
**ADMINISTRATION COMMITTEE
AGENDA**

Date of Meeting: Tuesday, February 6, 2001 **Enquiry:** Patsy Morris
Time: 9:30 a.m. **Administrator**
Location: Committee Room 1 **392-9151**
2nd Floor, City Hall
100 Queen Street West
Toronto

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT.****DEPUTATIONS/PRESENTATIONS.****COMMUNICATIONS/REPORTS.****1. CAPITAL AND OPERATING BUDGETS. 2:00 P.M.****(PRESENTATION ITEM.)****(NOTE: CAPITAL AND OPERATING BUDGET MATERIAL WILL BE
DISTRIBUTED AS SOON AS IT IS AVAILABLE.)****2. RETENTION PERIOD FOR RECORDS IN THE CUSTODY
AND CONTROL OF THE TORONTO POLICE SERVICES BOARD
AND TORONTO POLICE SERVICES.****(DEPUTATION ITEM.)**Councillor Suzan Hall, Etobicoke North
(January 9, 2001)

Requesting that City of Toronto By-law No. 689-2000 governing the retention period for records in the custody and control of the Toronto Police Services Board and Toronto Police Service be rescinded; and requesting that prior to a new By-law being brought

before Council on record retention periods for records in the custody and control of the Toronto Police, that:

- (1) the Administration Committee reaffirm the motion put forward by the Administration Committee on July 11, 2000, stating:

“The Toronto Police Services Board, in consultation with the City Solicitor, be requested to consult with the Law Union, the Canadian Civil Liberties Association, the Law Society of Upper Canada, the Canadian Bar Association of Ontario, the Chief Justice, the Chief Justice of the Provincial Court and the Criminal Lawyers Association respecting this matter; and submit a report thereon to the aforementioned meeting of the Administration Committee, such report to also address any relevant Provincial regulations applicable to this By-law and address the concerns raised by the deputant who appeared before the Administration Committee respecting the retention periods for records in the custody and control of the Police”; and

- (2) the report also compare the proposed retention schedule with the retention schedules from other municipal jurisdictions throughout the province.

2(a) Chairman, Toronto Police Services Board.
(April 4, 2000)

Requesting the Administration Committee to forward this report to City Council recommending the enactment of a new City of Toronto by-law establishing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service.

2(b) Mr. Ted Tibor Berger.
(June 13, 2000)

Advising that he has grave concerns respecting the City of Toronto By-law governing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service; and forwarding comments in regard thereto.

2(c) Chairman, Toronto Police Services Board.
(September 1, 2000)

Advising the Administration Committee that until the Toronto Police Services Board is able to consult with specific organizations, the Board is unable to respond to the Administration Committee’s request respecting the enactment of a by-law establishing retention periods for records in the custody and control of the Toronto Police Services Board and the Toronto Police Service.

(NOTE: COUNCIL AT ITS MEETING HELD ON OCTOBER 3, 2000, ADOPTED, WITHOUT AMENDMENT, THE RECOMMENDATION OF THE ADMINISTRATION COMMITTEE THAT COUNCIL ENACT A NEW CITY OF TORONTO BY-LAW ESTABLISHING RETENTION PERIODS FOR RECORDS IN THE CUSTODY AND CONTROL OF THE TORONTO POLICE SERVICES BOARD AND THE TORONTO POLICE SERVICE IN ACCORDANCE WITH THE SCHEDULED ATTACHED TO THE REPORT (APRIL 4, 2000) FROM THE CHAIRMAN, TORONTO POLICE SERVICES BOARD.)

**3. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND LOCATED AT
THE SOUTHWEST CORNER OF CORONATION DRIVE
AND BEECHGROVE DRIVE
(WARD 44 – SCARBOROUGH EAST)**

Commissioner of Corporate Services.
(January 16, 2001)

Recommending that:

- (1) the parcel of vacant land located at the southwest corner of Coronation drive and Beechgrove Drive, being Block A on Plan M-1687, be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**4. DECLARATION AS SURPLUS
A PARCEL OF VACANT LAND ON THE
SOUTH SIDE OF HOLMCREST TRAIL
COMPRISED OF A TRIANGULAR PARCEL ALONG
THE EAST SIDE OF CENTENNIAL ROAD (CLOSED),
A PORTION OF CENTENNIAL ROAD (CLOSED) AND
A ONE FOOT RESERVE STRIP ALONG THE
WEST LIMIT OF CENTENNIAL ROAD (CLOSED)
(WARD 44 – SCARBOROUGH EAST).**

