

Civic Spaces Associated with Civic Centres

(City Council on December 14, 15 and 16, 1999, amended this Clause by inserting in Recommendations Nos. (5) and (6) embodied in the report dated November 23, 1999, from the Chief Administrative Officer, after the words “Real Estate Division”, the words “in consultation with the Special Events Division of the Economic Development, Culture and Tourism Department”, so that such recommendations shall now read as follows:

- “(5) a condition survey of the Square, a needs assessment on the uses of the Square and a public consultation process be undertaken by the Facilities and Real Estate Division, in consultation with the Special Events Division of the Economic Development, Culture and Tourism Department, in advance of the competition proceeding;*
- (6) the terms of reference for a re-design competition for Nathan Phillips Square be developed by the Facilities and Real Estate Division, in consultation with the Special Events Division of the Economic Development, Culture and Tourism Department, based on the condition survey, needs assessment and public consultation process and reviewed by the Office Consolidation Sub-Committee and presented to Council for approval;”.)*

The Administration Committee recommends:

- (1) the adoption of the report (November 23, 1999) from the Chief Administrative Officer subject to striking out and referring the following Recommendation No. (9) to the departments responsible including the Economic Development, Culture and Tourism Department and the Urban Planning and Development Services for report thereon to the appropriate Committee:**

“(9) a City of Toronto Public Arts Advisory Committee (PAAC) be established with Terms of Reference as set out in Appendix “F;”; and

- (2) that the Design Concept Plan for the Main Floor of City Hall be amended to include appropriate space for the installation of exhibits focussing on the City’s built and natural heritage, and that the appropriate staff in the City Clerk’s Division and the Culture, Arts and Heritage Division be directed to undertake programming of this space.**

The Administration Committee submits the following report (November 23, 1999) from the Chief Administrative Officer:

Purpose:

This report recommends ongoing actions and activities with respect to “civic spaces” including the Main Floor of City Hall and public squares associated with various Civic Centres; and

responds to Council's directives with respect to Nathan Phillips Square. In this context, it recommends the formation of a City of Toronto Public Art Advisory Committee.

Financial Implications and Impact Statement:

A design competition for the re-planning and redevelopment of Nathan Phillips Square is recommended to be held in 2000. A phased modification of the Main Floor of City Hall is proposed to commence in 2001 following completion of a detailed design in 2000. Capital funds in the amount of \$7.7 million for the Main Floor of City Hall plus \$500,000 for Nathan Phillips Square design competition are included in the Transition Program of the 2000 Capital Budget with cash flow proposed as follows: \$1 million in 2000; \$4 million in 2001; \$2.4 million in 2002; \$836,000 in 2003.

The Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement.

Recommendations:

It is recommended that:

- (1) Council confirm the use of Nathan Phillips Square as the City's premier civic square and event venue;
- (2) Special Events continue its current program in the districts until the City's long term needs for civic event space in the districts have been clarified;
- (3) Council approve funds in the amount of \$500,000 in 2000 for a design competition for the re-design and re-development of Nathan Phillips Square;
- (4) staff explore the feasibility of partnering with the private sector to defray or fully fund the design competition and report back to Council;
- (5) a condition survey of the Square, a needs assessment on the uses of the Square and a public consultation process be undertaken by the Facilities and Real Estate Division in advance of the competition proceeding;
- (6) the terms of reference for a re-design competition for Nathan Phillips Square be developed by the Facilities and Real Estate Division based on the condition survey, needs assessment and public consultation process and reviewed by the Office Consolidation Sub-Committee and presented to Council for approval;
- (7) the concept plan for the Main Floor of City Hall as shown in Appendix C be approved;
- (8) funds in the amount of \$7.7 million for work to the Main Floor of City Hall, as outlined in Appendix E, be approved for phases 1 to 3 in the Transition Program of the Capital Works Budget for the implementation of detailed plans with cash flow proposed as follows:

- 2000 –\$500,000;
 - 2001 - \$4.0 million;
 - 2002 - \$2.4 million; and
 - 2003 - \$836,000;
- (9) a City of Toronto Public Arts Advisory Committee (PAAC) be established with Terms of Reference as set out in Appendix F;
 - (10) the Commissioner of Economic Development, Culture and Tourism report back to Council on the appointment process to the PAAC;
 - (11) displays and galleries the Chief of Protocol work with the PAAC to determine appropriate locations for award;
 - (12) the matters dealt with in Section 6.2 ‘Public Art and Related Matters’ of this report be referred to the Public Arts Advisory Committee for further consideration and report to Council;
 - (13) the financial elements of this report be forwarded to the Policy and Finance Committee for consideration during the 2000 Budget process; and
 - (14) the appropriate City officials be authorized and directed to give effect thereto.

