

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Toronto Cycling Committee

Meeting No. 10

Monday, December 3, 2001.

The Toronto Cycling Committee met on Monday, December 3, 2001, in Committee Room No. 2, Toronto City Hall, 100 Queen Street West, Toronto, commencing at 7:30 p.m.

Members Present:

Councillor Olivia Chow, Co-Chair
Mr. Stephen Fisher, Co-Chair
Mr. Ole Calderone
Mr. Steve Crossman
Mr. Ron Hart
Mr. Paul Klein
Mr. Martin Koob
Ms. Nina Koskenoja
Mr. Rick Nelson
Mr. Allan Stokell
Mr. John Sherk

Staff Present:

Mr. Brad Bartlett, Committee Secretary
Mr. Daniel Egan, Manager, Cycling and Pedestrian
Infrastructure Unit
Ms. Barbara Wentworth, Bicycle Safety Planner
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Councillor Olivia Chow in the Chair.

Confirmation of Minutes.

On Motion by Mr. Hart, the Minutes of the meeting of the Toronto Cycling Committee held on November 12, 2001, were confirmed.

10.1 Bicycle Safety Messaging.

The Toronto Cycling Committee had before it a communication (October 2, 2001) from the City Clerk, Toronto Cycling Committee, advising that the following recommendation of the Toronto Cycling Committee was approved at the September 24, 2001 meeting of the Committee:

- (1) requested The Honorable Brad Clark, Minister of Transportation, to provide the Toronto Cycling Committee with an update on the implementation of Recommendation No. 8 of the Coroner's Report On Cycling Fatalities, released in 1998, requiring that Ontario Driver Handbook Material be updated to address bicycle safety messaging; and
- (2) invited Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation to the October 15, 2001 meeting of the Toronto Cycling Committee to update the Committee on the implementation of bicycle safety messaging into the Ontario Driver Handbook.

Mr. Allan Smith, Regional Planner, Road Safety Marketing Office, Ministry of Transportation was in attendance and gave a presentation on funding available from the Ministry of Ontario for programs that promote bicycle safety messaging.

On Motion by Mr. Fisher, the Toronto Cycling Committee:

- (1) approved a Working Group to work with the Bicycle Safety Planner, Ms. Barbara Wentworth, to identify funding opportunities with the Ministry of Transportation for bicycle safety messaging, as part of cycling activities of the Committee, consisting of the following persons:

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- (a) Mr. John Sherk, Member, Toronto Cycling Committee;
 - (b) Mr. Paul Klein, Member, Toronto Cycling Committee; and
 - (c) Mr. Allan Stokell, Member, Toronto Cycling Committee; and
- (2) invited Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation to the January 21, 2002 meeting of the Toronto Cycling Committee to update the Committee on the implementation of bicycle safety messaging into the Ontario Driver Handbook.

(Sent To: Mr. Allan Smith, Regional Planner, Road Safety Marketing Office, Ministry of Transportation; c: Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation; Mr. John Sherk, Member, Toronto Cycling Committee; Mr. Paul Klein, Member, Toronto Cycling Committee; Mr. Allan Stokell, Member, Toronto Cycling Committee; Ms. Barbara Wentworth, Bicycle Safety Planner - December 12, 2001)

10.2 2002 Budget Discussions.

Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, gave an update to the Toronto Cycling Committee on the City of Toronto 2002 Capital and Operating Budget.

10.3 Corporate Communications.

The Toronto Cycling Committee had before it a communication (October 31, 2001) from Ms. Barbara Wentworth, Bicycle Safety Planner, advising that the Education and Safety Sub-Committee, at their meeting held on October 22, 2001, recommended that staff from the Freedom of Information Office and Corporate Communications be invited to attend the December 3, 2001 Toronto Cycling Committee meeting to review the City's Freedom of Information policies related to the website and the Toronto Bike Plan implementation.

10.4 Sharing of Multi-Use Paths In Parks By Pedestrians, Cyclists and In-Line Skaters.

The Toronto Cycling Committee had before it a communication (November 2, 2001) from Mr. Rick Nelson, Member, Toronto Cycling Committee, identifying that a conflict occurs between cyclists, pedestrians and in-line skaters respecting Toronto's multi-use paths; and that the existing By-law needs to be addressed to accommodate all users; and recommending that:

- (1) a joint working group be formed with representation from the Toronto Pedestrian Committee, the Toronto Cycling Committee, and the Walking Initiative of the Toronto Heart-Health Partnership, with appropriate staff supports;
- (2) the joint working group assess the problems and issues in sharing multi-use paths, and develop a plan of action to address them; and
- (3) the joint working group report their findings in March 2002.

