

**THE CITY OF TORONTO**

**City Clerk's Division**

**Minutes of the Toronto Cycling Committee**

**Meeting No. 2**

**Monday, March 19, 2001.**

The Toronto Cycling Committee met on Monday, March 19, 2001, in Committee Room No. 2, Toronto City Hall, 100 Queen Street West, Toronto, commencing at 7:00 p.m.

Members Present:

Mr. Stephen Fisher (Co-Chair)  
Ms. Marleen Van Laethem (Co-Chair)  
Mr. Steve Beiko  
Mr. Ole Calderone  
Mr. Israel Chackowicz  
Mr. Gerald Corbett  
Ms. Gillian Flower  
Ms. Nina Koskenoja  
Mr. Martin Koob  
Mr. Clay McFayden  
Mr. Crawford Murphy  
Dr. Linda Perkin  
Mr. Phil Piltch  
Ms. Jannette Porter  
Mr. John Sherk

Staff Present:

Mr. Brad Bartlett, Committee Secretary  
Mr. David Dunn, Engineer, Cycling and Pedestrian  
Infrastructure Unit  
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Mr. Stephen Fisher in the Chair.

### **Confirmation of Minutes.**

On motion by Mr. Piltch, the Minutes of the meeting of the Toronto Cycling Committee held on February 19, 2001, were confirmed.

### **2.1 Safety Issue – College Street Bike Lane.**

The Toronto Cycling Committee had before it the following communications:

- (1) (February 8, 2001) from Councillor Jane Pitfield, forwarding, for information and any action deemed necessary by the Toronto Cycling Committee, a copy of the letter from Ms. Anne Hansen, Resident, City of Toronto, informing of an unfortunate accident on College Street, west of Euclid Street, and requesting the creation of a Bike Lane to High Park, and removal of parking on College Street; and
- (2) (February 13, 2001) from Councillor Irene Jones, forwarding, for information and any action deemed necessary by the Toronto Cycling Committee, a copy of the letter from Ms. Anne Hansen, Resident, City of Toronto, informing of an unfortunate accident on College Street, west of Euclid Street, and requesting the creation of a Bike Lane to High Park, and removal of parking on College Street.

On Motion by Mr. Chackowicz, the Toronto Cycling Committee referred the aforementioned communications to the April 4, 2001 meeting of the Network Planning and Facilities Sub-Committee of the Toronto Cycling Committee, for further review and discussion.

(Sent to: Ms. Anne Hansen; c: Councillor Jane Pitfield; Councillor Irene Jones; Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Ole Calderone, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit – March 22, 2001)

## **2.2 2001 Operating and Capital Budget.**

The Toronto Cycling Committee had before it a communication (February 27, 2001) addressed to Mr. Crawford Murphy, Member, Toronto Cycling Committee, from Mr. Richard Decter, Executive Assistant, Councillor Pantalone's Office, advising that the Planning and Transportation Committee recommended against the line item entitled, "Requested New Services – City Planning Student Programmes", as contained in the 2001 Operating and Capital Budget, which inadvertently contained the existing Toronto Cycling Committee programmes; and that Budget Advisory Committee would be requested to restore the existing Toronto Cycling Committee programmes when the Planning and Transportation Budget was brought back before the Budget Advisory Committee.

On Motion by Mr. Piltch, the Toronto Cycling Committee received the aforementioned communication.

## **2.3 The Toronto Waterfront Redevelopment Plan.**

The Toronto Cycling Committee had before it a communication (January 5, 2001) from Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee, advising that the Network Planning and Facilities Sub-Committee, at their meeting of January 31, 2001, recommended to the Toronto Cycling Committee, that the Committee seek official interest group status on the Toronto Waterfront Redevelopment Plan with Transport Canada/Public Works Canada.

On Motion by Mr. Chackowicz, the Toronto Cycling Committee:

- (1) requested that a communication be sent to the Commissioner of Urban Development Services enquiring, if she was in a position to respond, as requested, to the July 20, 2001 communication from the Toronto Cycling Committee, recommending that the Toronto Cycling Committee:
  - (a) take an active role in the Toronto Waterfront Redevelopment Plan;

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- (b) obtain official recognition in the design process of the Toronto Waterfront Redevelopment plan; and
  - (c) strike a working group to monitor and respond to issues related to the Toronto Waterfront Redevelopment Plan;
- (2) advised that in light of recent developments concerning land ownership and custodianship of the Toronto waterfront redevelopment, the Toronto Cycling Committee be kept informed; and
- (3) requested that the Toronto Cycling Committee be represented on any Committee concerning the Toronto Waterfront Redevelopment Plan.

