

---

**ADMINISTRATION COMMITTEE  
AGENDA**

<b>Date of Meeting:</b>	<b>Tuesday, June 25, 2002</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

---

**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**CONFIRMATION OF MINUTES.**

**COMMUNICATIONS/REPORTS.**

**1. OVERVIEW - DEPARTMENTAL ISSUES.**

**(STAFF PRESENTATION.)**

Presentation respecting departmental issues pertaining to:

- (a) Chief Administrator's Office;
- (b) Corporate Services Department; and
- (c) Finance Department.

**(NOTE: NO WRITTEN MATERIAL AVAILABLE.)**

**2. NEW 'IT' STRATEGIC PLAN - "e-City".**

**(STAFF PRESENTATION.)**

**(NOTE: NO WRITTEN MATERIAL AVAILABLE.)**

**3. APPOINTMENT OF MEMBERS OF COUNCIL TO STANDING AND OTHER COMMITTEES OF COUNCIL, VARIOUS BOARDS, SPECIAL PURPOSE BODIES AND SPECIAL POSITIONS.**

City Clerk

(May 27, 2002)

Advising that City Council at its meeting held on May 21, 22 and 23, 2002, appointed the following Members of Council to the Administration Committee, for a term of office commencing June 21, 2002 and expiring November 30, 2003, and until their successors are appointed:

(The Mayor is a Member ex-officio)

Councillor Brian Ashton  
Councillor Robert Ford  
Councillor Douglas Holyday, Chair  
Councillor Anne Johnston  
Councillor David Miller  
Councillor Frances Nunziata  
Councillor David Soknacki, Vice-Chair; and  
Councillor Paul Sutherland.

**(NOTE: A COPY OF THE AFOREMENTIONED COMMUNICATION IS ON FILE IN THE OFFICE OF THE CITY CLERK, CITY HALL.)**

**4. REVIEW OF SUB-COMMITTEES, ADVISORY COMMITTEES, SPECIAL COMMITTEES AND TASK FORCES ESTABLISHED BY STANDING COMMITTEES AND COUNCIL SINCE DECEMBER, 2000.**

City Clerk

(May 31, 2002)

Recommending that:

- (1) the Administration Committee review the attached Appendices I and II, and:
  - (a) recommend to City Council which advisory committees, special committees and task forces reporting to Administration Committee, which are not sub-committees, be continued and which disbanded;

- (b) recommend to City Council any necessary completions and amendments to the information required under Council Procedures, Section 108, for those advisory bodies recommended to be continued;
- (c) recommend to City Council that the City Clerk be requested to canvass all Members of Council for their interest in being appointed to those advisory bodies re-established, and submit the list of interested Members to the Striking Committee to recommend the appointments to City Council, in accordance with the provisions of the Council Procedures;
- (d) decide which Sub-Committees of the Administration Committee are to be continued and which disbanded;
- (e) for those Sub-Committees continued, complete and amend if necessary any information required under Council Procedures, Section 108; and
- (f) appoint the membership of those Sub-Committees to be continued.

## **5. MUNICIPAL CAMPAIGN FINANCE REFORM.**

Chief Administrative Officer, City Solicitor and City Clerk.  
(June 11, 2002)

Recommending that:

- (1) should City Council wish to request amendments to the Municipal Elections Act to address any of the issues numbered 1 to 19 in the comments section of this report, Council direct the City Clerk to forward its request to the Minister of Municipal Affairs and Housing so that the request can be considered before the 2003 election;
- (2) City Council direct the City Clerk to report back with recommendations in September 2002 on the entire contribution rebate program as part of the 2003 municipal election by-law report taking into account the issues raised in this report;
- (3) should City Council wish to establish a Toronto Election Finance Review Task Force to consider longer term election finance issues, the terms of reference in Appendix "C" be approved and the City Clerk be directed to commence the nomination process for members; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**6. USE OF CORPORATE LOGO, DONATIONS AND SPONSORSHIPS AND PERSONAL FUNDS BY MEMBERS OF COUNCIL.**

City Clerk

(June 11, 2002)

Recommending that:

- (1) Members of Council be permitted to apply the City of Toronto corporate logo only to the common applications listed in Appendix A, in a manner which is consistent with the requirements of the Corporate Identity Program. For any other use, or for uses that are inconsistent with the Corporate Identity Program, Members shall seek the prior approval of City Council, such approval to be subject to such terms and conditions as Council may impose;
- (2) this report and the question of third party donations and sponsorships as well as the question of Members use of personal funds be referred to the Ethics Steering Committee for its consideration;
- (3) Members of Council continue to be permitted to pay office and related expenses from their personal funds and the matter be referred to the Ethics Steering Committee for further review; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**7. ACCESSING VARIOUS LANGUAGE SERVICES IN THE CITY OF TORONTO.**

Commissioner of Corporate Services

(June 6, 2002)

Outlining how Members of Council and the community can access various language services in the City of Toronto; advising that this report is in response to a Council direction issued as part of the 2002 Budget discussions about Multilingual Services in the Corporate Communications Division, Corporate Services Department; that there are no immediate financial implications arising from this report; and recommending that this report be received for information.

