

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Toronto Cycling Committee

Meeting No. 5

Monday, June 18, 2001.

The Toronto Cycling Committee met on Monday, June 18, 2001, in Committee Room No. 2, Toronto City Hall, 100 Queen Street West, Toronto, commencing at 7:00 p.m.

Members Present:

Councillor Olivia Chow, Co-Chair
Mr. Stephen Fisher, Co-Chair
Ms. Marleen Van Laethem, Co-Chair
Mr. Israel Chackowicz
Mr. Peter Duckworth-Pilkington
Mr. Ron Hart
Mr. Martin Koob
Ms. Nina Koskenoja
Mr. Dave Meslin
Mr. Clay McFayden
Mr. Crawford Murphy
Mr. Phil Piltch
Ms. Jannette Porter
Mr. John Sherk

Staff Present:

Mr. Brad Bartlett, Committee Secretary
Mr. Daniel Egan, Manager, Cycling and Pedestrian
Infrastructure Unit
Ms. Barbara Wentworth, Bicycle Safety Planner
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Ms. Marleen Van Laethem in the Chair.

Confirmation of Minutes.

On Motion by Mr. Piltch, the Minutes of the meetings of the Toronto Cycling Committee held on March 19, 2001; April 23, 2001; and May 14, 2001, were confirmed.

5.1 Bike Safety – Reserved Lanes.

The Toronto Cycling Committee had before it a communication (May 9, 2001) from the City Clerk, Works Committee, advising that the Works Committee at its meeting on May 9, 2001, had before it a communication (February 21, 2001) from Ms. Lela Gary, Air Pollution Coalition of Ontario, requesting the opportunity to appear before the Committee with respect to concerns about safety issues of cycling on reserved lanes, and Municipal Code Chapter 400, Section 400-21, “Reserved Lanes”; and that Ms. Lela Gary, Air Pollution Coalition of Ontario, appeared before the Committee in connection with the foregoing matter; and recommending that:

- (1) the aforementioned communication be referred to the Commissioner of Works and Emergency Services and the Toronto Cycling Committee with a request that:
 - (a) the Commissioner of Works and Emergency Services report to the Works Committee, through the Toronto Cycling Committee, on:
 - (i) the concerns raised by Ms. Gary during her deputation;
 - (ii) opportunities for the installation of vinyl pylons along dividing lines of dedicated lanes for the protection of cyclists, as used in some cities in the Province of Quebec;
 - (iii) statistics regarding the number and frequency of accidents involving cyclists; and

- (iv) the feasibility of some form of flashing lights or extra signage where lanes are shared by cyclists, buses and taxis, to emphasize that such lanes are used by cyclists; and
- (b) the Toronto Cycling Committee consider and recommend alternatives that might improve safety for cyclists, including the possibility of a pilot project involving the use of vinyl pylons; and
- (2) the Toronto Police Services Board be advised of the concerns raised with respect to enforcement of the use of reserved lanes.

On Motion by Mr. Piltch, the Toronto Cycling Committee referred the aforementioned communication to Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, for action, as deemed appropriate.

(Sent To: Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit – June 20, 2001)

5.2 Terms of Reference – Toronto Cycling Committee.

The Toronto Cycling Committee had before it a communication (May 7, 2001) from the City Clerk, Works Committee, providing, for information, Clause No. 7 contained in Report No. 3 of the Planning and Transportation Committee, headed “Toronto Cycling Committee”, which was adopted, without amendment, by the Council of the City of Toronto at its regular meeting held on April 23, 24, 25, 26, and 27, 2001, and its special meeting held on April 30, May 1 and 2, 2001.

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned communication.

5.3 2001 Capital and Operating Budget.

The Toronto Cycling Committee at its meeting held on June 18, 2001, had before it the following communications:

- (1) (May 10, 2001) from the City Clerk, providing, for information,

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Clause No. 1 contained in Report No. 5 of the Policy and Finance Committee, headed “2001-2005 Recommended Capital Expenditure Program”, which was adopted, as amended, by the Council of the City of Toronto at its regular meeting held on April 23, 24, 25, 26, and 27, 2001, and its special meeting held on April 30, May 1 and 2, 2001; and advising that in adopting this clause, Council has requested that a special meeting be held with the Works Committee and the Toronto Cycling Committee before the next budget process on the cycling infrastructure and requirements in the context of the emerging master plan; and

- (2) (May 10, 2001) from City Clerk, providing, for information, Clause No. 2 contained in Report No. 5 of the Policy and Finance Committee, headed “City of Toronto 2001 Operating Budget”, which was adopted, as amended, by the Council of the City of Toronto at its regular meeting held on April 23, 24, 25, 26, and 27, 2001, and its special meeting held on April 30, May 1 and 2, 2001; and advising that in adopting this clause, Council has referred the issue of the safety of bicycle lanes on McCowan Avenue to the Toronto Cycling Committee.