Background:

On July 27, 28, 29 and 30, 1999, City Council adopted the recommendations of the Chief Administrative Officer which provided a revised approach to complete the Office Consolidation Master Plan. This new approach recognized the additional work required to ensure that the Plan forms the basis for effective decision-making respecting the future office space needs for the City. Council requested a report by late fall, 1999, on the Master Plan Strategy that rationalizes all office space for the City and its agencies, boards and commissions.

This ancillary report deals with “the civic space” primarily associated with City Hall. It responds to matters referred by Council at its meeting of October 26, 1999, in consideration of Clause 1 of Report No. 6 of The Administration Committee concerning Nathan Phillips Square. These matters are not directly related to accommodation requirements.

Comments:

1.0 Introduction:

This is one of a series of reports now presented in the context of the Master Plan for Civic Accommodation. It acknowledges that in the short term former civic headquarter facilities must be utilized and deals with matters related to “civic space”.

What is “civic space”?

Associated with many of these facilities are public spaces (or squares) which provide both the physical setting for the building and also an introduction to the public space within. Historically these spaces, both exterior and interior, have both performed the function of passive entry (sometimes but not always directly related to a work function) but also active space for a wide range of civic or community events. City Hall's main floor requires thoughtful re-design because the conflicts between competing uses cannot be resolved within the existing layout.

This report does not resolve all such conflicts and competing uses, but attempts to articulate a framework for moving toward resolution and action. It presents recommendations with respect to:

- a modified main floor treatment of City Hall which attempts to address these conflicts and competing uses;
- ongoing considerations for re-planning and re-development of Nathan Phillips Square; and
- the articulation of some policy matters for Council's consideration prior to implementing final plans for these "civic spaces".

2.0 Exterior Space:

Significant exterior public spaces exist at Nathan Phillips, Mel Lastman, and Albert Campbell Squares, and at Metro Hall. Each forms a significant part of the physical setting of the building. Each is capable of both passive and active uses, changing with the seasons of the year. From time to time events take place in each. How easily, effectively and inexpensively such events are staged depends very much on the infrastructure provided and the planning of the total space with such potential uses in mind.

The landscape must reflect these conditions. Pedestrian patterns must be accommodated. The space must be able to handle crowds and yet provide resting places for casual private use. It should be hospitable both in summer and winter and landscape detail should reflect these seasonal changes. Water features and fountains become tree lit skating opportunities in the winter. Skate change rooms and public washrooms must be available. Well designed and consistently utilized streetscape furnishings are essential. Major public works of art, in keeping with the scale and architecture of the facility, can be located here. Their locations should not, however, conflict with plans for other activities.

If this space is sometimes intended for ceremonial vehicular traffic, the route should be clear. If intended for performance space, the infrastructure for sound and lighting should be in place. If a permanent stage location is part of the plan, the infrastructure plan for sound and lighting becomes more important. If portable seating is a periodic part of such use, storage provision should be functional and accessible. Similarly, provision must be

incorporated into the design to allow easy transformation into display and exhibit areas. The introduction to the interior space of the Civic Centre should always be clear and unimpeded.

3.0 Interior Space:

There is a potential mix of uses for interior space which can produce conflict. These spaces have to accommodate tourists, citizen users, visiting dignitaries, receptions with invited guests, speeches, temporary displays, public art, public galleries dealing with the City's history, public meetings, and food operations. At the same time, staff must provide service to the public. On any given day the priorities can be quite different – the key is flexibility. Success is dependent upon careful planning and provision of the required infrastructure and well-located unobtrusive storage facilities that enable complex changes to be made easily and without major cost.