**8. LICENSING OF RECORDS SERIES MANAGEMENT TOOLS TO OTHER CANADIAN MUNICIPALITIES.**

Commissioner of Corporate Services  
(June 3, 2002)

Recommending that:

- (1) the City be authorized to enter into a non-exclusive, non-transferable licensing agreement with any municipality in Canada that wishes to use the City's Records Series Management Tools ("RSMT") database application;
- (2) the City be authorized to charge interested municipalities the license fee and other charges set out in this report for the use of RSMT;
- (3) the licensing agreement provided for in Recommendation No. (1) have terms and conditions substantially as set out in Attachment No. 1 of this report, and otherwise have terms and conditions in the interests of the City that are satisfactory to the City Clerk and the Executive Director of Information and Technology, and be in a form satisfactory to the City Solicitor;
- (4) the City Solicitor be directed to apply for the registration of the copyright in RSMT; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto and to take any action required to be taken thereunder.

**9. ANNUAL REPORT OF THE TORONTO ARCHIVES, 2001.**

Commissioner of Corporate Services  
(June 5, 2002)

Recommending that:

- (1) the annual report submitted by the City Clerk as Attachment No. 1 to this report be posted on the City's web site, and be otherwise distributed to interested parties;
- (2) this report be forwarded to City Council for information; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**10. RESULTS OF REQUEST FOR PROPOSAL 9144-02-7005,  
PROVISION OF DATA ENTRY SERVICES REQUIRED  
UNDER THE PROVINCIAL OFFENCES ACT.**

**(DEFERRED FROM THE PREVIOUS MEETING.)**

Commissioner of Corporate Services and  
Chief Financial Officer and Treasurer.  
(May 10, 2002)

Recommending that:

- (1) Southport Data Systems, being the highest overall scoring proponent as determined by the evaluation team, be retained for the data entry of certificates issued under the Provincial Offences Act for the period July 1, 2002 to December 31, 2004 in accordance with specifications as required by the Corporate Services Department in the estimated amount of \$339,973.00; and
- (2) the option to renew for the period January 1, 2005 to December 31, 2005 in the estimated amount of \$145,000.00 and the period January 1, 2006 to December 31, 2006 in the estimated amount of \$152,000.00 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first term of the contract was performed satisfactorily, to ensure it is feasible to extend the contract; and
- (3) provided that there is a favourable review, in accordance with Recommendation No. (2), the Commissioner of Corporate Services be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary contract.

**11. RESULTS OF REQUEST FOR PROPOSAL NO. 3003-02-7069,  
NOTIFICATION SERVICES TO INDIVIDUALS CHARGED  
UNDER THE PROVINCIAL OFFENCES ACT.**

**(DEFERRED FROM THE PREVIOUS MEETING.)**

Commissioner of Corporate Services and  
Chief Financial Officer and Treasurer.  
(May 10, 2002)

Recommending that:

- (1) Doculink International, being the highest overall scoring proponent as determined by the evaluation team, be retained for the printing and mailing of notices designated under the Provincial Offences Act for the period July 1, 2002 to

December 31, 2003 in accordance with specifications as required by the Corporate Services Department in the estimated amount of \$360,000.00; and

- (2) the option to renew for the period January 1, 2004 to December 31, 2004 in the estimated amount of \$260,000.00 and the period January 1, 2005 to December 31, 2005 in the amount of \$260,000.00 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first term of the contract was performed satisfactorily to ensure it is feasible to extend the contract; and
- (3) provided that there is a favourable review, in accordance with Recommendation No. (2), the Commissioner of Corporate Services be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary contract.

