
BUDGET ADVISORY COMMITTEE**2001 CAPITAL AND OPERATING BUDGETS**

(March, 19, 20, 21, 22, 23 and 26, 2001)

AGENDA

Date of Meeting:	March 21, 2001	Enquiry:	Betty Henderson
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-8088
	City Hall		bhender1@city.toronto.on.ca
	100 Queen Street West		

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT****COMMUNICATIONS/REPORTS****ADMINISTRATION COMMITTEE****1.14 ADMINISTRATION COMMITTEE -
2001-2005 CAPITAL BUDGET**

Source: City Clerk
(March 5, 2001)

Advising that the Administration Committee at its meetings held on February 20 and 27, 2001, reviewed the 2001-2005 Capital Budget for the Administration Committee and took the following action in regard thereto:

- (1) Corporate Services:
 - (I) Fleet Management Services:

recommended to the Budget Advisory Committee the adoption of the recommended Fleet Management Services 2001-2005 Capital Budget;

(II) Facilities and Real Estate:

recommended to the Budget Advisory Committee the adoption of the recommended Facilities and Real Estate 2001-2005 Capital Budget; and

(III) Information and Technology:

recommended to the Budget Advisory Committee the adoption of the Information Technology recommended 2001-2005 Capital Budget subject to:

- (i) deferral of \$1.660 million (50 percent) of Data Retention Phase 11 Implementation (ITP8000198) to 2002 from 2001;
- (ii) deferral of \$1.550 million (50 percent) of Electronic Service Delivery (ITP000094) from 2001 to 2002;
- (iii) deferral of 50 percent of the \$2.033 million State of Good Repair component of the Data Warehousing Implementation Project, being a deferral of \$1.017 million from 2001 to 2002; and
- (iv) deferral of 100 percent of the Enhancement component of Data Warehousing Enterprise Implementation Project (ITP000222) being \$1.700 million from 2001 to 2002; and

(2) Finance Department:

recommended to the Budget Advisory Committee the adoption of the 2001-2005 Capital Budget for the Finance Department subject to:

- (i) deferring the Program Planning Information System Development project (FIN 000517) (\$108,000.00) to 2002;
- (ii) deferring implementation of the Zoo to the SAP FIS to 2002 budget year (\$962,000.00);
- (iii) reducing the total project cost for Accounts Payable (FIN 000255) from \$2.385 million to \$1.985 million, being reduced by \$400,000.00 with the 2001 CFO/CAO recommended cashflow of \$2.035 million being reduced to \$1.135 million in 2001, and 2002 increasing from \$350,000.00 to \$850,000.00; and
- (iv) reducing the total project cost for SAP Upgrade \$4.6 million (FIN 000365) from \$4.006 million to \$3.4 million being reduced by \$600,000.00 with the 2001 CAO/CFO recommended cashflow of \$3.256 million being reduced to \$2.656 million.

**1.14(a) ADMINISTRATION COMMITTEE -
2001 OPERATING BUDGET**

Source: City Clerk
(March 5, 2001)

Advising that the Administration Committee at its meetings held on February 20, 27 and March 5, 2001, reviewed the 2001 Operating Budget for the Administration Committee and took the following action in regard thereto:

(1) Corporate Services Department:

(I) recommended to the Budget Advisory Committee:

(i) that the 2001 Operating Budget of the Corporate Services Department portfolio (City Clerk's Division, Corporate Communications, Facilities and Real Estate, Human Resources, Information and Technology, Legal Services and Service Integration and Support) be set at the same levels as the 2000 net Operating Budget with the exception of Fleet Management Services; and

requested the Commissioner of Corporate Services to submit a report to the Budget Advisory Committee on how the foregoing Recommendation No. (I) (i) of the Administration Committee can be achieved and the impacts of any reductions; and

(ii) that it recommend to Council that City employees be permitted to request five days voluntary unpaid leave of absence to a reduction in annual salary of 1.92 percent to be spread over the number of pay periods remaining in the current calendar year; and

requested the Commissioner of Corporate Services to consult with CUPE Local 79, Local 416 and Representatives of COTAPSAI regarding the foregoing Recommendation No. (I) (ii) of the Administration Committee and submit a report thereon to the Budget Advisory Committee;

(II) Fleet Management Services:

- (1) recommended to the Budget Advisory Committee:
 - (i) that the Fleet Services 2001 recommended gross budget be adjusted to align with the 2000 budget actuals in all areas with the exception of fuel and salary costs and that fuel costs for 2001 be projected based on the prices set out in the newly awarded contract for fuel approved at the Council meeting of January 31, February 1 and 2, 2001;
 - (ii) that Fleet Services be directed to aggressively explore opportunities to outsource parts supply, including developing just-in-time inventory supply channels and report thereon to the Administration Committee on the targeted savings to be achieved by such a strategy no later than May, 2001;
 - (iii) that it recommend to Council that a formal request be sent to both the Province of Ontario and the Government of Canada for an exemption from fuel taxes on all City fuel purchases; and
 - (iv) that the Commissioner of Corporate Services be directed to advise all Departments that vehicles which remain unallocated as of March 1, 2001, will no longer be repaired or have access to the automated fuel system; and
- (2) requested the Commissioner of Corporate Services to submit a report to the Budget Advisory Committee:
 - (i) on how savings from the reduction in external consultants can partially be redirected to augment internal expertise in areas such as organizational efficiency and corporate policy and research; and
 - (ii) on charging for all parking in City Hall and Metro Hall;

(III) City Clerk's Division:

requested the City Clerk to submit a report to the Budget Advisory Committee:

- (i) on a process to expand the possible use of the election voting machines in other jurisdictions with associated costs;
- (ii) on the full operating capital costs of providing election services to other municipalities, such service to operate at a net profit to the City and at no cost to the Toronto taxpayers;
- (iii) on what options would be available in terms of Alternate Service Delivery with respect to Printing Services and Archiving; whether there are any savings, benefits or potential revenues in divesting, partnering or expanding these functions; such report to also include a comparison of costs with the private sector and the proportion of City printing handled by the Printing and Distribution Section; and
- (iv) on restoring the Remembrance Day Services at all currently served Civic Centre locations;

(IV) Corporate Communications:

requested the Commissioner of Corporate Services to submit a report to the Budget Advisory Committee:

- (i) on the need to maintain media and creative services internally versus externally, including an analysis of customer satisfaction with the current service; and
- (ii) providing a comparison of City public information function to other organizations; and how this function can be reduced in cost by either investing in additional technology or outsourcing;

(V) Facilities and Real Estate:

(1) recommended to the Budget Advisory Committee:

- (i) that a cost/benefits analysis be undertaken by the Commissioner of Corporate Services to determine the potential cost savings of Alternate Service Delivery of building cleaning services within the Facilities and Real Estate Division of Corporate Services;

- (ii) that a limit be placed on the amount of land held on account by the Housing Portfolio for “Let’s Build” to a maximum of \$5 million and that Real Estate staff be directed to immediately begin to dispose of the balance of the holdings; and
 - (iii) that the Director of Real Estate be requested to increase the level of property sales; that two additional staff be added to the Real Estate section to help facilitate this increase; that these two staff persons be re-deployed from elsewhere in the Division and not be new staff; that the Director of Real Estate be authorized to backfill the positions of re-deployed staff with temporary staff; that any additional salary dollars for both backfill and re-deployed staff be paid from the additional cost savings from increased property sales; and that the Director of Real Estate be requested to report directly to the Budget Advisory Committee on the amount of extra revenue that can be achieved through these actions;
- (2) requested the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, to submit a report to the Budget Advisory on the implications to the remaining “Let’s Build” projects that were put forward a year ago;
 - (3) requested the Commissioner of Community and Neighbourhood Services to submit a report to the Budget Advisory Committee providing the implications of the loss of funding incentives coming from the other jurisdictions with respect to the “Let’s Build” program;
 - (4) requested the Facilities and Real Estate Division to submit a report to the Budget Advisory Committee respecting the Division’s workplan showing the number of FTEs of each function and how projects are evaluated and prioritized; and
 - (5) requested the Real Estate Division to institute a regular report with frequency at least quarterly, to the Administration Committee, establishing targets for the sale of properties in the City portfolio, number of properties proposed for sale in the last quarter, current status of such properties, number of months since proposed and/or designated surplus and other appropriate measures to assist in the management for the sale of surplus properties, the first of such report to be submitted to the Budget Advisory Committee as well;

(VI) Human Resources:

- (1) recommended to the Budget Advisory Committee:
 - (A) the following additional reductions totalling \$478,700.00:
 - (i) eliminating Human Rights Investigation Services to departments and the Corporation for a savings of \$115,300.00;
 - (ii) decreasing Training and Development to departments (savings of \$242,900.00); and
 - (iii) eliminating the influenza immunization Program being offered to employees at work locations for a savings of \$120,500.00; and
 - (B) that the Province of Ontario be requested, through its influenza immunization program, to provide all City of Toronto staff with flu shots at appropriate locations within the City of Toronto; and as an alternative that the Province of Ontario be requested to reimburse the City for the cost of such programs;
- (2) requested the Commissioner of Corporate Services to submit a report:
 - (i) directly to the Budget Advisory Committee providing a breakdown of functions within the Organizational Effectiveness, with the number of FTEs per function, the prioritization of these functions and what would be the impact of cuts on City Departments; and
 - (ii) directly to the Budget Advisory Committee on alternate proposals on the level of additional cuts proposed by the Administration Committee that would achieve the proposed reduction;

(VII) Information and Technology:

- (1) requested the Commissioner of Corporate Services to submit a report to the Budget Advisory Committee reflecting an additional savings of \$2.5 million; and

- (2) requested the Commissioner of Corporate Services to bring forward a strategic plan for the 2002 Budget cycle that includes an in-depth review of the hiring of outside consultants vs. the use of internal staff and the consequent costs/cost savings of each option;
- (2) Finance Department:
 - (1) forwarded confidential recommendations to the Budget Advisory Committee respecting the Finance Department's 2001 Operating Budget;
 - (2) further recommended to the Budget Advisory Committee that the Chief Financial Officer and Treasurer, as part of the 2001 Budget process, be requested to report as a separate line item for all programs in the City, amounts that are paid for professional services, technical services and contracted costs; and
 - (3) requested the Chief Financial Officer and Treasurer to submit a report to the Administration Committee and the Budget Advisory Committee on the tax collection function and how the City can maximise City revenues, including tax penalties; and
- (3) Other:
 - (I) Chief Administrator's Office:
 - (1) recommended to the Budget Advisory Committee the adoption of the Chief Administrator's Office recommended 2001 Operating Budget; and
 - (2) requested the Chief Administrative Officer to:
 - (i) submit a report to the Policy and Finance Committee, through the Provincial Offences Act Task Force, on continued City participation with respect to the Provincial Offences Act, such report to include anticipated operating costs, capital costs and any risks to the City; and

- (ii) submit, to the Budget Advisory Committee, a list of all fees paid to consultants, broken down by department, such report to identify, if cuts are recommended, where those cuts will be compensated;

(II) Council Budget:

- (1) recommended to the Budget Advisory Committee the adoption of the Council 2001 recommended Operating Budget subject to the following:
 - (i) that the City Clerk be directed to phase out the corporate vehicle service for Councillors by the end of the year 2001;
 - (ii) that the Human Resources Division, be directed to attempt to place Council Drivers/Pool Chauffeurs elsewhere within the City of Toronto in accordance with City policy and collective agreements;
 - (iii) that any costs that will be incurred from other transportation and parking by Councillors from the elimination of Council Transportation be paid for within Councillors' Global Budget;
 - (iv) that Councillors and Council staff current salary levels be frozen for two years commencing with the approval of the 2001 Operating Budget;
 - (v) that Councillors' Global Office Budget be reduced by \$10,000.00 each; and
 - (vi) that Members of Council who are not elected or appointed to the executive, board, section executive, task force or committee of the Association of Municipalities of Ontario (AMO), the Federation of Canadian Municipalities (FCM), the International Union of Local Authorities (IULA), the World Association of Major Metropolis (WAMM), the Ontario Good Roads Association (OGRA) or the International Council for Local Environment Issues (ICLEI) and who wish to attend the annual meetings for any of these associations shall pay such costs from their global office budgets not from the Council Business Travel account, such policy not to affect existing booked trips;

- (2) requested the Chief Administrative Officer to submit to the Budget Advisory Committee, the number of Members of Council who are Members of various Clubs which are paid for by the City, such list to identify the Club to which they belong; and
- (3) requested the Commissioner of Corporate Services to submit a report to the Budget Advisory Committee on the impact of measures passed by Council at its meeting held on January 30 and 31, 2001, and February 1, 2001, with respect to constituency office space, such report to include the amount reduced in office budgets and amount of floor space made available;

