

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 10

Tuesday, July 11, 2000.

The Administration Committee met on Tuesday, July 11, 2000, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:45: a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:45 a.m. – 12:30 p.m.	2:15-7:30 p.m.
Councillor Lorenzo Berardinetti (Chair)	X	X
Councillor John Adams	X	X
Councillor Gerry Altobello	X	X
Councillor Bas Balkissoon	---	---
Councillor Sandra Bussin (Vice Chair)	X	X
Councillor Doug Holyday	X	X
Councillor Doug Mahood	X	X
Councillor David Miller	X	X
Councillor Denzil Minnan-Wong	X	X
Councillor Ron Moeser	X	---

On motion by Councillor Moeser, the Administration Committee confirmed the minutes of the meeting held on June 13, 2000.

10.1 City of Toronto By-Law Governing Retention Periods for Records in the Custody and Control of the Toronto Police Services Board and the Toronto Police Service.

The Administration Committee had before it the following:

- (i) a report (April 4, 2000) from the Chairman of the Toronto Police Services Board, recommending the enactment of a by-law establishing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service; and
- (ii) a communication (June 13, 2000) from Mr. Ted Tibor Berger advising that he has grave concerns respecting the City of Toronto By-law governing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service; and forwarding comments in regard thereto.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Ted Tibor Berger;
 - Councillor Bruce Sinclair, Rexdale-Thistletown; and
 - Councillor Michael Walker, North - Toronto.
- A. Councillor Miller, on behalf of Councillor Walker, moved that the Administration Committee defer consideration of the aforementioned report until its meeting scheduled to be held on September 12, 2000. **Carried)**
 - B. Councillor Miller further moved that the Toronto Police Services Board, in consultation with the City Solicitor, be requested to consult with the Law Union, the Canadian Civil Liberties Association, the Law Society of Upper Canada, the Canadian Bar Association of Ontario, the Chief Justice, the Chief Justice of the Provincial Court and the Criminal Lawyers Association respecting this matter; and submit a report thereon to the aforementioned meeting of the Administration Committee, **(Carried.)**

Administration Committee Minutes
Tuesday, July 11, 2000

- C. Councillor Moeser moved that the foregoing motion B. By Councillor Miller be amended by adding thereto the following words “such report to also include any relevant Provincial regulations applicable to this By-law and address the concerns raised by the deputant who appeared before the Administration Committee respecting the retention periods for records in the custody and control of the Police.” **(Carried.)**

(City Solicitor; c: Chairman of the Toronto Police Services Board;
Mr. Ted Tibor Berger - July 11, 2000)

(Clause No. 31(a) - Report No. 16)

10-2. Tax Adjustment – Municipal Act Section 442/443.

The Administration Committee had before it:

- (i) a report (June 30, 2000) from the Chief Financial Officer and Treasurer, recommending that:
 - (1) the individual appeal applications made pursuant to Section 442 of the *Municipal Act* totalling \$9,613,499.38 as provided in the detailed hearing report attached and as summarized in Schedule “A”, be approved; and
 - (2) the individual appeal applications made pursuant to Section 443 of the *Municipal Act* totalling \$387,545.18 as provided in the detailed hearing report attached and as summarized in Schedule “B”, be approved;
- (ii) communications (June 28, 2000) and (July 10, 2000) from Mr. David Fleet, Poole Milligan, Barristers and Solicitors, advising that he is acting on behalf of the Northmount Foundation Inc., and Northmount School for Boys with respect to property assessment and taxation matters, respecting their application, and that he will be attending the meeting of the Administration Committee on July 11, 2000, to make representation on their behalf; and
- (iii) document entitled “City of Toronto Detail Hearing Report – 442, Hearing Number: 2000H2”, and “City of Toronto Detail Hearing Report – 443.

Mr. Sukhden Dhaliwal and Mrs. Rawjit Kaur Dhaliwal, appeared before the Administration Committee in connection with the foregoing matter respecting Appeal No. 992538.

Administration Committee Minutes
Tuesday, July 11, 2000

- A. Councillor Miller moved that the Administration Committee recommend to Council the adoption of the aforementioned report from the Chief Financial Officer and Treasurer; **(Carried)**

- B. Councillor Altobello moved that the Administration Committee defer consideration of the following appeals embodied in the document entitled "City of Toronto Detail Hearing Report – 442, Hearing Number: 2000H2", until the next scheduled hearing: Appeal Nos. 99414, 1998293, 991809, 991810, 190898832, 991651 and 992538. **(Carried)**

(Chief Financial Officer and Treasurer; c: Mr. Sukhden Dhaliwal and Mrs. Rawjit Kaur Dhaliwal, Mr. David Fleet, Poole Milligan, Barristers and Solicitors - July 11, 2000)

(Clause No. 26 - Report No. 16)

10-3. Use of Corporate Resources During an Election Year.

The Administration Committee had before it a report (June 29, 2000) from the City Clerk, providing policy options and recommendations, as requested by the Administration Committee on June 13, 2000, respecting the use of corporate resources by Members of Council during an election year based on the experience of enforcing the existing corporate policy for the last six months; and recommending that:

- (1) Members of Council be permitted to print and distribute flyers using City funds up to and including October 8, 2000, the third day after the last meeting of Council, if the flyer:
 - (a) relates to a single issue specific to the individual Member's existing City ward; and
 - (b) does not contain any photograph of the Member; and
 - (c) is not election-related; and
 - (d) is confined to no more than one (1) page in length and no larger than 8^{1/2}x14 single sided; and
 - (e) is distributed within the individual Member's existing City ward only;

- (2) Members of Council may not deliver any unsolicited material outside of their existing ward where the printing and distribution costs are paid by the City;

Administration Committee Minutes
Tuesday, July 11, 2000

- (3) Members of Council may not print or distribute any material paid by City funds that illustrates that a Member of Council or any other individual is registered in any election or where they will be running for office;
- (4) Members of Council may not profile (name or photograph), or make reference to, in any material paid by City funds, any individual who is registered as a candidate in any election;
- (5) Members of Council may not print or distribute any material using City funds that makes reference to, or contains the names or photographs of other Members of Council from January 1st to Election Day in the year of a municipal election; and
- (6) Members of Council may not issue joint communications or enter into joint ventures using City funds outside their existing wards from January 1st to Election Day, in the year of a municipal election, unless specifically approved by Council.

A. Councillor Adams moved that the Administration Committee recommend to Council the adoption of the report (June 29, 2000) from the City Clerk subject to:

- (1) amending Recommendation No. (1) (d) by deleting the word "single" and inserting in lieu thereof the word "double"; **(Carried)**

- (2) amending Recommendation No. (5) to read as follows:

“(5) Members of Council may not print or distribute any material using City funds that makes reference to, or contains the names or photographs, or identifies a Member of Council during the Term of Office; and Members of Council not be prohibited from sending out joint communications with their ward mates;”; **(Carried)** and

- (3) amending Recommendation No. (6) by deleting the date “January 1”, and inserting in lieu thereof the date “August 1st”. **(Lost)**

B. Councillor Berardinetti, on behalf of Councillor Moscoe, moved that the foregoing Motion A. By Councillor Adams be amended by adding the following words to Recommendation No. (1) (b), embodied in the aforementioned report, “save and except if it is now part, and has been part of the Members letterhead”. **(Carried)**

Administration Committee Minutes
Tuesday, July 11, 2000

- C. Councillor Berardinetti further moved, on behalf of Councillor Tzekas, that in an election year, Councillors be requested to submit to the City Clerk, prior to distribution, all flyers and newsletters that are printed or photocopied, so that the City Clerk may review all submitted material to ensure that it is not election-related; and that the City Clerk be granted the authority to ensure that election-related material is not paid for by the City of Toronto.
(Lost)
- D. Councillor Bussin moved that the Administration Committee recommend to Council that where there is no competition between Councillors in a ward, the previously referred to policy not apply.
(Redundant)

The decision of the Administration Committee therefore is as follows:

The Administration Committee recommended to Council the adoption of the report (June 29, 2000) from the City Clerk subject to:

- (1) amending Recommendation No. (1) (b) by adding thereto the following words, "save and except if it is now part, and has been part of the Members letterhead";
- (2) amending Recommendation No. (1) (d) by deleting the word "single" and inserting in lieu thereof the word "double"; and
- (3) amending Recommendation No. (5) to read as follows:
“(5) Members of Council may not print or distribute any material using City funds that makes reference to, or contains the names or photographs, or identifies a Member of Council during the Term of Office; except that Members of Council may send out joint communications within their wards with their ward mates;”;

so that the Recommendations embodied in the aforementioned report now read as follows:

“It is recommended that:

- (1) Members of Council be permitted to print and distribute flyers using City funds up to and including October 8, 2000, the third day after the last meeting of Council, if the flyer:
 - (a) relates to a single issue specific to the individual Member's existing City ward;

Administration Committee Minutes
Tuesday, July 11, 2000

- (b) does not contain any photograph of the Member, save and except if it is now part, and has been part of the Members letterhead;
 - (c) is not election-related;
 - (d) is confined to no more than one (1) page in length and no larger than 8^{1/2}x14 double sided; and
 - (e) is distributed within the individual Member's existing City ward only;
- (2) Members of Council may not deliver any unsolicited material outside of their existing ward where the printing and distribution costs are paid by the City;
 - (3) Members of Council may not print or distribute any material paid by City funds that illustrates that a Member of Council or any other individual is registered in any election or where they will be running for office;
 - (4) Members of Council may not profile (name or photograph), or make reference to, in any material paid by City funds, any individual who is registered as a candidate in any election;
 - (5) Members of Council may not print or distribute any material using City funds that makes reference to, or contains the names or photographs, or identifies a Member of Council during the Term of Office; except that Members of Council may send out joint communications within their wards with their ward mates; and
 - (6) Members of Council may not issue joint communications or enter into joint ventures using City funds outside their existing wards from January 1 to Election Day, in the year of a municipal election, unless specifically approved by Council."

