

## **Other Items Considered by the Committee**

*(City Council on December 14, 15 and 16, 1999, received this Clause, for information.)*

**(a) 2000 – 2004 Capital Budget – Preliminary Review.**

**The Administration Committee reports having:**

**(1) received presentations from the following persons respecting the 2000-2004 Capital Budget:**

- **the Chief Financial Officer and Treasurer;**
- **the Acting Commissioner of Corporate Services;**
- **the Executive Director of Facilities and Real Estate;**
- **the Executive Director, Information and Technology Division; and**
- **the Director, Fleet Management Services;**

**who filed a copy of their presentation material to the Committee in regard thereto;**

**(2) referred the following Capital Budget programs, and the aforementioned presentation material to the Budget Advisory Committee for consideration at its meeting scheduled to be held on December 9, 1999:**

- **Information and Technology;**
- **Finance Department;**
- **City Clerk;**
- **Facilities and Real Estate; and**
- **Fleet Management Services; and**

**(3) received the following communication:**

(November 17, 1999) from the City Clerk, advising that the Budget Advisory Committee has completed its preliminary review of the 2000-2004 Capital Budget and directed that:

- (1) the 2000-2004 Capital Budget be forwarded to all Community Councils and relevant Standing Committees for consideration;
- (2) the preliminary requests of the Budget Advisory Committee be forwarded to the Community Councils and Standing Committees for information; and
- (3) the Community Councils and Standing Committees be requested to forward their recommendations pertaining to the 2000-2004 Capital Budget to the Budget Advisory Committee prior to the commencement of the 'wrap-up' meetings on December 9, 1999;

with respect to the following:

- (1) Information and Technology;
- (2) Finance Department;
- (3) City Clerk;
- (4) Facilities and Real Estate; and
- (4) Fleet Management Services.

(A copy of the aforementioned presentation material was distributed to all Members of the Administration Committee at the meeting on November 30, 1999, and a copy thereof is also on file in the office of the City Clerk).

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The following persons gave an overhead presentation to the Administration Committee in connection with the foregoing matter and filed a copy of their presentation material:

- Ms. Wanda Liczyk, Chief Financial Officer and Treasurer;
  - Ms. Brenda Glover, Acting Commissioner of Corporate Services;
  - Ms. Susane Borup, Director, Facilities and Real Estate Division;
  - Mr. Stan Burrows, Director, Fleet Management; and
  - Mr. Jim Andrews, Director, Information and Technology.
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Mr. Bruce Davis, Urban Intelligence Inc., appeared before the Administration Committee in connection with the foregoing matter.

**(b) Municipal Elections – General Process and Procedures.**

**The Administration Committee reports having deferred consideration of the following report until its Special Meeting to be held on December 8, 1999:**

(November 17, 1999) from the City Clerk, Responding to a request from the former Corporate Services Committee to report on the process for Election 2000; outlining in detail, for the information of Council, the process and procedures that will be followed in the conduct of the year 2000 election and the results of the consultations conducted with Members of Council and the public; advising that the Clerk of the City has the legislative authority under the *Municipal Elections Act, 1996* to establish these processes and procedures for the conduct of the election; that election policy issues which require legislative amendments or the enactment of by-laws are addressed in separate reports for

the approval of the Administrative Committee and Council; that a preliminary estimate has been identified for the conduct of the 2000 municipal election for information purposes at this time; that a full budget submission will be presented later as part of the regular Year 2000 Operating Budget review; that the 2000 municipal election process is starting to take shape; that Staff are challenging practices and procedures that have been tried in the past and are developing processes to positively impact all facets of the election; that every process being developed is paralleled with an alternative; that exciting new initiatives are being pursued, such as youth voting and a new customer service model in voting places; that Election policies will be finalized by the end of 1999 so that 2000 can be spent on operational concerns; that to date, everything is on track; and recommending that this report be received and submitted to Council for information.

**(c) Policy on Filling Vacancies on City Council.**

**The Administration Committee reports having deferred consideration of the following reports until its Special Meeting to be held on December 8, 1999:**

- (i) (October 21, 1999) from the City Clerk, responding to a request from Council for staff to develop a policy on the methods to fill future vacancies on City Council; and recommending that:
  - (1) any vacancy in the office of the Mayor or a Councillor declared by Council prior to July 31 in the year prior to an election year be filled through the conduct of a by-election;
  - (2) any vacancy in the office of the Mayor or a Councillor declared by Council after July 31 in the year prior to an election year be filled through an appointment; and
  - (3) the recommended procedures for filling a vacancy through an appointment, as outlined in Appendix "A" be adopted;
- (ii) (November 17, 1999) from the City Clerk, responding to a request from the Administration Committee to report on the practices by other large Canadian cities in filling vacancies on municipal council; advising that with the exception of the City of London and the City of Yellowknife, which have a written policy for the filling of vacancies, all other municipalities surveyed follow the provisions of their applicable *Acts*; that generally, these *Acts* provide for all vacancies to be filled through a by-election except when the vacancy occurs within a defined time frame before the next general election (usually either six or twelve months); that Ontario's *Municipal Act* appears to be unique in giving a council total discretion in filling a vacancy through either the conduct of a by-election or an appointment; and recommending that this report be received for information; and
- (iii) (November 17, 1999) from the City Solicitor, responding to the Committee's request for a report on issues concerning the appointment of persons to fill a Council vacancy, also addressing the eligibility of persons to hold the office of

City Councillor who have been charged or convicted of a criminal offence, including municipal corruption; and recommending that this report be received for information.

