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**ADMINISTRATION COMMITTEE  
AGENDA**

<b>Date of Meeting:</b>	<b>Tuesday, June 5, 2001</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**DEPUTATIONS/PRESENTATIONS.**

**COMMUNICATIONS/REPORTS.**

- 1. ACQUISITION OF ELIHU PEASE HOUSE 10:00 a.m.**  
**34 AVONDALE AVENUE**  
**(WARD 10 – NORTH YORK CENTRE).**

**(DEFERRED FROM MAY 8, 2001, MEETING.)**

**(DEPUTATION ITEM.)**

Commissioner of Corporate Services.  
(August 28, 2000)

Reporting on the discussions and negotiations held with Mr. Louis Badone and Ms. Donalda Badone, regarding the acquisition of the Elihu Pease House – 34 Avondale Avenue as instructed by Council on October 1 and 2, 1998; advising that until such time as a lawful municipal purpose is identified by a Client Department, the acquisition of this property cannot be undertaken; that if a municipal purpose is identified, staff can, if Council directs, have the Badones' submit an offer to sell to the City per the terms outlined in the report; and recommending that this report be received for information purposes.

- 1(a).** Ms. Donalda Badone and Mr. Louis Badone.  
(January 7, 2001)

Outlining the objections they have respecting the issue of the acquisition of the Elihu Pease House; and recommending that the Administration Committee reject the report (August 28, 2000) from the Commissioner of Corporate Services in regard thereto; and honour the City agreement for purchase reached on July 25, 2000 with Mr. J. Casali at North York.

**2. 2001 ACCESS AND EQUITY  
GRANT PROGRAM ALLOCATIONS.**

**11:00 a.m.**

**(DEPUTATION ITEM).**

Chief Administrative Officer  
(May 23, 2001)

Recommending the allocations of the 2001 Access and Equity Grant Program; advising that funding for grants recommended in this report is available within the Consolidated Grants Budget which provides an allocation of \$470.4 thousand for the 2001 Access and Equity Grant Program; and recommending that:

- (1) grants totalling \$465.4 thousand be approved as outlined in Appendix 1–2001 Access and Equity Grant Allocations;
- (2) \$5.0 thousand be held in reserve for appeals subject to the submission of a report recommending the allocation of this reserve;
- (3) staff meet with the appropriate federal and provincial officials regarding the capacity of existing funding programs to support the long term social integration of immigrants and newcomers and to report back on these discussions; and
- (4) the appropriate City of Toronto officials be authorized to take the necessary action to give effect thereto.

**(NOTE: A COPY OF APPENDIX 3 REFERRED TO IN THE FOREGOING REPORT WAS FORWARDED TO ALL MEMBERS OF COUNCIL AND SELECT OFFICIALS ONLY: AND A COPY THEREOF IS ALSO ON FILE IN THE OFFICE OF THE CITY CLERK, CITY HALL)**

**3. STATUS OF PROPERTY HOUSES  
TRANSFER AND DISPOSAL.**

**(DEPUTATION ITEM).**

City Clerk

(May 10, 2001)

Advising that City Council at its regular meeting held on April 23, 24, 25, 26, and 27, 2001, and its special meeting held on April 30, May 1 and 2, 2001, struck out and referred Clause No. 4 of Report No. 5 of The Administration Committee headed "Status of Property Houses Transfer and Disposal" back to the Administration Committee for further consideration, in order to permit an opportunity for the Toronto Housing Company Limited to review and comment on the amendments proposed by the Administration Committee.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**3(a) Chief Executive Officer, Toronto Housing Company Inc.**  
(May 24, 2001)

Confidential report respecting the status of property houses transfer and disposal, such report to be considered in-camera having regard that the subject matter relates to litigation or potential litigation.

**4. BY-LAW NO. 181-81  
GOVERNING THE METROPOLITAN TORONTO  
POLICE BENEFIT FUND – DRAFT BY-LAW  
TO INCREASE MINIMUM PENSION.**

Board of Trustees of the Metropolitan Toronto Police Benefit Fund  
(May 10, 2001)

Advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund at its meeting held on Friday, April 20, 2001, took the following action:

- (1) recommended to the Administration Committee that the draft by-law appended to the communication (April 18, 2001) from the City Solicitor be adopted, and that the appropriate City Officials be authorized to take the necessary action to give effect thereto; and

- (2) requested that Mr. Robert G. Camp, Mr. William M. Mercer, and all Trustees of the Metropolitan Toronto Police Benefit Fund be notified of the date and time of the Administration Committee meeting on this matter.

