
BUDGET ADVISORY COMMITTEE**AGENDA**

Date of Meeting:	September 10, 2001	Enquiry:	Betty Henderson
Time:	9:30 a.m.		Administrator
Location:	Committee Room 2		392-8088
	City Hall		bhender1@city.toronto.on.ca
	100 Queen Street West		

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT****CONFIRMATION OF MINUTES****COMMUNICATIONS/REPORTS****1. 2002 BUDGET PROCESS AND SCHEDULE
(All Wards)**

Source: Acting Chief Administrative Officer and
Acting Chief Financial Officer
(August 24, 2001)

Forwarding the Budget Process and Schedule for the 2002 Capital and Operating Budgets; and recommending that:

- (1) the 2002 Capital and Operating Budget Process, guiding principles and timetable as attached in Appendix A, be adopted;
- (2) the Acting Chief Financial Officer and Treasurer review existing financial protocols and practices regarding in-year policy decisions having current and future year budget impacts and report to the Policy and Finance Committee in October 2001, on any improvements deemed appropriate; and
- (3) this report be forwarded to the Policy and Finance Committee for consideration.

**2. REPORT OF THE CITY OF TORONTO
WASTE DIVERSION TASK FORCE 2010**

10:30 a.m.

Source: Acting City Clerk
(July 12, 2001)

Advising that the Policy and Finance Committee at its meeting held on July 12, 2001, requested the Budget Advisory Committee to:

- (1) convene a meeting to review this matter prior to the September 20, 2001, meeting of the Policy and Finance Committee;
- (2) consider the cost of once a week collection of organic waste and recyclables as opposed to once every two weeks and report thereon to the Policy and Finance Committee; and
- (3) submit a report to the Policy and Finance Committee on the proposed plans compared to the cost of disposal in the year 2001, such increased cost to include the Capital and Operating cost for the next ten years; and the value of the resources collected.

**2(a). IMPLEMENTATION PLAN FOR A
THREE-STREAM SYSTEM AND
OTHER RECOMMENDATIONS OF THE
WASTE DIVERSION TASK FORCE 2010**

Source: Commissioner, Works and Emergency Services
(August 29, 2001)

Reporting on the specifics and cost implications of implementing the “three-stream” system recommended by the Waste Diversion 2010 Task Force; requesting the necessary authority to proceed with implementation; addressing the cost of achieving the 60 percent diversion target by 2006; commenting on some of the other initiatives related to the Task Force report; and recommending:

- (1) approval be granted to implement a three-stream system consisting of the co-collection of organics and comingled recyclables one week and organics and residual garbage the following week and the composting of organics and comingled processing of recyclables, subject to the stipulation that a phased approach to implementation be utilized to minimize the need for pre-budget approval and to allow for inclusion of long-term planning in the 2002 budget cycle;

- (2) authority be granted, including pre-budget approval, to implement Phase 1 (70,000 homes) of the three-stream system including authorization for:
 - (i) an expenditure of approximately \$1.6 million to purchase 70,000 organic kitchen and curbside collection containers;
 - (ii) issuing a Request for Proposals as soon as possible for the purchase of the 70,000 organics containers and that the Commissioner of Works and Emergency Services, in conjunction with the Purchasing and Materials Management Division, be authorized to negotiate with the preferred proponent(s) and report to the Bid Committee recommending contract award;
 - (iii) design and rollout a public education program at a cost of \$600,000.00 in 2002;
 - (iv) securing the transition processing capacity through a Request for Proposals process for approximately 15,000 annual tonnes of fully comingled recyclables at an additional cost of \$200,000.00 in 2002; and
 - (v) entering into a contract for Alternating Co-Collection of Waste, Mixed Recyclables and Source Separated Organics – Manual Curbside Collection for Etobicoke, as recommended in the report entitled “Award of Contract for Tender Call 95-2001”;
- (3) in order to ensure that Phase 2 of the three-stream system is implemented according to the schedule in this report, approval in principle is required, subject to consideration and approval of funding in the 2002 budget process and consideration of a range of operational options to reduce costs;
- (4) authority be granted to issue a Request for Proposals for the design of an addition to the Dufferin MRF or to examine private sector options to accommodate the processing of a comingled fibre and container stream, and the Commissioner of Works and Emergency Services, in conjunction with the Purchasing and Materials Management Division, be authorized to negotiate with the preferred proponent(s) and report to Works Committee recommending contract award;
- (5) more apartments be added to the recycling program so that all apartment dwellers, where the City currently provides collection, will have access to recycling by the end of 2003;
- (6) the former Scarborough composting site located on Morningside Avenue just south of the 401 and the former Etobicoke composting site located near Centennial Park Boulevard and Rathburn Road be re-opened in order to compost a portion of the City’s leaf and yard waste commencing in 2003 and staff

investigate the Brock North site and private sector options to secure the remaining capacity required; and

- (7) the request for funding for new and emerging technologies be considered as part of the 2002 Capital and Operating Budget process.