(Clause No. 4 - Report No. 16)

10-4. New Visual Identity Program for Toronto Fire Services.

The Administration Committee had before it a joint report (June 27, 2000) from the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services, seeking approval to adopt a new visual identity system reflective of the unified role of Toronto Fire Services following the merging of six fire departments under the City of Toronto which will enhance the visibility of the service with residents and establish recognition for Fire Services within the City meeting all aspects of the City's Corporate Identity Program; and recommending that:

- (1) Council confirm its approval for Toronto Fire Services to use the shoulder flash or badge as a Fire Services insignia, as a secondary identifier to the City of Toronto logo as part of the proposed visual identity system, in a phased manner, within budget; and
- (2) the appropriate City officials be authorized and directed to take necessary action to give effect thereto.

Councillor Bruce Sinclair, Rexdale-Thistletown appeared before the Administration Committee in connection with the foregoing matter.

Councillor Moeser, on behalf of Councillor Sinclair, moved that:

- (1) the Administration Committee recommend to Council the adoption of the aforementioned joint report (June 27, 2000) from the Commissioner of Corporate Services, and the Commissioner of Works and Emergency Services; **(Carried)** and
- (2) in keeping with recent Council approval of the Corporate Identity Program, that Council direct the Toronto Police Services and the Toronto Transit Commission to work with the City's Corporate Communications Division to apply the City of Toronto's corporate logo on all their rolling stock, consistent with its use on Ambulances and Fire vehicles. **(Ruled Out of Order having regard that consideration thereto would require a re-opening of the matter at Council).**

(Clause No. 9 - Report No. 16)

10-5. Program Enhancements and Consolidation of By-Laws Affecting Parking Enforcement on Private Property.

The Administration Committee had before it the following:

- (i) a joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services, recommending that:
 - (1) Council enact bylaws, as described in this report, to provide for the appointment of the following categories of employees as municipal law enforcement officers pursuant to Section 15 of the Police Services Act:
 - (a) Toronto Police Service;
 - (b) Toronto Parking Authority;
 - (c) Works and Emergency Services;
 - (d) Toronto Transit Commission; and
 - (e) Commercial businesses providing parking enforcement services;and to repeal and replace by-laws presently in force; and
 - (2) the Toronto Police Services Board be requested to consent to the Chief of Police continuing to be responsible for the training and supervision of municipal law enforcement officers who are employees of commercial businesses, and the Chief of Police be requested to continue to accept those responsibilities;
 - (3) Council amend Metropolitan Toronto Licensing By-law Number 20-85 to change the regulations applying to tow truck drivers and owners and vehicle storage and pound operators and to establish license requirements and regulations for commercial businesses providing parking management and enforcement services as described in this report;
 - (4) Council enact a new city-wide by-law as described in this report to prohibit the parking or leaving of motor vehicles on private or municipal property without consent and to repeal and replace by-laws currently in force;
 - (5) the City Solicitor prepare and present to Council the necessary by laws to give effect to the above recommendations;

Administration Committee Minutes
Tuesday, July 11, 2000

- (6) the City continue to appoint employees of commercial businesses as municipal law enforcement officers to deliver private property parking enforcement services, but with new controls and regulations recommended in this report to prevent future abuses;
 - (7) the Chief of Police report at the completion of two years, or earlier if circumstances warrant, on the operation of the private property enforcement program, with recommendations as to whether a municipal delivery model should be implemented; and
 - (8) the City seek private legislation from the Province to eliminate the common law right to remove vehicles from any private property that is subject to a by-law which provides for the removal or impounding of vehicles parked or left on the property without consent; and
- (ii) a report (May 30, 2000) from the City Solicitor, advising that at its December 14, 15 and 16, 1999 meeting, Council adopted a motion that the City immediately take whatever legal action may be necessary to stop the issuance of “phoney” lookalike parking tickets and that the City Solicitor be requested to provide progress reports every six months to the Administration Committee; advising that the joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services sets out recommendations intended to address a number of issues related to parking enforcement on private property, including the issuance of “phoney” or “lookalike” parking tickets; and recommending that this report be received for information;
 - (iii) a report (June 30, 2000) from the Chairman of the Toronto Police Services Board, providing the Administration Committee with a report from the Toronto Police Services Board which indicates that the Toronto Police Services Board has approved recommendations for an improved parking enforcement program; advising that this report contains no expenditure recommendations; and recommending that the Administration Committee receive this report; and
 - (iv) a communication (July 11, 2000) from the Chief General Manager, Toronto Transit Commission, advising that the Toronto Transit Commission generally supports the recommendations respecting Program Enhancement and Consolidation of By-laws affecting Parking Enforcement on Private Property, including application of simplified and uniform by-laws, however, the exact role of TTC employees potentially appointed as MLEO’s is not specified and will be the topic of future discussion; and the references that require TTC to enter into an indemnity agreement, including insurance requirements are not appropriate in their opinion.

Administration Committee Minutes
Tuesday, July 11, 2000

The Administration Committee heard a presentation from Ms. Kim Armstrong, Supervisor, Support Services, Toronto Police Services Parking Enforcement Unit who filed a copy of her presentation material.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. John Long;
- Mr. Michael Deppner, Nemesis Security Services Inc.;
- Mr. Joe Staszkeski, Chair, Municipal Law Advisory Group to the Toronto Police Services;
- Mr. James Kinnaird, Intelligarde;
- Mr. Steven Zakem, Aird and Berlis;
- Mr. Nick Taylor;
- Mr. Melvin Klug, Glenarin Acres Limited;
- Mr. John Rodopoulous, Torpark Ltd.; and
- Mr. Patrick McInnis, Imperial Parking.

The following Members of Council also appeared:

- Councillor Chris Korwin-Kuczynski, High Park; and
- Councillor Howard Moscoe, North York Spadina.

A. Councillor Howard Moscoe moved:

“(A) that the Committee recommend to Council the adoption of the joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services, subject to:

- (i) including in the grace period fire routes on private property, however, the fire route must be legally established and be under the supervision of Toronto Fire Services:

Administration Committee Minutes
Tuesday, July 11, 2000

- (ii) the City:
 - (a) limiting fire routes to only those areas necessary to provide fire services to a property under emergency conditions;
 - (b) requiring the enactment of a by-law to establish a fire route on private property;
 - (c) requiring the erection of signs under the supervision of Toronto Emergency Services;
 - (d) prohibiting the erection of fire route signs unless authorized by Toronto Emergency Services;
 - (e) making provision for the removal of fire route signage that does not conform to the by-law;
- (iii) approval of properties by the Chief of Police including:
 - (a) a requirement to erect only signage approved by the Chief of Police;
 - (b) a requirement to remove all other signage related to tagging and towing;
 - (c) a requirement to remove approve signage if the property ceases to obtain police approval;
 - (d) a provision making it illegal to display a parking prohibition sign that displays an incorrect by-law number or implies that towing or removal may occur unless the property has been approved by the Chief of Police;
- (iv) all contractual agreements between private property owners and enforcement companies being in a standard format, filed with and approved by Toronto Police Services;

Administration Committee Minutes
Tuesday, July 11, 2000

- (v) including a provision making it illegal for any property owner to contract with an enforcement company outside the standard form of agreement or to receive administration fees from an enforcement company or towing company;
 - (vi) including a provision making it illegal for any enforcement company or towing company to pay administration fees to property owners for tows from private properties; and
- (B) that outside legal Counsel be retained to carry out the instructions of City Council at its meeting on December 14, 15 and 16, 1999, respecting the issuance of “phoney” lookalike parking tickets as outlined in the report (May 30, 2000) from the City Solicitor, entitled “Legal Action to Stop the Issuance of Lookalike Parking Tickets – Progress Report”; and that funds therefor be provided from the Corporate Contingency Account;”
- (C) that pounds be prohibited from collecting any fee or charge related to towing from private property. All charges related to fees for private property towing shall be paid to the City at the time of payment of the ticket either as a separate charge or incorporated into the ticket;
- (D) fees collected shall be distributed to the pounds and/or towing companies by the City; and
- (E) the City charge or deduct a small administration fee to cover any incremental costs of collection and handling;”

B. Councillor Miller moved that the Administration Committee:

- (1) endorse in principle the joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services respecting Program Enhancements and Consolidation of By-laws Affecting Parking Enforcement on Private Property, together with the Parts A to B of the foregoing motion A. By Councillor Moscoe.
(Carried)

Administration Committee Minutes
Tuesday, July 11, 2000

- (2) refer Parts C, D and E of the foregoing Motion A. By Councillor Moscoe to the to the appropriate City Officials, including the Chief Financial Officer and Treasurer and the City Solicitor, for report thereon to the Licensing Sub-Committee. **(Carried)**
 - (3) forward the aforementioned joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services, the report (May 30, 2000) from the City Solicitor, the report (June 30, 2000) from the Chairman of the Toronto Police Services Board, the communication (July 11, 2000) from the Chief General Manager, Toronto Transit Commission, and the proposed amendments by Councillor Howard Moscoe, to the Licensing Sub-Committee for report thereon directly to Council for its meeting scheduled to be held on October 3, 2000; **(Carried)**
 - (4) request the Toronto Police Services Board to submit comments, directly to Council for its meeting scheduled to be held on October 3, 2000, respecting the proposed amendments by Councillor Howard Moscoe; **(Carried)**
 - (5) request the Toronto Police Services Board to request staff to provide a further report to the Licensing Sub-Committee with respect to Item No. (1), entitled "Police Assumption of Private Property Enforcement", contained in the aforementioned joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services; **(Carried)** and
 - (6) direct that this matter be submitted to Council for consideration at its meeting scheduled to be held on October 3, 2000. **(Carried)**
- B. Councillor Holyday moved that the appropriate staff be requested to submit a report to the Licensing Sub-Committee respecting the 30 minute grace period. **(Carried)**
- C. Councillor Holyday on behalf of Councillor Korwin-Kuczynski, moved that the Committee defer consideration of this matter until its meeting in September for the hearing of deputations and to afford the Police Services Board an opportunity to comment. **(Lost)**

