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**ADMINISTRATION COMMITTEE  
AGENDA**

<b>Date of Meeting:</b>	<b>Tuesday, July 3, 2001</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**DEPUTATIONS/PRESENTATIONS.**

**COMMUNICATIONS/REPORTS.**

**1. PRESENTATION – TORONTO PARKING AUTHORITY. 9:45 A.M.**

Acting City Clerk.  
(June 5, 2001)

Advising that the Administration Committee on June 5, 2001, during its consideration of a report (May 30, 2001) from the President, Toronto Parking Authority, respecting the purchase of property for parking purposes, amongst other things, requested the President, Toronto Parking Authority:

“(2) to attend the next meeting of the Administration Committee scheduled to be held on July 3, 2001, providing the Committee with a briefing on the Toronto Parking Authority operations and its relationship with the Administration Committee respecting financing and acquisition of properties.”

**2. ACQUISITION OF ELIHU PEASE HOUSE 10:00 A.M.**  
**34 AVONDALE AVENUE**  
**(WARD 10 – NORTH YORK CENTRE).**

**(DEFERRED FROM JUNE 5, 2001, MEETING.)**

**(DEPUTATION ITEM.)**

Commissioner of Corporate Services.  
 (August 28, 2000)

Reporting on the discussions and negotiations held with Mr. Louis Badone and Ms. Donalda Badone, regarding the acquisition of the Elihu Pease House – 34 Avondale Avenue as instructed by Council on October 1 and 2, 1998; advising that until such time as a lawful municipal purpose is identified by a Client Department, the acquisition of this property cannot be undertaken; that if a municipal purpose is identified, staff can, if Council directs, have the Badones' submit an offer to sell to the City per the terms outlined in the report; and recommending that this report be received for information purposes.

**2(a). Ms. Donalda Badone and Mr. Louis Badone.**  
 (January 7, 2001)

Outlining the objections they have respecting the issue of the acquisition of the Elihu Pease House; and recommending that the Administration Committee reject the report (August 28, 2000) from the Commissioner of Corporate Services in regard thereto; and honour the City agreement for purchase reached on July 25, 2000 with Mr. J. Casali at North York.

**2(b) Commissioner of Corporate Services**  
 (April 26, 2001)

Responding to the Administration Committee's request for further information on the acquisition of 34 Avondale Avenue – Elihu Pease House and to report on the continued negotiations held with the owners; advising that there are no financial implications arising from this report; that negotiations and/or opportunities for the acquisition of this property by third parties are still actively being pursued by Mr. and Mrs. Badone; and recommending that this matter be deferred to the July 3, 2001 meeting of the Administration Committee.

**3. RETENTION PERIOD FOR RECORDS IN THE CUSTODY AND CONTROL OF THE TORONTO POLICE SERVICES BOARD AND THE TORONTO POLICE SERVICE.**

**11:00 A.M.**

**(DEPUTATION ITEM.)**

Acting City Clerk.

(June 8, 2001)

Advising that City Council at its meeting held on May 30, 31 and June 1, 2001, had before it Clause No. 18 of Report No. 7 of the Administration Committee headed "Other Items Considered by the Committee"; and directed that the aforementioned Clause be received as information, subject to striking out and referring Item (b)," entitled "Retention Period for Records in the Custody and Control of the Toronto Police Services Board and Toronto Police Service"; embodied therein, back to the Administration Committee for further consideration and the hearing of deputations.

**4. POLICIES/GUIDELINES TO GOVERN CONSTITUENCY OFFICE LEASES AND POLICIES RESPECTING GOODS, SERVICES AND SPACE BELOW MARKET VALUE.**

Commissioner of Corporate Services

(May 28, 2001)

Providing the Committee with a set of policies to govern leases of constituency offices where the lease is taken in the name of the City as lessee; reporting on instances where Councillors accept office space or goods and services from businesses and/or clients within the Councillor's community; commenting with respect to whether or not it is appropriate for a Member of Council to accept office space at a rate which is below market value; advising that there are no funding sources required; and recommending that:

- (1) the set of policies for leases of constituency offices in the name of the City as lessee, as shown in Appendix "B", be approved; and
- (2) the appropriate City officials be authorised and directed to take the necessary action to give effect thereto.