Signage and pedestrian movement patterns must be clear and meaningful. Equally important is the overall initial impression. A friendly welcoming atmosphere that may balance well-positioned public art with gallery spaces reflecting both the City's history and its cosmopolitan workforce. Above all, a feeling of comfort that one can reach one's destination with certainty and with appropriate resting places along the way is necessary.

4.0 A Revised Main Floor Concept Plan for City Hall:

4.1 Introduction:

A plan for a redefined main floor concept for Toronto City Hall is proposed. This plan is a slightly modified version of the plan that was presented to the Office Consolidation Sub-Committee on June 9, 1999, and is shown in Appendix A. It is modified only with respect to its multi-year phased implementation and recommendations for Child Care facilities.

4.2 Issues:

Today, the main floor of Toronto City Hall is still functioning as it did in the former City of Toronto, as shown in Appendix B. Council has agreed that the main floor functions should be re-examined, given the larger number and wider range of responsibilities undertaken by the new City and the additional services being delivered. As well, long-standing concerns about the main floor should be addressed, including:

- (i) a secure VIP protocol room where visiting dignitaries can be received;
- (ii) the ability of City staff to conduct business on the main floor while events are being staged in the rotunda area;

- (iii) the opportunity to improve the way the City provides customer services and to explore various methods for delivering and improving customer services; and
- (iv) appropriate infrastructure and space planning to facilitate the ongoing operation of flexible use spaces for the delivery of customer services and staging of a wide variety of events.

4.3 Objectives for the Main Floor within the Context of City Hall:

The design concept for the main floor of City Hall creates a framework and master plan to reinforce and enhance the role of City Hall as:

- (i) the seat of government for Canada's largest municipality;
- (ii) a place to gather, a place to do business, and an open, welcoming place for citizens and tourists alike;
- (iii) a building which is suitably connected to the surrounding street grid and which delivers first class customer service in a friendly and efficient manner; and
- (iv) the indoor complement to Nathan Philips Square, the City's premier outdoor gathering place.

Guided by input from the Office Consolidation Sub-Committee and from City staff, Kuwabara Payne McKenna Blumberg Architects (KPMB) formulated a statement of intent and a set of design principles for development of the concept plan which are included as Appendix C.

4.4 Key Elements of the Concept Plan:

The design concept for the main floor focuses on improving public accessibility, relocating front-line customer service, increasing public amenities and supporting special events, along with providing adequate space for the necessary building management, security, and other support services including storage.

(a) Accessibility:

The focus is to open up the main floor of City Hall, where possible, providing wide, easily accessible thoroughfares and greater visual clarity, by:

- (i) enlarging the main entrance foyer, relocating the main information/security counter and relocating the "Metropolis" mural to another prominent position;

- (ii) enlarging the north entrance on Hagerman Street and relocating it to align with Elizabeth Street, providing a presence on the street and creating a foyer leading into the rotunda from the north; and
- (iii) creating east/west passages along the north and south sides linking with Armoury Street to the northwest and Bay Street to the east.

(b) Customer Service:

The focus is to deliver expert, friendly customer service with good customer facilities by:

- (i) providing information/security counters at major entrances;
- (ii) creating a special tourist information centre; and
- (iii) moving services from the rotunda to the north, west and southeast sides and re-orienting the customer service functions toward the facing streets and providing comfortable facilities for customers while waiting for service.

(c) Public Amenities:

The focus is to improve and expand the range of amenities available to the public to complement the expanded customer service facilities and the existing restaurant and branch library, by:

- (i) providing more public meeting rooms;
- (ii) developing a tourist information area on the west side of the main entrance and providing an adjacent larger gift shop and bookstore/resource centre;
- (iii) allocating more appropriate space for the model of downtown Toronto, close to the tourist information centre. In the long term - explore the possibility of partnering with the private sector to develop a computer technology based interactive program that depicts the entire City of Toronto.
- (iv) providing space for a community gallery and/or visitor orientation room;
- (v) providing improved but less obtrusive security;
- (vi) providing accessible public washrooms close to each major entrance; and

