

**THE CITY OF TORONTO**

**Clerk's Department**

**Minutes of the Corporate Services Committee**

**Monday, March 30, 1998.**

The Corporate Services Committee met on Monday, March 30, 1998, in Committee Room A, 2nd Floor, Metro Hall, Toronto, commencing at 9:41 a.m.

Members Present:

Councillor Dick O'Brien (Chair)  
Councillor John Adams  
Councillor Maria Augimeri  
Councillor Anne Johnston  
Councillor Norman Kelly  
Councillor Gloria Lindsay Luby  
Councillor Doug Mahood  
Councillor Joe Mihevc  
Councillor David Miller  
Councillor Case Ootes  
Councillor Kyle Rae  
Councillor Bruce Sinclair

Regrets:

Mayor Mel Lastman

Also Present:

Councillor Chris Korwin-Kuczynski

**Confirmation of Minutes.**

On motion by Councillor Johnston, the Minutes of the meetings held on the following dates were confirmed:

January 20, 1998; and  
February 16, 1998.

**44. Expropriation of Property Interests, Sheppard Subway,  
National Gym Clothing Limited,  
Willowdale Plaza, 4783 Yonge Street  
(North York Centre - Ward 10).**

The Corporate Services Committee had before it a report (March 17, 1998) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to enter into an agreement with National Gym Clothing Limited pursuant to Section 30 of the Expropriations Act on terms and conditions detailed in this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto; and

advising that financing has previously be approved by Council and is available in Capital Account No. TC-392.

Councillor Johnston requested that her opposition to the foregoing matter be noted in the Minutes of this meeting.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 6, Report No. 3)**

**45. Sale of Portion of Fennimore Park  
Part of Block "A" Plan 6450, North York  
File No. 93-044-40 LA29 (North York Humber - Ward 6).**

The Corporate Services Committee had before it a report (March 3, 1998) from the Commissioner of Corporate Services Recommending that:

- (1) Council declare that the subject lands are surplus to the needs of the City and the appropriate notice be given that the City intends to sell this property;
- (2) the City accept the "Offer to Purchase" from 12008128 Ontario Limited, attached as Appendix "C" and the Deputy Commissioner of Finance and Deputy Treasurer and the City Clerk be authorized to execute same;
- (3) proceeds from the sale be credited to account No. 007-435-000-8340; and

- (4) the appropriate City officials be authorized to do all things necessary to finalize this matter.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 5, Report No. 3)**

**46. Property Acquisition for Parkland - Canada  
Lands Company - (Scarborough Bluffs - Ward 13).**

The Corporate Services Committee had before it a report (February 12, 1998) from the Commissioner of Corporate Services responding to a former City of Scarborough Council directive to purchase additional parkland adjacent to Natal Park; advising that this report summarizes the negotiations undertaken and the resulting agreement with Canada Lands Corporation; that the land acquisition is charged to Capital Account No. 67031-00000-00000-481 and funded from the Parks Reserved Fund No. 70490; and recommending that:

- (1) the City purchase the lands shown on the attached sketch being Part Lot 28, Concession B, City of Scarborough, at the price of \$332,375, based upon an area of 1.076 ha, with the final price to be adjusted upon completion of a survey plan, and the purchase to be conditional upon the soil conditions being found satisfactory;
- (2) the City enter into a license agreement with Praxair Limited, permitting the existing pipeline crossing the property to remain for a period of ten years; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to the Budget Committee the adoption of the report from the Commissioner of Corporate Services.

(Budget Committee; c: Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(j), Report No. 3)**

**47. Acquisition of Trunk Sewer Easement,  
600 Queen's Quay West  
(Downtown - Ward 24).**

The Corporate Services Committee had before it a report (March 17, 1998) from the Commissioner of Works and Emergency Services recommending that:

- (1) authority be granted to acquire easement rights for nominal consideration from the owner of the land designated as Part 4 on Registered Plan 63R-4555 (Part 4), within the land municipally described as No. 600 Queen's Quay West, for the purpose of operating, maintaining, reconstructing or enlarging the existing trunk sewer located within the property in accordance with the terms and conditions outlined in this report and any additional terms and conditions the City Solicitor or I consider necessary; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect hereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 7, Report No. 3)**

**48. Acquisition of Former Landfill Site Owned  
by Ministry of Transportation,  
(Scarborough Highland Creek - Ward 16).**

The Corporate Services Committee had before it a report (February 20, 1998) from the Commissioner of Corporate Services advising that to continue with the Morningside Landfill remediation project, the City must acquire a 4.89 ha (12.21 acre) parcel owned by the Ministry of Transportation; that this report seeks authority to complete the purchase of that property; that the land acquisition is charged to Capital Account No. 59204-00000-00000-481 and funded from the General Development Reserve Fund, No. 71290; and recommending that:

- (1) the City purchase the lands shown on the attached sketch, being part of Lot 12, Registrar's Compiled Plan 10303 at the price of \$120,605, based upon a land area of 4.89 hectares (12.08 acres) with the final price to be adjusted upon completion of a survey plan; and
- (2) appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to the Budget Committee the adoption of the aforementioned report from the Commissioner of Corporate Services.

(Budget Committee; c.: Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(k), Report No. 3)**

**49. 180 Duncan Mill Road - Declaration as Surplus  
(North York Centre South - Ward 9).**

The Corporate Services Committee had before it a report (March 16, 1998) from the Commissioner of Corporate Services Recommending that:

- (1) City Council, by by-law, declare as surplus the 95 per cent condominium interest the City has in the real property known municipally as 180 Duncan Mill Road;
- (2) the Commissioner of Corporate Services be directed, in accordance with City of North York Procedural By-law No. 32512, to give notice to the public of the proposed disposition of the lands declared surplus;
- (3) the Commissioner of Corporate Services be authorized to market the City's interest in 180 Duncan Mill Road through a real estate broker for a listing price to be determined in consultation with the listing broker; and
- (4) the appropriate Civic Officials be authorized to take the necessary action to give effect to the foregoing recommendations, including introducing the necessary bill in Council to amend the Municipal Property Register.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 8, Report No. 3)**

**50. Surplus Property Declaration,  
North-East Corner Ashtonbee Road and  
Thermos Road, (Scarborough Wexford - Ward 14).**

The Corporate Services Committee had before it a report (March 3, 1998) from the Commissioner of Corporate Services recommending that:

- (1) Council declare the property, legally described as Part of Lot 9 Plan 4087, shown in heavy outline on the attached sketch, surplus and that the City intends to sell the lands;
- (2) public notice of the proposed sale be given by publication of this report in the Council agenda;
- (3) staff negotiate an agreement with the abutting owner, with a view to the joint marketing of the property shown on the attached sketch and report back to Council on the agreement, including the proposed minimum sale price;
- (4) if satisfactory arrangements cannot be made for the joint marketing of the property, that the City invite offers to purchase its property; and
- (5) appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 9, Report No. 3)**

**51. Lane Closing and Surplus Property Declaration,  
Lane Adjacent to 117 Harewood Avenue,  
(Scarborough Bluffs - Ward 13).**

The Corporate Services Committee had before it a report (February 12, 1998) from the Commissioner of Corporate Services recommending that:

- (1) road closing procedures be initiated to close the portion of the lane, extending east of Harewood Avenue, as shown on the attached sketch;
- (2) Council declare the laneway as shown, surplus and that the City intends to sell the lands;

- (3) public notice of the proposed sale be given by including a notation to that affect with the advertising of the road closing;
- (4) staff be directed to report back to Council on the offering of the lane to the abutting owners immediately after the lane is closed; and
- (5) appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 10, Report No. 3)**

**52. Proposed Sale of a Section of Surplus Lane  
Located West of Grey Road, Lying Between  
Woburn Avenue and Bedford Park Avenue,  
(North York Centre South - Ward 9).**

The Corporate Services Committee had before it a report (March 10, 1998) from the Commissioner of Corporate Services recommending that:

- (1) the City accept the offer to purchase made by the abutting property owner at 541 Woburn Avenue for their allotted portion of the subject lane. The general terms, \$1.00 per square foot of land plus all costs associated with the transaction and subject to utility easements;
- (2) the City accept the offers to purchase made by the other abutting property owners for their allotted portions of the subject lane. The general terms, \$2.00 per square foot of land plus all costs associated with the transactions and subject to utility easements;
- (3) the appropriate City officials be authorized to execute the offers to purchase in a form satisfactory to the City Solicitor;
- (4) the proceeds from the sales be credited to Account No. 007-430-000-8340; and
- (5) the appropriate City officials be authorized to take the necessary actions to finalize this matter.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 11, Report No. 3)**

