

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Corporate Services Committee

Meeting No. 3

Thursday, March 25, 1999

The Corporate Services Committee met on Thursday, March 25, 1999, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:37 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:40 a.m. to 12:52 p.m.	2:10 p.m. to 6:18 p.m.	In Camera Session 4:26 to 5:55 p.m.
Councillor Dick O'Brien (Chair)	X	X	X
Councillor John Adams	X	X	X
Councillor Maria Augimeri	-	-	-
Councillor Anne Johnston	X	X	X
Councillor Norman Kelly	-	-	-
Councillor Gloria Lindsay Luby	-	-	-
Councillor Doug Mahood	X	X	X
Councillor Joe Mihevc	X	X	X
Councillor David Miller	X	X	X
Councillor Case Ootes	X	X	X
Councillor Kyle Rae	X	X	X
Councillor Bruce Sinclair	X	X	X

Confirmation of Minutes.

On motion by Councillor Sinclair, the minutes of the Corporate Services Committee meeting held on February 15, 1999, were confirmed.

3-1. 1999 Operating Budget.

The Corporate Services Committee had before it the following communications:

- (i) (March 5, 1999) from the City Clerk advising that the Budget Committee has completed its preliminary review of the 1999 Operating Budget and directed that the 1999 Operating Budget, together with the communication (March 5, 1999) from Councillor Tom Jakobek, Chair, Budget Committee, be forwarded to all Community Councils and Standing Committees for consideration and recommendations thereon to the Budget Committee prior to the commencement of the 'wrap-up' meetings of the Budget Committee on April 6, 1999; and
- (ii) (March 16, 1999) from Ms. Anne Dubas, President, C.U.P.E. Local 79, forwarding comments respecting the Corporate Services 1999 Operating Budget.

The Chief Administrative Officer gave a presentation to the Corporate Services Committee respecting the 1999 Operating Budget, and filed a copy of his presentation material.

The Commissioner of Corporate Services gave a presentation to the Corporate Services Committee respecting the 1999 Operating Budget, and filed a copy of her presentation material.

Ms. Anne Dubas, President, CUPE Local 79, appeared before the Corporate Services Committee in connection with the foregoing matter.

A. Councillor Miller moved that the Corporate Services Committee:

- (1) recommend to the Budget Committee and Council that the original recommendations pertaining to those programs under the purview of the Corporate Services Committee, submitted to the Budget Committee by the Chief Administrative Officer on February 19, 1999, be adopted; and
- (2) that the Commissioner of Corporate Services be requested to submit a report to the Corporate Services Committee

respecting what “pricing for full cost recovery, benchmarking and alternative service delivery options” are being planned or considered by her department and divisions under her purview. **(Carried)**

- B. Councillor Ootes moved that the Commissioner of Corporate Services be requested to submit a report to the Corporate Services Committee, through the Budget Committee, on the delay of the repair of equipment and, more importantly, the impact such delays have on service levels to the public. **(Carried)**

(Budget Committee; Commissioner of Corporate Services; c. Chief Administrative Officer - March 26, 1999)

(Clause No. 31(a), Report No. 4)

**3-2. Disposition of “Property Houses”
Owned by the City of Toronto.**

The Corporate Services Committee had before it the following:

- (i) communication (December 11, 1998) from the City Clerk advising that City Council, on November 25, 26 and 27, struck out and referred Clause No. 8 of Report No. 24 of The Strategic Policies and Policies Committee, headed “Disposition of ‘Property Houses’ Owned by the City of Toronto”, back to the Corporate Services Committee for further consideration at its meeting to be held in January, 1999, and in addition, adopted the following recommendations:

“It is recommended that:

- (1) the Chief Operating Officer of the Toronto Housing Company be requested to submit a report to the Corporate Services Committee, for consideration with this matter, on the number and type of houses that would have to be retained in the portfolio in order to allow the Company to rent as many units as possible to low income tenants; and
- (2) none of the ‘Property Houses’ be sold until Council has considered the report of the Chief Operating Officer.”; and

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- (ii) report (March 11, 1999) from the Chief Executive Officer, Toronto Housing Company, reporting, as requested by Council on November 25, 26 and 27, 1998, on the number and type of houses that would have to be retained in the portfolio in order to allow the Company to rent as many units as possible to low income tenants; and recommending that:
- (1) the existing leases between the Toronto Housing Company (former Cityhome) and the Corporation of the City of Toronto be terminated;
 - (2) on termination of the leases, ownership of all of the Property Houses be transferred immediately to the Toronto Housing Company by the City of Toronto;
 - (3) City Council endorse option 2, described in more detail in the report, consisting of the following actions by the Toronto Housing Company:
 - (a) a portion of the Property Houses portfolio containing 66 units of affordable family housing is retained by Toronto Housing Company;
 - (b) the properties with a higher market value and/or smaller unit sizes are sold; and
 - (c) a portion of the proceeds of the sale is used to pay down the mortgage on the Property House portfolio, another portion is used to complete planned renovations on the retained portion of the portfolio (including properties managed within the property houses portfolio but owned by the Toronto Housing Company), another portion is used to seed a capital and an RGI reserve for the retained portion of the portfolio: and
 - (d) the Toronto Housing Company report to the Community Services Committee on the use of any surplus proceeds from sales of properties or any operating surpluses not required for the uses listed above;
 - (4) the properties not sold shall be retained for affordable housing purposes, and managed on a cost pass-through basis while maximizing RGI assistance according to a business plan to be submitted to the Board of Directors of the Toronto Housing Company;

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- (5) all property to be sold shall be disposed of in conformance with the City's property disposal policy;
 - (6) subject to the terms set out in the City's property disposal policy, the first right to purchase be given to the current tenants of the properties to be sold; and
 - (7) the appropriate City officials be given the authority to implement these recommendations;
- (iii) joint communication (March 8, 1999) from Councillors Joe Pantalone and Mario Silva, Ward 20 - Trinity Niagara, respecting the report (March 11, 1999) from the Chief Executive Officer, Toronto Housing Company, entitled "A Plan for the Property House Portfolio: Maximizing Housing Opportunities for Low Income Tenants"; and suggesting the following amendments:
- (1) that in Appendix 2, the properties at 213 and 217 Crawford Street be substituted for 205 and 215 Crawford Street; and
 - (2) that the Housing Company report back to Council should they decide to sell further properties in this portfolio; and
- (iv) communication (March 23, 1999) signed by Rita and Edgar Guignard, Jean and William Michalski, John Alexander, Margaret McLaughlin, Emanuel Rebello and Aline Gilmore, in support of the joint communication (March 8, 1999) from Councillors Joe Pantalone and Mario Silva.

The following persons appeared before the Corporate Services Committee in connection with the foregoing matter:

- Ms. Lisa Wyndels;
- Mr. Doug Shand; and
- Mr. Ken Pantlin.

A. Councillor Ootes moved that the Corporate Services Committee recommend to Council:

- (1) the adoption of the report (March 11, 1999) from the Chief Executive Officer, Toronto Housing Company subject to

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amending Appendix 2 embodied therein, entitled "List of Properties with Only 1-Bed or Smaller Units", by deleting 205 and 215 Crawford Street and substituting therefor 213 and 217 Crawford Street; and

- (2) that the Chief Executive Officer, Toronto Housing Company, be requested to report to Council, through the Corporate Services Committee, should the Housing Company decide to sell further properties in this portfolio. **(Carried)**

B. Councillor Ootes moved that the Corporate Services Committee recommend to Council:

- (1) that the properties comprising the City's Property House portfolio be declared surplus, conditional upon the Board of Directors of the Toronto Housing Company agreeing to accept a conveyance of the portfolio on the terms set by City Council;
- (2) that prior to tenants being offered any duplex, triplex or fourplex building (or any portion thereof) within the Property House portfolio, the Toronto Housing Company obtain confirmation from the Commissioner of Urban Planning and Development Services that the proposed use of the property as ownership housing does not contravene any current or contemplated City policy respecting the conversion of rental housing; and
- (3) that consideration only be given to those Offers to Purchase from the tenants of the duplex, triplex and fourplex buildings made collectively by all of the tenants living in each such building, on the terms and conditions outlined in the report of the City Solicitor to the Corporate Services Committee dated November 20, 1998. **(Carried)**