**11(a). PRIVACY LEGISLATION AND OUTSOURCING AGREEMENTS  
SOUTHPORT DATA SYSTEMS AND DOCULINK INTERNATIONAL.**

City Clerk  
(June 7, 2002)

Advising that the Administration Committee on May 27, 2002, deferred consideration of two reports from the Chief Financial Officer and Treasurer and the Commissioner of Corporate Services recommending that Southport Data systems be retained for the data entry of certificates issued under the Provincial Offences Act and that Doculink International be retained for printing and mailing of notices designated under the statute and requested the Director, Corporate Access and Privacy, City Clerk's Office to submit a report to the June 25, 2002, meeting of the Administration Committee respecting the proposed agreements with the successful proponents; advising that alternate service delivery agreements must include terms which ensure that the City is able to meet its obligations under the Act; that the agreements with DocuLink International and Southport Data Systems will incorporate the clauses necessary to comply with the Act and maintain public rights of access to information and rights to privacy; and recommending that this report be received for information.

**12. FEDERAL AND PROVINCIAL SURPLUS  
LAND PROGRAMS FOR HOMELESSNESS:  
ACQUISITION OF PROPERTY LOCATED AT  
20 SEWELLS ROAD AT NO COST TO THE CITY.  
(WARD 42 – SCARBOROUGH-ROUGE RIVER).**

Commissioner of Community and Neighbourhood Services  
(June 25, 2002)

Recommending that:

- (1) the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, be authorized to negotiate an Agreement of Purchase and Sale of with the Government of Canada and the Government of Ontario for the acquisition of the property located at 20 Sewells Road at no cost to the City in a form acceptable to the City Solicitor.
- (2) After the acquisition has been completed, for the purpose of securing affordable and transitional housing, the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, be authorized to conclude negotiations and enter into a 50 year less one day lease with a non-profit housing provider selected through a Request for Proposals (RFP) process for the property located at 20 Sewells Road in a form acceptable to the City Solicitor
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**13. DROVE AWAY PARKING OFFENCES STRATEGY UPDATE.**

Chief Financial Officer and Treasurer  
(June 11, 2002)

Recommending that:

- (1) the “Drove Away” pilot project not be implemented at this time;
- (2) Council reiterate its request to the Ministry of the Attorney General to amend the *Provincial Offences Act* to provide for an additional form of service, preferably by first class mail, of Parking Infraction Notices under Part 11 of the Act; and,
- (3) the “Drove Away” parking collection initiative be reviewed if and when provincial legislation is amended to reflect mail service of Part II offences under the *Provincial Offences Act*.



**HEARING****14. TAX ADJUSTMENT  
MUNICIPAL ACT SECTION 442 & 443.****2:00 P.M.**

Chief Financial Officer and Treasurer  
(June 11, 2002)

Recommending that:

- (1) the individual appeal applications made pursuant to Section 442 of the *Municipal Act* totalling \$1,174,267.37, as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule "A" attached, be approved; and
- (2) the individual appeal applications made pursuant to Section 443 of the *Municipal Act* totalling \$1,789,622.79, as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule "B" attached, be approved.

**15. PORTLANDS AREA – 'GO-KART' OPERATION.**

Commissioner of Corporate Services.  
(June 13, 2002)

Reporting on a request from City Council on whether any of the delinquent properties in tax arrears in the Portlands area are being considered for a 'Go-Kart' operation; advising that staff have investigated this matter and advise the following:

- (1) there is a 'Go-Kart' operation currently being constructed on the easterly portion of 20 Polson Street. This property was formerly used for parking purposes. Parking is being maintained on the westerly portion and the 'Go-Kart' track is being constructed on that area indicated on the attached sketch. An indication was provided that the 'Go-Kart' facility is planned to commence June 14, 2002;
- (2) 20 Polson Street is owned by TEDCO. Staff of TEDCO were consulted and have advised that the property is leased to Castan Waterfront Development Inc. for a term of almost 93 years ending on June 26, 2090. The property is sub-leased to 1299485 Ontario Limited;
- (3) Finance staff have advised that as of June 14, 2002, there is an outstanding tax account totalling \$105,053.03 including interest to June 30, 2002. This is comprised of \$11,919.48 from 2001 and a full year 2002 amount of \$93,133.55 of which \$47,928.37 is the final billing and is not yet due; and

- (4) staff of Urban Development Services have been contacted and advised that the conversion of the existing parking lot to a 'Go-Kart' track would not be in compliance with the existing Section 41 (Site Plan) agreement and is not in compliance with the provisions of the Zoning By-law; and

recommending that this report be received for information.

## **16. APPEALS RESERVE – 2002 ACCESS AND EQUITY GRANT PROGRAM.**

Chief Administrative Officer.

(June 11, 2002)

Recommending that:

- (1) the appeals reserve of \$5,000 be allocated to:  
  
Dejinta Beesha, \$2,500.00; and  
  
Health Care Interpretation, Information and Education Network, \$2,500.00, and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

## **17. ADOPTION OF A NEW ONLINE BRAND IDENTITY FOR THE CITY OF TORONTO WEB SITE.**

Commissioner of Corporate Services.