**53. Telecommunications Tower Located in the Beare Road Landfill Site - (Scarborough Malvern - Ward 18).**

The Corporate Services Committee had before it a report (March 17, 1998) from the Commissioner of Corporate Services advising that Bell Mobility Cellular Inc., no longer wishes to lease the site located at the Beare Road Landfill location as approved by Metropolitan Council on December 10 and 18, 1997, and recommending that:

- (1) Clause No. 21 of Report No. 25 of The Corporate Administration Committee, as amended, and adopted by the Council of the Municipality of Metropolitan Toronto at its meeting held on December 10 and 18, 1997, be rescinded; and
- (2) the appropriate City of Toronto officials be authorized and directed to take such action as may be required to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 12, Report No. 3)**

**54. Worksite Lease Agreement - Sheppard Avenue Subway, Bayview Station - Owner: Michael and Norma Tinti, 579 Sheppard Avenue East, (North York Centre - Ward 10).**

The Corporate Services Committee had before it a report (March 17, 1998) from the Commissioner of Corporate Services advising that, as part of the construction of the Sheppard Subway, a Worksite Lease Agreement is required respecting the property located at 579 Sheppard Avenue East; that the lease is required for a three year period, commencing on January 1, 1998, with an option to renew for a further one year period; that financing has been previously approved by Council is available in Capital Account No. TC-392; and recommending that:

- (1) authority be granted for the Commissioner of Corporate Services to accept the Worksite Lease and execute it on behalf of the Corporation; and



- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Johnston requested that her opposition to the foregoing matter be noted in the Minutes of this meeting.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 13, Report No. 3)**

**55. Worksite Lease Agreement - Sheppard Avenue Subway,  
Bayview Station - Owner: Fu-Mei Lin, Wu-Shin Lin and  
Shu-Chen Huang Su - 589 Sheppard Avenue East  
(North York Centre South Ward - Ward 9).**

The Corporate Services Committee had before it a report (March 17, 1998) from the Commissioner of Corporate Services advising that, as part of the construction of the Sheppard Subway, a Worksite Lease Agreement is required respecting the property located at 589 Sheppard Avenue East; that the lease is required for a three year period, commencing on January 1, 1998, with an option to renew for a further one year period; that financing has been previously approved by Council is available in Capital Account No. TC-392; and recommending that:

- (1) authority be granted for the Commissioner of Corporate Services to accept the Worksite Lease and execute it on behalf of the Corporation; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Johnston requested that her opposition to the foregoing matter be noted in the Minutes of this meeting.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 14, Report No. 3)**

**56. Renewal of Land Lease Agreement with the  
Toronto Transit Commission for a Child Care Centre  
at 1125 Danforth Avenue, (East Toronto, Ward 26).**

The Corporate Services Committee had before it a report (February 24, 1998) from the Commissioner of Corporate Services recommending that:

- (1) financing in the amount of \$174,062.00 be approved;
- (2) authority be granted to renew the Land Lease Agreement with the Toronto Transit Commission for a term of five years commencing April 1, 1998, and expiring on March 31, 2003, on the terms and conditions in this report and a form acceptable to the City Solicitor; and
- (3) the appropriate Toronto officials be authorized and directed to take the necessary action to give effect thereto; and

advising that funds to cover the expenditures identified in this report are part of the Children's Services 1998 Operating Budget request; and that the Commissioner of Finance, in accordance with Provincial regulations, has certified that financing for these expenditures in the amount of \$174,062.00 is within the Updated Financial Dept and Obligation Limit.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report from the Commissioner of Corporate Services, subject to the necessary funds being available in the 1998 Operating Budget.

**(Clause No. 15, Report No. 3)**

**57. Licence Agreement - Ontario Hydro -  
Jonesville Crescent,  
Allotment Garden (Don Parkway - Ward 11).**

The Corporate Services Committee had before it a report (February 11, 1998) from the Commissioner of Corporate Services respecting the renewal of the licence agreement between the City and Ontario Hydro for the use of land for allotment garden purposes; advising that the Parks and Recreation Department (North York Region), Southeast District, have confirmed that the funds for the renewal agreement are available; and recommending that:

- (1) the Licence Agreement between the City and Ontario Hydro be approved; and

- (2) the appropriate City officials be authorized to execute the documentation and take any necessary action.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 17, Report No. 3)**

**58. Release/Quit Claim of Easement and  
Notice of Claim, 26 and 28 Farrington Drive,  
Block "A", Plan 4457 North York,  
Ward: North York Centre South.**

The Corporate Services Committee had before it a report (March 13, 1998) from the City Solicitor advising that the Legal Department (North York) received a letter dated September 29, 1997, from Coutts, Crane, Ingram, solicitors representing the owners of 26 Farrington Drive, North York; that this letter requested confirmation of the City's easement claim on their clients' property; that the City acquired a sewer and water services easement over all of Block "A", Plan 4457 by Instrument No. NY257596 registered on June 7, 1957; that a notice of claim was subsequently registered by the City as Instrument No. TB995075 on November 28, 1996; that the Public Works Department (North York) advises that an investigation of the subject easement reveals that there are no municipal services at this location and that, therefore, it has no reason to maintain the easement; and recommending that:

- (1) the easement (Instrument No. NY257596) and notice of claim (Instrument No. TB995075) be released from all of Block "A", Plan 4457 North York; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 22, Report No. 3)**

**59. Amendment to Contract Between  
Rose Technology Group Limited and the  
Former Municipality of Metropolitan Toronto.**

The Corporate Services Committee had before it a report (March 16, 1998) from the Commissioner of Corporate Services recommending that:

- (1) the contract between the former Municipality of Metropolitan Toronto and Rose Technology be amended as outlined in this report subject to agreement of the City Solicitor; and
- (2) the appropriate City officials be authorized to take any action to give effect thereto.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 20, Report No. 3)**

**60. Strike-Off of Uncollectible Business  
Taxes from the Collectors Roll.**

The Corporate Services Committee had before it a report (March 19, 1998) from the Chief Financial Officer and Treasurer addressing the uncollectible business taxes still on the Tax Collector's Roll; advising that these business taxes can be struck from the Tax Collector's Roll under the provisions of Section 441 of the Municipal Act R.S.O. 1990; that the Section 441 process differs from other tax related adjustments because only Council can approve the strike-offs being removed from the Roll and does not include cancellation of taxes due to assessment appeals (i.e., the Section 442 process); and recommending that:

- (1) Council resolve to cancel the uncollectible business taxes of \$11,730,741.08 and strike them from the Tax Collector's Roll under the provisions of Section 441 of the Municipal Act; and
- (2) the amount attributable to uncollectible taxes from Business Improvement Areas (BIA) in the amount of \$102,583.84 be stricken off as a receivable under Section 441.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 28, Report No. 3)**

**61. Reduction of Taxes - Realty Section 443 Municipal Act.**

The Corporate Services Committee had before it a report (March 16, 1998) from the Chief Financial Officer and Treasurer recommending that Council:

- (1) repeal By-law No. 31159 of the former City of North York, By-law No. 22809 of the former City of Scarborough, and No. 25-18 of the Municipal Code for the former City of Etobicoke;
- (2) approve the cancellation of taxes as outlined in the attached Schedules of applications totalling \$107,693.09; and
- (3) enact the attached By-law appointing The Corporate Services Committee to hear all deputations under this section.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 29, Report No. 3)**

**62. Standardization of Tax-Related Administrative Service Charge (All Wards).**

The Corporate Services Department had before it a report (March 17, 1998) from the Chief Financial Officer and Treasurer setting out proposed standardized charges relating to tax-related administrative services provided to taxpayers by the City of Toronto; advising that the proposed standardized service charges will generate approximately \$458,000.00 in additional revenue in 1998 and is part of the 1998 Finance Department Budget; and recommending that:

- (1) Council adopt the charges for tax-related administrative services as set out in Appendix 1 of this report effective June 1, 1998;
- (2) authority be granted for the introduction of the necessary bills in Council; and
- (3) the appropriate civic officials be authorized and directed to take the necessary actions to give effect to the foregoing.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 31, Report No. 3)**

**63. Remuneration and Expenses of Members of the Council of the Former City of North York and of the Council of the Former City of North York Appointees to Local Boards and Other Special Purpose Bodies for the Period January 1 to December 31, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of The Municipal Act, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and Appointees of the Council of the former City of North York; and recommending that this report be received and forwarded to Council for information.

The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 35, Report No. 3)**

**64. Remuneration and Expenses of Members of the Council of the Former City of Etobicoke and of the Council of the Former City of Etobicoke Appointees to Local Boards and Other Special Purpose Bodies for the Period January 1 to December 31, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of The Municipal Act, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by

the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and Appointees of the Council of the former City of Etobicoke; and recommending that this report be received and forwarded to Council for information.

