

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Administration Committee

Meeting No. 2

Tuesday, March 26, 2002.

The Administration Committee met on Tuesday, March 26, 2002, in Committee Room 1, 2nd Floor, City Hall, Toronto, commencing at 9:45 a.m.

Attendance

Members were present for some or all of the time periods indicated.

	9:45 a.m. to 12:25 p.m.	In-Camera 12:25 p.m. to 12:31 p.m.	2:15 p.m. to 6:25 p.m.
Councillor Lorenzo Berardinetti, Chair	X	X	X
Councillor Sandra Bussin	X	X	X
Councillor Rob Ford	X	X	X
Councillor Doug Holyday	X	X	X
Councillor David Miller	X	X	X
Councillor Frances Nunziata Vice-Chair	X	X	X
Councillor Sherene Shaw	X	X	X
Councillor David Soknacki	X	X	X

Confirmation of Minutes.

On motion by Councillor Holyday, the Administration Committee confirmed the Minutes of its meeting held on January 17 and 24, 2002.

**2.1 Request for Proposal No. 2104-01-3174
Pager Services and Two-Way
Text Messaging Services.**

The Administration Committee had before it a joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) Contracts be issued totalling an estimated amount of \$740,000.00 for a period of two (2) years as follows:

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- (a) Bell Mobility, Rogers AT&T Wireless and Verizon Wireless be awarded contracts for the supply of services affecting Pager accounts currently held with each of the Proponents, for a period of two (2) years with the option to renew for one (1) year at the sole discretion of the City;
 - (b) Verizon Wireless Messaging be retained as the Preferred Vendor for the supply of pager services for all new purchases for a period of two (2) years with the option to renew for one (1) year at the sole discretion of the City, based on Verizon Wireless Messaging attaining the highest score for technical qualifications, relevant experience and pricing; and
 - (c) Rogers AT&T Wireless be retained for the procurement and support of Blackberry RIM products and services for a period of two (2) years with the option to renew for one (1) year at the sole discretion of the City, based on the greater flexibility and selection in submitted pricing plans from Rogers AT&T for these products and services;
- (2) the option to renew contracts for the additional one (1) year period in the estimated amount of \$370,000 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first two years of the contracts were performed satisfactorily, to ensure it is feasible to extend the contracts at the quoted prices and that funds are available in the Operational Budgets of individual Departments for the renewal period; and
- (3) provided that there is a favourable review, in accordance with Recommendation No. 2, the Commissioner of Corporate Services be delegated the authority to exercise the option on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Purchase Orders.

The Executive Director, Corporate Services, Information and Technology Division, gave a presentation to the Administration Committee in connection with the foregoing matter.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned joint report (March 7, 2002) from the

Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, subject to funds being available in subsequent years.

(Clause No. 35 – Report No. 4)

**2.2 Request for Proposal No. 2104-01-3175
Cellular Voice and Data Service.**

The Administration Committee had before it a joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) Contracts be issued totalling an estimated amount of \$4,200,000.00 for a period of two (2) years as follows:
 - (a) Bell Mobility, Microcell Solutions (Fido), Rogers AT&T Wireless and Telus Mobility be awarded contracts for the supply of services affecting cellular accounts currently held with each of the Proponents, including the distributor or re-sale outlet identified to deal with all sales, service and support issues for each carrier. The contracts would cover a period of two (2) years, with the option to renew for one (1) additional year at the sole discretion of the City;
 - (b) Bell Mobility be retained as the non-exclusive Preferred Vendor for the supply of Cellular services for all new purchases for a period of two (2) years, with the option to renew for one (1) year at the sole discretion of the City, based on Bell Mobility attaining the highest score for technical qualifications, relevant experience and pricing; and
 - (c) Telus Mobility be retained for the procurement and support of all current Telus MiKe services, for a period of two (2) years, with the option to renew for one (1) year at the sole discretion of the City, based on the Telus Mike product filling a unique telecommunications need for the City that is not available from the other Proponents;
- (2) the option to renew contracts for the additional one (1) year period in the estimated amount of \$2,100,000 under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first two years of the contracts were

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performed satisfactorily, to ensure it is feasible to extend the contracts at the quoted prices and that funds are available in the Operational Budgets of individual Departments for the renewal period; and

- (3) provided that there is a favourable review, in accordance with Recommendation No. (2), the Commissioner of Corporate Services be delegated the authority to exercise the option on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Purchase Orders.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Jack Ireland, Rogers AT&T; and
- Mr. Rick Johnston, Rogers AT&T.

Councillor Howard Moscoe, Eglinton-Lawrence, also appeared before the Administration Committee in connection with the foregoing matter.