- (vii) creating an efficient signage system and voice responsive, interactive building directory to make way-finding easy and accessible.
- (d) Special Events:

The focus is to enhance the rotunda as the place of honour and ceremony on the main floor where public celebrations, memorials and other special events can occur, by:

- (i) providing a secured VIP protocol lounge to receive visiting dignitaries and hold press conferences;
- (ii) reinforcing the Rotunda's role as a place which can accommodate a wide variety of special events and functions;
- (iii) relocating the Hall of Memory to a specially dedicated wall around the rotunda where it is more prominent and accessible to all;
- (iv) creating more floor space around the central column in the rotunda by filling in the space vacated by the Hall of Memory and installing a plaque in the floor above the time capsule;
- (v) providing a demountable, movable stage;
- (vi) providing an improved and more flexible sound and lighting system; and
- (vii) providing better support facilities such as storage areas for special event chairs, tables and other equipment.

4.5 Basement Level:

KPMB also undertook a preliminary examination of the potential reuse of the basement level of City Hall, particularly for public uses. They concluded that it is not feasible to convert the west side and central "donut" spaces for public use, given structural and mechanical limitations, inadequate headroom clearance, limited access points (which would make it difficult to satisfy Fire Code requirements), and lack of natural daylight. Therefore, it is proposed that the basement level's main role continue to be the provision of building, corporate and employee support facilities and services, with some space being reconfigured for added efficiency.

To the extent that there are opportunities for additional public activities in the basement, they will be met on the east side. Before KPMB began their work, staff had already decided to recommend that the Urban Affairs Library be relocated from Metro Hall to the southeast corner of the basement (i.e., the former cafeteria space), directly below the existing public library located on the main floor.

KPMB confirmed the soundness of this direction and suggested that any other public uses in the basement, if required, should be in the same vicinity.

KPMB also identified the need to reinforce and improve City Hall's connection to the underground PATH system, and suggested that, in the short run, this can best be achieved by upgrading the "yellow brick road" through the parking garage.

4.6 Future of the City Hall Child Care Centre and Credit Union:

The completion of the plan is dependent on the relocation of the Hester How Child Care Centre from the east side of the main floor. The timing and manner in which this would occur are not yet determined but appear to be long term. In the short term, strategies are proposed to free up the north and southeast sides of City Hall to provide customer service and also provide an opportunity to improve the building's connection to Bay Street on the east. Implementation of these strategies will require modifications to the existing Child Care Centre and Credit Union.

4.6.1 Hester How Child Care Centre:

It is proposed that the north-east portion of the Hester How Child Care Centre be relocated to the adjacent area west of the Child Care Centre between the former IT space and the wall of the East Tower.

4.6.2 Credit Union:

The Credit Union area would be somewhat reduced and relocated to the northeast corner of City Hall, to allow space for customer service and the south end Bay Street entrance.

4.7 The Phasing Plan for the Main Floor of City Hall:

Currently, the main floor provides a variety of services to the public, most of which need to remain operational while the concept is being implemented. The continued operation of these services together with work schedule requirements mean that implementation of the design concept will require a multi-year, phased approach. Funding for these phases will be provided on an annual basis.

A phasing plan has been developed by KPMB working in consultation with Facilities and Real Estate Division staff. As shown on the drawings attached in Appendix D, four main phases are proposed.

Phase 1:

The northeast and southeast passages are established. New public amenities and customer service areas are added to the enlarged south Rotunda and southeast corner. Child Care on the east side, "Permit Alley" on the west side and the north

Rotunda services remain operational. The northeast portion of the Child Care Centre relocates to the adjacent renovated space immediately to the west and the Credit Union and displaced customer services are relocated to the northeast. The Hall of Memory area is filled in and relocated to the west side as a “Wall of Memory”.

Phase 2:

The public spaces are completed in the enlarged north Rotunda area and the north passage is completed. Renovation of the northwest area completes the east/west passage at the north end of City Hall and customer services are implemented. The west side public services continue.

Phase 3:

The west side public service area is reconfigured in a similar fashion to the design layout of the customer service areas on the north and southeast sides.

