
**ADMINISTRATION COMMITTEE
AGENDA**

Date of Meeting:	Tuesday, October 8, 2002	Enquiry:	Patsy Morris
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		pmorris@toronto.ca
	100 Queen Street West		
	Toronto		

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

CONFIRMATION OF MINUTES.

PRESENTATIONS:

10:00 A.M. - ITEMS NOS. 1-7 - PRESENTATION FROM THE CITY CLERK.

11:30 A.M. - ITEM NO. 8 - PRESENTATION FROM COUNCILLOR JOE MIHEVC.

COMMUNICATIONS/REPORTS.

**1. RECOVERY OF ELECTION COSTS
FROM THE SCHOOL BOARDS.**

(DEFERRED FROM THE SEPTEMBER 10, 2002 MEETING)

City Clerk
(August 27, 2002)

Reporting on the status of the City Clerk's request to the Province of Ontario for an amendment to the legislation to permit the recovery of election costs from the school boards; advising that should the Province decide to implement the City Clerk's request, a share of the election event budget would be recoverable from the four school boards in the City of Toronto; that Election Services' staff have requested the Ministry of

Municipal Affairs and Housing to revoke Ontario Regulation 352/97 to permit the recovery of election costs from the school boards; that staff will need to wait until any proposed amendments to the *Municipal Elections Act, 1996* are introduced in the Fall of 2002 to see if the Ministry has agreed to this request; and recommending that this report be received for information.

2. FEES FOR COPIES OF AUDITED FINANCIAL STATEMENTS OF MUNICIPAL CANDIDATES.

(DEFERRED FROM THE SEPTEMBER 10, 2002 MEETING)

City Clerk
(August 27, 2002)

Reporting on the fees charged for copies of Audited Financial Statements of Municipal Candidates; advising that there are no financial implications arising from this report; that any fee structure must balance the need to inform and involve the public in the governance process with the need for cost recovery; that currently there exists the opportunity for members of the public to view all of the documentation free of charge; that the fee of \$0.50 per impression for the audited financial statements of municipal candidates represents an appropriate level of cost recovery and would deter frivolous requests for these documents; that lowering the copying fee would result in an increased cost for the City; and recommending that this report be received for information.

3. TENANT OUTREACH PROGRAM 2000 MUNICIPAL ELECTION.

(DEFERRED FROM THE SEPTEMBER 10, 2002 MEETING)

City Clerk
(August 27, 2002)

Describing the tenant outreach program undertaken by the City of Toronto during the 2000 Municipal Election; advising that there are no financial implications arising from this report; that this report has outlined a number of options for the tenant outreach program; that staff will continue to evaluate these options and look at implementing a plan that maintains the same level of service and is the most cost effective; and recommending that this report be received for information.

4. 2003 MUNICIPAL ELECTION BY-LAWS.

(DEFERRED FROM THE SEPTEMBER 10, 2002 MEETING)

City Clerk

(August 27, 2002)

Recommending that:

- (1) Council authorize the advance votes dates and times as indicated in section number 1 of this report;
- (2) Council authorize certain election material to be made available in the languages set out in section number 2 of this report;
- (3) the City continue the practice of opening voting places at 10:00 a.m. on voting day;
- (4) institutions be open for the full voting day (10:00 a.m. to 8:00 p.m.); and
- (5) leave be granted to introduce the necessary Bills in Council and the appropriate City officials be authorized to take the necessary action to give effect thereto.

5. 2003 CONTRIBUTION REBATE PROGRAM.

(DEFERRED FROM THE SEPTEMBER 10, 2002 MEETING)

City Clerk

(August 27, 2002)

Recommending that:

- (1) should City Council decide to authorize the payment of rebates to persons who make contributions to candidates for office on the Council of the City of Toronto during the 2003 municipal election, the contribution rebate program be as outlined in Appendix "A" of this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto, including the introduction of a bill substantially in the form of Appendix A.