The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 36, Report No. 3)**

**65. Remuneration and Expenses of Members of the Council of the Former City of Scarborough and of the Council of the Former City of Scarborough Appointees to Local Boards and Other Special Purpose Bodies for the Period January 1 to December 1, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of The Municipal Act, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and Appointees of the Council of the former City of Scarborough; and recommending that this report be received and forwarded to Council for information.

The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 37, Report No. 3)**

**66. Remuneration and Expenses of Members of the Council of the Former Borough of East York for the Period January 1 to December 31, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of The Municipal Act, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and Appointees of the Council of the former Borough of East York; and recommending that this report be received and forwarded to Council for information.

The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 38, Report No. 3)**

**67. Remuneration and Expenses of Members of the Council of the Former City of York for the Period January 1 to December 31, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of The Municipal Act, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and Appointees of the Council of the former City of York; and recommending that this report be received and forwarded to Council for information.



The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 39, Report No. 3)**

**68. Setting of Salaries for Members of Council.**

The Corporate Services Committee had before it a communication (February 13, 1998) from the City Clerk advising that City Council City Council, at its meeting held on February 4, 5 and 6, 1998, referred the following Motion to the Corporate Services Committee:

Moved by: Councillor Minnan-Wong

Seconded by: Councillor Davis

“WHEREAS the issue of Councillors’ salaries has undermined the credibility of Council; and

WHEREAS Members of Council must demonstrate the highest degree of integrity and accountability; and

WHEREAS the setting of salary for Members of Council must be open, public and transparent;

NOW THEREFORE BE IT RESOLVED THAT Council may not increase their salaries, except during the period 90 days before a Municipal election;

AND BE IT FURTHER RESOLVED THAT 30 days’ notice be required before any motion is considered by Council;

AND BE IT FURTHER RESOLVED THAT any increase in salary must be published in a major daily newspaper.”

On motion by Councillor Lindsay Luby, the Corporate Services Committee received the aforementioned communication.

**(Clause No. 42(o), Report No. 3)**

**69. Request from the Learning Enrichment Foundation for Space at 2700 Eglinton Avenue West for Daycare Facility.**

The Corporate Services Committee had before it a communication addressed to York Community Council from Councillor Frances Nunziata, York-Humber, attaching a copy of a letter (January 29, 1998) from the Executive Director, The Learning Enrichment Foundation, addressed to members of the York Community Council, respecting the possibility of utilizing space in the municipal building at 2700 Eglinton Avenue West, for daycare purposes; and requesting that this item along with a motion by Councillor Nunziata, seconded by Councillor Mihevc requesting that the York Community Council support the request for appropriate daycare space within the York Civic Centre; and that the appropriate City staff responsible for the review of the utilization of space in the Civic Centres of the former Metro Toronto municipalities be directed to assist the Learning Enrichment Foundation in this matter.

Councillor David Miller declared his interest in the foregoing matter in that he is a member of the Board of the Learning Enrichment Foundation.

The Corporate Services Committee endorsed the request from the Learning Enrichment Foundation for the appropriate City staff responsible for the review of the utilization of space in the Civic Centres of the former Metro Toronto municipalities being directed to assist the Learning Enrichment Foundation to identify space, if possible, at the York Civic Centre for a Daycare facility.

(Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(r), Report No. 3)**

**70. Liability Insurance for Friends of Fort York Festival.**

The Corporate Services Committee had before it a communication (March 18, 1998) from the Managing Director, Toronto Historical Board, advising that City Council on March 4, 1998, adopted a motion authorizing the Toronto Historical Board (TBH) to grant permission to event holders to have events at Fort York providing that the event holders are required to enter into an agreement with the THB containing certain terms and conditions; and recommending that City Council approve extending coverage under the General Liability policy insurance to the Friends of Fort York and Garrison Common, a volunteer group working for the benefit of the city to organize the Fort York Festival.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 40, Report No. 3)**

**71. Application for Approval to Expropriate  
Interest in Land for a Replacement Bus Garage,  
Owner: Noble Cherry Development Limited,  
Address: 22 Commercial Road, East York,  
Ontario - (East York Ward - Ward 1).**

The Corporate Services Committee had before it a report (March 17, 1998) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to initiate expropriation of property as detailed in this report and to apply for Approval to Expropriate;
- (2) authority be granted to serve and publish Notices of Application for Approval to Expropriate said property interests, to forward to the Chief Inquiry Officer any requests for hearings that are received, and to report the Inquiry Officer's recommendations to Council for its consideration; and
- (3) the appropriate City of Toronto officials be authorized and directed to take the necessary action to give effect thereto; and

advising that financing has previously been approved by Council and is available in Capital Account No. TC380Z10380.

The Corporate Services Committee also had before it a communication (February 26, 1998) from the General Secretary, Toronto Transit Commission, advising that the Toronto Transit Commission on February 25, 1998, at an in-camera session, considered a confidential report (February 25, 1998) from the Chief General Manager, Toronto Transit Commission, entitled, "Bus Garage Replacement Program Property Acquisition Approval to Expropriate Interest in Land"; and that the Commission approved proceeding with expropriation of a portion of the property known as 80 Wicksteed Avenue, East York, and requested that a copy of the report be forwarded to the March 30, 1998, Corporate Services Committee meeting for consideration in conjunction with the City of Toronto Real Estate Division's Report on this same matter.

On motion by Councillor Ootes, the Corporate Services Committee referred the foregoing report and communication to the Commissioner of Corporate Services and the Toronto Transit Commission for report thereon to the meeting of the Corporate Services Committee scheduled to be held on April 27, 1998, such report to:

- (1) provide alternative sites as well as those parties that have a competing interest in this particular property;
- (2) explain why a more detailed report respecting this issue was not provided to Committee; and
- (3) include a process for dealing with issues, in the future, between the Toronto Transit Commission and the Corporate Services Department.

(Chief General Manager, Toronto Transit Commission; Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(i), Report No. 3)**

**72. Approval of 1998 Operating Budget for Property  
at 705 Progress Avenue, Scarborough,  
(Scarborough City Centre - Ward 15).**

**(See Also Minute No. 100)**

The Corporate Services Committee had before it a report (February 23, 1998) from the Commissioner of Corporate Services requesting approval of the 1998 Operating Budget of the multi-tenant industrial complex at 705 Progress Avenue owned jointly by the City and the Board of Education; advising that the net income derived from the operation of this project is deposited into Account No. 58130 Non-Departmental (705 Progress Avenue Project); and recommending that Council approve the Operating Budget for 705 Progress Avenue, subject to approval by the Toronto School Board, Scarborough District.

On motion by Councillor Johnston, the Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(See Also Minute No. 100)  
(Clause No. 18, Report No. 3)**

**73. Tax Payment Options - Realty Tax Instalments and Pre-Authorized Tax Payment Plan (All Wards).**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer setting out the proposed tax bill payment options which are recommended to take effect beginning with the 1998 Final Realty Tax Bill; advising that the payment options included in the recommended tax payment plan will improve customer service due to the expansion of the Pre-authorized Tax Payment Plan (PTP); that this would improve Finance Department tax processing efficiency with resulting savings dependent on the degree of participation by taxpayers in the PTP Plan; and recommending that Council approve two payment plans for payment of realty taxes whereby all Toronto taxpayers will have the option of paying:

- (i) their taxes by instalment, with final taxes being payable in three instalments beginning in 1998, and interim taxes being payable in three instalments beginning in 1999, or
- (ii) through a Pre-authorized Tax Payment Plan.

A. Councillor Mihevc moved that:

- (1) the Corporate Services Committee recommended to Council the adoption of the aforementioned report; and
- (2) Chief Financial Officer and Treasurer be requested to submit a report directly to Council for its meeting scheduled to be held on April 15, 1998, on other methods of payment of realty taxes including the use of credit cards.

B. Councillor Adams moved that the foregoing Motion A. by Councillor Mihevc be amended to provide that the Chief Financial Officer and Treasurer also report on what it would mean to have five realty tax installments for the remainder of 1998.

C. Councillor Miller moved that the foregoing Motion A. by Councillor Mihevc be further amended to provided that the Chief Financial Officer and Treasurer also report on the financial implication of having eleven realty tax installments in 1999.

Upon the question of the adoption of the foregoing Motions, they were carried.

**The decision of the Corporate Services Committee therefore is as follows:**

The Corporate Services Committee:

- (1) recommended to Council the adoption of the aforementioned report; and
- (2) requested the Chief Financial Officer and Treasurer to submit a report directly to Council for its meeting scheduled to be held on April 15, 1998:
  - (a) on other methods of payment of realty taxes including the use of credit cards;
  - (b) on what it would mean to have five realty tax installments for the remainder of 1998; and
  - (c) on the financial implication of having eleven realty tax installments in 1999.

