

THE CITY OF TORONTO

Clerk's Department

Minutes of the Corporate Services Committee

Monday, February 16, 1998.

The Corporate Services Committee met on Monday, February 16, 1998, in Committee Room A, 2nd Floor, Metro Hall, Toronto, commencing at 9:42 a.m.

Members Present:

Councillor Dick O'Brien (Chair)
Councillor John Adams
Councillor Maria Augimeri
Councillor Anne Johnston
Councillor Norman Kelly
Councillor Gloria Lindsay Luby
Councillor Doug Mahood
Councillor Joe Mihevc
Councillor David Miller
Councillor Case Ootes
Councillor Kyle Rae
Councillor Bruce Sinclair

Regrets:

Mayor Mel Lastman

Also Present:

Councillor Betty Disero
Councillor Dennis Fotinos
Councillor Mario Giansante
Councillor Doug Holyday
Councillor Tom Jakobek
Councillor Irene Jones
Councillor Pam McConnell
Councillor Howard Moscoe

10. Workers' Compensation - Transfer of the Former City of York from Schedule 1 to Schedule 2.

The Corporate Services Committee had before it a joint report (February 16, 1998) from the Chief Financial Officer and Treasurer and the Commissioner of Human Resources, proposing a recommendation to create one uniform Workers' Compensation funding mechanism for the City of Toronto, as required by the Workplace Safety and Insurance Board; advising that the transfer to Schedule 2 is \$1,074,964.23, if paid by February 28, 1998; that the projected savings resulting from the transfer are estimated to be \$281,200.00 per month, rising with inflation; that payment from the Workers' Compensation reserve fund would be repaid over the next four years from the expected savings; that there is no impact on the 1998 Operating Budget; and recommending that Council authorize the Chief Financial Officer and Treasurer to remit immediately to the Workplace Safety and Insurance Board the amount of \$1,019,411.00 in satisfaction of the transfer of the former City of York from Schedule 1 to Schedule 2 pursuant to the Workplace Safety and Insurance Act.

The Corporate Services Committee recommended to the Budget Committee and Council, the adoption of the joint report from the Chief Financial Officer and Treasurer, and the Commissioner of Human Resources.

(Budget Committee; c: Chief Financial Officer; Commissioner of Human Resources - February 16, 1998)

(Clause No. 19(d), Report No. 2)

11. Approval to Extend a Contract With a Former Employee.

The Corporate Services Committee had before it a confidential report (February 3, 1998) from the Commissioner of Corporate Services requesting approval to extend a contract with a former employee.

On motion by Councillor Lindsay Luby, the Corporate Services Committee recommended to Council the adoption of the confidential report from the Commissioner of Corporate Services requesting approval to extend a contract with a former employee, which was forwarded to Members of Council under confidential cover.

(All Members of Council; c: City Solicitor, Commissioner of Corporate Services - February 16, 1998)

(Clause No. 4, Report No. 2)

12. Mapping Workstation Replacement.

The Corporate Services Committee had before it a report (February 2, 1998) from the Commissioner of Corporate Services seeking authority to purchase five new graphics workstations for the Geomatics Service Section (Scarborough) to replace old, outdated equipment purchased in early, 1991; advising that funding to be provided from the 1998 Information Technology capital account; and recommending that five (5) graphics workstations be purchased for the Geomatics Section (Scarborough) to replace the existing RS6000 workstations at a total price not to exceed \$42,000.00, including all applicable taxes.

The Corporate Services Committee recommended to the Budget Committee and Council, the adoption of the foregoing report from the Commissioner of Corporate Services.

(Budget Committee; c: Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(g), Report No. 2)

13. 410 Queens Quay West and Permanent Office Accommodation for Harbourfront Corporation (1990) in an Addition to York Quay Centre (Ward 24 - Downtown).

The Corporate Services Committee had before it a report (February 2, 1998) from the Commissioner of Corporate Services requesting Council approval to exchange the revenue from the sale of 410 Queens Quay West for renovations and construction to York Quay Centre, to provide for Permanent Office accommodation for Harbourfront Corporation (1990) not previously contemplated, and to secure a firm deadline date for the payment of \$3.0 million due the City from Queens Quay West Land Corporation and which is allocated for parks development; advising that no funding is required; and recommending that:

- (1) the proposal submitted by Queens Quay West Land Corporation involving an exchange of the site at 410 Queens Quay West for office space constructed on top of the York Quay Centre as discussed in this report be approved subject to the details of the arrangements being satisfactory to the Acting Executive Commissioner of Corporate Services;
- (2) the City Solicitor be authorized to make the necessary changes to the Implementation Agreement to incorporate the required provisions of the proposal detailed in this report;

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- (3) City staff report upon the completion of the Queens Quay West Land Corporation limited proposal call on the results of the proposal call process; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect to the foregoing.

On motion by Councillor Rae, the Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 6, Report No. 2)

**14. Proposed Sale of Surplus, City-Owned Vacant Land
South Side of Searle Avenue
Roll No. 05 3 110 00300
File No. 77-227-12 (North York Spadina - Ward 8).**

The Corporate Services Committee had before it a report (February 4, 1998) from the Acting Executive Commissioner of Corporate Services respecting the property located east of Dufferin Street between Finch Avenue West and Sheppard Avenue West; and recommending that:

- (1) the Corporation declare the subject parcel surplus;
- (2) the Functional Lead, Real Estate, be authorized to market the property by direct sale to one or both of two adjoining owners; and
- (3) the appropriate City officials be authorized to do all things necessary to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 7, Report No. 2)

15. Proposed Closure and Sale of Dalkeith Drive and One-Foot Reserve (North York Centre South - Ward 9).

The Corporate Services Committee had before it a report (February 2, 1998) from the Acting Executive Commissioner of Corporate Services recommending that:

