

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Budget Advisory Committee

Meeting No. 10

Monday, April 3, 2000

The Budget Advisory Committee met on Monday, April 3, 2000, in Committee Room No. 1, 2nd Floor, City Hall, Toronto, commencing at 9:15 a.m.

Attendance

Members were present for some or all of the time period indicated.

	9:15 a.m. to 11:55 a.m.	12:30 p.m. to 4:45 p.m.
Councillor Tom Jakobek, Chair	X	X
Councillor Bas Balkissoon	X	X
Councillor Gordon Chong	X	X
Councillor Olivia Chow	X	X
Councillor Blake F. Kinahan	X	X
Councillor Jane Pitfield	X	X
Councillor David Shiner	X	X

Also Present:

Councillor John Adams	Councillor Pam McConnell
Councillor Doug Holyday	Councillor Frances Nunziata
Councillor Chris Korwin-Kuczynski	Councillor Michael Prue

10.1 Toronto Atmospheric Fund

The Budget Advisory Committee had before it the following reports and communications:

- (a) (March 28, 2000) from the Chief Administrative Officer providing an analysis of the 2000 Operating Budget submission for the Toronto Atmospheric Fund included in the Non-Program Expenditures and Revenues; also providing a summary of the budget highlights, outstanding issues and recommendations; and recommending that:
 - (1) the 2000 Recommended Operating Budget of \$1.267 million gross expenditures and \$1.267 million gross revenues be approved; and
 - (2) the Commissioner of Works and Emergency Services be requested to report back separately on projects in the Environmental Plan that may be funded by the Toronto Atmospheric Fund;
- (b) (March 14, 2000) from the Executive Director, Toronto Atmospheric Fund recommending that the report be accepted by the Budget Advisory Committee, subject to final Toronto Atmospheric Fund Board consideration and approval on March 31, 2000;
- (c) (March 17, 2000) from Mr. Bryan Young, General Manager, Toronto Renewable Energy Co-operative, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (d) (March 15, 2000) from Greenest City urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (e) (March 16, 2000) from Mr. Tom Clement, Executive Director, Co-operative Housing Federation of Toronto Inc. urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (f) (March 15, 2000) from Mr. Jack Gibbons, Chair, Ontario Clean Air Alliance, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;

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- (g) (March 15, 2000) from Mr. Wayne Roberts, Ph.D., Toronto, Ontario, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (h) (March 16, 2000) from Ms. Sarah Climenhaga, Research Manager, Moving the Economy, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (i) (March 16, 2000) from Mr. Don McLean, Executive Director, Friends of the Don East, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (j) (March 16, 2000) from Mr. Greg Allen, P.Eng., Allen Kani Associates, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (k) (March 16, 2000) from Ms. Anna Gibson, Director, Green Tourism Association, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (l) (March 14, 2000) from Ms. Julie Sawchuk, Greening High Schools Program Manager, Ms. Dawn Grigor, High School Coordinator, and Mr. Tim Cameron, High School Coordinator, Youth Challenge International, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (m) (March 13, 2000) from Mr. Keir Brownstone, General Manager, Greensaver, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (n) (March 15, 2000) from Mr. Rob Macdonald, Ph.D., Associate Professor, York University urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (o) (March 16, 2000) from Ms. Anne Mitchell, Executive Director, Canadian Institute for Environmental Law and Policy, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (p) (March 17, 2000) from Mr. Mario Kani, P.Eng., Allen Kani Associates, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (q) (March 14, 2000) from Mr. Chris Coltas, Clean Air Project Co-ordinator, Friends of the Rouge Watershed, urging that the City of Toronto continue to provide financial

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support to the Toronto Atmospheric Fund;

- (r) (March 15, 2000) from Mr. Paul Bubelis, Manager, Sustainability Network, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (s) (March 20, 2000) from Mr. Jake Brooks, Executive Director, Independent Power Producers' Society of Ontario, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (t) (March 20, 2000) from Mr. Raymond Chiu, P.Eng., Bottle Works Coordinator, 761 Community Development Corporation, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund;
- (u) (March 20, 2000) from Mr. Jeb Brugmann, Secretary General, The International Environmental Agency for Local Governments, Council for Local Environmental Initiatives, urging that the City of Toronto continue to provide financial support to the Toronto Atmospheric Fund; and
- (v) (March 30, 2000) from Ms. Carol Oliver, President and Chief Executive Officer, Toronto Community Foundation, in support of the request of the Toronto Atmospheric Fund (TAF) for its 2000 Budget, especially the amount allocated for administrative expenses.

On motion by Councillor Shiner, the Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee, and Council, that the Toronto Atmospheric Fund 2000 Operating Budget as outlined in the report (March 28, 2000) from the Chief Administrative Officer be adopted, subject to the Chair, Toronto Atmospheric Fund, being requested to flatline the Administration (\$142,200.00) and Consultants (\$18,500.00) costs at the 1999 level and in lieu increase the grants envelope accordingly; and
- (2) received the aforementioned reports and communications 1(b) to 1(v).

