrative Officer provide a status report to the Budget Committee at the end of 1998.

Councillor Jakobek resumed the Chair.

**Finance and Human Resources:**

- A. Councillor Chow moved that the Corporate Services Committee be requested to review the total cost of \$6.3 million relating to the cost of consultants being used for amalgamation purposes and requested that the Corporate Services Committee provide comments to the next meeting of the Budget Committee.

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

- B. Councillor Jakobek moved that \$1,315,000.00 be approved for Transition Project HR-3 Finance and Human Resources (various including: Excluded Employee Compensation Plan, Labour Relations Consultants, External Search Consultants and New Employee Benefits Plan Consultants; and requested that the Corporate Services Committee be requested to review the use of consultants, in the Finance and Human Resource area, with a view to reducing the City's reliance on consultants.

Upon the question of the adoption of motion B. by Councillor Jakobek, it was carried.

**Urban Planning:**

- A. Councillor Jakobek moved that Transition Project PUD-1 - Urban Planning (New Official Plan) be approved and the Commissioner of Urban Planning and Development Services report back to the Budget Committee in October if funding for this project cannot be absorbed within the departmental budget.

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Councillor Jakobek resumed the Chair.

- B. Councillor Balkissoon moved that funding in the amount of \$125,000.00 be approved immediately, with the remaining \$125,000.00 being funded from the departmental budget and that the Commissioner of Urban Planning report back to the Budget Committee in October 1998.

Upon the question of the adoption of motion A. by Councillor Jakobek, it was carried.

(Strategic Polices and Priorities Committee; c. Chief Administrative Officer, Chief Financial Officer and Treasurer, Commissioner of Corporate Services, Commissioner of Urban Planning and Development Services, Commissioner of Works and Emergency Services, Commissioner of Community and Neighbourhood Services, City Solicitor, Executive Director of Information Technology, Fire Chief, Corporate Services Committee, Medical Officer of Health and Director of Budgets - July 14, 1998)

**(Agenda Item No. 1)**

**210. Toronto Atmospheric Fund.**

In view of the fact that the report on this item was not ready in time for the meeting, consideration of this matter was deferred to the next meeting of the Budget Committee.

(Chief Financial Officer and Treasurer; c. Mr. Rob Hatton, Finance Department - July 15, 1998)

**(Agenda Item No. 12)**

**211. Proceeds from the Sale of Properties.**

The Budget Committee had before it the following:

- (a) joint report (June 22, 1998) from the Chief Administrative Officer and the Commissioner of Corporate Services providing information about the proceeds from the sale of City-owned property;
- (b) transmittal letter (May 8, 1998) from the City Clerk advising that City Council approved additional funds for transportation projects and requesting the Budget Committee to report on the source of the additional \$9.103 million possibly from the projected sale of major assets;

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- (c) report (May 25, 1998) from the Chief Financial Officer and Treasurer identifying the source of funding for the additional \$9.103 million approved by Council; and
- (d) memorandum (July 6, 1998) from Councillor Jack Layton regarding the proceeds from the sale of properties.

The Budget Committee:

- (1) recommended to the Strategic Policies and Priorities Committee that the uncommitted revenue from the sale of property assets be used to fund the additional \$9.103 million for the 1998 Capital Program for Transportation approved by City Council on April 29 and 30, 1998;
- (2) referred the joint report (June 22, 1998) from the Chief Administrative Officer and the Commissioner of Corporate Services to the Corporate Services Committee for information; and
- (3) received the memorandum (July 6, 1998) from Councillor Jack Layton, Don River.

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer, Commissioner of Corporate Services, Commissioner of Works and Emergency Services, General Manager, Transportation Services, Corporate Services Committee and Director of Budgets - July 14, 1998)

**(Agenda Item No. 4)**

**212. Purchase of Service Agreements with Aids Committee of Toronto and Youthlink Inner City for the period July 1, 1998 to June 30, 1999.**

The Budget Committee had before it a transmittal letter (June 24, 1998) from the Board of Health regarding the Purchase of Service Agreements with Aids Committee of Toronto and Youthlink Inner City.

