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**ADMINISTRATION COMMITTEE  
AGENDA**

<b>Date of Meeting:</b>	<b>Tuesday, May 16, 2000</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**DEPUTATIONS/PRESENTATIONS.**

**COMMUNICATIONS/REPORTS.**

**1. PROPOSED ELECTION SIGN BY-LAW. 10:00 A.M.**

City Clerk.  
(May 4, 2000)

Recommending that:

- (1) Council authorize election signs to be erected by candidates in municipal, provincial and federal elections as set out in Appendix "A";
- (2) Municipal Licensing and Standards Division be authorized to enforce the proposed by-law and be authorized to acquire additional resources, if necessary, with the funding for such resources to be taken from the amounts deducted from the deposits for contraventions of the by-law and any amounts recovered through the provisions of the proposed by-law. Should such amounts not be sufficient to pay for the enforcement costs, the Executive Director of the Municipal Licensing and Standards Division shall report back to the Administration Committee indicating the shortfall in funding; and

- (3) leave be granted to introduce the necessary Bill in Council, substantially in the form of the proposed by-law attached to this report as Appendix “A”, and the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**2. REHABILITATION AND REDEVELOPMENT OF  
THE CANADA MALTING COMPLEX  
METRONOME CANADA INCORPORATED  
(WARD 24 – DOWNTOWN).**

**(DEFERRED FROM APRIL 25<sup>TH</sup> MEETING.)**

Commissioner of Corporate Services.

(April 18, 2000)

Advising City Council of the current status of the project and seeking authority to issue a new Request for Proposals for the Rehabilitation and Reuse of the Canada Malting Complex; and recommending that:

- (1) the Commissioner of Corporate Services be directed to advise Metronome Canada Foundation Inc. that their request for a further time extension to satisfy a condition of the Agreement to Lease relative to the acquisition of \$10,000,000.00 in capital funding, to November 30, 2000, will not be granted;
- (2) the Commissioner of Corporate Services be directed to issue a Request for Proposals for the rehabilitation and reuse of the Canada Malting Complex and that a staff team be established to, in consultation with the proposed Toronto Waterfront Development Corporation, manage the RFP process;
- (3) this report be referred to the Policy and Finance Committee for information; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**3. PREPARATION OF THE VOTERS LIST FOR  
THE 2000 MUNICIPAL ELECTION.**

City Clerk.

(May 3, 2000)

Reporting, as requested, on ways to improve the enumeration process and the quality of the voters list for the 2000 Municipal Election; providing recommendations on the timing of the implementation of new street names; and recommending that:

- (1) City Council, in considering the timing of the implementation of the proposed street naming policy, direct that no changes be made to existing street names between April 1 and December 31 in the year of a regular election but that new street names be permitted with staff manually altering the database; and
- (2) the balance of the report on the enumeration process and the preparation of the voters' list be received for information.

**3(a).** City Clerk.  
(March 8, 2000)

Advising that City Council on February 29, March 1 and 2, 2000, referred the following Motion to the Administration Committee for further consideration, and the City Clerk was requested to submit a report to the Committee, for consideration therewith:

**Moved by: Councillor Walker**

**Seconded by: Councillor Prue**

**“WHEREAS** 50 percent of Toronto’s households are tenant households, and

**WHEREAS** it is a well documented fact that voter turnout among tenants is low because tenants tend to be more transient than homeowners and are often in a different apartment from one enumeration to the next, and

**WHEREAS** the registration process for those not on the voter’s list for the 1999 Provincial election was a difficult and frustrating one; and

**WHEREAS** now, more than ever, tenants need every opportunity to vote because the affordability of their homes is under threat through the Tenant Protection Act, and especially vacancy decontrol, as well as harassment, declining maintenance, demolition and conversion; and

**WHEREAS** it is in the interest of the municipality to raise voter participation among its constituents; and

**WHEREAS** Council must act on this matter now in order to allow sufficient time to prepare for a municipal enumeration of tenants;

**NOW THEREFORE BE IT RESOLVED THAT** Toronto City Council take all necessary actions to ensure that a municipal enumeration of tenants in high rise apartments take place prior to the civic election on November 13, 2000, in order to ensure there are no impediments in exercising their franchise; and the City Clerk be requested to submit a

report on this issue by no later than the May 2000 meeting of Toronto City Council.”