C. Councillor Miller moved that Recommendation No. (2) embodied in the report (March 11, 1999) from the Chief Executive Officer, Toronto Housing Company, be amended by adding thereto the following words "for nominal consideration", so that such Recommendation now reads as follows:

- “(2) on termination of the leases, ownership of all of the Property Houses be transferred immediately to the Toronto Housing Company by the City of Toronto for nominal consideration”.
(Carried)

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee recommended to Council:

- (1) that the properties comprising the City’s Property House portfolio be declared surplus, conditional upon the Board of Directors of the Toronto Housing Company agreeing to accept a conveyance of the portfolio on the terms set by City Council;
- (2) that prior to tenants being offered any duplex, triplex or fourplex building (or any portion thereof) within the Property House portfolio, the Toronto Housing Company obtain confirmation from the Commissioner of Urban Planning and Development Services that the proposed use of the property as ownership housing does not contravene any current or contemplated City policy respecting the conversion of rental housing;
- (3) that consideration only be given to those Offers to Purchase from the tenants of the duplex, triplex and fourplex buildings made collectively by all of the tenants living in each such building, on the terms and conditions outlined in the report of the City Solicitor to the Corporate Services Committee dated November 20, 1998;
- (4) the adoption of the report (March 11, 1999) from the Chief Executive Officer, Toronto Housing Company, subject to:
 - (i) amending Recommendation No. (2) embodied therein by adding thereto the following words “for nominal consideration”, so that such Recommendation now reads as follows:

“(2) on termination of the leases, ownership of all of the Property Houses be transferred immediately to the Toronto Housing Company by the City of Toronto for nominal consideration”; and

- (ii) amending Appendix 2 embodied therein, entitled "List of Properties with Only 1-Bed or Smaller Units", by deleting 205 and 215 Crawford Street and substituting therefor 213 and 217 Crawford Street; and
- (5) that the Chief Executive Officer, Toronto Housing Company, be requested to report to Council, through the Corporate Services Committee, should the Housing Company decide to sell further properties in this portfolio.

(Clause No. 3, Report No. 4)

On Motion by Councillor Rae, in accordance with subsection 55(7) of the Municipal Act, the Corporate Services Committee met privately to give consideration to the following item No. 3.3 having regard that the confidential report (March 22, 1999) from the Commissioner of Corporate Services, and other communications in regard thereto, deal with a confidential property matter:

**3-3. "Glen Eagles" Site Adjacent to the Rouge Park
South-East Corner of Sheppard Avenue and
Twyn Rivers Drive - Ward 18 - Scarborough Malvern.**

The Corporate Services Committee had before it the following communications and report:

- (i) (March 2, 1999) from the City Clerk advising that the Scarborough Community Council, at its meeting held on February 17, 1999, referred the enclosed communication (February 8, 1999) from Councillor Raymond Cho, respecting the potential acquisition of the Glen Eagles Site adjacent to the Rouge Park, and all related correspondence identified hereunder, to the Corporate Services Committee, with the request:
 - (1) that the Commissioner of Corporate Services be directed to report thereto, outlining the benefits to the City of participating in a public acquisition plan for this site, the potential funding sources, both internally and externally, and any other appropriate information which may be required;
 - (2) that appropriate staff be directed to approach other levels of Government to inquire about partnership possibilities; and

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- (3) that the Commissioner of Corporate Services and/or the City Solicitor be directed to investigate the landowner's contention that he has only until April of 1999 to "back out" of his current agreements of sale with a variety of parties.
- (ii) confidential report (March 22, 1999) from the Commissioner of Corporate Services respecting the request from the Scarborough Community Council regarding the Glen Eagles site;
- (iii) (March 24, 1999) from Mr. Jim Robb, Friends of the Rouge River Watershed;
- (iv) confidential communication (March 24, 1999) from Councillor Norm Kelly, Scarborough Wexford;
- (v) confidential communication (March 25, 1999) from Councillor Brad Duguid, Scarborough City Centre; and
- (vi) (March 17, 1999) addressed to Mr. Glen Debaeremaeker, Save the Rouge Valley from the Finance Division.

The following persons appeared before the Corporate Services Committee in connection with the foregoing matter:

- Mr. James Robb, Friends of the Rouge Watershed;
- Ms. Patricia J. Brooks, President, Old Lansing - Rouge Valley Ratepayers Association; and submitted a brief in regard thereto;
- Mr. Glen Debaeremaeker, Save the Rouge Valley;
- Mr. Ron Christie, Chair of the Rouge Park Alliance;
- Mr. David Crombie, Chair, Waterfront Regeneration Trust;
- Ms. Linda Carscadden;
- Ms. Grace Burton, on behalf of Ms. Carol Moore;
- Ms. Ramona Wall, Save the Rouge Valley; and
- Mr. William A. Dempsey.

The following Members of Council appeared before the Corporate Services Committee in connection with the foregoing matter:

- Councillor Bas Balkissoon, Scarborough Malvern;
- Councillor Lorenzo Berardinetti, Scarborough City Centre;
- Councillor Raymond Cho, Scarborough Malvern;
- Councillor Doug Holyday; Markland Centennial; and
- Councillor Brad Duguid, Scarborough City Centre.

The Corporate Services Committee recommended to Council the adoption of the Recommendations contained in the confidential communication (March 26, 1999) from the City Clerk, respecting the proposed acquisition of the "Glen Eagles" site, which was forwarded to Members of Council under confidential cover.

(All Members of Council; c. Commissioner of Corporate Services - March 26, 1999)

(Clause No. 1, Report No. 4)

3-4. Copying Material Subject to Copyright.

The Corporate Services Committee had before it a report (March 11, 1999) from the City Solicitor providing background information respecting a deputation anticipated to be made to the Committee, at its meeting of March 25, 1999, by a representative of the Canadian Copyright Licensing Agency ("Cancopy") regarding the development of a municipal government photocopying licence agreement between Cancopy and the City of Toronto; advising that the licence agreement proposed by Cancopy to be entered into with the City, includes a provision for the payment of an annual royalty of \$1.50 for every full-time equivalent employee of the City and those Agencies, Boards and Commissions that might be part of the licence arrangement; that this royalty would be paid for the right to undertake the copying permitted by the licence; that in light of the deputation made to the Committee by the representative of Cancopy and the contents of this report, the Committee and Council may wish to pursue the establishment of a municipal government photocopying licence with Cancopy; that if the City is engaging in photocopying practices in violation of any copyright owner's legal rights, entering into the agreement would reduce such violations and result in copyright owners being properly compensated for the reproduction of their materials; that as well, given the indemnity provision contained in the agreement, discussed above, the City would be protected financially by Cancopy in the event any claim, as defined in the licence agreement, was brought against the City for copyright violation; that if the Committee and

Council wish to enter into an agreement, various details and aspects of the licence would have to be negotiated with Cancopy; and recommending that this report be received for information.

Mr. David Hughes, representative, Canadian Copyright Licensing Agency (“Cancopy”), appeared before the Corporate Services Committee in connection with the foregoing matter.

On motion by Councillor Mihevc, the Corporate Services Committee requested the City Solicitor, in consultation with the City Clerk, to pursue the establishment of a municipal government photocopying licence with the Canadian Copyright Licensing Agency (Cancopy) and report thereon to the Corporate Services Committee.

(City Solicitor; c. City Clerk, Mr. David Hughes, Representative, Canadian Copyright Licensing Agency (Cancopy) - March 26, 1999)

(Clause No. 31(b), Report No. 4)

3-5. Review of Parking Tag Operations.