**5. POLICY FOR THE SELECTION AND HIRING OF PROFESSIONAL AND CONSULTING SERVICES.**

**2:00 P.M.**

**(DEFERRED FROM THE MARCH 27, 2001, MEETING.)**

Chief Administrative Officer  
Chief Financial Officer and Treasurer  
 (March 16, 2001)

Recommending a uniform Purchasing Policy for the selection and hiring of professional and consulting services for the City of Toronto; advising that the primary purpose of the policy is to provide consistency across the City for selecting, evaluating and awarding professional and consulting services in a fair, open and competitive process; and recommending that:

- (1) the Purchasing Policy for the Selection and Hiring of Professional and Consulting Services, outlined in Appendix "A" of this report be adopted; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect hereto.

**5(a) USE OF CONSULTANTS AND EXPENDITURE REDUCTION STRATEGIES.**

Chief Administrative Officer.  
 (March 15, 2001)

Recommending that:

- (1) the recommendations of the separate report, Policy on the Selection and Hiring of Professional and Consulting Services, be considered with this report;
- (2) effective 2001, annual consulting expenditures reported by departments and major City agencies, boards and commissions exclude activities that are alternative service delivery methods, and include only those activities that meet the definition and project categories of consulting as defined in this report, Reduction Strategies, part (a), and in the Policy for the Selection and Hiring of Professional and Consulting Services;
- (3) departments and the major agencies, boards and commissions of the City be directed to aim for a 5 percent reduction goal in their 2001 consulting expenditures against expenditures in 2000, inclusive of any consulting cuts already identified for the 2001 annual budget cycle underway, in order to contribute to a total corporate-wide reduction of 5 percent in consulting expenditures;

- (4) effective 2002, line items for “consulting” in capital or operating budgets not include contracted-out/out-sourced activities, or fees and other similar payments as presented in this report, Reduction Strategies, part (b), and in the Policy on the Selection and Hiring of Professional and Consulting Services;
- (5) in-year reporting on consulting expenditures in all six project categories be submitted by departments and the major City agencies, boards and commissions on a semi-annual basis to the Audit Division to merge the information for a corporate-wide overview of expenditures against the reduction goal, report the results to the Policy and Finance Committee, and forward the detailed information to the Purchasing and Materials Management Division for analysis; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**5(b).** Mr. D. C. Ingram, President, Consulting Engineers of Ontario.  
(March 23, 2001)

Requesting that, rather than endorsing the proposed policy for the selection and hiring of professional and consulting services, that the consulting industry, through Consulting Engineers of Ontario, be given an opportunity to provide direct input to the policy as it relates to consulting engineers who are essential to the infrastructure development of the City.

**(NOTE: A REPORT FROM THE CITY AUDITOR RESPECTING THE USE OF CONSULTANTS WILL BE DISTRIBUTED PRIOR TO THE MEETING.)**

**6. RE-LOCATION OF THE CITY PUBLICATIONS AND RESOURCE CENTRE IN CITY HALL.**

Commissioner of Corporate Services  
(June 19, 2001)

Seeking Council approval, in principle, to proceed with the re-location of the City Publications and Resource Centre (tourist gift store) on the ground floor of City Hall, and to begin the process of issuing a Request for Expression of Interest (REI) to explore possibilities for a private-public partnership for the operation of this retail service on a self-sufficient basis; advising that there are no immediate financial implications; that staff will report back to Council on the results of the Request for Expression of Interest if approval is given to proceed; and recommending that:

- (1) Council give approval, in principle, to have the store re-located to the area immediately west of the main doors of City Hall that is currently occupied by

Security staff. (Security staff would be re-located to the area currently occupied by the store.);

- (2) contingent on approval of Recommendation No. (1) above, Council give approval to staff to proceed with the issuance of a REI to explore interest in and options for a private-public partnership for the operation of this retail service; and
- (3) the REI also be targeted to the not-for-profit sector to determine if there is interest among charity groups to operate the store as a fundraising endeavour.