A. Councillor Soknacki moved that the Administration Committee:

- (1) recommend to Council the adoption of the aforementioned joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, subject to funds being available in subsequent years
- (2) request the Chief Financial Officer and Treasurer:
 - (i) to submit a report, through the Policy and Finance Committee to the Budget Advisory Committee, well in advance of the 2003 budget process, on how overall targets and variance reporting can be established for decentralized expenses such as those for cellular voice and data service; and

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- (ii) in consultation with the Chief Information Officer, and using departments, to report to the Administration Committee as soon as possible with realistic targets for the balance of 2002 for cellular voice and data service. **(Carried)**

- B. Councillor Miller moved that the Commissioner of Corporate Services, in her forthcoming report on the guidelines and procedures for the procurement, usage and administration of cellular phones and pagers to also recommend a protocol to determine which employees are eligible for cellular phones. **(Carried)**

- C. Councillor Holyday moved that the Commissioner of Corporate Services, be requested to submit a report to the Administration Committee, as soon as possible:
 - (a) on how many cellular phones are currently being used by employees;
 - (b) on a policy respecting the use of these phones; and
 - (c) on a method by which employees will be required to pay for personal calls made using cellular phones. **(Carried)**

- D. Councillor Miller further moved that the Commissioner of Corporate Services be requested to submit a report directly to Council for its meeting scheduled to be held on April 16, 2002, providing additional information to justify the recommendation embodied in the joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and

Treasurer to have a non-exclusive preferred vendor for the supply of cellular services rather than maintaining the status quo.
(Carried)

The following motion was voted on and lost:

Councillor Ford moved that the Administration Committee:

- (1) receive the joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer; and
- (2) direct that all employees and Councillors be required to pay for their own cell phone.

(Commissioner of Corporate Services; Chief Financial Officer and Treasurer; Acting Director, Information and Technology Division; Director, Purchasing and Materials Management; Executive Director, Information and Technology Division; Interested Parties – March 26, 2002)

(Clause No. 36 – Report No. 4)

**2.3 Review of Mainframe Services and Interim Contract
Extension for Outsourced Mainframe Services
with EDS Canada Ltd.**

The Administration Committee had before it a report (March 4, 2002) from the Commissioner of Corporate Services, recommending that:

- A. the City of Toronto exercise its option to extend the current mainframe contract with E.D.S. Canada Ltd., (E.D.S.) for one (1) year from June 1, 2002 to May 31, 2003;
- B. the Information and Technology Division re-confirm the year 2000 business cases with respect to the mainframe environment, and work with departments to develop a migration strategy and capital budget business case for 2003 budget cycle for assessing the mainframe applications, data, and functionality to an alternate platform as appropriate; and

- C. staff report back to Administration Committee and Council in late 2002 on the extent to which migration from the mainframe has been accomplished, future timelines, and residual mainframe service needs beyond May 2003, if needed.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (March 4, 2002) from the Commissioner of Corporate Services.

(Clause No. 37 – Report No. 4)

**2.4 Interim Report on the Long Term Strategy
for the Administration and Funding of
Technology-Related Acquisitions.**

The Administration Committee had before it a report (March 7, 2002) from the Commissioner of Corporate Services, providing an interim report on the future directions and principles under consideration for a long term strategy to administer and fund the acquisitions of technology-related assets; advising that there are no financial implications in adopting this report; and recommending that this report be received for information.

On motion by Councillor Soknacki, the Administration Committee received the aforementioned report.

(Clause No. 47(a) – Report No. 4)

2.5 Emergency Technology Acquisition Reserve Fund.

The Administration Committee had before it a report (March 8, 2002) from the Commissioner of Corporate Services, advising that as of March 4, 2002, the Emergency Technology Acquisition Review Committee has approved \$999,615.00 in technology related acquisitions requesting funding from the Emergency Technology Acquisition Reserve Fund; that Finance Staff will recover funds monthly from the respective operating departments to cover the loan; and recommending that:

- (1) the Review Committee continue to review technology related requests for urgency until the long-term technology acquisition strategy is approved; and

- (2) small hardware components such as memory chips, hard drives, network interface cards, video cards and the like, which are required for repair, replacement or upgrades of existing components as part of normal operations or maintenance, not be subject to review for urgency and be purchased through the normal procurement process if funding is available.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (March 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 38 – Report No. 4)

2.6 Final Report of the Bingo Advisory Committee.

The Administration Committee had before it a report (March 6, 2002) from Councillor Frances Nunziata, Chair, Bingo Advisory Committee, summarizing and confirming the implementation status of the final recommendations of the Bingo Task Force; advising that there are no direct financial implications resulting from this report; and recommending that:

- (1) City staff continue to work with the bingo industry to improve profitability as a means of encouraging capital investment in bingo hall facilities rather than the City imposing mandatory bingo hall investment requirements;
- (2) there be no cash handling outside Bingo Halls, with the exception of the individual floats of the charity organizations, that all Bingo Halls be required to have and use a safe as well as a security service;
- (3) the City of Toronto not regulate prize boards and the pricing of paper at this time and defer any decision in this regard until such time as a final decision is rendered on recommendations made by the Bingo Industry's Strategic Working Group to the Alcohol and Gaming Commission of Ontario (AGCO) regarding the proposed changes to the bingo prize board and percentage payout;
- (4) no cap be imposed on the total operating budget of a charitable organization, to be raised through bingo revenue, and the bingo industry undertake to propose alternative games to accommodate smaller charity organizations requesting bingo revenue;

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- (5) staff investigate the impact of the no-smoking issue in Ottawa and other jurisdictions, where a 100 percent smoking ban has been implemented in bingo halls and report thereon to the Administration Committee prior to June 2004 when bingo halls in the City of Toronto will be required to have not more than 50 percent fully enclosed properly ventilated smoking rooms;
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;
- (7) the appropriate City officials be directed to call members of the Committee as representatives of the bingo industry or other industry representatives together as needed in the future to deal with any arising issues; and
- (8) the Bingo Advisory Committee be recognized as having fulfilled its mandate and the members be thanked for their hard work and commitment in serving on the Bingo Advisory Committee.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the aforementioned report (March 6, 2002) from the Chair, Bingo Advisory Committee.

(Clause No. 42 – Report No. 4)

2.7 Remuneration and Expenses of Members of Council and of the Council Appointees to Local Boards and Other Special Purpose Bodies for the year ended December 31, 2001.

The Administration Committee had before it a report (March 8, 2002) from the Chief Financial Officer and Treasurer, reporting, in accordance with Section No. 247 of the Municipal Act, on remuneration and expenses of Members of Council and of the Council Appointees to Local Boards and other Special Purpose Bodies for the year ended December 31, 2001; advising that there are no financial implications resulting from this report; and recommending that this report be received for information.

On motion by Councillor Soknacki, the Administration Committee recommended to Council that:

- (1) the report (March 8, 2002) from the Chief Financial Officer and Treasurer be received for information; and
- (2) the individual Members of Council who are members of the Conservation Authority be requested to decline the remuneration being offered by the Conservation Authority.

(Clause No. 26 – Report No. 4)

2.8 Protocol and Procedure for Use of the City Skybox.

The Administration Committee had before it a report (March 11, 2002) from the Commissioner of Corporate Services, responding to a request made by the Budget Advisory Committee at its meeting held on February 1, 2002, for staff to report on a protocol and procedure for the use of the City Skybox that provides for the distribution of tickets to Members of Council for all available events on a fair and equitable basis; advising that there are no financial implications other than those already budgeted; that the protocol and procedure for the use of the City's Skybox as set out in this report provides for a fair and equitable distribution of tickets to all available events at SkyDome; and recommending that the protocol and procedures contained in this report be approved.

Councillor David Shiner, Willowdale, appeared before the Administration Committee in connection with the foregoing matter.

- A. Councillor Miller moved that the Administration Committee recommend to Council the adoption of the aforementioned report (March 11, 2002) from the Commissioner of Corporate Services, subject to the lottery for the use of the City Skybox being conducted in reverse date order, so that Part 1 of the Protocol and Procedure for the use of the City Skybox now read as follows:

“(1) tickets will be allocated to Members of Council by lottery for all exhibition and regular season games of the Toronto Blue Jays Baseball Club and Toronto Argonauts Football Club that are played at

SkyDome. Tickets will be allocated Blue Jay games first, in reverse date order, followed by Argonaut games, also in reverse date order. Members will be allocated all the game tickets that the City was required to purchase or was given for a particular date (the number of tickets can range from zero to sixteen). The lottery will be held in advance of each clubs' season opening and tickets will be distributed as soon as possible thereafter." **(Carried on the following recorded vote:**

**FOR: Berardinetti, Bussin,
Miller, Nunziata, Shaw,
Soknacki**

AGAINST: Ford, Holyday)

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

- B. Councillor Berardinetti moved, on behalf of Councillor Shiner, that the City Clerk be requested to consult with the Hostess at the Skydome on the number of times that tickets were issued to Members of Council for the use of the Skybox and they were not used, and submit a report thereon directly to Council for its meeting scheduled to be held on April 16, 2002; **(Carried on the following recorded vote:**

**FOR: Berardinetti, Bussin,
Miller, Nunziata, Shaw,
Soknacki**

AGAINST: Ford, Holyday)

Councillor Berardinetti resumed the Chair.

