

**TORONTO CYCLING COMMITTEE  
A G E N D A  
MEETING No. 1**

<b>Date of Meeting:</b>	<b>Monday, February 19, 2001</b>	<b>Enquiry:</b>	<b>Brad Bartlett</b>
<b>Time:</b>	<b>7:00 p.m.</b>		<b>Committee Secretary</b>
<b>Location:</b>	<b>Committee Room 2</b>		<b>(416) 394-2515</b>
	<b>2nd Floor, City Hall</b>		<b>&lt;bbartle@city.toronto.on.ca&gt;</b>
	<b>100 Queen Street West</b>		
	<b>Toronto, Ontario</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**CONFIRMATION OF MINUTES.**

**PRESENTATION –**

**7:00 p.m.      2001 Operating and Capital Budget – Toronto Cycling Committee.**

- Respecting Item No. 1

**(30 Minutes.)**

**Bike Trails In Parks and Hydro Corridors**

- Mr. Brian Rutherford, Manager  
         Parks Department

**Implementation Plan For The Cycling Master Plan; and  
Parking Facilities (Post and Rings, and Bike Racks)**

- Mr. Daniel Egan, Manager  
         Cycling and Pedestrian Infrastructure Unit

**Education, Promotions and Road and Trail Safety Ambassadors**

- Ms. Barbara Wentworth, Bicycle Safety Planner; and

**COMMUNICATIONS/REPORTS.****1. 2001 OPERATING And Capital BUDGET – TORONTO CYCLING COMMITTEE.**

Ms. Monica Tang, Executive Assistant

Councillor Jack Layton's Office

(January 31, 2001)

Requesting that the Toronto Cycling Committee receive a presentation on the City of Toronto 2001 Operating and Capital Budget, as it relates to the following cycling initiatives:

- Bike Trails In Parks and Hydro Corridors;
- Implementation Plan For The Cycling Master Plan; and Parking Facilities (Post and Rings, and Bike Racks); and
- Education, Promotions and Road and Trail Safety Ambassadors.

**1(a). Mr. Brian Rutherford, Manager**

Parks Department

(February 7, 2001)

Advising, in response to a request by Councillor Jack Layton's Office requesting a presentation at the Toronto Cycling Committee, that a presentation on the 2001 Operating and Capital Budget respecting cycling initiatives will be made directly to the February 16, 2001 (revised date) meeting of the Economic Development and Parks Committee; and that projects related to new bike trails and hydro corridors are several years away in the capital program, as a result to focus on "good repair versus new infrastructure.

**1(b). City Clerk**

Policy and Finance Committee

(January 18, 2001)

Advising that at their meeting held on January 18, 2001, Councillor Jack Layton, Co-Chair, Toronto Cycling Committee, appeared before the Policy and Finance Committee respecting the 2001 Operating Budget of the Toronto Cycling Committee; and that the Policy and Finance Committee, referred the following communications to the Commissioner of Urban Development Services for report thereon to the Planning and Transportation Committee, as part of the 2001 Budget deliberations:

- (i) (January 4, 2001) from Councillor Jack Layton, Co-Chair, Toronto Cycling Committee; and
- (ii) (December 13, 2001) from the City Clerk, Toronto Cycling Committee.

## **2. TORONTO CYCLING PROGRAM INFORMATION.**

**(5 Minutes.)**

Mr. Sean Wheldrake  
Bicycle Promotions Coordinator  
(January 10, 2001)

Informing the Toronto Cycling Committee that a reference binder containing the following information was sent to every City Councillor, as directed by the Committee at its meeting December 4, 2000:

- (1) Cycling contact information and frequently asked questions;
- (2) Toronto Cycling Committee Terms of Reference;
- (3) The Road and Trail Safety Ambassador Program;
- (4) Bike Week;
- (5) CAN-BIKE;
- (6) The Toronto Cycling Master Plan;
- (7) Cycling Programs; and
- (8) The Cycling Study and the Coroner's Report.