(III) Office of the Mayor:

- (1) recommended to the Budget Advisory Committee the adoption of the Mayor's Office recommended 2001 Operating Budget subject to the following:
 - (i) the current salary level of the Mayor and the Mayor's staff be frozen for two years commencing with the approval of the 2001 Operating Budget;
 - (ii) the Mayor's 2001 Operating Budget be reduced to \$1,330.6 million;
 - (iii) the Corporate Vehicle Service for the Mayor's office be phased out by the end of the year 2001; and
 - (iv) the Human Resources Division be directed to attempt to place the Mayor's Chauffeur elsewhere within the City of Toronto in accordance with City policy and collective agreements; and
- (2) requested the Chief Financial Officer and Treasurer, in consultation with the Office of the Mayor, to submit a report to the Budget Advisory Committee:
 - (i) providing a breakdown of the Mayor's office expenses;
 - (ii) on the Mayor's office travel budget, including travel that is paid for out of other departments budgets; and including the trip made by the Mayor to Sydney, Australia last year and the cost therefor;
 - (iii) in terms of how the Mayor's office is able to access support from other departments; and

- (iv) on the various Club Memberships by the Mayor that are paid for by the City.

1.14(b) Source: City Clerk
(March 9, 2001)

Advising that the Disability Issues Committee at its meeting held on March 1, 2001, expressed its strong opposition to the recommendation of the Administration Committee that the budget for the Human Rights Services be cut by \$115,300.00; requested that the Budget Advisory Committee be advised of the high priority for these services in the City of Toronto; and recommended that the City of Toronto reaffirm its commitments and maintain the Human Rights Services at its 2000 approved budget level.

1.14(c) Source: City Clerk
(March 9, 2001)

Advising that the Disability Issues Committee at its meeting held on March 1, 2001, expressed its support for the development of a new Accessibility Design Guideline and an Accessibility Audit of all City of Toronto buildings, funding for which was approved by City Council at its meetings held on October 3, 4 and 5, 2000, and urged the Budget Advisory Committee and City Council to ensure that funding for this program is retained.

CORPORATE SERVICES

1.15 FLEET MANAGEMENT SERVICES

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.15(a) EMISSIONS TESTING COST ANALYSIS COMPARISON (INTERNAL VERSUS EXTERNAL)

Source: Commissioner of Corporate Services
(October 31, 200)

Responding to Council's request for information on the comparative costs of conducting emissions testing for gasoline and diesel powered fleet assets (in-house testing versus contracted services) during consideration of the 2001 Capital Budget; and recommending that:

- (1) the City continue to contract the Ontario Drive Clean emissions testing for 2001 for all types of vehicles; and

- (2) the decision on whether or not to implement in-house Ontario Drive Clean emissions testing for heavy diesel vehicles be deferred, to be dealt with in the Fleet Management Services business plan to be tabled in February 2001, to allow for the involvement of the new Director.

1.15(b) FLEET SERVICES FUTURE PLAN

Source: City Clerk
(February 20, 2001)

Advising that the Administration Committee at its special meeting held on February 20, 2001, recommended to Council the adoption of the Fleet Services Future Plan; and directed that a copy thereof be forwarded to the Budget Advisory Committee for information.

**1.15(c) UPDATE ON VARIOUS RECOMMENDATIONS TABLED
BY COUNCILLOR PITFIELD REGARDING FLEET SERVICES**

Source: Commissioner of Corporate Services
(March 11, 2001)

Responding to a motion passed by the Administration Committee, at its meetings held on February 20 and 27, 2001, in relation to a motion made by Councillor Pitfield regarding fleet services; and recommending that this report be received for information.

1.16 FACILITIES AND REAL ESTATE

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

**1.16(a) OUTSTANDING BUDGET ISSUES BETWEEN
THE PARKS AND RECREATION DIVISION AND
THE FACILITIES AND REAL ESTATE DIVISION**

Source: City Auditor
(February 7, 2001)

Responding to a request by City Council that the City Auditor report on certain outstanding budget issues between the Parks and Recreation Division, Economic Development, Culture and Tourism Department and the Facilities and Real Estate Division, Corporate Services Department; and recommending that:

- (1) subject to adjustments, if any, to the 2001 maintenance budget of the Parks and Recreation Division, the Chief Financial Officer and Treasurer effect a net budget transfer of \$916.3 thousand from the Facilities and Real Estate Division of the Corporate Services Department to the Parks and Recreation Division of the Economic Development, Culture and Tourism Department as detailed in Appendix 1;
- (2) the Chief Financial Officer and Treasurer be directed to resolve future departmental budget disputes and make appropriate recommendations to Council; and
- (3) this report be forwarded to the Policy and Finance Committee, Administration Committee, Community Services Committee, and Economic Development and Parks Committee.