(Chair, Toronto Atmospheric Fund; c. Chief Administrative Officer; Chief Financial Officer and Treasurer; Executive Director, Toronto Atmospheric Fund - April 6, 2000)

10.2 Non Program Expenditures and Revenues

The Budget Advisory Committee had before it the following reports:

- (a) (February 22, 2000) from the Chief Administrative Officer recommending that the following items in Non Program be approved subject to any other corporate adjustments that may be allocated to this program:
 - (1) \$390.411 million gross and \$386.911 million net for Capital and Corporate Financing;
 - (2) \$291.088 million gross and \$271.988 million net for Non Program Expenditures; and
 - (3) \$453.888 million gross and net revenues for Non Program Revenues;
- (b) (March 28, 2000) from the Chief Financial Officer and Treasurer responding to the Budget Advisory Committee requests on February 23, 2000; and recommending that the Chief Financial Officer and Treasurer, in conjunction with the Commissioner of Community and Neighbourhood Services, and the Commissioner of Works and Emergency Services, be requested to report on the outcome of continued discussions with Provincial staff on issues surrounding corporate charges for Public Health and Ambulance Services particularly as it relates to the 1999 Provincial audit and settlement process and the impact of the 2000 Operating Budget; and
- (c) (March 29, 2000) from the Chief Financial Officer and Treasurer providing information on the City of Toronto's ability to realize additional tax revenue from property assessment growth from the years of 1998 to 2000; and recommending that:
 - (1) the 2000 budget for "Payments-in-Lieu" in Non-Program Revenues be reduced by \$10.4 million in recognition of the impact of CVA and that Tax Deficiencies in Non-Program Expenditures be increased by \$11.7 million;
 - (2) the 2000 budget for Tax Deficiencies in Non-Program Expenditures be reduced by \$46.0 million and that the Funding for Employee Related Liabilities be increased by \$46.0 million; and
 - (3) the 2000 clawback rates, which withhold a proportionate amount of decreases, for the capped classes (commercial, industrial and multi-residential) in Toronto be set at 1999 rates.

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- A. Councillor Chow moved that:
- (1) the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, that:
 - (a) the adoption of the 2000 Operating Budget for Non-Program Expenditures and Revenues Budget, as outlined in the report (February 22, 2000) from the Chief Administrative Officer, subject to the reduction of the Debt Charges to \$213.948 million (change from 1999 budget being \$35,000.00);
 - (b) the adoption of the report (March 28, 2000) from the Chief Financial Officer and Treasurer, entitled “2000 Operating Budget – Non Program Information Requests”;
 - (c) the adoption of the report (March 29, 2000) from the Chief Financial Officer and Treasurer, entitled “Analysis of Assessment Growth – 1997 to 2000”;
 - (2) the Chief Financial Officer and Treasurer be requested to include in the annual report to the Policy and Finance Committee on the Sinking Fund Surplus, an evaluation of the said Sinking Fund, including activities of said fund; a five to ten year projection on how much funds will be returned to the City each year; and all surplus monies being applied towards debt capital finance; and
 - (3) the Commissioner of Corporate Services and the Executive Director of Information and Technology be requested to report back to the Policy and Finance Committee on the leasing contracts for computers, replacement of same and the City policy, including software packages, and monies that could be saved if the leasing contracts could be extended beyond the three years.
- (Carried)**
- (4) the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, that:
 - (a) \$1.7 million be cut from the Public Health Reserve for Public Health;

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- (b) \$3.25 million be transferred out of the corporate charges of Public Health back to the Public Health Department;.
- (c) \$5 million be transferred as projected in Appendix "A" under the heading "Supplementary Taxes".
- (d) there be no reduction in staff to implement this initiative; and
- (e) \$1.1 million be added to the Community Services Budget envelope from Savings achieved through welfare case reductions.

(Lost)

B. Councillor Shiner moved that the Chief Financial Officer and Treasurer be requested to report back to the Budget Advisory Committee on:

- (1) any Ontario Hydro property currently being used for private commercial purposes; and
- (2) the number of vehicles purchased, number of vehicles leased and number of vehicles rented since amalgamation.

(Carried)

C. Councillor Kinahan moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, that \$2 million be added to tax benefits.

(Lost)

(Chief Financial Officer and Treasurer; Commissioner of Corporate Services; Executive Director of Information and Technology; c. Chief Administrative Officer; Committee Administrator, Policy and Finance Committee - April 6, 2000)

10.3 Parking Tag Enforcement and Operations

The Budget Advisory Committee had before it a report (March 23, 2000) from the Chief Administrative Officer providing an analysis of the 2000 Operating Budget submission for

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Parking Tag Enforcement and Operations included in Non-Program Expenditures and Revenues; also providing a summary of the budget highlights, outstanding issues and recommendations; and recommending that the 2000 Recommended Operating Budget of \$31.528 million gross and revenues of \$61.604 million, comprised of the following services, be approved subject to any other corporate adjustments that may be allocated to this Program:

	(\$000s)
Non Program Expenditures:	
- Parking Tag Operations: City Finance	9,609.7
- Parking Tag Enforcement: Toronto Police Services	21,918.3
 Parking Tag Enforcement and Operations	 31,528.0
 Non-Program Revenues:	
Parking Tag Enforcement and Operations	(61,604.0)

P.C. Doug Reynolds, Parking Tag Operations, appeared before the Budget Advisory Committee in connection with the foregoing matter.