## **3. THE BICYCLE SHOW VOLUNTEER SIGN-UP.**

Mr. Sean Wheldrake  
Bicycle Promotions Coordinator  
(January 10, 2001)

Advising that the Toronto International Bicycle Show will be held Friday, March 2, 2001 to Sunday, March 5, 2001, at the National Trade Centre, Hall A, Exhibition Place; and that the Members of the Toronto Cycling Committee who wish to volunteer for the Bike Show can sign-up at the meeting of the Committee on February 19, 2001.

#### 4. NOMINATIONS WORKING GROUP.

(30 Minutes.)

Ms. Marleen Van Laethem, Co-Chair  
Toronto Cycling Committee, and  
Chair, Nominations Working Group  
(February 6, 2001)

Advising that the Nominations Working Group had met on three occasions; and recommending the following based on the City of Toronto nominations policy:

- (1) Basic Eligibility
  - (a) any person applying for appointment to the Toronto Cycling Committee be a qualified elector in the City of Toronto (i.e. a resident, owner or tenant of land in the municipality, or the spouse of an owner or tenant; a Canadian citizen; and at least 18 years of age). Citizen appointees are required to maintain this status throughout their term of office;
  - (b) any person applying for appointment to the TCC may not be an employee of the City or any of its Agencies, Boards or Commissions. Citizen appointees are required to maintain this status throughout their term of office; and
  - (c) no citizen shall serve on more than one Agency, Board or Commission or external special-purpose body at the same time.
- (2) Length of Term
  - (a) the term of appointment is three years, concurrent with the term of Council. All appointments will continue until their successors are appointed or City Council terminates an appointment;
  - (b) Citizens eligible and willing to seek reappointment may be reappointed for a total of up to six consecutive years;
  - (c) after a maximum of two terms, members are encouraged to stay involved in the TCC, albeit in a non-voting capacity, and potentially reapply after 'sitting-out' for a term; and
  - (d) for incumbents at the time of the adoption of this policy, terms will be counted from their first appointment by the new City of Toronto. However, the spirit of this provision is to encourage a mixture of new and experienced members. Incumbents should consider voluntarily not reapplying if they have already served for many consecutive years on former cycling committees.

(3) Mid-Term Vacancies

- (a) if vacancies should arise during the term, applications on file from qualified applicants made during the current term shall be referred to. Applicants will have been informed of this possibility.

(4) Qualification Criteria

- (a) a key qualification (i.e. recommended, not obligatory) for successful appointment to the TCC is that the interested applicant is requested to attend one TCC meeting or a SubCommittee meeting. Orientation Sessions will be held at either the full TCC or the Sub-Committee meetings, during the advertising period for appointments to the TCC, and an information package, including an application form, will be made available. This information package would also be available through the City.

(5) Composition

- (a) the Working Group recommends that the composition of the TCC remain as set out in the Terms of Reference except in the following instance:
  - (i) that the cycle courier representative be removed as one of the citizens-at-large;
- (b) there has been trouble filling this position in the past and there is no one organization that represents the cycle couriers. Listed under key qualifications for the Nominating Sub-Committee to consider will be:
  - (i) specific knowledge and a specific interest to act as a representative in specific areas (ie. cyclist couriers); and
  - (ii) knowledge of cycling conditions across the City and elsewhere.