## **7. ATTENDANCE MANAGEMENT PROGRAM.**

Acting City Clerk  
(June 19, 2001)

Advising that the Personnel Sub-Committee on June 19, 2001, amongst other things, recommended to the Administration Committee the adoption of the report (June 4, 2001) from the Commissioner of Corporate Services, entitled "Attendance Management Program" subject to striking out the word "framework" from Recommendation No. (2) contained therein and inserting in lieu thereof the word "conditions" so that the recommendation now reads as follows:

- "(2) the conditions for defining and reporting absences developed for city departments for the monitoring of attendance be provided to Agencies, Boards and Commissions to enable meaningful comparisons."

## **8. CUSTOMER SERVICES ISSUES – PROPERTY STANDARDS AND GRASS CUTTING.**

Acting City Clerk  
(June 19, 2001)

Advising that the Personnel Sub-Committee at its meeting held on June 19, 2001, had before it a communication (March 27, 2001) from the City Clerk advising that the Administration Committee at its meeting held on March 27, 2001, had before it a report (February 8, 2001) from the Chief Administrative Officer, respecting issues involved in customer service as it relates to property standards and grass cutting and the steps being taken to address those issues; and referred the aforementioned report to the Personnel Sub-Committee for consideration and the hearing of depositions from representatives of CUPE Local 79, and report thereon to the meeting of the Administration Committee scheduled to be held on May 8, 2001; and that the Personnel Sub-Committee received the foregoing matter.

**9. RESULTS OF THE REQUEST FOR QUOTATION NO. 0114-01-0057  
FOR SAFETY FOOTWEAR FOR VARIOUS CITY OF TORONTO  
DEPARTMENTS.**

Commissioner of Corporate Services  
Interim Chief Financial Officer and Treasurer  
(June 18, 2001)

Advising the results of the Request for Quotation for the supply and delivery of Safety Footwear for the period ending June 30, 2003, in accordance with the specifications and service requirements as required by various City of Toronto departments; requesting authority to award contracts to the recommended bidders; advising that funding will be provided in the appropriate program operating budget accounts as required for budget years 2001, 2002, and up to June 30, 2003; and recommending that:

- (1) the quotations submitted by Collins Safety O/A 3077225 Canada Inc. and Gordon Contract for the supply and delivery of Safety Footwear used by various City of Toronto departments for the period ending June 30, 2003, be accepted as the two lowest quotations received meeting specifications and service requirements as follows:
  - (a) Collins Safety O/A 3077225 Canada Inc. for approximately \$845,757.00 for the supply of safety footwear by truck service supplemented by their Mississauga store when required;
  - (b) Gordon Contract for approximately \$867,610.00 for the supply of safety footwear by store services in the City of Toronto; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

**10. RESULTS OF THE REQUEST FOR QUOTATION NO. 0203-01-0014  
FOR THE SUPPLY OF ALL LABOUR MATERIALS, EQUIPMENT  
AND SUPERVISION TO PERFORM JANITORIAL SERVICES  
IN FACILITIES AND REAL ESTATE, EAST DISTRICT,  
VARIOUS WARDS**

Commissioner of Corporate Services and  
Interim Chief Financial Officer and Treasurer.  
(June 18, 2001)

Advising of the results of the Request for Quotation issued for the supply of all labour, materials, equipment and supervision to perform janitorial services for the Facilities and Real Estate Division, East District (at various locations in the former City of Scarborough), for the period of August 1, 2001 to July 31, 2004, with the option to renew

for two (2) additional one (1) year periods under the same terms and conditions; and recommending that:

- (1) the Quotation submitted by the lowest bidder, Waterford Building Maintenance Inc. in the estimated amount of \$1,900,812.60 including all charges and applicable taxes for the supply of all labour, materials, equipment and supervision to perform janitorial services for the Facilities and Real Estate Division's East District, former City of Scarborough, be accepted for the period of August 1, 2001 to July 31, 2004;
- (2) the prices for the option to renew for two (2) additional one (1) year periods under the same terms and conditions be reviewed by Corporate Services, Facilities and Real Estate Division in co-operation with Purchasing and Materials Management to ensure that funds are available in the Division's Operation; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