Councillor Jakobek appointed Councillor Chong Acting Chair and vacated the Chair.

On motion by Councillor Jakobek, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, that the 2000 Operating Budget for Parking Tag Enforcement and Operations be adopted, as outlined in the report (March 23, 2000) from the Chief Administrative Officer, with the condition that the Parking Tag Authority assuming control of this program be deferred for one year to allow the Chairman of the Toronto Police Services Board to address the following issues to the Toronto Police Services Board and the Budget Advisory Committee prior to consideration of the 2001 Operating Budget:

- (1) comments on the Auditor's reports (number of tags gone astray, management, etc.);
- (2) absenteeism;
- (3) not having uniformed police officers employed in this Division;
- (4) productivity levels of the parking enforcement officers;
- (5) issues raised in the management letter from the City Auditor; and

- (6) all other issues raised during consideration of this matter.

Councillor Jakobek resumed the Chair.

(Chairman, Toronto Police Services Board; c. Chief Administrative Officer;
Chief Financial Officer and Treasurer; President, Toronto Parking Authority;
P.C. Doug Reynolds, Parking Tag Operations - April 6, 2000)

10.4 2000 Operating Budget – Wrap-up

The Budget Advisory Committee had before it the 2000 Operating Budget, Summary of Budget Review Programs – Wrap up, for the various departments, Agencies, Boards and Commissions of the City of Toronto.

Urban Development Services

The Budget Advisory Committee had before it the following reports:

- (a) (February 16, 2000) from the Chief Administrative Officer recommending that:
- (1) the 2000 Recommended Operating Budget of \$71.896 million gross and \$13.993 million net, comprised of the following services, be approved:

Service	Gross (\$000s)	Net (\$000s)
Municipal Licensing and Standards	20,352.5	5,630.2
Building	20,207.3	(13,099.8)
City Planning	19,213.3	12,472.3
Office of the Commissioner	12,123.4	8,990.9
Total Program Budget	71,896.5	13,993.6
 - (2) the Commissioner of Urban Development Services be requested to report back to the Policy and Finance Committee on potential partnership opportunities and phasing-in of the Common Area Apartment Re-Inspection program prior to approval of the 2000 Operating Budget; and
 - (3) the Commissioner of Urban Development Services be requested to report back to the Policy and Finance Committee on securing corporate sponsorships to offset the costs of the Urban Design Awards program prior to approval of the 2000 Operating Budget;

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- (b) (Undated) from the City Clerk, entitled “Implementation of New Practices for the Review of Development Applications”, advising that the Planning and Transportation Committee on January 10, 2000, recommended the adoption of the report (January 4, 2000) from the Acting Commissioner of Urban Development Services, subject to amending Recommendation No. (2) to read:

“(2) that the delivery of planning services by the City Planning Division of Urban Development Services be implemented by an incremental increase with the addition of 20-25 staff to allow the City Planning Division to deal with Council’s expectations in a phased manner. Increased resources for development approval partners could also be required;”;

and in view of the financial impact of the above recommendations forwarded this matter directly to the Budget Advisory Committee for consideration in conjunction with the 2000 Operating Budget and requested the Budget Advisory Committee to:

- (1) advise the Chair and Members of the Planning and Transportation Committee when this matter is being considered by the Budget Advisory Committee; and
 - (2) report back to the Planning and Transportation Committee for consideration by the Committee at its March 20, 2000 meeting, being the meeting when the Committee will be conducting its review of, and hearing public deputations on, the 2000 Operating Budget;
- (c) (March 7, 2000) from the Commissioner of Urban Development Services, entitled “Resource Implications – New Practices Report”, providing additional information as requested, regarding the resource implications of City Council’s amendments to the New Practices report; and recommending that:
- (1) the Budget Advisory Committee determine an appropriate direction for the delivery of planning services by the City Planning Division of Urban Development Services based on the status quo or the provision of additional staffing resources;
 - (2) the Commissioner of Works and Emergency Services and the Commissioner of Corporate Services be directed to report on the impact of staff resources in their respective departments; and
 - (3) the Commissioner of Urban Development Services report to City Council in six months regarding the need to increase staffing further in order to meet reasonable targets for the review of development application;

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- (d) (March 8, 2000) from the Commissioner of Urban Development Services, entitled “Funding of Architecture and Urban Design Awards Program”, responding to the Budget Advisory Committee request of February 22, 2000, to report on securing corporate sponsorship to offset the costs of the Architecture and Urban Design Awards; and recommending that the unified Architecture and Urban Design Awards Program for the City of Toronto, as outlined in this report, be approved;
- (e) (January 24, 2000) from the City Clerk, entitled “Parkdale Conflict Resolution Process (Ward 19 – High Park)”, advising that the Toronto Community Council on January 18, 2000, referred the allocation of \$250,000.00 for the Parkdale Pilot Project Group to the Acting Commissioner of Urban Development Services, the Chief Financial Officer and Treasurer and the Budget Advisory Committee for consideration during preparation of the 2000 Operating Budget;
- (f) (March 7, 2000) from the Commissioner of Urban Development Services, entitled “Parkdale Pilot Group (High Park)”, reporting on the funding requirements for the Parkdale Pilot Group; and recommending that:
 - (1) \$110,000.00 be made available from the Contingency Account to fund the operations of the Parkdale Pilot Group for 2000 and prior approval be granted to enable the Group to begin operations as soon as possible; and
 - (2) the Director of the Pilot Group report, in January 2001, on the work of the Group and funds required for 2001;
- (g) (March 8, 2000) from the Commissioner of Urban Development Services, entitled “Pro-Active Apartment Common Area Inspection Program”, reporting on the possibility of funding partnerships for the pro-active apartment common area inspection program; and recommending that this report be received for information;