On Motion by Mr. Piltch, the Toronto Cycling Committee referred the aforementioned communication (May 10, 2001) from the City Clerk, providing, for information, Clause No. 2 contained in Report No. 5 of the Policy and Finance Committee, headed “City of Toronto 2001 Operating Budget”, to Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, for a report to the Network Planning and Facilities Sub-Committee.

(Sent To: Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; c: Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee; Mr. Ole Calderone, Co-Chair, Network Planning and Facilities Sub-Committee – June 20, 2001)

5.4 Proposed Harmonized Warrants For Installation of 40 Km/H Speed Limits and All-Way Stops.

The Toronto Cycling Committee had before it a communication (May 7, 2001) addressed to the Commissioner of Works and Emergency Services from the City Clerk, providing, for information, Clause No. 6 contained in Report No. 5 of the Works Committee, headed “Proposed

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Harmonized Warrants for the Installation of 40 km/h Speed Limits and All-Way Stop Sign Control”, which was adopted, without amendment, by the Council of the City of Toronto at its regular meeting held on April 23, 24, 25, 26, and 27, 2001, and its special meeting held on April 30, May 1 and 2, 2001.

On Motion by Mr. Piltch, the Toronto Cycling Committee received the aforementioned communication.

5.5 Ontario Government Facilities For Commuter Cyclists.

The Toronto Cycling Committee had before it the following communications:

- (1) (May 4, 2001) addressed to Ms. Marleen Van Laethem, Co-Chair, Toronto Cycling Committee from The Premier of Ontario, thanking the Toronto Cycling Committee for their efforts to reduce air pollution in the City of Toronto; and advising that the communication (March 30, 2001) addressed to The Premier of Ontario, from the Committee, has been forwarded to The Honorable David Tsubouchi, Chair of the Management Board of Cabinet, for a response from the Government of Ontario;
- (2) (May 18, 2001) addressed to Ms. Marleen Van Laethem, Co-Chair, Toronto Cycling Committee, from The Honorable David Tsubouchi, Chair, Management Board of Cabinet, advising that Mr. David Sparling, Manager, The Green Workplace Program, will contact the Toronto Cycling Committee to take advantage of the Committee’s offer to assist the Government of Ontario with their “bike to work” program; and
- (3) (March 30, 2001) addressed to The Premier of Ontario from Ms. Marleen Van Laethem, Co-Chair, Toronto Cycling Committee, providing, for information, the communication addressed to The Premier of Ontario, advising that the Toronto Cycling would assist the Government of Ontario with determining appropriate facilities for commuter cyclists.

On Motion by Mr. Chackowicz, the Toronto Cycling Committee:

- (1) requested that Mr. Sean Wheldrake, Bicycle Promotions Coordinator, act as the lead staff representative with the Province of Ontario on the

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“bike to work” program; and

- (2) requested Mr. Israel Chackowicz, contact Mr. David Sparling, Manager, The Green Workplace Program, Management Board of Cabinet, on behalf of Ms. Marleen Van Laethem, Co-Chair, Toronto Cycling Committee.

(Sent To: Mr. Sean Wheldrake, Bicycle Promotions Coordinator; c: Mr. Israel Chackowicz, Member, Toronto Cycling Committee; Ms. Marleen Van Laethem, Co-Chair, Toronto Cycling Committee; Mr. David Sparling, Manager, The Green Workplace Program, Management Board of Cabinet – June 20, 2001)

5.6 Toronto Bike Plan.

The Toronto Cycling Committee had before it the following communications:

- (1) (June 5, 2001) from Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, advising that the “Toronto Bike Plan – Shifting Gears” report produced by the consultant-staff team will be presented to Planning and Transportation Committee on July 3, 2001; and that Chapter 10 of the “Toronto Bike Plan - Shifting Gears” will be discussed at the June 18, 2001 meeting of Toronto Cycling Committee; and that findings of the Bicycle Collision Study will be presented at the next meeting of the Cycling Committee, to be held on July 16, 2001; and that Royal York Road has been identified as a recommended street for bicycle lanes as part of the Toronto Bike Plan; and
- (2) (May 27, 2001) from Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee, advising that motions were approved by the Network Planning and Facilities Sub-Committee, at their meeting held on May 23, 2001 for consideration by the Toronto Cycling Committee; and recommending:
 - (a) that the projects listed as priorities in the aforementioned communication, be approved for implementation in to the Toronto Bike Plan;
 - (b) that the City of Toronto purchase the abandoned CN Leaside Branch, and acquire an easement along the railway to the