(June 6, 2002)

Recommending that:

- (1) **toronto.ca** be adopted as the official Internet domain name and e-mail address for the City of Toronto Web site and the name change be phased in over the course of one year by continuing to use both the current and new Internet domain names;
- (2) Corporate Communications and Information and Technology staff advise Council on whether it is appropriate to discontinue the [city.toronto.on.ca](http://city.toronto.on.ca) name in favour of **toronto.ca** after monitoring public usage and familiarity with the new name during the transition period;
- (3) Corporate Communications undertake a public awareness campaign to promote the name change; and

- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**18. STUDYING THE REDEVELOPMENT OF THE ST. LAWRENCE MARKET NORTH BUILDING (WARD 28 – TORONTO CENTRE-ROSEDALE).**

Commissioner of Corporate Services  
(June 6, 2002)

Recommending that:

- (1) City Council approve in principle the concept of redeveloping the St. Lawrence Market North Building;
- (2) the Commissioner of Corporate Services be directed to study redevelopment options for the St. Lawrence Market North Building and, after consultation with affected stakeholders, report back to the Administration Committee in the Spring of 2003 on a preferred redevelopment option; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**19. COURT SERVICES DIVISION IMPLEMENTATION STATUS REPORT.**

Commissioner of Corporate Services  
(June 6, 2002)

Reporting on the Court Services Division's progress with its new responsibilities relating to court administration and court support function for proceedings commenced under Parts I, II and III of the Provincial Offences Act (POA); advising that this report contains no changes to the 2002 budget; that the Provincial Offences Act transfer was successfully completed on schedule and preliminary figures suggest that unless significant, unidentified costs are incurred, or a departure in enforcement activity occurs, revenue will approximate the 2002 budget; that Data is being collected to establish an annual budget in support of the 2003 budget process; that Court Services Division faces several issues that will influence the long-term efficiency of the program; that Staff have had an opportunity to discuss early program results with other Ontario municipalities and are proceeding with a work plan that focuses on improving public service, remedies some of the inherited program inefficiencies, and includes an effective fine collection approach; that as part of the transfer, the Provincial government has invited Municipal partners to engage in discussions that can streamline activities; that this phase of the agreement

begins in September and staff are preparing to participate in these discussions; and recommending that this report be received for information.

**20. FIRE STATION NO. 1  
351 BIRCHMOUNT ROAD  
(WARD 36 – SCARBOROUGH SOUTHWEST).**

City Clerk, Scarborough Community Council  
(June 5, 2002)

Recommending that:

- (1) endorses the use of Fire Station No. 1, 351 Birchmount Road, by Toronto Fire Services, Fire Prevention staff, and recommends:
- (2) that space be made available for the restoration and storage of historical Fire Department-related artefacts and equipment;
- (3) that Council continue to support this location as a future museum and education centre to preserve local Fire Department history;
- (4) that the Commissioner of Corporate Services be requested to:
  - (a) remove 351 Birchmount Road from the property disposition list and report to Administration Committee under which jurisdiction the property should remain, pending further consideration;
  - (b) report on the short-term maintenance of the facility and appropriate resource allocations; and
- (5) that the Administration Committee consult with interested stakeholders regarding a future plan for 351 Birchmount Road.

**21. UNION STATION CAPITAL REPAIRS.**

Commissioner of Corporate Services  
(June 6, 2002)

Recommending that:

- (1) The Arch window on the west side of the Great Hall be added as a new \$100,000.00 sub-project under Union Station Closing Costs to be fully funded by

transferring \$100,000.00 of available net rental income funds from Facilities and Real Estate Division Operating Cost Centre CA5441;

- (2) The structural slab over the parking area of the north west moat be added as a new \$300,000.00 sub-project under Union Station Closing Costs to be fully funded by transferring \$300,000.00 of available net rental income funds from Facilities and Real Estate Division Operating Cost Centre CA5441;
- (3) The Freight Elevator located in the West Wing be added as a new \$300,000.00 sub-project under Union Station Closing Costs to be fully funded by transferring \$300,000.00 of available net rental income funds from Facilities and Real Estate Division Operating Cost Centre CA5441; and
- (4) City staff be authorised to take the necessary action to give effect thereto.