Commissioner of Corporate Services.
(January 16, 2001)

Recommending that:

- (1) the Property, described in the body of this report, be declared surplus to the City's requirements and be offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**5. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND LOCATED
ON THE WEST SIDE OF MORRISH ROAD
BETWEEN KINGSTON ROAD AND OLD KINGSTON ROAD
(WARD 44 – SCARBOROUGH EAST)**

Commissioner of Corporate Services.
(January 16, 2001)

Recommending that:

- (1) the parcel of vacant land located on the west side of Morrish Road, between Kingston Road and Old Kingston Road, being Part of Lots 14 and 15 on Plan 114, be declared surplus to the City's requirements, offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**6. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND LOCATED
ON THE EAST SIDE OF LEYTON AVENUE
ADJACENT TO THE CN RAIL CORRIDOR'
(WARD 36 – SCARBOROUGH SOUTHWEST)**

Commissioner of Corporate Services.
(January 18, 2001)

Recommending that:

- (1) the parcel of vacant land located on the east side of Leyton Avenue, being Lot 29, Plan 1954, be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**7. DECLARATION AS SURPLUS
VACANT LAND ON THE
NORTHWEST CORNER OF
WILSON HEIGHTS BOULEVARD
AND WATERLOO AVENUE
(WARD 10 – YORK CENTRE)**

Commissioner of Corporate Services.
(January 17, 2001)

Recommending that:

- (1) the vacant parcel of land on the northwest corner of Wilson Heights Boulevard and Waterloo Avenue, being part of Lots 70 and 71, Registered Plan 1899, also shown as Part 1 on Sketch No. PMC-2000-086, be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**8. DECLARATION AS SURPLUS
VACANT REAR LANDS BETWEEN
POPLAR AVENUE AND ACORN AVENUE
(WARD 5 – ETOBICOKE – LAKESHORE)**

Commissioner of Corporate Services.

(January 17, 2001)

Recommending that:

- (1) the landlocked vacant parcel of land located between Poplar Avenue and Acorn Avenue, being part of Block A, Plan 2154, be declared surplus to the City's requirements and offered for sale to abutting property owners, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**9. DECLARATION AS SURPLUS
VACANT PARCEL OF LAND ON THE
SOUTH SIDE OF SEARLE AVENUE
WEST OF WILSON HEIGHTS BOULEVARD
(WARD 10 – YORK CENTRE)**

Commissioner of Corporate Services.

(January 17, 2001)

Recommending that:

- (1) the vacant parcel of land on the south side of Searle Avenue, west of Wilson Heights Boulevard, being part of Lot 66, Registered Plan 1899, also shown as Part 2 on Sketch No. PMC-2000-086, be declared surplus to the City's requirements and offered for sale to the two abutting property owners, at market value, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**10. DECLARATION AS SURPLUS
VACANT PARCEL OF LAND ON THE
EAST SIDE OF TAMWORTH ROAD
SOUTH OF HORSHAM ROAD
(WARD 23 – WILLOWDALE)**

Commissioner of Corporate Services.
(January 17, 2001)

Recommending that:

- (1) the vacant parcel of land located on the east side of Tamworth Road, south of Horsham Road, described as part of Lot 36, Plan 3163, be declared surplus to the City's requirements and offered for sale to the abutting property owner at 97 Tamworth Road, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**11. DECLARATION AS SURPLUS
75 CONLINS ROAD – VACANT PARCEL OF LAND
LOCATED AT THE SOUTHEAST CORNER OF
CONLINS ROAD AND ELLESMERE ROAD
(WARD 44 – SCARBOROUGH EAST)**

Commissioner of Corporate Services.
(January 17, 2001)

Recommending that:

- (1) the vacant parcel of land located on the southeast corner of Conlins Road and Ellesmere Road, known municipally as 75 Conlins Road, also described as Part of Block A on Plan M562, be declared surplus to the City's requirements and offered for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

12. DECLARATION AS SURPLUS AND LONG TERM LEASE OF ADDITIONAL LANDS TO THE WEST OF 1978 LAKE SHORE BOULEVARD WEST TO THE FRED VICTOR CENTRE (WARD 13 – PARKDALE-HIGH PARK).