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north of the Section to allow cyclists a safe route north of York Mills to the Betty Sutherland Trail;

- (c) that a staff person be hired by the City of Toronto to raise funds for the Rail-Trail project;
- (d) that the following be added to the Traffic Calming policy:

“Diverter Intersections – bicycles should be exempt, and should be able to go straight through, to stay in residential neighborhoods;

Road Closures- a small gap should be left for cyclists beside guard rail at the end of the road; and
Warrant 3.5 – traffic calming should have no significant impact on cyclists.”; and

- (e) that Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, investigate the closure of Crawford Street and Spring Garden Street, to ensure that a gap is left for cyclists.

On Motion by Councillor Chow, the Toronto Cycling Committee:

- (1) requested the Planning and Transportation Committee approve the recommendations, as contained in Section 10 of the Toronto Bike Plan, as amended by the Toronto Cycling Committee in Recommendation 10-1, 10-2, 10-6 and 10-7, to read as follows:

- (a) Recommendation 10-1: Establish Inter-Department Bike Plan Coordinating Committee

That an interdepartmental Bike Plan Coordinating Committee be established to co-ordinate the implementation of the Plan, in consultation with the Toronto Cycling Committee reporting to the Co-Chairs of the Committee every four months with an annual planning meeting in September, and that Transportation Services Division take the lead

in establishing and chairing the Committee;

- (b) Recommendation 10-2: Prepare Annual Progress Report To Council

That the Commissioner of Works and Emergency Services be requested to prepare annual progress reports in May to City Council, in consultation with the Bike Plan Co-ordinating Committee, documenting the progress of the Bike Plan, and present implementation priorities and funding requirements for the following years in September, and that the first report be presented in the Fall of 2001 outlining Bike Plan projects to be implemented in 2001;

- (c) Recommendation 10-6: Explore Alternate Funding Sources

That the City of Toronto explore alternative funding sources and opportunities, including the federal, provincial and private sectors to assist in the implementation of the Toronto Bike Plan, and submit appropriate portion into the sports and culture section of the provincial "Superbuild" infrastructure program; and

- (d) Recommendation 10-7: Collect and Analyze Cycling Data

That the City collect and analyze high quality data to measure the progress of the Bike Plan, and submit results annually through the annual progress report in May, including:

- (i) bicycle traffic counts to monitor cycling trends;
- (ii) focussed user surveys on specific cycling issues;

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- (iii) public attitude surveys every 3 to 5 years; and
 - (iv) annual bicycle collision data analysis;
- (2) requested Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, to consider the following items, as part of the review of the Toronto Bike Plan:
- (a) that the projects listed as priorities in the communication (May 27, 2001) from Ms. Nina Koskenoja, Co-Chair, Network Planning and Facilities Sub-Committee, be approved for implementation in to the Toronto Bike Plan;
 - (b) that the City of Toronto purchase the abandoned CN Leaside Branch, and acquire an easement along the railway to the north of the Section to allow cyclists a safe route north of York Mills to the Betty Sutherland Trail; and
 - (c) investigate the closure of Crawford Street and Spring Garden Street, to ensure that a gap is left for cyclists;
- (3) deferred consideration, for one year the hiring of a staff person by the City of Toronto to raise funds for the Rail-Trail project, and until such time as staffing is discussed as part of the Toronto Bike Plan; and
- (4) requested the Commissioner of Works and Emergency Services to consider adding the following to the Traffic Calming Policy:
- “Diverter Intersections – bicycles should be exempt, and should be able to go straight through, to stay in residential neighborhoods;
Road Closures- a small gap should be left for cyclists beside guard rail at the end of the road; and
Warrant 3.5 – traffic calming should have no significant impact on cyclists.”