- (1) staff be directed to proceed with the road closure and sale in accordance with the requirements of the Municipal Act;
- (2) Council fix the sale price for the subject road allowance and 1 foot reserve at \$550,000.00 plus all costs associated with road closure and sale;
- (3) the City accept the offer to purchase from Sergei Rozin and Maia Rozin and the appropriate City officials be authorized to execute such agreement;
- (4) the other abutting property owner at 113 Donwoods Drive (Thomas Butt) be given right of first refusal to purchase the west half of the subject road allowance and 1 foot reserve at \$275,000.00 plus his share of costs associated with road closure and sale;
- (5) Council fix the date by which the other abutting property owner at 113 Donwoods Drive (Thomas Butt) must exercise his right to purchase the west half of the subject road allowance and one foot reserve at \$275,000.00 plus his share of costs associated with road closure and sale at 4:30 pm on April 3, 1998, by which date he must execute an agreement of purchase and sale, failing which the City shall be entitled to sell the west half of the subject road allowance in accordance with the provisions of the Municipal Act;
- (6) if the other abutting property owner at 113 Donwoods Drive (Thomas Butt) executes the agreement by the date fixed by Council, the appropriate City officials be authorized to execute such agreement;
- (7) the proceeds from the sale be credited to account No. 007-435-0000-9110; and
- (8) the appropriate City officials be authorized to do all things necessary to finalize this matter.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 8, Report No. 2)

**16. Expropriation Of Property Interests
Sheppard Subway
Yonge, Bayview And Bessarion Stations.**

The Corporate Services Committee had before it a report (February 2, 1998) from the Executive Commissioner of Corporate Services seeking approval for the expropriation of property interests required for the construction and operation of the Sheppard Subway at Yonge, Bayview and Bessarion Stations; advising that financing has previously been approved by Council and is available in Capital Account No. TC-392; and recommending that:

- (1) Council, as approving authority, approve the expropriation of the property interests detailed in this report;
- (2) authority be granted to take all steps necessary to comply with the *Expropriations Act* (the "Act") including, but not limit to, the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to the date for compensation, and Notices of Possession;
- (3) the Executive Commissioner of Corporate Services, Chief Administrative Officer or other appropriate staff, be authorized to sign the Notices of Expropriation and Notices of Possession, and that authority be granted to make formal offer of compensation pursuant to Section 25 of the Act in the amount of the appraised value, on behalf of the City;
- (4) leave be granted for the introduction of the necessary Bill in Council to give effect thereto; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Johnston requested that her opposition to the foregoing matter be noted in the Minutes of this meeting.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 9, Report No. 2)

**17. Expropriation of Land
Sheppard Subway
Dr. Samir Barsoum
573 Sheppard Avenue East.**

The Corporate Services Committee had before it a report (February 2, 1998) from the Executive Commissioner of Corporate Services advising that the purpose of this report is to authorize the execution of Minutes of Settlement with respect to the expropriation of the property interests required for the Sheppard Subway project; that financing has previously been approved by Council and is available in Capital Account No. TC-392; and recommending that:

- (1) authority be granted to enter into Minutes of Settlement with Dr. Samir Barsoum, Natalie Barsoum, and Christine Barsoum, in trust, on terms and conditions detailed in this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

Councillor Johnston requested that her opposition to the foregoing matter be noted in the Minutes of this meeting.

(Clause No. 10, Report No. 2)

**18. Part of One-Foot Reserve Abutting Askin Street
(Closed) Between Highway No. 401 and Bridgeland Avenue,
North York.**

The Corporate Services Committee had before it a report (February 2, 1998) from the City Solicitor seeking authority to convey to Her Majesty the Queen, in right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario, a portion of a one-foot reserve laid out on Plan of Subdivision 2233 NY; advising that there are no municipal costs associated with this matter; and recommending that:

- (1) the Council declare that the subject lands are surplus to the needs of the City and that the conveyance of the subject lands being part of the One-foot Reserve, Plan 2233 NY, designated as Part 3 on Reference Plan 64R-15303 be approved; and

- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 11, Report No. 2)

**19. Lease of Ground Floor Space at
111 Wellesley Street East, City of Toronto
(Ward - Downtown).**

The Corporate Services Committee had before it a report (January 28, 1998) from the Commissioner of Corporate Services recommending that:

- (1) the City of Toronto enter into a lease agreement with 1133708 Ontario Limited on the terms and conditions outlined in this report and in the form acceptable to the City of Toronto Solicitor; and
- (2) the appropriate City of Toronto Officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 12, Report No. 2)

**20. Renewal of Lease Agreement for a
Children's Services Division Field Office
at 700 Lawrence Avenue West, Unit 226.**

The Corporate Services Committee had before it a report (February 2, 1998) from the Commissioner of Corporate Services respecting the lease renewal with Maron Land Development Inc., for the use of 364.35 square metres (3,922 square feet) of space at Lawrence Square - 700 Lawrence Avenue West; advising that funds to cover the expenditures identified in this report are part of Children's Services 1998 Operating Budget request; and recommending that:

- (1) financing in the amount of \$460,835.00 be approved;

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- (2) the City of Toronto renew the Lease Agreement with Maron Land Development Inc., or in the event of a sale a successor company, for a five year period from April 1, 1998, to March 31, 2003, based on the terms and conditions outlined in this report, in a form acceptable to the Toronto Solicitor; and
- (3) the appropriate Toronto officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee withdrew the aforementioned report at the request of the Commissioner of Corporate Services having regard that the renewal of the lease agreement is no longer necessary as the Children's Services Division Field Office presently located at 700 Lawrence Avenue West can be relocated to the former City of York municipal building at 2700 Eglinton Avenue West.

(Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(i), Report No. 2)

**21. Parkland Dedication Requirement,
Granite Peak Development Inc.
East Side of Upwood Avenue,
File - 96-001-S UDSB-1220 (North York Humber - Ward 6).**

The Corporate Services Committee had before it a report (January 19, 1998) from the Acting Executive Commissioner of Corporate Services respecting the acceptance of payment in lieu of parkland for a property appraised at more than \$1 million, according to the procedures of the former municipality of North York; and recommending that:

- (1) the City accept the sum of \$84,500.00 from the developer to satisfy the 5 percent cash in lieu requirement;
- (2) these funds be credited to Account No. 007-420-0001-9110 (5 percent cash contribution in-lieu of land);
- (3) the Commissioner of Parks and Recreation of the former municipality of North York advise the applicant and the Building Commissioner accordingly; and
- (4) the appropriate City officials be authorized to do all things necessary to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 16, Report No. 2)

22. Procedure - Reporting to the Former City Council of North York Regarding Payment of Parks Levy for Properties Valued Over \$1,000,000.00.