On Motion by Mr. Fisher, the Toronto Cycling Committee:

- (1) agreed that:
 - (a) a joint working group be formed with representation from the Toronto Pedestrian Committee, the Toronto Cycling Committee, and the Walking Initiative of the Toronto Heart-Health Partnership, with appropriate staff supports;
 - (b) concurred that the joint working group assess the problems and issues in sharing multi-use paths, and develop a plan of action to address them; and
 - (c) the joint working group report their findings in March 2002; and

- (2) appointed the following persons to the joint working group:
 - (a) Mr. Clay McFayden, Resident, City of Toronto;
 - (b) Mr. Steve Beiko, Resident, City of Toronto;
 - (c) Mr. Stephen Fisher, Co-Chair, Toronto Cycling Committee; and
 - (d) Mr. Ole Calderone, Member, Toronto Cycling Committee.

(Sent To: Mr. Rick Nelson, Member, Toronto Cycling Committee; c: Mr. Clay McFayden, Resident, City of Toronto; Mr. Steve Beiko, Resident, City of Toronto; Mr. Stephen Fisher, Co-Chair, Toronto Cycling Committee; Mr. Ole Calderone, Member, Toronto Cycling Committee; Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; Mr. Brian Rutherford, Manager, Parks Division; Ms. Barbara Wentworth, Bicycle Safety Planner; Mr. Sean Wheldrake, Bicycle Promotions Coordinator – December 12, 2001)

10.5 Bicycle Safety Challenge.

The Toronto Cycling Committee had before it a communication (October 31, 2001) from Ms. Barbara Wentworth, Bicycle Safety Planner, providing information, at the request of the Education and Safety Sub-Committee at their meeting held on October 22, 2001, on a Bicycle Safety Challenge as a planned event by staff at for 2002 Bike Week; and requesting direction from the Toronto Cycling Committee.

10.6 Election of Committee/Sub-Committee Co-Chairs.

The Toronto Cycling Committee had before it a communication (November 13, 2001) from the City Clerk, Toronto Cycling Committee, advising that at the November 12, 2001 meeting, the Toronto Cycling Committee:

- (1) approved Elections for the positions of Co-Chairs of the Toronto Cycling Committee and its Sub-Committees to be done by Ballot voting at the December 3, 2001 meeting of the Committee; and

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- (2) requested that members of the Toronto Cycling Committee notify the Committee Secretary, Mr. Brad Bartlett, of their intentions to seek a nomination to the position of either a Committee Co-Chair, and/or a Sub-Committee Co-Chair, prior to the December 3, 2001 meeting of the Committee, and the voting thereon.

and that the following members of the Committee expressed their intention to seek a nomination to the position of a Co-Chair of the Committee, and/or a Sub-Committee Co-Chair:

- (1) Toronto Cycling Committee Co-Chair:
 - (a) Ms. Nina Koskenoja;
 - (b) Mr. Robert Gordon; and
 - (c) Stephen Fisher;
- (2) Road and Trail Sub-Committee Co-Chair:
 - (a) Ms. Nina Koskenoja; and
 - (b) Mr. Stephen Crossman;
- (3) Education and Safety Sub-Committee Co-Chair:
 - (a) Mr. Robert Gordon; and
 - (b) Ms. Liane Gillies; and
- (4) Communications and Promotions Sub-Committee Co-Chair:
 - (a) Mr. Ole Calderone.

Mr. Brad Bartlett, Committee Secretary informed the Toronto Cycling Committee that he had received a telephone message from Mr. Robert Gordon, that he would be tendering a resignation to the Toronto Cycling Committee.

- A. On Motion by Mr. Calderone, the Toronto Cycling Committee appointed Ms. Nina Koskenoja and Mr. Stephen Fisher to the position of Co-Chairs of the Toronto Cycling Committee. (Carried.)

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- B. On Motion by Mr. Calderone, the Toronto Cycling Committee appointed Mr. Stephen Crossman to the position of Chair of the Road and Trail Sub-Committee of the Toronto Cycling Committee. (Carried.)

- C. On Motion by Mr. Calderone, the Toronto Cycling Committee deferred consideration of the nomination of persons to the position of Co-Chair of the Education and Safety Sub-Committee of the Toronto Cycling Committee until the meeting of the Committee in January 2002. (Carried.)

- D. On Motion by Mr. Fisher, the Toronto Cycling Committee appointed Mr. Ole Calderone to the position of Chair of the Communications and Promotions Sub-Committee of the Toronto Cycling Committee. (Carried.)

