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## BUDGET ADVISORY COMMITTEE

### CONSOLIDATED AGENDA

**Date of Meeting:** Friday, January 14, 2000    **Enquiry:** Betty Henderson  
**Time:** 9:00 a.m.    **Administrator**  
**Location:** Committee Room 1    **392-8088**  
City Hall    **bhender@city.toronto.on.ca**  
100 Queen Street West

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#### DECLARATIONS OF INTEREST PURSUANT TO THE MUNICIPAL CONFLICT OF INTEREST ACT.

#### CONFIRMATION OF MINUTES.

#### COMMUNICATIONS/REPORTS.

##### 1. 2000-2004 RECOMMENDED CAPITAL PROGRAM - EXPENDITURES

Source: Chief Financial Officer and Treasurer  
(January 12, 2000)

Recommending that:

- (1) the 2000–2004 Tax Supported Capital Program for the City, with a cash flow totalling \$4.056 billion as outlined in Appendix “A1-2”, be received;
- (2) the 2000 Tax Supported Capital Program for new projects with a total cost of \$548.891 million as recommended in Appendix “A2-1” be approved; these projects require a 2000 cash flow of \$359.567 million and future year commitments totalling \$91.021 million in 2001; \$49.938 million in 2002; \$26.537 million in 2003 and \$21.828 million in 2004;

- (3) the 2000 Tax Supported Capital Program for previously approved projects with change in scope with a total cost of \$421.012 million as recommended in Appendix "A-3" be approved; these projects require a 2000 cash flow of \$143.525 million and future year commitments totalling \$81.320 million in 2001; \$70.687 million in 2002; \$62.883 million in 2003 and \$62.597 million in 2004;
- (4) the operating budget impact, identified in Appendix "E", that results in cumulative net expenditure impact of \$2.1 million in 2000; \$1.3 million by 2001; (\$0.1) million by 2002; \$1.3 million by 2003 and \$2.9 million by 2004 be reviewed in conjunction with the 2000 Operating Budget submission within the respective program areas;
- (5) the Commissioner of Works and Emergency Services, in conjunction with the Chief Administrative Officer and the Chief Financial Officer and Treasurer be requested to report in February 2000 to the Budget Advisory Committee on the capital requirements for the Water and Wastewater program;
- (6) an interim cash flow of \$21.704 million be approved for the Water and Wastewater Capital Program pending a review of the capital requirements for the Non-Tax Supported and Other Capital Program;
- (7) the Chief Financial Officer and Treasurer, in conjunction with the Commissioner of Corporate Services be requested to report back to the Budget Advisory Committee on the 2000 Capital Program for the City's fleet requirements in February 2000;
- (8) the Chief Financial Officer and Treasurer be requested to report back in February 2000 on the status of previously approved capital projects and provide recommendations to the Budget Advisory Committee on completed projects to be closed;
- (9) all capital projects which have been deferred and/or included as part of the future years capital program (2001-2004) be considered placeholders and subject to full review during the 2001-2005 Capital Budget review process, unless a project and its future year commitments have been recommended for approval in the 2000-2004 Capital Program; and
- (10) the 2000 Tax Supported Capital Program for previously approved projects with a total cost of \$818.649 million and a cash flow of \$480.833 million in 2000 and future year commitments of \$232.587 million in 2001; \$69.037 million in 2002; \$24.211 million in 2003 and \$11.981 million as outlined in Appendix "A4-1", be received.

**1a. 2000 RECOMMENDED CAPITAL PROGRAM  
FINANCIAL - TAX SUPPORTED**

Source: Chief Financial Officer and Treasurer  
(January 11, 2000)

Recommending that:

- (1) the capital from current contributions be increased by \$7 million from the comparable level in 1999, and that this recommendation be approved in conjunction with the approval of the 2000 Operating Budget;
- (2) the City's share of the GO Transit budget surplus for January 1 through August 7, 1999, estimated to be \$6.3 million, be applied against tax supported capital borrowing requirements in 2000;
- (3) an amount of \$14 million be accepted as a transfer from the Toronto Parking Authority and be applied to reduce borrowing requirements for the tax supported capital program;
- (4) the Rapid Transit Expansion Program (RTEP) Reserve Fund be closed out as of December 31, 1999, and any remaining balance be funded from or contributed to the Sheppard Subway Capital Subsidy Reserve; and,
- (5) the total net debt financing (after provisions for underexpenditure of \$77.4 million) for the 2000 Capital Program be limited to no more than \$326.0 million, consisting of \$110 million baseline debt and \$216.0 million new debt.