## **22. COUNCIL'S GOAL OF PURCHASING 25 PERCENT GREEN POWER.**

Commissioner of Corporate Services.  
(June 10, 2002)

Responding to Council's request regarding the process and progress being made towards meeting Council's goal of purchasing 25 percent green power; advising that the City of Toronto has shown leadership in energy management, and the City is in a position to continue to show leadership on energy issues; that the City will continue to work with Toronto Hydro and others to identify opportunities to expand and work towards the City's green power purchase targets; and recommending that this report be received for information.

## **23. SURPLUS LAND DECLARATION AND PROPOSED CLOSING AND CONVEYANCING OF A PORTION OF BOROUGH DRIVE, LOCATED BETWEEN TRITON ROAD AND PROGRESS AVENUE (WARD 38 - SCARBOROUGH CENTRE)**

Commissioner of Works and Emergency Services  
and Commissioner of Corporate Services.  
(June 10, 2002)

Recommending that:

- (1) the Scarborough Community Council recommend to Council, conditional upon Council's approval of the recommendations to the Administration Committee set out herein that the portion of Borough Drive shown as Part 1 on the attached Sketch No. PMC-2000-080 (the "Highway") be declared surplus and be sold, that:

- (a) subject to compliance with the requirements of the *Municipal Act* and upon compliance by OMERS Realty Corporation (“OMERS”) with the following terms and conditions, the Highway be stopped up and closed as a public highway:
    - (i) OMERS, together with such other persons as the City Solicitor may require, shall indemnify the City against all loss, cost, damage or action arising as a result of the closing of the Highway;
    - (ii) OMERS shall pay the cost of the four (4) weeks of statutory advertising, and the requirement under the Municipal Class Environmental Assessment to advertise a road closing twice during two separate phases of the closing process, estimated to be \$5,000.00, on the understanding that all such expenses paid for by OMERS will not be refunded in the event that the transaction is not ultimately completed;
    - (iii) OMERS shall obtain and deposit in the appropriate Land Registry Office, at its sole cost and expense, a reference plan of survey, integrated with the Ontario Coordinate System, satisfactory to the City Surveyor, as may be required in connection with this transaction; and
    - (iv) OMERS shall comply with any other terms and conditions related to the closing of the Highway as the City Solicitor may deem advisable to protect the City’s interests;
  - (b) notice be given to the public of the proposed by-law to stop up, close and sell the Highway, in accordance with the requirements of the *Municipal Act*; and
  - (c) the Scarborough Community Council hold a public hearing concerning the proposed by-law if any person who claims that the person’s land will be prejudicially affected by the proposed by-law applies to be heard, in accordance with the requirements of the *Municipal Act*;
- (2) the Administration Committee recommend to Council, conditional upon Council’s approval of the recommendations to the Scarborough Community Council set out herein that the Highway be stopped up and closed, that:
- (a) the Highway be declared surplus to the City’s requirements and notice of the proposed sale be given to the public in accordance with the requirements of Chapter 213 of the City of Toronto Municipal Code;
  - (b) the sale price for the Highway be set at \$80.00 per square metre; and

- (c) subject to compliance with the requirements of the *Municipal Act*, following the stopping up and closing of the Highway, the Highway be conveyed to the abutting owner on the following terms and conditions:
- (i) OMERS, together with such other persons as the City Solicitor may require, shall indemnify the City against all loss, cost, damage or action arising as a result of the conveyance of the Highway;
  - (ii) OMERS shall pay a sale price of \$80.00 per square metre for the fee in the Highway, for a total estimated price of \$511,120.00, with the final sale price to be determined by the reference plan of survey to be provided by OMERS pursuant to Recommendation (1)(a)(iii) hereof;
  - (iii) OMERS shall accept the conveyance of the Highway subject to a reservation by the City of municipal/utility service easement(s) over the Highway for access, operation, use, inspection, repair, maintenance, reconstruction or alteration of the existing services, and for the construction of additional or new services;
  - (iv) prior to closing, OMERS shall enter into a financially secured development servicing agreement with the City, satisfactory in form and content to the Commissioner of Works and Emergency Services and the City Solicitor;
  - (v) OMERS shall pay the cost of registering the authorizing by-law and any other documents necessary or incidental to the closing and conveyancing of the Highway;
  - (vi) OMERS shall pay all out-of-pocket expenses that will be incurred by the City as a result of the conveyance of the Highway, being the estimated amount of \$5,000.00 referred to in Recommendation 1(a)(ii) hereof, on the understanding that all such expenses paid for by OMERS will not be refunded in the event that the transaction is not ultimately completed; and
  - (vii) OMERS shall comply with any other terms and conditions related to the conveyance of the Highway as the City Solicitor may deem advisable to protect the City's interests; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect to the foregoing, including the introduction in Council of any necessary bills to give effect thereto.