The Corporate Services Committee had before it a report (February 4, 1998) from the Acting Executive Commissioner of Corporate Services requesting authority to eliminate the administrative procedure, established by the former City of North York, of requiring City Council approval of the parks levy amount to be charged for projects where the property is valued over \$1,000,000.00, in order to expedite the issuance of building permits; and recommending that the administrative procedure for the former City of North York, requiring City Council approval of the amount of the cash-in-lieu of properties valued at over \$1,000,000.00, be discontinued.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 17, Report No. 2)

23. Results of the Election of Members to the Boards of Trustees of the Metropolitan Toronto Police Benefit Fund and the Metropolitan Toronto Pension Plan and to the Metropolitan Toronto Police Benefit Fund Committee.

The Corporate Services Committee had before it a communication (January 16, 1998) from the Interim Contact, Metropolitan Toronto Police Benefit Fund and the Metropolitan Toronto Pension Plan advising that The Boards of Trustees of the Metropolitan Toronto Police Benefit Fund and the Metropolitan Toronto Pension Plan at their respective meetings held on January 16, 1998, had before them a report dated January 6, 1998, from the City Clerk, advising of the results of the election to select the employee representative and the pensioner representatives on the Board of Trustees of the Metropolitan Toronto Pension Plan, and the officer and pensioner representatives on the Board of Trustees of the Metropolitan Toronto Police Benefit Fund and on the Police Benefit Fund Committee, to hold office for the year 2000; and that the Boards, respectively, received the aforementioned report and directed that it be forwarded to the Corporate Services Committee for information.

On motion by Councillor Johnston, the Corporate Services Committee received the aforementioned communication.

(Clause No. 19(l), Report No. 2)

**24. Tax Arrears - Rochelle Litman
16 Portsmouth Road, NY No. 08 2 011 00100
RCS - AT40.**

The Corporate Services Committee had before it a report (February 9, 1998) from the Chief Financial Officer and Treasurer advising that she is in receipt of a request for an Extension Agreement of the above noted property pursuant to the provisions of the Municipal Tax Sales Act; that the last date of redemption on this property is March 26, 1998; that the property owner is not in a position to pay the cancellation price on or before this time; that the property owner has requested an extension of the period to pay the amount owing to June 30, 1998; and recommending that the By-law attached to this report be enacted to approve an extension of the redemption date to June 30, 1998, in accordance with the provisions of the Municipal Tax Sales Act.

Councillor Miller requested that his opposition to the foregoing report be noted in the Minutes of this meeting.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 18, Report No. 2)

25. Retention of Outside Counsel.

The Corporate Services Committee had before it a report (January 28, 1998) from the City Solicitor seeking authority to retain the law firms of Reble, Ritchie, Green & Ketcheson, and Loopstra, Nixon & McLeish, to complete legal work provided to the former City of Etobicoke and the Borough of East York, already in progress, and to provide supplementary legal services related to work originating from the aforementioned former municipalities, as deemed appropriate by the Lead Solicitor; advising that sufficient funds remain in the proposed consolidated legal services operating budget's outside counsel account to retain the two law firms in addition to meeting the projected 1998 financial obligations of the City of Toronto to other law firms currently retained to complete work in progress for the former cities and borough; and recommending that:

- (a) the law firm of Reble, Ritchie, Green & Ketcheson be retained for a maximum of 12 months, retroactive to January 1, 1998, to complete matters for which they currently have carriage on behalf of the former City of Etobicoke, in addition to providing supplementary legal services as deemed appropriate by the Lead Solicitor;
- (b) the Lead Solicitor report back to Council in the last quarter of the year on the transition of legal work from Reble, Ritchie, Green & Ketcheson to Legal Services staff, and the continued retention of the firm in 1999;
- (c) authority be granted to enter into a retainer agreement with Reble, Ritchie, Green & Ketcheson in a form and content satisfactory to the Lead Solicitor for an amount not to exceed \$930,000.00;
- (d) the law firm of Loopstra, Nixon and McLeish be retained for a maximum of 12 months, retroactive to January 1, 1998, to complete matters for which they currently have carriage on behalf of the former Borough of East York, in addition to providing supplementary legal services as deemed appropriate by the Lead Solicitor;
- (e) the Lead Solicitor report back to Council in the last quarter of this year on the transition of legal work from Loopstra, Nixon, and McLeish to Legal Services staff, and the continued retention of the firm in 1999;
- (f) authority be granted to enter into a retainer agreement with Loopstra, Nixon, and McLeish in a form and content satisfactory to the Lead Solicitor for an amount not to exceed \$312,000.00; and

- (g) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.
 - A. Councillor Augimeri moved that the Corporate Services Committee:
 - (1) recommended to Council the adoption of the report (January 28, 1998) from the City Solicitor; and
 - (2) that the City Solicitor be requested to submit a report to the Corporate Services Committee on the retention of outside services including legal counsel and consultants.
 - B. Councillor Miller moved that the City Solicitor be requested to submit a report to the Corporate Services Committee on a policy with respect to:
 - (1) fees paid to outside legal counsel; and
 - (2) employee reimbursement of legal fees incurred in relation to the performance of their duties, including costs with respect thereto.

Upon the question of the adoption of the foregoing Motion B. by Councillor Miller, it was carried.

Upon the question of the adoption of the foregoing Motion A. by Councillor Augimeri, it was carried.

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee:

- (1) recommended to Council the adoption of the report (January 28, 1998) from the City Solicitor; and
- (2) requested the City Solicitor to submit a report to the Corporate Services Committee on a policy with respect to:
 - (a) fees paid to outside legal counsel;
 - (c) the retention of outside services including legal counsel and consultants; and

- (b) employee reimbursement of legal fees incurred in relation to the performance of their duties, including costs with respect thereto.

(City Solicitor; c: Ms. Margaret Fischer, Legal Department - February 16, 1998)

(Clause No. 2, Report No. 2)

26. Interim Purchasing By-law. (HELD DOWN)

(See also Minute No. 30)

The Corporate Services Committee had before it a report (February 2, 1998) from the Chief Financial Officer and Treasurer, recommending that:

- (1) authority be granted, in the interim, for the former municipalities to continue the use of the standard form of contracts and general conditions that were in use prior to 1998 with any necessary modifications;
- (2) that a form of quotation request to be used be developed, pending the development and approval of full procurement policies, where appropriate in securing bids for the supply of goods and services, such form to be based upon policies approved by Council;
- (3) the Chief Financial Officer and Treasurer report to Council through the Corporate Services Committee, as soon as possible on uniform procurement policies; and
- (4) authority be granted for the introduction of a Bill in Council in the form of the draft by-law attached as Appendix "A" providing for the award of bids pursuant to quotation requests and tenders where the award is to the lowest bidder meeting the specifications and requirements and does not exceed \$2.5 million.