**1b. ANALYSIS OF THE STATUS OF THE CITY'S  
CAPITAL FINANCING POSITION**

Source: Chief Financial Officer and Treasurer  
(January 11, 2000)

Reviewing and commenting on the City's capital financing position with respect to whether there are any long-term borrowing obligations that have not yet been financed; and recommending that this report be received for information.

**1c. FURTHER REDUCTIONS TO THE FACILITIES  
AND REAL ESTATE CAPITAL BUDGET**

Source: Chief Financial Officer and Treasurer  
(January 10, 1999)

Providing a report on additional sub-projects in the Facilities and Real Estate 2000 Capital Budget that could be deferred or deleted and provide comparison to the 1999 Facilities and Real Estate Capital Budget; and recommending that this report be received for information.

**1d. EXECUTIVE COURT EXTENSION - FUNDING  
SCARBOROUGH MALVERN**

Source: Commissioner of Works and Emergency Services  
(January 11, 2000)

Responding to a request by the Budget Advisory Committee during the review of the Transportation Services 2000 Capital Works Program at its meeting of December 10, 1999; and recommending that this report be received for information.

**1e. TRANSITION PROJECTS – Y2K PROJECT  
2000-2004 CAPITAL PROGRAM** *(Item No. 1u. at January 12, 2000 meeting)*

Source: Chief Financial Officer and Treasurer  
(January 12, 1999)

Status report for the transition projects and the Y2K project; and recommending that:

- (1) the 2000-2004 Capital Program for the Transition Projects, with a cash flow totalling \$117.103 million as outlined in Appendix "A", "B", "C" & "D", be received;
- (2) the 2000 Capital Budget for the Transition Projects consisting of six prior year projects with a change in scope with a cost of \$24.614 million in 2000, \$3.618 million in 2001 and \$0.4 million in 2002 for a total cost of \$28.632 million as recommended in Appendix "C", be approved;
- (3) the 2000 Capital Budget for the Transition Projects consisting of four new projects with a cost of \$8.0 million in 2000, \$9.05 million in 2001, \$4.55 million in 2002 and \$0.836 million in 2003 for a total cost of \$22.436 million as recommended in Appendix "D", be approved, subject to a review of the business cases for these projects;

- (4) the Chief Financial Officer and Treasurer be requested to report back to the Budget Advisory Committee on the Provincial Offences Transfer Project, with recommendations to include this project in the capital program once the task force has reported to the Policy and Finance Committee;
- (5) the Chief Financial Officer and Treasurer be requested to report back to the Budget Advisory Committee with a summary of the staff exit costs incurred to date and the requirement for the additional funding in 2000;
- (6) the 2000 Capital Budget for the Y2K Project with a funding request for Priority No. (2) and No. (3) projects of \$12.2 million be incorporated into the cash flow requirement of \$20.5 million in 2000 as recommended in Appendix "G", be approved; and
- (7) the 2000 Capital Budget for the Transition Projects consisting of 24 prior year projects with a cost of \$37.535 million in 2000, \$17.9 million in 2001 and \$10.6 million in 2002 for a total cost of \$66.035 million as recommended in Appendix "B", be received.

**1f. TRANSITION FUNDING FOR A UNIFIED BUSINESS SYSTEM FOR  
THE TRANSPORTATION DIVISION** *(Item No. 1b. at January 12, 2000 meeting)*

Source: Commissioner of Works and Emergency Services  
(December 8, 1999)

Recommending that:

- (1) transition funding, in the amount of \$11,300,000.00, be approved in support of automation projects for the Transportation Division of the Works and Emergency Services Department; and
- (2) the total amount of \$11,300,000.00, less the \$100,000.00 previously approved to be spent on an Information Technology Strategic Plan, be approved with \$4,500,000.00 to be spent in 2000, \$4,550,000.00 in 2001, and the remainder in 2002.