(6) Nominating Sub-Committee

- (a) the Nominating SubCommittee will consist of three to five persons, three persons being present at all times for quorum, on an as-required basis. These members will be selected by the members of the Toronto Cycling Committee from one, or more, of the following alternatives, on majority vote of the Toronto Cycling Committee:
  - (i) former Toronto Cycling Committee members:

- (ii) persons of knowledge in the community;
  - (iii) persons of knowledge and representing the cycling community;
  - (iv) present members of the Toronto Cycling Committee who:
    - (1) are not eligible to apply as their Term of Office has expired; or
    - (2) have elected not to reapply to the Toronto Cycling Committee; and
  - (vi) Toronto City Councillors, or a designate;
- (b) the Nominating Sub-Committee shall meet in private to review applications from qualified candidates, in order to select candidates for interview. A representative of the Access and Equity Office / Human Rights shall be invited as advisers / observers. All applications will be kept confidential;
  - (c) in making recommendations, the Nominating SubCommittee shall consider balancing reappointments and new appointments to achieve both continuity and change in TCC memberships;
  - (d) the questions for the interview will be pre-determined and answers will be scored in an objective fashion; and
  - (e) the Nominating SubCommittee shall interview a short-list of candidates and submit their final recommended candidates to the Planning and Transportation Committee via the City Clerk, for approval and appointment by Council. and
- (7) Timeline
    - (a) the Working Group stated that the nominations process for 2001 appointments begin as soon as possible.

(Co-Chairs' Note: See complete list of qualification criteria, available at February 19, 2001 meeting of the Toronto Cycling Committee.)

**4(a).** Minutes

- (i) January 15, 2001; January 22, 2001; and February 1, 2001.

**5. SAFETY ISSUE.**

Communication addressed to Mr. Daniel Egan  
Manager, Cycling and Pedestrian Infrastructure Unit  
and Mr. Brad Bartlett, Committee Secretary, Toronto Cycling Committee  
from Ms. Marjorie Nichol, Resident, City of Toronto  
(November 14, 2000)

Advising the Toronto Cycling Committee that there is a lack of safe Bicycles Lanes in the City of Toronto, especially crossing the Highway 401 corridor; and suggesting bicycle lanes along York Mills Road from Yonge Street to the former City of Scarborough.

**6. STAFF RESPONSE TO TORONTO TRANSIT COMMISSION INQUIRY  
SUBWAY STATIONS WITH BICYCLE RACKS.**

**(5 Minutes.)**

Mr. Vincent Rodo, General Secretary  
Toronto Transit Commission  
(January 29, 2001)

Providing, for information, a communication (January 25, 2001) addressed to the Toronto Transit Commission from the Chief General Manager, Toronto Transit Commission, regarding a Staff Response To Toronto Transit Commission Inquiry – Subway Stations with Bicycle Racks.

**7. THE PORTLANDS DEVELOPMENT PROJECT.**

**(5 Minutes.)**

Ms. Nina Koskenoja, Co-Chair  
Network Planning and Facilities Sub-Committee  
(January 5, 2001)

Advising that the Network Planning and Facilities Sub-Committee, at their meeting of January 31, 2001, recommended to the Toronto Cycling Committee, that the Committee seek official interest group status on The Portlands Development Project with Transport Canada/Public Works Canada.

**8. BIKE MAP.**

**(10 Minutes.)**

Ms. Jannette Porter, Co-Chair  
Communications and Promotions Sub-Committee  
(February 5, 2001)

Recommending that the Bike Map be edited and reprinted, with the revised run of 100,000 copies being available on or before the third week of May 2001.

**9. BIKE WEEK.**

**(10 Minutes.)**

Ms. Jannette Porter, Co-Chair  
Communications and Promotions Sub-Committee  
(February 5, 2001)

Recommending that the organizers of Bike Week be allowed to charge a voluntary registration fee, in the amount of \$20.00, which would entitle the participant to several promotion items and simultaneously raise money for Toronto Cycling Committee issues.