On motion by Councillor Kinahan, the Budget Committee recommended adoption of the recommendations embodied in the transmittal letter (June 24, 1998) from the Board of Health.

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer, Commissioner of Community and Neighbourhood Services,



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Medical Officer of Health, Director of Budgets and Interim Contact, Board  
of Health - July 14, 1998)

**(Agenda Item No. 8)**

**213. Status of the Availability of the City's Financial System to the Toronto Police Service.**

The Budget Committee had before it a report (June 10, 1998) from the Chairman, Toronto Police Services Board, regarding the status of the availability of the City's financial system to the Toronto Police Service.

The Budget Committee referred this matter to the Chief Financial Officer and Treasurer for a report to the Budget Committee.

(Chief Financial Officer and Treasurer; c. Commissioner of Works and Emergency Services, Chairman, Toronto Police Services Board and Director of Budgets - July 14, 1998)

**(Agenda Item No. 5)**

**214. Toronto Transit Commission - Subway Asbestos Removal Program Requirements.**

The Budget Committee had before it a transmittal letter (June 17, 1998) from the Urban Environment and Development Committee recommending adoption of the following Recommendation (5) embodied in the communication (May 21, 1998) from the General Secretary, Toronto Transit Commission:

“(5) forward this report to the City of Toronto Council requesting the necessary project approval adjustments as set out in Appendices A, B and C, noting that no additional funds are required overall.”

The Budget Committee recommended adoption of the foregoing Recommendation (5).

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer, Mr. Vincent Rodo, General Secretary, Toronto Transit Commission and Director of Budgets - July 14, 1998)

**(Agenda Item No. 6)**

**215. Toronto Public Library.**

The Budget Committee had before it a communication (June 29, 1998) from the City Librarian requesting that the report requested by the Budget Committee on the library branches and hours be deferred until September, 1998.

The Budget Committee received the communication (June 29, 1998) from the City Librarian and directed that the requested report be submitted to the Budget Committee no later than October 1998.

(City Librarian; c. Chief Financial Officer and Treasurer and Director of Budgets - July 14, 1998)

**(Agenda Item No. 7)**

**216. North Toronto Memorial Arena's Request for a \$15,000 Cash Advance.**

The Budget Committee had before it a report (July 10, 1998) from the Chief Financial Officer and Treasurer recommending that approval be given for the Chief Financial Officer and Treasurer to advance the North Toronto Memorial Arena \$15,000.00, subject to repayment of these funds to the City prior to December 31, 1998.

The Budget Committee recommended that:

- (1) the foregoing report (July 10, 1998) from the Chief Financial Officer and Treasurer be adopted; and
- (2) the Chief Financial Officer and Treasurer be delegated the authority to provide cash advances for any similar requests received from other arenas.

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer, Director of Budgets and Director of Accounting Services - July 14, 1998)

**(Agenda Item No. 11)**

**217. 510 Spading Avenue - Roadway Changes to Improve Safety.**

The Budget Committee requested the Chief Financial Officer and Treasurer and the General Secretary, Toronto Transit Commission, to report to the next meeting of the Budget Committee regarding the source of funding required to provide barriers on the Spading LRT in order to reduce accidents.

(Chief Financial Officer and Treasurer and General Secretary, Toronto Transit Commission; c. Director of Budgets - July 16, 1998)

**(Agenda Item No. 16)**

**218. Toronto Transit Commission - Update on the Sheppard Subway.**

The Budget Committee had before it a communication (July 10, 1998) from the Toronto Transit Commission with respect to a presentation made to the Commission on July 9, 1998 by Mr. David Gunn, Chief General Manager, Toronto Transit Commission, regarding the Sheppard Subway Budget.

Councillor Howard Moscow, Chair, Toronto Transit Commission, appeared before the Committee in connection with the foregoing matter.

The Budget Committee requested that the Audit Committee meet as soon as possible on the cost overruns of the Sheppard Avenue Subway line and that all Members of Council be advised of the meeting.