(HELD DOWN)
(See Minute No. 30)

27. Corporate Occupational Health and Safety Policy.

The Corporate Services Committee had before it a report (February 16, 1998) from the Commissioner of Human Resources proposing a new Corporate Occupational Health and Safety Policy for the City of Toronto; and recommending that:

- (1) the new Corporate Occupational Health and Safety Policy be endorsed; and
- (2) this policy be implemented across all City departments and posted in a conspicuous location in each workplace.

On motion by Councillor Miller, the Corporate Services Committee referred the aforementioned report back to the Commissioner of Human Resources, with a request that she submit a further report to the Corporate Services Committee, such report to include the policy that this Corporate Occupational Health and Safety Policy is replacing.

(Commissioner of Human Resources - February 16, 1998)

(Clause No. 19(c), Report No. 2)

28. Capital Budget Funding for Facilities.

The Corporate Services Committee had before it a report (February 2, 1998) from the Commissioner of Corporate Services providing information on the funding required for capital maintenance for the City of Toronto's facilities; and recommending that:

- (1) funding, in the amount of \$19.2 million be provided in the 1998 Capital Budget at a minimum to cover the critical health and safety issues, conditions which, if not immediately addressed, could lead to costly damage and deterioration of municipal properties, as well as to actions to eliminate conditions which lead to energy waste thus creating energy savings, as identified in the body of this report; and
- (2) the Commissioner of Corporate Services report to the Corporate Services Committee, within six months, on a comprehensive long term strategy for the capital maintenance of all the property assets of the new City of Toronto, including alternative funding arrangements.

On motion by Councillor Ootes, the Corporate Services Committee deferred consideration of the aforementioned report until such time as the Committee gives consideration to the Capital Budget.

(Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(h), Report No. 2)

**29. Reconsideration of Claims,
47 Hounslow Heath Road,
213 Laughton Avenue, and
19 Spring Grove Avenue.**

The Corporate Services Committee had before it a communication (January 27, 1998) from Councillor Betty Disero, Davenport, advising that the owners of the properties located at 47 Hounslow Heath Road, 213 Laughton Avenue, and 19 Spring Grove Avenue, had submitted claims to the former City of Toronto for damages sustained to their properties on Monday, September 29, 1997, as a result of a severe weather storm; attaching for information, correspondence relating to each claim; noting that notwithstanding the evidence, it was the opinion of the Claims Clerk that “there is no liability on the part of the City and, therefore, unable to give a favourable consideration to the claims”; further advising that as her constituents would like to appeal this decision, requesting that this matter be placed on the agenda of the Corporate Services Committee for discussion.

The Corporate Services Committee also had before it a confidential report (February 13, 1998) from the City Solicitor respecting Tree Limb Claims.

The following persons appeared before the Corporate Services Committee in connection with the foregoing matter:

- Mr. John Damos;
- Mr. Linvol Folkes; and
- Mr. J. Manzan.

The following Members of Council appeared before the Corporate Services Committee in connection with the foregoing matter:

Councillor Betty Desiro, Davenport;
Councillor Dennis Fotinos, Davenport; and
Councillor Doug Holyday.

At this point in the proceedings, Councillor Johnston moved that the Committee now recess to meet privately to give consideration to the aforementioned confidential report (February 13, 1998) from the City Solicitor, in accordance with subsection 55(7) of the Municipal Act, which was carried.

The Corporate Services Committee recessed at 10:20 a.m. to meet in-camera to consider the aforementioned confidential report.

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Members present: Councillor Kyle Rae (Acting Chair)
Councillor John Adams
Councillor Maria Augimeri
Councillor Anne Johnston
Councillor Norman Kelly
Councillor Gloria Lindsay Luby
Councillor Doug Mahood
Councillor Joe Mihevc
Councillor David Miller
Councillor Case Ootes
Councillor Bruce Sinclair

Also Present: Councillor Betty Desiro
Councillor Dennis Fotinos
Councillor Doug Holyday

The Corporate Administration Committee reconvened in public session at 11:25 a.m. with the aforementioned Members in attendance.

**29a. Reconsideration of Claims,
47 Hounslow Heath Road,
213 Laughton Avenue, and
19 Spring Grove Avenue.**

The Corporate Services Committee had before it a communication (January 27, 1998) from Councillor Betty Disero, Davenport, advising that the owners of the properties located at 47 Hounslow Heath Road, 213 Laughton Avenue, and 19 Spring Grove Avenue, had submitted claims to the former City of Toronto for damages sustained to their properties on Monday, September 29, 1997, as a result of a severe weather storm; attaching for information, correspondence relating to each claim; noting that notwithstanding the evidence, it was the opinion of the Claims Clerk that “there is no liability on the part of the City and, therefore, unable to give a favourable consideration to the claims”; further advising that as her constituents would like to appeal this decision, requesting that this matter be placed on the agenda of the Corporate Services Committee for discussion.

The Corporate Services Committee also had before it a confidential report (February 13, 1998) from the City Solicitor respecting Tree Limb Claims.

The following persons appeared before the Corporate Services Committee in connection with the foregoing matter:

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- Mr. John Damos;
- Mr. Linvol Folkes; and
- Mr. J. Manzan.

The following Members of Council appeared before the Corporate Services Committee in connection with the foregoing matter:

Councillor Betty Desiro, Davenport;
Councillor Dennis Fotinos, Davenport; and
Councillor Doug Holyday.

On motion by Councillor Miller, the Corporate Services Committee:

- (1) requested the City Solicitor to submit a report to the Corporate Services Committee on the implications of a general policy for paying claims arising from damage to private property by City-owned trees; and
- (2) received the aforementioned communication and confidential report.

(City Solicitor; c: Councillor Betty Desiro; Mr. Linvol Folkes;
Mr. John Damos; Mr. J. Manzan - February 16, 1998)

(Clause No. 19(b), Report No. 2)

30. Interim Purchasing By-law.

(See also Minute No. 26)

The Corporate Services Committee resumed its consideration of the Interim Purchasing By-law.