(Chief Financial Officer and Treasurer - March 30, 1998)

**(Clause No. 27, Report No. 3)**

**74. Corporate Occupational Health and Safety Policy.**

The Corporate Services Committee had before it a report (March 30, 1998) from the Executive Director of Human Resources proposing a new Corporate Occupational Health and Safety Policy for the City of Toronto; and recommending that:

- (1) the new Corporate Occupational Health and Safety Policy be endorsed; and
- (2) this policy be implemented across all City departments and posted in a conspicuous location in each workplace.

On motion by Councillor Miller, the Corporate Services Committee recommended to Council the adoption of the aforementioned report from the Executive Director of Human Resources, subject to adding to condition No. (1) contained in the Policy Statement before the word "priority", the words "commitment of the highest", so that such condition shall now read as follows:

- “(1) Protecting the health and safety of all employees is a commitment of the highest priority;”

**(Clause No. 21, Report No. 3)**

**75. Property Damage Claim.**

The Corporate Services Committee had before it a report (March 6, 1998) from the City Solicitor requesting authority to continue legal proceedings to seek recovery of the cost of repair to Metropolitan property which was damaged in a motor vehicle accident; and recommending that the City Solicitor be granted authority in this case to commence any court action where he deems it appropriate to do so, to appeal any decision where warranted, to discontinue or settle any such claim, action or appeal where he concludes that it is reasonable to do so, to execute any documents required in such action or appeal or to effect such settlement, and that any steps taken to date in this matter be ratified.

On motion by Councillor Adams, the Corporate Services Committee:

- (1) recommended to Council the adoption of the aforementioned report; and
- (2) requested the City Solicitor to submit a report to the Corporate Services Committee on the delegation of authority to the City Solicitor on minor property damage claims up to \$10,000.00, and the reporting of the results of these claims to the Corporate Services Committee annually.

(City Solicitor; c: Ms. M. Fischer, Legal Department - March 30, 1998)

**(Clause No. 24, Report No. 3)**

**76. Property Damage Claim.**

The Corporate Services Committee had before it a report (March 16, 1998) from the City Solicitor requesting authority to commence legal proceedings respecting the recovery of the cost of repair to Metropolitan property which was damaged in a motor vehicle accident; and recommending that the City Solicitor be granted authority in this case to commence any court action where he deems it appropriate to do so, to appeal any decision where warranted, to discontinue or settle any such claim, action or appeal where he concludes that it is reasonable to do so, and to execute any documents required in such action or appeal or to effect such settlement.

On motion by Councillor Adams, the Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 25, Report No. 3)**

**77. Proposal Respecting the Provision of Security Services for the City of Toronto.**

The Corporate Services Committee had before it a communication (February 25, 1998) from Mr. Christopher Menary, Senior Security Consultant, Canada Security Protection Bid Management Services Ltd., requesting an opportunity to make a presentation to the Corporate Services Committee respecting a proposal designed to reduce costs in security services; and enclosing documentation received from the Toronto Transition Team concerning this matter.

Mr. Christopher Menary, Senior Security Consultant, Canada Security Protection Bid Management Services Ltd., appeared before the Corporate Services Committee in connection with the foregoing matter.

On motion by Councillor Ootes, the Corporate Services Committee:

- (1) received the aforementioned communication; and
- (2) requested the Commissioner of Corporate Services to submit a report to the Corporate Services Committee, no later than the end of June, 1998, respecting security issues.



(Commissioner of Corporate Services; c: Mr. Christopher Menary, Senior Security Consultant, Canada Security Protection Bid Management Services Ltd. - March 30, 1998)

**(Clause No. 42(d), Report No. 3)**

**78. The Status of Special Opportunity Programs for People with Disabilities in the City of Toronto.**

The Corporate Services Committee had before it a report (March 30, 1998) from the Executive Director, Human Resources recommending that:

- (1) The “City of Toronto Task Force on Community Access and Equity” make recommendations to Toronto Council for action which would address employment equity, pay equity and the ongoing work of access and equity policies and programs affecting persons with disabilities established by the former municipalities; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.”

The Corporate Services Committee also had before it a communication (March 30, 1998) from Mr. Peter Stroempl, advising that there does not appear to be an “Equal Employment Program for the Disabled” at any of the various levels of government; and requesting an opportunity to appear before the Corporate Services Committee to make his concerns known respecting the foregoing matter.

On motion by Councillor Ootes, the Corporate Services Committee concurred with the recommendations embodied in the report from the Executive Director, Human Resources, viz:

“It is recommended that:

- (1) the “City of Toronto Task Force on Community Access and Equity” make recommendations to Toronto Council for action which would address employment equity, pay equity and the ongoing work of access and equity policies and programs affecting persons with disabilities established by the former municipalities; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.”

(Task Force on Community Access and Equity; c: Executive Director,  
Human Resources; Mr. Charles Smith, Manager, Access and Equity Centre;  
Mr. Peter Stroempl - March 30, 1998)

**(Clause No. 42(e), Report No. 3)**

**79. City of Toronto Administrative Professional Supervisory Association, Incorporated (COTAPSAI) Held Down**

**(See Also Minute Nos. 81 and 88)**

The Corporate Services Committee had before it a communication (March 16, 1998) from Councillor Anne Johnston, North Toronto, respecting the Restructuring Initiative report (February 5, 1998) from the Chief Administrative Officer.

The Corporate Services Committee also had before it a communication (March 16, 1998) from Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated, requesting an opportunity to appear before the Corporate Services Committee (in camera) regarding the restructuring initiative and the definition of employees covered by COTAPSAI's Memorandum of Understanding.

**(Held Down)**  
**(See Minute Nos. 81 and 88)**

**80. Tax Arrears \_ Salinda Investments Inc.,  
739 Kipling Avenue, ET No. 01 5 330 00400.**

The Corporate Services Committee had before it a report ((March 13, 1998) from the Chief Financial Officer and Treasurer advising that the Finance Department is in receipt of a letter from Mr. Gerald Wise (Solicitor) for Salinda Investments Inc., who is requesting an Extension Agreement on the property located at 739 Kipling Avenue, on behalf of his clients, pursuant to the provisions of the Municipal Tax Sales Act; that the property is scheduled to be advertised for sale in April, unless Council grants an extension; and recommending that Council enact the attached By-law to approve an extension of the redemption date to December 31, 1998, in accordance with the provisions of the Municipal Tax Sales Act.

The Corporate Services Committee withdrew the aforementioned report at  
the request of the Chief Financial Officer and Treasurer.

**(Clause No. 42(l), Report No. 3)**

Corporate Services Committee Minutes  
Monday, March 30, 1998.

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At this point in the proceedings, Councillor O'Brien, in accordance with subsection 55(7) of the Municipal Act, moved that the Corporate Services Committee now recess to meet privately to give consideration to the following items:

- No. (6), entitled "Strategic Restructuring Initiative Report";
- No. (7), respecting a Personnel Matter;
- No. (8), entitled "Retention of Real Estate Consulting Firm in which a Former Employee is a Principal";
- No. (9) respecting 110 Lombard Street;
- No. (10) respecting 1900 Lakeshore Blvd. West; and
- No. (11) respecting 23 Fraser Avenue., which was carried.

The Corporate Services Committee recessed at 10:40 a.m. to meet in-camera to consider the aforementioned items.

Members present:      Councillor Dick O'Brien (Chair)  
                                 Councillor John Adams  
                                 Councillor Anne Johnston  
                                 Councillor Norman Kelly  
                                 Councillor Gloria Lindsay Luby  
                                 Councillor Doug Mahood  
                                 Councillor Joe Mihevc  
                                 Councillor David Miller  
                                 Councillor Case Ootes  
                                 Councillor Kyle Rae  
                                 Councillor Bruce Sinclair

Also Present:            Councillor Doug Holyday

The Corporate Services Committee reconvened in public session at 12:15 p.m. with the aforementioned Members in attendance.

**81. City of Toronto Administrative Professional Supervisory Association, Incorporated (COTAPSAI) Held Down**

**(See Also Minute Nos. 79 and 88)**

The Corporate Services Committee resumed its consideration of the foregoing matter.

The Corporate Services Committee had before it a communication (March 16, 1998) from Councillor Anne Johnston, North Toronto, respecting the Restructuring Initiative report (February 5, 1998) from the Chief Administrative Officer.

The Corporate Services Committee also had before it a communication (March 16, 1998) from Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated, requesting an opportunity to appear before the Corporate Services Committee (in camera) regarding the restructuring initiative and the definition of employees covered by COTAPSAI's Memorandum of Understanding.