**4. EXTERNAL LEGAL FIRMS RETAINED FOR INSURANCE  
CLAIM DEFENCE - REQUEST FOR PROPOSALS SELECTION RESULTS**

City Solicitor and  
Chief Financial Officer and Treasurer  
(May 8, 2000)

Providing information and requesting approval on the results of the Request for Proposals for the retention of external legal firms to supplement the work of the City’s Legal Services for the defence of insurance claims, including the terms and conditions and recommended successful legal firms; advising that there are no immediate funding implications relating to this report; that costs of insurance claim defences are ultimately reflected in corporate insurance charges to departments and applicable Agencies, Boards and Commissions; that the annual billings for external legal firms between the years 1993-1998 were between \$2,205,491 and \$3,831,163, each year; and recommending that the City of Toronto enter into a retention agreement with the following firms having achieved the highest overall evaluated scores, in a form and content that is satisfactory to the City Solicitor:

- Borden Ladner Gervais;
- Forbes Chochla Trebuss Aikins;
- Lerner & Associates;
- Paterson, MacDougall;
- Shibley Righton; and
- Smith Lyons.

**5. RECIPIENTS: CITY OF TORONTO ACCESS  
AWARD FOR DISABILITY ACCESS**

Chief Administrative Officer.  
(May 1, 2000)

Advising Council of the result of the nomination process for the City of Toronto Access Award for Disability Access; that funds are available for the award presentations within the Strategic and Corporate Policy Division of the Chief Administrative Office; that the Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement; and recommending that:

- (1) City Council endorse the selection of Jeff Adams, Christopher Wayne Burgess and the Ontario Council of Alternative Businesses as recipients of the City of Toronto Access Award for 2000; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**6. QUOTATION FOR MECHANICAL WORK AT  
TORONTO EMERGENCY HEADQUARTERS,  
4330 DUFFERIN STREET (NORTH YORK SPADINA)**

Commissioner of Corporate Services  
Chief Financial Officer and Treasurer.  
(May 1, 2000)

Advising the results of the Request for Quotation issued for mechanical work at Toronto Emergency Headquarters, 4330 Dufferin Street in accordance with specifications, as required by the Corporate Services Department, Facilities and Real Estate Division; requesting the authority to issue a Purchase Order to the recommended bidder; further advising that funds to cover the cost of the work are available in the Fire Services Capital Budget, WBS element CFR903-1, Fire Services' Headquarters Amalgamation; and recommending that the quotation submitted by Pipe All Plumbing & Heating Ltd. be accepted for mechanical work at Toronto Emergency Headquarters, 4330 Dufferin Street, in accordance with specifications at a total price of \$1,171,422.00 including all taxes and charges, being the lowest quotation received.

**7. PROPOSED ACQUISITION OF CN LAND NORTH OF FORT YORK  
(WARD 20 – TRINITY NIAGARA).**

Commissioner of Corporate Services.  
(April 28, 2000)

Recommending that:

- (1) the Agreement of Purchase and Sale from Canadian National Railway Company (CN) for the sale to the City of the subject lands, in the amount of \$200,000.00 be accepted on the terms outlined in the body of this report, and that the Commissioner of Corporate Services be authorized to accept the Offer on behalf of the City;
- (2) this report be referred to the Policy and Finance Committee for report directly to City Council on the provision of funding in the amount of \$230,000.0
- (3) Council approve up to \$15,000.00 for a Phase II Environmental Report to be completed on the property;
- (4) A further report be submitted to Council on the results of this Phase II report completed during the due diligence period; and

- (5) The appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**8. RESCIND NOTICE OF EXPROPRIATION FOR  
1560 BAYVIEW AVENUE (WARD 22 – NORTH TORONTO.)**

President, Toronto Parking Authority.  
(May 2, 2000)

Requesting Council authority to rescind Clause No. 6 of Report No. 2 of the Administration Committee thereby terminating the expropriation proceedings of the interests at 1560 Bayview Avenue; and recommending that:

- (1) authority be granted to rescind Clause No. 6 of Report No. 2 of the Administration Committee amended and adopted by Council at its meeting on February 1, 2 and 3, 2000, and terminate the expropriation proceedings respecting 1560 Bayview Avenue; and
- (2) the appropriate City Officials be authorized and directed to take the actions necessary to give effect thereto.