The decision of the Administration Committee therefore is as follows:

The Administration Committee:

(I) endorsed in principle the joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services respecting Program Enhancements and Consolidation of By-laws Affecting Parking Enforcement on Private Property, together with the following amendments proposed by Councillor Howard Moscoe:

“(A) that the Committee recommend to Council the adoption of the joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services, subject to:

(i) including in the grace period fire routes on private property, however, the fire route must be legally established and be under the supervision of Toronto Fire Services:

(ii) the City:

(a) limiting fire routes to only those areas necessary to provide fire services to a property under emergency conditions;

(b) requiring the enactment of a by-law to establish a fire route on private property;

(c) requiring the erection of signs under the supervision of Toronto Emergency Services;

(d) prohibiting the erection of fire route signs unless authorized by Toronto Emergency Services;

(e) making provision for the removal of fire route signage that does not conform to the by-law;

Administration Committee Minutes
Tuesday, July 11, 2000

- (iii) approval of properties by the Chief of Police including:
 - (a) a requirement to erect only signage approved by the Chief of Police;
 - (b) a requirement to remove all other signage related to tagging and towing;
 - (c) a requirement to remove approve signage if the property ceases to obtain police approval;
 - (d) a provision making it illegal to display a parking prohibition sign that displays an incorrect by-law number or implies that towing or removal may occur unless the property has been approved by the Chief of Police;
 - (iv) all contractual agreements between private property owners and enforcement companies being in a standard format, filed with and approved by Toronto Police Services;
 - (v) including a provision making it illegal for any property owner to contract with an enforcement company outside the standard form of agreement or to receive administration fees from an enforcement company or towing company;
 - (vi) including a provision making it illegal for any enforcement company or towing company to pay administration fees to property owners for tows from private properties; and
- (B) that outside legal Counsel be retained to carry out the instructions of City Council at its meeting on December 14, 15 and 16, 1999, respecting the issuance of “phoney” lookalike parking tickets as outlined in the report (May 30, 2000) from the City Solicitor, entitled “Legal Action to Stop the Issuance of Lookalike Parking Tickets – Progress Report”; and that funds therefor be provided from the Corporate Contingency Account;”

Administration Committee Minutes
Tuesday, July 11, 2000

- (II) forwarded the aforementioned joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services, the report (May 30, 2000) from the City Solicitor, the report (June 30, 2000) from the Chairman of the Toronto Police Services Board, the communication (July 11, 2000) from the Chief General Manager, Toronto Transit Commission, and the proposed amendments by Councillor Howard Moscoe, to the Licensing Sub-Committee for report thereon directly to Council for its meeting scheduled to be held on October 3, 2000;

- (III) referred the following motion by Councillor Moscoe to the appropriate City Officials, including the Chief Financial Officer and Treasurer and the City Solicitor, for report thereon to the Licensing Sub-Committee:

“Moved by Councillor Howard Moscoe:

“(i) that pounds be prohibited from collecting any fee or charge related to towing from private property. All charges related to fees for private property towing shall be paid to the City at the time of payment of the ticket either as a separate charge or incorporated into the ticket;

(ii) fees collected shall be distributed to the pounds and/or towing companies by the City; and

(iii) the City charge or deduct a small administration fee to cover any incremental costs of collection and handling;”

- (IV) requested the Toronto Police Services Board to submit comments, directly to Council for its meeting scheduled to be held on October 3, 2000, respecting the proposed amendments by Councillor Howard Moscoe;

- (V) requested the Toronto Police Services Board to request staff to provide a further report to the Licensing Sub-Committee with respect to Item No. (1), entitled “Police Assumption of Private Property Enforcement”, contained in the aforementioned joint report (May 30, 2000) from the City Solicitor and the Commissioner of Urban Development Services;

- (VI) requested the appropriate staff to submit a report to the Licensing Sub-Committee respecting the 30 minute grace period; and

- (VII) directed that this matter be submitted to Council for consideration at its meeting scheduled to be held on October 3, 2000.

(City Solicitor; Commissioner of Urban Development Services; Chairman, Toronto Police Services Board; Licensing Sub-Committee - July 11, 2000)

(Clause No. 31(b) - Report No. 16)

10-6. Ticketing of Vehicles in the City of Toronto.

The Administration Committee had before it a communication (June 1, 2000) from Councillor Howard Moscoe – North York – Spadina, requesting an opportunity to appear before the Administration Committee to discuss the issue of the ticketing of vehicles for parking violations in the City; and advising that he will be bringing Mr. Pong's in-house paralegal, Elija Velic, who wishes an opportunity to address the Committee.

Councillor Howard Moscoe, North York Spadina, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee deferred consideration of the aforementioned communication until its meeting scheduled to be held on September 12, 2000.

(Councillor Howard Moscoe - North York Spadina - July 11, 2000)

(Clause No. 31(c) - Report No. 16)

10-7. Authority During Chief Administrative Officer's Absence.

The Administration Committee had before it a report (June 27, 2000) from the Chief Administrative Officer, recommending that:

- (1) authority be granted to each of the Commissioners of Community and Social Services, Works and Emergency Services, Corporate Services, Economic Development, Culture and Tourism, Urban Development Services and the Chief Financial Officer and Treasurer to exercise as may from time to time be designed in writing by the Chief Administrative Officer for such period as may be specified in the designation, the authority of the Chief Administrative Officer during his absence due to travel, illness or otherwise;

Administration Committee Minutes
Tuesday, July 11, 2000

- (2) authority be granted for the introduction of any Bills necessary to give effect to the foregoing; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect to the foregoing.

On motion by Councillor Miller the Administration Committee recommended to Council the adoption of the aforementioned report (June 27, 2000) from the Chief Administrative Officer, subject to amending Recommendation No. (1) by adding thereto the words “on notice to all Members of Council and the Mayor”, so that such Recommendation now reads as follows:

- (1) authority be granted to each of the Commissioners of Community and Social Services, Works and Emergency Services, Corporate Services, Economic Development, Culture and Tourism, Urban Development Services and the Chief Financial Officer and Treasurer to exercise as may from time to time be designated in writing by the Chief Administrative Officer for such period as may be specified in the designation, the authority of the Chief Administrative Officer during his absence due to travel, illness or otherwise, on notice to all Members of Council and the Mayor;”.

(Clause No. 23 - Report No. 16)

10-8. Appeals Reserve – 2000 Access and Equity Grant Program.

The Administration Committee had before it a report (June 27, 2000) from the Chief Administrative Officer, recommending that:

- (1) the appeal fund of \$5,000.00 be allocated to WHYY MEE Family Counselling Foundation of Toronto at \$2,500.00; Alliance for Employment Equity at \$1,500.00, and CultureLink at \$1,000.00; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Altobello, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 25 - Report No. 16)

10-9. Implementation Status Update – Review of Corporate Fleet and Garage Operations.

The Administration Committee had before it a report (June 27, 2000) from the Commissioner of Corporate Services, summarizing the status of the implementation of the recommendations of the KPMG fleet study as requested by the Administration Committee at its meeting held on May 16, 2000; and recommending that this report be received for information.

On motion by Councillor Altobello, the Administration Committee received the aforementioned report.

(Clause No. 31(d) - Report No. 16)

10-10. 75 Commissioner Street – Lease Provisions.

The Administration Committee had before it a report (June 27, 2000) from the City Solicitor, reporting, as requested by City Council on June 7, 8 and 9, 2000, on “why the standard boiler plate clause, namely that the tenant shall obey all municipal, provincial and federal laws, was not included in the lease” respecting 75 Commissioner Street; advising that a review of the lease between TEDCO and Harkow Aggregate and Recycling Ltd., reveals that, indeed, both general “boiler plate” provisions with respect to compliance with applicable laws, as well as certain specific compliance provisions, were included; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee received the aforementioned report and directed that such report be forwarded to Council for information.

(Clause No. 19 - Report No. 16)

10-11. Application for Approval to Expropriate Interests in Land, Sheppard Subway Project (Bessarion Station) Partial Interests at 1001 Sheppard Avenue East, (Ward 9 – North York Centre South)

The Administration Committee had before it a report (June 27, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) authority be granted to initiate the expropriation process for the property interests detailed in this report;

Administration Committee Minutes
Tuesday, July 11, 2000

- (2) authority be granted to serve and publish Notices of Application for Approval to Expropriate property interest detailed in this report, to forward to the Chief Inquiry Officer any requests for hearings that are received and to report the Inquiry Officer's recommendations to Council for consideration; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Holyday, the Administration Committee withdrew the aforementioned report from the agenda at the request of the Commissioner of Corporate Services having regard that the Real Estate Division has received a signed agreement concerning the lands outlined in the aforementioned report.