The Corporate Services Committee had before it a report (March 8, 1999) from the City Clerk advising that the Audit Committee on March 1, 1999, recommended to the Corporate Services Committee the adoption of the report (December 23, 1999) from the City Auditor, wherein it is recommended that:

- (1) in preparing the 1998 financial statements, management should provide an additional allowance for doubtful accounts of \$6.4 million relating to parking tag receivables. In addition, a projected final collection rate of 78 percent should be used for accrual purposes at 1998 year end;
- (2) Parking Tag Operations (PTO) staff review its current arrangement with the Ministry of Transportation (TO) relating to the administration of plate denial and enter into a formal agreement with TO which outlines the administrative responsibilities of the respective parties regarding the collection of parking fines at plate denial;
- (3) priority be given to the reconciliation of PTO records with TO records to ensure that all tags filed for plate denial are in fact awaiting collection at plate denial. This reconciliation should be done at least annually;

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- (4) PTO staff perform an analysis of the tags outstanding at plate denial, investigate the reasons for the delay of their collection and assess their current collectability. In addition, management should evaluate TO's collection procedures and take appropriate action to ensure that reliance can be placed on the Ministry's processes for the collection of outstanding fines at plate denial;
- (5) the Chief Financial Officer and Treasurer and the City Solicitor report to the Corporate Services Committee on the changes required to the current provincial legislation and regulations, to enable the City to collect outstanding fines at any stage, as well as to use private collection agencies in this regard;
- (6) PTO staff work with the Ministry to actively pursue collection of the old outstanding fines at plate denial, specifically those individuals or companies identified as owing more than \$5,000.00;
- (7) the Chief Financial Officer and Treasurer meet with the appropriate senior Ministry officials to expedite the resolution of the issues relating to the plate denial process in order to improve the collection of outstanding fines at plate denial;
- (8) in view of the loss of revenue from parking tags issued to out-of-province vehicles, management pursue with the Province of Ontario the extension of reciprocal agreements with other Canadian provinces and United States cities, to parking violations. Consideration should also be given to assigning the outstanding fines relating to out-of-province vehicles to a private collection agency;
- (9) in consultation with the City Solicitor, management request an appropriate change in legislation to provide an alternative means of serving parking tags to drove-away vehicles, which could include mailing the notice of infraction;
- (10) the Parking Enforcement Unit of the Toronto Police Services report to the Corporate Services Committee on the reasons for the increase in the number of spoiled tags and the action that will be taken to keep this number to a minimum;
- (11) the current report from the Chief Financial Officer and Treasurer relating to parking tags be modified to include additional management information such as the total number of tags written, spoiled, available for collection, withdrawn, status of outstanding fines, including those that are issued to out-of-province vehicles, as well as an analysis of any significant trends or problem areas; and that this report be submitted to the Corporate Services Committee on a quarterly basis, rather than monthly;

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- (12) PTO management establish key indicators to monitor the activity with respect to the issuance and processing of parking tags. This should include monitoring the number of spoiled tags, withdrawn tags, illegible tags, etc. In this regard, management should designate an individual the responsibility for this function as well as for the analysis of trends and the provision of relevant reports to management;
- (13) PTO management utilize other available tools and resources within the City to generate customized reports to facilitate the review and monitoring of activity within PTO and discontinue the need to manually re-input data;
- (14) the monthly reconciliation of the Parking Tag Management System (PTMS) to the general ledger be reviewed and approved by the Manager of PTO;
- (15) PTO management make arrangements for the First Appearance Facilities to deposit all monies directly to the nearest financial institution, having a banking arrangement with the City;
- (16) a transaction report showing the details of all tags withdrawn be provided to all First Appearance Facilities locations. To help ensure compliance with the guidelines, the respective supervisors should scan the transaction report and, on a test basis, examine the supporting documentation of tag withdrawals. Evidence of such review should be documented in writing;
- (17) priority be given to acquiring the required computer server for the Parking Tag Management System and making the necessary arrangements with the appropriate provincial ministries and financial institutions to ensure that all computer systems related to parking tag operations are Year 2000 compliant by September 1999, as planned;
- (18) PTO management develop an action plan with specific time lines to implement the recommendations contained in this report; and
- (19) that this report be forwarded to the Corporate Services Committee for consideration.

Councillor Howard Moscoe, North York Spadina, appeared before the Corporate Services Committee in connection with the foregoing matter.

A. Councillor Miller moved that:

- (1) consideration of the foregoing communication be deferred until the meeting of the Corporate Services Committee scheduled to be held on April 19, 1999.
 - (2) the Chief Financial Officer and Treasurer be requested to submit a report to the aforementioned meeting of the Committee on the number of tickets issued/cancelled to persons who have disabled parking permits and on the accountability of the officers writing the tickets. **(Carried)**
- B. Councillor Johnston moved that the Chief Financial Officer and Treasurer be requested to submit a report to the Corporate Services Committee on the “lookalike” tickets which are being issued on private property by an organization(s) other than the Parking Enforcement Unit, Toronto Police Services. **(Carried)**
- C. Councillor Adams moved that the Toronto Police Services Board be requested to submit a report to the aforementioned meeting of the Corporate Services on the change in the administrative discretion of the Parking Enforcement Unit; such report to also explain why cars owned by parents whose children are at the Hospital for Sick Children are being towed from streets that are not on the emergency routes, i.e., Elm Street. **(Carried)**

(Chief Administrative Officer; Toronto Police Services Board; c. Committee Administrator, Audit Committee - March 26, 1999)

(Clause No. 31(c), Report No. 4)

**3-6. Provincial Offences Act Transfer Project,
(Establishment of Task Force to Examine
Implications Inherent to Bill 108.)**

The Corporate Services Committee had before it the following:

- (i) communication (March 12, 1999) from the Director of Secretariat, Clerk’s Division, referring a motion moved by Councillor Gardner, seconded by Councillor Miller, regarding the establishment of a Task Force to examine the implications inherent to Bill 108, together with a copy of Clause No. 35 (q) of Report No. 13 of the Corporate

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Services Committee which was considered by City Council on October 1 and 2, 1998; and

- (ii) report (March 11, 1999) from the Chief Financial Officer and Treasurer recommending that:
 - (1) the Chief Financial Officer and Treasurer, in consultation with the City Solicitor and other key stakeholders, proceed with the transfer of responsibilities for Courts Administration for offences under Parts I and III of the Provincial Offences Act, for Court Support Services for offences under Parts I, II and III of the Provincial Offences Act, and for Prosecution Services for offences under Part I of the Provincial Offences Act for an April 2000 completion by preparing a proposal to the Ministry of the Attorney General;
 - (2) the Chief Financial Officer and Treasurer continue to consult with the key stakeholders and report back with the proposal, which would include a detailed project work plan, to the next meeting of the Corporate Services Committee for approval; and
 - (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Ms. Giuliana Carbone, Director, Revenue Services Division, and Mr. Bryan Kerr, Manager, Provincial and Parking Offences, gave an overhead presentation to the Corporate Services Committee in connection with the foregoing matter, and filed a copy of their presentation material.

Mr. Gerald Parker, President, Beyond-Ability International, appeared before the Corporate Services Committee in connection with the foregoing matter, and filed a written submission in regard thereto.

Councillor Norman Gardner, North York Centre, appeared before the Corporate Services Committee in connection with the foregoing matter and filed newspaper articles appearing in the Toronto Sun on Friday March 17, 1999, and the Toronto Star on March 22, 1999, respecting parking fines.

A. Councillor Miller moved that the Corporate Services Committee recommend to Council that:

- (1) a Task Force be established to examine the implications inherent to Bill 108;

- (2) the proposed Task Force be composed of Councillors John Adams, Norman Gardner and David Miller;
- (3) the report (March 11, 1999) from the Chief Financial Officer and Treasurer be referred to the aforementioned Task Force for report to the Corporate Services Committee within three months' time; and
- (4) no further steps be taken by staff until the proposed Task Force has had an opportunity to consider this matter.
(Carried)

- B. Councillor Rae moved that the Corporate Services Committee recommend to Council that the City Solicitor be requested to submit a report to the proposed Task Force on the requested amendments to the Municipal Act for the purpose of increasing minimum fines; and to increase staffing for inspections; and that Licensing, Buildings and Public Works staff be requested to work with Legal staff to make those amendments part of the Local Side Agreement with the City of Toronto. **(Carried)**

(Clause No. 4, Report No. 4)

3-7. Insurance Claims Administration.