Phase 4 (Long Term):

The Hester How Child Care Centre is relocated outside the building and the customer service area is completed on the east side to complement the other customer service areas.

4.8 Consultation with Stakeholders:

The design concept for the main floor of City Hall recommended in this report offers a vision for the space and a framework to achieve the vision in a planned, phased manner. (Meetings have taken place with various stakeholders including the Design Advisory Committee and members of the Toronto Civic Honour Guard). Council may wish to consider the possibility of creating a new time capsule as part of its millennium celebrations. This could be included as part of the Phase 1 work on the main floor.

4.9 The Phasing Schedule:

The phasing schedule attached in Appendix E provides a breakdown of the cost estimates for renovating the main floor to implement the design concept recommended in this report, incorporating a multi-year phased approach. The budget reflects estimated costs for work necessary to meet the program requirements and the same level of architectural finishes and aesthetics as those implemented on the recently renovated second floor of City Hall, to achieve the architect’s design concept.

The phasing schedule also includes estimated costs for developing a signage master plan for the main floor along with building directories to be located on the

main floor, and phasing the signage to coincide with the phased renovation of the floor. This report seeks approval of phases 1 to 3.

5.0 Nathan Phillips Square:

Nathan Phillips Square was considered an integral part of the original design for a new City Hall. It has been significantly modified by the introduction of the Peace Garden, which was not contemplated in the original design. Over the years its use for many and varied events has expanded. It is clearly now regarded as a major 'people place' for the entire City.

In seeking a process for the re-design and re-development of the Square and adjacent public space, it is appropriate to provide for a public competition.

A number of preliminary activities must proceed this competition funding for which is included in the \$500,000 budget. First a condition survey is required to establish the structural conditions of the square and the status of current elements and facilities that would have an impact on the proposed re-design process.

Second, a needs assessment on necessary and potential uses and consultation process should be developed to establish a terms of reference for the design competition for modifications to the Square. At this point and throughout the process input would be sought from a wide range of stakeholders including but not limited to the heritage, arts, cultural and architectural communities. This would involve both broad general interest and specific discussion of certain aspects of the Square's existing and proposed features and uses.

Following these preliminary activities, a draft Terms of Reference that includes functionality and operational considerations will be prepared and submitted to Council.

Funding in the amount of \$500,000 from the year 2000 Transition Program of the Capital Works Budget is recommended. In advance of this expenditure staff will report back to Council on the feasibility of partnering with the private sector to fund this design competition.

6.0 Other Matters:

On October 26, 1999, Council considered Clause 1 of Report No. 6 of the Administration Committee concerning Nathan Phillips Square, and identified a number of issues which require further examination.

These are discussed briefly with recommendations for further action.

6.1 The Respective Roles of Civic Squares:

In the consideration referred to above, Council determined that "it endorsed the use of Nathan Phillips Square as the City's premier public space and event

venue.” Given such endorsement the need for and roles of other civic squares in the long term should be clarified by Council.

This is best achieved by a consultation process led by the Office Consolidation Sub-Committee, the appropriate working groups recommended in the Master Plan for Civic Accommodation report, and the Commissioner of Economic Development, Culture and Tourism. The Sub-Committee’s task will be to identify the City’s long term needs for civic event space in the districts. In the short-term Special Events will continue its current program in the districts.

6.2 Public Art and Related Matters:

With the establishment of the Culture, Arts and Heritage Division, the City has demonstrated its commitment to promote the development of arts, culture and heritage throughout the City. The establishment of a Public Art Advisory Committee (PAAC) would enable the City to create a standing body that over time would come to understand the City’s processes and provide sound advice on the evaluation and selection of public art.

The Committee would be responsible for advising staff and Council on the acquisition of works of public art and guide the City’s involvement from the earliest stages of public art projects proposed by the City or those donated to the City. A Terms of Reference for the recommended PAAC is attached as appendix F. Although the mandate of the PAAC would cover all publicly owned property within the City’s jurisdiction, in this report the discussion of the role of the Committee will be limited to that of City Hall and the Civic Centres.