**(d) Accommodation Needs of Clerk's Functions: Records and Elections.**

**The Administration Committee reports having deferred consideration of the following joint report until its Special Meeting to be held on December 8, 1999:**

(November 19, 1999) from the Acting Commissioner of Corporate Services and the City Clerk, outlining the current issues and necessary directions to provide appropriate accommodations to meet the needs of the Clerk's Division in the short and long-term; responding to previous recommendations adopted by Council with respect to consolidation and accommodation requirements for the City Clerk's Election and Records Centre programs; requesting approval to acquire space to accommodate the Elections and Records Centre functions; and recommending that:

- (1) the Executive Director of Facilities and Real Estate Division be directed to secure lease space for a period of five years for the Elections function at a gross rental rate not to exceed \$350 thousand per annum, and the 2000 operating budget for the Clerk's Division be adjusted accordingly;
- (2) the City Clerk and the Executive Director of Facilities and Real Estate be directed to investigate the re-allocation of the City-owned property at 25 Whitlam Avenue for a consolidated records centre;
- (3) the City Clerk include, subject to a business case being developed in conjunction with the Acting Commissioner of Corporate Services, an additional \$1.7 million as a change in scope within the 2000-2004 Capital Budget submission for transition projects to provide necessary funding for repairs and other costs related to the possibility of preparing a city-owned property for use as a records centre in year 2000;
- (4) funding of \$389 thousand previously approved in the 1999 Operating Budget to maintain the existing unconsolidated inactive records storage operation be continued on a one-time basis only in 2000;
- (5) this report be referred to the Policy and Finance Committee for consideration of the financial implications; and
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**(e) By-Law Consolidation Parking Machines – On Street Parking.**

**The Administration Committee reports having deferred consideration of the following report until its Special Meeting to be held on December 8, 1999:**

(November 15, 1999) from the President, Toronto Parking Authority advising that at its meeting on December 16 and 17, 1998, Council adopted Clause No. 16 of Report No. 19 of The Corporate Services Committee, entitled 'Use of Parking Machines for On-Street Parking'; that the intent of Council's action in adopting that report was to transfer the responsibility for on-street parking machine facilities within the former Metro and Area Municipalities from City staff to the Toronto Parking Authority, and, to enact by-law No. 912-1998, a regulation for the designation of locations, installation and use of on-street parking machines within the City of Toronto; and recommending that the City Solicitor be authorized to prepare and introduce an amendment to Section 400-42 of Chapter 400 of the former City of Toronto Municipal Code to delete all references to parking machines and to incorporate the parking locations established under Chapter 400 into By-law No. 912-1998.

**(f) Project Atlas Update (SAP – FIS/HR/Payroll System).**

**The Administration Committee reports having recommended to the Policy and Finance Committee the adoption of the following joint report:**

(November 22, 1999) from the Chief Financial Officer and Treasurer, Acting Commissioner of Corporate Services and Executive Director of Human Resources, Executive Director of Information and Technology, Commissioner of Community and Neighbourhood Services, Members of the Project Atlas Steering Committee, reporting on the implementation progress of the SAP Financial, Human Resources/Payroll Systems - Project Atlas - covering the period May – October 1999; providing information previously requested on account structures and financial policies; and recommending that:

- (1) the City's project budget be increased by \$1 million for payment of specially priced software license fees under the City's existing contract for the implementation of SAP financials for the Toronto Police Services, with the balance of \$2.5 million for implementation cost in 2000 and 2001 be approved in the 2000 Capital Budget request of Toronto Police Services;
- (2) this report be forwarded to the Policy and Finance Committee for their approval of the recommendation above, and
- (3) this report also be forwarded to the Budget Advisory Committee for information.

**(g) 1999 Parking Tag Issuance to June –  
1999 Second Quarter Report.**

**The Administration Committee reports having received the following report noting that 75 percent of the parking tags are still issued in the former City of Toronto:**

(October 19, 1999) from the Chief Financial Officer and Treasurer, advising that this report reflects parking enforcement and collection activities of the Corporation for the period ending June 30, 1999; that the following information is provided in the attached schedules:

- Schedule 1     Monthly Tag Issuance, Collection Rate and Revenue for 1999;
- Schedule 2     Collection Rate Activity for Tags Issued in Prior Years (1989-1998);
- Schedule 3     Parking Tag Receivables (1989-1998);
- Schedule 4     Summary of Trial Request, Conviction Rates, and Review Activity; and
- Schedule 5     Parking Tags Issued by former Municipal By-law Group; and

recommending that this report be received for information.