**6. POLICY ON EMPLOYEE PARTICIPATION
IN ELECTION CAMPAIGNS – APPLICABILITY
TO APPOINTEES ON AGENCIES, BOARDS
AND COMMISSIONS.**

City Clerk and City Solicitor
(September 24, 2002)

Responding to a request from City Council for a mechanism to make the policy on Employees participation in Election Campaigns applicable to those who are appointed to the various Agencies, Boards and Commissions; advising that there are no financial implications resulting from the adoption of this report; that in the opinion of the City Solicitor, a policy restricting the involvement of appointees to Agencies, Boards and Commissions could be open challenge under the Canadian Charter of Rights and Freedoms; that as Council members are themselves members of some of the Agencies, Boards and Commissions and are involved in election campaigns, such a policy would not apply equitably to all the members of the agencies, boards and commissions; that it is staff's opinion that the City of Toronto's policy on Employee Participation in Election Campaigns cannot be made applicable to appointed members of Agencies, Boards and Commissions; and recommending that this report be received for information.

**7. USE OF CORPORATE RESOURCES
FOR ELECTION PURPOSES ESPECIALLY
DURING A MUNICIPAL ELECTION YEAR.**

City Clerk
(September 20, 2002)

Recommending that:

- (1) corporate resources and funding may not be used for any election-related purposes;
- (2) staff of Members of Council may not canvass or actively work in support of a municipal, provincial or federal candidate or party during normal working hours unless they are on a leave of absence without pay, lieu time, float day, or vacation leave;
- (3) Members of Council may not use their constituency office for any election-related purposes, which includes displaying of any campaign related signs in the window or on the premises, as well as displaying any election-related material in the office;

- (4) the Office Budgets for Members of Council for the period January 1 to Election Day in a municipal election year be restricted to 11/12ths of the approved global budget amount with the provision that subsequent to election day:
 - (a) new Members of Council be allocated a budget equal to 1/12th of the approved budget amount for the month of December; and
 - (b) re-elected Members of Council have available to them the balance of funds remaining as of Election Day;
- (5) the following be discontinued for Members of Council from August 1 in a municipal election year to Election Day:
 - (a) all forms of advertising, including in City publications;
 - (b) all printing, high speed photocopying and distribution, including printing and general distribution of newsletters unless so directed and approved by Council;
 - (c) the ordering of office furniture and furnishings, except those of an emergency nature, as well as no movement of furniture and furnishings; and
 - (d) the ordering of stationery;
- (6) Members of Council may not deliver any unsolicited material outside their existing ward where the printing and/or distribution costs are paid by the City. Care should be taken to ensure that the mailing of newsletters be restricted to the member's ward only (with accommodation made for the normal spillage associated with Canada Post postal walks). This recommendation to be effective not only during an election year but at all times;
- (7) Members of Council may not:
 - (a) print or distribute any material paid by City funds that illustrates that a Member of Council or any other individual is registered in any election or where they will be running for office;
 - (b) profile (name or photograph), or make reference to, in any material paid by City funds, any individual who is registered as a candidate in any election;
 - (c) print or distribute any material using City funds that makes reference to, or contains the names or photographs, or identifies registered candidates for municipal elections; and that Minutes of City Council and Committee meetings be exempt from this policy;

- (d) issue joint communications or enter into joint ventures using City funds outside their existing wards from August 1 to Election Day, in the year of a municipal election, unless specifically approved by Council. At all other times a signed agreement between ward Councillors is required;
- (8) In an election year, activities, events and programs which require the City to fund, or staff to attend, organize, program or participate in, should be minimized between September 1 and nomination day, and suspended from nomination day to election day; unless it is part of an ongoing series of consultations or seminars and cannot be rescheduled for operational or program reasons, is time sensitive, or involves scheduling dignitaries or representatives of other levels of government. Commissioners shall evaluate any events or activities proposed for September through November to determine if the event or activity can be scheduled at another time;
- (9) Members of Council are responsible to ensure that the content of any communications material, including printed material such as newsletters, advertising, etc. funded by the City for the operation of each Councillor's Office, is not election-related;
- (10) Web sites or domain names that are funded by the City of Toronto may not include any election-related campaign material. In addition, Members of Council may not use their City funded web sites or domain names for advertising or as a substitute to distributing newsletters/flyers between Nomination Day and Election Day;
- (11) the City Clerk or her designate shall be responsible at all times for setting of committee agendas, in consultation with the Chair of the Standing Committee;
- (12) Members of Council may not use the City's voice mail system to record election related messages;
- (13) the above recommendations also apply to an acclaimed Member or a Member not seeking re-election; and
- (14) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

8. ESTABLISHMENT OF A FUTURE CITY INTEGRITY COMMISSIONER AND AN IMMEDIATE INTERIM COMPLAINT PROCEDURE RESPECTING THE CODE OF CONDUCT FOR COUNCIL MEMBERS. 11.30 A.M.