The Corporate Services Committee had before it a report (February 3, 1998) from the Chief Financial Officer and Treasurer, recommending that:

- (1) authority be granted, in the interim, for the former municipalities to continue the use of the standard form of contracts and general conditions that were in use prior to 1998 with any necessary modifications;
- (2) that a form of quotation request to be used be developed, pending the development and approval of full procurement policies, where appropriate in securing bids for the

supply of goods and services, such form to be based upon policies approved by Council;

- (3) the Chief Financial Officer and Treasurer report to Council through the Corporate Services Committee, as soon as possible on uniform procurement policies; and
- (4) authority be granted for the introduction of a Bill in Council in the form of the draft by-law attached as Appendix "A" providing for the award of bids pursuant to quotation requests and tenders where the award is to the lowest bidder meeting the specifications and requirements and does not exceed \$2.5 million.

A. Councillor Augimeri moved the following:

Whereas all seven of the former municipalities had in place a Fair Wage Policy at the time of amalgamation;

Whereas this policy dates back more than 100 years;

Therefore be it resolved that the Corporate Services Committee recommend that Council adopt the following recommendation:

"That the City of Toronto adopt the Fair Wage Policy of the former Municipality of Metropolitan Toronto as its Fair Wage Policy;

And that the recommendations contained in the report dated February 3, 1998, from the Chief Financial Officer and Treasurer, entitled "Interim Purchasing By-law", be amended accordingly.

- B. Councillor Mihevc moved that the foregoing Motion A. by Councillor Augimeri be amended to provide that until such time as a New City of Toronto Fair Wage Policy has been adopted by Council, the Fair Wage Policy of the former Metropolitan Toronto be adopted as an interim measure.
- C. Councillor Adams moved that the Corporate Services Committee recommended to Council the adoption of the report (February 3, 1998) from the Chief Financial Officer and Treasurer, subject to amending Part (3) of the Section embodied therein, entitled "Reporting/Awarding", by adding after the words "Standing Committee of Council", the words, "and/or Community Councils".

Councillor Augimeri requested the permission of the Committee to withdraw her foregoing Motion A.

Councillor Mihevc also requested the permission of the Committee to withdraw his foregoing Motion B.

The Corporate Services Committee concurred in the foregoing requests.

- D. Councillor Miller moved that the Chief Financial Officer and Treasurer be requested to include in her forthcoming report ethical issues, Canadian Content and any other provisions included in any purchasing policy of any of the former six Area Municipalities or Metro; and that the report not only indicate the seven processes used by the former municipalities and Metro, but what is deemed to be best practices.
- E. Councillor Augimeri further moved that the Chief Administrative Officer be requested to develop a City-wide fair wage policy, such policy to include a mechanism for enforcement.

Upon the question of the adoption of the foregoing Motion D. by Councillor Miller, it was carried.

Upon the question of the adoption of the foregoing Motion E. by Councillor Augimeri, it was carried.

Upon the question of the adoption of the foregoing Motion C. by Councillor Adams, it was carried.

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee recommended to Council:

- (1) the adoption of the report (February 3, 1998) from the Chief Financial Officer and Treasurer, subject to amending Part (3) of the Section embodied therein, entitled "Reporting/Awarding", by adding after the words "Standing Committee of Council", the words, "and/or Community Councils", so that the aforementioned Part (3) shall now read as follows:

“(3) Quotation and Tender calls over \$2.5 million - reported to appropriate Standing Committee of Council and/or

Community Councils for awarding and to Council for information.”;

- (2) that the Chief Financial Officer and Treasurer be requested to include in her forthcoming report ethical issues, Canadian Content and any other provisions included in any purchasing policy of any of the former six Area Municipalities or Metro; and that the report not only indicate the seven processes used by the former municipalities and Metro, but what is deemed to be best practices; and
- (3) that the Chief Administrative Officer be requested to develop a City-wide fair wage policy, such policy to include a mechanism for enforcement.

(Clause No. 1, Report No. 2)

**31. Consent for Refinancing Leasehold Interest,
Soccer City (Etobicoke) Inc. (Markland-Centennial - Ward 4).**

The Corporate Services Committee had before it a report (January 27, 1998) from the Acting Executive Commissioner of Corporate Services recommending that:

- (1) the appropriate City officials be authorized to take all steps necessary to consent to refinancing by Soccer City (Etobicoke) Inc., of its leasehold interest, and agree to a Waiver of Distraint against the chattels and fixtures of the Tenant in favour of the bank; and
- (2) the requisite documentation be signed by the appropriate signing authorities for the City of Toronto.

On motion by Councillor Miller, the Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 13, Report No. 2)

**32. Parkland Dedication Requirement,
800 Sheppard Avenue West,
Permit No. B-97-04797,
File No. 97-036-02 FA57 (North York Spadina - Ward 8).**

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The Corporate Services Committee had before it a report (January 19, 1998) from the Acting Executive Commissioner of Corporate Services respecting the acceptance of payment in lieu of parkland for a property appraised at more than \$1 million, according to the procedures of the former municipality of North York; and recommending that:

- (1) the City accept the sum of \$894.00 from the developer to satisfy the two percent cash-in-lieu requirement, and the sum of \$57,766.00 to satisfy the five percent cash in lieu requirement;
- (2) these funds be credited to Account No. 007-420-0010-9110 (two percent cash contribution in-lieu of land) and to Account No. 007-420-0008-9110 (five percent cash contribution in-lieu of land);
- (3) the Commissioner of Parks and Recreation of the former municipality of North York advise the applicant and the Building Commissioner accordingly;
- (4) the appropriate City officials be authorized to do all things necessary to give effect thereto.

On motion by Councillor Mahood, the Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 15, Report No. 2)

- 33. Request for Occupation of City-Owned Property (HELD DOWN)
at Below Market Rates - 110 Lombard Street,
Gilda's Club Greater Toronto (Downtown Ward 24).**

(See also Minute No. 42)

The Corporate Services Committee had before it a report (January 30, 1998) from the Commissioner of Corporate Services seeking authority to enter into an Occupancy Agreement for the occupation of 110 Lombard Street by Gilda's Club Greater Toronto for a term of three years; advising that this occupation is being sought under the previous City of Toronto policy governing the occupation of City-owned space at below market rates; that the cost of the allocation of 110 Lombard Street to Gilda's Club Greater Toronto will be foregone rent in the amount of approximately \$105,000.00 per annum; that Gilda's Club has agreed to pay the realty taxes, operating costs and maintenance for the building and will undertake certain restoration work at their cost (to include upgrading the electrical system, staircase and sprinkler system where necessary and render the building wheelchair accessible); and recommending that:

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- (1) the Corporate Services Committee consider the request from Gilda's Club Greater Toronto for occupancy of City-owned space at 110 Lombard Street at below market rates;
- (2) should the Corporate Services Committee choose to support this request, the Corporate Services Committee recommend to City Council the following:
 - (i) that the Acting Executive Commissioner of Corporate Services be authorized to allocate the use of 110 Lombard Street to Gilda's Club Greater Toronto for a term of three years subject to the execution of an occupancy agreement, in form and content acceptable to the City Solicitor and the Acting Executive Commissioner of Corporate Services and subject to Gilda's Club Greater Toronto agreeing to share the use of 110 Lombard Street with The Emma Foundation; and
 - (ii) that the grant through the provision of City-owned space at below market rent be deemed to be in the interest of the City; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

(Held Down)
(See Minute No. 42)

**34. Renewal of Leases for Child Care Centres
at O'Connor, Emery and Shoreham Public
Schools in North York.**

The Corporate Services Committee had before it a report (January 30, 1998) from the Executive Commissioner of Corporate Services respecting the renewal of leases with the Toronto District School Board (formerly The Board of Education for the City of North York; advising that funds to cover the expenditures identified in this report are part of Children's Services 1998 Operating Budget Request; that the Commissioner of Finance, in accordance with Provincial regulations, has certified that financing for these expenditures in the amount of \$21,992.08 is within the Updated Financial Debt and Obligation Limit; and recommending that:

- (1) financing in the amount of \$21,992.08 be approved;
- (2) authority be granted to renew the leases with the Toronto District School Board for the captioned Child Care Centres, for a one-year term commencing August 1, 1997,

and expiring on July 31, 1998, based on the terms and conditions in this report, in a form acceptable to the Toronto Solicitor; and

- (3) the appropriate Toronto officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to the Budget Committee and Council, the adoption of the report from the Commissioner of Corporate Services.

(Budget Committee; c: Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(j), Report No. 2)

**35. Parkland Dedication Requirement
Seneca College of Applied Arts and Technology
1750 Finch Avenue East
Permit No. B-9704254
File No. 97-031-02 FA57 (Seneca Heights - Ward 12).**

The Corporate Services Committee had before it a report (January 19, 1998) from the Acting Executive Commissioner of Corporate Services respecting the acceptance of payment in lieu of parkland for a property appraised at more than \$1 million, according to the procedures of the former municipality of North York; and recommending that:

- (1) the City accept the sum of \$80,000.00 to satisfy the five percent cash in lieu requirement;
- (2) these funds be credited to Account No. 007-420-0008-9110 (five percent cash contribution in-lieu of land);
- (3) the Commissioner of Parks and Recreation of the former municipality of North York advise the applicant and the Building Commissioner accordingly; and
- (4) the appropriate City officials be authorized to do all things necessary to give effect thereto.

The Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 14, Report No. 2)

36. 1997 Parking Tag Issuance - December.

The Corporate Services Committee had before it a report (January 16, 1998) from the Chief Financial Officer and Treasurer advising that Metropolitan Council, on February 17 and 18, 1993, adopted Clause No. 1 of Report No. 9 of The Management Committee, as amended, wherein it is recommended "that the Metropolitan Treasurer submit a monthly report to the Management Committee on the operational results of Parking Tag Operations regarding the number of tags issued and collected, staffing and expenditures and revenue and deviations thereof, together with a projected total year position"; that this report reflects parking enforcement and collection activities of the Corporation for the period ending December 31, 1997; attaching the following schedules:

- Schedule 1 Monthly Tag Issuance, Collection Rate and Revenue for 1997;
- Schedule 2 Collection Rate Activity for Tags Issued in Prior Years;
- Schedule 3 Cash Collected Against Receivables for the Years 1989-1996;
- Schedule 4 Trial Request and Conviction Rate Details; and
- Schedule 5 Summary of Expenditures for Parking Tag Operations; and

recommending that this report be received for information.

On motion by Councillor Adams, the Corporate Services Committee:

- (1) requested the Chief Financial Officer and Treasurer to submit a report to the Corporate Services Committee providing a geographic breakdown showing the locations where the parking tags were issued in 1997, based on the six former Area Municipalities; and
- (2) received the aforementioned report.

(Chief Financial Officer And Treasurer - February 16, 1998)

(Clause No. 19(k), Report No. 2)

37. Provision of Assistance to Councillor's Offices.

The Corporate Services Committee had before it a communication (January 15, 1998) from the City Clerk advising that City Council on January 2, 6, 8 and 9, 1998, had before it,

amongst other things, a motion moved by Mayor Lastman and Seconded by Councillor Ootes respecting the Final Report of the Toronto Transition Team, and that Council referred a number of motions concerning Councillors salaries and assistance to Councillors' offices, and a motion by Councillor Davis respecting the appointment of a Blue Ribbon Panel of six ratepayers representing each of the former Area Municipalities.

- A. Councillor Lindsay Luby moved that the Corporate Services Committee recommended to Council that:
- (i) no additional honoraria or stipends be provided for Members of Council who are appointed to act either as Chairs or Members of Agencies, Boards or Commissions; and
 - (ii) in the last year of this term of Council, a citizen committee be established composed of people knowledgeable in compensation and municipal government, including representatives from the Board of Trade and the Labour Council, to report on a salary structure for Members of Council, for the consideration of the in-coming Council in the year 2001; and that the Chief Financial Officer and Treasurer and the Chief Administrative Officer be requested to report to the Corporate Services Committee on the provision of funding for outside consultants to assist the aforementioned citizen committee.
- B. Councillor Adams moved that the Commissioner of Corporate Services be requested to submit a report to the Corporate Services Committee on a policy to provide assistance to Councillors' offices to provide for extended disability, overtime by administrative assistants, vacation, maternity/paternity/adoption leave and severance allowances.

Upon the question of the adoption of the foregoing Motions, they were carried.

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee:

- (1) recommended to Council that:
- (i) no additional honoraria or stipends be provided for Members of Council who are appointed to act either

as Chairs or Members of Agencies, Boards or Commissions; and

- (ii) in the last year of this term of Council, a citizen committee be established composed of people knowledgeable in compensation and municipal government, including representatives from the Board of Trade and the Labour Council, to report on a salary structure for Members of Council, for the consideration of the in-coming Council in the year 2001; and that the Chief Financial Officer and Treasurer and the Chief Administrative Officer be requested to report to the Corporate Services Committee on the provision of funding for outside consultants to assist the aforementioned citizen committee; and

- (2) requested the Commissioner of Corporate Services to submit a report to the Corporate Services Committee on a policy to provide assistance to Councillors' offices to provide for extended disability, overtime by administrative assistants, vacation, maternity/paternity/adoption leave and severance allowances.