**1.16(b) ADJUSTMENTS TO FACILITIES AND REAL ESTATE
2000 BASE BUDGET AND 2001 BUDGET REQUEST**

Source: Commissioner of Corporate Services
(March 8, 2001)

Briefing Members of the Budget Advisory Committee on a matter that will impact on the 2000 Base budget and 2001 Budget Request for the Facilities and Real Estate Program; and recommending that:

- (1) the flatline target for Facilities and Real Estate be adjusted to \$2,825.0 thousand;
- (2) the Auditor's finding regarding the disentanglement as it relates to Facilities and Real Estate, Parks, and Fire Programs be implemented as a technical adjustment in 2001;
- (3) the transfer of the utilities budget to Parks, Works and Emergency Services and Community and Neighbourhood Services be carried out in 2001;
- (4) the appropriate City officials be authorized and directed to take the necessary action give effect to all of the above recommendations.

**1.16(c) FUNDING PROVIDED FOR MAINTENANCE
ITEMS IN THE FACILITIES AND REAL ESTATE
DIVISION IN 2000 AND 2001 OPERATING BUDGETS**

Source: Commissioner of Corporate Services
(March 8, 2001)

Reporting as requested by the Budget Advisory Committee on the funding provided in the 2000 and 2001 Operating Budget for maintenance items; and recommending that this report be received for information.

**1.16(d) BUILDING CLEANING SERVICES - POTENTIAL
COST SAVINGS FROM ALTERNATIVE SERVICE DELIVERY**

Source: Commissioner of Corporate Services
(March 8, 2001)

Reporting as requested by the Administration Committee on the potential for cost savings in building cleaning services through the adoption of the alternative service delivery model; and recommending that this report be received for information.

**1.16(e) CHARGING FOR PARKING AT
CITY HALL AND METRO HALL**

Source: Commissioner of Corporate Services
(March 8, 2001)

Reporting as requested by the Administration Committee on the potential for charging for parking at City Hall and Metro Hall locations.

**1.16(f) REQUEST FOR INFORMATION - FTE'S BY FUNCTION
IN FACILITIES AND REAL ESTATE DIVISION AND HOW
PROJECTS ARE EVALUATED AND PRIORITIZED**

Source: Commissioner of Corporate Services
(March 8, 2001)

Reporting as requested by the Administration Committee regarding the Facilities and Real Estate Division's work plan showing the number of FTE's of each function and how projects are evaluated and prioritized.

1.17 CORPORATE COMMUNICATIONS

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

IN CAMERA: In accordance with the Municipal Act, a motion is required for the Committee to meet privately to discuss Item No. 1.17(a) respecting personal matters about an identifiable individual, including municipal or local board employees.

1.17(a) REVIEW AND COMPARISON OF IN-HOUSE AND CONTRACTED MEDIA, CREATIVE AND PUBLIC INFORMATION SERVICES NOW BEING PROVIDED BY CORPORATE COMMUNICATIONS

Source: Commissioner of Corporate Services
(March 8, 2001)

Submitting a confidential report, as requested by the Administration Committee, regarding in-house and contracted media, creative and public information services now being provided by Corporate Communications.

1.18 HUMAN RESOURCES

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.18(a) REPORT ON ORGANIZATION EFFECTIVENESS REQUESTED BY THE ADMINISTRATION COMMITTEE FOR SUBMISSION TO THE BUDGET ADVISORY COMMITTEE

Source: Commissioner of Corporate Services
(March 12, 2001)

Reporting on the functions within Organization Effectiveness and the number of FTE's per function, the prioritization of these functions and the impact of cuts in the function on City departments; and recommending that this report be received for information.