(Clause No. 31(e) - Report No. 16)

**10-12. Expropriation of No. 6282 Kingston Road, Toronto
(The W. J. Morrish Store) – Ward 16
Scarborough – (Highland Creek).**

The Administration Committee had before it a report (June 27, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) City Council, as approving authority, approve the expropriation of the property interests detailed herein;
- (2) authority be granted to take all steps necessary to comply with the Expropriation Act, including but not limited to, the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to Date for Compensation and Notices of Possession;
- (3) the Commissioner of Corporate Services be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (4) leave be granted for the introduction of the necessary Bill in Council; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Moeser, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 14 - Report No. 16)

**10-13. Declaration as Surplus
586 Annette Street
Ward 19 – (High Park)**

The Administration Committee had before it a report (June 26, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) 586 Annette Street, being Lot 45 and Part of Lots 44 and 46, Plan 868 be declared surplus to the City's requirements, offered for sale on the open market and all steps necessary to comply with By-law No. 551-98 be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 15 - Report No. 16)

**10-14. Declaration as Surplus -2 Bloor Street West,
North-West Corner of Bloor Street West
and Yonge Street - Ward 23 – (Midtown).**

The Administration Committee had before it a report (June 23, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) the property at 2 Bloor Street West, located at the north-west corner of Bloor Street West and Yonge Street, and more particularly described in the body of this report, be declared surplus to the City's requirements and offered for sale to the lessee, subject to the reservation of any property rights required for the TTC subway and any easements required for municipal services and public utilities, and all steps necessary to comply with By-law 551-1998 be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 16 - Report No. 16)

**10-15. Declaration as Surplus - Vacant Parcel of
Land Located at the Northwest Corner of
Glengrove Avenue West and Coldstream Avenue
Ward 8 – (North York Spadina).**

The Administration Committee had before it a report (June 22, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) the vacant parcel of land located at the northwest corner of Glengrove Avenue West and Coldstream Avenue, being Lot 19 on Plan 3816 and designated as PARTS 2 and 20 on Plan 64R-8442 be declared surplus to the City's requirements and offered for sale on the open market, subject to the retention of a permanent easement over PART 20 on Plan 64R-8442, and all steps necessary to comply with By-law 551-1998 be taken;
- (2) City Council approve, as the approving authority under the provisions of the Expropriation Act, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Howard Moscoe, North York Spadina, appeared before the Administration Committee in connection with the foregoing matter.

The Administration Committee deferred consideration of the aforementioned report until its meeting scheduled to be held on September 12, 2000.

(Commissioner of Corporate Services - July 11, 2000)

(Clause No. 31(f) - Report No. 16)

**10-16. Declaration as Surplus
438 Hillside Avenue East
Ward 22 – (North Toronto).**

The Administration Committee had before it a report (June 26, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) 438 Hillside Avenue East, being Part of Lot 144, Plan 866Y be declared surplus to the City's requirements and offered for sale to the adjoining property owner, and all steps necessary to comply with By-law No. 551-98 be taken; and

Administration Committee Minutes
Tuesday, July 11, 2000

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

Councillor Michael Walker, North Toronto, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Bussin, on behalf of Councillor Walker, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 17 - Report No. 16)

**10-17. Declarations as Surplus - 170 Plewes Road
and a Vacant Parcel of Land Located on the
South Side of Hanover Road West of Maniza Road
Ward 8 – (North York Spadina).**

The Administration Committee had before it a report (June 22, 2000) from the Commissioner of Corporate Services, recommending that:

- (1) By-law Number 26375 of the former Corporation of the Borough of North York, being a by-law to declare certain Tax Registration lands, Lots 10 and 11, Plan 1764 on south side of Hanover Road, to be required by the municipality for park purposes, be repealed;
- (2) 170 Plewes Road, described as being Part of Lot 12, Concession 3 West of Yonge Street, and the vacant parcel of land on the south side of Hanover Road, described as being Lots 10 and 11, Plan 1764, be declared surplus to the City's requirements and offered for sale to Bombardier Aerospace and all steps necessary to comply with By-law 551-98 be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee also had before it a joint report (June 25, 1999) from the Chief Administrative Officer, the Acting Commissioner of Corporate Services Commissioner of Economic Development, and the Culture and Tourism and the Commissioner of Works and Emergency Services, recommending that:

- (1) Council declare the subject property surplus to the City's requirements and provide notice of its intent to dispose of the lands in accordance with By-law No. 551-1998.

Administration Committee Minutes
Tuesday, July 11, 2000

On motion by Councillor Altobello, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 18 - Report No. 16)

10-18. Public Disclosure of Tax Arrears Information and Strategy for Aggressive Collection Procedures.

The Administration Committee had before it:

- (i) a report (June 7, 2000) from the Chief Financial Officer and Treasurer, responding to a request from the Administration Committee with respect to the public disclosure of tax arrears information and a strategy to aggressively pursue industrial/commercial tax debtors; and recommending that:
 - (1) the Chief Financial Officer and Treasurer report to the Administration Committee on a quarterly basis identifying those properties with tax arrears of \$500,000 or more, that are owned by a corporation (i.e., reports will be submitted identifying tax arrears of \$500,000 or more as at March 31, June 30, September 30, December 31); and
 - (2) the strategy described in this report regarding the collection process for industrial and/or commercial tax debtors be endorsed;
- (ii) a communication (June 12, 2000) from the City Clerk, advising that Council on June 7, 8 and 9, 2000, struck out and referred back to the Administration Committee Clause No. (6) of Report No. (13) of The Administration Committee, headed "Update on Largest Tax Receivables, Including 1000 Finch Avenue West", for further consideration and to permit the Baliffs an opportunity to address the Committee in this regard; and
- (iii) a report (June 28, 2000) from the Chief Financial Officer and Treasurer, responding to a request from the Administration Committee at its meeting held on June 13, 2000, requesting staff to review the collection practices of the former City of Scarborough and describe how the new City's current and proposed collection strategies compare to those used by former Scarborough; and recommending that this report be received for information.

The Administration Committee deferred consideration of the aforementioned reports and communication until its meeting scheduled to be held on September 12, 2000.

(Chief Financial Officer and Treasurer - July 11, 2000)

(Clause No. 31(g) - Report No. 16)

**10-19. Actuarial Report and Cost Certificate as
as at December 31, 1999 for the
Metropolitan Toronto Police Benefit Fund.**

The Administration Committee had before it a communication (June 28, 2000) from the City Clerk, advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund on June 23, 2000, had before it a communication (May 25, 2000) from Mr. Robert G. Camp, William M. Mercer Limited, forwarding the Actuarial Report and Cost Certificate with respect to the Metropolitan Toronto Police Benefit Fund as at December 31, 1999, wherein it was recommended that:

- (1) the full contribution holiday for the employers and employees be continued for the calendar year 2001 for which there is no additional cost; and
- (2) that effective January 1, 2001, an increase be granted to pensioners on benefit for more than 1 year equal to the increase in the Consumer Price Index during the period from October 1, 1999 to September 30, 2000 with a proportionate increase for each month of pension payment made in 2000 be granted for pensioners who retire during 2000 for which the cost is \$17,942,000.00;

and recommending adoption of the aforementioned Actuarial Report and Cost Certificate.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the Recommendations of the Board of Trustees of the Metropolitan Toronto Police Benefit Fund embodied in the aforementioned communication (June 28, 2000) from the City Clerk.

(Clause No. 27 - Report No. 16)

**10-20. Recipient – City of Toronto Scholarships in
Aboriginal Health at the University of Toronto.**

The Administration Committee had before it a report (June 23, 2000) from the Chief Administrative Officer, recommending that:

- (1) City Council extend its congratulations to Jody Kingston on being selected as a recipient of a City of Toronto Scholarship in Aboriginal Health at the University of Toronto; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report.

(Clause No. 24 - Report No. 16)

10-21. Replacement and Renovations of Police Facilities.

The Administration Committee had before it a report (June 22, 2000) from the Chairman, Toronto Police Services Board, responding to issues raised by the Administration Committee during its meeting on February 8, 2000, regarding the “future plan to renovate and replace various police stations across the City”; and recommending that:

- (1) the Administration Committee receive this report; and
- (2) following review of this report, the Administration Committee forward this report to Toronto City Council for information.

The Administration Committee received the aforementioned report, and directed that such report be forwarded to Council for information.

(Clause No. 29 - Report No. 16)

**10-22. Suitability of the Dempsey Store for Use by
The Learning Centre for Children With Autism.**

The Administration Committee had before it a joint report (July 10, 2000) from the Commissioner of Corporate Services, the Commissioner of Urban Development Services, the Commissioner of Economic Development, Culture and Tourism, and the Commissioner of Community and Neighbourhood Services, responding to City Council's direction to investigate the suitability of the Dempsey Store for use by the Learning Centre for Children with Autism (Learning Centre); and recommending that should Council determine that it wishes to confirm the utilization of the Dempsey Store by the Learning Centre on a non-profit lease basis, that a lease be approved with the Learning Centre for Children with Autism subject to the terms and conditions set out in the body of this report.

The Administration Committee also had before it the following communications:

- (i) (July 10, 2000) from Mr. Geoffrey E. Geduld, President, North York Historical Society, forwarding comments respecting the decision made by City Council respecting use of the Dempsey Store as a learning centre; and, amongst other things, requesting that this matter be re-opened for investigation into the question of services available to parents of children with autism in order to ensure that the City of Toronto is not providing a duplication of a provincially funded support programme already existing;
- (ii) (Undated) from Ms. Myrna M. Fox U.E., forwarding comments respecting the use of the Dempsey Store as a learning centre; and, amongst other things, advising that the Dempsey House would not be a suitable nor appropriate setting for the learning centre;
- (iii) (July 10, 2000) from Mr. Louis Badone P.Eng., Elihu Pease House, forwarding comments respecting the use of the Dempsey Store as a learning centre; and, amongst other things, reminding the Committee that the Ontario Heritage Act requires that any changes to a designated building must go before the community's LACAC; that the fast tracked autistic proposal has not gone before the Toronto Preservation Board and is therefore liable to a court challenge; that there has been no community consultation; and that the lack of involvement of the local residents who had been involved in all other stages of the Dempsey Park is strongly resented; and
- (iv) (July 10, 2000) from Margaret and Jack Cameron, forwarding comments respecting the decision made by City Council to utilize the Dempsey Store as a learning centre.