**5. HEARING - TAX ADJUSTMENT UNDER  
MUNICIPAL ACT SECTION 442 AND 443.**

**2:00 p.m.**

Chief Financial Officer and Treasurer  
(May 23, 2001)

Recommending the approval of the cancellation, reduction or refund of taxes pursuant to the provisions of sections 442 and 442 of the Municipal Act; this report recommends cancellation of taxes in the amount of \$1,852,698.86 as summarized in Schedules "A" and "B" attached. The City's share of this total tax reduction is approximately \$1,111,619.31. Funding of this deficiency is provided for in the 2001 operating budget. The balance of the tax cancellation is to be recovered from the school boards; and recommending that:

- (1) the individual appeal applications made pursuant to Section 442 of the *Municipal Act* totalling \$1,733,516.14 as provided in the detailed hearing report attached and as summarized in Schedule "A", be approved; and
- (2) the individual appeal applications made pursuant to Section 443 of the *Municipal Act* totalling \$119,182.72 as provided in the detailed hearing report attached and as summarized in Schedule "B", be approved.

**6. CORPORATE IT STRATEGY  
AND IMPLEMENTATION OF E-PROCUREMENT.**

Chief Financial Officer and Treasurer  
(May 4, 2001)

Responding to the Administration Committee's request of February 20, 2001 to submit a report to the Administration Committee on how the recommendations of the report on E-Procurement considered by the Committee at its February 20, 2001 meeting fit within the Corporate IT strategy and priorities, and whether the Corporation is prepared to implement E-Procurement; advising that the 2000-2004 Information Technology Program adopted by Council at its special meeting of January 27, 2000 included the implementation of an Electronic Service Delivery framework; E-Procurement is a business process that will leverage this Corporate framework; and the Information and Technology Division, Corporate Services, has advised that the Finance E-Procurement initiative can be implemented effectively leveraging the solution implemented to date; and recommending that this report be received for information.

**7. CITY OF TORONTO  
CORPORATE IDENTITY PROGRAM –  
TORONTO POLICE SERVICE.**

Chairman, Toronto Police Services Board  
(April 18, 2001)

Providing a response to the Administration Committee's request for comments on Council's request that the Toronto Police Service feature the City of Toronto's corporate logo on all rolling stock, consistent with its use on ambulance and fire vehicles; advising that there are no financial implications in regard to the receipt of this report; and recommending that this report be received for information.

**8. AN OFFICIAL TOWN CRIER  
FOR THE CITY OF TORONTO  
(ALL WARDS).**

City Clerk  
(May 16, 2001)

Reporting on the appointment of an Official Town Crier for the City of Toronto; advising that if City Council chooses to appoint an Official Town Crier, that the annual expenses for a Town Crier would be approximately \$5,000.00; that additional expenses to conduct a competition for a Town Crier would be approximately \$10,000.00; that funds have not been allocated in the Clerk's 2001 Operating Budget to support a Town Crier; that as directed by Council, City Clerk's staff have again reviewed the requirement to appoint an Official Town Crier for the City of Toronto; that based on our experience to date and recognizing the very diverse cultures of the Toronto community, the recommendations adopted by Council in July 2000 are still relevant and effective, and allow City staff the flexibility to engage the services of a Town Crier through the Ontario Guild of Town Criers or affiliated organization, if and when necessary; and recommending that this report be received for information.

**9. FEES FOR ACCESSING  
ASSESSMENT ROLL INFORMATION.**

City Clerk  
(May 22, 2001)

Providing recommendations to ensure that charges for accessing assessment roll information are the same across the City of Toronto; advising that annual City Clerk's revenues are expected to increase minimally, by approximately \$2,000 - \$3,000 (based on year 2000 activities, revenues would have been an additional \$2,835.00); this new

revenue will be generated as a result of standard fees collected for processing assessment roll inquiries; all current and proposed fees are outlined in the enclosed chart; and recommending that:

- (1) Council approve the fees and procedures for processing assessment roll inquiries described in this report;
- (2) authority be granted to introduce the necessary bill in Council to provide for the fees for the Clerk's Division for processing assessment roll inquiries;
- (3) the fees for processing assessment roll inquiries be approved for implementation no later than August 1, 2001; and
- (4) the appropriate City officials be authorized to take the necessary action to give effect thereto.