**(Held Down)**  
**(See Minute Nos. 79, 81 and 88)**

**82. Personnel Matter Respecting Members of the City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI).**

**(See Also Minute No. 87)**

The Corporate Services Committee had before it a communication (March 6, 1998) from Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated, requesting an opportunity to appear before the Corporate Services Committee (in camera) regarding the restructuring initiative and the definition of employees covered by COTAPSAI's Memorandum of Understanding.

The following persons appeared before the Corporate Services Committee in connection with the foregoing matter:

- Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI); and

- Mr. Donald K. Eady, Gowling, Strathy and Henderson, Barristers and Solicitors, acting on behalf of COTAPSAI.

**(Held Down)**  
**(See Minute No. 87)**

**83. Retention of Real Estate Consulting Firm  
in which a Former Employee is Principal.**

The Corporate Services Committee had before it a confidential report (March 19, 1998) from the Commissioner of Corporate Services respecting the retention of a real estate consulting firm in which a former employee is principal.

The Corporate Services Committee recommended to Council the adoption of the confidential report from the Commissioner of Corporate Services, entitled "Retention of Real Estate Consulting Firm in which a Former Employee is a Principal", which will be before City Council on Thursday April 16, 1998.

(Members of City Council; c: Commissioner of Corporate Services; City Solicitor - March 30, 1998)

**(Clause No. 2, Report No. 3)**

**84. Sale of City-Owned Property Known  
Municipally as 1900 Lake Shore Boulevard West,  
(High Park - Ward 19).**

The Corporate Services Committee had before it a confidential report (March 12, 1998) from the Commissioner of Corporate Services respecting the sale of 1900 Lakeshore Boulevard West.

The Corporate Services Committee:

- (1) recommended to Council that the Offer to Purchase the property at 1900 Lake Shore Boulevard West, from 1260093 Ontario Inc., (In Trust for a company to be incorporated), in the amount of \$2,300,000.00 be accepted, subject to the removal of some of the conditions contained therein; and
- (2) requested the Commissioner of Corporate Services to negotiate the conditions contained in the Offer to Purchase with the proposed

purchaser and submit a confidential report thereon to Council for its meeting scheduled to be held on April 16, 1998.

(Members of Council; Commissioner of Corporate Services; c.: City Solicitor - March 30, 1998)

**(Clause No. 3, Report No. 3)**

**85. Sale of City-Owned Property Known Municipally as 23 Fraser Avenue (Trinity Niagara - Ward 20).**

The Corporate Services Committee had before it a confidential report (March 13, 1998) from the Commissioner of Corporate Services respecting the sale of 23 Fraser Avenue.

The Corporate Services Committee recommended to Council the adoption of the confidential report (March 27, 1998) from the Commissioner of Corporate Services, entitled "Sale of City Owned Property known municipally as 23 Fraser Avenue (Ward 20 - Trinity Niagara)".

(Members of Council; c: Commissioner of Corporate Services; City Solicitor - March 30, 1998)

**(Clause No. 4, Report No. 3)**

**86. 110 Lombard Street - Possible Purchase.**

The Corporate Services Committee had before it a confidential report (March 18, 1998) from the Commissioner of Corporate Services respecting the possible purchase of 110 Lombard Street.

The Corporate Services Committee received the aforementioned confidential report.

**(Clause No. 42(g), Report No. 3)**

**87. Personnel Matter Respecting Members of the City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI).**

**(See Also Minute No. 82)**

The Corporate Services Committee resumed its consideration of the foregoing matter.

The Corporate Services Committee had before it a communication (March 6, 1998) from Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated, requesting an opportunity to appear before the Corporate Services Committee (in camera) regarding the restructuring initiative and the definition of employees covered by COTAPSAI's Memorandum of Understanding.

The following persons appeared before the Corporate Services Committee in connection with the foregoing matter:

- Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI); and
- Mr. Donald K. Eady, Gowling, Strathy and Henderson, Barristers and Solicitors, acting on behalf of COTAPSAI.

The Committee received the foregoing communication noting that City officials, when dealing with employees who are members of COTAPSAI, will be operating under the terms and conditions of the COTAPSAI Agreement until such time as Council has dealt with this issue.

(Commissioner of Corporate Services; c: Executive Director, Human Resources; Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI); Mr. Donald K. Eady, Gowling, Strathy and Henderson, Barristers and Solicitors - March 30, 1998)

**(Clause No. 42(f), Report No. 3)**

**88. City of Toronto Administrative Professional Supervisory Association, Incorporated (COTAPSAI).**

**(See also Minute Nos. 79 and 81)**

The Corporate Services Committee resumed its consideration of the communication (March 16, 1998) from Councillor Anne Johnston, North Toronto, respecting the Restructuring Initiative report (February 5, 1998) from the Chief Administrative Officer.

The Corporate Services Committee resumed its consideration of a communication (March 16, 1998) from Mr. David Neil, President, City of Toronto Administrative, Professional Supervisory Association, Incorporated, requesting an opportunity to appear before the Corporate Services Committee (in camera) regarding the restructuring initiative and the definition of employees covered by COTAPSAI's Memorandum of Understanding.

The Corporate Services Committee:

- (1) requested the Commissioner of Corporate Services to submit a full report to the meeting of Council scheduled to be held on April 15, 1998, respecting the issue of the contractual agreement between the City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI), and the former Corporation of the City of Toronto;
- (2) referred the following motion to the Commissioner of Corporate Services for consideration in her report to Council on April 15, 1998:

Moved by Councillor Johnston:

“That:

- (i) the Corporate Services Committee recognizes and acknowledges the existence of a contractual relationship between the former Corporation of the City of Toronto and the City of Toronto Administrative, Professional Supervisory Association, Incorporated (COTAPSAI) and that the nature of the relationship and the terms and conditions of employment for those eligible employees are contained in the Consolidated memorandum of Understanding agreed to by both parties; and



Corporate Services Committee Minutes  
Monday, March 30, 1998.

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- (ii) the Members of the Corporate Services Committee request that the appropriate City staff enter into discussions with COTAPSAI to resolve and determine, prior to posting, which new positions in the City's new organization structure should not be included in the unit of employees whose positions are set forth in Schedule "A" of that Agreement."; and
- (3) requested the City Solicitor, in consultation with the City Clerk to report to the Special Committee to Review the Final Report of the Toronto Transition Team, on amending the Council Procedural By-law to permit the hearing of deputations at in-camera meetings to enable deputants to attend, answer questions and then leave to enable the Committee to deal with the matter in-camera.

(Commissioner of Corporate Services; City Solicitor; City Clerk; c: Councillor Anne Johnston; Mr. David Neil, President, COTAPSAI; Mr. Donald K. Eady, Gowling, Strathy and Henderson, Barristers and Solicitors - March 30, 1998)

**(Clause No. 1, Report No. 3)**

At this point in the proceedings, the Corporate Services Committee decided to recess for lunch at 12:25 p.m.

The Corporate Services Committee reconvened at 2:10 p.m.

Members Present:

Councillor Dick O'Brien, Chair  
Councillor John Adams  
Councillor Maria Augimeri  
Councillor Anne Johnston  
Councillor Norm Kelly  
Councillor Gloria Lindsay Luby  
Councillor Doug Mahood  
Councillor Joe Mihevc  
Councillor David Miller  
Councillor Case Ootes  
Councillor Kyle Rae  
Councillor Bruce Sinclair

**89. Standing Committee Briefings.**

The Corporate Services Committee received a presentation from the Commissioner of Corporate Services respecting the services and responsibilities of the Corporate Services Committee.

**(Clause No. 42(a), Report No. 3)**

**90. Lease Extension - Mooredale House,  
146 Crescent Road (Midtown).**

The Corporate Services Committee had before it a communication (February 17, 1998) from Councillor John Adams, Midtown proposing to resolve the matter of a lease extension respecting Mooredale House; and recommending that:

- (1) an extension to the lease with Rosedale-Moore Park Association to April 30, 2007, for 146 Crescent Road under the same terms and conditions as the current lease and conditional on the Association fulfilling its commitment to undertake and complete certain improvements to the property in the minimum amount of \$200,000.00 over the terms of the lease be approved;
- (2) the lease extension be in a form satisfactory to the City Solicitor;
- (3) the appropriate officials be authorized to execute the documentation and take the necessary actions to implement the foregoing; and
- (4) this item be scheduled for public deputations.

On motion by Councillor Adams, the Corporate Services Committee:

- (1) deferred consideration of the aforementioned communication to its meeting scheduled to be held on April 27, 1998;
- (2) requested the Commissioner of Corporate Services to submit a report thereon to the aforementioned meeting of the Committee; and
- (3) requested the City Clerk to ensure that representatives of the Rosedale-Moore Park Association are notified that this item will be before the Committee at the aforementioned meeting as a deputation item.