- C. Councillor Miller moved that the following motion be referred to the City Clerk for report thereon to the Administration Committee when the Blue Jays are more popular (2.2 million paid attendance in any particular season):

Moved by Councillor Ford:

“That the Committee recommend to Council that the City give written notice to the operators of Skydome or any other appropriate parties, no later than December 31, 2002, that the City lease of the Skybox will terminate on March 31, 2003.” **(Carried on the following recorded vote:**

**FOR: Berardinetti, Bussin,
Miller, Nunziata, Shaw,
Soknacki**

AGAINST: Ford, Holyday)

The following motion was voted on and lost:

Councillor Soknacki moved that, the Administration Committee recommend to Council that the third and subsequent sentences of Recommendation No. (8) be amended to read, Food (limited to hot dogs, hamburgers, salads and the like) may also be charged against the Member’s Global Office Budget. All other charges including amounts for alcoholic beverages or event programs are the personal responsibility of the Member and are to be paid directly by the member or other attendees. **(Lost on the following recorded vote:**

**FOR: Berardinetti, Bussin, Shaw,
Soknacki**

AGAINST: Ford, Holyday, Miller, Nunziata)

(City Clerk; c: Commissioner of Corporate Services
– March 26, 2002)

(Clause No. 28 – Report No. 4)

2.9 Adjustment - Municipal Act Section 442 and 443.

The Administration Committee had before it a report (March 18, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the individual appeal applications made pursuant to Section 442 of the *Municipal Act* totalling \$6,871,485.93 as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “A” attached, be approved; and
- (2) the individual appeal applications made pursuant to Section 443 of the *Municipal Act* totalling \$857,235.34 as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “B” attached, be approved.

On motion by Councillor Bussin, the Administration Committee recommended to Council the adoption of the aforementioned report (March 18, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 29 – Report No. 4)

2.10 Apportionment of Taxes.

The Administration Committee had before it a report (March 11, 2002) from the Chief Financial Officer and Treasurer, requesting approval for the apportionment of taxes pertaining to properties listed in this report; advising that there are no financial implications resulting from this report; that this is the third report under a new process that authorizes the Administration Committee to hear and recommend applications for the apportionment of taxes; and recommending that the Administration Committee approve the apportionment of taxes for the properties listed as in “Appendix A”.

On motion by Councillor Bussin, the Administration Committee recommended to Council that the apportionment of taxes for the

properties listed in Appendix "A" appended to the
aforementioned report (March 11, 2002) from the
Chief Financial Officer and Treasurer, be approved.

(Clause No. 30 – Report No. 4)

**2.11 Accounts Receivable Largest Debtors with
Tax Arrears Greater Than \$500,000.00.**

The Administration Committee had before it the following:

- (1) report (March 5, 2002) from the Chief Financial Officer and Treasurer, providing information on property tax accounts with outstanding receivables of \$500,000 or more as at December 31, 2001; advising that outstanding taxes receivable continue to be monitored and acted upon in a timely manner as can be seen from the reduction in the outstanding accounts receivables for the \$500,000 or more accounts by \$26.5 million or 38 percent over the past year; that accounts continue to be a priority for collection action; and recommending that this report be received for information;
- (2) communication (February 15, 2002) from Mr. Martin Henderson, Aird & Berlis, regarding a Municipal Tax Settlement for the properties known municipally as 351 and 369 Lakeshore Boulevard East; and formally requesting that his client have the opportunity to appear before the Administration Committee to make representations with respect to this matter; and
- (3) communication (March 12, 2000) addressed to Aird and Berlis from the Acting City Solicitor, providing additional information in response to an enquiry with respect to changes on the tax account for the properties known municipally as 351 and 369 Lakeshore Boulevard East.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Alfredo Romano; and
- Mr. Martin Henderson.

The following Members of Council also appeared before the Administration Committee in connection with the foregoing matter:

- Councillor Howard Moscoe, Eglinton-Lawrence; and

- Councillor Michael Walker, St. Paul's.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee:

- (1) received the aforementioned report;
- (2) requested the Chief Financial Officer and Treasurer to:
 - (i) meet with Mr. Alfredo Romano and Mr. Martin Henderson respecting timing and payment of the tax arrears pertaining to 351 and 369 Lakeshore Boulevard East;
 - (ii) investigate the disputed charges of \$3.8 Million in tax arrears pertaining to 351 and 369 Lakeshore Boulevard East and submit a report thereon directly to Council for its meeting scheduled to be held on April 16, 2002, on the status of the negotiations;
 - (iii) invite the Bailiffs used to collect unpaid taxes, to attend the meeting of the Administration Committee scheduled to be held on April 30, 2002, with a request that the Bailiffs make a brief presentation to the Committee on the process they use in the collection of delinquent taxes; and
 - (iv) undertake to respond to the concerns raised by Councillor Michael Walker, Councillor David Miller and other Members of the Administration Committee respecting this

matter and report thereon to the
April 30, 2002, meeting of the
Administration Committee; and

- (2) directed that this matter be the first item on the April 30, 2002, agenda of the Administration Committee.