**(DEFERRED FROM THE SEPTEMBER 10, 2002 MEETING)
(PRESENTATION ITEM)**

City Clerk
(August 8, 2002)

Advising that City Council at its meeting held on July 30, 31 and August 1, 2002, had before it Clause No. 37 of Report No. 10 of The Administration Committee, headed "Other Items Considered by the Committee"; hat Council directed that the aforementioned Clause be received for information, subject to striking out and referring Item (q), entitled "Establishment of a Future City Integrity Commissioner and an Immediate Interim Complaint Procedure Respecting the Code of Conduct for Council Members", embodied therein, back to the Administration Committee for further consideration.

“(q) Establishment of a Future City Integrity Commissioner and an Immediate Interim Complaint Procedure Respecting the Code of Conduct for Council Members.

The Administration Committee reports having referred the following communication back to the Ethics Steering Committee with a request that the Ethics Steering Committee:

- (1) develop the Interim Complaint Procedure as a stand-alone process in the absence of a City Integrity Commissioner function; and
- (2) reconsider the recommendations within the context of having the Interim Complaint Procedure established as a stand-alone process.

9. APPEAL PROCESSES MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT.

Chief Administrative Officer.
(September 13, 2002)

Providing information on appeal processes governed by the Municipal Freedom of Information and Protection of Privacy Act; advising that there are no financial implications from receipt of this report; that the Municipal Freedom of Information and Protection of Privacy Act applies to all information held by the City on behalf of the

public; that the Information and Privacy Commission/Ontario is the body responsible for oversight of the Act and has jurisdiction over all matters subject to appeal; that appeal processes place the burden of proof related to compliance with the Act on municipal institutions; that institutions have an obligation to comply with the appeals process set out in the Act; that every person has a right of appeal; and recommending that this report be received for information.

10. CONTRACTS AWARDED BY THE BID COMMITTEE DURING THE SUMMER RECESS OF COUNCIL.

Chief Financial Officer and Treasurer
(August 29, 2002)

Advising the Administration Committee of contracts awarded by the Bid Committee during the 2002 Summer Recess of Council in accordance with the requirements of the City of Toronto Municipal Code Chapter 195, Purchasing; that the contract award of \$3,211,051.81 was within the approved capital project budget for Capital Project CWW415 - New Sewer YR2001 – City Wide Development – WBS Element CWW415-01; that the authority of the Bid Committee to award contracts normally awarded by Standing Committee or Council during the 2002 Summer Recess of Council was used to award 1 (one) contract to Technicore Underground Corporation for the Sanitary Sewer Construction, for a total value of \$3,211,051.81; that as required by the City of Toronto Municipal Code Chapter 195, Purchasing, this award is being reported to Council through the Administration Committee; and recommending that this report be received for information.

11. SUPPLY AND DELIVERY OF QUARRIED CRUSHED STONE, AGGREGATES, SAND AND GRAVEL REQUEST FOR QUOTATION NO. 3920-02-0135.

City Clerk
(September 18, 2002)

Advising that the Bid Committee at its meeting held on September 18, 2002, had before it a report (September 12, 2002) from the Director of Purchasing and Materials Management, headed “Supply and Delivery of Quarried Crushed Stone, Aggregates, Sand and Gravel - Request for Quotation No. 3920-02-0135”, recommending that:

- (1) these awards be reported to the Administration Committee and Council in accordance with the requirements of the Municipal Code, Chapter 195, Purchasing;

- (2) the quotations submitted by Moyer Aggregates, Nelson Aggregates, VicDom Sand and Gravel, Greenwood Construction and Brock Aggregates, for the supply and delivery of Quarried Crushed Stone, Aggregates, Sand and Gravel to various departments within the City of Toronto for the period October 1, 2002 to November 30, 2003 be accepted as the lowest quotations received by item numbers meeting specification requirements as follows:

	SCHEDULE "A" OCTOBER -DECEMBER 2002 (3 MONTHS)	SCHEDULE "B" JANUARY-NOVEMBER 2003 (11 MONTHS)	TOTAL
MOYER AGGREGATES	\$185,931.24	\$681,747.88	\$867,679.12
NELSON AGGREGATES	\$131,917.98	\$483,699.26	\$615,617.24
VICDOM SAND AND GRAVEL	\$93,707.97	\$343,595.89	\$437,303.86
GREENWOOD CONSTRUCTION	\$37,852.29	\$138,791.73	\$176,644.02
BROCK AGGREGATES	\$3,408.48	\$12,497.76	\$15,906.24
TOTALS	\$452,817.96	\$1,660,332.52	\$2,113,150.48

- (3) (a) that the quotations submitted by Moyer Aggregates, Nelson Aggregates, Vicdom Sand and Gravel, Greenwood Construction and Brock Aggregates be accepted for the supply and delivery of Quarried Crushed Stone, Aggregates, Sand and Gravel for the value of \$452,817.96 as indicated in Schedule "A" above, including delivery charges and all applicable taxes, being the lowest quotations received meeting specifications; and
- (b) the balance of the contract in the estimated amount of \$1,660,332.52 as indicated in Schedule "B" above be awarded to Moyer Aggregates, Nelson Aggregates, Vicdom Sand and Gravel, Greenwood Construction and Brock Aggregates and be referred to Administration Committee and Council for approval since the budget related to the required portion of the contract for 2003 must be approved by Council;
- (4) (a) that items 1, 2, 3, 4, 6, 8 and 21 identified as low bid meeting specifications be awarded to Moyer Aggregates in the amount of \$867,679.12 for the period ending November 30, 2003;
- (b) that items 5, 7, 10, 11, 12 and 13 identified as low bid meeting specifications be awarded to Nelson Aggregates in the amount of \$615,617.24 for the period ending November 30, 2003;
- (c) that items 14, 15, 16, 18 and 20 identified as low bid meeting specifications be awarded to Vicdom Sand and Gravel in the amount of \$437,303.86 for the period ending November 30, 2003;

- (d) that items 22 and 23 identified as low bid meeting specifications be awarded to Greenwood Construction in the amount of \$176,644.02 for the period ending November 30, 2003; and
 - (e) that items 9, 17 and 19 identified as low bid meeting specifications be awarded to Brock Aggregates in the amount of \$15,906.24 for the period ending November 30, 2003; and
- (5) the appropriate City Hall officials be directed to take the necessary action to give thereto;

and advising that the Bid Committee adopted the aforementioned report.

12. HEARING.

**TAX ADJUSTMENT
MUNICIPAL ACT SECTION 442 AND 443.**

2:00 P.M.

(DEPUTATION ITEM)

Chief Financial Officer and Treasurer
(September 23, 2002)

Recommending that:

- (1) the individual appeal applications made pursuant to Section 442 of the *Municipal Act* totalling \$2,164,314.10, as provided in the detailed hearing report to be circulated at Committee and as summarised in Schedule “A” attached, be approved; and,
- (2) the individual appeal applications made pursuant to Section 443 of the *Municipal Act* totalling \$1,807,179.88 as provided in the detailed hearing report to be circulated at Committee and as summarised in Schedule “B” attached, be approved.

12(a). Mr. Timothy R. Singh
(September 5, 2002)

Advising that Mr. Singh does not agree with the recommendation presented in the Notice of Hearing mailed August 23, 2002; and that the property was unfit for occupation continuously from May 25th to the present dated and this is expected to continue until late October or early November 2002 as restoration/construction continues.

**13. SOLVENCY VALUATION REQUIREMENTS,
CITY OF TORONTO PENSION PLANS.**

Chief Financial Officer and Treasurer
(September 26, 2002)

Responding to the request of the Administration Committee on the cash flow implications of not having to meet the solvency provisions and whether the other City plans are exempt from the solvency valuation requirements under the Ontario Pension Benefits Act; advising that there are no financial implications resulting from this report; that the designation of the York Plan as a qualifying plan has reduced the City's cash flow requirements by approximately \$1.4 million per year for the next five years; that Changes to Regulation 909 of the Pension Benefits Act have removed as of June 28, 2002, the option of an employer to avoid having to meet solvency deficiency funding requirements if their pension plans have combined assets in excess of \$500 million by designating their plan as a qualifying plan; that it should be kept in mind that if the investment returns do not improve to the point of meeting the Actuary's target rate over the next five years, the going concern deficiency will coverage with the solvency deficiency and the special payments which the City is required to make to amortize it will increase; and recommending that this report be received for information.