Administration Committee Minutes
Tuesday, July 11, 2000

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Ms. Heather McMillan, Executive Director of the Archives Association of Ontario;
- Ms. Mary Iannucci;
- Ms. Dorothy Duncan, Executive Director, Ontario Historical Society;
- Mr. Terry Russell, President, Toronto Historical Association;
- Ms. Deborah Cushing;
- Ms. Edith Geduld, Chair, North York LACAC, and filed a submission in regard thereto;
- Mrs. Donalda Badone, Member of the North York Historical Society;
- Ms. Mary Ann Cross;
- Ms. Colleen Dempsey;
- Ms. Ronda Margolese;
- Ms. Erla Jvravsky;
- Mr. John Turner, and filed a submission in regard thereto;
- Mr. Neil Smiley;
- Ms. Brenda Deskin;
- Mr. Geoff Geduld, President, North York Historical Society;
- Mr. James Dempsey;
- Ms. Jane Saunders, Toronto Historical Museum Board;
- Ms. Ann Rowan;
- Mr. John Windisman;
- Councillor Ila Bossons, Midtown;

Administration Committee Minutes
Tuesday, July 11, 2000

- Councillor John Filion, North York Centre
- Councillor Norm Gardner, North York Centre; and
- Councillor Howard Moscoe, North York Spadina.

The Administration Committee:

A. Councillor Adams moved:

- (I) that the Administration Committee recommend to Council that a lease with the Learning Centre for Children with Autism be approved on a non-profit basis, subject to the terms and conditions set out in the body of the joint report (July 10, 2000) from the Commissioner of Corporate Services, the Commissioner of Urban Development Services, the Commissioner of Economic Development, Culture and Tourism and the Commissioner of Community and Neighbourhood Services; and
- (II) that the City make application to the Committee of Adjustment, on behalf of the Learning Centre for Children with Autism, for a minor variance application forthwith respecting locating the Learning Centre at the Dempsey Store; and
- (III) that the Commissioner of Economic Development, Culture and Tourism be requested to submit a report directly to Council for its meeting scheduled to be held on August 1, 2000, respecting the concerns raised by Councillor Ila Bossons regarding the provisions of the Ontario Heritage Act as it applies to the proposed use by the Learning Centre for Children with Autism; **(Carried)**

B. Councillor Mahood moved that:

- (1) the Administration Committee defer consideration of this matter until its meeting scheduled to be held on September 12, 2000; and that the City Solicitor be requested to submit a report thereon to the aforementioned meeting addressing zoning issues and the provision of the Heritage Act; **(Withdrawn)** and

Administration Committee Minutes
Tuesday, July 11, 2000

- (2) that the Administration Committee submit the aforementioned joint report to Council without recommendation; and that the Chair of the Sub-Committee established by Council to consider this matter, be requested to submit a Notice of Motion to Council requesting that Council re-open this matter for further consideration. **(Lost)**

C. Councillor Minnan-Wong moved that:

- (1) this matter be referred to the North York Community Council for the hearing of depositions and report thereon to the meeting of the Administration Committee scheduled to be held on September 12, 2000; **(Lost)** and
- (2) staff be directed to look at other portfolios to determine a suitable alternative site that might be acceptable for the use of The Learning Centre. **(Ruled Out of Order)**

(Commissioner of Economic Development, Culture and Tourism - July 11, 2000)

(Clause No. 3 - Report No. 16)

10-23. Remuneration for Members of Council.

The Administration Committee had before it a report (July 4, 2000) from the Executive Director of Human Resources, addressing the matter of a process for determining remuneration for Members of Council; and recommending that:

- (1) Committee consider the process outlined in this report for determining the remuneration for Members of Council; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to implement the decision of Council.

Councillor Minnan-Wong moved that the Administration Committee recommend to Council that the report (July 4, 2000) from the Executive Director of Human Resources be received. **(Lost)**

The Administration Committee submitted to Council, without recommendation, the aforementioned report from the Executive Director of Human Resources.

(Clause No. 5 - Report No. 16)

10-24. Approval of Funding for City Hall Council Chamber and Members Lounge Renovations as a Result of Reducing the Size of City Council.

The Administration Committee had before it a report (July 10, 2000) from the Commissioner of Corporate Services recommending that:

- (1) one of the following two options to modify the Toronto City Hall Council Chamber in response to the reduced size of the new City Council, be approved:
 - (i) Option B as shown on Drawing No. 2 in Appendix B; or
 - (ii) Option C as shown on Drawing No. 3 in Appendix B;
- (2) modifications to the Members Lounge at Toronto City Hall as outlined in this report be approved;
- (3) Kuwabara Payne McKenna Blumberg Architects and Interior Dimensions be contracted for design and construction management services, respectively, for the renovation work to the City Hall Council Chamber and Members Lounge, as approved by City Council;
- (4) the implementation schedule for renovating the Toronto City Hall Council Chamber and Members Lounge, as attached in Appendix C, be approved;
- (5) funds in the amount of \$478,000 to implement Recommendation Nos. (1), (2) and (3) above, based on the cost estimates attached in Appendix A be approved and funds for this purpose be provided from the existing \$38.2 million Master Accommodation Plan budget approved by City Council at its meeting held on December 14, 15 and 16, 1999; with the Commissioner of Corporate Services being requested to report back at a later time on the financial status of the MAP project, along with a request for additional funds to cover change requests approved by the MAP Steering Committee for all items not previously covered in the scope of work for the MAP project;

Administration Committee Minutes
Tuesday, July 11, 2000

- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

A. Councillor Holyday moved that the Administration Committee:

(1) recommend to Council:

- (a) the adoption of the report (July 10, 2000) from the Commissioner of Corporate Services subject to amending Recommendation No. (1) to read as follows:

“that Option “A” to modify the Toronto City Hall Council Chamber in response to the reduced size of the new City Council, as shown on Drawing No. 1 in Appendix “B”, attached to the foregoing report, be approved.”. **(Carried)**

- (b) that the Members Lounge be renamed “The Toronto Room”; **(Carried)**

- (c) that Option A be approved to modify the Toronto City Hall Council and include the Members Lounge; and **(Redundant)**

(2) request the Commissioner of Corporate Services to submit a report to the Administration Committee on the installation of audio equipment in the washrooms around the Council Chamber, to facilitate Members being able to hear Council debate. **(Carried)**

B. Councillor Miller moved that:

- (1) consideration respecting the renovations to the Members lounge be deferred until the next term of Council; and **(Carried)**

(2) the Administration Committee recommend to Council that the Province of Ontario be requested to pay all costs associated with the renovations. **(Withdrawn)**

Administration Committee Minutes
Tuesday, July 11, 2000

- C. Councillor Minnan-Wong moved that:
- (1) the Commissioner of Corporate Services be requested to submit a report directly to Council for its meeting scheduled to be held on August 1, 2000, respecting the cost of the new signage in connection with Option "A"; and **(Carried)**
 - (2) the Administration Committee defer consideration of this matter until the next meeting of the Administration Committee. **(Withdrawn)**

Having regard for the foregoing action taken by the Committee, the decision of the Administration Committee therefore is as follows:

The Administration Committee:

- (A) recommended to Council:
- (I) the adoption of the report (July 10, 2000) from the Commissioner of Corporate Services subject to striking out the Recommendations embodied therein and inserting in lieu thereof the following:

"It is recommended that:
 - (1) Option "A" to modify the Toronto City Hall Council Chamber in response to the reduced size of the new City Council, as shown on Drawing No. 1 in Appendix "B", attached to the foregoing report, be approved;
 - (2) that funds in the amount of \$11,389.08 to implement Recommendation No. (1), based on the cost estimates attached in Appendix "A" be approved, and funds for this purpose be provided from the existing \$38.2 million Master Accommodation Plan budget approved by City Council at its meeting held on December 14, 15 and 16, 1999, with the Commissioner of Corporate Services being requested to report back at a later time on the financial status of the MAP Project, along with a request for additional funds to cover change requests approved by the MAP Steering Committee for all items not previously covered in the scope of work for the MAP Project;

Administration Committee Minutes
Tuesday, July 11, 2000

- (1) that consideration respecting the renovations to the Members lounge be deferred until the next term of Council;
- (2) that the Members Lounge be renamed "The Toronto Room"; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;

(B) requested the Commissioner of Corporate Services:

- (1) to submit a report directly to Council for its meeting scheduled to be held on August 1, 2000, respecting the cost of the new signage in connection with Option "A" in Recommendations Nos. (1) and (2) of the Administration Committee; and
- (2) to submit a report to the Administration Committee on the installation of audio equipment in the washrooms around the Council Chamber, to facilitate Members being able to hear Council debate.

(Commissioner of Corporate Services - July 11, 2000)

(Clause No. 1 - Report No. 16)

**10-25. Master Accommodation Plan – Surplus Toronto
District School Board Administration Facilities.**

The Administration Committee had before it a confidential report (June 29, 2000) from the Commissioner of Corporate Services, respecting the Master Accommodation Plan, Surplus Toronto District School Board Administration Facilities, such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal or local board purposes.

On motion by Councillor Altobello, the Administration Committee concurred with the Recommendation embodied in the aforementioned confidential report.

(Commissioner of Corporate Services - July 11, 2000)

(Clause No. 2 - Report No. 16)

**10-26. Proposed Acquisition of CN Leaside Spur Line
South from York Mills Road to Just North of
Eglinton Avenue East, Toronto (Ward 11 – Don Parkway).**

The Administration Committee had before it a confidential report (June 26, 2000) from the Commissioner of Corporate Services, respecting the proposed acquisition of CN Leaside Spur Line, such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal or local board purposes.

The Administration Committee also had before it the following communications in opposition to the foregoing matter:

- (i) (July 10, 2000) from Mr. Jerry Low Foon; and
- (ii) (undated) from David and Nancie Line.