Councillor Berardinetti resumed the Chair.

(Chief Financial Officer and Treasurer; Director,
Revenue Services Division; Manager,
Collections/Receivables, Payments and Regional
Customer Service; Committee Administrator,
Administration Committee – March 26, 2002)

(Clause No. 31 – Report No. 4)

2.12 2001–2002 Insurance Program Renewal at May 1, 2002.

The Administration Committee had before it a report (March 13, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the City renew the following insurance policies on May 1, 2002 for an annual term, as outlined below (and as detailed by insurer per Attachment 2) at a total annual premium of \$2,935,701, plus applicable provincial taxes;

Table 1
Expiring vs. Renewal
May 1, 2002
Casualty Insurance Policies

Insurance Policy	Expiring Premium \$	Renewal Premium \$
Liability – Primary	2,660,047	1,800,000
Liability – Umbrella Excess	377,500	820,000
RT Lands & Subway Air Rights Liability	16,500	Included
Crime	86,075	103,290
Marine	137,472	158,938
Aviation	7,064	8,065
Home Day Care Liability	15,000	45,408
Total	3,299,658	2,935,701

- (2) the Chief Financial Officer and Treasurer be authorized to continue further negotiations to renew the City's Property and Boiler/Machinery insurance policies on June 1, 2002 to obtain a minimum insurance limit of \$250 million with a deductible amount not to exceed \$1 Million; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report (March 13, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 33 – Report No. 4)

2.13 Authority to Renew Contract 47005313 Based on Request for Quotation No. 0102-01-0173 for the Rental and Cleaning of Work Garments for Various City of Toronto Departments, for the Period Ending September 30, 2004.

The Administration Committee had before it a report (March 4, 2002) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the City exercise the option to renew for two (2) years with the current supplier, Canadian Linen and Uniform Service, in the estimated amount of \$304,025.19 per year including all charges and applicable taxes, for the Rental and Cleaning of Work Garments for the period ending September 30, 2004; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report (March 4, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 34 – Report No. 4)

2.14 Disclosure of Tender Information.

The Administration Committee had before it a report (February 14, 2002) from the Chief Financial Officer and Treasurer, responding to Council's request to submit a report to the Administration Committee, in consultation with the Director of Corporate Access and Privacy and the City Solicitor, on methods the City could undertake to maximize the amount of information contained in tenders that can be publicly released; that a review has revealed that information on all tenders that is not subject to mandatory exemption under the Act is routinely disclosed on the City's website; that such routine disclosure together with the City's statutory access to information program, and that decisions on disclosure are upheld on appeal, demonstrates that as much information as permitted by law is being disclosed; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration Committee received the aforementioned report.

(Clause No. 47(b) – Report No. 4)

**2.15 Request for Proposal for the Supply of
Microcomputer Hardware, Software and Services,
RFP No. 3401-98-01030 – Extension.**

The Administration Committee had before it a joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, requesting authority for an extension to the contracts with the approved vendors for the supply of microcomputer hardware, software and services until the new contracts are awarded; advising that it is anticipated that the new Request for Proposal for the Supply of Microcomputer Hardware, Software and Services will be ready for the Purchasing and Materials Management Division of the Finance Department to issue by the end of March 2002 with a recommendation anticipated to be ready by the end of May 2002 and subsequent approvals to be obtained by Administration Committee and Council; that funds are not being requested in this report; that each department will be budgeting separately in their operating budget and would be expected to manage this expense within the funds allocated to it by Council; that all technology requests will be reviewed by the review committee established as a result of the Interim Internal Financing for Technology Related Acquisitions process approved by Council at its session November 6, 7 and 8, 2001; and recommending that the Executive Director of Information and Technology be given the appropriate authority to extend the contracts under the same terms and conditions with Ram Computer Group and NexInnovations awarded in accordance with Request for Proposal No. 3401-98-01030 until the new Request for Proposal has been awarded.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the aforementioned joint report (March 7, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer.

(Clause No. 39 – Report No. 4)

2.16 Maintaining the Sale of City Publications and Related Products.

The Administration Committee had before it a report (March 6, 2002) from the Commissioner of Corporate Services, following up on Council's decision to close the City Hall store as part of the 2002 budget process; advising that this report describes how the Corporate Communications Division will maintain the sale of City publications and related products to ensure the public continues to have easy access to these products within a controlled environment; that there are no immediate financial implications arising from this report; and recommending that Council approve the plans to maintain the sale of City publications and selected City-produced products as outlined in this report.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the aforementioned report (March 6, 2002) from the Commissioner of Corporate Services.