Commissioner of Corporate Services
Commissioner of Community and Neighbourhood Services.
(January 23, 2001)

Recommending that:

- (1) the additional land adjoining the west limit of 1978 Lake Shore Boulevard West, identified as Part 2 on the attached sketch be declared surplus to the City's requirements;
- (2) for the purpose of securing affordable housing, the Commissioner of Community and Neighbourhood Services be authorized to enter into 50 year less one day lease with Fred Victor Centre on the same terms and conditions as those for their lease at 1978 Lake Shore Boulevard West;
- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

13. EXPROPRIATION OF PROPERTY INTERESTS FOR PUBLIC LANE PURPOSES OF THE PRIVATE LANE EAST OF HUNTLEY STREET EXTENDING BETWEEN LINDEN STREET AND SELBY STREET (WARD 27 – TORONTO CENTRE – ROSEDALE).

Commissioner of Corporate Services.
(January 11, 2001)

Seeking approval for the expropriation of certain property interests required for the establishment of a public lane; and recommending that:

- (1) City Council, as approving authority, approve the expropriation of the property interests detailed in this report;
- (2) authority be granted to take all steps necessary to comply with the Expropriations Act, including but not limited to, the preparation and registration of an

Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to a Date for Compensation and Notices of Possession;

- (3) the Director of Real Estate be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (4) leave be granted for introduction of the necessary Bill in Council to give effect thereto; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect hereto.

**14. EXPROPRIATION OF PROPERTY INTERESTS
FOR THE OPENING OF A NEW PUBLIC LANE
AT THE REAR OF PREMISES
NOS. 357 TO 389 BARTLETT AVENUE AND
448 TO 492 SALEM AVENUE NORTH, TORONTO
(WARD 17 – DAVENPORT)**

Commissioner of Corporate Services.
(January 17, 2001)

Recommending that:

- (1) City Council, as approving authority, having considered the report of the Inquiry Officer, approve the expropriation of the property interests detailed in this report for the reasons given;
- (3) as recommended by the Inquiry Officer, payment of costs in the amount of \$200.00, pursuant to section 7(10) of the Expropriations Act, be made to each of the owners of Nos. 357, 379 and 387 Bartlett Avenue North;
- (3) authority be granted to take all steps necessary to comply with the Expropriations Act, including but not limited to, the preparation and registration of an Expropriation Plan and service of the Notices of Expropriation, Notices of Election as to a Date for Compensation and Notices of Possession;
- (4) the Director of Real Estate Services be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (5) leave be granted for introduction of the necessary Bills in Council to give effect thereto;
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect hereto.

**15. RELATIONSHIP OF THE
CITY OF TORONTO'S DIVERSITY ADVOCATE
TO THE CITY'S ACCESS AND EQUITY INITIATIVES.**

Chief Administrative Officer.

(January 22, 2001)

Commenting on the role of the City of Toronto's Diversity Advocate and the working relationship with the access and equity initiative; advising that the working relationship between Council's Diversity Advocate and the Advisory Committees will be successful if there is a co-ordinate approach to the implementation of Council's Action Plan; and recommending that this report be received for information.

**16. RECIPIENTS OF THE 2000-2001
CITY OF TORONTO SCHOLARSHIPS
AT THE UNIVERSITY OF TORONTO.**

Chief Administrative Officer.

(January 17, 2001)

Advising Council of the result of the scholarship application process for the following City of Toronto scholarships at the University of Toronto: graduate and undergraduate scholarships in Women's Studies, the graduate scholarship for Women in Mathematics and the Aboriginal Health Scholarships; and recommending that:

- (1) City Council extend its congratulations to the 2000-2001 recipients of City of Toronto Scholarships at the University of Toronto:

Joanna Pawelkiewicz, Undergraduate Scholarship in Women's Studies

Martha Soloman, Graduate Scholarship in Women's Studies;

Zohreh Shahbazi, Graduate Scholarship of Women in Mathematics; and

Melanie Crozier, Scholarship in Aboriginal Health; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**17. REQUEST TO CHANGE A WARD BOUNDARY
WARD 27 TORONTO CENTRE-ROSEDALE AND
WARD 28 TORONTO CENTRE-ROSEDALE.**

City Clerk.

