

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 6

Tuesday, October 5, 1999

The Administration Committee met on Tuesday, October 5, 1999, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:44 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:50 a.m. - 12:33 p.m.
Councillor Lorenz Berardinetti (Chair)	X
Councillor John Adams	X
Councillor Gerry Altobello	X
Councillor Bas Balkissoon	X
Councillor Sandra Bussin (Vice Chair)	X
Councillor Doug Holyday	X
Councillor Doug Mahood	--
Councillor David Miller	X
Councillor Denzil Minnan-Wong	X
Councillor Ron Moeser	--

DECLARATIONS OF INTEREST PURSUANT TO THE MUNICIPAL CONFLICT OF INTEREST ACT.

Confirmation of Minutes.

On motion by Councillor Altobello, the Administration Committee confirmed the minutes of its meeting held on September 7, 1999.

**6-1. METROPOLITAN TORONTO POLICE BENEFIT FUND
RESPECTING BY-LAW NO. 181-81
(METROPOLITAN CORPORATION),
SECTION 24 REFUND,
PROPOSED WIDENING OF ENTITLEMENT.**

The Administration Committee had before it the following communications:

- (1) (May 5, 1999) from the Chief Financial Officer, commenting on the recommendations of the Board of Trustees of the Metropolitan Toronto Police Benefit Fund in regards to the proposed widening of the entitlement to a refund of contributions to members who retire with more than 30 years of service; and recommending that the Corporate Services Committee refer these recommendations to the Toronto Police Services Board for their concurrence.
- (2) (March 12, 1999) from the Board Secretary, Metropolitan Toronto Police Benefit Fund and Pension Plan, advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund on February 26, 1999, had before it a report dated February 13, 1998 from the City Solicitor, respecting By-law No. 181-81 (Metropolitan Corporation), Section 24 Refund, Proposed Widening of Entitlement; and recommending that this report be received for information; and that the Board of Trustees:
 - (A) recommended to the Corporate Services Committee that it:
 - (1) amend Section 24 of By-law No. 181-81 (Metropolitan Corporation) to allow the payment as described in subclause (b)(i) thereof to all currently retired members who at the time of retirement had 30 years of service and were at least 50 years of age, without the requirement to receive an actuarial reduced pension under section 19; and
 - (2) grant the authority for the introduction in Council of the necessary Bills to give effect to Recommendation No. (1); and
 - (B) requested the City Solicitor to draft the appropriate amending by-law respecting Recommendation No. (1), and submit such draft by-law directly to Corporate Services Committee for consideration with this matter; and
- (3) (August 24, 1999) from the Manager, Compensation and Benefits, Toronto Police Service, addressed to Mr. Ron Coopman, Metropolitan Toronto Police Benefit Fund, advising that the Toronto Police Service Board and the Toronto Police Association have reached a memorandum of understanding dealing with the Police Benefit Fund issues on their 1999 Collective Bargaining table; and that the parties agree that they support changes to

By-law No. 181-81 as requested by the Trustees of the Metropolitan Toronto Police Benefit Fund, namely:

- (i) the plan should be converted to a non-contributory plan subject to annual review, effective January 1, 1999; and
 - (ii) the basic percentage for spousal pensions be increased to 66 2/3 percent from 60 percent for all active members, effective July 1, 1998; and
- (4) (October 4, 1999) from the Manager, Compensation and Benefits, Toronto Police Service, addressed to Mr. Ron Coopman, Metropolitan Toronto Police Benefit Fund, providing a further update to his communication dated August 24, 1999, dealing with the Metropolitan Toronto Police Benefit Fund.

On motion by Councillor Miller, the Administration Committee recommended to Council, the adoption of the recommendations of the Board of Trustees of the Metropolitan Toronto Police Benefit Fund embodied in the communication (March 12, 1999) from the Board Secretary, Metropolitan Toronto Police Benefit Fund, viz:

“The Board of Trustees recommended to the Corporate Services that it:

- (1) amend Section 24 of By-law No. 181-81 (Metropolitan Corporation) to allow the payment as described in subclause (b)(i) thereof to all currently retired members who at the time of retirement had 30 years of service and were at least 50 years of age, without the requirement to receive an actuarial reduced pension under section 19; and
- (2) grant the authority for the introduction in Council of the necessary Bills to give effect to Recommendation No. (1)”.

(Clause No. 12 - Report No. 6)

6-2. PLAN UPGRADES - METROPOLITAN TORONTO PENSION PLAN AND METROPOLITAN TORONTO POLICE BENEFIT FUND.