#### **11. QUOTATION FOR SYSTEMS WORKSTATIONS.**

Commissioner of Corporate Services and  
Interim Chief Financial Officer and Treasurer.  
 (June 20, 2001)

Advising of the results of the Request for Quotation issued for the supply, delivery and installation of Artopex-Image Systems Workstations; and recommending that the Quotation submitted by Brigholme Business Furnishings be accepted, for the supply, delivery and installation of up to a maximum of 350 units of Artopex-Imagine Systems Workstations in accordance with specifications as required by the Corporate Services Department, Facilities and Real Estate Division, for a total estimated amount of \$1,398,500.00 including all charges and all taxes, being the lowest Quotation received.

#### **12. AUTO PARTS SUPPLY OUTSOURCING.**

Commissioner of Corporate Services  
 (May 23, 2001)

Responding to the Budget Advisory Committee's recommendation to explore opportunities to outsource auto parts supply including the development of a just-in-time strategy and to report on targeted savings to be achieved through such a strategy; advising that there are no financial implications in this report; that Fleet Services is already extensively engaged in just-in-time auto parts supply; that responsibility of auto parts warehousing and distribution of stock inventory is shared between Fleet Services and Purchasing and Materials Management; that the Fleet Future Plan includes a strategy to



harmonize responsibility for auto parts warehousing and distribution and investigating options for this services; and recommending that this report be received for information.

**13. AGENCIES, BOARDS AND COMMISSIONS  
CURRENTLY ENGAGING OUTSIDE LEGAL SERVICES.**

City Solicitor  
(June 18, 2001)

Reporting, as requested, by the Administration Committee on January 9, 2001, on the Agencies, Boards and Commissions which currently engage outside legal services and the costs of retaining such services; advising that there are no financial implications to this report; that based on the information provided by the Agencies, Boards and Commissions who do not use the services of the City's Legal Services Division their total combined costs for retaining outside legal services over the past year have been approximately \$360,000.00; and recommending that this report be received for information.

**14. FAIR WAGE POLICY - RATIONALE BEHIND CURRENT  
WAGE LEVEL METHODOLOGY.**

Commissioner of Corporate Services  
(May 18, 2001)

Reporting, as requested by the Budget Advisory Committee on March 22, 2001, on the rationale behind the current wage level defined by the City in comparison with the fair wage level of the corresponding positions in the Federal and Provincial Government; advising that there are no financial implications to this report; that there is overwhelming acceptance and support from the construction industry, including the major employer associations for the method that City Council adopted last year; that the current methodology basically reflects what the former cities and former municipalities had in place; that the current methodology was intensely reviewed, scrutinized and debated by City Council over a year ago; that it was emphasized that by supporting approved apprenticeship programs labour costs are reduced even further; that any proposals received from the construction industry on enhancing either the fair wage policy or the fair wage rates and schedules will be brought before the Administration Committee for its consideration; and recommending that this report be received for information.

## 15. CITY OF TORONTO ADVERTISING POLICY.

Commissioner of Corporate Services.

(June 19, 2001)

Recommending that the former City of Toronto advertising policy pertaining to the rotation of statutory advertising (contained in Clause 2 of Executive Committee Report No. 15, 1988) be revoked and that the City of Toronto Advertising Policy be comprised of the following:

- (1) the purpose of City of Toronto advertising is:
  - (a) to provide accurate, timely and clear information to City of Toronto residents, businesses, visitors and stakeholders about programs, services, policies and employment opportunities;
  - (b) to heighten the visibility of local government, thereby stimulating knowledge, interest and participation in local affairs;
  - (c) to conduct social marketing/public information activities directed at maintaining and improving the quality of city life;
  - (d) to provide accountable, accessible and equitable local government; and
  - (e) to comply with any applicable statutory requirements;
- (2) that all City of Toronto advertising be based upon the following principles:
  - (a) advertising be placed in a manner that is most efficient and effective for the corporation;
  - (b) advertising be based on a communications plan which includes identification and assessment of the target audience and how best to reach the target audience within budget;
  - (c) all advertising comply with the City of Toronto Corporate Identity Program;
  - (d) wherever applicable, all advertising contain the City of Toronto Web site address;
  - (e) all advertising placed by the City of Toronto incorporate the principles of access and equity as outlined in City Council's Corporate Action Plan on Access and Equity (December, 1999) as recommended by the *Task Force on Community Access and Equity* by:

- (i) eliminating gender stereotyping by ensuring that both sexes are treated with respect and dignity in advertising;
  - (ii) comprising a representative illustration of racial and ethnic minorities and aboriginal peoples;
  - (iii) including a realistic depiction of persons with disabilities in a manner that is dignified, using neutral word descriptions and visuals that focus on the full participation of persons with disabilities in everyday life;
  - (iv) being written in a manner and form that is easily understood by the intended audience, having due regard for varying rates of literacy within the City and the backgrounds of those to whom the advertising is directed. The minimum font size for all type in any advertisement is 10 point; and
  - (v) advertising be placed on an assessment of the languages other than English spoken by the target audience.
- (f) advertising comply with any applicable statutory requirements;
- (3) that Corporate Communications, in cooperation with city programs currently conducting advertising activities, publish a Request For Quotation (RFQ) to seek the lowest available rates for all of the City's advertising from each of the Toronto daily, community, neighbourhood, ethno-specific and third language print and electronic media; and
- (4) that Corporate Communications, in cooperation with the City Clerk and City Solicitor publish a Request For Quotation (RFQ) to establish a single daily print media outlet in which all statutory advertising for the City of Toronto will be placed in a manner and form determined as most cost-effective and efficient for a 3 year term to coincide with the beginning of each new Council

**16. CITY OF TORONTO THIRD PARTY OUTDOOR ADVERTISING PROGRAM – PROPOSED APPROACH TO THIRD PARTY OUTDOOR ADVERTISING ON CITY PROPERTY AND ON CERTAIN PUBLIC RIGHT-OF-WAYS (ALL WARDS).**

Acting City Clerk  
(June 8, 2001)

Enclosing for information and any attention deemed necessary Clause No. 9 contained in Report No. 5 of The Economic Development and Parks Committee, headed “City of Toronto Third Party Outdoor Advertising Program, Proposed Approach to Third Party Outdoor Advertising on City Property and on Certain Public Right-of-Ways (All Wards)”, which was adopted, as amended, by the Council of the City of Toronto at its meeting held on May 30, 31 and June 1, 2001; and in so doing directed that this Clause be forwarded to the Works Committee and the Administration Committee for information.

**17. 4100 – 4210 YONGE STREET (YONGE CORPORATION CENTRE) APPEAL 1997879.**

Interim Chief Financial Officer and Treasurer.  
(June 18, 2001)

Providing information, as requested by the Administration Committee on March 27, 2001, as to how the Ontario Property Assessment Corporation (OPAC) determined that the property located at 4100 Yonge Street had vacancies in 1997; advising that the Ontario Property Assessment Corporation has advised that there is no evidence in their file to substantiate that a refund of realty taxes be issued for the 1997 taxation year for vacancies that occurred during the 1997 taxation year for the property located at 4100-4210 Yonge Street and as such, they have asked for the application to be resubmitted to them for a review and a revised recommendation; that the original recommendation made by the Finance staff to reduce the taxes in the amount of \$53,389.83 is being withdrawn; that once the application with the revised recommendation is received from OPAC, Finance staff will submit to the Administration Committee a new recommendation recommending a “0” tax adjustment; and recommending that this report be received for information.