(Commissioner of Corporate Services - February 16, 1998)

(Clause No. 3, Report No. 2)

38. 495 Sherbourne Street - Acquisition for a Multi-Service Community Facility (Ward 25 - Don River).

The Corporate Services Committee had before it a report (January 29, 1998) from the Acting Executive Commissioner of Corporate Services recommending that:

- (1) the acquisition of 495 Sherbourne Street from Ontario Realty Corporation (ORC) in the amount of \$2.5 million be approved, subject to the terms and conditions as set out in this report;
- (2) the City Solicitor, in consultation with the Director, Property Services (Toronto Region), prepare and have executed an Agreement of Purchase and Sale with ORC, incorporating a closing date in the first quarter of 1999 and the terms and conditions elaborated in the body of this report, other terms and conditions deemed necessary by the Acting Executive Commissioner of Corporate Services and prepared in a form satisfactory to the City Solicitor;

- (3) the City Solicitor complete this real estate transaction and pay to ORC or to whomever may be entitled to receive it, the sum of \$2.5 million and pay any expenses incurred for the closing of the real property transaction, including the payment of Land Transfer Tax and GST in the estimated amount of \$221,500.00;
- (4) the appropriate Civic official be instructed to furnish the necessary legal description and prepare a survey suitable for the closing;
- (5) the Acting Executive Commissioner of Corporate Services be instructed to continue to pursue all opportunities for additional amounts owed by the Province to the City which could be utilized to be set-off against the purchase price of 495 Sherbourne Street and that these opportunities be presented to City Council for approval; and
- (6) the lands being acquired be placed under the jurisdiction of the Director, Property Services (Toronto Region), on closing for property management/maintenance purposes, until such time as the lands are to be developed as a multi-service community facility and that the lands be operated on an interim basis as a parking lot with the revenue being utilized to offset the cost of acquisition.

Councillor Pam McConnell, Don River, appeared before the Corporate Services Committee in connection with the foregoing matter.

- A. Councillor Ootes moved that the Corporate Services Committee defer consideration of the foregoing report until it considers the 1999 Capital Budget.
- B. Councillor Rae moved that the Corporate Services Committee recommend to the Budget Committee, the adoption of the foregoing report.

Upon the question of the adoption of the foregoing Motion A. by Councillor Ootes, it was lost.

Upon the question of the adoption of the foregoing Motion B. by Councillor Rae, it was carried.

(Budget Committee; c: Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(m), Report No. 2)

39. High-Speed Network for the City of Toronto.

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The Corporate Services Committee had before it a report (February 2, 1998) from the Acting Executive Commissioner of Corporate Services seeking approval to implement a high-speed fibre network to support the business and operating practices of the City of Toronto; advising that this will allow for the consolidation of computing resources required to run Corporate systems, such as Tax and Vital Statistics; that it will provide the connections necessary to access these and other resources from Civic Administration Centres; that The Chief Financial Officer has proposed that the operating costs of \$569.1 thousand be funded from the transition fund; that the account number provided is CP950-J00950; that Capital funding for this project, in the amount of \$498.2 thousand, is included in the 1998 to 2002 capital works program; and recommending that:

- (1) capital funding, in the amount of \$498.2 thousand, for data cabling, hardware and configuration services be allocated to connect to the global network for the City of Toronto;
- (2) funding, in the amount of \$569.1 thousand over the next three years be allocated for hardware maintenance and the lease of termination equipment and high-speed network services;
- (3) the necessary officials be authorized to enter into contracts for the acquisition, implementation and maintenance of the global telecommunications network for the City of Toronto over the next three years;
- (4) Bell Canada be awarded a contract for the provision of high-speed network connectivity and data cabling for one year with two optional years; and
- (5) the appropriate officials be authorized and directed to take the necessary action in order to give effect thereto.
 - A. Councillor Adams moved that the Corporate Services Committee recommended to the Budget Committee and Council, the adoption of the report (February 2, 1998) from the Commissioner of Corporate Services.
 - B. Councillor Lindsay Luby moved that the foregoing report be referred to the Chief Administrative Officer for consideration in his report on the consolidation of head office space.
 - C. Councillor Johnston moved that the Chief Financial Officer be requested to submit a report directly to Council for its meeting scheduled to be held on March 4, 1998, clarifying the benefits to be achieved by implementing this high-speed fibre network.

- D. Councillor Mihevc moved that the Special Committee to Review the Final Report of the Toronto Transition Team be requested to consider a more streamlined process for dealing with budget items that require Budget Committee approval prior to final approval of the Operating and Capital budget, and report thereon to Council.

Councillor Lindsay Luby requested the permission of the Corporate Services Committee to withdraw her foregoing Motion B.

The Corporate Services Committee concurred in the foregoing request.

Upon the question of the adoption of the foregoing Motion C. by Councillor Johnston, it was carried.

Upon the question of the adoption of the foregoing Motion D. by Councillor Mihevc, it was carried.

Upon the question of the adoption of the foregoing Motion A. by Councillor Adams, it was carried.

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee:

- (1) recommended to the Budget Committee and Council, the adoption of the report (February 2, 1998) from the Commissioner of Corporate Services;
- (2) requested the Chief Financial Officer to submit a report directly to Council for its meeting scheduled to be held on March 4, 1998, clarifying the benefits to be achieved by implementing this high-speed fibre network; and
- (3) requested the Special Committee to Review the Final Report of the Toronto Transition Team to consider a more streamlined process for dealing with budget items that require Budget Committee approval prior to final approval of the Operating and Capital budget, and report thereon to Council.

(Budget Committee; Special Committee to Review the Final Report of the Toronto Transition Team; c: Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(e), Report No. 2)

40. Tax Manager 2000 - Purchase/Upgrade of Desktops.

The Corporate Services Committee had before it a report (February 2, 1998) from the Interim Executive Commissioner of Corporate Services seeking authority to acquire workstations for the implementation of the new tax system for the City of Toronto; advising that this being part of the new tax system, it should be funded through the Transition fund; and recommending that desktop workstations and upgrades to support the implementation of the new Tax Administration System, Tax Manager 2000, be purchased; at a cost not to exceed \$150,000.00.