The Administration Committee had before it the following communications:

- (1) (September 23, 1999) from the Chief Financial Officer and Treasurer recommending that:
 - (i) By-law 181-81 (Metropolitan Toronto) as amended governing the Metropolitan Toronto Police Benefit Fund be amended so that:
 - (a) an employee and employer contribution holiday applies for the period January 1, 1999, to December 31, 2000;

- (b) the basic percentage for a spousal survivor pension be increased to 66 2/3% from 60 percent for all members, effective July 1, 1998,

and the Trustees be requested to review and report annually on the feasibility of extending such holiday;

- (ii) said By-law No. 181-81 and By-law No. 15-92 (Metropolitan Toronto) as amended governing the Metropolitan Toronto Pension Plan each be amended so that:

- (a) member and employer contributions cease for each active member who has accrued 35 years of credited service;

- (b) past member contributions made after the accrual of 35 years of credited service be refunded to each employee pensioner or, if deceased, the surviving spouse, if any;

- (c) for members attaining age 65 on or after January 1, 1999, change the offset when Canada Pension Plan integration begins from a three-year average to a five-year average;

- (d) effective January 1, 1999, survivor benefits for a spouse and a dependent child or children be increased to the following percentages of the member's pension:

- (i) Two survivors: 80 per cent;

- (ii) Three survivors: 90 per cent; and

- (iii) Four or more survivors: 100 per cent.

- (iii) authority be granted for introduction of the appropriate Bills in Council to implement Recommendations No. (1) and (2).

- (2) (June 1, 1999) from the Board Secretary, Metropolitan Toronto Police Benefit Fund and Pension Plan advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund on May 28, 1999, had before it a communication (May 19, 1999), submitted by Mr. Robert Camp, William M. Mercer Limited, setting out the cost of possible plan upgrades, as requested by the Board of Trustees, for their information; and that the Board of Trustees:

(A) recommended to the Administration Committee that the following plan upgrades be considered:

- (1) refund Member Contributions made to the Fund after 35 years of service has been credited, for active members and retired members and spouses, for which the cost is expected to be \$3.50 million, similar to what OMERS has proposed;
- (2) change the offset when Canada Pension Plan starts from a three-year average calculation to a five-year calculation, for active members and retired members and spouses under 65 years of age, for which the cost is expected to be \$1.80 million, similar to what OMERS has proposed;
- (3) extend the survivor continuation percentage to 100%, as long as no current member is adversely affected, for which the cost is expected to be \$0.05 million, as follows:

one survivor	66.67%
two survivors	80.00%
three survivors	90.00%
four or more survivors	100.00%

- (4) the authority be granted for the introduction in Council of the necessary Bills to give effect to Recommendations No. (1, 2 and 3).

(B) requested the City Solicitor to draft the appropriate amending by-law respecting Recommendations No. (1, 2 and 3), and submit such draft by-law directly to the Administration Committee for consideration with this matter; and

(C) requested Mr. Robert Camp, William M. Mercer Limited, to provide a formal costing if the minimum pension was increased and include the figure for that costing in his Year 2000 Actuary Report.

(3) (June 1, 1999) from the Board Secretary, Metropolitan Toronto Police Benefit Fund and Pension Plan advising that the Board of Trustees of the Metropolitan Toronto Pension Plan on May 28, 1999, had before it a communication (May 19, 1999), submitted by Mr. Robert Camp, William M. Mercer Limited, setting out the cost of possible plan upgrades, as requested by the Board of Trustees, for their information; and that the Board of Trustees recommended to the Administration Committee:

- (A) that the following plan upgrades be considered:
- (1) refund Member Contributions made to the Fund after 35 years of service has been credited, for active members and retired members and spouses, for which the cost is expected to be \$2.65 million, similar to what OMERS has proposed;
 - (2) change the offset when Canada Pension Plan starts from a three-year average calculation to a five-year calculation, for active members and retired members and spouses under 65 years of age, for which the cost is expected to be \$1.95 million, similar to what OMERS has proposed;
 - (3) extend the survivor continuation percentage to 100%, for which the cost is expected to be \$0.05 million, as follows:

one survivor	66.67%
two survivors	80.00%
three survivors	90.00%
four or more survivors	100.00%
 - (4) the authority be granted for the introduction in Council of the necessary Bills to give effect to Recommendations No. (1, 2 and 3); and
- (B) the City Solicitor draft the appropriate amending by-law respecting Recommendations No. (1, 2 and 3), and submit such draft by-law directly to the Administration Committee for consideration with this matter; and
- (C) the Actuary, Mr. Robert Camp, of William M. Mercer Limited, obtain the approval of the Financial Service Commission of Ontario, for the authority to pay a one-time lump sum payment to retirees equal to an active member's contribution holiday in a calendar year, through the distribution of pension fund surplus, for which the cost is expected to be \$11.80 million, prior to submitting a recommendation to Administration Committee.
- (4) (June 9, 1999) from the President, Toronto Police Association advising that the Toronto Police Association has tabled a pension proposal requesting that the Pension Benefit Fund be amended to provide for mandatory indexation of pension benefits; that the Trustees of the Police Benefit Fund are proposing various initiatives, including a contribution holiday for active members of the Fund and an increase in the spousal benefit; that they have been informed that the initiatives being proposed by the Trustees cannot be implemented while the Association's indexing proposal remains on the bargaining table; that at the last bargaining meeting on May 25, 1999, the Association told the Police Services Board's bargaining committee that it would withdraw its proposal, subject to the contribution holiday and other improvements in fact being implemented; that the proposal has been withdrawn, if however, the

contribution holiday and other initiatives are for some reason not implemented, the Association will retable its indexation proposal;

- (5) (August 24, 1999) from the Manager, Compensation and Benefits, Toronto Police Service, addressed to Mr. Ron Coopman, Metropolitan Toronto Police Benefit Fund, advising that the Toronto Police Service Board and the Toronto Police Association have reached a memorandum of understanding dealing with the Police Benefit Fund issues on their 1999 Collective Bargaining table; and that the parties agree that they support changes to By-law No. 181-81 as requested by the Trustees of the Metropolitan Toronto Police Benefit Fund, namely:
 - (i) the plan should be converted to a non-contributory plan subject to annual review, effective January 1, 1999; and
 - (ii) the basic percentage for spousal pensions be increased to 66 2/3 percent from 60 percent for all active members, effective July 1, 1998;
- (6) (October 4, 1999) from the Manager, Compensation and Benefits, Toronto Police Service, addressed to Mr. Ron Coopman, Metropolitan Toronto Police Benefit Fund, providing a further update to his communication dated August 24, 1999, dealing with the Metropolitan Toronto Police Benefit Fund;
- (7) confidential communications (May 19, 1999) from Robert G. Camp, William M. Mercer Limited, entitled "Cost of Possible Plan Upgrades - Metropolitan Toronto Police Benefit Fund" and "Cost of Possible Plan Upgrades - Metropolitan Toronto Pension Plan", which were attached to the communication (June 1, 1999) from the Board Secretary, Metropolitan Toronto Police Benefit Fund and Metropolitan Toronto Pension Plan; and
- (8) Clause No. 28 of Report No. 6 of The Corporate Services Committee, entitled "Actuarial Valuation Results - The Metropolitan Toronto Pension Plan and the Metropolitan Toronto Police Benefit Fund" which was attached to the communication (June 9, 1999) from the Toronto Police Association.

On motion by Councilor Minnan-Wong, the Administration Committee recommended to Council the adoption of the foregoing report (September 23, 1999) from the Chief Financial Officer and Treasurer.

(Clause No. 13 - Report No. 6)

6-3. REVIEW AND HARMONIZATION OF ENVIRONMENTALLY RESPONSIBLE PROCUREMENT.

The Administration Committee had before it a communication (June 17, 1999), from the City Clerk advising that City Council, at its meeting on June 9, 10 and 11, 1999, had before it Clause No. 4 contained in Report No. 10 of The Strategic Policies and Priorities Committee, headed "Review and Harmonization of Environmentally Responsible

Procurement”; directed that the aforementioned Clause be struck out and referred to the Administration Committee for consideration; and requested that all interested parties, including residents, representatives from labour, business, industry and research science, and those persons who appeared before the City Services Committee of the former City of Toronto Council in 1995 on the phasing out of the use of polyvinyl chloride (PVC) pipe, be invited to participate in the deliberations in this regard by appearing in deputation or submitting a communication to the Committee.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Mini Nadiesta Singh, Director, Environmental Health and Safety, Canadian Plastics Industry Association;
- Mr. Steven W. Peck, Principal, Peck and Associates, and filed a written submission in regard thereto; and
- Councillor Jack Layton - Don River.