The PAAC’s responsibility would include the selection and placement of public art in the interior and exterior of civic centres, the placement of awards and honours, the donation of significant public art pieces to the City, and potential artistic tributes to honour public contributions (such as that proposed by the United Way/Toronto Community Foundation).

6.2.1 Civic Centres:

The staff of the Culture, Arts and Heritage Division, together with the City Archivist, should review the existing situation with respect to Civic Centres, seeking input from the appropriate stakeholders in the community on future opportunities. They should then make recommendations to the PAAC regarding locations for public art, local history collections, potential locations for periodic displays and the relocation of items which are not appropriate at Civic Centres. The PAAC should consider this input and make recommendations to Council as to how such considerations should be managed throughout the City on an ongoing basis.

6.2.2 Policies with respect to Other Displays:

Over time Civic Centres become the repository of a series of displays which are best dealt with in a policy framework. These displays can be defined as follows:

Council-Awarded Honours – in which Council, on an annual or periodic basis, awards recipients for their service to the community. These usually take the form of an introductory plaque with individual recipient names added as required. As time passes such displays can grow to encompass considerable wall space. A policy on awards and scholarships is presently being developed for Council's consideration.

Honours Awarded by Others – such displays are variations of the above. The prime difference is that Council has agreed to provide space for "community purposes" (international, national or local). These awards are made by community groups or corporations etc. on an annual basis. (e.g., Terry Fox Hall of Fame at Metro Hall). They then provide the detailed plaques for installation. Again, over time the accommodation of such displays can take considerable space.

In each of these situations the City has an obligation to maintain the installations in good condition on an ongoing basis. The responsibility for these awards rests with the Chief of Protocol. It is recommended that the Chief of Protocol work with the PAAC to determine appropriate locations for award displays and galleries.

Honouring of Donations Made by Others – this takes two potential forms. First, the donation of a significant piece of public art by a citizen or third party. Second, the installation of an artistic tribute or a major recognition project for public contributions such as proposed by the United Way of Greater Toronto and the Toronto Community Foundation (or any such similar proposal).

The proponents suggest that this tribute would:

- enliven the public square, and be sustainable;
- achieve permanence, yet be adaptable;
- simultaneously recognize a vast range of donor giving levels and types – from the highest to the lowest, annual to cumulative, corporate to individual – inclusive of them all, but giving priority recognition to some;
- reflect the connectedness which is central to the charities' missions; and

- take advantage of the latest technology (e.g., interactive to access individual names).

From this it is difficult to comprehend the size or scope of such an undertaking, particularly with respect to expandability, maintenance or appropriateness of the tribute over time. Economic Development, Culture and Tourism is currently responsible for the maintenance of outdoor memorials while the Facilities and Real Estate Division is responsible for interior ones. It is recommended that the PAAC work with these groups to consider the issues of potential form, maintenance and the concept of “priority recognition of philanthropy”. Again the city must seek the input of the appropriate stakeholders in this endeavour. Utilizing PAAC this way will help to guarantee that the concept and the issues of design and aesthetics are fully understood.

Creating a Public Art Advisory Committee will ensure both aesthetic and technical criteria are considered in decisions affecting public art and placement of awards and donations. It will guarantee an expert and professional assessment of art selection for the City, particularly with regard to the redesign of Nathan Phillips Square. It should be noted that the purpose of a Public Art Advisory Committee would be to ensure a mix of citizens, artists, architects, historians, educators and curators who would form the basis of a professionally based committee.

On October 26 and 27, 1999 Council forwarded a motion for the consideration of the Office Consolidation Sub-Committee to create a Public Art Policy Committee, comprised of Councillors Bussin, Chow, Johnston, Moscoe and Prue and that such Committee report through the Economic Development and Parks Committee on its terms of reference (Appendix F).

It is therefore proposed that the Commissioner of Economic Development, Culture and Tourism report back on recommendations for citizen participation on the Committee. The names of Councillors Bussin, Chow, Johnston, Moscoe and Prue should be forwarded to the Commissioner for inclusion in a report to Council.

