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**ADMINISTRATION COMMITTEE  
AGENDA**

<b>Date of Meeting:</b>	<b>Tuesday, November 5, 2002</b>	<b>Enquiry:</b>	<b>Patsy Morris</b>
<b>Time:</b>	<b>9:30 a.m.</b>		<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>		<b>392-9151</b>
	<b>2nd Floor, City Hall</b>		<b>pmorris@.toronto.ca</b>
	<b>100 Queen Street West</b>		
	<b>Toronto</b>		

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**CONFIRMATION OF MINUTES.**

**COMMUNICATIONS/REPORTS.**

- 1. UNION STATION REQUEST FOR PROPOSALS STATUS REPORT ON NEGOTIATIONS WITH UNION PEARSON GROUP (WARD 28 – TORONTO CENTRE-ROSEDALE). 11:00 A.M.**

Commissioner of Corporate Services.  
(October 24, 2002)

Providing an interim status report on negotiations with Union Pearson Group and on a process for public input; advising that there are no financial implications arising from this report; and recommending that:

- (1) City staff continue negotiations with Union Pearson Group;
- (2) in the event negotiations reach a point where no agreement can be reached with Union Pearson Group or further negotiating instructions are required, the Commissioner of Corporate Services be authorized to report directly to City Council's meeting on November 26, 27 and 28, 2002 if required; and

- (3) appropriate City staff be authorized and directed to take all necessary actions to give effect thereto.

**2. TECHNOLOGY ACQUISITION AND ASSET MANAGEMENT.**

**(DEFERRED FROM THE MEETING HELD ON OCTOBER 8, 2002)**

Commissioner of Corporate Services; and  
Chief Financial Officer and Treasurer.  
 (September 30, 2002)

Recommending that:

- (1) the interim Emergency Technology Acquisition process be terminated;
- (2) ongoing use of the Emergency Technology Acquisition Reserve Fund be ended, however the fund continue to be managed by the Finance Department to ensure that it is fully replenished as per the internal financing agreements;
- (3) staff report to Administration Committee on the equipment that is acquired through the emergency process and the use of the Emergency Technology Acquisition Reserve Fund;
- (4) except where indicated below, the new technology acquisitions follow the City's purchasing by-law and the associated processes, and shall be based on purchasing hardware and software, unless otherwise approved by Council;
- (5) the City continue to buy computers from manufacturers meeting the City's technical requirements and in accordance with the City's Purchasing By-law and Policies;
- (6) staff be authorized to sole source future purchases of computer hardware and software from Dell, if necessary, beyond the maximum sole source limit of \$500,000 due to Dell's direct marketing model, and that Council concur with staff actions to date for emergency sole source purchases of computers from Dell in the amount of \$695,617.71, excluding taxes;
- (7) all requests for new printers and photocopiers be reviewed by the Technology Review Committee, until a recommendation is made after the completion of the print/reproduction strategy;
- (8) the City's desktop computer users be classified in three categories with a defined lifecycle for a desktop computer:
  - (1) electronic office users with a 48-60 month lifecycle;
  - (2) high-end users with a 24-month lifecycle; and

- (3) speciality users with a lifecycle determined by operational needs;
- (9) desktop computers of high-end users be cascaded down to electronic office users when replaced; and
- (10) notwithstanding the lifecycle standards suggested above, staff report back before the end of 2002 on an interim plan to manage the end of lease transition, and the replacement of leased equipment through 2005.

### **3. INCIDENT OUTSIDE CITY HALL.**

**(DEFERRED FROM THE MEETING HELD ON OCTOBER 8, 2002)**

**(DEPUTATION ITEM.)**

City Clerk.

(September 30, 2002)

Advising that the Disability Issues Committee on September 24, 2002, referred a communication (August 24, 2002) from Carol Anne Monet and Cathy Roberts to the Administration Committee for consideration and the hearing of deputations, and recommended that the Committee:

- (1) evaluate the security and accessibility of City Hall for people using WheelTrans; and
- (2) recommend that money be set aside in the 2003 Budget for appropriate modifications to City Hall for people using WheelTrans.

### **4. ADDITIONAL INFORMATION REGARDING CONTINUOUS IMPROVEMENT STRATEGIES FOR THE DELIVERY OF PUBLIC INFORMATION AND COMMUNICATIONS SERVICES FOR THE CITY OF TORONTO.**

Commissioner of Corporate Services.