1.18(b) FIVE-DAY VOLUNTARY UNPAID LEAVE OF ABSENCE

Source: Commissioner of Corporate Services
(March 13, 2001)

Reporting, as requested by the Administration Committee, on the recommendation that City employees be permitted to request five days voluntary unpaid leave of absence to a reduction in annual salary of 1.92 percent to be spread over the number of pay periods remaining in the current calendar year.

1.18(c) REDIRECTION OF EXTERNAL CONSULTANT SAVINGS

Source: Commissioner of Corporate Services
(March 9, 2001)

Reporting, as requested by the Administration Committee, on the redirection of external consultant savings; and recommending this report be received for information.

1.19 CITY CLERK'S

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.19(a) REMEMBRANCE DAY SERVICES AT CIVIC CENTRE LOCATIONS

Source: City Clerk
(March 6, 2001)

Reporting, as requested by the Administration Committee, on restoring funding for Remembrance Day Services at all currently serviced Civic Centres; and recommending that this report be received for information.

1.19(b) ALTERNATIVE SERVICES DELIVERY (ASD) - PRINTING AND DISTRIBUTION SERVICES CITY CLERK'S

Source: City Clerk
(March 6, 2001)

Responding to requests made by the Administration Committee during its consideration of the Printing and Distribution portion of the City Clerk's 2001 Operating Budget; and recommending that this report be received for information.

1.19(c) ALTERNATE SERVICE DELIVERY FOR THE STORAGE OF INACTIVE RECORDS

Source: City Clerk
(March 9, 2001)

Submitting a report examining the costs and other service delivery issues associated with an in-house program for inactive records storage compared with a commercial service provider, in response to a request made by the Administration Committee; and recommending that this report be received for information.

1.19(d) REVENUE POTENTIAL FROM THE RENTAL OF THE CITY'S VOTE-COUNTING EQUIPMENT AND THE SERVICES OF ITS ELECTIONS STAFF

Source: City Clerk
(March 15, 2001)

Responding to questions raised by the Administration Committee on the potential for renting out the City's vote-counting equipment and the associated operating and capital costs; and recommending that this report be received for information.

1.20 AUDIT

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.20(a) AUDIT SERVICES - 2001 OPERATING PLAN AND BUDGET

Source: City Clerk
(February 16, 2001)

Advising that the Audit Committee at its meeting held on February 16, 2001, approved the 2001 Operating Plan and Budget for Audit Services; and directed that it be forwarded to the Budget Advisory Committee.

1.21 LEGAL

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.22 SERVICE INTEGRATION AND SUPPORT

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.23 INFORMATION TECHNOLOGY

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

IN CAMERA: In accordance with the Municipal Act, a motion is required for the Committee to meet privately to discuss Item No. 1.24 respecting personal matters about an identifiable individual, including municipal or local board employees.

1.24 ADJUSTMENTS TO THE RECOMMENDED 2001 OPERATING BUDGET FOR THE CORPORATE SERVICES DEPARTMENT

Source: Commissioner of Corporate Services
(March 1, 2001)

Submitting a confidential report, as requested by the Administration Committee, regarding the recommendation that the 2001 Operating Budget of the Corporate Services Department portfolio be set at the same levels as the 2000 net Operating Budget, with the exception of Fleet Management Services; how the foregoing recommendation can be achieved; the impacts of any reductions; and recommending that this report be received for information.

1.25 CHIEF ADMINISTRATOR'S OFFICE

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.26 COUNCIL

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.26(a) CLUB MEMBERSHIP - MEMBERS OF COUNCIL

Source: Chief Administrative Officer
(February 28, 2001)

Providing the Budget Advisory Committee with a list of the club memberships held by Members of Council which are funded by the City of Toronto; and recommending that this report be received for information.

1.27 MAYOR'S OFFICE

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

1.28 FINANCE

(REFER TO THE BUDGET BINDERS PREVIOUSLY DISTRIBUTED TO ALL MEMBERS OF COUNCIL)

IN CAMERA: In accordance with the Municipal Act, a motion is required for the Committee to meet privately to discuss Item No. 1.27(a) respecting personal matters about an identifiable individual, including municipal or local board employees.

**1.28(a) ADMINISTRATION COMMITTEE -
2001 OPERATING BUDGET
(FINANCE DEPARTMENT)**

Source: City Clerk
(March 5, 2001)

Forwarding a confidential report advising of the action taken by the Administration Committee at its meetings held on February 20, 27 and March 5, 2001, respecting the Finance Department's 2001 Operating Budget.