(Clause No. 23 – Report No. 4)

2.17 Expropriation of 29 Byng Avenue for the North York Centre Plan Service Road (Ward 23 – Willowdale).

The Administration Committee had before it a report (March 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) City Council, as approving authority, approve the expropriation of 29 Byng Avenue;

- (2) authority be granted to take all steps necessary to comply with the Expropriations Act, including but not limited to the preparation and registration of an Expropriation Plan and the service of Notices of Expropriation, Notices of Election as to Date for Compensation and Notices of Possession;
- (3) the Executive Director, Facilities and Real Estate or the Director, Real Estate Services be authorized to sign the Notices of Expropriation and Notices of Possession on behalf of the City;
- (4) in the event Eminent Construction is able to acquire 29 Byng Avenue through a negotiated settlement and conveys the property to the City, City staff be authorized to take all steps necessary to discontinue the expropriation process;
- (5) leave be granted for the introduction of the necessary Bill in Council; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (March 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 4 – Report No. 4)

2.18 Sale of Vacant Parcel of Land Northwest Corner of Glengrove Avenue West and Coldstream Avenue (Ward 15 – Eglinton-Lawrence).

The Administration Committee had before it a communication (February 22, 2002) from the City Clerk, advising that City Council, at its meeting held on February 13, 14 and 15, 2002, re-opened Clause No. 11 of Report No. 5 of The Administration Committee, headed “Declaration as Surplus, Vacant Parcel of Land Located at the Northwest Corner of Glengrove Avenue West and Coldstream Avenue (Ward 15 - Eglinton-Lawrence)”, for further consideration, and adopted the balance of the following Motion, without amendment:

Moved by: Councillor Miller

Seconded by: Councillor Mihevc

“WHEREAS the above noted property was the subject matter of a hearing before the Administration Committee on September 12, 2000; and

WHEREAS residents of the area appeared before the committee to make representations against the sale of the property; and

WHEREAS because of a heavy deputation load the residents were never heard and the matter was deferred on the understanding that the residents were to be invited back to address the Committee; and

WHEREAS this did not happen; and

WHEREAS the property was subsequently approved for sale without residents being provided the opportunity of providing input;

NOW THEREFORE BE IT RESOLVED THAT, in accordance with §27-49 of Chapter 27 of the City of Toronto Municipal Code, Administration Committee Report No. 5, Clause No. 11, headed ‘Declaration as Surplus, Vacant Parcel of Land Located at the Northwest Corner of Glengrove Avenue West and Coldstream Avenue (Ward 15 - Eglinton-Lawrence)’, adopted by City Council at its meeting held on April 23, 24, 25, 26, 27, 30 and May 1 and 2, 2001, be re-opened for further consideration;

AND BE IT FURTHER RESOLVED THAT Council reconsider its decision to sell the property;

AND BE IT FURTHER RESOLVED THAT this matter be referred to the Administration Committee for public deputations and that the residents who had previously appeared on this matter be advised when this matter will be before the Committee.”

The Administration Committee also had before it a communication (March 22, 2002) from Mr. Stephen Cooper, registering his concern respecting the sale of the property at the corner of Glengrove Avenue and Coldstream Avenue.

Mr. Stephen Cooper, appeared before the Administration Committee in connection with the foregoing matter.

Councillor Howard Moscoe, Eglinton-Lawrence, also appeared before the Administration Committee in connection with the foregoing matter.

Councillor Miller moved, on behalf of Councillor Moscoe, that the Administration Committee recommend to Council that Council receive the communication (February 22, 2002) from the City Clerk and the report (August 31, 2000) from the Commissioner of Corporate Services.

(Clause No. 5 – Report No. 4)

2.19 Sale of Surplus Vacant Land Northeast Corner of Albion Road and Codlin Crescent (Ward 1 – Etobicoke North).

The Administration Committee had before it a report (March 7, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) a permanent easement be granted by the City to Bell Canada, for nominal consideration, over that portion of the lands described as part of Albion Road (formerly Toronto Street) on Plan 28, closed by Municipality of Metropolitan Toronto By-law 30-86 (TB308100), designated as Part 2 on Reference Plan 64R-9280 for access, operation, use, inspection, repair, maintenance, reconstruction or alteration of its existing equipment, on terms and conditions satisfactory to the Commissioner of Corporate Services;
- (2) the Offer to Purchase from 1039058 Ontario Inc. to purchase the City-owned land located on the northeast corner of Albion Road and Codlin Crescent, in the amount of \$540,000.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (3) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (4) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the aforementioned report (March 7, 2002) from the Commissioner of Corporate Services.

(Clause No. 6 – Report No. 4)

2.20 Declaration as Surplus, Parcels of Land south of Dundas Street West and West of Kipling Avenue (Ward 5 – Etobicoke–Lakeshore).

The Administration Committee had before it a report (March 6, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcels of vacant land shown as Parts 1, 2, 3, 4 and 5 on sketch PS-2002-001 be declared surplus to the City's requirements, subject to the retention of easements for existing City services over Parts 1, 2 and 4 and the parcels be offered for sale to the adjoining owner and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the aforementioned report (March 6, 2002) from the Commissioner of Corporate Services.