(January 22, 2001)

Responding to a request submitted by The South Rosedale Ratepayer's Association to change the ward boundary between Wards 27 and 28 to move Castle Frank Crescent into Ward 27 from Ward 28; advising that the City has no authority to change its wards boundaries and that all authority rests with the Minister of Municipal Affairs and Housing through *The Fewer Municipal Politicians Act, 1999*; and recommending that this report be received for information.

- 17(a)** Mr. William J. Phillips, Secretary,
South Rosedale Ratepayers' Association
(December 5, 2000)

Requesting that Ward 27 be revised to include Castle Frank Crescent.

**18. RECOMMENDATION FROM METROPOLITAN TORONTO
PENSION PLAN TRUSTEES TO MAKE A LUMP SUM
DISTRIBUTION FROM PENSION PLAN SURPLUS TO
PENSIONERS OF \$4,500 FOR FIREFIGHTER PENSIONERS
AND \$2,500 FOR OTHER PENSIONERS.**

Chief Financial Officer and Treasurer.

(January 18, 2001)

Commenting on a request from the Board of Trustees of the Metropolitan Toronto Pension Plan for a distribution of surplus funds; advising that the recommendation of the Board of Trustees would reduce the unallocated surplus of the Plan by almost 1/3rd from \$33.5 million to \$22.6 million; that a matching amount distributed to the employer would reduce the unallocated surplus to \$11.7 million, a combined reduction of 65 percent; and recommending that the request from the Board of Trustees to make a one time distribution of surplus to pensioners be received for information only.

19. BID COMMITTEE AUTHORITY.

Chief Financial Officer and Treasurer.
(January 19, 2000)

Responding to the request of the Administration Committee at its meeting on January 9, 2001, that the Director of Purchasing and Materials Management be requested to submit a report to the next meeting of the Administration Committee on the advisability of increasing the Bid Committee's authority to award contracts; and recommending that:

- (1) the Bid Committee's authority be confirmed on a permanent basis to award contracts valued up to \$3.5 million where the lowest bidder meeting specifications and requirements is being recommended and where no written objection to the award has been received;
- (2) Standing Committees' authority be confirmed on a permanent basis to award contracts valued at above \$3.5 million and less than or equal to \$5.0 million; and
- (3) the appropriate City Officials be authorized to take the necessary actions to give effect thereto, including any necessary by-law amendments.

**20. LOBBYING DISCLOSURE POLICY
FOR CERTAIN REQUESTS FOR PROPOSALS
AND TENDER/QUOTATION CALLS.**

Chief Financial Officer and Treasurer.
(January 22, 2001)

Recommending that:

- (1) the "Lobbying Disclosure Policy for Certain Requests for Proposals and Tender/Quotation Calls" as contained in Appendix "A" of this report, be adopted;
- (2) the Chief Financial Officer and Treasurer ensure Departments are aware of the need to comply with the policy;
- (3) City Agencies, Boards and Commissions, Council established Task Forces and other City-affiliated organizations, be requested to adopt and apply the policy, with disclosure criteria modified if necessary, in consultation with the Purchasing and Materials Management Division and the City Solicitor; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

21. REMUNERATION AND EXPENSES OF MEMBERS OF COUNCIL AND COUNCIL APPOINTEES TO LOCAL BOARDS AND OTHER SPECIAL PURPOSE BODIES FOR THE PERIOD JANUARY 1 TO DECEMBER 31, 2000.

Chief Financial Officer and Treasurer.
(January 16, 2001)

Advising that legislation requires the statement of remuneration and expenses paid to Members of Council and Council Appointees of Local Boards and other Special Purpose Bodies should be presented to Council by the end of February; that due to year end processing schedules and information gathering from the City Boards and Agencies, the report will not be available for submission prior to that date; that the report for 2000 will be forwarded to the Administration Committee meeting on March 27, 2001, and subsequently to Council on April 24, 2001; and recommending that this report be received and forwarded to Council for information.