(Sent To: Planning and Transportation Committee;
c. Commissioner of Works and Emergency Services;
Ms. Nina Koskenoja, Co-Chair, Network Planning and
Facilities Sub-Committee; Mr. Daniel Egan, Manager, Cycling
and Pedestrian Infrastructure Unit – June 28, 2001)

5.7 Promotion of Cycling Programs In The City of Toronto.

The Toronto Cycling Committee had before it a communication (June 5, 2001) from Mr. Martin Koob, Member, Toronto Cycling Committee advising that The Honorable Brad Clark, Minister of Transportation and The Honorable Elizabeth Witmer, Minister of the Environment, attended the group ride on May 28, 2001, as part of Bike Week activities; and that a letter should be sent to them thanking them for their interest in the event and the need for their continued support for cycling related issues and activities in the City of Toronto, as explained in detail in the aforementioned communication; and recommending that the Toronto Cycling Committee request Toronto City Council to send a letter to the appropriate Ministers in the Government of Ontario and the Government of Canada, mayor and Members of Toronto City Council, the Greater Toronto Services Board, inviting them to a Summit on cycling initiatives, and the implementation of the Toronto Bike Plan.

On Motion by Mr. Koob, the Toronto Cycling Committee referred the aforementioned communication to the Communication and Promotions Sub-Committee.

(Sent To: Communications and Promotions Sub-Committee;
c: Ms. Barbara Wentworth, Bicycle Safety Planner;
Mr. Sean Wheldrake, Bicycle Promotions Coordinator
- June 21, 2001)

5.8 Official Opening – Don Trail and Bridge North of Lakeshore Boulevard.

The Toronto Cycling Committee had before it a communication (June 5, 2001) from Mr. Martin Koob, Member, Toronto Cycling Committee, advising that the Toronto Cycling Committee should ensure a well publicized official opening to mark the opening of the Don Trail and Bridge north of the Lakeshore Boulevard; and recommending that the Toronto Cycling Committee request the Communication and Promotions Sub-Committee to contact staff in the Department of Works and Emergency Services and request

involvement on the planning and coordination of the official opening to mark the opening of the Don Trail and Bridge north of the Lakeshore Boulevard.

On Motion by Mr. Koob, the Toronto Cycling Committee received the aforementioned communication.

5.9 Bike Safety – O.M.G. Recycle Boxes.

The Toronto Cycling Committee had before it a communication (June 5, 2001) from Mr. Damian Wiechula, Resident, City of Toronto, advising of an unsafe condition regarding O.M.G. recycle boxes on City streets; and requesting that action be taken by the Toronto Cycling Committee, as deemed appropriate.

On Motion by Mr. Duckworth-Pilkington, the Toronto Cycling Committee:

- (1) requested the Works Committee:
 - (a) assist the Toronto Cycling Committee with preventing serious injury to cyclists, pedestrians and in-line skaters, by requiring O.M.G. recycling containers to be installed with self-locking latches;
 - (b) request staff of the Department of Works and Emergency Services to require that O.M.G. recycling containers be closed properly after emptying;
 - (c) request staff of the Department of Works and Emergency Services to develop standards for the placement of O.M.G. recycling containers, taking into consideration the following:
 - (i) distance from curb;
 - (ii) ensuring site lines from the street are not hindered;
 - (iii) distance from the intersection; and

- (iv) direction of container door opening;
and
- (d) request staff of the City of Toronto to enforce the standards approved by Toronto City Council; and
- (2) requested the City Solicitor to report on the liability to the City of Toronto if serious injury occurs resulting from O.M.G. recycling containers.

(Sent To: Works Committee; c. City Solicitor; Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; Mr. Damian Wiechula, Resident, City of Toronto – June 21, 2001)

5.10 Bike Week.

The Toronto Cycling Committee had before it a communication (June 6, 2001) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, advising of the successes of the Bike Week 2001 activities, and recommending that the aforementioned communication, be received.

On Motion by Ms. Porter, the Toronto Cycling Committee thanked Mr. Sean Wheldrake, Bicycle Promotions Coordinator, for his efforts that contributed directly to a successful Bike Week 2001.

(Sent To: Mr. Sean Wheldrake, Bicycle Promotions Coordinator – June 21, 2001)

5.11 Media, Police, Courier CAN-BIKE Course.

The Toronto Cycling Committee had before it a communication (June 5, 2001) from Ms. Barbara Wentorth, Bicycle Safety Planner, recommending that the Toronto Cycling Committee thank all participants in the Media, Police, Courier CAN-BIKE course held on May 2 to 3, 2001, and commend them for their contribution to increasing bicycle safety in the City of Toronto.

On Motion by Councillor Chow, the Toronto Cycling Committee thanked the participants for their efforts that contributed directly to a successful Media, Police, Courier CAN-BIKE Course, and for their contribution to increasing bicycle safety in the City of Toronto.