**10. AIR QUALITY IMPROVEMENTS IN THE CITY OF TORONTO.**

Communication addressed to the Medical Officer of Health  
from the City Clerk, Board of Health  
(January 23, 2001)

Advising that the Board of Health, at their meeting held on January 22, 2001, had before it the following communications:

- (i) (December 15, 2000) from the Medical Officer of Health, informing the Board of Health of a new report summarizing the impact of air pollution on health and of initiatives taken by the City to improve air quality; and
- (ii) (October 16, 2000) from the City Clerk, Toronto Cycling Committee, requesting that the Board of Health endorsed the action taken by the Committee recommending that a letter (October 2, 2000) be forwarded to Premier Mike Harris requesting air quality improvements in the City of Toronto;

and advising that the Board of Health:



- (1) received the communication (December 15, 2000) from the Medical Officer of Health, for information; and
- (2) endorsed the action taken by the Toronto Cycling Committee in forwarding the communication (October 2, 2000) from the City Clerk, Toronto Cycling Committee, to Premier Mike Harris, requesting air quality improvements in the City of Toronto.

**10(a).** Communication addressed to the Medical Officer of Health from the City Clerk, Board of Health  
(January 23, 2001)

Advising that the Board of Health, at their meeting held on January 22, 2001, had before it the following communications:

- (i) (January 9, 2001) from the Medical Officer of Health, reporting on the success of the City's low sulphur purchasing policy as a means to reduce air emissions that contribute to adverse health effect; and
- (ii) (December 12, 2000) from the City Clerk, Toronto Cycling Committee, requesting that the Board of Health:
  - (1) strongly urge the Government of Canada to:
    - (a) address the reduction of greenhouse gas emissions here rather than by trading for credits with third world countries. Canada is now among the world's biggest polluters. Citizens using cycles in Toronto feel most intensely the effects of the poor air quality, suffering burning throats and chests, and require clean air in order to continue to efficiently cycle for recreation and for transport, which creates a virtuous circle providing still more clean air; and
    - (b) put the health of citizens foremost – the Board of Health has estimated that 1,000 citizens of Toronto die prematurely from the effects of smog each year – and to take steps to control greenhouse gas emissions within Canada to meet the Kyoto targets; and
  - (2) forward the concerns of the Toronto Cycling Committee to the Right Honourable Jean Chretien, P.C., M. P., and Mr. Lloyd Axworthy, Canada's representative to The Hague Conference, and to relevant government agencies and departments, for appropriate action.

and advising that the Board of Health:

- (1) deferred consideration of the communication (January 9, 2001) from the Medical Officer of Health to its meeting scheduled to be held on February 19, 2001; and
- (2) concurred with the report of the Toronto Cycling Committee embodied in the communication (December 12, 2000) from the City Clerk, Toronto Cycling Committee.

**10(b).** Communication addressed to The Right Honourable Jean Chretien  
from the City Clerk, Board of Health  
(January 23, 2001)

Advising that the Board of Health, at its meeting held on January 22, 2001, endorsed the communication (December 12, 2001) from the City Clerk, Toronto Cycling Committee; and strongly urged the Government of Canada to:

- (1) address the reduction of greenhouse gas emissions here rather than by trading for credits with third world countries. Canada is now among the world's biggest polluters. Citizens using cycles in Toronto feel most intensely the effects of the poor air quality, suffering burning throats and chests, and require clean air in order to continue to efficiently cycle for recreation and for transport, which creates a virtuous circle providing still more clean air; and
- (b) put the health of citizens foremost – the Board of Health has estimated that 1,000 citizens of Toronto die prematurely from the effects of smog each year – and to take steps to control greenhouse gas emissions within Canada to meet the Kyoto targets; and

**11. COMMUNITY CYCLING ADVISORY GROUP MINUTES.**

- (i) North York Cycling and Pedestrian Committee – December 14, 2000.

**12. SUB-COMMITTEE MINUTES.**

- (i) Communications and Promotions Sub-Committee – December 7, 2000 and January 25, 2001;
- (ii) Network Planning and Facilities Sub-Committee – December 13, 2000 and January 31, 2001; and
- (iii) Education and Safety Sub-Committee – January 29, 2001.

**13. PENDING ITEMS REPORT.**

Car-Free Sunday

**ANY OTHER MATTERS.**