**1g. OFFICIAL PLAN: 2000 AND 2001 TRANSITION FUNDING ALLOCATION** *(Item No. 1e. at January 12, 2000 meeting)*

Source: Acting Commissioner of Urban Development Services  
(December 29, 1999)

Recommending that:

- (1) City Council authorize the carry-over of approximately \$472,000.00 of which \$362,000.00 is contractually committed;
- (2) City Council approve funding in the amount of \$530,000.00 for 2000, and an additional \$395,000.00 for 2001 from transition funding for the preparation of a new Official Plan; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**1h. 2000 TRANSITION PROGRAM - PROJECT ATLAS (FINANCIAL AND HR/PAYROLL PROJECT)** *(Item No. 1j. at January 12, 2000 meeting)*

Source: Project Atlas Steering Committee  
(January 7, 2000)

Outlining the current expenditures on the implementation of Project Atlas (the SAP implementation of the Financial and HR/Payroll systems); providing a projected budget to completion; requesting an amendment to the project budget; and recommending that the project budget for the implementation of the SAP Project Atlas be increased by \$7 million (gross and net) to offset additional costs expected from higher than projected staff backfills and unanticipated sustainment costs.

**1i. FACILITIES AND REAL ESTATE DIVISION BUSINESS PROCESS INTEGRATION PROJECT** *(Item No. 1i. at January 12, 2000 meeting)*

Source: Acting Commissioner of Corporate Services  
(December 1, 1999)

Recommending that:

- (1) the Business Process Integration Project as detailed in Appendix 1 with a cash flow of \$1.5 million in 2000 and \$.5 million in 2001, be approved;
- (2) the Chief Financial Officer and Treasurer be requested to ensure that the operating budget of the Division for the year 2002-2003 and beyond appropriately reflects the annualized savings from this project, estimated at \$2.0 million per annum;

- (3) interim funding authorization be granted to the extent of \$300 thousand to commence the project work in January 2000, pending the final approval of the capital budget; and
- (4) the Commissioner of Corporate Services be requested to report to the Budget Advisory Committee on a six month basis to provide a project progress update.

**1j. FLEET MANAGEMENT SERVICES**  
**2000-2004 CAPITAL BUDGET** *(Item No. 1n. at January 12, 2000 meeting)*

Source: Chief Financial Officer and Treasurer  
(January 10, 2000)

Responding to issues raised by the Budget Advisory Committee on December 10, 1999; and recommending that:

- (1) the Acting Commissioner of Corporate Services be requested to report to the Policy and Finance Committee at its July 2000 meeting, on the actual costs incurred for external heavy duty diesel emissions testing during the first six months of the year, and to advise City Council on the most cost-effective method (external versus internal) of performing such testing:
  - “1.1. The Fleet Management Services 2000 Capital Project No. 203, “Emissions Testers” be authorized in the amount of \$100,000.00 for the acquisition of heavy duty diesel emissions testing equipment contingent upon City Council review of the recommendations contained in the report noted above.”; and
- (2) the Acting Commissioner of Corporate Services be requested to report to the Policy and Finance Committee in time for the 2001 Capital Budget process, on the actual costs incurred for external gasoline and light duty diesel emissions testing to date and to advise City Council on the most cost-effective method (external versus internal) of such testing:
  - “2.1. \$700,000.00 of Fleet Management Services 2000 Capital Budget request (Project No. 203, “Emissions Testers”) be deferred for consideration in the 2001 Capital Budget process subject to City Council review of the report noted above.”

**1k. 2000-2001 FORECAST FOR STAFF REDEPLOYMENT  
AND RETRAINING**

*(Item No. 1o. at January 12, 2000 meeting)*

Source: Executive Director Human Resources  
(Undated)

Providing information as to the needs for the year 2000 for staff redeployment and retraining, and recommending that:

- (1) the funds remaining from the allocations of 1998 and 1999 be reserved for the purposes of redeployment and retraining in the year 2000; and
- (2) \$2,000,000.00 be included in the Staff Exits Transition Project in 2001 to provide for additional demands for staff retraining and redeployment.

**1l. PROVISION OF INFORMATION AND TECHNOLOGY  
REQUIREMENTS RELATED TO THE PUBLIC**

**HEALTH 2000 CAPITAL BUDGET** *(Item No. 1q. at January 12, 2000 meeting)*

Source: Executive Director of Information and Technology  
(January 12, 2000)

Responding to the Budget Advisory Committee's request made on December 9, 1999 Capital Budget 'wrap-up' meeting respecting requirements that will be provided and funded from the 1999 and 2000 approved Capital Budget; the Operating Budget implications and related information and technology costs in 2000 and future years; and recommending that:

- (1) the Executive Director of Information and Technology provide Public Health with its critical information and technology requirements for 2000 from existing Y2K (Project Management Office) stock and the recommended 2000 Capital Budget, as detailed in this report and consistent with existing corporate standards and practices;
- (2) this report be forwarded to the Board of Health for information; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.