**18. SALE OF SURPLUS VACANT LAND  
EAST SIDE OF WILSON HEIGHTS BOULEVARD  
BETWEEN SUNBEAM AND FAITH AVENUES  
(WARD 10 – YORK CENTRE).**

Commissioner of Corporate Services  
(June 13, 2001)

Recommending that:

- (1) the Offer to Purchase from 1077558 Ontario Inc. to purchase the parcel of vacant land located on the east side of Wilson Heights Boulevard between Sunbeam and Faith Avenues, in the amount of \$529,900.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding balance of Costing Unit No. CA1200;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as he considers reasonable; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**19. SALE OF SURPLUS PROPERTY  
100 CHARLES STREET EAST  
(WARD 27 – TORONTO CENTRE ROSEDALE)**

Commissioner of Corporate Services  
(June 18, 2001)

Recommending that:

- (1) the Offer to Purchase from Gerstein Crisis Centre to purchase the City-owned property identified as 100 Charles Street East, in the amount of \$1,750,000.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (4) authority be granted to direct a portion of the proceeds on closing to fund the outstanding balance of Costing Unit No. RE3047;

- (5) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as he considers reasonable; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**20. EXPROPRIATION OF PROPERTY INTEREST,  
25 ESANDAR DRIVE – (WARD 26 – DON VALLEY WEST).**

Commissioner of Corporate Services  
(June 19, 2001)

Recommending that:

- (1) City Council, as approving authority, approve the expropriation of the property interests detailed in this report;
- (2) authority be granted to take all steps necessary to comply with the *Expropriations Act*, including but not limited to, the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to a Date for Compensation and Notices of Possession;
- (3) the Director of Real Estate be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (4) leave be granted for introduction of the necessary Bill in Council to give effect thereto; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect hereto.

**21. DECLARATION AS SURPLUS  
PARCEL OF VACANT LAND KNOWN MUNICIPALLY AS  
10 GLENARDEN ROAD – (WARD 21 – ST. PAUL’S).**

Commissioner of Corporate Services  
(June 18, 2001)

Recommending that:

- (1) the property known municipally as 10 Glenarden Road, described as being part of Lot 7, Registered Plan 1752, be declared surplus to the City’s requirements, and the property be offered for sale to the abutting property owner at 12 Glenarden

Road, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**22. DECLARATION AS SURPLUS  
PARCEL OF VACANT LAND LOCATED AT THE  
REAR OF 360 EVANS AVENUE  
(WARD 6 – ETOBICOKE LAKESHORE).**

Commissioner of Corporate Services  
(June 18, 2001)

Recommending that:

- (1) the parcel of vacant land located at the rear of 360 Evans Avenue, described as part of Lot 58 on Registered Plan 1023 and shown as Part 2 on the attached sketch, be declared surplus to the City's requirements, subject to the retention of an easement for any existing City services that may be located in the property, and offered for sale to the abutting property owner at 360 Evans Avenue, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**23. DECLARATION AS SURPLUS  
14 BYNG AVENUE  
(WARD 35 – SCARBOROUGH SOUTHWEST)**

Commissioner of Corporate Services  
(June 18, 2001)

Recommending that:

- (1) the property known municipally as 14 Byng Avenue, described as being Lots 33, 34, 35, 36 and part of Lot 37 and part of a Lane on Registered Plan 2238, also designated Parts 2 & 3 on Reference Plan 64R-7386, be declared surplus to the City's requirements, and the property be offered for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**24. RENEWAL OF TERM – ENCROACHMENT AGREEMENT WITH BEATTY MACHINE TOOL AND WORKS LIMITED 103 CROCKFORD BOULEVARD, SCARBOROUGH (WARD 37 – SCARBOROUGH CENTRE.**

Commissioner of Corporate Services  
(May 28, 2001)

Respecting the Renewal of Term – Encroachment Agreement with Beatty Machine Tool and Works Limited – 103 Crockford Boulevard, Scarborough; and recommending that:

- (1) as per the renewal option exercised by the Tenant, the Encroachment Agreement be renewed for a further term of ten (10) years, subject to the same terms and conditions save and except for a new annual fee at the rate of \$400.00, net; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**25. DELEGATION OF AUTHORITY TO CITY SOLICITOR TO CONTINUE THE COURT ACTION TO RECOVER CHILDCARE SUBSIDY OVERPAYMENT.**

City Solicitor  
(June 18, 2001)

Confidential report seeking authority for the City Solicitor to continue court action to recover childcare subsidy overpayment, such report to be considered in-camera having regard that the subject matter relates to personal matters about an identifiable individual.