The Corporate Services Committee had before it a report (March 11, 1999) from the Chief Financial Officer and Treasurer proposing the harmonization of the insurance claims practices and procedures of the former Toronto municipalities; establishing a regular reporting of insurance claims information to City Council, and staff authority levels necessary for efficient claims processing; and recommending that:

- (1) the dollar authority levels outlined in this report for purposes of settlements and claim expenses be adopted. The authority levels will supersede any previous authorizations in the former municipalities;
- (2) the Claims Review Group provide a forum for the City's insurance and litigation specialist to review and provide recommendations to claims adjusters and defence solicitors on the handling of claims files over \$50,000.00;

- (3) the Chief Financial Officer and Treasurer provide Council with an annual financial report on claims activity in conjunction with insurance renewal recommendations and other risk management activity;
- (4) the procedures contained in this report be adopted, which define the reporting relationship between the Insurance and Risk Management staff, Third Party Adjusters, the Claims Review Group and the Insurance Companies;
- (5) the claims legal procedures contained in this report be adopted, which define the reporting and litigation strategies expected to occur between the Insurance and Risk Management staff and the retained solicitor defending the City's interest; and
- (6) Resolution No. 91-21 of the former North York City Council be repealed, being a public no fault grant program which provides financial assistance to former City of North York residents for damages caused by sewer back-ups and watermain breaks. This repeal would be in keeping with the harmonization of insurance practices received in this report and recent legislative changes.
 - A. Councillor Sinclair moved that the Corporate Services Committee recommend to Council the adoption of the following report (March 11, 1999) from the Chief Financial Officer and Treasurer. **(Carried)**
 - B. Councillor Miller moved that in any future reports relating to insurance claims administration, the City Solicitor be a signatory to the report. **(Carried)**

(Clause No. 6, Report No. 4)

3-8. 1998-1999 Insurance Program Renewal.

The Corporate Services Committee had before it a report (March 11, 1999) from the Chief Financial Officer and Treasurer recommending that:

- (1) property and casualty insurance policies insuring the City of Toronto be continued at their 1999 renewal dates at the same premiums as the expiring annual term, except for the Property Insurance Policy, which is at the expiring rate per property value; and

- (2) a full marketing of all City of Toronto insurance policies be completed in preparation for the expiry of insurance policies in the year 2000.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report (March 11, 1999) from the Chief Financial Officer and Treasurer, subject to the necessary funds being available in the 1999 Operating Budget.

(Clause No. 7, Report No. 4)

**3-9. 277 Victoria Street - Office Space Consolidation
(Ward 24 - Downtown).**

The Corporate Services Committee had before it a communication (March 11, 1999) from the City Clerk advising that the Office Consolidation Sub-Committee on March 10, 1999, had before it a report (March 8, 1999) from the Executive Director of Facilities and Real Estate Division respecting "277 Victoria Street - Office Space Consolidation (Ward 24 - Downtown)", wherein it is recommended that the City-owned office building at 277 Victoria Street be treated as a temporary part of the City's office portfolio, and provision be made in the Office Consolidation Detail Plan for relocation of staff groups located at 277 Victoria once the timing of its redevelopment is determined; and that the Consolidation Sub-Committee recommended to the Corporate Services Committee, the adoption of the report aforementioned report.

On motion by Councillor Rae, the Corporate Services Committee recommended to Council the adoption of the Recommendation of the Office Consolidation Sub-Committee, embodied in the foregoing communication (March 11, 1999) from the City Clerk.

(Clause No. 23, Report No. 4)

**3-10. Parking (Metro) Underground - 15 (Designated)
Locations for Councillors.**

The Corporate Services Committee had before it a communication (March 11, 1999) from the City Clerk advising that the Office Consolidation Sub-Committee on March 10, 1999:

- (1) recommended to the Corporate Services Committee the adoption of the report (March 9, 1999) from the Commissioner of Corporate Services wherein it states that fifteen designated parking spaces for Councillors can be provided at Metro Hall on an interim basis pending an overall parking review; and that the allocation of spaces and access cards to be determined; and
- (2) requested that the Commissioner of Corporate Services review the necessity of the allotted parking spaces and report thereon to the Committee.

Councillor Howard Moscoe, North York Spadina, appeared before the Corporate Services Committee in connection with the foregoing matter.

- A. Councillor Sinclair moved that the Corporate Services Committee recommend to Council the adoption of the Recommendation of the Office Consolidation Sub-Committee embodied in the following communication (March 11, 1999) from the City Clerk. **(Carried)**
- B. Councillor Adams moved that the foregoing motion A. by Councillor Sinclair be amended to provide as follows:
 - (1) that the remaining parking spaces previously assigned to Councillors at Metro Hall, be offered to employees at commercial rates, and that employees be allowed to enter into a lottery to lease those spaces; and
 - (2) that the Commissioner of Corporate Services be authorized to establish an equivalent commercial rate on a monthly basis. **(Carried)**

(Clause No. 24, Report No. 4)

**3-11. Revised Room Rental Fees, Montgomery's Inn
(Kingsway-Humber).**

The Corporate Services Committee had before it a communication (February 23, 1999) from the City Clerk advising that the Etobicoke Community Council on February 17, 1999, endorsed the report dated February 17, 1999, from the Acting Chair, Etobicoke Historical Board, wherein it is recommended that the room rental rates at Montgomery's Inn be increased, and referred it to the Corporate Services Committee.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the report (February 17, 1999) from the Acting Chair, Etobicoke Historical Board, embodied in the foregoing communication (February 23, 1999) from the City Clerk.

(Clause No. 25, Report No. 4)

**3-12. Property Damage Claim -Don Valley Parkway
to Eastbound Lawrence Avenue East.**

The Corporate Services Committee had before it a report (February 3, 1999) from the City Solicitor recommending that the City Solicitor be granted authority in this case to continue the court action already commenced where he deems it appropriate to do so, to appeal any decision where warranted, to discontinue or settle this action or any subsequent appeal where he concludes that it is reasonable to do so, to execute any documents required in this action or any subsequent appeal or to effect such settlement where he deems it appropriate to do so, and that any steps taken to date in this matter be ratified.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 26, Report No. 4)

3-13. Lien for Repairs - 6 McGee Street.

The Corporate Services Committee had before it a report (February 18, 1999) from the Commissioner of Urban Planning and Development Services respecting the approval of the expenditure of \$2,835.50 to be paid to New Arrow Contracting Limited, for work undertaken to carry out repairs necessary to address Property Standards By-law deficiencies as cited in long-outstanding orders issued to the property owner, such costs to be applied, with interest, to the tax rolls and collected in the same manner as real property taxes; advising that the work was undertaken in the fall of 1998 during the change in management structure without City Council's authorization in advance, as the legislation requires; advising that this matter is now being reported in order to receive authorization to pay the contractor and apply the appropriate costs to the subject property taxes; and recommending that:

- (1) the lowest quotation submitted by New Arrow Contracting Ltd. at the total cost of \$2,835.50 be accepted;
- (2) the total amount expended by the City in making the required repairs plus an administration fee of 10 percent of such amount be added to the collector's roll and collected in the same manner as real property taxes for the year in which the work is completed and until it is so added, shall bear an interest rate of 8.50 per cent per annum; and
- (3) a one year period be permitted for the recovery of money expended.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 27, Report No. 4)

3-14. Lien for Repairs - 184 Pickering Street.

The Corporate Services Committee had before it a report (February 18, 1999) from the Commissioner of Urban Planning and Development Services respecting the approval of the expenditure of \$10,346.90 to be paid to New Arrow Contracting Limited, for work undertaken to carry out repairs necessary to address Property Standards By-law deficiencies as cited in long-outstanding orders issued to the property owner; such costs to be applied, with interest, to the tax rolls and collected in the same manner as real property taxes; advising that the work was undertaken during the fall of 1998 during the change in management structure without City Council's authorization in advance, as the legislation requires; that the matter is now being reported in order to receive authorization to complete

the transaction, and apply the appropriate costs to the subject property taxes; and recommending that:

- (1) the lowest quotation submitted by New Arrow Contracting Ltd. at the total cost of \$10,346.90 be accepted;
- (2) the total amount expended by the City in making the required repairs plus an administration fee of 10 percent of such amount be added to the collector's roll and collected in the same manner as real property taxes for the year in which the work is completed and until it is so added, shall bear an interest rate of 8.50 per cent per annum;
- (3) a one year period be permitted for the recovery of money expended.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 28, Report No. 4)

3-15. Lien for Repairs - 462 Rhodes Avenue.