(Sent To: Ms. Christine Peplinski, Ms. Romona King; Training Constable Bob Olmsted; Training Constable Hugh Smith; Mr. Ron Stoodley; Ms. Donna Elliot; Police Constable Richard Poole; Police Constable Richard Harris; Ms. Diane Stokan; Mr. Jim Kenzie; Mr. Marcel Smazal; Ms. Marlee Cargill; Ms. Anne MacGuire; Ms. Lynn Lavallee; Mr. Malcolm Davidson; c: Ms. Barbara Wentworth - July 3, 2001)

5.12 Televised Advertising Boards In The City of Toronto.

The Toronto Cycling Committee had before it a communication (June 5, 2001) from Mr. David Meslin, Member, Toronto Cycling Committee, forwarding, for information, and any action deemed appropriate, to the Toronto Cycling Committee, the following Member's Resolution to be considered by the Board of Directors for the 2001 Annual General Meeting of the Metro Credit Union:

- (1) the Metro Credit Union reaffirms its commitment to improving the quality of life in our community consistent with their 7th Principle (Concern for Community), the members believe that:
 - (a) the installation of televised advertising in public space is inconsistent with our mission statement;
 - (b) the Credit Union should remove the existing motion display boards at the new College Street branch; and
 - (c) the Board of Directors should consider creating a policy of respect regarding our public spaces and outdoor advertising.

On Motion by Mr. Duckworth-Pilkington, the Toronto Cycling Committee:

- (1) expressed concern to the Planning and Transportation Committee regarding the distraction to motorists

posed by changeable message signs in the City of Toronto; and

- (2) requested the Planning and Transportation Committee to:
 - (a) request Toronto City Council to remove existing changeable message signs in the City of Toronto;
 - (b) request Toronto City Council to deny new applications for changeable message signs in the City of Toronto; and
 - (c) request staff of the Department of Urban Development Services, to further study and develop standards for changeable message signs to ensure the safety for all road users in the City of Toronto.

(Sent To: Planning and Transportation Committee;
c. Ms. Barbara Wentworth, Bicycle Safety Planner;
Mr. David Meslin, Member, Toronto Cycling Committee
- June 22, 2001)

5.13 Police Cycle Right Campaign.

The Toronto Cycling Committee had before it a communication (June 5, 2001) from Ms. Barbara Wentworth, Bicycle Safety Planner, advising that the Toronto Police Service will be holding an enforcement campaign for two weeks beginning on June 11, 2001; and that Traffic Divisions in all areas of the City of Toronto will be emphasizing safe cycling through a Cycle Right Campaign, including education campaigns, such as lectures or rodeos, and cautions and ticketing to encourage compliance with Highway Traffic Act laws; and that Police officers will distribute a Cycle Right pamphlet as part of this campaign and will collect statistics to evaluate the program at its completion; and that the Cycle Right pamphlet will be available at the June 18, 2001 meeting of the Toronto Cycling Committee.

On Motion by Mr. Chackowicz, the Toronto Cycling Committee received the aforementioned communication.

5.14 Sub-Committee Minutes.

- (i) Communications and Promotions Sub-Committee – April 26 and May 17, 2001; and
- (ii) Network Planning and Facilities Sub-Committee – May 2 and May 23, 2001.

On Motion by Mr. McFayden, the Toronto Cycling Committee received the aforementioned Minutes.

5.15 Velo Ontario.

The Toronto Cycling Committee had before it a presentation from Mr. Phil Piltch, Member, Toronto Cycling Committee regarding cycle route network planning with Velo Ontario.

On Motion by Mr. Chackowicz, the Toronto Cycling Committee endorsed Velo Ontario's Provincial Cycling Route Network project to establish a network of bicycle routes across the Province of Ontario and to assist Velo Ontario with finding acceptable routes within the City of Toronto.

(Sent To: Mr. Israel Chackowicz; c: Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; Ms. Barbara Wentworth, Bicycle Safety Planner; Mr. Sean Wheldrake, Bicycle Promotions Coordinator - June 25, 2001)

**1.16 Information Session – Nominations Process
Toronto Cycling Committee.**

The Toronto Cycling Committee had a presentation on the information session for the nominations process for the Toronto Cycling Committee from the following persons:

Ms. Marleen Van Laethem, Chair, Nominations Sub-Committee;
Mr. Brad Bartlett, Committee Secretary, Clerk's Office;
Mr. Daniel Egan, Manager, Cycling and Infrastructure Unit;
Ms. Barbara Wentworth, Bicycle Safety Planner; and

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Mr. Sean Wheldrake, Bicycle Promotions Coordinator

The Toronto Cycling Committee adjourned its meeting at 9:59 p.m.

Co-Chair.