**14. FUNDING FOR METROPOLITAN TORONTO
POLICE BENEFIT FUND AND THE
METROPOLITAN TORONTO PENSION PLAN
RETIREMENT COMPENSATION ARRANGEMENT (RCA).**

Chief Financial Officer and Treasurer
(September 26, 2002)

Requesting permission of pay \$1,300,000 into the Metropolitan Police Benefit Fund Retirement Compensation Arrangement (RCA) and \$56,000 to the Metropolitan Toronto Pension Plan RCA with financing from the Employee Benefit Reserve Fund; advising that funds are available from the Employee Benefits Reserve Fund; and recommending that approval be given to pay \$1,300,000 into the Metropolitan Police Benefit Fund Retirement Compensation Arrangement (RCA) and \$56,000 to the Metropolitan Toronto Pension Plan RCA with the funds coming from the Employee Benefit Reserve Fund.

**15. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
SOUTHWEST CORNER OF
WESTON ROAD AND REUBEN AVENUE
(WARD 7 – YORK WEST).**

Commissioner of Corporate Services
(September 24, 2002)

Recommending that:

- (1) the parcel of vacant land located at the southwest corner of Weston Road and Reuben Avenue, being part of Lot 16 on Plan 1817, be declared surplus to the City's requirements and listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**16. DECLARATION AS SURPLUS
FOUR PARCELS OF VACANT LAND
LOCATED ON WATERLOO AVENUE
(WARD 10 – YORK CENTRE).**

Commissioner of Corporate Services
(September 23, 2002)

Recommending that:

- (1) four (4) parcels of vacant land, as described in the body of this report, located on Waterloo Avenue be declared surplus to the City's requirements, and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase from adjoining property owners, as outlined in the body of this report;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**17. DECLARATION AS SURPLUS
VACANT LAND LOCATED AT THE
REAR OF 113 ROCKFORD ROAD
(WARD 10 – YORK CENTRE).**

Commissioner of Corporate Services
(September 24, 2002)

Recommending that:

- (1) the parcel of vacant land located at the rear of 113 Rockford Road, described as being part of Block A, Plan M994, also designated as Part 3 on Reference Plan R-2070, be declared surplus to the City's requirements and the City invite offer(s) to purchase from the abutting property owner at 113 Rockford Road, subject to a restrictive covenant to be registered on title prohibiting the construction of permanent structures thereon, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**18. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND AT THE
REAR OF NOS. 7 AND 11 HONITON STREET
(WARD 10 – YORK CENTRE).**

Commissioner of Corporate Services
(September 24, 2002)

Recommending that:

- (1) the parcel of vacant land located at the rear of Nos. 7 and 11 Honiton Street, being Part Lot 34, Plan 3103, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase from the abutting property owners at 7 and 11 Honiton Street, and if, in the opinion of staff, recommendable offer(s) are not received in respect of both portions of the parcel, then to invite offer(s) to purchase all or a portion of the parcel from the abutting owner at 260 Codsell Avenue and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**19. DECLARATION AS SURPLUS
209 AND 211 PARLIAMENT STREET
(WARD 28 – TORONTO CENTRE-ROSEDALE).**

Commissioner of Corporate Services
(September 23, 2002)

Recommending that:

- (1) the properties municipally known as 209 and 211 Parliament Street, described as Part of Lots 5 and 6 on Plan D119, be declared surplus to the City's requirements and the properties be listed for sale on the open market and all steps necessary to comply with Chapter 213 of the Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**20. DECLARATION AS SURPLUS
213 AND 215 PARLIAMENT STREET
(WARD 28 – TORONTO CENTRE-ROSEDALE).**

Commissioner of Corporate Services
(September 23, 2002)

Recommending that:

- (1) the properties municipally known as 213 and 215 Parliament Street, described as Part of Lot 4 on Plan D119, be declared surplus to the City's requirements and the properties be listed for sale on the open market and all steps necessary to comply with Chapter 213 of the Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**21. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
EAST SIDE OF LEDBURY STREET
AT THE REAR OF 591 WOBURN AVENUE
(WARD 16 – EGLINTON-LAWRENCE).**