(Clause No. 8 – Report No. 4)

2.21 Declaration as Surplus, Vacant Parcel of Land Located on the Northwest Corner of Martin Grove Road and Rathburn Road (Ward 3 – Etobicoke Centre).

The Administration Committee had before it a report (March 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the vacant parcel of land located on the northwest corner of Martin Grove Road and Rathburn Road, described as Lot 191 on Registered Plan 5719, be declared surplus to the City's requirements and offered for sale to the abutting owner, subject to the retention of a permanent easement in favour

of the City over the entire site for sewer, watermain and other City services and the existing easements in favour of Consumers Gas and Bell Canada, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Ford, the Administration Committee recommended to Council the adoption of the aforementioned report (March 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 9 – Report No. 4)

**2.22 Declaration as Surplus, 700 Huron Street
(Ward 22 – St. Pauls).**

The Administration Committee had before it a report (March 7, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the City-owned property known municipally as 700 Huron Street, described as being Lots 270 to 277 and 281 to 288, on Plan M2, shown as Part 2 on sketch PS-2001-022 be declared surplus to the City's requirements and offered for sale on the open market and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the aforementioned report (March 7, 2002) from the Commissioner of Corporate Services.

(Clause No. 10 – Report No. 4)

2.23 Declaration as Surplus, Parcel of Vacant Land Located Between Nos. 212 and 216 Gary Drive (Ward 11 – York South-Weston).

The Administration Committee had before it a report (March 8, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located on the north side of Gary Drive, between Nos. 212 and 216 Gary Drive, and described as Part Lot 32, Plan M458, also shown as Part 2 on the attached site map, be declared surplus to the City's requirements and the parcel be offered for sale to the abutting property owners, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Shaw, the Administration Committee recommended to Council the adoption of the aforementioned report (March 8, 2002) from the Commissioner of Corporate Services.

(Clause No. 11 – Report No. 4)

2.24 Results of Environmental Testing, Acquisition of Part of 350 Danforth Road Expansion of Toronto Transit Commission (TTC) Birchmount Garage at 400 Danforth Avenue (Ward 35 – Scarborough Southwest).

The Administration Committee had before it a report (March 4, 2002) from the Commissioner of Corporate Services, seeking approval to report directly to Council on the results of the environmental testing being undertaken for the acquisition of part of 350 Danforth Road (the "property") required for the TTC Birchmount Garage Expansion Project; and recommending that:

- (1) if the results of the environment testing on the Property warrant, a report be submitted directly to Council on those results; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee concurred with the recommendations embodied in the aforementioned report (March 4, 2002) from the Commissioner of Corporate Services.

(Clause No. 14 – Report No. 4)

**2.25 Pastor Christian Leaders Network
Request For Use of Council Chamber.**

The Administration Committee had before it a report (March 8, 2002) from the Commissioner of Corporate Services, responding to Councillor Mihevc's memo of January 15, 2002, requesting that the Administration Committee recommend to Council that the Pastor Christian Leaders Network be granted authority to pre-book Council Chambers for six dates per annum and that the policy be waived for this group; advising that there are no financial implications in connection with this report; that it is necessary to uphold the existing policy of limiting two advance bookings per annum to ensure equal access for all organizations; that the Pastor Christian Leaders Network be permitted two advance bookings for 2002 and be permitted any additional bookings three weeks prior to the event date; and recommending that this report be received for information.

The Administration Committee also had before it a communication (March 26, 2002) from Mr. Bruce Bowes, P.Eng, Facilities and Real Estate Division, Corporate Services, informing the Administration Committee of his meeting with the Pastor Christian Leaders and having come to a resolution that meets the needs of the organization while still maintaining current city policies.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Chris Jehu, Koriou Foundation;
- Pastor Alvin Nicholson, AGAPE Ministries;
- Mr. Wendell Gibbs, Christian Leaders Network; and
- Reverend Andy Leroux, St. Ninnian's.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee received the aforementioned report having regard that a resolution satisfactory to representatives of the Pastor Christian Leaders Network respecting this matter has been achieved.

Councillor Berardinetti resumed the Chair.