**24. DECLARATION AS SURPLUS  
REAR PORTION OF 100 TURNBERRY AVENUE  
(WARD 17 - DAVENPORT).**

Commissioner of Corporate Services.  
(June 7, 2002)

Recommending that:

- (1) the rear portion of property known municipally as 100 Turnberry Avenue, described as Part of Township Lot 35, 3CFB and shown as Part 1 on Sketch No. PMC-2000-036, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to negotiate a sale to the abutting property owner, Turnberry Green Homes Inc. or its assigns and report back on the results of these negotiations;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**25. DECLARATION AS SURPLUS PARCEL  
OF VACANT LAND ON THE NORTH  
SIDE OF EGLINTON AVENUE WEST,  
EAST OF ROYAL YORK ROAD  
(WARD 4 - ETOBICOKE CENTRE).**

Commissioner of Corporate Services.  
(June 10, 2002)

Recommending that:

- (1) the parcel of vacant land located on the north side of Eglinton Avenue West, described as being Part Lot 17, Concession C Fronting the Humber and designated Parts 5, 6 and 7 on Reference Plan 64R-11327 and shown as Part 1 on the attached sketch PMC-99-083, be declared surplus to the City's requirements and the subject parcel be listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.



**26. DECLARATION AS SURPLUS PARCEL OF  
VACANT LAND AT THE REAR OF 25 GLEDHILL AVENUE  
(WARD 31 - BEACHES-EAST YORK).**

Commissioner of Corporate Services.  
(June 13, 2002)

Recommending that:

- (2) the parcel of vacant land at the rear of 25 Gledhill Avenue, described as Lot 19, Plan 869, be declared surplus to municipal requirements and the property be offered for sale to the abutting property owner at 25 Gledhill Avenue and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**27. DECLARATION AS SURPLUS  
PARCEL OF VACANT LAND, BLOCK H, PLAN 5345  
NORTHWEST SIDE OF AVERILL CRESCENT,  
ADJACENT TO 53 CUMMER AVENUE  
(WARD 24 - WILLOWDALE).**

Commissioner of Corporate Services.  
(June 12, 2002)

Recommending that:

- (1) Block H be declared surplus to the City's requirements and authority be granted to Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services to negotiate a sale, long-term lease or other disposition of Block H to the Church or another entity associated with and controlled by it and acceptable to the Commissioners, and/or to the Shopping Plaza, all on such terms, conditions and agreements, as are satisfactory to the Commissioners at their discretion, in a form acceptable to the City Solicitor, and that the Commissioner of Corporate Services report back on the results of the negotiations;
- (2) such sale, long-term lease or other disposition of Block H be subject to the retention of a permanent sewer easement;
- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**28. TORONTO PUBLIC LIBRARY SURPLUS PROPERTY  
525 HORNER AVENUE  
(WARD 6 - ETOBICOKE-LAKESHORE).**

Commissioner of Corporate Services.  
(June 10, 2002)

Recommending that:

- (1) the property known municipally as 525 Horner Avenue, described as part of Lot 36 and Lots 37 to 39, Plan 2175, be declared surplus to Toronto Public Library Board (“Library Board”) purposes, and the property be conveyed to the City for nominal consideration and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) Council consent to the disposition of 525 Horner Avenue by the Library Board pursuant to Section 19 of the *Public Libraries Act*;
- (3) authority be granted for the City to acquire 525 Horner Avenue for nominal consideration; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**29. LEASE OF COMMUNITY SERVICES AND FACILITIES  
SPACE AT 1029 KING STREET WEST  
(TRINITY- SPADINA - WARD 19).**

Commissioner of Corporate Services.  
(June 6, 2002)

Recommending that:

- (1) the City lease the subject property to The St. Christopher House for a twenty-year term at a nominal rent and in accordance with the terms and conditions as outlined herein;
- (2) the City Solicitor be authorized to use the funds described below to pay for the closing costs for the transfer of the subject property to the City by the developer; and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**30. SALE OF SURPLUS VACANT LAND  
NORTHEAST CORNER OF PEAREN STREET AND  
EGLINTON AVENUE WEST  
(WARD 11 - YORK SOUTH-WESTON).**

Commissioner of Corporate Services.  
(June 13, 2002)

Recommending that:

- (1) the Offer to Purchase from Windland Developments Ltd. In Trust to purchase the City-owned land located at the northeast corner of Pearen Street and Eglinton Avenue West, in the amount of \$ 575,300.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**31. 2002 SECOND QUARTERLY REPORT ON SALES  
(ALL WARDS).**