(October 21, 2002)

Providing the Administration Committee with the further information it requested at its meeting of May 27, 2002 regarding Continuous Improvement Strategies for the Delivery of Communications Services for the City; advising that there are no financial implications arising from this report; and recommending that:

- (1) the recommendations contained in the May 3, 2002 Report on Continuous Improvement Strategies for the delivery of Public Information and Communications Services for the City of Toronto (appended) be approved;
- (2) this report dated October 21, 2002 which provides the Administration Committee with further information requested at its May 27, 2002 meeting be received.

**4(a). REPORT ON CONTINUOUS IMPROVEMENT STRATEGIES  
FOR THE DELIVERY OF PUBLIC INFORMATION AND  
COMMUNICATIONS SERVICES FOR THE CITY OF TORONTO.**

Commissioner of Corporate Services  
(May 3, 2002)

Responding to an Administration Committee recommendation, adopted by Toronto City Council during the 2002 Budget deliberations, that the Commissioner of Corporate Services be requested to report to the Administration Committee in May 2002, on the development of continuous improvement strategies for the delivery of Communication Services for the City of Toronto, and on the impacts of achieving reductions in Communications Services across the corporation; such report to be in consultation with the Chief Administrator's Office so that it addresses these issues in the overall context of citizen participation; advising that there are no financial implications arising from this report; and recommending that:

- (1) existing public information/communications resources be retained;
- (2) corporate and departmental communications staff continue to develop continuous improvement strategies to harmonize communications services across the corporation, adhere to corporate standards and explore further efficiencies; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**5. USE OF COMMUNICATIONS SERVICES  
AND RESOURCES DURING AN ELECTION YEAR.**

Commissioner of Corporate Services  
(October 17, 2002)

Recommending that:

- (1) Members of Council may not use the services of any staff in the City of Toronto to assist in any communication activity related to the preparation or distribution of campaign related materials or events;

- (2) no photographic or video materials created by City staff may be used in any campaign materials; and
- (3) consistent with the recommendations adopted by the Administration Committee in the report entitled, *Use of Corporate Resources for Election Purposes Especially during a Municipal Election Year*, commencing August 1 and ending December 31<sup>st</sup> in a municipal election year:
  - (a) Councillors will not distribute media releases using the City of Toronto media relations or departmental communications networks or distribution systems unless such a release is considered to be part of a response to a City emergency.;
  - (b) announcements concerning City of Toronto events where Councillors or the Mayor will be present will not contain the name of the Councillor or Mayor;
  - (c) no advertising paid for by the City of Toronto will contain the name of a Councillor or the Mayor. Advertising during an emergency may contain such information if required;
  - (d) the City logo will not be used in any campaign related materials; and
  - (e) the City of Toronto media clippings package will not include items related to municipal election campaigns.

**6. NEW MUNICIPAL ACT 2003 –  
ADJUSTMENT TO ELECTED OFFICIALS  
SALARY, PENSION AND BENEFITS.**

Chief Financial Officer and Treasurer  
(October 17, 2002)

Recommending that:

- (1) in accordance with the new Municipal Act which eliminates the one-third tax free portion of an elected officials salary and, in order for all Councillors and the Mayor to maintain their normal net pay, their gross salary be increased to \$82,097.64 for Councillors and \$139,197.90 for the Mayor effective January 1, 2003;
- (2) the level of retiree benefit plans be the same as those available to MPPs in the Province of Ontario as presented in this report and that the Proposed Elected

Officials retiree benefit plan, be approved for all Elected Officials who meet the qualifications outlined in this report;

- (3) any changes resulting from changes to the Retiree Benefit Plan for Elected Officials at the Province of Ontario will be reviewed by the Director, Pension, Payroll & Employee Benefits Division and automatically applied to the Retiree Benefit Plan for Elected Officials at the City of Toronto; and
- (4) authority be granted to introduce the necessary bills and the appropriate City officials be authorized to take the necessary action to give effect thereto.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**7. REVISED SEVERANCE PROVISIONS - MEMBERS OF COUNCIL.**

Councillor Brad Duguid, Scarborough Centre  
(Undated)

Confidential communication and Notice of Motion submitted by Councillor Duguid, respecting Revised Severance Provisions – Members of Council, to be considered in-camera having regard that the subject matter relates to personal matters about an identifiable individual.