A. Councillor Bussin moved that the Administration Committee recommend to Council:

- (1) the adoption of the report (April 26, 1999) from the Chief Financial Officer and Treasurer embodied in the communication (June 17, 1999) from the City Clerk, subject to amending Recommendation No. (1) by deleting the word “Appendix A”, and inserting in lieu thereof the words “Schedule ‘A’, entitled “City of Toronto Revised Environmentally Responsible Procurement Policy”, so that Recommendation No. (1) now reads as follows:

“(1) the City of Toronto adopt the Environmentally Responsible Procurement Policy attached as Schedule ‘A’, entitled “City of Toronto Revised Environmentally Responsible Procurement Policy”.
(Carried)

B. Councillor Bussin, on behalf of Councillor Layton, moved that:

- (1) any City Agency, Board or Corporation owned by the City that is not necessarily covered by the City’s purchasing policy be requested to adopt this policy; and
- (2) the Chief Financial Officer and Treasurer be requested to submit an annual report to the Administration Committee on the application of this

policy to determine whether it needs to be updated or revised; such report to include a brief overview of the best practices. **(Carried)**

(Clause No. 3 - Report No. 6)

6-4. UNION STATION PURCHASE OF TORONTO TERMINALS RAILWAY ASSETS: THE CP EXPRESS SITE.

The Administration Committee had before it a report (September 20, 1999) from the Chief Administrative Officer recommending that:

- (1) Council endorse the acquisition of the CP Express site by GO Transit for the proposed GO intermodal bus terminal and to facilitate modifications to the east end of Platforms 1, 2 and 3 in the rail corridor;
- (2) the staff team headed by Urban Planning and Development Services staff continue to facilitate further discussions with OMCA, TTC and GO Transit regarding inter-city bus operations in the downtown; and
- (3) appropriate City staff be authorized and directed to take all necessary actions to give effect thereto.

Mr. Brian Crow, President, Ontario Motor Coach Association, appeared before the Administration Committee in connection to the foregoing matter, and filed a submission in regard thereto.

Councillor Miller moved that the Administration Committee recommend to Council the adoption of the report (September 20, 1999) from the Chief Administrative Officer, subject to:

- (1) amending Recommendation No. (1) by adding after the word “proposed”, the word “interim” and deleting the words “and to facilitate modifications to the east end of Platforms 1, 2 and 3 in the rail corridor”, so that Recommendation No. (1) now reads as follows:

“(1) Council endorse the acquisition of the CP Express site by GO Transit for the proposed interim GO intermodal bus terminal;”; and
- (2) amending Recommendation No. (2) by adding to the end thereof the following words “including a best case analysis of the complete cost and benefit of closing the Toronto Coach Terminal Inc., and opening a permanent bus terminal or terminals at this site including the cost of any necessary renovations to the Union Station platform to accommodate the increased passenger traffic from inter City bus operations”, so that Recommendation No. (2) now reads as follows:

“(2) the staff team headed by Urban Planning and Development Services staff continue to facilitate further discussions with OMCA, TTC and GO Transit regarding inter-city bus operations in the downtown including a best case analysis of the complete cost and benefit of closing the Toronto Coach Terminal Inc., and opening a permanent bus terminal or terminals at this site including the cost of any necessary renovations to the Union Station platform to accommodate the increased passenger traffic from inter City bus operations.” **(Carried)**

B. Councillor Altobello moved that the Chief Administrative Officer be requested to submit a report directly to Council for its meeting scheduled to be held on October 26, 1999, regarding the foregoing amendment respecting the inclusion of the word “interim” in Recommendation No. (1) embodied in his report dated September 20, 1999; such report to indicate whether this amendment poses a problem. **(Carried)**

(Chief Administrative Officer, October 5, 1999)

(Clause No. 2 - Report No. 6)

**6-5. EXTERNAL LEGAL FIRMS RETAINED
FOR INSURANCE CLAIM DEFENCE -
REQUEST FOR PROPOSALS SELECTION RESULTS.**

The Administration Committee had before it a report (September 20, 1999) from the Chief Financial Officer and Treasurer and City Solicitor, recommending that the City of Toronto enter into an agreement with the following successful proponents, in a form and content that is satisfactory to the City Solicitor:

Borden & Elliot
Forbes Chochla Trebuss Aikins
Lerners & Associates
Paterson, MacDougall
Shibley Righton
Smith Lyons

On motion by Councillor Miller, the Administration Committee:

- (1) referred the aforementioned joint report back to the Chief Financial Officer and Treasurer and the City Solicitor with a request that the Request for Proposal be reissued, including placing an advertisement in the “Ontario Reports”; and
- (2) requested the Chief Financial Officer and Treasurer to review the evaluation criteria and process in order to determine if revisions

would result in stronger control over the costs of retaining outside counsel.