22. LOCATION OF DOWNTOWN COMMUNITY COUNCIL MEETINGS/PROCEDURAL MOTION RESPECTING HEARING OF DEPUTATIONS.

City Clerk, Downtown Community Council.
(January 22, 2001)

Advising that the Downtown Community Council at its meeting held on January 16, 2001, recommended that the Downtown Community Council meet normally at City Hall, but be permitted to meet at other locations, by vote of the Downtown Community Council, discussions of such matter not to be a subject of public deputations; and adopted the following resolution:

“WHEREAS the Procedural By-law as amended and adopted by Council requires that anyone wishing to make oral submissions to a Committee shall give written notice thereof including a written outline of the submissions to be made to the Committee secretary at least 8 days in advance of the Committee meeting;

“AND WHEREAS the said Procedural By-law enables the Committee to decide, by majority vote, to waive compliance with the aforesaid requirement;

“AND WHEREAS it is the mandate of Community Councils to afford all citizens an opportunity to participate in local decision-making;

NOW THEREFORE IT IS MOVED that the Downtown Community Council waive the requirements of s. 129(2) and 129(3) of the Procedural By-law adopted by Council, and hear oral submissions by any person in respect of matters on the

agenda for any meeting of the downtown Community Council, without the necessity of the deputant making written submissions in advance of the meeting.”

23. PROPERTY DATABASE.

Councillor Kyle Rae, Toronto Centre - Rosedale.
(January 11, 2001)

Advising that his office will no longer be provided with access to the City’s property database; that this is a tool that is required to deliver a service to constituents and that is it much more time and cost efficient for Members of Council to access this information themselves instead of requesting such information from staff; and requesting that access to the property database be provided to all Councillors’ offices who request such access.

23(a) Communication addressed to Councillor Kyle Rae from Director, Council and Support Services.
(January 3, 2001)

Advising that Councillors access to property databases in the former cities was the subject of a complaint to Information and Privacy Commissioner/Ontario; that such access was found to contravene privacy legislation; that as a result, where identified, all such connections were severed; that an application for judicial review of the finding of contravention of privacy law is being made by Weir and Foulds at the direction of Council; that until such time as the courts overturn this finding, the City has no authority to provide access to the property database; and that should the courts decide to hear the application for judicial review and subsequently overturn the finding of invasion of privacy, connections to the property database will be re-instituted.

24. LABOUR RELATIONS AMENDMENT ACT.

Councillor Douglas Holyday, Etobicoke Centre.
(January 22, 2001)

Advising that the Province recently enacted Bill 139, the Labour Relations Amendment Act, which was proclaimed to come into force on December 21, 2000; and requesting that staff be directed to submit a report to the Administration Committee respecting Bill 139 and its application to the City of Toronto; and to make recommendations as to any actions that should be taken by the City to open up tendering in accordance with current corporate policy.

IN CAMERA

In accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

IN CAMERA

25. ORGANIZATIONAL STRUCTURE OF THE PARKS AND RECREATION DIVISION - STAFFING OF FRONT LINE RECREATIONIST POSITIONS.

Commissioner of Corporate Services.
(January 23, 2001)

Respecting the Organizational Structure of the Parks and Recreation Division – Staffing of Front Line Recreationist Positions, such report to be considered in-camera having regard that the subject matter relates to personnel matters.

26. 590 JARVIS STREET – RELOCATION ASSISTANCE FOR NON-PROFIT.

(NOTE: A REPORT FROM THE COMMISSIONER OF CORPORATE SERVICES RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED AS SOON AS IT IS AVAILABLE.)

27. SALE – 39 MANSTOR ROAD.

(NOTE: A REPORT FROM THE COMMISSIONER OF CORPORATE SERVICES RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED AS SOON AS IT IS AVAILABLE.)

28. E-PROCUREMENT PURCHASING ACTIVITY.

(NOTE: A REPORT FROM THE CHIEF FINANCIAL OFFICER AND TREASURER RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED AS SOON AS IT IS AVAILABLE.)

29. QUOTATION FOR SYSTEMS WORKSTATIONS.

(NOTE: A REPORT FROM THE CHIEF FINANCIAL OFFICER AND TREASURER RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED AS SOON AS IT IS AVAILABLE.)

30. ACQUISITION OF PHOTOCOPIERS.

(NOTE: A REPORT FROM THE COMMISSIONER OF CORPORATE SERVICES RESPECTING THE FOREGOING MATTER WILL BE DISTRIBUTED AS SOON AS IT IS AVAILABLE.)

ANY OTHER MATTERS.