**9. DISPOSAL OF SURPLUS LIBRARY PROPERTY.**

City Librarian  
(May 2, 2000)

Recommending that:

- (1) where the Library Board determines that a property that is owned by the Library Board is, in whole or in part, surplus to the needs of the Library Board, responsibility for determining if the property should be declared surplus pursuant to Section 193 of the Municipal Act, and for disposing of the property, be transferred to the City of Toronto;
- (2) the net proceeds generated by the disposal of surplus Library Board properties be reinvested in the Library's capital program; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto; and

advising that the recommendations contained in this report will provide for a consistent approach in the disposition of properties that are surplus to the needs of the Library Board, whether title to the property is registered in the name of the City or the name of the Library Board; that the City has an established process and the necessary staff to undertake the disposal of properties and that it would seem appropriate that once the

Library Board has determined that a property is surplus to the needs of the Library Board, that responsibility for disposing of the property be transferred to the City, with the net proceeds of the sale, if any, being credited back to the Library Board's capital program.

**10. RENEWAL OF LEASE AGREEMENT WITH TTC FOR FLEET LOOP.**

Interim General Manager, Exhibition Place.  
(April 13, 2000)

Recommending that:

- (1) Subject to the approval of City of Toronto Council, the Board enter into an agreement to renew the current Lease (dated June 3, 1985) to the TTC for the lands (as indicated on Schedule "A" to this report) currently used as the Fleet Street Streetcar Loop at the intersection of Fleet St. and Lake Shore Boulevard for a further ten year term on the same terms and conditions and such other terms as may be required by the City Solicitor and Interim General Manager, with an option for a further term of up to ten (10) years upon such terms and conditions as may be agreed; and
- (2) the Interim General Manager be authorized to prepare a report to City of Toronto Council for approval of the Lease renewal upon the terms and conditions as set out in this report.

**11. ONE-TIME RECORDS DESTRUCTION SCHEDULE.**

Interim General Manager, Exhibition Place.  
(April 13, 2000)

Recommending that:

- (1) authority be granted to destroy the records listed in Appendix "A" attached to this report;
- (2) authority be granted to submit this report to City Council for the purpose of introducing a by-law in order to proceed with the immediate destruction of the records listed in Appendix "A"; and
- (3) the appropriate Exhibition Place and City officials be authorized and directed to take the necessary action to give effect thereto.

**12. HEALTH IMPACTS RESULTING FROM THE FIRE AT 75 COMMISSIONERS STREET – LEASE PROVISIONS RESPECTING CITY-OWNED PROPERTIES.**

Secretary, Board of Health  
(May 1, 2000)

Advising that the Board of Health on May 1, 2000, amongst other things, recommended to the Administration Committee that any leases involving lands owned by the City or its Agencies, Boards and Commissions contain provisions requiring the lessee to comply with all applicable municipal, provincial and federal legislation and that the appropriate City officials be authorized and directed to take the appropriate action to give effect thereto.

**13. HUMAN RIGHTS 1999 ANNUAL REPORT.**

City Clerk.  
(May 8, 2000)

Advising that the Personnel Sub-Committee on May 8, 2000, submitted for the information of the Administration Committee a joint report (April 20, 2000) from the Chief Administrative Officer and the Executive Director of Human Resources, entitled “Human Rights 1999 Annual Report”.

**14. CITY OF TORONTO’S FLEET MANAGEMENT.**

City Clerk.  
(May 1, 2000)

Advising that City Council at its Special Meeting held on April 26, 2000, adopted as amended, Clause No. 1 contained in Report No. 5 of the Policy and Finance Committee, headed “City of Toronto 2000 Recommended Operating Budget”; and struck out and referred Recommendation No. (86) of the Policy and Finance Committee to the Administration Committee for further consideration, having regard that, in 1999, City Council expended \$250,000.00 on consultants who made recommendations on Fleet Management and the issue has no impact on the 2000 Operating Budget, viz.:

“(86) the Chief Administrative Officer be requested to study the cost/benefit and feasibility of an external fleet management company taking over the management of the City’s fleet, and to report thereon to the Budget Advisory Committee by June 2000.”



## 15. NAMING OF WARDS.

City Clerk.