- (h) (March 27, 2000) from the Commissioner of Urban Development Services, entitled “Resource Implications – New Practices Supplementary Report”, providing additional information regarding possible phase-in of staff resources, as directed by Planning and Transportation Committee; and recommending that this report be received for information;
- (i) (March 28, 2000) from the Commissioner of Urban Development Services, entitled “City’s Duty of Care in Illegal Construction Cases Supreme Court Ruling – Ingles v. Tutkaluk”, in response to the Planning and Transportation Committee request of March 21, 2000, to report to the Budget Advisory Committee’s April 3, 2000 ‘wrap-up’ meeting on any staffing repercussions resulting from the recent Supreme Court Ruling regarding Ingles v. Tutkaluk; and
- (j) (April 3, 2000) from the Commissioner of Urban Development Services, entitled “Analysis of Variance – 1999 Budget to 2000 Budget”, providing clarification on budget to budget variances relating to the salary and benefits and services and rents categories.

Councillor Jakobek appointed Councillor Chong Acting Chair and vacated the Chair.

Councillor Jakobek moved that the Budget Advisory Committee:

- (1) recommend to the Policy and Finance Committee, and Council, that the 2000 Operating Budget for Urban Development Services be adopted, as outlined in the report (February 16, 2000) from the Chief Administrative Officer, subject to:
 - (a) reducing the said budget by \$233,000.00 in gross expenditures and increasing building permit revenues by \$1,500,000.00 for volume; and
 - (b) the Urban Design Awards program being approved at \$65,000.00 gross and zero net expenditures; and
- (2) receive the following reports:
 - (i) (Undated) from the City Clerk, entitled “Implementation of New Practices for the Review of Development Applications”;
 - (ii) (March 7, 2000) from the Commissioner of Urban Development Services, entitled “Parkdale Pilot Group (High Park)”;

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- (iii) (March 7, 2000) from the Commissioner of Urban Development Services, entitled “Resource Implications – New Practices Report”;
- (iv) (March 8, 2000) from the Commissioner of Urban Development Services, entitled “Funding of Architecture and Urban Design Awards Program”;
- (v) (January 24, 2000) from the City Clerk, entitled “Parkdale Conflict Resolution Process (Ward 19 – High Park)”;
- (vi) (March 8, 2000) from the Commissioner of Urban Development Services, entitled “Pro-Active Apartment Common Area Inspection Program”;
- (vii) (March 23, 2000) from the City Clerk, entitled “Review of 2000 Operating Budget”, advising of the action taken by the Planning and Transportation Committee on March 21, 2000;
- (viii) (March 27, 2000) from the Commissioner of Urban Development Services, entitled “Resource Implications – New Practices for Review of Development Applications Supplementary Report”;
- (ix) (March 28, 2000) from the Commissioner of Urban Development Services, entitled “City’s Duty of Care in Illegal Construction Cases Supreme Court Ruling – Ingles v. Tutkaluk”; and
- (x) (April 3, 2000) from the Commissioner of Urban Development Services, entitled “Analysis of Variance – 1999 Budget to 2000 Budget”.

(Carried)

Councillor Jakobek resumed the Chair.

- B. Councillor Balkissoon moved that the appendices with regard to this budget be revised.

(Carried)

(Commissioner of Urban Development Services; c. Chief Administrative Officer; Chief Finance Officer and Treasurer; City Clerk - April 6, 2000)

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GTSB and GO Transit

The Budget Advisory Committee had before it the report (February 21, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget for the City of Toronto's share of GO Transit and the GTSB totalling \$53.189 million net, comprising the following, be received:

Service	GTSB/GO Net (\$000s)	Other Municipalities' Share (\$000s)	City's Share (\$000s)
Greater Toronto Services Board	2,075.6	1,004.1	1,071.5
GO Transit	106,579.2	54,462.2	52,117.0
Net Before Allocation	108,654.8		
Total Other Municipalities Share		55,466.3	
Total City's Share			53,188.5

On motion by Councillor Pitfield, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, the adoption of the GTSB and Go Transit 2000 Operating Budget, as outlined in the report (February 21, 2000) from the Chief Administrative Officer.