Conclusions:

From the foregoing these conclusions can be reached:

- (a) Council has endorsed the use of Nathan Phillips Square as the City’s premier public space and event venue;
- (b) consideration of civic space is an important ancillary aspect of the Master Plan for Civic Accommodation;

- (c) there is a need to re-design and re-develop Nathan Phillip Square and City Hall's main floor to better accommodate uses which have evolved and provide easily-managed infrastructure and storage capabilities to facilitate the flexible use of such spaces;
- (d) a condition survey should be undertaken for Nathan Phillips Square and all public space adjacent to City Hall;
- (e) a needs assessment and consultation process should be developed to establish the terms of reference for a design competition for modifications to the Square. Such terms of reference should include the requirement for an operational plan; and will be submitted to Council for consideration;
- (f) a concept plan has been prepared for City Hall ground floor which, when implemented, will provide improved accommodation for the wide range of uses which take place in the space;
- (g) a Public Art Advisory Committee be established and the terms of reference in Appendix F approved;
- (h) the Public Art Advisory Committee report to the Economic Development and Parks Committee;
- (i) the Commissioner of Economic Development, Culture and Tourism report back on the appointment process for Public Art Advisory Committee; and
- (j) the items under Section 6.2 be referred to that Public Art Advisory Committee.

Contact:

Susanne Borup, Executive Director of Facilities and Real Estate, (397-4156).

List of Attachments:

- Appendix A - Design Concept Plan: Main Floor City Hall
 - Appendix B - Existing Main Floor City Hall
 - Appendix C - Architect's Statement of intent and Design Principles
 - Appendix D - Phases 1, 2, 3 and 4 - Design Concept Plan: Main Floor City Hall
 - Appendix E - Phasing Schedule With Costs for City Hall Main Floor Renovations
 - Appendix F - Public Art Advisory Committee (PAAC) Terms of Reference
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Insert Table/Map No. 1
Appendix A

Insert Table/Map No. 2
Appendix B

Appendix C

Statement of Intent and Design Principles

Statement of Intent:

Using bold vision and animated and forward-looking design, position Toronto City Hall as a civic government institution that effectively promotes customer service, communication and information to all residents of the city and its visitors, and that serves as a major cultural and social focus of the City.

Design Principles:

Accessible:

Reorganise the main floor to make it more accessible to the public - a 'people place' for the citizens of Toronto.

Inviting:

Design the main floor to promote the new City of Toronto. The renovations can be viewed as an opportunity to define the public face of the corporation.

Public:

Dedicate the main floor to public services and reorganise spaces to provide clear orientation to the public.

Ceremonial:

Redesign the Rotunda to function more effectively as a place of honour and ceremony, the space for public events in City Hall.

Animated:

Locate customer services along the west, east and north perimeters of the building to animate these faces of City Hall and reinforce connections to Armoury Street, Bay Street and Elizabeth Street respectively.

Connected:

Reinforce and clarify the PATH connection through the basement level.

Functional:

Dedicate the west section of the basement level to building support services. The more accessible east section is to accommodate the Urban Affairs Library and will continue to house City employee facilities such as the fitness centre and corporate services such as the print shop.

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Appendix E

Phasing Schedule with Costs For City Hall Main Floor Renovations

Phase	Cost	Signage (1)	Total
	\$000's	\$000's	\$000's
Phase 1	3,436.0	169.5	3,605.5
Phase 2	2,470.0	112.5	2,582.5
Phase 3	1,468.0	80.0	1,548.0
Sub-total Phases 1 to 3	7,374.0	362.0	7,736.0
Phase 4	644.0	38.0	682.0
Totals	8,018.0	400.0	8,418.0

Notes:

- (1) Signage includes the necessary building directories, the main floor signage master plan and location signs for the main floor.
- (2) Phasing bridges more than one fiscal year.
- (3) No approval is sought for Phase 4 at this time.

Appendix F

Public Art Advisory Committee (PAAC) Terms of Reference

Mandate:

- To promote awareness and understanding of the importance of public art.
- To provide guidance and advice to City Council; City departments, agencies, boards and commissions; and sponsors from the earliest stages of public art projects proposed for City-owned lands, and potential donations to the City.
- To guide the acquisition of works of public art, and to ensure the effective management and conservation of the City's public art collection.