(April 19, 2000)

Advising that City Council on April 11, 12 and 13, 2000, adopted the following Motion, without amendment:

Moved by: Councillor Moscoe

Seconded by: Councillor Ashton

“**WHEREAS** Provincial regulation 191/00 issued by the Province on March 20, 2000, establishes the City’s new ward structure effective December 1, 2000; and

**WHEREAS** Bill 25, the Fewer Municipal Politicians Act, 1999, suspends certain aspects of the Municipal Act providing the City with the authority to change or establish the ward names; and

**WHEREAS** on December 15, 1999, City Council requested the Minister of Municipal Affairs and Housing to provide the City with the necessary authority to name the 44 wards once established in regulation; and

**WHEREAS** the regulation establishes these wards with ‘numbers’; and

**WHEREAS** the rationale for going to riding boundaries, which were common for all levels of government, was to simplify the electoral system for the general public; and

**WHEREAS** it would be beneficial for all to simplify this matter;

**NOW THEREFORE BE IT RESOLVED THAT** City Council request the Minister of Municipal Affairs to amend the regulation to delete all reference to ward numbers and permit the municipality to name the wards;

**AND BE IT FURTHER RESOLVED THAT** the actual question of the ward names be referred to the Administration Committee and the Committee be requested to consider the following format as a basis for discussion on how to name the wards:

- (1) where the riding has a compound name like Parkdale-High Park, one ward be called Parkdale and the other High Park;
- (2) where the riding has a single name like Davenport, the wards be designated using the riding name and adding to it the additional east or west (or north or south, as the case may be);
- (3) where the riding name already contains within it a directional designation, like Etobicoke North, we would add to it a further identifier recognizing the traditional community names like

Rexdale or Thistletown so the wards would then be named simply Rexdale or Thistletown; and

- (4) where none of these iterations fit, permit the wards to be named in accordance with local community input and the Councillors involved be requested to recommend names for the respective wards like Alderwood, Forest Hill, Leaside or Hogg's Hollow."

## **16. SALE OF THE DON JAIL SITE TO THE RIVERDALE HOSPITAL.**

Councillor's Jack Layton and Pam McConnell.  
(Undated)

Forwarding the following Motion for consideration by the Administration Committee:

**"WHEREAS** the Ontario Realty Corporation (ORC) has commenced discussions for the sale of the Don Jail Site to The Riverdale Hospital; and

**WHEREAS** the Riverdale Hospital is a lessee of the adjacent City owned lands under a long term lease; and

**WHEREAS** the Don Jail Site is not required by the City for municipal purposes;

**NOW THEREFORE BE IT RESOLVED THAT** the City advise ORC that:

- (1) the City is not interested in the acquisition of the Don Jail Site; and
- (2) that the City supports the acquisition of the Don Jail Site by the Riverdale Hospital

**AND BE IT FURTHER RESOLVED THAT** the City request the Riverdale Hospital to enter into a Heritage Easement Agreement with the City, upon completion of the purchase.

## **17. CITY OF TORONTO - ACCESSIBILITY ISSUES.**

Councillor Joe Mihevc – York – Eglinton.  
(Undated)

Forwarding a motion moved by Councillor Joe Mihevc, seconded by Councillor Anne Johnston, respecting City of Toronto Accessibility issues, the operative part of which is as follows:

**“NOW THEREFORE BE IT RESOLVED THAT** the Council of the City of Toronto commit to the implementation of accessibility principles outlined in *‘Planning A Barrier-Free City of Toronto: A Statement of Planning Principles’*, thereby demonstrating its responsibility to make Toronto a truly barrier-free city irrespective of the Olympic Games;

**FURTHER BE IT RESOLVED THAT** the City of Toronto demonstrate this commitment towards a barrier-free City of Toronto by requiring all departments to develop an action plan that demonstrates how accommodation for people with disabilities will be addressed in employment equity strategies and in all services, programs, capital expenditures and communications for clients and the general public;

**FURTHER BE IT RESOLVED THAT** the Chief Financial Officer and the Commissioner of Corporate Services report back to the Council of the City of Toronto on all expenditures from the funds formerly allocated to the program of the former City of Toronto to make city facilities accessible by year 2000;

**FURTHER BE IT RESOLVED THAT** the Council of the City of Toronto continue and extend the program of the former City of Toronto by committing in principle to annual expenditures to make all city facilities accessible by year 2008; and

**FURTHER BE IT RESOLVED THAT** the Chief Financial Officer and the Commissioner of Corporate Services prepare a comprehensive report on the matter to the Budget Advisory Committee and Administration Committee to come to the meeting of Council of the City of Toronto of August 1-2.