**10. NINETEEN (19) MECHANICAL STREET SWEEPERS.**

Commissioner of Corporate Services  
Chief Financial Officer and Treasurer  
 (May 24, 2001)

Requesting authority to issue Purchase Orders to the recommended bidders for the supply and delivery of nineteen (19) Mechanical Street Sweepers for street cleaning throughout the City of Toronto by the Works and Emergency Services Department, Transportation Services Division, in accordance with specifications, as required by the Corporate Services Department, Fleet Management Services Division; advising that funds in the amount of \$3,027,215.15 including all taxes and charges have been provided for in the individual accounts; and recommending that the Quotation submitted by Joe Johnson Equipment Inc. be accepted for the supply and delivery of three (3) Elgin Pelican 'P' 4-cylinder Mechanical Street Sweepers at a total price of \$457,080.15 including all taxes and charges and the Quotation submitted by Champion Road Machinery Sales be accepted for the supply and delivery of sixteen (16) Johnston 3000 Mechanical Street Sweepers (three [3] 4-cylinder units and thirteen [13] 6-cylinder units) at a total price of \$2,570,135.00 including all taxes and charges used for street cleaning throughout the City of Toronto by the Works and Emergency Services Department, Transportation Services Division, in accordance with specifications as required by the Corporate Services Department, Fleet Management Services Division.

## **11. STANDARD LABOUR HOURS IMPLEMENTATION**

Commissioner of Corporate Services.  
(May 17, 2001)

Responding to the Budget Advisory Committee's recommendation in relation to the implementation of Standard Labour Hours (SLH); advising that SLH do not apply to all aspects of fleet maintenance; that implementation of SLH has begun and flat rates developed based on SLH for preventative maintenance "A" service and inspections; that additional SLH implementation will proceed as resources allow; that Fleet maintenance supervisory staff monitor repair times to ensure charges are appropriate for the repair and vehicle type; and recommending that this report be received for information.

## **12. FUNDING PROVIDED FOR MAINTENANCE ITEMS IN THE FACILITIES AND REAL ESTATE DIVISION IN 2000 AND 2001 OPERATING BUDGETS.**

City Clerk  
(May 10, 2001)

Advising that City Council, at its regular meeting held on April 23, 24, 25, 25 and 27, 2001, and its special meeting held on April 30, May 1 and 2, 2001, in adopting, as amended, Clause No. 2 of Report No. 5 of the Policy and Finance Committee, entitled "City of Toronto 2001 Operating Budget", referred the report (March 8, 2001) from the Commissioner of Corporate Services, entitled "Funding Provided for Maintenance in the Facilities and Real Estate Division in 2000 and 2001 Operating Budgets" to the Administration Committee for information.

## **13. CLERK'S RECORDS AND ARCHIVES TRANSITION STORAGE PROJECT, CONSTRUCTION OF A NEW STORAGE FACILITY AT 14 DYAS ROAD (WARD 34 – DON VALLEY EAST).**

Commissioner of Corporate Services  
Chief Financial Officer and Treasurer  
(May 25, 2001)

Advising of the results of the Request for Quotation issued for construction of Records and Archives, New Records Centre, 14 Dyas Road, in accordance with specifications, as required by the Corporate Services Department, Facilities and Real Estate Division and to request the authority to issue a Purchase Order to the recommended bidder; that funds to

cover the cost of the work are available in the City Clerk's Records and Archives Transition Project, Cost Centre CGV904-1; and recommending that the Quotation submitted by Derbtile Construction Inc. be accepted for construction of the Records and Archives, New Records Centre, 14 Dyas Road, in accordance with specifications at a total price of \$2,612,940.00, including all taxes and charges, being the lowest quotation received.

**14. FIRE ROUTE OFFENCE  
VOLUNTARY PAYMENT AMOUNT.**

Chief Financial Officer and Treasurer  
(May 15, 2001)

Reporting on the new fine structure for Fire Route Parking Offences; advising that the new Fine Structure for Fire Route Parking Offences will generate an additional \$3.3M in annual parking fine revenues; that for the year 2001 additional revenues of \$1,560,000 will be generated; and recommending that:

- (1) if the Senior Regional Justice approves \$100.00 as the Set Fine Amount for Fire Route Parking Offences, \$75.00 be established as the Voluntary Payment Amount for Fire Route Parking Offences;
- (2) for these purposes, any necessary amendments be made to the fire route by-laws of the old municipalities; and
- (3) staff be directed to take such actions and other measures as may be required to implement these recommendations.

**IN CAMERA In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**15. APPOINTMENT OF CITY OF TORONTO  
SINKING FUND COMMITTEE MEMBERS.**

Chief Financial Officer and Treasurer  
(May 2, 2001)

Confidential report respecting the appointment of four members to the City of Toronto Sinking Fund Committee, such report to be considered in-camera having regard that the subject matter relates to personal matters about an identifiable individual, including municipal or local board employees.



**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**16. APPORTIONMENT OF TAXES.**

Chief Financial Officer and Treasurer  
(May 22, 2001)

Confidential report requesting approval for the apportionment of taxes pertaining to properties listed in this report.