**1m. TRANSFER OF SMALL DOLLAR PROJECTS AND THOSE WITH LESS THAN 10 YEAR LIFESPAN TO THE 2000 OPERATING BUDGET** *(Item No. 1s. at January 12, 2000 meeting)*

Source: Chief Financial Officer and Treasurer  
(January 10, 1999)

Providing a list of sub-projects costing \$50,000.00 or less and those with less than a 10 year lifespan and the implications to program budgets and the budgets of other community organizations; and recommending that:

- (1) the Chief Financial Officer and Treasurer request current financial information from the AOCC Centres to ascertain if there are available reserve funds which could be applied to the capital maintenance of their buildings or premises and request such participation, if available; and
- (2) the Chief Financial Officer and Treasurer, in consultation with the Acting Commissioner of Corporate Services, review the agreements in place governing the use of City buildings by community agencies to ascertain possible participation in the funding of capital projects.

**1n PROPOSED \$7M CAPITAL BUDGET FOR IMPROVING THE EMERGENCY SHELTER SYSTEM**

Source: Commissioner of Community and Neighbourhood Services  
(January 12, 2000)

Recommending that the \$3.3 million gross balance be designated in 2001 commitments for the following reasons:

- (1) with respect to the recent federal announcements on its multi-year \$753 million homelessness initiative, the implications for the City of Toronto are not yet known;
- (2) the Province has not yet indicated how it will respond to the federal announcements; and
- (3) cost-sharing may be required from the City of Toronto in some components of the federal initiative.

**1o. TORONTO PUBLIC LIBRARY  
TECHNICAL ADJUSTMENT TO 2000-2004 CAPITAL BUDGET SUBMISSION**

Source: Chief Financial Officer and Treasurer  
(January 12, 2000)

Providing the following amendment to Section III Program Recommendations to include the following recommendation by Budget Advisory Committee at its meeting of November 16, 1999, which was inadvertently omitted:

“In the event the Library Board recommend the disposal or sale of library proiperties during the Capital Budget deliberations, the Chief Financial Officer and Treasurer assure the Committee that the monies received be reinvested in the Library Program.”

**1p. 2000-2004 CAPITAL BUDGET REVIEW  
RESPONSE FROM INFORMATION AND TECHNOLOGY SERVICES  
BUDGET ADVISORY COMMITTEE REQUEST FROM DECEMBER 10, 1999**

Source: Acting Commissioner, Corporate Services  
(December 17, 1999)

Responding to an inquiry as to whether Information and Technology Division could further reduce its proposed 2000 Capital Budget expenditures by an additional \$250,000.00.

**1q. ADDITIONAL INFORMATION  
NORTHERN DISTRICT SOCCER FACILITY**

Source: Commissioner of Economic Development, Culture and Tourism  
(January 12, 2000)

Providing additional information as requested by the Budget Advisory Committee at its January 12, 2000 meeting regarding the above facility; and recommending that the report be received for information.

**2. C.S.A. PLAYGROUND COMPLIANCE PROGRAM  
ALL WARDS**

*(Item No. 4 at January 12, 2000 meeting)*

Source: Commissioner of Economic Development, Culture and Tourism  
(January 4, 2000)

Recommending that:

- (1) City Council approve, in principle, the C.S.A. Playground Compliance Program outlined in this report, bringing all substandard City playgrounds to C.S.A. standards by the end of 2003; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**3. YEAR 2000 VEHICLE REPLACEMENT STRATEGY RELEASE OF FUNDS  
IN THE AMOUNT OF \$5.36 MILLION** *(Item No. 5 at January 12, 2000 meeting)*

Source: Chairman, Toronto Police Services Board  
(January 6, 2000)

Requesting the Budget Advisory Committee to approve the release of \$5.36 million from the City Vehicle Reserve in the year 2000; and recommending that the Budget Advisory Committee approve the release of \$5.36 million from the City Vehicle Reserve.

**4. REQUEST FOR \$1,080,000 OF FUNDING  
FROM THE CITY TRANSITION BUDGET**

Source: Chair, Toronto Police Services Board  
(January 12, 2000)

Recommending that the Budget Advisory Committee approve funding in the amount of \$540,000.00 in each of years 2000 and 2001 (total \$1,080,000) from the City's Transition Budget for the addition of seven technical staff required for the new Police/Fire radio communications system.

**ANY OTHER MATTERS**