**IN CAMERA**                    **In accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**18.     UPDATE ON LARGEST TAX RECEIVABLES, INCLUDING 1000 FINCH AVENUE WEST.**

**(DEFERRED FROM MARCH 21<sup>ST</sup> MEETING.)**

Chief Financial Officer and Treasurer and City Solicitor.  
(March 17, 2000)

Confidential report providing an update on largest tax receivables, including 1000 Finch Avenue West, such report to be considered in-camera having regard that the subject may involve matters which may not be disclosed pursuant to the Municipal Freedom of Information and Protection of Privacy Act.

**18.(a)** Public version of the aforementioned report.

**18.(b) ACCESS LEGISLATION AND TAX ARREARS INFORMATION.**

City Clerk.

(May 2, 2000)

Advising the Administration Committee with respect to disclosure of tax arrears information in a manner consistent with the *Municipal Freedom of Information and Protection of Privacy Act*; that all corporate records relating to tax arrears are subject to the *Municipal Freedom of Information & Protection of Privacy Act* (the Act) and may only be disclosed in accordance with the Act; that tax arrears information constitutes the financial information of the respective property owner(s); that consideration, therefore, must be given to individual privacy rights and potential harms to the financial and/or competitive positions of organizations and business entities; that the rights of both requesters and affected parties under access legislation related to tax arrears information are respected through compliance with statutory notification and decision making processes under the Act; and recommending that this report be received for information.

**18.(c) USE OF BAILIFFS IN THE COLLECTION OF TAXES**

Chief Financial Officer and Treasurer.

(May 8, 2000)

Responding to a request of Administration Committee for a report on the use of bailiffs; advising that the City of Toronto bills approximately 600,000 property tax accounts per year; that in 1999, the total of all billings was \$4.5 billion (city and education), of which 96 per cent was collected by the end the calendar year; that accounts that are currently issued to the bailiff for collection include business occupancy tax (BOT) and realty accounts for commercial, industrial, multi-residential properties and residential properties, which are tenant occupied; that these accounts are only issued to a bailiff after a Revenue Services internal collector has exhausted all attempts for the recovery of the outstanding taxes; that with the elimination of business occupancy tax (BOT), collectors will be able to focus their attention on the collection of realty accounts; that collection efforts will include automated notices, telephone calls leading up to tax registration, and if unpaid after 3 years the City will proceed to use tax sales to collect outstanding taxes; and recommending that this report be received for information.

**19. CONDITIONS OF EMPLOYMENT – COUNCIL STAFF MEMBERS.**

**(DEFERRED FROM THE MARCH 21<sup>ST</sup> MEETING.)**

City Clerk.

(March 20, 2000)

Forwarding confidential recommendations from the Personnel Sub-Committee respecting Conditions of Employment – Council Staff Members, such recommendations to be considered in-camera having regard that the subject matter may involve labour relations or employee negotiations.

**(NOTE: A FURTHER REPORT FROM THE EXECUTIVE DIRECTOR OF HUMAN RESOURCES RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED PRIOR TO THE MEETING.)**

**19.(a)** City Clerk.

(April 17, 2000)

Advising that City Council on April 11, 12 and 13, 2000, received Clause No. 17 of Report No. 8 of the Administration Committee, headed “Other Items Considered by the Committee” subject to striking out and referring the following Item (1), entitled “Conditions of Employment – Council Staff Members”, embodied therein back to the Administration Committee for further consideration at its next meeting scheduled to be held on April 25, 2000:

“(1) Conditions of Employment – Council Staff Members.

The Administration Committee reports having:

- (1) deferred consideration of the following confidential communication until its meeting scheduled to be held on April 25, 2000, or at such other time as the Chair of the Committee deems appropriate; and that staff provide to the Administration Committee the chronology of events respecting this matter; and
- (2) issued confidential instructions to staff respecting the aforementioned matter, such instructions to remain confidential in accordance with the provisions of the Municipal Act, having regard that the instructions deals with labour relations or employee negotiations.”

**20. VISUAL IDENTITY PROGRAM.**

**(NOTE: A REPORT FROM THE COMMISSIONER OF WORKS AND EMERGENCY SERVICES RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED PRIOR TO THE MEETING.)**

**ANY OTHER MATTERS.**