Commissioner of Corporate Services.  
(June 11, 2002)

Forwarding the 2002 Second Quarterly Report on sales; advising that all properties which are identified as potentially surplus to Corporate needs are circulated for potential ABCD interest; that if no interest is expressed or interest is not justified in the view of the Property Management Committee, the Commissioner of Corporate Services recommends to Council the property be declared surplus; that the property is then offered for sale and, once a sale is approved by Council, the property is removed from the Declared Surplus list and identified as a sale in progress; attaching a chart summarizing the beginning balance on the Declared Surplus list (Appendix "A" attached), the quarterly additions as a

result of Council declaring property surplus and the quarterly deletions as a result of Council approving a sale; and recommending that this report be received for information.

**32. CITY HALL STORE  
(WARD 27 - TORONTO CENTRE ROSEDALE).**

City Clerk.

(May 30, 2002)

Advising that City Council on May 21, 22 and 23, 2002, struck out and referred Clause No. 9 of Report No. 6 of the Administration Committee, headed "City Hall Store (Ward 27 – Toronto Centre-Rosedale)" back to the Administration Committee for further consideration, and the Commissioner of Corporate Services was requested to provide the Committee with detailed option which would see the listing for lease of the location by the Square, immediately west of the main doors of City Hall, presently occupied by the Security Office.

**32(a). Commissioner of Corporate Services.**  
(June 13, 2002)

Recommending that:

- (1) the Commissioner of Corporate Services be authorized to list for lease the existing City Hall store location with a commercial real estate broker and report back on the results;
- (2) surplus inventory of the City Hall store be donated to the City of Toronto's United Way campaign; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**33. QUOTATION REQUEST NO. 3907-01-5170  
PURCHASE ORDER 6006065  
RE-CARPETING AND PAINTING OF THE CHILDREN'S  
SERVICES OFFICES AT 5150 YONGE STREET  
WARD 23, WILLOWDALE.**

Commissioner of Corporate Services.  
(April 30, 2002)

Recommending that Purchase Order 6006065 to Braunstein Construction Ltd. in the amount of \$16,959.50 be extended by \$4,664.00 (GST excluded) to cover the costs associated with the relocation of the adjacent furniture during interior renovations at 5150 Yonge Street.

**34. SUPPLY AND DELIVERY OF HOT MIX ASPHALT  
AND LIQUID ASPHALT, REQUEST FOR  
QUOTATION NO. 3905-02-0026.**

City Clerk.  
(May 29, 2002)

Advising that the Bid Committee on May 29, 2002, adopted a report (May 23, 2002) from the Director of Purchasing and Materials Management, headed "Supply and Delivery of Hot Mix Asphalt and Liquid Asphalt, Request for Quotation No. 3905-02-0026", wherein it is recommended that:

- (1) the quotation submitted by D. Crupi and Sons be accepted for the supply and delivery of Hot Mix Asphalt and Liquid Asphalt, as required, for various City of Toronto departments in the estimated amount of \$571,083.77, including all charges and applicable taxes for the portion of the contract in 2002, being the lowest Quotation received meeting specifications; and
- (2) the balance of the award in the estimated amount of \$407,916.98 to D. Crupi and Sons be referred to the Administration Committee and Council for approval since the budgets related to the required portion of the contract for 2003 must be approved by Council.

**35. SALE OF STRATIFIED PORTION OF 630/650 MOUNT PLEASANT ROAD AND 170 MANOR ROAD - WARD 22 - ST. PAUL'S.**

President, Toronto Parking Authority.  
(June 10, 2002)

Recommending that:

- (1) City Council approve a Purchase and Sale Agreement with Mt. Pleasant Meadows Corp. for the sale of the above grade lands located at 630/650 Mount Pleasant Road (Municipal Carpark No. 178), two levels below grade and construction of the underground parking garage. The net proceeds to the TPA is approximately \$3,860,000; and
- (2) the appropriate City officials be authorized to execute all necessary documents including the Purchase and Sale Agreement, a Reciprocal Cost Sharing and Easement Agreement granting various easements pertaining to the new construction, a Construction Procedures Agreement, and all necessary transfers/undertakings necessary to facilitate integration of the project elements

**INCAMERA**

**36. PURCHASE AND SALE AGREEMENT WITH FIRST PLACE SPADINA INC. WARD 22 – ST. PAUL’S (MUNICIPAL CARPARK 164)**

President, Toronto Parking Authority.  
(June 10, 2002)

Advising that the Toronto Parking Authority has given further consideration to the matter respecting the Purchase and Sale Agreement with First Place Spadina Inc., at its meeting held on May 28, 2002 (Minute No. 02-097); respecting the aforementioned matter and forwarding recommendations pertaining thereto.

