

# **POLICY AND FINANCE COMMITTEE**

## **SPECIAL MEETING**

### **A G E N D A**

<b>Date of Meeting:</b>	<b>Wednesday July 28, 1999</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:00 a.m.</b>		<b>Committee Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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#### **DECLARATIONS OF INTEREST PURSUANT TO THE MUNICIPAL CONFLICT OF INTEREST ACT.**

#### **COMMUNICATIONS/REPORTS.**

#### **1. 1999 VEHICLE AND EQUIPMENT REPLACEMENT PROGRAM.**

City Clerk.  
(July 27, 1999)

Advising that the Budget Advisory Committee on July 27, 1999, during its consideration of a communication (July 20, 1999) from the City Clerk respecting the 1999 Vehicle and Equipment Replacement Program, recommended to the Policy and Finance Committee, and Council, the adoption of the recommendations of the Policy and Finance Committee embodied in the communication (July 20, 1999) from the City Clerk, subject to:

- (1) amending Recommendation No. (2) by adding the words “including the revisions attached thereto” after the words “Appendix ‘F’”, so that such recommendation now reads:
  - “(2) the replacement of vehicles identified in Appendix ‘F’, including the revisions attached thereto, be approved in the amount of \$40 million from the Vehicle and Equipment Replacement Reserve and that the Acting Commissioner of Corporate Services report to the Policy and Finance Committee on specific vehicle replacements for the balance of the allocation contained in Appendix ‘E’; and”

- (2) the Budget Advisory Committee expressing its concerns to the Policy and Finance Committee and Council with regard to the consultants report and lack of savings found therein;
- (3) the Acting Commissioner of Corporate Services being requested to report to the Special Meeting of the Policy and Finance Committee on July 28, 1999, providing an update on the 5 percent reduction in the fleet recommended by the Budget Committee and adopted by City Council during the 1999 Budget process;
- (4) a joint meeting of Administration Committee and the Budget Advisory Committee being scheduled to provide a thorough review of the Fleet Operations to find savings, the said joint meeting to also deal with the issue of the depleted Capital Reserves and the need for possible reliance on leasing of vehicles to better utilize cost reductions; and
- (5) the Task Force already established to review the savings from amalgamation of Fleet Operations being requested not to duplicate the work being done by the Administration Committee and the Budget Advisory Committee on this matter.

**1(a).** Director, Fleet Management Services.  
(July 27, 1999)

Responding to the request from the Budget Advisory Committee for an update on the five percent fleet reduction; and recommending that this report be received for information.

**2. FINANCIAL CONTROL PROTOCOLS WITHIN THE  
REVISED COUNCIL-COMMITTEE STRUCTURE**

City Clerk.  
(July 27, 1999)

Advising that the Budget Advisory Committee on July 27, 1999, during its consideration of a communication (July 20, 1999) from the City Clerk respecting the Financial Control Protocols within the Revised Council-Committee Structure, amongst other things, recommended to the Policy and Finance Committee, and Council the adoption of the joint report (July 6, 1999) from the Chief Administrative Officer and Chief Financial Officer and Treasurer, subject to:

- (1) the Chief Administrative Officer and the Chief Financial Officer and Treasurer being requested to establish a clear criteria as to which items should be referred to the Budget Advisory Committee for consideration from the Policy and Finance Committee; the said criteria to be submitted to the Special Meeting of the Policy and Finance Committee on July 28, 1999; and

- (2) the Variance Reports being forwarded directly to the Budget Advisory Committee to assist in controlling overexpenditure or time sensitive adjustments to the budget plans on a quarterly basis, in order that the Budget Advisory Committee can report the results with accuracy to the Mayor and the Policy and Finance Committee for final approval.

**2(a).** Councillor Jane Pitfield, East York.  
(July 27, 1999)

Recommending that the variance report be sent to the Budget Advisory Committee as well as the Policy and Finance Committee to allow analysis; and advising that this recommendation was approved by the Budget Advisory Committee on July 27, 1999, and referred to the Chief Administrative Officer for report thereon to the September 14, 1999, meeting of the Policy and Finance Committee.

**3. LEGAL DIVISIONS OUTSIDE CONSULTANTS BUDGET.**

Councillor Elizabeth Brown.  
(July 27, 1999)

Respecting the inclusion in the June variance report being prepared by the Chief Financial Officer and Treasurer, of an analysis of the Legal Divisions Consultants budget and any other discretionary funds that were approved in the 1999 Operating Budget that were intended to last all year.

**ANY OTHER MATTERS.**