(Chief Financial Officer and Treasurer; City Solicitor - October 5, 1999)

(Clause No. 14(a) - Report No. 6)

6-6. ESTABLISHING A SCALE OF COSTS FOR PROCEEDINGS UNDER *MUNICIPAL TAX SALES ACT*.

The Administration Committee had before it a report (September 23, 1999) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the charging of costs in accordance with the Scale of Costs attached as Schedule 'A' hereto be approved;
- (2) By-law No. 32590 of the former City of North York and By-Law No. 1994-128 of the former City of Etobicoke be repealed;
- (3) authority be granted for the introduction of the necessary Bills in Council; and
- (4) the appropriate City officials be authorized and directed to take the necessary steps to give effect to the foregoing.

On Motion by Councillor Altobello, the Administration Committee recommended the adoption of the aforementioned report.

(Clause No. 5 - Report No. 6)

6-7. BIRCHMOUNT BLUFFS NEIGHBOURHOOD CENTRE LEASE RENEWAL - WARD 13 - SCARBOROUGH BLUFFS.

The Administration Committee had before it a report (September 20, 1999) from the Commissioner Economic Development Culture and Tourism recommending that:

- (1) in response to their request to exercise their option of renewal that the current agreements with the Birchmount Bluffs Neighbourhood Centre for the lease and management of space at the Birchmount Community Centre, be extended for a further five years, expiring on the last day of August 2004;
- (2) the agreements be amended to:
 - (a) allow for cooking in the building in accordance with the regulations established by the Medical Officer of Health; and
 - (b) give permission to the BBNC to post notices without consent of the City; and

- (3) appropriate City officials be directed to take the necessary action to give effect thereto.

On Motion by Councillor Altobello, the Administration Committee recommended the adoption of the aforementioned report.

(Clause No. 10 - Report No. 6)

**6-8. REDEVELOPMENT OF CAR PARK 63
LOCATED AT 111 AND 117 RICHMOND STREET EAST.**

The Administration Committee had before it a report (September 28, 1999) from the President, Toronto Parking Authority recommending that:

- (1) City Council approve an agreement of purchase and sale with Intracorp Developments (French Quarter II) Ltd. for the sale of 111 and 117 Richmond Street East (Municipal Carpark No. 63) and the acquisition of strata title to a portion of the proposed development containing a 12 space at-grade parking facility built to the Parking Authority's specifications. The total value of the transaction is \$440,000, which includes a cash payment of \$300,000 and the construction and conveyance of the parking spaces which is valued at approximately \$140,000;
- (2) Upon acquisition, that the lands to be acquired be designated for municipal parking purposes to be operated by the Toronto Parking Authority; and
- (3) Appropriate City officials be authorized and directed to take whatever action necessary to give effect to the foregoing.

On Motion by Councillor Altobello, the Administration Committee referred the aforementioned report to the Policy and Finance Committee for consideration.

(Policy and Finance Committee - October 5, 1999)

(Clause No. 14(b) - Report No. 6)

6-9. DEVELOPMENT AND POSITIONING OF NATHAN PHILLIPS SQUARE.

The Administration Committee had before it the following report and communication:

- (i) (September 20, 1999) from the Acting Commissioner of Corporate Services recommending that:
 - (1) Council endorse the use of Nathan Phillips Square as the City's premiere public space and event venue;

- (2) Council endorse a review and re-design process for Nathan Phillips Square to increase the Square's viability as a public space and event venue taking into consideration the needs of the community at large;
 - (3) the Facilities and Real Estate Division be directed to reserve sufficient funding in its year 2000 capital budget to initiate a condition survey, needs assessment, terms of reference and design competition for Nathan Phillips Square; and
 - (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.
- (ii) (September 27, 1999) from the President, United Way of Greater Toronto submitting for consideration and report thereon to Council, through the Administration Committee, a proposal to create a millennium project which recognizes major donors (both individual and organizational), to the United Way of Greater Toronto and the Toronto Community Foundation by erecting an artistic tribute in the southwest corner of Nathan Phillips Square, and thereby distinguishing the importance of community investment in the new millennium.
- (iii) (October 4, 1999) from the Executive Assistant to Councillor Ron Moeser, Scarborough, Highland Creek, requesting that staff report to the Office Consolidation Sub-Committee respecting the issue of the Development and Positioning of Nathan Phillips Square.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Judy Matthews and Ms. Judith John, United Way of Greater Toronto;
- Councillor Chris Korwin-Kuczynski, High Park; and
- Councillor Jack Layton, Don River.