**37. UNSOLICITED BID PROCESS.**

Councillor Paul Sutherland.  
(Undated)

Advising that after discussions with the procurement department and the CAO's office he has discovered that the City of Toronto does not have a formal process to administer unsolicited tenders; that the lack of a formal process inhibits the ability for private companies to approach the City with imaginative and feasible ideas to promote

development; that unsolicited tenders can provide Toronto taxpayers with value for money and act as an economic stimulus; that a number of countries around the world have formalized procedures to deal with unsolicited bids including the U.S.A., United Kingdom, Australia and Ecuador; that the “Swiss Challenge” is an effective model to promote unsolicited bids in a fair and practical way; that the Swiss Challenge model follows a number of steps in order to standardize the process of unsolicited bids; providing an example of the Swiss Challenge format; further advising that the method has proven to provide effective and fair competition, dynamic innovation and transparency of the tender process; that the Swiss Challenge contains a formal evaluation process, evaluation criteria and a review, and an approval committee; and requesting that the Administration Committee refer the “Swiss Challenge” model for unsolicited bids to the CAO and report back to the Administration Committee as to the feasibility of this model or any other suitable model in Toronto.

**38. DECLARATION AS SURPLUS  
1.5 METRE STRIP ALONG THE EASTERLY LIMIT OF  
MASSEY HARRIS PARK - (WARD 19 - TRINITY-SPADINA).**

Commissioner of Corporate Services.  
(June 14, 2002)

Recommending that:

- (1) the 1.5 metre strip of land along the easterly limit of Massey Harris Park, having an approximate area of 51 m<sup>2</sup>, be declared surplus to the City’s requirements and the Commissioner of Corporate Services, in consultation with the Commissioner of Economic Development, Culture & Tourism, be authorized to negotiate a sale to the abutting property owner at 915 King Street West and report back on the results of these negotiations;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**39. DISPOSITION OF SURPLUS PROPERTY  
205 YONGE STREET  
(WARD 27 - TORONTO CENTRE-ROSEDALE).**

Commissioner of Corporate Services.  
(June 13, 2002)

Confidential report respecting the Disposition of Surplus Property located at 205 Yonge Street, such report to be considered in-camera having regard that the subject matter relates to the disposition of City-owned property.

**IN CAMERA**

**40. 717 BROADVIEW AVENUE – AMENDMENT TO THE AGREEMENT OF PURCHASE AND SALE AND LEASE OF PROPERTY TO BROADVIEW FOUNDATION - (WARD 25 - DON RIVER).**

Commissioner of Corporate Services  
(June 10, 2002)

Confidential report respecting 717 Broadview Avenue – Amendment to the Agreement of Purchase and Sale and Lease of Property to Broadview Foundation, such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

**IN CAMERA**

**41. BENEFIT COVERAGE – FORMER MUNICIPALITY OF METROPOLITAN TORONTO OVER AGE 65 RETIREES.**

City Clerk.  
(June 11, 2002)

Confidential communication respecting Benefit Coverage – Former Municipality Toronto Over Age 65 Retirees, such report to be considered in-camera having regard that the subject matter relates to personal matters about identifiable individuals.



**IN CAMERA**

**42. EMPLOYMENT HISTORY AND ALTERNATE RATE.**

City Clerk.

(June 11, 2002)

Confidential communication respecting an employees employment history and acting rate, such report to be considered in-camera having regard that the subject matter relates to personal matters about identifiable individuals.

**IN CAMERA**

**42(a). Executive Director, Human Resources**

(June 12, 2002)

Reporting, as requested by the Personnel Sub-Committee respecting an employees employment history and acting rate, such report to be considered in-camera having regard that the subject matter relates to personal matters about an identifiable individual.

**IN CAMERA**

**43. PAY EQUITY – NON-UNION POSITIONS AT THE ASSOCIATION OF COMMUNITY CENTRES (AOCC).**

City Clerk.

(June 11, 2002)

Confidential communication respecting Pay Equity – Non Union Positions at the Association of Community Centres, such report to be considered in-camera having regard that the subject matter relates to personal matters about identifiable individuals.

**IN CAMERA**

**44. BREACHES OF CONFIDENTIALITY OBLIGATIONS.**

**(NOTE: A CONFIDENTIAL REPORT FROM OUTSIDE LEGAL COUNSEL RESPECTING THE AFOREMENTIONED MATTER WILL BE DISTRIBUTED AT THE MEETING.)**