The Corporate Services Committee had before it a report (February 18, 1999) from the Commissioner of Urban Planning and Development Services respecting the approval of the expenditure of \$10,015.20 to be paid to New Arrow Contracting Limited, for work undertaken to carry out repairs necessary to address Property Standards By-law deficiencies as cited in long-outstanding orders issued to the property owner; such costs to be applied, with interest, to the tax rolls and collected in the same manner as real property taxes; advising that the work was undertaken during the fall of 1998 during the change in management structure without City Council's authorization in advance, as the legislation requires; that the matter is now being reported in order to receive authorization to pay the contractor and apply the appropriate costs to the subject property taxes; and recommending that:

- (1) the lowest quotation submitted by New Arrow Contracting Ltd. at the total cost of \$10,015.20 be accepted;

- (2) the total amount expended by the City in making the required repairs plus an administration fee of 10 percent of such amount be added to the collector's roll and collected in the same manner as real property taxes for the year in which the work is completed and until it is so added, shall bear an interest rate of 8.50 per cent per annum; and
- (3) a one year period be permitted for the recovery of money expended.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 29, Report No. 4)

**3-16. Property Acquisition Request From L.A.C.A.C.
W. J. Morrish Store, North-West Corner of
Meadowvale Road and Kingston Road
(Ward 16 - Scarborough Highland Creek).**

The Corporate Services Committee had before it the following communications:

- (i) (March 2, 1999) from the City Clerk advising that the Scarborough Community Council, on February 17, 1999, referred the request by the Scarborough Local Architectural Conservation Advisory Committee (L.A.C.A.C.) embodied in the communication (November 10, 1998) from Mr. Rick Schofield, Chairman of the Local Architectural Conservation Advisory Committee, to the Corporate Services Committee for its consideration; and requested that the Commissioner of Corporate Services be directed to submit a further report thereon to the Committee; and
- (ii) (March 18, 1999) from Councillor Ron Moeser, Scarborough Highland Creek, requesting that this item be deferred until the next meeting of the Corporate Services Committee.

On motion by Councillor Mahood, the Corporate Services Committee deferred consideration of the foregoing communication (i) until its meeting scheduled to be held on April 19, 1999.

(Committee Administrator, Scarborough Community Council;
c. Mr. Rick Schofield, Chairman of the Local Architectural Conservation
Advisory Committee; Councillor Ron Moeser, Scarborough Highland Creek
- March 26, 1999)

(Clause No. 31(d), Report No. 4)

**3-17. 2829, 2831 And 2833 Dufferin Street - Proposed
Closure and Sale of a Lane and 0.3 Metre Reserve,
Registered Plan 2988 (Ward 8 - North York Spadina).**

The Corporate Services Committee had before it a report (February 24, 1999) from the
Commissioner of Corporate Services recommending that:

- (1) the City accept the Offer to Purchase for the subject property made by the abutting
property owner, 1145666 Ontario Inc., for the appraised value of \$28,800.00;
- (2) the City Solicitor be authorized to complete this transaction according to the terms
and conditions of the Offer to Purchase and pay any expenses incurred by the City
incidental to the closing of the transaction or otherwise; and
- (3) the appropriate City officials be authorized to take whatever action is necessary.

On motion by Councillor Sinclair, the Corporate Services Committee
recommended to Council the adoption of the foregoing report.

(Clause No. 12, Report No. 4)

**3-18. 205 Yonge Street - Proposed Encroachment
Agreement and Temporary Construction
Easement (Ward 24- Downtown).**

The Corporate Services Committee had before it a report (March 9, 1999) from the
Commissioner of Corporate Services recommending that:

- (1) authority be granted to enter into a temporary construction agreement with
1157123 Ontario Ltd. and Golden Palace Construction Inc.

- (2) authority be granted to enter into an encroachment agreement with 1157123 Ontario Ltd. subject to the terms and conditions as set out in the body of this report;
- (3) that the City Solicitor be authorized to prepare the necessary documentation; and
- (4) the appropriate officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 13, Report No. 4)

**3-19. Sale of Surplus Spadina Project Property at
134 Everden Road, (Ward 28 - York Eglinton).**

The Corporate Services Committee had before it a report (March 8, 1999) from the Commissioner of Corporate Services recommending, subject to Provincial concurrence, that:

- (1) the Commissioner of Corporate Services or the Executive Director of Facilities and Real Estate be authorized to accept this offer in the amount of \$228,000.00 as detailed in this report;
- (2) Council, pursuant to Clause No. 14 of Report No. 27 of the former Metropolitan Management Committee adopted on September 28, 1994, waive the minimum required deposit of 10 per cent. of the purchase price;
- (3) authority be granted to direct a portion of the sale proceeds on closing to fund the outstanding balance of Costing Unit No. CP300J56153;
- (4) the City Solicitor be authorized and directed to take the appropriate action, in conjunction with Province of Ontario Officials and/or agents, to complete the transaction on behalf of the Corporation and he be further authorized to amend the closing date to such earlier or later date as he considers reasonable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 15, Report No. 4)

**3-20. Sale of Surplus Spadina Project Property at
22 Gloucester Grove, (Ward 28 - York Eglinton).**

The Corporate Services Committee had before it a report (March 12, 1999) from the Commissioner of Corporate Services recommending, subject to Provincial concurrence, that:

- (1) the Commissioner of Corporate Services or the Executive Director of Facilities and Real Estate be authorized to accept the highest offer in the amount of \$195,000.00 as detailed in this report;
- (2) Council, pursuant to Clause No. 14 of Report No. 22 of the former Metropolitan Management Committee adopted on September 28, 1994, waive the minimum required deposit of 10 per cent. of the purchase price;
- (3) authority be granted to direct a portion of the sale proceeds on closing to fund the outstanding balance of Costing Unit No. CP300J56169;
- (4) the City Solicitor be authorized and directed to take the appropriate action, in conjunction with Province of Ontario Officials and/or agents, to complete the transaction on behalf of the City and he be further authorized to amend the closing date to such earlier or later date as he considers reasonable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 16, Report No. 4)

**3-21. Sale of Surplus Spadina Project Property at
36 Gloucester Grove, (Ward 28 - York Eglinton).**

The Corporate Services Committee had before it a report (March 12, 1999) from the Commissioner of Corporate Services recommending, subject to Provincial concurrence, that:

- (1) the Commissioner of Corporate Services or the Executive Director of Facilities and Real Estate be authorized to accept the highest offer in the amount of \$293,700.00 as detailed in this report;
- (2) Council, pursuant to Clause No. 14 of Report No. 36 of the former Metropolitan Management Committee adopted on September 28, 1994, waive the minimum required deposit of 10 per cent. of the purchase price;
- (3) authority be granted to direct a portion of the sale proceeds on closing to fund the outstanding balance of Costing Unit No. CP300J56177;
- (4) the City Solicitor be authorized and directed to take the appropriate action, in conjunction with Province of Ontario Officials and/or agents, to complete the transaction on behalf of the City and he be further authorized to amend the closing date to such earlier or later date as he considers reasonable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 17, Report No. 4)

**3-22. Highland Creek Sanitary Trunk Sewer
Proposed Encroachment on City of Toronto Easement.**

The Corporate Services Committee had before it a report (March 1, 1999) from the Commissioner of Works and Emergency Services recommending that:

- (1) authority be granted to execute an encroachment agreement with Atlantic Packaging Products Limited in accordance with terms and conditions detailed in this report; and
- (2) the appropriate City officials be authorized to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 14, Report No. 4)

3-23. Quotations for Ten Truck Tractors.

The Corporate Services Committee had before it a joint report (March 9, 1999) from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services recommending that the quotation submitted by Freightliner Mid-Ontario Ltd.. be accepted for the supply and delivery of ten Truck Tractors used to transport refuse trailers from transfer stations to landfill sites, in accordance with specifications, as required by the Department of Corporate Services, Fleet Management Services Division, at a total price of \$1,441,801.00 including all taxes and charges, being the lowest quotation received.

On motion by Councillor Sinclair, the Corporate Services Committee:

- (1) approved the foregoing joint report (March 9, 1999) from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services, in accordance with By-law No. 57-1998, as amended; and
- (2) directed that a copy of the aforementioned report be forwarded to Council for information.