Commissioner of Corporate Services
(September 23, 2002)

Recommending that:

- (1) the parcel of vacant land located on the east side of Ledbury Street at the rear of 591 Woburn Avenue and described as Part of Lots 415 and 416 on Plan M-108 be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase from the abutting property owner at 591 Woburn Avenue, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**22. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
EAST SIDE OF DORCHESTER DRIVE
BETWEEN NOS. 9 AND 11 DORCHESTER DRIVE
(WARD 10 – YORK CENTRE).**

Commissioner of Corporate Services
(September 20, 2002)

Recommending that:

- (1) the parcel of vacant land located on the east side of Dorchester Drive, described as Block B on Plan 2713, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase from the abutting property owners at 9 and 11 Dorchester Drive, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**23. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
SOUTH SIDE OF ACACIA AVENUE
AT THE REAR OF NO. 37 GRIFFITH STREET
(WARD 7 – YORK WEST).**

Commissioner of Corporate Services
(September 20, 2002)

Recommending that:

- (1) the parcel of vacant land located on the south side of Acacia Avenue, at the rear of 37 Griffith Street, described as part of Lot 207 on Plan 1842, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase from the abutting property owner(s) at 37 Griffith Street, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**24. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
WEST SIDE OF LEDBURY STREET
NORTH OF CRANBROOKE AVENUE
(WARD 16 – EGLINTON-LAWRENCE).**

Commissioner of Corporate Services
(September 23, 2002)

Recommending that:

- (1) the parcel of vacant land located on the west side of Ledbury Street, north of Cranbrooke Avenue and described as Part of Lot 141 on Plan 2371, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase from the abutting property owner at 514 Cranbrooke Avenue and if, in the opinion of staff, no recommendable offer is received, then to invite offer(s) to purchase from the abutting property owner at 529 Brookdale Avenue and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**25. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
SOUTH SIDE OF RANEE AVENUE
EAST OF 255 RANEE AVENUE
(WARD 15 – EGLINTON –LAWRENCE).**

Commissioner of Corporate Services
(September 23, 20020)

Recommending that:

- (1) the parcel of vacant land located on the south side of Ranee Avenue, east of 255 Ranee Avenue, described as Part Lot 8, Concession 2, WYS and Part Lot 5 on Registered Plan 4099, also designated as Part 2 on Reference Plan RS-973, save and except Part 1 on Sketch PMC-2000-060, be declared surplus to the City's requirements, subject to the retention of easements for City services including sewers, noise barriers and retaining walls, and the subject parcel be listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) the restrictive covenant registered on title to the land be released;
- (3) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the lands identified above without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**26. DECLARATION AS SURPLUS OF PARCEL OF VACANT LAND AND
AUTHORITY TO NEGOTIATE THE ACQUISITION OF A PARCEL OF LAND
FOR WATERCOURSE PURPOSES LOCATED AT THE REAR OF
40 BERTRAND AVENUE
(WARD 37 – SCARBOROUGH CENTRE).**

Commissioner of Corporate Services
(September 24, 2002)

Recommending that:

- (1) the parcel of vacant land located to the rear of 40 Bertrand Avenue, described as Part of Lot 16, Plan 4087 and shown as Part 2 on Sketch No. PS-2002-055, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer from the abutting property owner at 40

Bertrand Avenue to acquire Part 2 and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;

- (2) the Commissioner of Corporate Services be instructed to commence negotiations for the acquisition of land identified as Part 1 on the attached sketch; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**27. DECLARATION AS SURPLUS
PARCEL OF VACANT LAND
LOCATED BETWEEN 518 AND 522 MELROSE AVENUE
(WARD 16 – EGLINTON-LAWRENCE).**

Commissioner of Corporate Services
(September 27, 2002)

Recommending that:

- (1) the parcel of vacant land located on the north side of Melrose Avenue, between 518 and 522 Melrose Avenue, described as Part of Lot 116, Plan 2370, North York, also designated as Part 1 on Reference Plan 64R-5943, be declared surplus to the City's requirements and the property be listed for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**28. PERMISSION TO REGISTER THE
TRADEMARK PATHWAY.**

Commissioner of Corporate Services
(September 12, 2002)

Recommending that:

- (1) the City of Toronto consent to the registration of PATHWAY as a trademark by both the Mentor Corporation and by Procard, Inc., subject to the applicants' agreement that the trademark for which consent has been sought will not be used in any design form which is confusingly similar to the design forms used by the City of Toronto for its related official marks and subject to any other conditions the City Solicitor considers necessary and appropriate; and

- (2) appropriate City staff be authorized and directed to take the necessary action to give effect to these recommendations.