(City Auditor; c. Audit Committee, Chief Financial Officer and Treasurer,  
Director of Budgets and General Secretary, Toronto Transit Commission -  
July 15, 1998)

**(Agenda Item No. 2)**

**219. 1998 Wheel-Trans Budget Update.**

The Budget Committee had before it a transmittal letter (July 13, 1998) from the Urban Environment and Development Committee wherein it recommended the adoption of the recommendations of the Toronto Transit Commission embodied in the communication (June 19, 1998) from the General Secretary, Toronto Transit Commission, regarding the 1998 Wheel-Trans Budget Update.

Councillor Howard Moscow, Chair, Toronto Transit Commission, appeared before the Budget Committee in connection with the foregoing matter.

- A. Councillor Kinahan moved that the recommendations of the Toronto Transit Commission embodied in the communication (June 19, 1998) from the General Secretary, Toronto Transit Commission, regarding the 1998 Wheel-Trans budget, be adopted.

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Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

- B. Councillor Jakobek moved that this matter be deferred until October in order to have a better picture of where the TTC and Wheel-Trans budgets are at that point in time.

Councillor Jakobek resumed the Chair.

- C. Councillor Kinahan moved that this matter be forwarded to Council without a recommendation.
- D. Councillor Chow moved that the Toronto Transit Commission maintain its unaccommodated rate at 2 to 3 percent and report back to the Budget Committee meeting scheduled for November 10, 1998 on a source of funding to cover the increased costs resulting from a higher demand for Wheel-Trans service.

Upon the question of the adoption of motion D. by Councillor Chow, it was carried.

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer, General Secretary, Toronto Transit Commission and Director of Budgets - July 14, 1998)

**(Agenda Item No. 15)**

**220. Allocation of Parks Levy Funds for Harbourfront Parks Improvement - Ward 24 - Downtown.**

The Budget Committee had before it a report (July 8, 1998) from the Commissioner of Economic Development, Culture and Tourism regarding the approval for the allocation of \$177,611.09 in Parks Levy funds to be paid in 1998 towards the improvement of Harbourfront parklands.

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

On motion by Councillor Jakobek, the Budget Committee referred this matter to the Chief Administrative Officer for a report to the next meeting of the Budget Committee on the appropriate placement of funds, keeping in mind that any new parks levy or parks levy funding would be placed in a general account.

(Chief Administrative Officer; c. Commissioner of Economic Development, Culture and Tourism, Chief Financial Officer and Treasurer and Director of Budgets - July 14, 1998)

**(Agenda Item No. 9)**

Councillor Jakobek resumed the Chair.

**221. Implications of the Year 2000 Computer Compliance Issues - Extension of Contract No. T-27-96: Maintenance of Traffic Control and Related Devices.**

The Budget Committee had before it the following:

- (a) transmittal letter (June 17, 1998) from the Urban Environment and Development Committee regarding the extension of Contract No. T-27-96; and
- (b) report (July 8, 1998) from the Executive Director, Information and Technology, regarding the implications of Year 2000 computer compliance issues with respect to the extension of Contract No. T-27-96 - Maintenance of Traffic Control and Related Devices.

The Budget Committee deferred consideration of this matter to its next meeting scheduled for July 28, 1998.

(Commissioner of Corporate Services and Executive Director of Information and Technology; c. Chief Financial Officer and Treasurer, Commissioner of Works and Emergency Services, Year 2000 Project Executive, Information and Technology, Corporate Services, General Manager, Transportation Services and Director of Budgets - July 15, 1998)

**(Agenda Item No. 10)**

**222. Property Tax Relief for Low-Income Seniors and Low-Income Disabled Persons.**

The Budget Committee had before it the following:

- (a) transmittal letter (July 12, 1998) from the Assessment and Tax Policy Task Force forwarding their recommendations for a tax deferral program for low-income seniors and low-income disabled persons; and
- (b) report (July 13, 1998) from the Chief Financial Officer and Treasurer regarding the funding implication of the property tax relief program for low-income seniors and low-income disabled persons as recommended by the Assessment and Tax Policy Tax Force at their meeting held on July 11, 1998.
  - A. Councillor Chow moved that the recommendations of the Assessment and Tax Policy Task Force be approved.
  - B. Councillor Ootes moved in amendment to the motion by Councillor Chow that the City's preferred cost of operating be added to any deferral.