(Commissioner of Corporate Services; c. Mr. Lou Pagano, Director of Purchasing and Materials Management - March 26, 1999)

(Clause No. 30, Report No. 4)

3-24. Recipient - William P. Hubbard Race Relations Award - 1999.

The Corporate Services Committee had before it a report (March 11, 1999) from the Executive Director of Human Resources and Amalgamation summarising the history of the William P. Hubbard Race Relations Award and the process for selecting the recipient; providing a short biographical profile of the 1999 recipient; advising that The William P. Hubbard Race Relations Award celebrates the achievements of people in the City of Toronto who work day-to-day, often without recognition, to improve race relations; that their dedication and commitment has improved the quality of life for all in the City; that the public acknowledgement of the work of the recipients serves to encourage others to become actively involved to help eliminate prejudice and create an environment of equal opportunity for all; and recommending that:

- (1) City Council endorse the selection of Rosemary Sadlier as the recipient of the William P. Hubbard Race Relations Award for 1999; and
- (2) appropriate City officials be authorised to take the necessary actions to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 22, Report No. 4)

3-25. Toronto Atmospheric Fund - Appointment of New Director.

The Corporate Services Committee had before it a communication (March 9, 1999) from the City Clerk reporting, as directed by City Council on December 16 and 17, 1998, by its adoption, without amendment, of Clause No. 12 of Report No. 19 of The Corporate Services Committee, entitled "Toronto Atmospheric Fund - Appointment of Directors"; forwarding the name of the individual who has been appointed as Director, Healthy Environments; and recommending that the Corporate Services Committee receive the information that Dr. Monir Taha, Director/Associate Medical Officer of Health for Healthy Environments, Public Health Division, Community and Neighbourhood Services, will be a director of the Toronto Atmospheric Fund, upon his commencement with the City of Toronto on April 6, 1999.

On motion by Councillor Sinclair, the Corporate Services Committee received the foregoing communication.

(Clause No. 31(e), Report No. 4)

3-26. 1999 Parking Tag Issuance - January.

The Corporate Services Committee had before it a report (February 10, 1999) from the Chief Financial Officer and Treasurer advising that this report reflects parking enforcement and collection activities of the Corporation for the period ending January 31, 1999; attaching the following schedules:

Schedule 1 Monthly Tag Issuance, Collection Rate and Revenue for 1999;

Schedule 2 Collection Rate Activity for Tags Issued in Prior Years (1989-1998);

- Schedule 3 Parking Tag Receivables (1989-1998);
- Schedule 4 Summary of Trial Request, Conviction Rates, and Review Activity;
- Schedule 5 Summary of Expenditures for Parking Tag Operations; and
- Schedule 6 Parking Tags Issued by former Municipal By-law Group.; and
- recommending that this report be received for information.

On motion by Councillor Sinclair, the Corporate Services Committee received the foregoing report.

(Clause No. 31(f), Report No. 4)

3-27. Cellular Telephone Service.

The Corporate Services Committee had before it a report (March 11, 1999) from the Commissioner of Corporate Services submitting, for information, the status of the cellular telephone R.F.P. evaluation; advising that all funding for the acquisition and ongoing rental of equipment is billed directly to the client department acquiring and using such services; that Departments changing from one carrier to another would have to change their cellular number; that the majority of cellular telephone technology used in the City is analog; that converting to digital service would result in a capital cost to acquire new digital cellular telephones; that at this time, cellular services are not centralized; that as a result, an exact inventory of cellular service is not available; and that the result of the R.F.P. proposals, by staff of the Corporate Services and Finance Departments, determined, at this point in time, no significant savings can be realized with a selection of a single cellular provider.

On motion by Councillor Rae, the Corporate Services Committee received the foregoing report.

(Clause No. 31(g), Report No. 4)

3-28. Remuneration and Expenses of Members of Council and of the Council Appointees to Local Boards and Other Special Purpose Bodies for the Period January 1 to December 31, 1998.

The Corporate Services Committee had before it a report (March 15, 1999) from the Chief Financial Officer and Treasurer submitting a statement of the remuneration and expenses paid in the preceding year to each Member of Council in respect of his/her services as a Member of Council or as an officer of the municipal corporation, and to each Member of Council or other person appointed by Council to a local Board or other Special Purpose Body, as required under Section No. 247 of the Municipal Act; and recommending that this report be received and forwarded to Council for information.

Councillor Mario Giansante, Kingsway Humber, appeared before the Corporate Services Committee in connection with the foregoing matter.

- A. Councillor Johnston moved that:
- (1) the Corporate Services Committee support the recommendations of the Budget Committee embodied in the communication dated March 5, 1999, from the City Clerk respecting remuneration of Members of the Toronto and Region Conservation Authority;" and **(Referred)**
 - (2) the Chief Financial Officer and Treasurer be requested to indicate on the Appendix embodied in her report dated March 15, 1999, entitled "City of Toronto Summary of Remuneration and Expenses for Members of Council for the Period January 1, 1998 - December 31, 1998", those Members of Council who were charged back for telephone costs incurred and report thereon directly to Council for its meeting scheduled to be held on April 13, 1999. **(Carried)**
- B. Councillor Sinclair moved that Part (1) of the foregoing motion A. by Councillor Johnston be referred to the Chief Administrative Officer for report thereon to the Corporate Services Committee. **(Carried)**
- C. Councillor Mahood moved that the Chief Financial Officer and Treasurer be requested to revise the Appendix embodied in her report dated March 15, 1999, entitled "Remuneration as Members of Local Boards and Other Special Purpose Body", incorporating the changes suggested by Councillor Mahood. **(Carried)**
- D. Councillor Miller moved that the Chief Administrative Officer be requested:

- (1) to submit a report to the Corporate Services Committee on the Rooming House Licensing Commission, such report to provide information respecting:
 - (a) the remuneration paid to appointees; and
 - (b) what the terms of appointment and re-appointment are;
 - (2) to submit a report directly to Council for its meeting on April 13, 1999, in consultation with the City Solicitor, respecting the remuneration to Council appointees to the Toronto Coach Terminal Inc., being \$1.00. **(Carried)**
- E. Councillor Mihevc moved that the Corporate Services Committee recommend to Council that:
- (1) the Province of Ontario be requested to enact special legislation to allow City Council to disallow remuneration to City Councillors who are appointees on Agencies, Boards and Commissions; and
 - (2) the Toronto and Region Conservation Authority (TRCA) be requested not to remunerate City Councillors who are appointed to the Authority and the appropriate staff be requested to provide supporting documentation to that end. **(Carried on the following recorded vote:**

FOR: Johnston, Mihevc, O'Brien, Rae

AGAINST: Adams, Miller)
- F. Councillor Miller moved that the City Clerk be requested to submit a report to Council for its meeting scheduled to be held on April 13, 1999, on what it would cost a Member of Council, in a typical ward, to mail four letters to each registered voter per year, including postage. **(Carried)**

The decision of the Corporate Services Committee therefore is as follows:

The Corporate Services Committee recommended to Council that:

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- (1) the Province of Ontario be requested to enact special legislation to allow City Council to disallow remuneration to City Councillors who are appointees on Agencies, Boards and Commissions; and
- (2) the Toronto and Region Conservation Authority (TRCA) be requested not to remunerate City Councillors who are appointed to the Authority and the appropriate staff be requested to provide supporting documentation to that end.