**8. INSURANCE FOR SPECIAL EVENTS AND COMMUNITY GROUPS.**

Chief Financial Officer and Treasurer  
(October 22, 2002)

Providing information on measures available to community groups and special event organizers to obtain liability insurance as well as Director's liability for organizations such as the Royal Agricultural Winter Fair; advising that there are no financial implications to the City of Toronto; that Insurance and Risk Management has developed and introduced a program whereby temporary users of City facilities can readily obtain liability insurance as part of the permitting process; that the City of Toronto cannot insure unrelated, independent, outside groups, event organizers and Council Members and employees appointed to outside organizations; that Insurance and Risk Management will respond to requests for assistance and provide advise on insurance options and work with the insurance community to resolve current challenges faced by large-scale public even organizers and outside organization Directors and Officers; and recommending that this report be received for information.

**9. METROPOLITAN TORONTO POLICE  
BENEFIT FUND – ACTUARIAL VALUATION  
RESULTS AS AT DECEMBER 31, 2001.**

Chief Financial Officer and Treasurer  
(October 21, 2002)

Recommending that:

- (1) the Report on the Actuarial Valuation for Funding Purposes as at December 31, 2001 be received for information;
- (2) the recommendations in the report to resume pension contributions as of January 1, 2003 and to provide a cost of living increase effective January 1, 2003 equal to the increase in the Consumer Price Index from October 1, 2001 to September 30, 2002, prorated for retirements during the year, be adopted; and
- (3) authority be granted for the introduction of the appropriate Bills in Council to implement these recommendations.

**9(a). Board of Trustees of the Metropolitan Toronto Police Benefit Fund**  
(October 7, 2002)

Advising that the Board of Trustees of the Metropolitan Toronto Police Benefit Fund at its meeting held on Friday, September 27, 2002, recommended to the Administration Committee, that:

- (1) contributions for the employer and employees for the calendar year 2003 match those set by OMERS at a rate of 2.43 percent on earnings up to the Yearly Maximum Pensionable Earnings, and 2.93 percent on earnings in excess of the Yearly Maximum Pensionable Earnings; and
- (2) effective January 1, 2002, an increase be granted for pensioners on benefit for more than one year equal to the increase in the Consumer Price Index during the period from October 1, 2001 to September 30, 2002 (but not to exceed 6.0 percent) with a proportionate increase for each month of pension payment made in 2002 granted to pensioners who retire in 2002 for which the cost is estimated to be \$23,374,000 (based on an increase of 3.5 percent per annum).

**(NOTE: A COPY OF THE REPORT ON THE ACTUARIAL VALUATION FOR FUNDING PURPOSES AS AT DECEMBER 31, 2001, METROPOLITAN TORONTO POLICE BENEFIT FUND WAS FORWARDED TO MEMBERS OF THE ADMINISTRATION COMMITTEE AND SELECT OFFICIALS ONLY AND A COPY THEREOF IS ALSO ON FILE IN THE OFFICE OF THE CITY CLERK, CITY HALL.)**

**10. HEARING -  
 APPORTIONMENT OF TAXES  
 SECTION 413 OF THE MUNICIPAL ACT.**

**2:00 P.M.**

Chief Financial Officer and Treasurer  
 (October 11, 2002)

Requesting approval for the apportionment of property taxes pertaining to properties listed as in Appendix "A" of this report; advising that there are no financial implications; and recommending that the Administration Committee approve the apportionment of property taxes for the properties listed as in Appendix "A".

**10(a). City Clerk**  
 (October 10, 2002)

Advising that City Council, at its meeting held on October 1, 2 and 3, 2002, directed that Clause No. 9 of Report No. 12 of The Administration Committee, headed "Apportionment of Taxes" be amended by striking out and referring the following application, as embodied in the detailed hearing report (Appendix "A"), together with the communication dated September 25, 2002, from David V. Hutchinson, Barrister and Solicitor, entitled "Section 413 of the Municipal Act, R.S.O. 1990, Regarding the Apportionment of 2001 Taxes for Roll No. 1908-101-480-00110-0000, 1100 Eglinton Avenue East, Toronto (North York), Inn on the Park Hotel", back to the Administration Committee for further consideration:

Tax Year	Original Roll No.	Property Address	Tax Roll No. for Apportioned Properties	Tax Apportionment
2001	1908-10-1-480-00100	1100 Eglinton Avenue E.	1908-10-1-480-00110	\$ 1,602,911.77
			1908-10-1-480-00160	\$ 106,024.65
			Total	\$ 1,708,936.42