**(h) Lease Of No. 1 Front Street East To Privatize Hummingbird  
Performance Arts Centre Corporation (Ward 24 – Downtown).**

**The Administration Committee reports having referred the following report back to the Acting Commissioner of Corporate Services for further consideration and report thereon to the Administration Committee, such report to also address the application of the City's purchasing policy to this matter:**

(November 19, 1999) from the Acting Commissioner of Corporate Services, recommending that:

- (1) authority be granted for the execution of a lease with the Hummingbird Performance Arts Centre Corporation (HPACC) for the Property as well as for such other ancillary documentation as may be deemed by City staff to be necessary or desirable, all to be generally on the terms and conditions outlined in the body of this report and on such other terms and conditions otherwise satisfactory to the Acting Commissioner of Corporate Services and in a form satisfactory to the City Solicitor;
- (2) the Chief Financial Officer and Treasurer be directed to transfer the balance of the Stabilization Reserve Fund to HPACC upon execution of the Lease; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect to the foregoing.

- (i) **Declaration as Surplus**  
**Nos. 1160, 1180 and 1200 Lake Shore Boulevard East**  
**(Ward 26 – East Toronto).**

**The Administration Committee reports having deferred consideration of the following report until its meeting scheduled to be held on January 11, 2000, in order to afford Councillor Sandra Bussin an opportunity to consult further with staff:**

(November 10, 1999) from the Acting Commissioner of Corporate Services, recommending that:

- (1) the properties known municipally as Nos. 1160, 1180 and 1200 Lake Shore Boulevard East be declared surplus to the City's requirements and offered for sale to the abutting owner, Canada Post, and all steps necessary to comply with By-law No. 551-1998 be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

- (j) **Declaration as Surplus**  
**208 Greenwood Avenue**  
**(Ward 26 – East Toronto).**

**The Administration Committee reports having deferred consideration of the following report until its meeting scheduled to be held on January 11, 2000, in order to afford Councillor Sandra Bussin an opportunity to consult further with staff:**

(November 10, 1999) from the Acting Commissioner of Corporate Services, recommending that:

- (1) the property known municipally as 208 Greenwood Avenue and identified as Part Lot 47 of Plan 13E be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with By-law No. 51-998 be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect there.

**(k) No-Fault Flood Grant Program;  
Basement Flooding Damages And  
Clean-Up Costs.**

**The Administration Committee reports having recommended to the Works Committee the adoption of the following joint report:**

(October 22, 1999) from the Commissioner, Works and Emergency Services and Chief Financial Officer and Treasurer, recommending that:

- (1) a No-Fault Flood Grant Program not be established, as it would not provide any beneficial affects for the City, the cost of the program is excessive and unpredictable; and the program would be in direct conflict with the legislative requirements under the *Municipal Act*; and
- (2) Resolution No. 91-21 of the former North York City Council be repealed, being a public no fault grant program which provides financial assistance to former City of North York residents for damages caused by sewer back-ups and watermain breaks. This repeal would be in keeping with the harmonization of the City's insurance practices and recent legislative changes.

**(l) Provincial Legislation – Private Bills.**

**The Administration Committee reports having referred the following communication to the City Clerk and the City Solicitor for report thereon to the Administration Committee:**

(October 27, 1999) from Councillor Joe Mihevc, (Ward 28 - York Eglinton), advising that the use of a Private Bill to permit a specific exemption from existing provincial legislation came to his attention recently via a letter from M.P.P. Michael Bryant regarding the demolition of rental units in the City of Toronto; that the Provincial member is applying for a specific exemption for the City of Toronto from existing provincial legislation; that a Private Bill differs from a Private Member's Bill, in that a Private Bill is applied for by a particular group (e.g., a municipality) to permit a specific exemption from existing legislation; that this Private Bill may be an effective tool for the City to use in dealing with provincial legislation; and requesting that staff report on all aspects of Private Bills and report back to the Administration Committee with their findings.

**(m) Compensation Review For Executive,  
Management, And Exempt Employees.**

**The Administration Committee reports having deferred consideration of the joint confidential report (November 29, 1999) from the Executive Director of Human Resources and the Chief Administrative Officer, respecting a compensation program for Executive, Management and Exempt Employees, until the Special**



**Meeting of the Administration Committee to be held on December 8, 1999; and having issued confidential instructions to staff in regard thereto, such instructions to remain confidential in accordance with the provisions of the Municipal Act.**

- (n) 5421 Lawrence Avenue East – Manson Property,  
Yellowmoon Homes Community Park and Port  
Union Common (Ward 16 – Scarborough Highland Creek).**

**The Administration Committee recommended to the Policy and Finance Committee the adoption of the confidential report (November 23, 1999) from the Acting Commissioner of Corporate Services respecting the Manson Property located at 5421 Lawrence Avenue East.**

Respectfully submitted,