- A. Councillor Mihevc moved that the Corporate Services Committee recommended to the Budget Committee, and Council that the aforementioned report be approved in principle; and further, that the Commissioner of Corporate Services be requested to submit a report directly to Council for its meeting scheduled to be held on March 4, 1998, on the relative merits of purchasing versus leasing the workstations.

- B. Councillor Lindsay Luby moved that the Commissioner of Corporate Services be requested to report to the Corporate Services Committee as to why she is suggesting that the Tax Manager 2000 be purchased and not leased recognizing the high obsolescence rate.

Upon the question of the adoption of the foregoing Motion A. by Councillor Mihevc, it was carried.

Having regard for the action taken by the Corporate Services Committee the foregoing Motion B. by Councillor Lindsay Luby was not put to a vote.

(Commissioner of Corporate Services; Budget Committee - February 16, 1998)

(Clause No. 19(f), Report No. 2)

41. Standing Committee Briefings.

The Corporate Services Committee was again unable to receive the presentation regarding the programs and services under the responsibilities of the Corporate Services Committee and:

- (1) requested the City Clerk to provide each member of the Corporate Services Committee with a copy of the overhead presentation submitted by the Commissioner of Corporate Services, entitled "Briefing for Corporate Services Committee"; and
- (2) requested Members of the Committee who have any questions pertaining to the overhead presentation, to make their concerns known at the next meeting of the Corporate Services Committee scheduled to be held on March 30, 1998.

(Members of the Corporate Services Committee; c: Commissioner of Corporate Services - February 16, 1998)

(Clause No. 19(a), Report No. 2)

**42. Request for Occupation of City-Owned Property
at Below Market Rates - 110 Lombard Street,
Gilda's Club Greater Toronto (Downtown Ward 24).**

(See also Minute No. 33)

The Committee resumed its consideration of the foregoing matter.

The Corporate Services Committee had before it a report (January 30, 1998) from the Commissioner of Corporate Services seeking authority to enter into an Occupancy Agreement for the occupation of 110 Lombard Street by Gilda's Club Greater Toronto for a term of three years; advising that this occupation is being sought under the previous City of Toronto policy governing the occupation of City-owned space at below market rates; that the cost of the allocation of 110 Lombard Street to Gilda's Club Greater Toronto will be foregone rent in the amount of approximately \$105,000.00 per annum; that Gilda's Club has agreed to pay the realty taxes, operating costs and maintenance for the building and will undertake certain restoration work at their cost (to include upgrading the electrical system, staircase and sprinkler system where necessary and render the building wheelchair accessible); and recommending that:

- (1) the Corporate Services Committee consider the request from Gilda's Club Greater Toronto for occupancy of City-owned space at 110 Lombard Street at below market rates;

- (2) should the Corporate Services Committee choose to support this request, the Corporate Services Committee recommend to City Council the following:
- (i) that the Acting Executive Commissioner of Corporate Services be authorized to allocate the use of 110 Lombard Street to Gilda's Club Greater Toronto for a term of three years subject to the execution of an occupancy agreement, in form and content acceptable to the City Solicitor and the Acting Executive Commissioner of Corporate Services and subject to Gilda's Club Greater Toronto agreeing to share the use of 110 Lombard Street with The Emma Foundation; and
 - (ii) that the grant through the provision of City-owned space at below market rent be deemed to be in the interest of the City; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

At this point in the proceedings, Councillor O'Brien moved that the Committee now recess to meet privately to give consideration to the aforementioned report, in accordance with subsection 55(7) of the Municipal Act, which was carried.

The Corporate Services Committee recessed at 1:38 p.m. to meet in-camera to consider the aforementioned confidential report.

Members present: Councillor Kyle Rae (Acting Chair)
 Councillor John Adams
 Councillor Maria Augimeri
 Councillor Norman Kelly
 Councillor Gloria Lindsay Luby
 Councillor Joe Mihevc
 Councillor Dick O'Brien
 Councillor Case Ootes

The Corporate Administration Committee reconvened in public session at 1:55 p.m. with the aforementioned Members in attendance.

- A. Councillor Rae moved that the Corporate Services Committee recommended to Council the adoption of Recommendations Nos. (2) and (3) embodied in the report (January 30, 1998) from the Commissioner of Corporate Services; and

- B. Councillor Ootes moved that:
- (1) the Corporate Services Committee defer consideration of this matter until such time as a policy is in place respecting the disposition of surplus properties; and
 - (2) the Commissioner of Corporate Services be requested to submit a report to Council, for its meeting scheduled to be held on March 4, 1998, on offers made to purchase this property in the last two years, such report to be considered in-camera.
- C. Councillor Kelly moved that Part (2) of the foregoing Motion B. by Councillor Ootes be amended to provide that the Commissioner of Corporate Services to also include in the report an up-to-date appraisal of the property.
- D. Councillor O'Brien moved that the Commissioner of Corporate Services be requested to report to the next meeting of the Corporate Services Committee on a policy with respect to the sale or lease of property to non-profit groups.

Councillor O'Brien requested the permission of the Corporate Services Committee to withdraw his foregoing Motion D.

The Corporate Services Committee concurred in the foregoing request.

Upon the question of the adoption of Part (1) of the foregoing deferral Motion B. by Councillor Ootes, it was lost.

Upon the question of the adoption of the foregoing Motion C. by Councillor Kelly, amending Part (2) of the foregoing Motion B. by Councillor Ootes, it was carried.

Upon the question of the adoption of the foregoing Motion B. by Councillor Ootes, as amended, it was carried.

Upon the question of the adoption of the foregoing Motion A. by Councillor Rae, it was carried.

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee:

- (1) recommended to Council the adoption of Recommendations Nos. (2) and (3) embodied in the report (January 30, 1998) from the Commissioner of Corporate Services; and
- (2) requested the Commissioner of Corporate Services to submit a report to Council, for its meeting scheduled to be held on March 4, 1998, on offers made to purchase this property in the last two years, and to also include in the report an up-to-date appraisal of the property, such report to be considered in-camera.

(Commissioner of Corporate Services - February 16, 1998)

(Clause No. 5, Report No. 2)

43. Development of a Policy Manual.

On motion by Councillor Mihevc, the Corporate Services Committee requested the City Clerk to develop a policy manual, for use by Councillors and staff, that includes all policies developed by City Council.

(City Clerk - February 16, 1998)

(Clause No. 19(n), Report No. 2)

The Corporate Services Committee adjourned its meeting at 1:58 p.m.

Chair.