(Sent To: Commissioner of Urban Development Services; c: Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Ole Calderone, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit – March 22, 2001)

## **2.4 Bike Map.**

The Toronto Cycling Committee had before it a communication (February 5, 2001) from Ms. Jannette Porter, Co-Chair, Communications and Promotions Sub-Committee, recommending that the Bike Map be edited and reprinted, with the revised run of 100,000 copies being available on or before the third week of May 2001.

On Motion by Mr. Calderone, the Toronto Cycling Committee referred the aforementioned communication to the July 2001 meeting of the Toronto Cycling Committee.

(Sent To: Ms. Jannette Porter, Co-Chair, Communications and Promotions Sub-Committee; c - Mr. Gerald Corbett, Co-Chair, Communications and Promotions Sub-Committee; Mr. Sean Wheldrake, Bicycle Promotions Coordinator - March 22, 2001)

## **2.5 Bike Week.**

The Toronto Cycling Committee had before it the following communications:

- (1) (February 5, 2001) from Ms. Jannette Porter, Co-Chair, Communications and Promotions Sub-Committee, recommending that the organizers of Bike Week be allowed to charge a voluntary registration fee, in the amount of \$20.00, which would entitle the participant to several promotion items and simultaneously raise money for Toronto Cycling Committee issues; and
- (2) (March 19, 2001) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator explaining, in detail, the promotional activity regarding Bike Week.

On Motion by Mr. Piltch, the Toronto Cycling Committee received the aforementioned communications.

## **2.6 Review of Sub-Committee, Advisory Committees, Special Committees and Task Forces Established By City Council Since 1998.**

The Toronto Cycling Committee had before it a communication (February 5, 2001) from the City Clerk, providing, for information, Clause No. 3 contained in Report No. 1 of the Planning and Transportation Committee, headed "Review of Sub-Committees, Advisory Committees, Special Committees and Task Forces established by City Council Since 1998", which was adopted without amendment, by the Council of the City of Toronto at its meeting held on January 30, 31 and February 1, 2001.

On Motion by Mr. Piltch, the Toronto Cycling Committee received the aforementioned communication.

## **2.7 Safety Issue – Queen’s Quay at Jarvis Street.**

The Toronto Cycling Committee had before it a communication (February 7, 2001) from Ms. Ms. Kathleen Tipton, informing the Toronto Cycling Committee of an unfortunate incident and unsafe road condition along Queen’s Quay at Jarvis Street, and along the designated Bike Path.

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On Motion by Mr. Piltch, the Toronto Cycling Committee referred the aforementioned communication to Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, and the Network Planning and Facilities Sub-Committee, for further action, as deemed appropriate.

(Sent To: Ms. Kathleen Tipton; c - Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Ole Calderone, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure – March 22, 2001)

## **2.8 Cyclists On Sidewalks.**

Ms. Marleen Van Laethem in the Chair.

The Toronto Cycling Committee had before it the following communications:

- (1) (February 19, 2001) addressed to The Honorable Brad Clark, Minister of Transportation from Councillor Jane Pitfield, advising that a public safety campaign is needed to remind cyclists that the sidewalks are intended for pedestrian traffic only; and requesting input from the Minister of Transport on this matter; and
- (2) (September 26, 2000) addressed to Councillor Jane Pitfield from Mr. Stephen Fisher, Co-Chair, Toronto Cycling Committee, advising Councillor Pitfield, on behalf of the Toronto Cycling Committee, of the programs and the position of the Toronto Cycling Committee regarding cyclists on sidewalks.

On Motion by Mr. Koob, the Toronto Cycling Committee:

- (1) concurred with the comments made by Councillor Jane Pitfield in her communication (February 19, 2001) addressed to The Honorable Brad Clark, Minister of Transportation that cycling on sidewalks can be dangerous to both pedestrians and cyclists, and that heavy vehicular traffic contributes to the problem;
- (2) advised Councillor Pitfield:

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- (a) that all of the City of Toronto's bicycle safety programs, including CAN-BIKE and the Road and Trail Safety Ambassadors, have an educational component about the dangers of sidewalk riding, for distribution this year. In addition, the Toronto Cycling Committee works with Toronto Police Services on spot enforcement programs; and
- (b) that the Toronto Cycling Committee:
  - (i) has experience and expertise with regard to the issue and can, for example, make The Honorable Brad Clark, Minister of Transportation, aware of existing Province of Ontario booklets that have sections on sidewalk riding, and that the booklets could be updated and reprinted, as part of this campaign;
  - (ii) will produce a new poster regarding the dangers of sidewalk riding, for distribution this year; and
  - (iii) would like to work with her on road safety, and more specifically, the issue of cyclists on sidewalks.
- (3) requested Councillor Jane Pitfield's continued support during Budget deliberations at City Council regarding the Toronto Cycling Committee's 2001 Operating and Capital Budget requirements to continue education and safety programs for the City of Toronto, specifically:
  - (a) \$108,000.00 for education and safety programs; and
- (4) requested the support of Councillor Jane Pitfield for the Road and Trail Safety Ambassadors program as a key

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initiative for dealing with the issue of cycling on the sidewalk. The Road and Trail Safety Ambassadors are a group of twenty highly trained cyclists that work in local communities across the City of Toronto, to improve safety on our roads every summer. The \$150,000.00 funding request made by the Toronto Cycling Committee for this program was not included in the City of Toronto's 2001 Operating Budget. It is uncertain at this time whether the necessary outside funds will be found in order to run the program.

(Sent To: Councillor Jane Pitfield;  
c - The Honourable Brad Clark, Minister of Transportation;  
Mr. Israel Chackowicz, Co-Chair, Education and Safety  
Sub-Committee; Mr. Phil Piltch, Co-Chair, Education and  
Safety Sub-Committee; Ms. Barbara Wentworth, Bicycle  
Safety Planner – March 22, 2001)

Mr. Stephen Fisher back in Chair.

## **2.9 Bike Show Update.**

The Toronto Cycling Committee had before it a communication (March 7, 2001) from Mr. Stephen Fisher, Co-Chair, Toronto Cycling Committee, advising that it would be valuable for the members of the Toronto Cycling Committee who worked at the Bike Show to do a brief post mortem review before the Toronto Cycling Committee at its meeting on March 19, 2001; and requesting each member involved to say a few sentences providing feedback on what he or she considers to be positive and negative points at the Bike Show, as well as suggestions for future improvements.

On Motion by Mr. Piltch, the Toronto Cycling Committee referred the following list on comments from the members of the Toronto Cycling Committee, received at the March 19, 2001 meeting of the Committee, to the Communications and Promotions Sub-Committee, of the Toronto Cycling Committee, for their information, as part of a post mortem on Bike Show 2001:

- (1) Toronto Cycling Master Plan should have been available as a topic for discussion at the Bike Show Booth;
- (2) \$20.00 donation was well received;



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- (3) updates on Bike Show topics could have been sent to members of the Toronto Cycling Committee through the electronic mail system;
- (4) no real issues discussed at the Booth;
- (5) a sign-up list should have been made for businesses requiring Post and Ring stands;
- (6) a complaints sheet should have been made available for cyclists;
- (7) no commercial advertising on the Booth next year suggested;
- (8) visitors enjoyed the Booth panels;
- (9) many comments at the Booth received from cyclists outside the City of Toronto;
- (10) many persons signed petition on Budget who were outside the City of Toronto;
- (11) comments received from cyclists outside of the City of Toronto differed from issues presented by cyclists within the City of Toronto;
- (12) Toronto Cycling Committee cannot represent cyclists outside the City of Toronto;
- (13) petition was a focus at the Booth;
- (14) Toronto Cycling Committee has plenty of information to hand-out at the Bike Show;
- (15) budget issue, though negative, was useful to get message to cyclists concerning the Toronto Cycling Committee;
- (16) current Map was needed at the Booth;
- (17) a tool was needed to interest young cyclists at the Booth;
- (18) the displays on the Booth were focussed on the City of Toronto and not the Toronto Cycling Committee;
- (19) no information handed out to visitors to the Booth, except for an outdated Map;
- (20) table hindered visitors accessing the Booth;
- (21) the bike locked to the Post and Ring was a good display idea, but not locked properly;
- (22) the Booth attracted older cyclists;
- (23) the Booth and the displays did not provoke visitor interest;
- (24) budget issue and new cyclists discussed on Sunday afternoon of the Bike Show;
- (25) a Bike Map was needed;
- (26) a dolly was required for the take-down of the Booth;