A. Councillor Miller moved that the Administration Committee recommend to Council the adoption of Recommendations Nos. (1) and (4) embodied in the report (September 20, 1999) from the Acting Commissioner of Corporate Services, viz:

- “(1) Council endorse the use of Nathan Phillips Square as the City's premiere public space and event venue;” and
- “(4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;”. **(Carried)**

B. Councillor Adams moved that the Administration Committee recommend to Council that Council approve in principle, the inclusion of a United Way Tribute in Nathan Phillips Square; and

that the Tribute be considered in the overall needs assessment of the review of Nathan Phillips Square on the development and positioning of the Square as proposed in the report dated September 20, 1999, from the Acting Commissioner of Corporate Services. **(Carried)**

C. Councillor Holyday moved that:

- (i) the Administration Committee refer the report (September 20, 1999) from the Acting Commissioner of Corporate Services, to the Office Consolidation Committee with a request that the Sub-Committee forward the recommendations thereon to the Policy and Finance Committee; and
- (ii) the communication (September 27, 1999) from the President of United Way of Greater Toronto, be referred to the Acting Commissioner of Corporate Services for report thereon to the Administration Committee. **(Lost)**

D. Councillor Minnan-Wong moved that the communication (September 27, 1999) from the President of United Way of Greater Toronto, be received for information. **(Lost)**

E. Councillor Miller moved that:

- (i) the following Recommendation No. (2) embodied in the report (September 20, 1999) from the Acting Commissioner of Corporate Services, be referred to the Chief Administrative Officer for inclusion in his forthcoming report to the Administration Committee regarding the City Hall square area, viz:

“(2) Council endorse a review and re-design process for Nathan Phillips Square to increase the Square’s viability as a public space and event venue taking into consideration the needs of the community at large;” and

- (ii) Recommendation No. (3) embodied in the aforementioned report (September 20, 1999) from the Acting Commissioner of Corporate Services be amended by deleting the word “reserve” and inserting in lieu thereof the word “propose”, so that Recommendation No. (3) now reads as follows:

“(3) the Facilities and Real Estate Division be directed to propose sufficient funding in its year 2000 capital budget to initiate a condition survey, needs assessment, Terms of Reference

and design competition for Nathan Phillips Square;"; and

that the aforementioned Recommendation No. (3), as amended, be referred to the Chief Administrative Officer for inclusion in his forthcoming report to the Administration Committee regarding the City Hall square area. **(Carried)**

(Chief Administrative Officer, Acting Commissioner of Corporate Services- October 5, 1999)

(Clause No. 1 - Report No. 6)

6-10. TORONTO PUBLIC LIBRARY BOARD LEASES.

The Administration Committee had before it a communication (September 21, 1999) from the City Librarian recommending that, subject to the necessary funding being approved in the Library Board's operating budget, Council consent, pursuant to section 19 of the Public Libraries Act, to the Library Board entering into certain leases and lease renewals, both as landlord and as tenant, as more particularly set out in the body of this report.

On motion by Councillor Holyday the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 11 - Report No. 6)

**6-11. CONDITIONS OF EMPLOYMENT - COUNCIL STAFF MEMBERS
- UPDATE.**

The Administration Committee had before it a report (June 16, 1999) from the Director of Human Resources and Acting Commissioner of Corporate Services providing a status update on the salary survey conducted by the Hay Group Management Consultants for the position of Executive Assistant and Constituency Assistant; and recommending that this report be received for information.

The Administration Committee received the aforementioned report.

(Clause No. 14(c) - Report No. 6)

**6-12. MUNICIPAL CODE FOR THE CITY OF TORONTO -
FOLLOW-UP INFORMATION.**

The Administration Committee had before it a report (September 21, 1999) from the City Clerk responding to the Administration Committee's request for additional information pertaining to the development of a By-law Status Register as part of the City's Municipal Code project; and recommending that this report be received for information.

On motion by Councillor Altobello, the Administration Committee received the aforementioned report.

(Clause No. 14(d) - Report No. 6)

6-13. INTEGRATED BILLING AND REVENUE MANAGEMENT SYSTEMS.