Upon the question of the adoption of amendment B. by Councillor Ootes, it was lost.

Upon the question of the adoption of motion A. by Councillor Chow, it was lost.

The Budget Committee forwarded the transmittal letter (July 12, 1998) from the Assessment and Tax Policy Task Force to the Strategic Policies and Priorities Committee without recommendation.

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer - July 13, 1998)

**(Agenda Item No. 13)**

**223. Fleet Vehicles Use and Toronto Police Services Vehicle Practices.**

The Budget Committee had before it a report (June 23, 1998) from the Commissioner of Corporate Services, regarding Fleet Vehicles Use and Toronto Police Services Vehicle Practices.

- A. Councillor Shiner moved that the Director of Fleet Management be requested to:
- (i) provide a list of the type of leased vehicles given out to Area Commanders of the Toronto Police Service; and
  - (ii) report on the discrepancies in the number of vehicles required under the contracts and the number given out to take home.
- B. Councillor Chow moved that the Director of Fleet Management be requested to report on a new replacement policy that would include emergency vehicles, such report to be submitted in November.

Councillor Jakobek appointed Councillor Ootes Acting Chair and vacated the Chair.

- C. Councillor Jakobek moved that:
- (1) all new vehicle and equipment purchases, leases and lease renewals by the Corporation, its Agencies, Boards and Commissions, (with the exception of the Toronto Transit Commission), and the Toronto Police Service, must be approved by the Director of Fleet Management, and have Budget Committee approval;
  - (2) the Director of Fleet Management review each vehicle request to determine if it is justified and if alternative methods can be found to fill the request;

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- (3) in the event the Director of Fleet Management denies a request for lease or purchase or reduces a vehicle, the Commissioner for the requesting department may appeal that decision to the Budget Committee; and
- (4) the report (June 23, 1998) from the Commissioner of Corporate Services be received for information; and that

the Director of Fleet Management be requested to:

- (a) review the list of long and short term leased vehicles and equipment for opportunities to share vehicles and equipment and if there is a justifiable long term requirement, purchase a unit for the City fleet from the Equipment Reserve;
- (b) review the list of vehicles taken home to determine the usage for travel between home and the workplace and that no vehicle be permitted to be taken home without being included on the approved list, which is reviewed each year by the Budget Committee; and a report be submitted by October on all returned and continued use of vehicles; and
- (c) implement a manual take-home log system, similar to one being used by CityHome, to control use.

Upon the question of the adoption of motion A. by Councillor Shiner, it was carried.

Upon the question of the adoption of motion B. by Councillor Chow, it was carried.

Upon the question of the adoption of motion C. by Councillor Jakobek, it was carried.

(Strategic Policies and Priorities Committee; c. Commissioner of Corporate Services, Functional Lead, Fleet Management, Chief Financial Officer and Treasurer, Director of Budgets and Chairman, Toronto Police Services Board - July 14, 1998)

**(Agenda Item No. 3)**

Councillor Jakobek resumed the Chair.

**224. Amendment to Temporary Borrowing By-Law.**

The Budget Committee had before it a report (July 13, 1998) from the Chief Financial Officer and Treasurer providing information in connection with the amendment to the temporary borrowing by-law approved by Council on July 10, 1998.

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The Budget Committee received the foregoing report (July 13, 1998) from the Chief Financial Officer and Treasurer.

(Strategic Policies and Priorities Committee; c. Chief Financial Officer and Treasurer - July 14, 1998)

**(Agenda Item No. 14)**

The Budget Committee adjourned its meeting at 9:20 p.m.

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Chair.