(Ms. Marjorie Booth, General Manager, Rosedale-Moore Park Association;  
c: Councillor John Adams - March 31, 1998)

**(Clause No. 42(h), Report No. 3)**

**91. 1998-1999 Insurance Program.**

The Corporate Services Committee had before it a report (March 19, 1998) from the Chief Financial Officer and Treasurer reporting on the development of an insurance program for the City of Toronto for the period January 1, 1998, to May 1, 1999; advising that it is critical that the recommended program be approved since the current liability insurance coverages for each of the former municipalities in the discussed areas of coverage can not be extended past May 1, 1998; and recommending that:

- (1) the insurance program proposed for Comprehensive General Liability, Automobile, Garage Automobile, Medical Malpractice, Excess Public Officials Errors and Omissions Liability and Excess and Umbrella Liability be approved for the period May 1, 1998, to May 1, 1999, at a cost of \$2,981,700.00;
- (2) the insurance commitments which were made from January 1, 1998, in the amount of \$2,330,699.16 to the present to ensure adequate coverage for the City as identified in Schedule A be ratified; and
- (3) an equivalent amount paid for Environmental Impairment Liability coverage in the approximate amount of \$325,000.00 be set aside annually in a reserve fund to cover the cost of environmental engineering studies or future litigation costs and that staff review further options for coverage and report as required.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 32, Report No. 3)**

**92. Renewal of Parking License Agreement - Oak Leaf Confections - West Side of Sinnott Road, North of Comstock Road - (Scarborough Bluffs - Ward 13).**

The Corporate Services Committee had before it a report (March 5, 1998) from the Commissioner of Corporate Services recommending that:

- (1) the City authorize the renewal of the license agreement requested by Oak Leaf Confections for a five year term commencing May 1, 1998, on the same terms and conditions as per the existing agreement including the annual license fee at \$2,912.80 plus G.S.T.; and
- (2) appropriate City officials be authorized to execute the relevant renewal document.

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

**(Clause No. 16, Report No. 3)**

**93. Protection of the City's Tax Base Regarding Tax Appeals.**

The Corporate Services Committee had before it a communication (March 12, 1998) from the City Clerk advising that City Council, at its meeting held on March 4, 5 and 6, 1998, referred the following Motion to the Corporate Services Committee:

Moved by: Councillor Ootes

Seconded by: Councillor Mihevc

“WHEREAS the School Board is in the process of fighting 300 to 400 property tax appeals; and

WHEREAS the School Board has advised that they will not continue to pursue action to fight these appeals; and

WHEREAS there are significant dollars involved; and

WHEREAS it is in the best interest of the City to protect its tax base;

NOW THEREFORE BE IT RESOLVED THAT the Chief Financial Officer and Treasurer be requested to submit a report to the Corporate Services Committee for its meeting to be held on March 30, 1998, on how to protect the City's tax base in this regard."

On motion by Councillor Mihevc, the Corporate Services Committee referred the aforementioned communication to the Chief Financial Officer and Treasurer for report thereon to the meeting of the Corporate Services Committee scheduled to be held on April 27, 1998, such report to include a policy with respect thereto and identify staff resources required, if necessary, to achieve this goal.

(Chief Financial Officer and Treasurer - March 30, 1998)

**(Clause No. 42(p), Report No. 3)**

**94. Honoraria for Councillors appointed to Agencies, Boards and Commissions.**

The Corporate Services Committee had before it a communication (March 12, 1998) from the City Clerk advising that City Council, at its meeting held on March 4, 5 and 6, 1998, struck and referred Clause No. 3 of Report No. 2 of The Corporate Services Committee, headed "Honoraria for Councillors Appointed to Agencies, Boards and Commissions", back to the Corporate Services Committee for further consideration, together with motions by Councillors Balkissoon and Kinahan in regard thereto.

The Corporate Services Committee received the aforementioned report.

**(Clause No. 42(n), Report No. 3)**

**95. Property Tax Bill Design and Content.**

The Corporate Services Committee had before it a report (March 14, 1998) from the Chief Financial Officer and Treasurer, outlining the design of the new property tax bill which will be sent to all taxpayers in early June of this year; advising that it will also address the regulatory requirements outlining what shall or shall not appear on a tax bill in accordance with Bill 164; that funding for the design, printing and mailing of the tax bills have been budgeted for in the Operating Budget; that the financial implications in any delays in the approval of the final bill design are substantial considering the City will bill more than \$2.5 billion on the final bill; and recommending that:

- (1) Council approve the attached tax bill design and content (please note that the attached tax bill has been reduced to approximately 7" x 14" and the actual bill will be 7" by 17"); and
- (2) any message or communication that Council deems necessary be included in a separate brochure and/or mailing envelope.

A. Councillor Adams moved that the Corporate Services Committee:

- (1) recommend to Council the adoption of the aforementioned report; and
- (2) request the Chief Financial Officer and Treasurer:
  - (a) to submit a report directly to Council, for its meeting scheduled to be held on April 15, 1998:
    - (i) providing a list of what the Province intends to prohibit municipalities, by regulation, from informing the taxpayers about on the Property Tax Bill; and
    - (ii) identifying on the Property Tax Bill the portion for education as determined by the Province.

B. Councillor Miller moved that the foregoing Motion by Councillor Adams be amended to provide that the Chief Financial Officer and Treasurer:

- (a) be requested to provide coloured mock-ups of the new property tax bill, brochure and envelopes; and
- (b) in consultation with the Access and Equity Centre, to review the proposed realty tax bills for plain language and accessibility purposes.

Upon the question of the adoption of the foregoing Motion B. by Councillor Miller, it was carried.

Upon the question of the adoption of the foregoing Motion A. by Councillor Adams, as amended, it was carried.

**The decision of the Corporate Services Committee therefore is as follows:**

The Corporate Services Committee:

- (1) recommended to Council the adoption of the aforementioned report;  
and
- (2) requested the Chief Financial Officer and Treasurer:
  - (a) to submit a report directly to Council, for its meeting scheduled to be held on April 15, 1998:
    - (i) providing a list of what the Province intends to prohibit municipalities, by regulation, from informing the taxpayers about on the Property Tax Bill;
    - (ii) identifying on the Property Tax Bill the portion for education as determined by the Province; and
    - (iii) providing coloured mock-ups of the new property tax bill, brochure and envelopes; and
  - (b) in consultation with the Access and Equity Centre, to review the proposed realty tax bills for plain language and accessibility purposes.

(Chief Financial Officer and Treasurer - March 30, 1998)

**(Clause No. 26, Report No. 3)**

**96. Tax Adjustment - Municipal Act Section 442  
for the Former City of North York.**

The Corporate Services Committee had before it a report (March 16, 1998) from the Chief Financial Officer and Treasurer advising that Council of the former City of North York, on December 1, 1993, adopted a report rescinding the By-Law authorizing the Assessment Review Board (ARB) from hearing and disposing of tax appeals pursuant to section 442 of the *Municipal Act*, R.S.O. 1990 ch. M45 that deals with cancellation, reduction or refund of taxes due to vacancy, out of business, demolition etc.; that as such, North York Council heard and disposed of these appeals; that the other former municipalities used the Assessment Review Board to hear and dispose of their tax appeals and there will be a separate report recommending a similar process to the one used in the former City of North York for the new City of Toronto; that the total cancellation or refund of taxes as recommended for this period is \$1,709,145.50 for 1997, and \$47,187.96 for 1996; that of this periods adjustment, approximately \$984,000.00 will be recovered from the School Boards; that Schedule "A" summarizes by category the number of applications and tax dollars recommended for reduction; that a detailed list is in the North York Regional Tax Office; and recommending that the individual appeal applications of \$1,709,145.50, as summarized in Schedule "A" attached for cancellation, reduction or refund of taxes pursuant to section 442 of the *Municipal Act* be approved.

The Corporate Services Committee recommended to Council the adoption of  
the aforementioned report.

**(Clause No. 30, Report No. 3)**

**97. Remuneration and Expenses of Members of the  
Council of the Former City of Toronto and of the  
Council of the Former City of Toronto Appointees  
to Local Boards and Other Special Purpose Bodies  
for the Period January 1 to December 31, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of the *Municipal Act*, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and



Appointees of the Council of the former City of Toronto; and recommending that this report be received and forwarded to Council for information.