The Corporate Services Committee also:

- (1) requested the Chief Financial Officer and Treasurer to take the following action and report thereon directly to Council for its meeting scheduled to be held on April 13, 1999:
 - (a) revise the Appendix embodied in her report dated March 15, 1999, entitled "Remuneration as Members of Local Boards and Other Special purpose Body", incorporating the changes suggested by Councillor Mahood; and
 - (b) indicate on the Appendix embodied in the aforementioned report, entitled "City of Toronto Summary of Remuneration and Expenses for Members of Council for the Period January 1, 1998 - December 31, 1998", those Members of Council who were charged back for telephone costs incurred;
- (2) requested the Chief Administrative Officer:
 - (i) to submit a report directly to Council for its meeting on April 13, 1999, in consultation with the City Solicitor, respecting the remuneration to Council appointees to the Toronto Coach Terminal Inc., being \$1.00; and
 - (ii) to submit a report to the Corporate Services Committee on the Rooming House Licensing Commission, such report to provide information respecting:
 - (a) the remuneration paid to appointees; and
 - (b) what the terms of appointment and re-appointment are;

- (3) requested the City Clerk to submit a report to Council for its meeting scheduled to be held on April 13, 1999, on what it would cost a Member of Council, in a typical ward, to mail four letters to each registered voter per year, including postage; and
- (4) referred the following motion to the Chief Administrative Officer for report thereon to the Corporate Services Committee:

Moved by Councillor Johnston:

“that the Committee support the recommendations of the Budget Committee embodied in the communication dated March 5, 1999, from the City Clerk respecting remuneration of Members of the Toronto and Region Conservation Authority.”

(Chief Financial Officer and Treasurer; Chief Administrative Officer; City Clerk; c. Mr. Jim Hart, Director of Council Services and Management Services - March 26, 1999)

(Clause No. 21, Report No. 4)

3-29. Tuition Reimbursement for Management and Excluded Employees.

The Corporate Services Committee had before it a report (March 11, 1999) from the Executive Director of Human Resources advising that the City of Toronto is committed to a work environment that encourages continuous learning as a means of maintaining a competent workforce which provides a high standard of service to the public; that the City is also committed to ensuring that employees have opportunities to upgrade their knowledge and skills so they can perform their jobs effectively; that in support of this objective the City provides tuition assistance to employees who wish to improve their competencies; that Departments are responsible for budgeting for tuition reimbursement expenses from within their current Operating Budgets; and recommending that the Tuition Reimbursement Policy, as attached, be approved.

On motion by Councillor Ootes, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 19, Report No. 4)

3-30. Retraining for Employees in the New City.

The Corporate Services Committee had before it the following:

- (i) report (March 11, 1999) from the Executive Director of Human Resources advising that the proposed retraining strategy, amongst other things, is intended to meet the Corporate financial targets while minimizing negative impact on people; optimize workforce effectiveness by affirming and building on employees' talents, skills and experience; work in partnership with departments to meet their emerging operational staffing needs and objectives; foster ongoing workplace learning, with an emphasis on the joint responsibility of the employee and the organization; and provide specific skills and knowledge to enable workgroups and individuals to carry out their work effectively; that in 1998, \$500,000.00 was allocated for retraining from the Workforce Reduction and Retraining Reserve fund; that in 1999, \$2,000,000.00 has been budgeted by the Chief Financial Officer subject to approval of the strategy by Council; and recommending that:
 - (1) the attached Re-training Strategy for Employees in the New City be approved; and
 - (2) Human Resources report to the Corporate Services Committee periodically on the success of the Re-training Strategy; and
- (ii) communication (March 18, 1999) from Ms. Anne Dubas, President, C.U.P.E. Local 79, forwarding comments respecting the issue of Re-training for Employees in the new City.

Ms. Anne Dubas, President, C.U.P.E. Local 79, appeared before the Corporate Services Committee in connection with the foregoing matter.

On motion by Councillor Miller, the Corporate Services Committee recommended to Council the adoption of the foregoing report (March 11, 1999) from the Executive Director of Human Resources; and further, that the Executive Director of Human Resources be requested to review the retraining strategy with the affected unions and representatives of COTAPSAI; and should any additional recommendations arise from those consultations that such recommendations be submitted to the Corporate Services Committee for consideration.

(Clause No. 20, Report No. 4)

Councillor O'Brien appointed Councillor Rae, Acting Chairman and vacated the Chair.

In accordance with subsection 55(7) of the Municipal Act, Councillor O'Brien moved that the Corporate Services Committee meet privately to give consideration to the following item No. 3.31 having regard that the confidential report (March 11, 1999) from the Commissioner of Urban Planning and Development Services deals with a confidential property matter:

Councillor O'Brien resumed the Chair.

3-31. Union Station Negotiations.

The Corporate Services Committee had before it confidential reports dated March 11, 1999, and March (22, 1999) from the Commissioner of Urban Planning and Development Services respecting the Union Station Negotiations.

The Commissioner of Urban Planning and Development Services gave a presentation to the Corporate Services Committee respecting the foregoing matter.

The following Members of Council appeared before the Corporate Services Committee in connection with the foregoing matter:

Councillor Mario Giansante, Kingsway - Humber;

Councillor Bill Saundercook, York Humber; and

Councillor Michael Walker, North Toronto.

The Corporate Services Committee:

- (1) recommended to Council the adoption of the Recommendations of the Corporate Services Committee contained in the confidential communication (March 26, 1999) from the City Clerk, respecting the Union Station Negotiations, which was forwarded to all Members of Council under confidential cover; and

- (2) requested the Commissioner of Urban Planning and Development Services to submit further reports to the Corporate Services Committee respecting the Union Station Negotiations; and having also referred a motion by Councillor David Miller, High Park, in regard thereto, to the Commissioner of Urban Planning and Development Services for report thereon to the Corporate Services Committee, such requests to remain confidential in accordance with the provisions of the Municipal Act.

(All Members of Council; Commissioner of Urban Planning and Development Services - March 26, 1999)

(Clause No. 2, Report No. 4)

**3-32. Results of Request for Proposals to Establish
a Roster of External Negotiators Required for
Municipal Real Estate Projects (All Wards).**

The Corporate Services Committee had before it a report (March 12, 1999) from the Commissioner of Corporate Services recommending that:

- (1) six external negotiation consulting firms, Arthur Andersen, Colliers International Realty Advisors Inc., Johnson Donald Associates Inc., Namara Associates Limited, S. Spera & Associates Ltd. and Kenneth Stroud & Co. Ltd., be listed on a roster of external negotiators required, on an as required basis and according to their expertise, for municipal real estate projects and be notified of same;
- (2) subject to City Council approval of the project and the allocation of the necessary funding, the Commissioner of Corporate Services enter into individual consultant agreements containing relevant terms of reference and any other conditions deemed appropriate by the Commissioner of Corporate Services and the City Solicitor, with each negotiation consulting firm at the time the firm is retained to carry out work for the City;
- (3) the unsuccessful negotiation consultants be notified that they will not be given further consideration at this time; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to implement the foregoing.

On motion by Councillor Adams, the Corporate Services Committee recommended to Council the adoption of the foregoing report (March 12, 1999) from the Commissioner of Corporate Services, subject to amending Recommendation No. (2) to read as follows:

“(2) subject to the Chief Administrative Officer approving the proposed commitment pursuant to By-law No. 7-1998, authority be granted to enter into individual consultant agreements at such time(s) the firm is to be retained to undertake assignments for the City, to contain the relevant terms of reference and such other terms and conditions satisfactory to the Commissioner of Corporate Services and in a form satisfactory to the City Solicitor;”.

(Clause No. 8, Report No. 4)

3-33. Roster of Real Estate Brokers to Market Industrial, Commercial, Institutional and Substantial Residential Properties for the City of Toronto (All Wards).