The Administration Committee had before it a report (September 22, 1999) from the Chief Financial Officer and Treasurer discussing the feasibility of adding permit parking fees to the property tax bill; providing information on the overall direction and development of revenue billing systems for the City of Toronto; and recommending that this report be received for information.

On motion by Councillor Altobello, the Administration Committee received the aforementioned report.

(Clause No. 14(e) - Report No. 6)

**6-14. 39 - 41 FENMAR DRIVE
ASSESSMENT ROLL NO. 19 08 01 3 310 00400.**

The Administration Committee had before it a report (September 23, 1999) from the Chief Financial Officer and Treasurer recommending that:

- (1) the City of Toronto enter into an Agreement in a form acceptable to the City Solicitor, amending the agreement pertaining to 39 - 41 Fenmar Drive, dated August 25th, 1997 between the former City of North York and Carlow Investments Inc. ("Carlow") which agreement shall extend the deadline to July 1, 2000 for the completion of construction bringing the gross floor area to a minimum of 85,000 square feet, and shall provide that upon completion of the structure by the deadline, the deposit of \$62,400 be refunded to Carlow; and
- (2) the appropriate officials of the City of Toronto be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Balkisoon, the Administration Committee recommended to Council the adoption of the aforementioned report.

6-15. PROPERTY HOUSES - RESALE RESTRICTIONS.

The Administration Committee had before it a report (September 24, 1999) from the City Solicitor recommending that:

- (1) the tenancies of the Property Houses, for the purpose of giving to tenants the first right to negotiate purchases, be determined in accordance with the procedures described in this report;

- (2) resale restrictions not be imposed on the sales of any of the Property Houses to tenants; and
- (3) the appropriate City and THCI officials be authorized and directed to take the necessary actions to give effect to the foregoing.

Mr. Vance Latchford, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee:

- (1) deferred consideration of the aforementioned report until its meeting scheduled to be held on November 2, 1999;
- (2) tabled the following motion until the aforementioned meeting of the Administration Committee:

Moved by Councillor Sandra Bussin:

“It is recommended that Property House tenants residing at Nos. 1,3,5,7,9,13, and 15 Hubbard Blvd., and 2,4,6 and 8 Wineva Avenue, who have exercised a first right of entitlement to purchase be required to enter into agreements to be registered on title as a first charge, in a form and content satisfactory to the City Solicitor, which give the City the right to repurchase the property, at the City’s original sale price, in the event that the tenant intends to sell the property during a five-year period following the date of transfer.”; and

(City Solicitor - October 5, 1999)

(Clause No. 14(f) - Report No. 6)

**6-16. REQUEST FOR AN ENCROACHMENT AGREEMENT -
33 CORNWALLIS DRIVE
WARD 15 - SCARBOROUGH CITY CENTRE.**

The Administration Committee had before it a report (September 13, 1999) from the Acting Commissioner of Corporate Services recommending that:

- (1) the City enter into an encroachment agreement with the owner of 33 Cornwallis Drive, Scarborough, to permit an existing residential building which encroaches six (6) inches onto a city sewer easement, to remain. The sewer easement and the encroachment are shown on Schedule “A” attached and will be subject to:

- (a) the owner providing proof of insurance satisfactory to the City's Manager of Risk and Insurance;
 - (b) the owner agreeing to maintain the encroachment in good condition; and
 - (c) the owner paying the standard \$350.00 administration fee plus disbursements and G.S.T. for the encroachment agreement;
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Altobello, the Administration Committee recommended to Council the adoption of the foregoing report.

(Clause No. 9 - Report No. 6)

6-17. SALE OF SURPLUS VACANT LANDS ON NORTH SIDE OF ELLESMERE ROAD EAST OF KENNEDY ROAD (WARD 15 - SCARBOROUGH CITY CENTRE).