The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 34, Report No. 3)**

**98. Remuneration and Expenses of Members of the Former Metropolitan Toronto Council and of the Former Metropolitan Toronto Appointees to Local Boards and Other Special Purpose Bodies for the Period January 1 to December 31, 1997.**

The Corporate Services Committee had before it a report (March 12, 1998) from the Chief Financial Officer and Treasurer submitting, as required by Section No. 247 of The Municipal Act, a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation and also to each Member of Council or other person appointed by the Council to a local board or other special purpose body; advising that given the differing remuneration and expense indemnity policies and practices that were in place in the former Metropolitan and Area Municipalities in 1997, the submission of separate, individual reports in respect of each former municipality is more appropriate in these circumstances; submitting this report in respect of the remuneration and expenses of Members and Appointees of the Council of the former Metropolitan Toronto Council; and recommending that this report be received and forwarded to Council for information.

The Corporate Services Committee received the aforementioned report from the Chief Financial Officer and Treasurer; and directed that such report be submitted to Council for information.

**(Clause No. 33, Report No. 3)**

**99. 1998 Parking Tag Issuance - January and February.**

The Corporate Services Committee had before it a communication (March 12, 1998) from the Chief Financial Officer and Treasurer, advising that Metropolitan Council, on February 17 and 18, 1993, adopted Clause No. 1 of Report No. 9 of The Management Committee, as amended, wherein it is recommended “that the Metropolitan Treasurer submit a monthly report to the Management Committee on the operational results of Parking Tag Operations regarding the number of tags issued and collected, staffing and expenditures and revenue and deviations thereof, together with a projected total year position”; that this report reflects parking enforcement and collection activities of the Corporation for the period ending February 28, 1998, attaching the following schedules:

Schedule 1 Monthly Tag Issuance, Collection Rate and Revenue for 1998;

Schedule 2 Collection Rate Activity for Tags Issued in Prior Years;

Schedule 3 Parking Tag Receivables for the Years 1989-1997;

Schedule 4 Trial Request and Conviction Rate Details; and

Schedule 5 Summary of Expenditures for Parking Tag Operations; and

recommending that this report be received for information.

The Corporate Services Committee received the aforementioned report noting that the Chief Financial Officer in her forthcoming status report to the Corporate Services Committee on April 27, 1998, will be addressing the concerns expressed by Members of the Corporate Services Committee respecting parking enforcement and collection activities.

(Chief Financial Officer and Treasurer - March 30, 1998)

**(Clause No. 42(m), Report No. 3)**

**100. Approval of 1998 Operating Budget for Property at 705 Progress Avenue, Scarborough, (Scarborough City Centre - Ward 15).**

**(See Also Minute No. 72)**

On motion by Councillor Mahood, the Corporate Services Committee re-opened consideration of the following report:

(February 23, 1998) from the Commissioner of Corporate Services requesting approval of the 1998 Operating Budget of the multi-tenant industrial complex at 705 Progress Avenue owned jointly by the City and the Board of Education; advising that the net income derived from the operation of this project is deposited into Account No. 58130 Non-Departmental (705 Progress Avenue Project); and recommending that Council approve the Operating Budget for 705 Progress Avenue, subject to approval by the Toronto School Board, Scarborough District.)

The Corporate Services Committee recommended to Council the adoption of the aforementioned report.

(Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 18, Report No. 3)**

**101. Resolution from the Corporation of the City of Brampton Respecting the Canadian Auto Workers Campaigns to Keep Tariff on New Imports.**

The Corporate Services Committee had before it a communication (February 12, 1998) from the City Clerk, The Corporation of the City of Brampton, advising that the Corporation of the City of Brampton passed a resolution on February 9, 1998, respecting the CAW's Campaign to Keep Tariff on New Imports, and requested that this resolution be placed before the City of Toronto Council for consideration and support; the operative part of such resolution being as follows:

“The Federal government reverse their recent decision on auto parts and cease any action, legislative or otherwise, that would lead to the elimination of auto tariffs on vehicle assembly and that the Federal government fully commit to protect the principles of the auto pact; and

that this Council go on record with Federal and Provincial governments in supporting the immediate withdrawal of any intention to implement such tariff removal and ensure the protection of the Auto Pact; and

that this resolution be circulated to all municipalities with a population greater than 50,000 and to the Federal and Provincial Members of Parliament for Brampton.”

The Corporate Services Committee recommended to Council that the resolution embodied in the following communication from the City Clerk, Corporation of the City of Brampton, be endorsed.

**(Clause No. 41, Report No. 3)**

**102. Access to Members of Council at Metro Hall  
by the Media, Constituents and Visitors.**

The Corporate Services Committee had before it a communication (February 13, 1998) from the City Clerk advising that City of Toronto Council on February 4, 5 and 6, 1998, during its consideration of Clause No. 2 contained in Report No. 1 of The Special Committee to Review the Final Report of the Toronto Transition Team, headed “Planning for the Seat of Government”, which was adopted, as amended, referred the following motion to the Corporate Services Committee:

“Moved by Councillor Minnan-Wong:

It is recommended that, until such time as Members of Council relocate to Toronto City Hall, during normal business hours, the doors of the Members’ Offices at Metro Hall remain unlocked to allow access to Members of Council by the media, constituents and visitors.”

On motion by Councillor Johnston, the Corporate Services Committee referred the aforementioned communication to the Commissioner of Corporate Services for report, in consultation with Councillors Minnan-Wong, John Adams, and members of the Press Gallery, to the Corporate Services Committee.

(Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(q), Report No. 3)**

**103. Establishment of a Registry of Lobbyists.**

The Corporate Services Committee had before it a communication (February 13, 1998) from Councillor Judy Sgro stating that since the inaugural meeting of Toronto City Council, there has been a significant increase in the number of lobbyists regarding various issues that impact the interests and well being of taxpayers; advising that in the interest of public scrutiny, the City of Toronto should establish a registry of lobbyists; that this registry would provide an open book view of the clients each lobbyist is representing and on what issues; and requesting that the Committee recommend that the Chief Administrative Officer review the various models of existing registries of lobbyists and report back to the next meeting of the Corporate Services Committee with recommendations and a draft by-law.

The Corporate Services Committee referred the foregoing communication to the Chief Administrative Officer for report thereon to the Corporate Services Committee.

(Chief Administrative Officer - March 30, 1998)

**(Clause No. 42(s), Report No. 3)**

**104. Judicial Review Application Against the  
City of Toronto and the Toronto Transit Commission  
(TTC) Respecting the Provision of Wheel-Trans Service.**

The Corporate Services Committee had before it a report (March 20, 1998) from the City Solicitor advising that an Application for Judicial Review has been brought against the City of Toronto and the TTC by six individuals who claim they have been denied the right to use the Wheel-Trans public transit system; and recommending that:

- (1) the City Solicitor be authorized to represent the City of Toronto in the Application for Judicial Review; and
- (2) this report be forwarded to the Urban Environment and Development Committee for its information.

On motion by Councillor Miller, the Corporate Services Committee recommended to Council the adoption of the aforementioned report from the City Solicitor, subject to amending Recommendation No. (1) by adding thereto the following words, "to report back to the Corporate Services Committee on the position recommended to be taken by the City in the Application, prior, if possible, to filing court material, or as soon thereafter as is practicable", so that Recommendation No. (1) shall now read as follows:

"(1) the City Solicitor be authorized to represent the City of Toronto in the Application for Judicial Review, and to report back to the Corporate Services Committee on the position recommended to be taken by the City in the Application, prior, if possible, to filing court material, or as soon thereafter as is practicable;"

**(Clause No. 23, Report No. 3)**

**105. City of Ottawa Request for Financial Support  
International Institute of Municipal Clerks  
(IIMC) Conference - May, 1999.**

The Corporate Services Committee had before it a report (March 23, 1998) from the City Clerk recommending that:

- (1) City Council approve a grant of \$10,000.00 to the City of Ottawa, to help defray costs of hosting the 1999 Conference of the International Institute of Municipal Clerks;
- (2) the grant be deemed to be in the interest of the municipality; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.
  - A. Councillor Mahood moved that the Committee recommend to Council that the foregoing report be received.
  - B. Councillor Kelly moved that the Committee recommend to Council the adoption of the foregoing report.

Upon the question of the adoption of the foregoing motion A. by Councillor Mahood, it was lost.

Upon the question of the adoption of the foregoing Motion B. by Councillor Kelly, it was lost.

Having regard for the foregoing action taken by the Corporate Services Committee, the Committee submitted the aforementioned report from the City Clerk to the Budget Committee without recommendation having regard that all motions put and voted on lost.