(Sent To: Members of the Toronto Cycling Committee; c: Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; Ms. Barbara Wentworth, Bicycle Safety Planner; Mr. Sean Wheldrake, Bicycle Promotions Coordinator – December 12, 2001)

10.7 Meeting Locations.

The Toronto Cycling Committee had before it a communication (November 13, 2001) from Ms. Nina Koskenoja, Member, Toronto Cycling Committee, recommending that the Committee consider moving the meeting locations into the outlying Civic Centres.

On Motion by Ms. Koskenoja, the Toronto Cycling Committee directed that the June 2002 meeting of the Committee be held at the North York Civic Centre.

(Sent To: Ms. Nina Koskenoja, Member, Toronto Cycling Committee; c: Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; Ms. Barbara Wentworth, Bicycle Safety Planner; Mr. Sean Wheldrake, Bicycle Promotions Coordinator – December 12, 2001)

10.8 Sub-Committee Minutes.

- (i) Road and Trail Sub-Committee – November 21, 2001;
- (ii) Education and Safety Sub-Committee – November 19, 2001; and
- (iii) Communications and Promotions Sub-Committee
– November 15, 2001.

On Motion by Ms. Koskenoja, the Toronto Cycling Committee received the aforementioned Minutes.

10.9 Pending Items Report.

McCowan Avenue

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Pending Items Report.

10.10 Sub-Committee Meeting Dates.

- (i) Road and Trail Sub-Committee – December 12, 2001;
- (ii) Education and Safety Sub-Committee – January 28, 2002; and
- (iii) Communications and Promotions Sub-Committee
– December 6, 2001.

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Sub-Committee Meeting Dates.

10.11 Working Group Reports.

- (i) Waterfront Redevelopment Working Group;
- (ii) Bike Map Working Group;
- (iii) Mimico Trail Working Group;

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- (iv) Budget Working Group; and
- (v) Car Free Day Working Group.

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Working Group Reports.

10.12 Bikeway Network Signage.

The Toronto Cycling Committee had before it a communication (November 28, 2001) from Ms. Nina Koskenoja, Co-Chair, Road and Trail Sub-Committee, recommending that the following recommendation of the Road and Trail Safety Sub-Committee passed on November 21, 2001, be adopted:

- (1) that Mr. Daniel Egan, Manager, Road and Trail Sub-Committee report on the points raised in the proposal from Mr. Martin Koob, Member, Toronto Cycling Committee, as stated in the minutes of the Road and Trail Sub-Committee, meeting held on November 21, 2001, advising the Road and Trail Sub-Committee on the permissibility on signage and/or the options available for a uniform signage plan; and
- (2) supported the formation of the Toronto Bike Plan Coordinating Group and the priority work on signage within the Toronto Bike Plan; and
- (3) expressed its desire to participate in the Toronto Bike Plan Coordinating Group.

On Motion by Ms. Nina Koskenoja, the Toronto Cycling Committee adopted the aforementioned recommendation of the Road and Trail Sub-Committee.

(Sent To: Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit; c: Ms. Nina Koskenoja, Co-Chair, Road and Trail Safety Sub-Committee – December 12, 2001)

10.13 Car Free Day.

The Toronto Cycling Committee had before it a communication from the City Clerk, Public Works Committee, advising that the Works Committee, at its meeting on November 14, 2001, had before it a communication (November 13, 2001) from Councillor Olivia Chow, Co-Chair, Toronto

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Cycling Committee, advising that the Toronto Cycling Committee:

- (1) requested that the City of Toronto declare the annual Car Free Day a City sponsored event;
- (2) invited those interested Councillors to join a Car Free Day Working Group, including the Corporate Special Events Department, and interested community organizations, in the organizing effort for Car Free Day 2002;
- (3) requested the Commissioner, Works and Emergency Services Department to include funds in the 2002 Operating Budget submission for organizing Car Free Day on September 22, 2002; and

and advising that Councillor Olivia Chow, Co-Chair, Toronto Cycling Committee, appeared before the Works Committee; and advising that the Works Committee:

- (1) recommended to City Council the adoption of the recommendations of the Toronto Cycling Committee contained in the aforementioned communication; and
- (2) requested the Commissioner of Works and Emergency Services to report back to the Works Committee on the operation of Car Free Days in the City of Rome, including how this is funded and how much of the City is closed off.

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Communication.

10.14 Bicycle Parking – Parking Meter Consolidation.

The Toronto Cycling Committee had before it a communication (November 15, 2001) from Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, regarding Bicycle Parking – Parking Meter Consolidation.

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Communication.

10.15 Meeting Start Times.

The Toronto Cycling Committee decided that 2002 Committee meeting start times would be at 7:00 p.m., and requested that the Committee Secretary advise all members of the Committee accordingly.

The Toronto Cycling Committee adjourned its meeting at 9:56 p.m.

Co-Chair.