The Administration Committee had before it a report (September 23, 1999) from the Acting Commissioner of Corporate Services recommending that:

- (1) the Acting Commissioner of Corporate Services or the Executive Director of Facilities and Real Estate be authorized to accept the Offer to Purchase as submitted by Lambertus Dekkema Holdings Inc. in the amount of \$801,000.00, subject to a price reduction, based on \$275,826.44/acre, for the area of land affected by the former City of Scarborough Tree By-law (25150);
- (2) Council, pursuant to Clause No.14, Report No. 36 of the former Metropolitan Management Committee adopted on September 28, 1994, waive the minimum required deposit of 10 per cent of the purchase price;
- (3) authority be granted to direct a portion of the sale proceeds on closing to fund the outstanding balance of Costing Unit No. CP300J56258;
- (4) the City Solicitor be authorized and directed to take the appropriate action to complete this transaction, including adjusting the sale price, and be further authorized to amend the closing date to such earlier or later date as considered reasonable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Altobello, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No.7 - Report No. 5)

6-18. PROPOSED PURCHASE OF FORMER HYDRO CORRIDOR LANDS FOR PARK IN THE TERRAVIEW-WILLOWFIELD COMMUNITY SOUTH OF HIGHWAY 401, WEST OF WARDEN AVENUE (WARD 14 - SCARBOROUGH WEXFORD).

The Administration Committee had before it a report (September 22, 1999) from the Acting Commissioner of Corporate Services recommending that:

- (1) the Acting Commissioner of Corporate Services or the Executive Director of Facilities and Real Estate be authorized to accept an Offer to Sell from 915343 Ontario Inc. (Norstar Group of Companies) for that part of Lot 33, Concession 2, City of Toronto (formerly City of Scarborough) being Part 2, Plan 64R-15854 and shown for ease of reference as Block 37 on the attached sketch (Schedule "A") in a form satisfactory to the City Solicitor and at a price of \$1,000,000.00;
- (2) the City Solicitor be authorized to complete the transaction according to the terms and conditions of the Offer to Sell; and
- (3) the appropriate City officials be authorized and directed to take the necessary action give effect thereto.

Ms. Lynda Wheeler appeared before the Administration committee in connection with the foregoing matter, and filed a written submission in regard thereto.

On motion by Councillor Altobello, the Administration Committee:

- (1) deferred consideration of the foregoing report until its meeting scheduled to be held on November 2, 1999;
- (2) requested the Acting Commissioner of Corporate Services to ensure that any future reports respecting this matter is submitted to the Administration Committee in-camera; and
- (3) directed staff from the Facilities and Real Estate Division, Corporate Services Department not to contact the developer respecting this matter until first meeting with local Councillors.

(Acting Commissioner of Corporate Services - October 5, 1999)

(Clause No. 14(g) - Report No. 6)

**6-19. 1171 ST. CLAIR AVENUE WEST AND 1345 ST. CLAIR AVENUE WEST
APPEAL OF INTERIM CONTROL BY-LAW 1997-0321
ONTARIO MUNICIPAL BOARD.**

The Administration Committee had before it a confidential report (September 20, 1999) from the City Solicitor respecting the Appeal of Interim Control By-law No. 1997-0321 - Ontario Municipal Board.

On motion by Councillor Adams, the Administration Committee recommended to Council the adoption of the confidential report (September 20, 1999) from the City Solicitor, entitled "1171 St. Clair Avenue West and 1345 St. Clair Avenue West, Appeal of Interim Control By-law No. 1997-0321, Ontario Municipal Board", which was forwarded to Members of Council under confidential cover; and requested the City Solicitor to submit a confidential report directly to Council for its meeting scheduled to be held on October 26, 1999, in regard thereto.

(City Solicitor - October 5, 1999)

(Clause No. 4 - Report No. 6)

**6-20. 39 McGLASHAN ROAD (FORMER CITY OF NORTH YORK)
MUNICIPAL TAX SALE PROCEEDINGS.**

The Administration Committee had before it a confidential joint report (September 24, 1999) from the City Solicitor and Chief Financial Officer and Treasurer respecting 39 McGlashan Road (former City of North York).

The Administration Committee deferred consideration of the aforementioned confidential report until its meeting scheduled to be held on November 2, 1999.

(Confidential to the City Solicitor - October 5, 1999)

(Clause No. 14(h) - Report No. 6)

**6-21. CONVEYANCE OF 118A TO 120 PEARL STREET TO TORONTO DISTRICT
HEATING CORPORATION (TDHC) - (WARD 24 - DOWNTOWN).**

The Administration Committee had before it a report (October 4, 1999) from the Acting Commissioner of Corporate Services recommending that:

- (1) authority be granted for the City to proceed to implement the conveyance of 118A and 120 Pearl Street to TDHC in connection with the TDHC incorporation under the Ontario Business Corporation Act;
- (2) authority be granted for the City to enter into an agreement of purchase and sale in a form satisfactory to the City Solicitor; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Altobello, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 8 - Report No. 6)

The Committee adjourned its meeting at 12:33 p.m.

Chair