**29. TORONTO FIRE DEPARTMENT
SUPERANNUATION AND BENEFIT FUND
ACTUARIAL VALUATION RESULTS
AS OF DECEMBER 31, 2001.**

Chief Financial Officer and Treasurer
(September 25, 2002)

Recommending that:

- (1) the 2001 Actuarial Valuation Report be received for information;
- (2) the effective date for increases in pensions under By-law 10649 Section XXIVA 3(a) be changed from July 1 to January 1 in each year and that the 2.6 percent increase which was effective on July 1, 2002 be made retroactive to January 1, 2002 with appropriate adjustments;
- (3) where an employee contributed to the Benefit Fund for more than 35 years, the contributions made after attaining 35 years credited service be refunded with interest less any previous refunds made under the 50 percent rule conditional upon the retired member or surviving spouse being alive and in receipt of a pension from the Fund on September 17, 2001; and
- (4) authority be granted for the introduction of the appropriate Bills in Council to implement these recommendations.

**30. TORONTO CIVIC EMPLOYEES'
PENSION AND BENEFIT FUND
ACTUARIAL VALUATION RESULTS
AS OF DECEMBER 31, 2001.**

Chief Financial Officer and Treasurer
(September 25, 2002)

Recommending that:

- (1) the 2001 Actuarial Valuation Report be received for information;
- (2) the effective date for increases in pensions under Section 14B.(3a) be changed from July 1 to January 1 in each year and that the 2.6 percent increase which was

effective on July 1, 2002 be made retroactive to January 1, 2002 with appropriate adjustments; and

- (3) authority be granted for the introduction of the appropriate Bills in Council to implement these recommendations.

**31. CARD ACCESS FOR
COUNCILLORS' STAFF AT
TORONTO CITY HALL.**

Commissioner of Corporate Services
(September 17, 2002)

Recommending:

- (1) that all Councillors' staff be provided with 24-hour pedestrian card access to the Official Parking Garage; and
- (2) that a maximum of two Councillor's staff members per office be provided with elevator access only for all floors, except mechanical levels, from 7:00 AM to 7:00 PM, Monday to Friday; and
- (3) that the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**32. STATUS REPORT ON
IMPROVING SECURITY
AT TORONTO CITY HALL.**

Commissioner of Corporate Services
(September 9, 2002)

Providing an update on the measures taken during the last six months regarding previously adopted procedural changes to improve security at Toronto City Hall; advising that the tragic events of September 11, 2001 have caused most businesses and cities to continuously review their security practices; that there is an on-going effort to improve security at Toronto City Hall for the benefit of City employees, members of Council, and the visiting public, as well as the facility and its assets; and recommending that this report be received for information.

33. PROCESS FOR REPORT PRESENTATION.

City Clerk.
(August 9, 2002)

Advising that City Council on July 30, 31 and August 1, 2002, referred the following Motion to the Administration Committee:

Moved by: Councillor Hall

Seconded by: Councillor Minnan-Wong

“**WHEREAS** it is difficult at times to quickly and accurately review agenda items due to unclear recommendations and the need to search the report to try and determine what is before Council; and

WHEREAS greater clarity enables City Councillors to fully understand the recommendations that they are being asked to support; and

WHEREAS greater clarity would allow the public to understand exactly what City Council is approving or not approving; and

WHEREAS if the recommendations were clear and listed at the beginning of a report, the process would be more accountable and efficient;

NOW THEREFORE BE IT RESOLVED THAT the Council of the City of Toronto request that the City Clerk establish a process for report presentation that will simplify the wording and structure of municipal agendas and reports.”

IN CAMERA In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

IN CAMERA

**34. PURCHASE OF 3354 DUNDAS STREET WEST
(WARD 13 PARKDALE – HIGH PARK).**

President, Toronto Parking Authority
(September 26, 2002)

Confidential report respecting the purchase of 3354 Dundas Street West, such report to be considered in-camera having regard that the subject matter relates to the pending acquisition of land for municipal purposes.