- To initiate City-sponsored public art projects which increase the quality of the civic experience.

Membership:

- 9 citizen volunteers, 5 City Councillors.
- Citizen members to represent a broad range of individuals with experience in public art including visual artists, architects, landscape architects, urban designers, curators, arts educators, art historians, business representatives and other knowledgeable individuals. Members will be drawn from all districts of the City.

Term of Office:

- Citizens appointed for a three-year term with appointments staggered.
- Councillor appointed for 18 months.

Appointment Process:

- To be reported on further by the Commissioner of Economic Development, Culture and Tourism.

Reporting:

- Reports dealing with the public art collection will proceed to Council through the Economic Development and Parks Committee.
- Staff will seek the advice of the Public Art Advisory Committee prior to submitting reports dealing with the public art collection to Committee and Council.

Conflict of Interest:

- During their tenure, Public Art Advisory Committee members (or members of their immediate families) may not be considered for City public art projects that have been considered by the PAAC.

Staff Resources:

- Staff from Economic Development, Culture and Tourism (Culture Division) will support the Public Art Advisory Committee.
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The Administration Committee also submits the following communication (November 29, 1999) from the City Clerk:

Recommendations:

The Office Consolidation Sub-Committee recommends that:

- (1) consideration of Recommendation No. (11) of the report (November 23, 1999) from the Chief Administrative Officer respecting Master Plan for Office Accommodation be deferred until January, 2001; and
- (2) the reports (November 23, 1999) from the Chief Administrative Officer, as amended by Recommendation No. (1), be adopted.

The Office Consolidation Sub-Committee reports, for the information of the Administration Committee, having requested the Chief Administrative Officer to:

- (1) report to the Office Consolidation Sub-Committee on the total cost of all leased office properties, the square footage and the terms of each lease;
- (2) report to the Office Consolidation Sub-Committee, for information purposes only, on the approximate number of funded or actual employees within the corporation, by office space required;
- (3) further report to the Office Consolidation Sub-Committee on the relocation of the day care centre, credit union and public library, presently located on the ground floor of City Hall;
- (4) report to the Office Consolidation Sub-Committee on three additional meeting rooms in the concept plan for the ground floor of City Hall;
- (5) expedite the Terms of Reference for the proposed Working Groups set out in Recommendation No. (6) of the report (November 23, 1999) from the Chief Administrative Officer respecting Master Plan for Office Accommodation; and
- (6) report to the Toronto Community Council on the impact of the proposal for the short-term relocation of district operations to Metro Hall.

Background:

The Office Consolidation Sub-Committee, on November 29, 1999, had before it reports (November 23, 1999) from the Chief Administrative Officer respecting:

- (1) Master Plan for Office Accommodation;
- (2) Civic Space Associated with Civic Centres; and

- (3) State of Good Repair/Asset Preservation for Civic Centres and Major Civic Office Buildings.

The Chief Administrative Officer made a presentation to the Office Consolidation Sub-Committee respecting the foregoing.

The Sub-Committee's recommendations and actions are noted above.

The Administration Committee reports, for the information of Council, having also had before it the following:

- (i) a report (November 23, 1999) from the Chief Administrative Officer, providing an overview report respecting the three reports entitled "Master Plan for Civic Accommodation", "Civic Spaces Associated with Civic Centres", and "State of Good Repair/Asset Preservation for Civic Centres and Major Office Buildings";
- (ii) a publication entitled "Strategy and Standards for Office Space and Ergonomics, dated November, 1999, prepared by the Office Space Strategy Team, which was distributed to Members of the Administration Committee at its meeting on November 30, 1999; and
- (iii) a communication (November 29, 1999) from Mr. Michael Macaulay, Chair, Public Art Commission, requesting the Administration Committee to defer consideration of Recommendation No. (9) embodied in the report (November 23, 1999) from the Chief Administrative Officer.

The Chief Administrative Officer gave an overhead presentation to the Administration Committee in connection with the foregoing matter.

The following Members of Council appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Tom Jakobek, East Toronto;
- Councillor Jane Pitfield, East York; and
- Councillor David Shiner, Seneca Heights.