**11. SOLE SOURCE FOR GASOLINE AND DIESEL FUEL RELATED TO  
 TRANSPORTATION SERVICES AND OTHER CITY OPERATIONS  
 LOCATED AT OR NEAR THE 1116 KING STREET WEST YARD.**

Commissioner of Corporate Services.  
 (October 17, 2002)

Recommending that:

- (1) the sole source City contract number 47005972 be extended with Imperial Oil-Esso fuel stations for the provision of unleaded gasoline and on-road diesel fuel in an amount not to exceed \$450,000 to cover the period January 1, 2003 to December 31, 2003; and



- (2) the appropriate officials be authorized to give effect thereto.

**12. REQUEST AUTHORITY TO RENEW CONTRACT 47006208  
BASED ON REQUEST FOR QUOTATION NO. 9101-00-7361  
FOR THE PROVISION OF CONTRACTED SECURITY SERVICES  
AT THE NORTH YORK CIVIC CENTRE, 5100 YONGE ST.,  
FOR THE PERIOD OF JANUARY, 2003 TO JANUARY, 2004.**

Commissioner of Corporate Services  
Chief Financial Officer and Treasurer.

(October 22, 2002)

Recommending that:

- (1) the City exercise the option to renew for the third and final year of service with the current supplier, Intertec Security and Investigation Services in the estimated amount of \$236,800.00 including all charges and applicable taxes, for the purchase of the contracted security services required at the North York Civic Centre, 5100 Yonge St. for the period ending January, 2004; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

**13. EASEMENT STATUTE LAW AMENDMENT ACT, 1990  
ANNUAL REPORT: YEAR 2002 NOTICES OF CLAIM  
(ALL WARDS).**

City Solicitor

(November 5, 2002)

Providing the required annual report on the easement rights that have been reclaimed/registered for the year 2002 pursuant to the Easement Statute Law Amendment Act, 1990; advising that future work to maintain the City's easement database, conduct/review timely title searches and effect any necessary registration of Notices of Claim will be accomplished by existing staff; that the Commissioner of Works and Emergency Services has confirmed that all of the aforementioned Notices of Claim were registered within the required time limits, meaning that none of the 1962 City easements had expired prior to the registration of the relevant Notices of Claims; and recommending that this report be received for information.

**14. REVIEW OF HIRING AND PROCUREMENT POLICIES INVOLVING FORMER CITY EMPLOYEES.**

Chief Administrative Officer; and  
Commissioner of Corporate Services  
(October 11, 2002)

Recommending that:

- (1) the Commissioner of Corporate Services in consultation with the Chief Administrator, amend the definitions section of the policy on Re-Employment of Former Employees after Re-organizing, by eliminating references to “former municipalities” and referring only to the City of Toronto and its special purpose bodies;
- (2) the Commissioner of Corporate Services, in consultation with the Chief Financial Officer and Treasurer and, the Chief Administrator, amend the policy titled Former Metropolitan Toronto or Area Municipality Senior Management Employees Working for Firms Bidding on City Contracts, by applying the policy to all management employees, eliminating references to the “former Metropolitan Toronto or area municipality” and referring only to the City of Toronto and its special purpose bodies, requiring identification of those employed by the City only in the preceding two years, and ensuring definitions reflect those in Chapter 195 of the Municipal Code (purchasing);
- (3) the policies as amended in recommendations (1) and (2) above, be maintained and applied by Departments and special purpose bodies of the City to protect City interests and promote objective and fair evaluations in competitive procurement activities;
- (4) the amended policies be forwarded by the City Clerk to City special purpose bodies for implementation as applicable; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**15. SALE OF 600 MELITA CRESCENT – CHRISTIE GARDENS APARTMENTS  
(WARD 21 – ST. PAUL’S)**

Commissioner of Corporate Services.  
(October 17, 2002)

Recommending that:

- (1) the offer to purchase (the "Offer to Purchase") from Christie Gardens to purchase the City's residual interest in the property municipally known as 600 Melita Crescent for nominal consideration be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**16. SALE OF SURPLUS VACANT LAND ON THE NORTH SIDE OF  
EGLINTON AVENUE WEST, EAST OF ROYAL YORK ROAD  
(WARD 4 – ETOBICOKE CENTRE).**