(Chief Administrative Officer; c. Chief Financial Officer and Treasurer - April 6, 2000)

Toronto and Region Conservation Authority (TRCA)

The Budget Advisory Committee had before it a report (February 16, 2000) from the Chief Administrative Officer recommending that:

- (1) the 2000 Recommended Operating Budget of \$22.076 million (gross) and \$4.057 million (City share), comprising the following services, be approved:

Service	Gross (\$000's)	City Share (\$000's)
Corporate Services	3,208.2	1,249.0
Watershed Health	11,668.7	2,824.0
Watershed Experience	6,845.5	-75.0
Rouge Park Interim Management	353.6	59.0

Total Program Budget	22,076.0	4,057.0
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- (2) the Province be requested to amend the Conservation Authorities Act to provide that the apportionment of expenses between the member municipalities of TRCA be done using the most current assessment roll, i.e., 1999 for 2000, on the average weighted assessment approach; and that this cost allocation be updated automatically each year.

On motion by Councillor Chong, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, the adoption of the Toronto and Region Conservation Authority (TRCA) 2000 Operating Budget, as outlined in the report (February 16, 2000) from the Chief Administrative Officer.

(Chief Administrative Officer; c. Chief Financial Officer and Treasurer - April 6, 2000)

Corporate Services

City Clerk's

The Budget Advisory Committee had before it the following reports:

- (a) (February 14, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget of \$40.063 million gross and \$21.022 million net, comprised of the following services, be approved:

Service	Gross (\$000s)	Net (\$000s)
Secretariat	7,139.5	6,631.6
Printing and Distribution	12,128.7	5,568.6
Council and Support Services	2,739.4	2,739.4
Corporate Access and Privacy	730.9	700.9
Corporate Records and Archives	5,312.9	5,235.4
Elections	7,001.3	3,087.7
Legislative Services	3,647.3	(4,304.7)
Protocol	1,363.2	1,363.2
 Total Program Budget	 40,063.2	 21,022.1

- (b) (March 8, 2000) from the Chief Administrative Officer, entitled "Support for Former Municipal Race Relations Committees in 2000", advising the Budget Advisory

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Committee on the implications of continuing to provide support for the former race relations committees in 2000; and recommending that this report be received for information;

- (c) (March 13, 2000) from the City Clerk, entitled "Further Budget Reductions", responding to a request of the Budget Advisory Committee to provide a prioritized list of reductions up to \$100,000.00 from the City Clerk's 2000 Operating Budget Request in order to flat line gross expenditures; and
- (d) (March 10, 2000) from the City Clerk, entitled "Response to Budget Advisory Committee Request for Information Regarding Provision of Copies of Legislative Documents to Members' Offices", responding to a request concerning the manner in which the City's legislative documents are copied and provided to the offices of Members of Council; and recommending that this report be received for information.

Councillor Jakobek appointed Councillor Chong Acting Chair and vacated the Chair.

A. Councillor Jakobek moved that the Budget Advisory Committee:

- (1) recommend to the Policy and Finance Committee, and Council, the adoption of the City Clerk's 2000 Operating Budget, as outlined in the report (February 14, 2000) from the Chief Administrative Officer, subject to reducing same by \$50,000.00; and
- (2) receive the following reports:
 - (a) (March 8, 2000) from the Chief Administrative Officer, entitled "Support for Former Municipal Race Relations Committees in 2000";
 - (b) (March 13, 2000) from the City Clerk, entitled "Further Budget Reductions"; and
 - (c) (March 10, 2000) from the City Clerk, entitled "Response to Budget Advisory Committee Request for Information regarding Provision of Copies of Legislative Documents to Members' Offices".

(Carried)

Councillor Jakobek resumed the Chair.

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- B. Councillor Kinahan moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, that \$50,000.00 be reinstated in the City Clerk's budget.

(Lost)

(Commissioner of Corporate Services; c. Chief Administrative Officer; Chief Financial Officer and Treasurer; City Clerk - April 6, 2000)

Corporate Communications

The Budget Advisory Committee had before it the following reports:

- (a) (February 14, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget of \$5.845 million gross and \$5.731 million net, comprised of the following services, be approved:

Service	Gross (\$000s)	Net (\$000s)
Corporate, Strategic and Internal Communications	1,461.5	1,461.5
Media Services	231.6	231.6
Public Information	2,285.6	2,191.6
Creative Services	1,866.6	1,846.6
Total Program Budget	5,845.3	5,731.3

- (b) (March 22, 2000) from the Commissioner of Corporate Services, entitled "Additional Information Requested from Corporate Communications Division Re: The Year 2000 Operating Budget", responding to the request from the Budget Advisory Committee, during the preliminary review of the 2000 Operating Budget, that the Commissioner of Corporate Services report back on a number of items regarding the Corporate Communications Division; and recommending that this report be received for information; and
- (c) (March 22, 2000) from the Chief Administrative Officer, entitled "Alternative Service Delivery (ASD) Framework", updating the Budget Advisory Committee on the status of an alternative service delivery policy and framework; and recommending that this report be received for information.

- A. Councillor Chong moved that the Budget Advisory Committee:

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- (1) recommend to the Policy and Finance Committee, and Council, the adoption of the Corporate Communications 2000 Operating Budget, as outlined in the report (February 14, 2000) from the Chief Administrative Officer, subject to reducing same by \$285,000.00 (5 percent option); and
- (2) receive the following reports:
 - (a) (March 22, 2000) from the Commissioner of Corporate Services, entitled "Additional Information Requested from Corporate Communications Division Re: The Year 2000 Operating Budget"; and
 - (b) (March 22, 2000) from the Chief Administrative Officer, entitled "Alternative Service Delivery (ASD) Framework".