On motion by Councillor Miller, the Administration Committee recommended to Council:

- (1) the adoption of the confidential report (June 26, 2000) from the Commissioner of Corporate Services, respecting the Proposed Acquisition of CN Leaside Spur Line, which was forwarded to Members of Council under confidential cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in camera having regard that the subject matter relates to the acquisition of land for municipal or local board purposes; and
- (2) that GO Transit be requested to advise City Council:
 - (a) of its acquisition strategy for all relevant regional rail corridors; and
 - (b) on the potential for acquisition of other properties to increase the number of inner city GO Stations such as Bloor and Windemere.

(Clause No. 12 - Report No. 16)

**10-27. Purchase of 2117 Bloor Street West
Ward 19 – High Park.**

The Administration Committee had before it a confidential report (June 26, 2000) from the President, Toronto Parking Authority, respecting the purchase of 2117 Bloor Street West – Ward 19 – High Park, such report to be considered in-camera having regard the subject matter relates to the acquisition of property.

On motion by Councillor Miller, the Administration Committee requested the President, Toronto Parking Authority, the Commissioner of Economic Development, Culture and Tourism, and the Commissioner of Corporate Services (Real Estate Division) to meet with the owners of the property, if warranted, for the purpose of discussing the potential acquisition of 1947/1997 Bloor Street, rather than 2117 Bloor Street, and submit a report thereon directly to Council for its meeting scheduled to be held on August 1, 2000.

(Commissioner of Corporate Services; President, Toronto Parking Authority, Commissioner of Economic Development, Culture and Tourism - July 11, 2000)

(Clause No. 13 - Report No. 16)

**10-28. Access by Members of Council to Online
Assessment and Property Tax Data.**

The Administration Committee had before it a confidential communication (June 23, 2000) from Mr. George Rust-D'Eye, Weir and Foulds, forwarding a legal opinion respecting the access by Members of Council to online assessment and property tax data; such opinion to be considered in-camera having regard that the subject matter is subject to solicitor client privilege.

Councillor Howard Moscoe appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Moeser, on behalf of Councillor Moscoe, the Administration Committee received the aforementioned confidential communication.

(Clause No. 31(h) - Report No. 16)

10-29. Development Proposals for 244 Units of Affordable Housing on Five City-Owned Sites.

The Administration Committee had before it a report (July 7, 2000) from the Commissioner of Community and Neighbourhood Services requesting approval to proceed:

- (i) on the results of a Request for Proposals for affordable housing on a City-owned site at 647 – 657 Lawrence Avenue West;
- (ii) on the results of the Request for Proposals under the Let's Build Program for affordable housing on four other City-owned sites;
- (iii) with the lease of each of the five sites identified in this report and for the making of grants and loans from the Capital Revolving Fund; and

to enter into mortgage and ancillary documentation to secure the provision of approximately 244 affordable housing units; and recommending that:

General Recommendations:

- (1) for the purpose of securing affordable housing, the Commissioner of Community and Neighbourhood Services be authorized to conclude negotiations authorized by Council and enter into 50 year less one day leases for the following five surplus City properties with the not-for-profit groups selected through a Request for Proposals (RFP) process:
 - (a) 2350 Finch Avenue West, Ghana Amansie Canadian Multicultural Assoc.;
 - (b) 647 Lawrence Avenue West, Trellis Housing Initiatives Inc.;
 - (c) 1978 Lake Shore Boulevard West, The Fred Victor Centre;
 - (d) 419-425 Coxwell Avenue, The Frontiers Foundation; and
 - (e) 657 and 659 Northcliffe Boulevard, The Toronto Housing Company;

on terms and conditions satisfactory to the Commissioner of Community and Neighbourhood Services in a form acceptable to the City Solicitor;

Administration Committee Minutes
Tuesday, July 11, 2000

- (2) pending pre-construction confirmation of acceptable development and operating costs by the Commissioner of Community and Neighbourhood Services, the five business cases submitted by the not-for-profit groups selected through an RFP process be accepted as Affordable Housing Demonstration Projects for the development of approximately 244 affordable housing units in total;
- (3) for the purpose of securing affordable housing, the Commissioner of Community and Neighbourhood Services be authorized to provide grants and loans from the Capital Revolving Fund (CRF) to the not-for-profit housing providers selected through the RFP process and that these grants and loans do not exceed the following amounts:
 - (a) Ghana Amansie Canadian Multicultural Assoc.,
grant - \$576,000 - loan \$0;
 - (b) Trellis Housing Initiatives Inc.,
grant \$288,000 - loan \$800,000;
 - (c) the Fred Victor Centre
grant \$630,000 - loan \$376,000;
 - (d) the Frontiers Foundation
grant \$888,000 - loan \$0; and
 - (e) the Toronto Housing Company
grant \$0 - loan \$1,925,000;

on terms and conditions satisfactory to the Commissioner of Community and Neighbourhood Services, in a form acceptable to the City Solicitor, and are deemed to be in the interests of the municipality;

- (4) within 4 months of Council approval, the Commissioner of Community and Neighbourhood Services be authorized to enter into Affordable Housing Agreements, Grant and Loan Agreements and any other agreements deemed appropriate to facilitate the leasing and use of City land and the making of grants and loans for the provision of affordable housing to lower-income households for the duration of the leases on four of the five City-owned sites referenced in this report. For the Northcliffe Boulevard site the time frame shall be three months from the consolidation of the site in City ownership. All these actions will be completed in a form acceptable to the City Solicitor;

Administration Committee Minutes
Tuesday, July 11, 2000

- (5) at any time prior to commencement of construction of the project, the Commissioner of Community and Neighbourhood Services be authorized to terminate lease, grant and loan negotiations and arrangements with any of the five groups if changes in projected costs would potentially prevent the achievement of the affordable housing targets outlined in the project's business plan;
- (6) for the purposes of this report and for the purpose of releasing funds from the CRF for loans and grants to the not-for-profit groups selected through an RFP process, that the interim definition of affordable housing used in the Let's Build RFP process, be adopted as an appropriate ongoing definition of affordable housing. This definition is as follows:

“affordable housing shall be set out as a maximum of 90 percent of the average market rents as measured by the CMHC rental market survey for the City of Toronto”;

and that this definition of affordable housing be adjusted on an annual basis to reflect changes in CMHC survey figures;
- (7) the Commissioner of Community and Neighbourhood Services be authorized to loan up to \$2,000 per unit as an interest-free project development loan, subject to the not-for-profit groups selected through an RFP process matching the funds and subject to this project development loan being incorporated as part of the funds provided by the City from the CRF in Recommendation No. (3);
- (8) the advancement of the capital grant and loan from the CRF be conditional upon the not-for-profit groups selected through an RFP process obtaining a first mortgage commitment on terms and conditions satisfactory to the Commissioner of Community and Neighbourhood Services within the latter of: six months from the date the appropriate zoning by-law or minor variance comes into force, or, for the sites that do not require rezoning or minor variance, three months from the date the lease and loan agreement between the City and the housing provider has been executed;
- (9) the Commissioner of Community and Neighbourhood Services report to the Community Services Committee on the extent that the five housing projects reduce social housing waiting lists, use of emergency shelters and costs to the City and Province for hostel services; and
- (10) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

Project-Specific Recommendations

1978 Lake Shore Boulevard West:

- (11) that a community support and involvement process be established to resolve outstanding development issues and to support the successful integration of the new residents at 1978 Lake Shore Boulevard West into the surrounding community; as a part of this process, representatives of the Swansea Ratepayers' Association, local churches, condominium owners' associations and local businesses will be invited to participate;
- (12) that City staff and representatives from the Fred Victor Centre meet with the owner of the hotel directly to the East of the site to explore landscaping, site access, and other issues of mutual concern with the goal of enhancing the local environment for residents and hotel guests;
- (13) that a report of the site plan and planning-related concerns raised at the June 28 community information and consultation meeting be circulated to relevant City officials as part of the Site Plan Review process for this project; and
- (14) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

The Administration Committee also had before it a communication (July 10, 2000) from Ms. Lina Volpe requesting that the Administration Committee defer consideration of the report (July 7, 2000) from the Commissioner of Community and Neighbourhood Services respecting the Development Proposals for 244 Units of Affordable Housing on five City-owned sites having regard that:

- (1) at the June public meeting the residents of the area were told that this item would probably be before the Committee at its August meeting;
- (2) residents of the area were not informed of this meeting until after 12:00 p.m. on Monday July 10, 2000, and that most residents would not have been advised until the evening of July 10, 2000; and
- (3) residents were not afforded enough time to permit them an opportunity to appear before the Committee.

Administration Committee Minutes
Tuesday, July 11, 2000

- A. Councillor Miller moved that:
- (i) the Administration Committee recommend to Council:
 - (a) the adoption of the aforementioned report subject to:
 - (1) amending Recommendation No. (11) to read as follows:

“that a community consultation process be established to address development issues and, as part of this process, representatives of the Swansea Area Ratepayers Association, local churches, condominium owner’s associations and local businesses will be invited to participate.”;
(Carried)
 - (2) that the appropriate City officials being instructed to enforce the provision in the lease with Olco that the property is to be used for the purposes of a service station and no other use be permitted without the consent of the landlord. **(Carried)**
 - (ii) for the purposes of community consultation, consideration of any recommendations related to the proposal for 1978 Lakeshore Boulevard West be deferred until the meeting of the Administration Committee scheduled to be held on September 12, 2000, for the hearing of depositions. **(Carried)**
- B. Councillor Adams moved that Recommendation No. (12) be amended by adding after the word “explore”, the words “a potential for”, so that Recommendation No. (12) now reads as follows:
- “(12) that City staff and representatives from the Fred Victor Centre meet with the owner of the hotel directly to the East of the site to explore a potential for landscaping, site access, and other issues of mutual concern with the goal of enhancing the local environment for residents and hotel guests;”;
(Carried)
- C. Councillor Holyday moved on behalf of Councillor Korwin-Kuczynski, that the foregoing motion A. by Councillor Miller be amended to provide that representatives from the neighbouring Sheraton Hotel be consulted with respect to this matter. **(Carried)**

Administration Committee Minutes
Tuesday, July 11, 2000

- D. Councillor Bussin moved that the Administration Committee recommend to Council the adoption of the report. **(Lost)**

(Commissioner of Community and Neighbourhood Services,
Commissioner of Corporate Services - July 11, 2000)

(Clause No. 10 - Report No. 16)

**10-30. Options for a Tenant Outreach Program
for the 2000 Municipal Election.**

The Administration Committee had before it a communication (July 6, 2000) from the City Clerk, advising that City Council on July 4, 5 and 6, 2000, directed that the following Item (f) embodied in Clause No. 21 of Report No. 14 of the Administration Committee, entitled "Other Items Considered by the Committee" be received as information, subject to striking out and referring such item back to the Administration Committee for further consideration:

- "(f) Options for a Tenant Outreach
Program for the 2000 Municipal Election.