Commissioner of Corporate Services  
(October 18, 2002)

Recommending that:

- (1) the Offer to Purchase from Pleasance Corp. to purchase the City-owned land located on the north side of Eglinton Avenue West, east of Royal York Road, in the amount of \$1,080,000.00 be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and

- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**17. SALE OF SURPLUS VACANT LAND - NORTHWEST CORNER OF ALBION ROAD AND CODLIN CRESCENT (WARD 1 – ETOBICOKE NORTH).**

Commissioner of Corporate Services  
(October 18, 2002)

- (1) the Offer to Purchase from Shangara Mand and Jaswant Dass to purchase the City-owned land located on the northwest corner of Albion Road and Codlin Crescent, in the amount of \$1,009,700.00 be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**18. DECLARATION OF SURPLUS -NORTH SIDE OF BERGAMOT AVENUE WEST OF ISLINGTON AVENUE (WARD 2 – ETOBICOKE NORTH).**

Commissioner of Corporate Services; and  
Commissioner of Community and Neighbourhood Services  
(October 21, 2002)

Recommending that:

- (1) the Property be declared surplus to the City's requirements, with the intended method of disposal to be by way of a long-term lease to Young Women's Christian Association of Metropolitan Toronto ("YWCA"), or to another person, corporation or entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services to facilitate the development and provision of affordable rental housing;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code, be taken;

- (3) authority be granted to the Commissioner of Community and Neighbourhood Services, to negotiate the long-term lease described in Recommendation (1) and any mortgages/charges or other agreements, deemed appropriate by the Commissioner and the City Solicitor to facilitate the development and provision of affordable rental housing on the Property, generally in accordance with the terms and provisions outlined in this report and to protect the City's interests, all such terms and conditions as are satisfactory to the Commissioner, in his discretion, and in form acceptable to the City Solicitor, and to report back on the results of such negotiations; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**19. DECLARATION OF SURPLUS - 30 DARRELL AVENUE  
(WARD 32 – BEACHES-EAST YORK).**

Commissioner of Corporate Services; and  
Commissioner of Community and Neighbourhood Services  
 (October 21, 2002)

Recommending that:

- (1) the Property be declared surplus to the City's requirements, with the intended method of disposal to be by way of a long-term lease to Houses Opening Today Toronto Inc., ("HOTT") or to another person, corporation or entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services to facilitate the development and provision of affordable rental housing;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code, be taken;
- (3) authority be granted to the Commissioner of Community and Neighbourhood Services, to negotiate the long-term lease described in Recommendation (1) and any mortgages/charges or other agreements, deemed appropriate by the Commissioner and the City Solicitor to facilitate the development and provision of affordable rental housing on the Property, generally in accordance with the terms and provisions outlined in this report and to protect the City's interests, all such terms and conditions as are satisfactory to the Commissioner, in his discretion, and in form acceptable to the City Solicitor, and to report back on the results of such negotiations; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**20. RECONVEYANCE OF TWO PARCELS OF SURPLUS VACANT LAND LOCATED ON THE EAST SIDE OF MORNINGVIEW TRAIL, SOUTH OF OLD FINCH AVENUE (WARD 42 – SCARBOROUGH-ROUGE RIVER).**

Commissioner of Corporate Services  
(October 21, 2002)

Recommending that:

- (1) the two parcels of vacant land on the east side of Morningview Trail, identified as Parts 1 and 2 on the attached Sketch No. PS-2002-074 and being Blocks 139, 140 and 141, Plan 66M-2244 and Blocks 154, 155 and 156, Plan 66M-2243, be reconveyed to the former owner, Apple Ridge Developments Limited (“Apple Ridge”) under the terms outlined in this report;
- (2) the City Solicitor be authorized to complete the transaction on behalf of the City, including the payment of any necessary expenses; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**21. DEVELOPMENT OF A CHILD CARE CENTRE AT 118 ENDERBY ROAD WARD 32, BEACHES-EAST YORK.**

Commissioner of Community and Neighbourhood Services.  
(October 24, 2002)

Recommending that:

- (1) approval be given to proceed with the design and construction of a child care centre at 118 Enderby Road;
- (2) the development of the centre be funded through a contribution from the Child Care Reserve Fund in the amount of \$1.6 million at no net cost to the City of Toronto;
- (3) an appropriate capital account be set up and the required amount be transferred accordingly;
- (4) Children’s Services Division be given authority to enter into a contract for operation of the child care centre with a qualified non-profit child care operator selected through an open public process to be completed prior to the completion of the project;
- (5) this report be forwarded to the Policy and Finance Committee; and

- (6) the appropriate City Officials take the necessary action to give effect thereto.