(Carried)

- B. Councillor Balkissoon moved that the Commissioner of Corporate Services be requested to report to the Administration Committee prior to any action being taken regarding future growth of internet on line coverage of Council and Standing Committee meetings.

(Carried)

(Commissioner of Corporate Services; c. Chief Administrative Officer; Chief Financial Officer and Treasurer; Director, Corporate Communications; Committee Coordinator, Administration Committee - April 6, 2000)

Human Resources

The Budget Advisory Committee had before it the following reports:

- (a) (February 17, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget of \$21.541 million gross and \$20.607 million net, comprised of the following services, be approved:

Service	Gross (\$000s)	Net (\$000s)
Employment Services	6,229.2	6,051.5
Organizational Effectiveness	2,955.2	2,955.2
Employee and Labour Relations	1,599.4	1,511.4

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Departmental Services	10,505.9	9,845.5
Fair Wage and Labour Trades Office	250.8	243.4
 Total Program Budget	 21,540.5	 20,607.0

- (b) (March 21, 2000) from the Commissioner of Corporate Services, entitled “Information Request – Construction Sector Agreements”, responding to the request from the Budget Advisory Committee that the Commissioner of Corporate Services include in the forthcoming report on the Construction Sector Agreements the implementation of such agreements by the City, including the financial cost and the availability of the trades to carry out work requested by the City; and recommending that this report be received for information; and
- (c) (March 21, 2000) from the City Clerk, entitled “Review of Fair Wage and Labour Trades Office”, advising that the Administration Committee on March 21, 2000, concurred with the recommendations embodied in the report (February 15, 2000) from the Executive Director of Human Resources, reviewing the responsibilities and functions of the Fair Wage and Labour Trades Office; summarizing the new resource requirements and structure within the financial constraints of the corporation; and recommending that:
- (1) the financial implications, of the proposed hiring of one staff person, as outlined in this report be referred to the Budget Advisory Committee for consideration during the 2000 Operating Budget process; and
 - (2) the appropriate City officials be authorized and directed to take the necessary action to give effect to this report.
- A. Councillor Shiner moved that the Budget Advisory Committee:
- (1) recommend to the Policy and Finance Committee, and Council, the adoption of Human Resources 2000 Operating Budget, as outlined in the report (February 17, 2000) from the Chief Administrative Officer, subject to reducing same by \$61,500.00; and further that the Commissioner of Corporate Services be requested to report back to the Budget Advisory Committee meeting of April 5, 2000, providing information with regard to the said reduction; and
 - (2) receive the following reports:

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- (a) (March 21, 2000) from the Commissioner of Corporate Services, entitled “Information Request – Construction Sector Agreements” ; and
- (b) (March 21, 2000) from the City Clerk, entitled “Review of Fair Wage and Labour Trades Office”.

(Carried)

- B. Councillor Pitfield moved that the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services be requested to report back to the Budget Advisory Committee in June 2000 on the status of all employee consultants providing services to any City department as of December 31, 1999, with details of the consultants name, hourly rate, the total amount paid in 1999, the date of commencement of contract with the City or any former municipality and the nature of services provided, i.e., someone who has a permanent office in any City premises with a City business card or telephone number or has City employees reporting to him or her or has the authority to sign correspondence or approve expenditures on behalf of the City.

(Carried)

- C. Councillor Kinahan moved that the Budget Advisory Committee not accept the FTE that was put forward by the Division but rather request the Commissioner of Corporate Services to bring forward another FTE position that is vacant at this time.

(Lost)

(Chief Financial Officer and Treasurer; Commissioner of Corporate Services; Chief Administrative Officer; Executive Director, Human Resources; City Clerk - April 6, 2000)

Information and Technology

The Budget Advisory Committee had before it the following reports

- (a) (February 16, 2000) from the Chief Administrative Officer recommending that:
 - (1) the 2000 Recommended Operating Budget of \$35.525 million gross and \$32.517 million net, comprised of the following services, be approved:

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Service	Gross (\$000s)	Net (\$000s)
Desktop Computing	23,318.5	20,310.6
Application Delivery	7,271.5	7,271.5
Voice and Messaging	2,574.4	2,574.4
Information and Products	2,360.3	2,360.3
 Total Program Budget	 35,524.7	 32,516.8

- (2) the Commissioner of Corporate Services be requested to report back to Budget Advisory Committee prior to the end of the 2000 Operating Budget review process on potential future reduction in operating costs for server maintenance and licenses as systems are decommissioned or retired with the implementation of integrated systems;
- (b) (March 20, 2000) from the Commissioner of Corporate Services, entitled “2000 Operating Budget Review – Response from Information and Technology Services”, responding to the request from the Budget Advisory Committee, during the preliminary review of the 2000 Operating Budget, that the Commissioner of Corporate Services report back on certain items regarding the Information and Technology Services; and recommending that this report be received for information; and
- (c) (March 22, 2000) from the Chief Financial Officer and Treasurer, entitled “Corporate Administrative Workplan Initiatives Reserve”, providing the background and status of the Corporate Administrative Workplan Initiatives Reserve; and recommending that this report be received for information.