3. PARKING TAG FINE COLLECTION STRATEGY

Source: City Clerk
(March 14, 2001)

Advising that City Council at its meeting held on March 6, 7 and 8, 2001 adopted, as amended, Clause No. 1 of Report No. 2 of The Administration Committee, headed “Parking Tag Fine Collection Strategy”, and referred the report (February 16, 2001) from the President, Toronto Parking Authority, entitled “The Courtesy Envelope Program”, together with the report (March 6, 2001) from the Chief Financial Officer and Treasurer, entitled “Parking Tag Fine Collection Strategy”, to the Budget Advisory Committee for consideration.

3(a). THE COURTESY ENVELOPE PROGRAM

Source: President, Toronto Parking Authority
(February 16, 2001)

Forwarding, as requested by Council at its meeting of March 6, 7 and 8, 2001, the subject report addressing issues raised in the report from the Chief Financial Officer and Treasurer entitled “Parking Tag Fine Collection Strategy”; and recommending that:

- (1) Recommendation No. 15 of the report from the Chief Financial Officer and Treasurer to the Administrative Committee entitled “Parking Tag Fine Collection Strategy” be received; and
- (2) Council refer the report prepared by the Toronto Parking Authority entitled “Parking Management: Completing the Circle” to the Budget Advisory Committee for consideration of the initiatives set out therein with a view to extending the courtesy envelope program to apply to the enforcement of parking regulations associated with all on-street paid parking spaces and transferring the responsibility for the enforcement of on-street paid parking from the Toronto Police Service to the Toronto Parking Authority.

(Note: A copy of “Parking Management: Completing the Circle”, referred to in Recommendation No. (2) of the report (February 16, 2001) from the President, Toronto Parking Authority, was distributed to Members of Council by the Toronto Parking Authority and a copy is on file in the office of the City Clerk)

3(b). PARKING TAG FINE COLLECTION STRATEGY

Source: Chief Financial Officer and Treasurer
(March 6, 2001)

Forwarding, as requested by Council at its meeting of March 6, 7 and 8, 2001, the subject report responding to the Toronto Parking Authority's report on the Courtesy Envelope Program; and recommending that the Chief Financial Officer and Treasurer and the City Auditor, in consultation with the Chief of Police and the General Manager of the Toronto Parking Authority, review the practice of issuing courtesy envelopes to illegally parked vehicles on Toronto Parking Authority lots and be directed to report to Administration Committee on the feasibility of replacing courtesy envelopes with City of Toronto Parking Infraction Notices, when conducting parking enforcement on Toronto Parking Authority lots.

4. 2001 AUDIT WORK PLAN - TORONTO POLICE SERVICE

Source: Chairman, Toronto Police Services Board
(June 26, 2001)

Reporting on the 2001 audit work plan and the audit process for the Toronto Police Service which have recently been approved by the Toronto Police Services Board; and recommending that, with regard to the Budget Advisory Committee request that the City Auditor review and report "on what additional functions now performed by police officers could be civilianized and/or contracted out to further reduce costs and rationalize the Police Services", the Budget Advisory Committee clarify its reasons for this request and that it identify and fund an external source, other than the City Auditor, to meet this request.

5. POLICE REFERENCE CHECKS FOR ALL MUNICIPAL APPLICANTS AND APPLICANTS FOR MUNICIPALLY - FUNDED AGENCIES

Source: Chairman, Toronto Police Services Board
(April 5, 2001)

Advising the Budget Advisory Committee of the recent decision of the Toronto Police Services Board with regard to police reference checks conducted by the Toronto Police Service; and recommending that this report be received for information.

6. ECONOMIC DEVELOPMENT, CULTURE AND TOURISM DEPARTMENT'S PROCEDURES FOR DEALING WITH CAPITAL PROJECTS

Source: Commissioner of Economic Development, Culture and Tourism
(August 22, 2001)

Reporting, as requested by City Council at its meeting of June 26, 27, 28, 2001, on procedures for dealing with capital expenditures; and recommending that this report be received for information.

7. DETAILS OF THE FIRE SERVICES 2000 YEAR-END BUDGET VARIANCES

Source: Commissioner of Works and Emergency Services and the Fire Chief
(June 11, 2001)

Reviewing the Toronto Fire Services over-expenditures in the 2000 budget year, including why gapping was not achieved; and recommending that this report be received for information.

8. OPERATIONAL COMPARISON TO OTHER ZOOS

Source: General Manager and CEO, Toronto Zoo
(June 28, 2001)

Responding to the Budget Advisory Committee on the comparative cost of operations of the Toronto Zoo; and recommending that this report be received for information.

9. ZOO ADMISSION FEE STRATEGY

Source: General Manager and CEO, Toronto Zoo
(June 28, 2001)

Outlining the strategy for the admission fee increase in 2001 and subsequent years; and recommending that this report be received for information.

**10. TRANSFER OF CARE DELAYS ON TORONTO
EMERGENCY MEDICAL SERVICES**

Source: Acting City Clerk
(July 5, 2001)

Advising that City Council at its meeting held on June 26, 27 and 28, 2001 adopted, as amended, Clause No. 1 of Report No. 6 of The Community Services Committee, headed "Transfer of Care Delays on Toronto Emergency Medical Services", and directed that a copy of the report be forwarded to the Policy and Finance Committee and the Budget Advisory Committee for information.