The Corporate Services Committee had before it a report (March 11, 1999) from the Commissioner of Corporate Services recommending that:

- (1) six real estate brokerage firms, Avison Young Commercial Real Estate (Ontario) Inc., J.J. Barnicke Limited, CB Richard Ellis Limited, Collier Macaulay Nicholls (Ontario) Inc., Cornerstone Commercial Realty Corporation and Royal LePage Commercial Inc., be listed on a roster for the marketing of significant properties by the City, on an as required basis and according to their expertise, as more detailed in the body of this report;
- (2) the authority previously granted to the Commissioner of Corporate Services to execute listing agreements on behalf of the City, as more fully detailed in the body of this report, be extended to also specifically authorize the Executive Director of Facilities and Real Estate and the Director of Real Estate Services to execute such agreements;
- (3) the unsuccessful real estate brokerage firms be notified that they will not be given further consideration at this time;

- (4) the Commissioner of Corporate Services be authorized to remove any of the prequalified brokers from the list if in her sole discretion she deems it appropriate to do so; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to implement the foregoing.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 10, Report No. 4)

**3-34. 3885 Yonge Street, The Jolly Miller
(Ward 9 - North York Centre South).**

The Corporate Services Committee had before it a report (March 15, 1999) from the Commissioner of Corporate Services recommending that:

- (1) in order to comply with the provisions of By-law No. 551-1998, Council declare that the subject property is surplus to the needs of the City for the leased term, i.e., 50 years;
- (2) subsequent to Council adopting the foregoing resolution, that notice be given to the public of the proposed lease;
- (3) staff submit a report to the Corporate Services Committee addressing the terms and conditions of the lease after the notification period has expired; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 11, Report No. 4)

**3-35. Sale of Surplus City-Owned Property
180 Duncan Mill Road, City of Toronto's
Interest 94.2 Per Cent in the Former Metropolitan
Toronto Condominium Plan No. 988 (MTCP No. 988),
Now City of Toronto (Ward 11 - Don Parkway).**

The Corporate Services Committee had before it a report (March 10, 1999) from the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services, or the Executive Director of Facilities and Real Estate, be authorized to accept the Offer to Purchase as submitted, in the amount of \$2,425,000.00 by Invar Consolidated Limited as detailed in this report;
- (2) 5.8 percent of the sale proceeds, less 5 percent commission, GST and the usual adjustments be paid to Ontario Association for Community Living (OACL).
- (3) the City Solicitor be authorized and directed to take the appropriate action to complete the transaction on behalf of the City and be further authorized to amend the closing date to such earlier or later date as he considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Sinclair, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 18, Report No. 4)

**3-36. Update on the Status of the Implementation
of the Additional \$9.00 in Court Costs.**

The Corporate Services Committee had before it a report (March 11, 1999) from the Chief Financial Officer and Treasurer recommending that:

- (1) a Letter of Understanding, in terms and conditions acceptable to the Chief Financial Officer and Treasurer, and the City Solicitor, be entered into between the City and the Ministry of Transportation relating to the cost split of the \$9.00 in additional court costs;

Corporate Services Committee Minutes
Thursday, March 25, 1999.

- (2) the Municipal Data Access fees agreed upon in the Letter of Understanding be paid to the Ministry of Transportation;
- (3) the City enter into an Authorized Requester Agreement with the Ministry of Transportation in terms acceptable to the Chief Financial Officer and Treasurer, and City Solicitor;
- (4) the lease negotiations for Old City Hall be continued separately from the negotiations of the cost split of the additional \$9.00 in court costs; and
- (5) the appropriate officials be authorized and directed to take necessary action to give effect thereto.

On motion by Councillor Miller, the Corporate Services Committee:

- (A) recommended to Council the adoption of the report (March 11, 1999) from Chief Financial Officer and Treasurer, subject to:
 - (i) amending Recommendations Nos. (1) and (3) by adding thereto the following, “but in no case shall the City agree to pay a transaction data fee greater than that authorized by the Management Board of Cabinet on April 14, 1997”, so that Recommendations Nos. (1) and (3) now reads as follows:
 - “(1) a Letter of Understanding, in terms and conditions acceptable to the Chief Financial Officer and Treasurer, and the City Solicitor, be entered into between the City and the Ministry of Transportation relating to the cost split of the \$9.00 in additional court costs, but in no case shall the City agree to pay a transaction data fee greater than that authorized by the Management Board of Cabinet on April 14, 1997”;

- “(3) the City enter into an Authorized Requester Agreement with the Ministry of Transportation in terms acceptable to the Chief Financial Officer and Treasurer, and City Solicitor, but in no case shall the City agree to pay a transaction data fee greater than that authorized by the Management Board of Cabinet on April 14, 1997”; and
- (ii) amending Recommendation No. (4) by adding after the word “costs” the following “and prior to any further negotiations with regard to the rent, the Province be required to establish a fixed date when the Province will vacate City Hall”, so that Recommendation No. (4) now reads as follows:
- “(4) the lease negotiations for Old City Hall be continued separately from the negotiations of the cost split of the additional \$9.00 in court costs, and prior to any further negotiations with regard to the rent, the Province be required to establish a fixed date when the Province will vacate City Hall.”
- (B) requested the Chief Financial Officer and Treasurer, to review the feasibility to access the data only once rather than the current practice of accessing the data twice, and submit a report thereon to the Corporate Services Committee.

(Chief Financial Officer and Treasurer; c: Mr. Bryan Kerr, Manager of Provincial and Parking Offences - March 26, 1999)

(Clause No. 5, Report No. 4)

**3-37. Phase Two Security Upgrades
to Toronto City Hall.**

The Corporate Services Committee had before it a communication (March 22, 1999) from the Commissioner of Corporate Services forwarding a report dated March 9, 1999, from the Commissioner of Corporate Services respecting Phase Two Security Upgrades to Toronto City Hall; advising that the Office Consolidation Sub-Committee was unable to deal with this report at its March 10, 1999, meeting; and requesting that the Corporate Services Committee give consideration to the aforementioned report at its meeting on March 25, 1999.

On motion by Councillor Ootes, the Corporate Services Committee received the foregoing report.

(Clause No. 31(h), Report No. 4)

**3-38. Request for Approval of Funding -
Johnston Donald Associates Inc.,
Sheppard Subway Project.**

The Corporate Services Committee had before it a report (March 15, 1999) from the Commissioner of Corporate Services recommending that:

- (1) the continued retention of Johnston Donald Associates Inc. for the completion of the approved contracts respecting the Sheppard Subway Project and other real estate projects for the estimated additional cost of \$37,562.00 be approved; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Rae, the Corporate Services Committee recommended to Council the adoption of the foregoing report.

(Clause No. 9, Report No. 4)

3-39. Ontario Hydro Corridor Lands South of Highway No. 401 (Ward 14 - Scarborough and Ward 15 - Scarborough City Centre).

The Corporate Services Committee had before it the following:

- (i) report (March 22, 1999) from the Commissioner of Corporate Services responding to Council's directive to report on the potential cost of the acquisition of priority 1, 2 and 3 lands as identified in "Stormwater Management, Naturalization and Open Space Opportunities Report" prepared by XCG Consultants Ltd., and recommending that the Corporate Services Committee provide direction to staff on this matter.
- (ii) communication (March 24, 1999) from Councillor Norm Kelly, Scarborough Wexford, advising that he is unable to attend this meeting of the Corporate Services Committee; and requesting that the Committee defer consideration of this matter until the April 19, 1999, meeting of the Committee.

On motion by Councillor Ootes, the Corporate Services Committee deferred consideration of the foregoing report (i) until its meeting scheduled to be held on April 19, 1999.

At the request of Councillor Michael Tzekas, later in the meeting, this matter was reopened for further consideration.

Councillor Michael Tzekas, Scarborough Wexford, appeared before the Corporate Services Committee in connection with the foregoing matter.

Councillor Ootes moved that the Corporate Services Committee defer consideration of the foregoing report (i) until its meeting scheduled to be held on April 19, 1999.
(Carried on the following recorded vote:

FOR: Mahood, Miller, O'Brien, Ootes

AGAINST: Adams, Mihevc)

(Commissioner of Corporate Services; c. Councillor Norm Kelly, Scarborough Wexford - March 26, 1999)

(Clause No. 31(i), Report No. 4)

3-40. City of Toronto Temporary Employees.

The Corporate Services Committee had before it (Undated) data concerning the City of Toronto - Temporary Employees with length of service from 2 to 10 plus years, which was provided to Councillor Howard Moscoe, North York Spadina, by the Executive Director of Human Resources.

Councillor Howard Moscoe, North York Spadina, appeared before the Corporate Services Committee in connection with the foregoing matter.

The Corporate Services Committee referred the issue of the large number of temporary employees employed by the former Area Municipalities for a number of years, and the submission by Councillor Howard Moscoe, entitled "City of Toronto - Temporary Employees Length of Service from 2 to 10 plus Years as of February, 1999", to the Personnel Sub-Committee of the Corporate Services Committee, with a request that the Executive Director of Human Resources submit a report thereon to the Personnel Sub-Committee.

(Personnel Sub-Committee; Executive Director of Human Resources;
c. Councillor Howard Moscoe, North York Spadina - March 26, 1999)

(Clause No. 31(j), Report No. 4)

The Corporate Services Committee adjourned its meeting at 6:18 p.m.

Chair.