

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Special Meeting of the Policy and Finance Committee

Meeting No. 4

**Wednesday, July 28, 1999
and Thursday, July 29, 1999**

The Policy and Finance Committee met on Wednesday July, 28 and Thursday, July 29, 1999 in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:13 a.m. and 9:12 a.m. respectively.

Attendance

Members were present for some or all of the time period indicated.

	Wednesday, July 28, 1999 9:13 - 9:30	Thursday, July 29, 1999 9:12 - 9:35
Mayor Mel Lastman (Chair)	X	X
Councillor Elizabeth Brown	X	--
Councillor Gordon Chong	X	X
Councillor Betty Disero	X	X
Councillor Tom Jakobek	X	--
Councillor Norman Kelly	X	X
Councillor Ron Moeser	X	X
Councillor Frances Nunziata	X	X
Councillor Case Ootes	X	X
Councillor Joe Pantalone	X	--
Councillor Kyle Rae	X	--

4-1. 1999 Vehicle and Equipment Replacement Programme.

The Policy and Finance Committee had before it the following communications:

- (i) (July 27, 1999), from the City Clerk advising that the Budget Advisory Committee on July 27, 1999, during its consideration of a communication (July 20, 1999) from the City Clerk respecting the 1999 Vehicle and Equipment Replacement Program, recommended to the Policy and Finance Committee, and Council, the adoption of the recommendations of the Policy and Finance Committee embodied in the communication (July 20, 1999) from the City Clerk, subject to:
 - (1) amending the Recommendation No. (2) by adding the words “including the revisions attached thereto” after the words “Appendix ‘F’”, so that such recommendation now reads:
 - “(2) the replacement of vehicles identified in Appendix ‘F’, including the revisions attached thereto, be approved in the amount of \$40 million from the Vehicle and Equipment Replacement Reserve and that the Acting Commissioner of Corporate Services report to the Policy and Finance Committee on specific vehicle replacements for the balance of the allocation contained in Appendix ‘E’; and”
 - (2) the Budget Advisory Committee expressing its concerns to the Policy and Finance Committee and Council with regard to the consultants report and lack of savings found therein;
 - (3) the Acting Commissioner of Corporate Services being requested to report to the Special Meeting of the Policy and Finance Committee on July 28, 1999, providing an update on the 5 percent reduction in the fleet recommended by the Budget Committee and adopted by City Council during the 1999 Budget process;
 - (4) a joint meeting of Administration Committee and the Budget Advisory Committee being scheduled to provide a thorough review of the Fleet Operations to find savings, the said joint meeting to also deal with the issue of the depleted Capital Reserves and the need for possible reliance on leasing of vehicles to better utilize cost reductions; and
 - (5) the Task Force already established to review the savings from amalgamation of Fleet Operations being requested not to duplicate

the work being done by the Administration Committee and the Budget Advisory Committee on this matter.

- (ii) (July 27, 1999) from the Director, Fleet Management Services (July 27, 1999) responding to the request from the Budget Advisory Committee for an update on the five percent fleet reduction; and recommending that this report be received for information.

A. Councillor Pantalone moved that:

- (1) the Policy and Finance Committee recommend to Council the adoption of the recommendations of the Budget Advisory Committee embodied in the communication (July 27, 1999) from the City Clerk; and
- (2) all reference to the CNE, in the joint report (July 13, 1999) from the Chief Financial Officer and Treasurer and the Acting Commissioner of Corporate Services, be replaced with the words 'Exhibition Place' and that staff review that issue to ensure that this error does not occur in the future.
(Carried)

B. Councillor Rae moved that the Chief Financial Officer and Treasurer be requested to submit a report to the Policy and Finance Committee on the use of alternative fuels for these vehicles.
(Carried)

(Chief Financial Officer and Treasurer; - July 28, 1999)

(Clause No. 1 - Report No. 5)

4-2. Financial Control Protocols Within the Revised Council-Committee Structure.

The Policy and Finance Committee had before it the following communications:

- (i) (July 27, 1999) from the City Clerk advising that the Budget Advisory Committee on July 27, 1999, during its consideration of a communication (July 20, 1999) from the City Clerk respecting the Financial Control

Protocols within the Revised Council-Committee Structure, amongst other things, recommended to the Policy and Finance Committee, and Council the adoption of the joint report (July 6, 1999) from the Chief Administrative Officer and Chief Financial Officer and Treasurer subject to:

- (1) the Chief Administrative Officer and the Chief Financial Officer and Treasurer being requested to establish a clear criteria as to which items should be referred to the Budget Advisory Committee for consideration from the Policy and Finance Committee; the said criteria to be submitted to the Special Meeting of the Policy and Finance Committee on July 28, 1999; and
 - (2) the Variance Reports being forwarded directly to the Budget Advisory Committee to assist in controlling overexpenditure or time sensitive adjustments to the budget plans on a quarterly basis, in order that the Budget Advisory Committee can report the results with accuracy to the Mayor and the Policy and Finance Committee for fiscal approval.
- (ii) (July 27, 1999) from Councillor Jane Pitfield, East York, recommending that the variance report be sent to the Budget Advisory Committee as well as the Policy and Finance Committee to allow analysis; and advising that this recommendation was approved by the Budget Advisory Committee on July 27, 1999, and referred to the Chief Administrative Officer for report thereon to the September 14, 1999, meeting of the Policy and Finance Committee.

Councillor Jane Pitfield, East York, appeared before the Policy and Finance Committee in connection with the foregoing matter.

- A. Councillor Kelly moved that the Committee recommend to Council the adoption of the joint report (July 28, 1999) from the Chief Administrative Officer and Chief Financial Officer and Treasurer, subject to amending Table 1, Item No. (3) contained therein by inserting the word "may" before the words "Refer to BAC". **(Carried)**

- B. Councillor Chong moved that the Committee recommend to Council the adoption of the joint report (July 6, 1999) from the Chief Administrative Officer and Chief Financial Officer and Treasurer, subject to amending Recommendation No (2) by deleting the words "Table 1 and", so that such Recommendation now reads as follows:

"(2) the decision-making protocol set out in the section of this report headed "Guidelines for Routing of Committee Reports with Financial Implications", Appendix A be adopted; **(Carried)**

(All Members of Council; c. Chief Administrative Officer; Chief Financial Officer and Treasurer - July 28, 1999)

(Clause No. 2 - Report No. 5)

4-3. Legal Division's Outside Consultants Budget.

The Policy and Finance Committee had before it a communication (July 27, 1999) from Councillor Elizabeth Brown, respecting the inclusion in the June variance report being prepared by the Chief Financial Officer and Treasurer, of an analysis of the Legal Divisions Consultants budget and any other discretionary funds that were approved in the 1999 Operating Budget that were intended to last all year.

The Policy and Finance Committee referred the aforementioned communication to the Chief Financial Officer and Treasurer with a request that she include in the June variance report an analysis of the Legal Division's Consultants budget and any other discretionary funds that were approved in the 1999 Operating Budget that were intended to last all year.

(Chief Financial Officer and Treasurer; c. Councillor Elizabeth Brown - July 29, 1999)

(Clause No. 3 - Report No. 4(a))

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The Committee adjourned its meeting at 9:35 a.m. on July 29, 1999.

Chair.