The Administration Committee reports having received the following report:

(June 7, 2000) from the City Clerk, responding to a request from the Administration Committee, to investigate options that the City of Toronto can undertake to ensure that tenants of multi-residential buildings are added to the voters' list prior to Nomination Day; identifying four options that the City of Toronto can undertake to ensure that tenants of multi-residential buildings are added to the voters' list prior to Nomination Day; advising that there are costs associated with the four identified options contained within the report; that the estimated costs range from \$653,853 to \$136,790; that the 2000 Operating Budget for the municipal election does not contain resources for these options; that should Council choose one of the options, the necessary funds and staffing resources for the selected program would need to be provided to the Elections 2000 Operating Budget; that the Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial implications; and recommending that this report be received for information."

Administration Committee Minutes
Tuesday, July 11, 2000

Councillor Michael Walker, North Toronto, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councilor Miller, on behalf of Councillor Walker, the Administration Committee submitted the aforementioned communication to Council without recommendation.

(Clause No. 6 - Report No. 16)

**10-31. Implications of a Corporate Wide Policy
Restricting the Hiring of Relatives.**

The Administration Committee had before it a communication (July 7, 2000) from the City Clerk, advising that City Council on July 4, 5 and 6, 2000, referred the following Motion to the Administration Committee:

Moved by: Councillor Ootes

Seconded by: Councillor Adams

“BE IT RESOLVED THAT the Executive Director of Human Resources be requested to submit a report to the Administration Committee, during the next term of Council, on the implications of having a corporate-wide policy restricting the hiring of relatives.”

The Administration Committee concurred with the request embodied in the aforementioned communication that the Executive Director of Human Resources be requested to submit a report to the Administration Committee, during the next term of Council, on the implications of having a corporate-wide policy restricting the hiring of relatives.

(Executive Director of Human Resources - July 11, 2000)

(Clause No. 31(I) - Report No. 16)

10-32. Inaugural Meeting for New Council.

The Administration Committee had before it a report (July 10, 2000) from the City Clerk recommending that:

- (1) the Inaugural Meeting of City Council for the 2000-2003 term of Council commence on Tuesday, December 5, 2000, at 2:00 p.m., and conclude on Thursday, December 7, 2000;
- (2) the order of business for the Inaugural Meeting be substantially as set out at Appendix "I" to this report, and include provision for a recess in order to permit:
 - (a) Community Councils to meet for the purpose of selecting their chairs; and
 - (b) the Striking Committee to meet in order to recommend the appointment of Members of Council to the various standing committees, Agencies, Boards and Commissions, and Special Purpose Bodies to which City Council appoints Councillors, excluding those appointments where the City has enacted a by-law stipulating a specific body to recommend such appointments, and to recommend a new schedule of meetings for the first year of the new term;
- (3) despite the provisions of the Council Procedural By-law, for this Inaugural Meeting only, Community Councils meet at City Hall to select their chairs, given the uncertainty over Community Council boundaries and meeting locations;
- (4)
 - (a) in order to allow the Striking Committee to begin consultations with Members-elect on their appointment preferences prior to the Inaugural Meeting, the Mayor-elect be authorized to appoint a Striking Committee consisting of 7 members, including the Mayor-elect or the Mayor-elect's designate as chair, and that the Council Procedural By-law be waived accordingly; or
 - (b) the Mayor, at the Inaugural Meeting, recommend the appointment of a Striking Committee consisting of 7 members, including the Mayor or the Mayor's designate as Chair;
- (5) for the period between the day following the last day of scheduled meetings for the current term of Council and the day upon which the cycle of committee meetings for the next term commences, the Bid Committee be authorized to award contracts pursuant to section 10 of the Purchasing By-law;

Administration Committee Minutes
Tuesday, July 11, 2000

- (6) the Department Heads, in consultation with the City Solicitor, be requested to report to Council through the appropriate standing committee, by September 2000, on any permitted delegations of authority which might be appropriate in order to continue City programs which might otherwise require a decision from Council, provided that each exercise of such delegation is reported to the appropriate Committee upon Council's regular cycle of meetings commencing in early 2001;
- (7) a reception marking the end of the first term of the Council of the new City of Toronto be held on a date to be determined by the Mayor in consultation with the City Clerk; and
- (8) the necessary bills be introduced and that the appropriate staff take any necessary action to give effect to these recommendations.

On motion by Councillor Adams, the Administration Committee:

- (I) recommended to Council the adoption of the aforementioned report (July 7, 2000) from the City Clerk subject to striking out the following Recommendation No. (4) (a):
 - “(4) (a) in order to allow the Striking Committee to begin consultations with Members-elect on their appointment preferences prior to the Inaugural Meeting, the Mayor-elect be authorized to appoint a Striking Committee consisting of 7 members, including the Mayor-elect or the Mayor-elect's designate as chair, and that the Council Procedural By-law be waived accordingly; or”; and
- (II) requested the City Clerk to submit a report directly to Council for its meeting scheduled to be held on August 1, 2000, on how to deal with a written objection to a low, conforming bid during an election period.

(City Clerk - July 11, 2000)

(Clause No. 7 - Report No. 16)

**10-33. Union Station Acquisition Post Closing Items
and Proposals for a Governance Structure.**

The Administration Committee had before it a report (July 10, 2000) from the Chief Administrative Officer respecting Union Station acquisition post- closing items and proposals for a governance structure; and recommending that:

- (1) Council authorize the Chief Administrative Officer to pursue a governance model for Union Station that allows Federal and Municipal participation in a separate entity and the Mayor and the Chief Administrative Officer continue discussions with representatives of the Federal Government with regard to the terms and conditions under which such an entity will operate including a minimum federal financial contribution of \$25 million and report back to the September Administration Committee on those terms;
- (2) until a separate governing body has been established, a staff team headed by the Commissioner of Corporate Services, with assistance from the Commissioner of Urban Development Services, the Chief Administrative Officer, the Chief Financial Officer and Treasurer and the City Solicitor and other staff as required, in consultation with GO Transit, VIA Rail; TTC and federal government officials, prepare and issue an international Request for Expressions of Interest in order to determine the extent of private sector interest in the restoration, economic revitalization and ongoing management of Union Station;
- (3) the retainer of Davies Ward and Beck be continued with the necessary funds up to \$200,000.00 to be allocated from Corporate Contingency; and
- (4) the appropriate City staff be authorized and directed to take all necessary actions to give effect thereto.

A. Councillor Miller moved that the Administration Committee recommend to Council the adoption of the aforementioned report subject to:

- (i) striking out Recommendations Nos. (1) and (2) and inserting in lieu thereof the following:
 - (1) the Chief Administrative Officer be requested to submit a report to the Administration Committee for its meeting scheduled to be held on September 12, 2000, on options for a governance model for Union

Administration Committee Minutes
Tuesday, July 11, 2000

Station, after further discussions with representatives of the Federal Government and in consultation with the Office of the Mayor, GO Transit and the Chair of the Toronto Transit Commission or his designate;

- (2) the Federal proposal for a governance model that allows for Federal and Municipal participation in a separate entity and for a minimum federal financial contribution of \$25 Million be pursued;
- (3) until a separate governing body has been established, a staff team headed by the Commissioner of Corporate Services, with assistance from the Commissioner of Urban Development Services, the Chief Administrative Officer, the Chief Financial Officer and Treasurer and the City Solicitor and other staff as required, in consultation with GO Transit, VIA Rail; TTC and federal government officials, prepare and issue an international Request for Expressions of Interest in order to determine the extent of private sector interest in the restoration, economic revitalization and ongoing management of Union Station;
- (4) the terms of the Expressions of Interest be finalized in consultation with the Chair of the Administration Committee and the Chair of the Toronto Coach Terminal and be circulated to Members of the Administration Committee for information; and

renumbering Recommendations Nos. (3) and (4) accordingly. **(Carried)**

- B. Councillor Adams moved that the foregoing Motion A. By Councillor Miller be amended by adding thereto the following:

“that there be a requirement that City Council shall have the right to appoint a majority of the members of any governing body for Union Station;” **(Carried)**

Administration Committee Minutes
Tuesday, July 11, 2000

(Policy and Finance Committee; c.: Chief Administrative Officer -
July 11, 2000)

(Clause No. 31(J) - Report No. 16)

**10-34. Acquisition of Interests - Canadian Pacific Properties Inc.,
(Formerly Marathon Developments Inc.,)
Relating to Union Station - (Ward 24).**

The Administration Committee had before it a confidential report (July 7, 2000) from the Chief Administrative Officer, respecting the Acquisition of Interests – Canadian Pacific Properties Inc., relating to Union Station, such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned confidential report.

(Clause No. 11 - Report No. 16)

10-35. Amendments to the Council Procedural By-Law.