Councillor Jakobek appointed Councillor Pitfield Acting Chair and vacated the Chair.

On motion by Councillor Jakobek, the Budget Advisory Committee:

- (1) recommended to the Policy and Finance Committee, and Council, the adoption of the Information and Technology 2000 Operating Budget, as outlined in the report (February 16, 2000) from the Chief Administrative Officer; and
- (2) received the following reports:

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- (a) (March 20, 2000) from the Commissioner of Corporate Services, entitled “2000 Operating Budget Review – Response from Information and Technology Services”; and
- (b) (March 22, 2000) from the Chief Financial Officer and Treasurer, entitled “Corporate Administrative Workplan Initiatives Reserve”.

Councillor Jakobek resumed the Chair.

(Commissioner of Corporate Services; c. Chief Administrative Officer; Chief Financial Officer and Treasurer; Executive Director, Information and Technology - April 6, 2000)

Legal

The Budget Advisory Committee had before it the following reports:

- (a) (February 17, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget of \$17.407 million gross and \$15.259 million net, comprised of the following services, be approved:

Service	Gross (\$000s)	Net (\$000s)
Administration	1,964.2	1,964.2
Municipal	2,994.1	2,145.3
Real Estate	2,326.2	2,326.2
Planning and Development	3,862.8	3,317.8
Litigation	3,992.1	3,237.6
Employment	1,259.3	1,259.3
Prosecutions	1,008.7	1,008.7
Total Program Budget	17,407.4	15,259.1

- (b) (March 20, 2000) from the City Solicitor, entitled “Information Requests Arising from the February 22, 2000 Budget Advisory Committee Meeting”, responding to the various information requests arising from the February 22, 2000 Budget Advisory Committee with respect to the Legal Division’s 2000 Operating Budget submission; and recommending that this report be received for information.

On motion by Councillor Balkissoon, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, the

adoption of the 2000 Operating Budget for Legal Division, as outlined in the report (February 17, 2000) from the Chief Administrative Officer.

(Commissioner of Corporate Services; c. Chief Administrative Officer; Chief Financial Officer and Treasurer; City Solicitor - April 6, 2000)

Service Integration and Support

The Budget Advisory Committee had before it the report (February 17, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget for Service Integration and Support – Corporate Services of \$1.099 million gross and \$1.099 million net be approved.

On motion by Councillor Kinahan, the Budget Advisory Committee recommended to the Policy and Finance Committee, and Council, the adoption of the 2000 Operating Budget for Service Integration and Support Division, as outlined in the report (February 17, 2000) from the Chief Administrative Officer.

(Commissioner of Corporate Services; c. Chief Administrative Officer; Chief Financial Officer and Treasurer; Director, Service Integration and Support - April 6, 2000)

Facilities and Real Estate

The Budget Advisory Committee had before it the following reports:

- (a) (February 15, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget of \$84.627 million gross and \$44.050 million net, comprised of the following services, be approved.

Service	Gross (\$000s)	Net (\$000s)
Facilities	78,314.5	43,279.3
Real Estate	6,312.1	770.8
Total Program Budget	84,626.6	44,050.1

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- (b) (March 23, 2000) from the Commissioner of Corporate Services, entitled “Information Requested in Relation to the Year 2000 Operating Budget for the Facilities and Real Estate Division of the Corporate Services Department”, responding to the request from the Budget Advisory Committee, during the preliminary review of the 2000 Operating Budget, that the Commissioner of Corporate Services report back on certain items regarding the Facilities and Real Estate Division; and recommending that this report be received for information;
- (c) (March 21, 2000) from the Commissioner of Corporate Services, entitled “Information Request – Cost of Maintenance of Councillors’ Offices at Civic Centres”, responding to a request for information regarding the cost of maintaining the Councillors’ offices at Civic Centres; and recommending that this report be received for information; and
- (d) (March 29, 2000) from the Commissioner of Corporate Services, entitled “Information Requested as Part of the 1999 Budget Process in Relation to the Management of City Buildings”, providing information as requested by the Budget Advisory Committee regarding the potential use of Alternative Service Delivery options and the potential for savings through benchmarking of buildings operations; and recommending that this report be received for information.

Councillor Jakobek appointed Councillor Chong Acting Chair and vacated the Chair.

A. Councillor Jakobek moved that the Budget Advisory Committee:

- (1) recommend to the Policy and Finance Committee, and Council, the adoption of the 2000 Operating Budget of Facilities and Real Estate, as outlined in the report (February 15, 2000) from the Chief Administrative Officer, subject to reducing same by \$80,000.00;
- (2) request the Commissioner of Corporate Services to report back to Budget Advisory Committee providing information as to the \$80,000.00 reduction; and
- (3) receive the following reports:
 - (a) (March 23, 2000) from the Commissioner of Corporate Services, entitled “Information Requested in Relation to the Year 2000 Operating Budget for the Facilities and Real Estate Division of the Corporate Services Department”;

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- (b) (March 21, 2000) from the Commissioner of Corporate Services, entitled “Information Request – Cost of Maintenance of Councillors’ Offices at Civic Centres”; and
- (c) (March 29, 2000) from the Commissioner of Corporate Services, entitled “Information Requested as Part of the 1999 Budget Process in Relation to the Management of City Buildings”.