(Budget Committee - March 30, 1998)

**(Clause No. 42(t), Report No. 3)**

**106. Delegation of Authority to Approve  
Various Real Estate Matters.**

**(See Also Minute No. 109)**

The Corporate Services Committee had before it a report (March 25, 1998 ) from the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services be requested to report on the establishment of a staff Property Management Committee comprised of senior staff from across the corporation, the functions of which Committee are to include the coordination of property asset management and the approval of certain real estate matters;
- (2) authority for the approval of real estate/property matters be delegated in accordance with the chart attached to this report as Appendix 1, subject, however, to the matters shown for delegation to the Property Management Committee continuing to reside with Council until such time as the report referred to in Recommendation No. (1) is submitted and considered;
- (3) this authority supersedes and replaces any authorities, policies or procedures previously existing in any of the seven "old" municipalities in relation to the subject matter hereof;
- (4) leave be granted for the introduction of any Bills necessary to give effect to the foregoing; and
- (5) the appropriate City officials be authorized and directed to give effect to the foregoing.

The Corporate Services Committee recommended to Council the adoption of the foregoing report.

(See Minute No. 109)

**107. 1998 Operating and Capital Budgets - Corporate Services Committee.**

The Corporate Services Committee had before it the following communications:

- (i) (March 23, 1998) from the City Clerk, submitting, for review and comment, the 1998 Operating Budget for the Corporate Services Department, including the following:
  - (i) Information Technology;
  - (ii) Human Resources;
  - (iii) Facilities Management;
  - (iv) Audit;
  - (v) Clerk's;
  - (vi) Legal; and
  - (vii) Real Estate,

noting that:

- (1) the Budget Committee proposes to recommend to the Strategic Policies and Priorities Committee for its meeting to be held on April 14, 1998, the adoption of such budgets, subject to the amendments proposed by the Chief Administrative Officer as embodied in Section 'C', save and except the recommended amendments to Items 10, 11 and 23(a) in the Clerk's Department budget which were amended by the Budget Committee to provide that:
  - (a) the budget for Item 10, Secretariat printing requirements, be reduced by \$50,000.00, rather than \$150,000.00;
  - (b) the budget for Item 11, Information and Communications, not be reduced; and
  - (c) the budget for Item 23(a), the provision of secretariat support to task forces, sub-committees and advisory committees, i.e., ABC's and SPB's, not be reduced; and
- (2) such budgets will again be considered by the Budget Committee at its meeting to be held on March 31, 1998.



Corporate Services Committee Minutes  
Monday, March 30, 1998.

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- (ii) (March 23, 1998) from the City Clerk, submitting, for review and comment, the 1998 Operating Budget for the Offices of the Mayor and Members of Council, noting that:
  - (1) the Budget Committee proposes to recommend to the Strategic Policies and Priorities Committee for its meeting to be held on April 14, 1998, the adoption of such budget; and
  - (2) such budget will again be considered by the Budget Committee at its meeting to be held on March 31, 1998.
  
- (iii) (March 23, 1998) from the City Clerk, submitting, for review and comment, the 1998 Operating Budget for the Office of the Chief Administrative Officer, noting that:
  - (1) the Budget Committee proposes to recommend to the Strategic Policies and Priorities Committee for its meeting to be held on April 14, 1998, the adoption of such budget, subject to the amendments proposed by the Chief Administrative Officer, as embodied in Section 'C', as they relate to the:
    - (a) Healthy City Office;
    - (b) Corporate Policy and Planning Division; and
    - (c) Executive Office; and
  - (2) such budget will again be considered by the Budget Committee at its meeting to be held on March 31, 1998.
  
- (iv) (March 23, 1998) from the City Clerk, submitting, for review and comment, the 1998 Operating Budget for the Finance Department, noting that:
  - (1) the Budget Committee proposes to recommend to the Strategic Policies and Priorities Committee for its meeting to be held on April 14, 1998, the adoption of such budget, subject to the amendments proposed by the Chief Administrative Officer as embodied in Section 'C'; and
  - (2) such budgets will again be considered by the Budget Committee at its meeting to be held on March 31, 1998.
  
- (v) (March 23, 1998) from the City Clerk, submitting, for review and comment, the 1998 Operating Budget for the Corporate Asset Management Program - Fleet and Equipment, noting that:

- (1) the Budget Committee proposes to recommend to the Strategic Policies and Priorities Committee for its meeting to be held on April 14, 1998, the adoption of such budget, subject to:
  - (i) the amendments proposed by the Chief Administrative Officer as embodied in Section 'C'; and
  - (ii) \$3.8 million being drawn from the Vehicle and Equipment Replacement Reserve for the purchase of vehicles required by the Toronto Police Service in 1998 and that an appropriate charge back be applied to the \$2.6 million remaining in the 1998 Operating Budget of the Toronto Police Service for vehicle replacement; and
- (2) such budget will again be considered by the Budget Committee at its meeting to be held on March 31, 1998.

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The Commissioner of Corporate Services gave an overhead presentation to the Corporate Services Committee respecting the 1998 Budgets and filed a copy of her presentation material.

Councillor Miller moved that the Committee advise the Budget Committee that because of the short time provision; and having regard that the Corporate Services Committee did not receive the Operating Budget until the morning of the meeting, and the revised 1998 Capital Budget until the afternoon of the meeting, the Committee is unable to deal with the budgets in a detailed manner and submits such budgets without recommendations.

Upon the question of the adoption of the foregoing motion, it was carried.

(Budget Committee; c. Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(b), Report No. 3)**

**108. Capital Budget Funding for Facilities.**

The Corporate Services Committee had before it the following reports:

- (i) (February 2, 1998) from the Commissioner of Corporate Services providing information on the funding required for capital maintenance for the City of Toronto's facilities; and recommending that:
  - (1) funding, in the amount of \$19.2 million be provided in the 1998 Capital Budget at a minimum to cover the critical health and safety issues, conditions which, if not immediately addressed, could lead to costly damage and deterioration of municipal properties, as well as to actions to eliminate conditions which lead to energy waste thus creating energy savings, as identified in the body of this report; and
  - (2) the Commissioner of Corporate Services report to the Corporate Services Committee, within six months, on a comprehensive long term strategy for the capital maintenance of all the property assets of the new City of Toronto, including alternative funding arrangements.
- (ii) (March 30, 1998) from the Commissioner of Corporate Services providing information on revised Capital funding for facilities, in response to the direction of the Budget Committee; and recommending that a minimum funding level of \$13 million for the 1998 Facilities Capital Budget be recommended to the Budget Committee.

Councillor Miller moved that the Committee advise the Budget Committee that because of the short time provision; and having regard that the Committee did not receive the 1998 Capital Budget until the afternoon of the meeting, the Committee is unable to deal with the Capital Budget in a detailed manner and submits the Capital Budget and the reports (February 2, 1998) and (March 30, 1998) from the Commissioner of Corporate Services, without recommendations.

(Budget Committee; c. Commissioner of Corporate Services - March 30, 1998)

**(Clause No. 42(c), Report No. 3)**

**109. Delegation of Authority to Approve  
Various Real Estate Matters.**

**(See Also Minute No. 106)**

On motion by Councillor Adams, the Corporate Services Committee re-opened the following report:

(March 25, 1998) from the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services be requested to report on the establishment of a staff Property Management Committee comprised of senior staff from across the corporation, the functions of which Committee are to include the coordination of property asset management and the approval of certain real estate matters;
- (2) authority for the approval of real estate/property matters be delegated in accordance with the chart attached to this report as Appendix 1, subject, however, to the matters shown for delegation to the Property Management Committee continuing to reside with Council until such time as the report referred to in Recommendation No. (1) is submitted and considered;
- (3) this authority supersedes and replaces any authorities, policies or procedures previously existing in any of the seven "old" municipalities in relation to the subject matter hereof;
- (4) leave be granted for the introduction of any Bills necessary to give effect to the foregoing; and
- (5) the appropriate City officials be authorized and directed to give effect to the foregoing.

On motion by Councillor Adams, the Corporate Services Committee:

- (1) recommended to Council the adoption of the aforementioned report subject to amending Recommendation No. (2) by adding thereto the following words, "such report to include, at that time, recommendations with respect to delegation of authorities to such Committee", so that Recommendation No. (2) shall now read as follows:

“(2) authority for the approval of real estate/property matters be delegated in accordance with the chart attached to this report as Appendix 1, subject, however, to the matters shown for delegation to the Property Management Committee continuing to reside with Council until such time as the report referred to in Recommendation No. (1) is submitted and considered; such report to include, at that time, recommendations with respect to delegation of authorities to such Committee;” and

- (2) requested the Commissioner of Corporate Services to submit the job description and scope of responsibilities for the new position of Executive Director for Facilities and Real Estate, to the Corporate Services Committee.

(Commissioner of Corporate Services; c: Ms. Cathie Macdonald, Interim Lead, Real Estate - March 30, 1998)

**(Clause No. 19, Report No. 3)**

The Committee adjourned its meeting at 5:30 p.m.

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Chair.