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- (27) need a Safety Quiz at the Booth;
- (28) need a CAN-BIKE questionnaire and a trinket as an incentive prize;
- (29) promote CAN-BIKE Courses through demonstrations;
- (30) a Newsletter required to promote general cycling events, such as rides;
- (31) need a Newsletter to promote Toronto Cycling Committee issues and events;
- (32) create awareness of merits of cycling in the City of Toronto and promote through Tourism Office;
- (33) need a brochure to explain the Post and Ring display, explaining how a business would enquire about one through the City of Toronto;
- (34) membership to the Toronto Cycling Committee discussed with potential applicants;
- (35) not a lot of action in the CAN-BIKE Course section of the Booth;
- (36) the Post and Ring display fell over at one point;
- (37) need a draw for the Booth, such as a Map;
- (38) media representatives were present;
- (39) need a binder of materials outlining activities of the Toronto Cycling Committee at the Booth;
- (40) volunteers need a briefing on what to expect at the Booth, possibly through the electronic mail system;
- (41) a sign-up sheet was needed for the nominations process and the Cyclometer;
- (42) no sense to the Toronto Cycling Committee's presence at the Booth;
- (43) need hands-on experiences at the Booth, such as bike fitting;
- (44) work of the Sub-Committees of the Toronto Cycling Committee need to be present at the Booth (ie. programs, structure and membership information);
- (45) visitors were asking questions at the Booth regarding traffic by-laws and the Highway Traffic Act;
- (46) posters were not read;
- (47) visitors did not miss receiving the Map this year;
- (48) need interactive cycling displays;
- (49) cycling banner should have been up on first day;
- (50) conversation had to be engaged with visitors;
- (51) no Toronto Cycling Committee business cards available at Booth;

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- (52) no Toronto Cycling Committee telephone numbers available at Booth;
- (53) Cyclometer has no information on the Toronto Cycling Committee;
- (54) no comments sheet available at the Booth;
- (55) need to lock bike to the Post and Ring display properly;
- (56) need a CAN-BIKE Instructor presence at the Booth;
- (57) need a video on the CAN-BIKE Course; and
- (58) the Toronto Cycling Committee needed to proactively comment on the set-up of the Booth.

(Sent To: Communications and Promotions Sub-Committee;  
c - Ms. Barbara Wentworth, Bicycle Safety Planner;  
Mr. Sean Wheldrake, Bicycle Promotions Coordinator  
- March 23, 2001)

## **2.10 Sub-Committee Minutes.**

- (i) Network Planning and Facilities Sub-Committee – February 28, 2001;  
and
- (ii) Education and Safety Sub-Committee – February 27, 2001.

On motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Minutes.

## **2.11 Pending Items Report.**

The Toronto Cycling Committee had before it the following pending items:

Nominations Sub-Committee Working Group;  
Toronto Cycling Master Plan.

## **12. Proposed Harmonized Warrants For The Installation of 40 km/h Speed Limits and All-Way Stop Sign Control.**

The Toronto Cycling Committee had before it a report (March 6, 2001) from the Commissioner of Works and Emergency Services, proposing a set of criteria and principles which can be applied uniformly across the City of Toronto where streets are being considered for a 40 km/h speed limit or

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intersections are being considered for All-Way Stop Sign Control; and recommending that:

- (1) the interim warrants for establishing a 40 km/h speed limit and for installing All-Way Stop Sign Control, as described in and attached to the aforementioned report (March 6, 2001), be adopted for uniform use within the City of Toronto for a trial period;
- (2) after staff have used the interim warrants for the installation of 40 km/h speed limits and All-Way Stop Sign Control, staff report on their experience with and the effectiveness of these criteria to their respective Community Councils during the month of November, 2001;
- (3) staff report on the Community Council consultation to Works Committee at the first meeting of 2002 for the purpose of recommending adoption of permanent warrants to City Council; and
- (4) City Council rescind the existing policies of the former municipalities of the amalgamated City of Toronto which relate to the justification of 40 km/h speed limits and All-way Stop Sign Control so there is no contradiction in the use of the interim warrants detailed in this report.

On Motion by Ms. Marleen Van Laethem, the Toronto Cycling Committee:

- (1) received the foregoing report (March 6, 2001) from the Commissioner of Works and Emergency Services; and
- (2) expressed its appreciation to the Commissioner of Works and Emergency Services for being forwarded the foregoing report (March 6, 2001), and advised that the Toronto Cycling Committee would look forward to receiving further information on this matter.

(Sent To: Works Committee; c - Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit – March 20, 2001)

The Toronto Cycling Committee adjourned its meeting at 9:35 p.m.

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Co-Chair.