(Carried)

Councillor Jakobek resumed the Chair.

B. Councillor Chow moved that:

- (1) Councillor Jakobek’s motion A.(1) be amended by adding “funding be provided to maintain and clean the Harbourfront Community Centre”;
- (2) the Chief Administrative Officer, the Chief Financial Officer and Treasurer and the City Auditor be requested to add the following component to the comprehensive report being prepared:

“compilation of and inventory of all AOCC’s and review how to harmonize the treatment of these facilities and make it clear where these budgets should be”.
- (3) the Commissioner of Corporate Services be requested to report back to Budget Advisory Committee on the 43 agencies receiving below market rent, including what they are paying and if anyone is receiving the facility for free.

(Carried)

C. Councillor Pitfield moved that the Commissioner of Corporate Services be requested to report back to the Budget Advisory Committee on benchmarks for the maintenance and cleaning costs of City facilities compared to the private sector.

(Carried)

(Chief Administrative Officer; Chief Financial Officer and Treasurer;
Commissioner of Corporate Services; City Auditor - April 6, 2000)

Fleet Management

The Budget Advisory Committee had before it the following reports:

- (a) (February 14, 2000) from the Chief Administrative Officer recommending that the 2000 Recommended Operating Budget of \$22.293 million gross, comprised of the following services, be approved:

Service	Gross (\$000s)	Net (\$000s)
Fleet Maintenance	16,563.6	0.0
Fleet Management	1,681.8	0.0
Fleet Safety and Standards	667.3	0.0
Fuel Operations	3,379.8	0.0
Total Program Budget	22,292.5	0.0;

- (b) (March 20, 2000) from the Chief Administrative Officer, entitled “Status: Yards Rationalization Initiatives”, updating the Budget Advisory Committee on the status of yards rationalization initiatives within the City; and recommending that this report be received for information;
- (c) (March 7, 2000) from the Commissioner of Corporate Services, entitled “Fleet Management Services – 2000 Operating Budget”, responding to the Budget Advisory Committee’s request, on February 23, 2000, regarding the 2000 Operating Budget of the Fleet Management Services Division; and recommending that this report be received for information; and
- (d) (March 9, 2000) from the Chief Financial Officer and Treasurer, entitled “Reconciliation of Two Estimates for Fleet Budget Reductions”, responding to a request by the Budget Advisory Committee at its meeting held on February 23, 2000 that the Chief Financial Officer and Treasurer report back to the Budget Advisory Committee by March 21, 2000, on the reconciliation of the two estimates, the budget being reduced by \$2.6 million, and the Chief Administrative Officer accomplishment showing \$3.7 million; and recommending that this report be received for information.

Councillor Jakobek appointed Councillor Chong Acting Chair and vacated the Chair.

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- A. Councillor Jakobek moved that the Budget Advisory Committee:
- (1) recommend to the Policy and Finance Committee, and Council, the adoption of the Fleet Management Division 2000 Operating Budget, as outlined in the report (February 14, 2000) from the Chief Administrative Officer, subject to a reduction of three FTE's (vacancies); and further that the Chief Financial Officer and Treasurer be requested to make the appropriate adjustments;
 - (2) receive the following reports:
 - (a) (March 20, 2000) from the Chief Administrative Officer, entitled "Status: Yards Rationalization Initiatives";
 - (b) (March 7, 2000) from the Commissioner of Corporate Services, entitled "Fleet Management Services – 2000 Operating Budget"; and
 - (c) (March 9, 2000) from the Chief Financial Officer and Treasurer, entitled "Reconciliation of Two Estimates for Fleet Budget Reductions.
- (Carried)**
- B. Councillor Balkissoon moved that Councillor Jakobek's motion A.(1) be amended by reducing the 'drive clean' program to \$150,000.00.
- (Carried)**
- C. Councillor Shiner moved that:
- (1) Councillor Jakobek's motion A.(1) be amended by adding, "all new vehicles purchased be white and that the additional savings go towards the purchase of more vehicles";
 - (2) the Commissioner of Corporate Services be requested to report back to the Budget Advisory Committee on:
 - (a) the length of warranties the City is receiving with new vehicles and the optional warranties that are available; and

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- (b) revenues for 1998, 1999 and projected for 2000 for warranty repairs.

(Carried)

D. Councillor Pitfield moved that:

- (1) the Commissioner of Corporate Services be requested to report back to the Budget Advisory Committee on:
 - (a) the implementation of the SAP system, including when it will be operational and in particular the length of time it takes for an invoice to go to a department from Fleet Management regarding repairs; and
 - (b) management and monitoring of the fuel control system of the City fleet (April 5, 2000); and
- (2) the Chief Administrative Officer be requested to report back on hiring an external management company to take over the Management of the fleet.

(Carried)

(Chief Administrative Officer; Chief Financial Officer and Treasurer;
Commissioner of Corporate Services - April 6, 2000)

The Budget Advisory Committee adjourned its meeting at 4:45 p.m.

Chair