**22. 2002 THIRD QUARTERLY REPORT ON SALES  
(ALL WARDS).**

Commissioner of Corporate Services  
(October 21, 2002)

Providing the 2002 Third Quarterly Report on Sales; advising that there are no financial implication resulting from this report; and recommending that this report be received for information.

**23. PAYMENT OF CONTRACTED SECURITY SERVICES  
FROM INTERTEC SECURITY SERVICES.**

Commissioner of Corporate Services  
(October 17, 2002)

Recommending that:

- (1) City Council provide the necessary authority to provide payment in the amount of \$300,000.00 for security services to be provided by Intertec Security & Investigation Services; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

**24. RE-ESTABLISHMENT OF WORKS BEST PRACTICES WORK GROUP.**

City Clerk.  
(October 22, 2002)

Advising that The Personnel Sub-Committee at its meeting held on October 22, 2002:

- (1) forwarded the communication (June 25, 2002) from the City Clerk, Works Committee, respecting the re-establishment of the Works Best Practices Program Work Group, to the Administration Committee for information; and
- (2) requested the Commissioner of Works and Emergency Services to submit a report to the Administration Committee for its meeting scheduled to be held on November 5, 2002, such report to include:

- (a) the concerns raised regarding Items 3, 4 and 9 embodied in the Terms of Reference for the Works Best Practices Program Work Group;
- (b) a review of the Mandate of the Works Best Practices Program Work Group to explicitly address the effectiveness of the Work Group and a response to staff transitional issues; and
- (c) a review of the outstanding issues from March 1999 and December 1999 addressed by CUPE Local 416, with respect to redeployment, training and apprenticeship programs for inclusion as issues in the Mandate.

**25. eCITY – BUILDING AN INFORMATION AND TECHNOLOGY VISION FOR TORONTO.**

City Clerk, Telecommunications Committee  
(October 24, 2002)

Advising that the Telecommunications Steering Committee, on October 24, 2002, received a presentation from the Executive Director of Information and Technology respecting the report (October 2002) entitled “eCity - Building an Information and Technology Vision for Toronto”; and that the Telecommunications Steering Committee:

- (1) received the foregoing presentation; and
- (2) referred the following motion to the Administration Committee for consideration:

Moved by Councillor Mammoliti:

“That the Administration Committee be requested to review its policy with respect to the provision of services to Councillors’ Offices in the context of eGovernment.”

**26. SICK LEAVE BENEFITS LIABILITY REVIEW.**

City Clerk  
(October 7, 2002)

Forwarding Clause No. 6 contained in Report No. 8 of The Audit Committee, headed “Sick Leave Benefits Liability Review”, which was adopted, without amendment, by the Council of the City of Toronto at its meeting held on October 1, 2 and 3, 2002; advising that in so doing, Council adopted a recommendation that a copy of this Clause be forwarded to the Administration Committee for information.



**27. IMPROVING THE QUALITY OF PROPERTY ASSESSMENT SERVICES DELIVERED TO ONTARIO MUNICIPALITIES AND RATEPAYERS.**

**10:00 A.M.**

**(DEPUTATION ITEM)**

Ms. Tina Faibish, President, OPSEU, Local 534  
(October 21, 2002)

Requesting City Council's help in improving the quality of property assessment services delivered to Ontario municipalities and ratepayers; advising that the Ontario Public Service Employees Union (OPSEU) is concerned that a corporate change program at MPAC called "Futures" which will drastically reduce the quality of customer service and the quality of our assessments; and that they are concerned that these wholesale changes at MPAC could very well have an impact on the finances of municipalities.

**IN CAMERA**

**In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

**IN CAMERA**

**28. PURCHASE OF 87 RICHMOND STREET EAST  
(WARD 28 – TORONTO CENTRE-ROSEDALE).**

President, Toronto Parking Authority  
(October 22, 2002)

Forwarding a confidential report regarding the purchase of 87 Richmond Street East (Ward 28 – Toronto Centre-Rosedale) such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal purposes.