The Administration Committee had before it a report (July 10, 2000) from the City Clerk advising that City Council at its meeting on July 4, 5 and 6, 2000, in adopting Clause Nos. (1) and (2) of Report No. 14 of The Administration Committee, headed “Establishing New Community Councils in the City of Toronto – All Wards” and “the Impact of a 45-Member City Council on the size of Committees of Council”, respectively made necessary certain amendments to the Council Procedural By-law; that given that the issue of the configuration of Community Councils is still before Council, an additional amendment will be required at the conclusion of that debate; and recommending that the City Clerk and the City Solicitor be authorized to report to the August 1, 2000, meeting of City Council on certain technical amendments to the Council Procedural By-law.

On motion by Councillor Minnan-Wong, the Administration Committee concurred with the Recommendation embodied in the aforementioned report.

(City Clerk – July 11, 2000)

(Clause No. 30 - Report No. 16)

10-36. Acquisition of the Abandoned Canadian Pacific Railway Spur Line, the “PS Lead” from Cariboo Avenue to Dundas Street West (Ward 19 – High Park), (Ward 20 – Trinity Niagara), (Ward 21 – Davenport).

The Administration Committee had before it a report (June 29, 2000) from the Commissioner of Corporate Services recommending that:

- (1) an Agreement of Purchase and Sale between the City of Toronto as “Purchaser” and the St. Lawrence & Hudson Railway Company Limited and its Lessee Canadian Pacific Railway Company as “Vendor” be approved for the abandoned Canadian Pacific Railway Spur Line identified as the PS LEAD on the terms outlined in the body of this report and in a form satisfactory to the City Solicitor;
- (2) licence agreements and replacement Agreements of Purchase and Sale on terms and conditions satisfactory to the Commissioner of Corporate Services and in a form satisfactory to the City Solicitor for a nominal sum of One Dollar (\$1.00) be approved for the two parcels of land adjoining 362 Wallace Avenue and 158 Sterling Road;
- (3) the City Solicitor be authorized to complete the transactions on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as he considers reasonable;
- (4) the PS LEAD be placed under the jurisdiction of the Commissioner of Corporate Services until such time as the Commissioner of Economic Development, Culture and Tourism proceeds with the development of a pathway;
- (5) funds generated from the lease to adjoining property owners of several parcels of land forming part of the spur line, estimated at \$24,500 annually, be utilized in the Facilities and Real Estate Operating Budget to offset interim management costs of approximately \$34,000 over the initial two year period and a one time cost required to secure the metal bridges crossing Dupont and Bloor Streets estimated at \$15,000 for safety/liability issues related to access by the public;
- (6) CH2M Gore & Storrie Limited be retained to complete verification testing of the soil remediation to industrial standards undertaken by CPR and to provide an opinion on the estimated cost of environmental remediation to permit the lands to be used for pathway purposes at a cost not to exceed \$40,000.00 and such cost to be from funds allocated for the purchase of the PS LEAD;

Administration Committee Minutes
Tuesday, July 11, 2000

- (7) City Council exempt the PS LEAD lands from its policy of acquiring only lands having soil which meets the Ministry of Environment's requirements for the proposed use (park) as the lands would only be remediated by CPR to industrial standards;
- (8) the Economic Development Culture and Tourism Department's 2000-2004 Capital Budget be adjusted to include \$920,000.00 gross \$ 0.00 net, to be fully funded from the Capital Fund, for the acquisition of the "PS LEAD" from Cariboo to Dundas Street West;
- (9) the Commissioner of Economic Development Culture and Tourism include in the Parks and Recreation 2001-2005 Capital Budget submission a project for the improvement of these lands for trail purposes, including remediation measures;
- (10) this report be forwarded to the Policy and Finance Committee for consideration; and
- (11) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

The Administration Committee recommended to the Policy and Finance Committee and Council, the adoption of the aforementioned report (June 29, 2000) from the Commissioner of Corporate Services respecting the acquisition of the Abandoned Canadian Pacific Railway Spur Line.

(Policy and Finance Committee; c.: Commissioner of Corporate Services
- July 11, 2000)

(Clause No. 31(k) - Report No. 16)

10-37. Conflict of Interest Policy.

The Administration Committee had before it a communication (July 10, 2000) from the City Clerk, advising that the Personnel Sub-Committee on July 10, 2000, recommended to the Administration Committee the adoption of the report (June 27, 2000) from the Executive Director of Human Resources respecting a Conflict of Interest Policy, wherein it is recommended that:

- (1) the proposed Conflict of Interest Policy, as amended, be approved;
- (2) the proposed Conflict of Interest Policy replace all existing policies and by-laws relating to conflict of interest or code of conduct; and

Administration Committee Minutes
Tuesday, July 11, 2000

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.
- A. Councillor Altobello moved that the Administration Committee recommend to Council the adoption of the Recommendation of the Personnel Sub-Committee embodied in the aforementioned communication (July 10, 2000) from the City Clerk; and
- B. Councillor moved that all Agencies, Boards, Commissions and Special Purpose Bodies be requested to implement policies consistent with the provision of this policy and advise the Chief Administrative Officer within six months of their actions taken in this regard; and the Chief Administrative Officer be requested to submit a report thereon to the Administration Committee after this six month period on the results to date. **(Carried)**

(Clause No. 20 - Report No. 16)

10-38. Employee Participation in Election Campaigns.

The Administration Committee had before it a communication (July 10, 2000) from the City Clerk, advising that the Personnel Sub-Committee on July 10, 2000, recommended to the Administration Committee the adoption of the report (June 27, 2000) from the Executive Director of Human Resources respecting the proposed Employee Participation in Election Campaigns policy wherein it is recommended that the proposed Employee Participation in Election Campaigns policy be approved.

- A. Councillor Altobello moved that the Administration Committee recommend to Council the adoption of the Recommendation of the Personnel Sub-Committee embodied in the following communication (July 10, 2000) from the City Clerk. **(Carried)**
- B. Councillor Adams moved that all Agencies, Boards, Commissions and Special Purpose Bodies be requested to implement policies consistent with the provisions of this policy and advise the Chief Administrative Officer not later than September 20, 2000, of the actions taken in this regard; and the Chief Administrative Officer be requested to report directly to Council for its meeting scheduled to be held on October 3, 2000, on the results to date. **(Carried)**

(Clause No. 21 - Report No. 16)

**10-39. Harmonization of Lieu Time Policy
(Non-Union): Notice Requirement.**

The Administration Committee had before it a communication (July 10, 2000) from the City Clerk, advising that the Personnel Sub-Committee on July 10, 2000, recommended to the Administration Committee the adoption of the report (May 29, 2000) from the Executive Director of Human Resources wherein it is recommended that the effective date of the Lieu Time Policy for employees who currently receive lieu time/pay in excess of the conditions of the new policy, be extended from January 1, 2001, to January 1, 2002.

The Administration Committee recommended to Council the adoption of the Recommendation of the Personnel Sub-Committee embodied in the aforementioned communication.

(Clause No. 22 - Report No. 16)

10-40. Required for Fleet Management Services.

The Administration Committee had before it a communication (July 10, 2000) from the City Clerk, advising that the Council of the City of Toronto at its meeting held on July 4, 5 and 6, 2000, adopted, as amended, Clause No. 6 contained in Report No. 7 of The Planning and Transportation Committee, headed "Free Transit on Air Quality Advisory Days", and in so doing, Council referred Recommendation No. (4) embodied in the communication dated July 5, 2000, from Councillor Jack Layton, to the Administration Committee, viz.:

"It is recommended that:

- (4) staff report directly to the August City Council meeting on any funding required for Fleet Management Services to develop a Transition Plan for Fleet Vehicles to Reduce Vehicle Emissions, including any funding already provided by the Toronto Atmospheric Fund".

The Administration Committee also had before it the following:

- (i) a communication (July 10, 2000) from Councillor Jack Layton, Don River, requesting that staff report directly the August City Council meeting on any funding required for Fleet Management Services to develop a Transition Plan for Fleet Vehicles to Reduce Vehicle Emissions, including any funding already provided by the Toronto Atmospheric Fund; and

Administration Committee Minutes
Tuesday, July 11, 2000

- (ii) Clause No. 6 of Report No. 7 of The Planning and Transportation Committee, headed "Free Transit on Air Quality Advisory Days".

On motion by Councillor Bussin, the Administration Committee concurred with the Recommendation embodied in the aforementioned communication (July 10, 2000) from the City Clerk, that staff report directly to the August City Council meeting on any funding required for Fleet Management Services to develop a Transition Plan for Fleet Vehicles to Reduce Vehicle Emissions, including any funding already provided by the Toronto Atmospheric Fund.

(Clause No. 28 - Report No. 16)

**10-41. Bid Committee Interim Authority to Award Contracts
During City Council's Summer Recess Period.**

The Administration Committee had before it a joint report (July 10, 2000) from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services, recommending that:

- (1) interim authority be granted, from July 2000 to September 2000, to the Bid Committee to approve the award of contracts to the suppliers recommended by the Information and Technology Capital Projects Steering Committee and the Master Accommodation Plan Steering Committee resulting from Request for Proposals where the lowest price proposal is not being recommended.
- (2) the City Auditor be requested to review the recommended awards prior to the Bid Committee being asked to approve any recommendations.
- (3) the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer be required to report back on all contracts awarded by the Bid Committee during this interim period through the Administration Committee to Council at its next regularly scheduled Administrative Committee Meeting.
- (4) the appropriate City officials are given the authority to implement the projects following Bid Committee approval.

Administration Committee Minutes
Tuesday, July 11, 2000

The Administration Committee recommended to Council the adoption of the aforementioned joint report.

(Clause No. 8 - Report No. 16)

The Committee adjourned its meeting at 7:30 p.m.

Chair