(Commissioner of Corporate Services; Executive Director, Facilities and Real Estate Division; Director, Facilities Services; Manager, Customer Support Services, Facilities and Real Estate Division; Councillor Joe Mihevc; Interested Parties – March 26, 2002)

(Clause No. 47(c) – Report No. 4)

2.26 Licensing of Social Housing Information System to Other Service Managers.

The Administration Committee had before it a joint report (March 15, 2002) from the Acting Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services, recommending that:

- (1) the City be authorized to enter into a non-exclusive, non-transferable licensing agreement with any interested “service manager” for the use by such service manager of the City’s Social Housing Information System (SHIS);
- (2) the City be authorized to charge such service manager, for the use of the City’s Social Housing Information System, the licensing and other fees and charges set out in this Report;
- (3) the licensing agreement provided for in Recommendation No. (1) be subject to the terms and conditions set out in this Report and otherwise have terms and conditions that are satisfactory to the Acting Commissioner of Community and Neighbourhood Services and the Executive Director of Information and Technology Division and, in addition, be in a form satisfactory to the City Solicitor;

- (4) any funds generated from licensing of SHIS to other service managers be used firstly to fund the cost of any required revisions, modifications and enhancements for the ongoing operation and maintenance of SHIS and then to reduce other social housing expenditures;
- (5) the Acting Commissioner of Community and Neighbourhood Services report back before December 2002 on the results of the licensing program and with a request for an in-year budget revision to allow the expenditure of any license fee revenue earned on revisions, modifications and enhancements for the ongoing operation and maintenance of SHIS or on other social housing program expenditures; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned joint report (March 15, 2002) from the Acting Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services.

(Clause No. 15 – Report No. 4)

2.27 Fair Wage Policy Enhancements and Procedures Review.

The Administration Committee had before it the following:

- (1) joint report (March 1, 2002) from the Commissioner of Corporate Services and the Manager, Fair Wage and Labour Trades Office, recommending that:
 - (1) the Manager, Fair Wage and Labour Trades Office, in consultation with the City Solicitor and the Purchasing and Materials Management Division, continue to review the internal approval process for bidders and implement any new internal methods that will further provide the City with reasonable assurance that the successful bidders will, in fact, abide by the conditions under the Fair Wage Policy;
 - (2) the current ten percent administration fee for non-compliance as stipulated in the Fair Wage Policy (Appendix A) under section (D), sub-section (g) be increased to fifteen percent;

- (3) the Fair Wage Policy be enhanced to clearly state that the said policy conditions apply to all subcontractors working on city projects;
 - (4) the Manager, Fair Wage and Labour Trades Office, in consultation with city officials implement an internal process to ensure that specific contractors and suppliers attach to accounts rendered for payment of money a statutory declaration affirming compliance with the Fair Wage Policy;
 - (5) the Fair Wage Policy be enhanced to state that the City will have the authority to investigate claims up to six months after the date of substantial completion of a contract;
 - (6) the Fair Wage Policy be enhanced to include a “disqualification” clause that stipulates “where a contractor is found to be wilfully or flagrantly in non-compliance in two separate instances over a period of three years inclusive, the said contractor will be disqualified from bidding on City work for a period of one year.”
 - (7) the Fair Wage and Labour Trades Office submit a request for additional funding during the 2003 operating budget cycle to increase the staffing levels of the office by one FTE;
 - (8) the Commissioner of Corporate Services and the Manager, Fair Wage and Labour Trades Office take the necessary steps to change the name of the Fair Wage and Labour Trades Office to “Fair Contracting Office” and to ensure that the job functions and titles of the office are clearly defined to reflect the new name enhancement;
 - (9) the City Solicitor submit a draft bill (Appendix B) to Council that stipulates the necessary amendments to By-law No. 51-71 to ensure that the mandate and authorities for settlements and other matters are clearly defined; and
 - (10) this report be forwarded to the Audit Committee for their information as a status report for its meeting on April 11, 2002, (Appendix C);
- (2) communication (March 22, 2002) from Mr. Mike Yorke, Vice President, Central Ontario, Regional Council of Carpenters, Drywall and Allied Workers, writing on behalf of the 13,000 men and women of the Central Ontario Regional Council of Carpenters with respect to the joint report

(March 1, 2002) from the Commissioner of Corporate Services and the Manager, Fair Wage and Labour Trades Office regarding the Fair Wage Policy Enhancements and Procedures Review; advising that the Carpenters Union endorses the recommendations contained in the review and believes this will enhance the operations of the Fair Wage Office in representing the interests of the City, fair contractors and workers; and

- (3) communication (March 26, 2002) from Mr. Arthur Potts, Vice President, The Independent Contractors' Group, advising that they substantially concur with the recommendations contained in the joint report (March 1, 2002) from the Commissioner of Corporate Services and the Manager, Fair Wage and Labour Trades Office respecting the Fair Wage Policy Enhancements and Procedures Review; and that the changes to the Policy will improve enforcement and the administration of the policy to the benefit of all contractors covered by its terms.

On motion by Councillor Bussin, the Administration Committee recommended to Council the adoption of Recommendations Nos. (1) to (9) embodied in the aforementioned joint report (March 1, 2002) from the Commissioner of Corporate Services and the Manager, Fair Wage and Labour Trades Office; and concurred with Recommendation No. (10) embodied therein.

(Audit Committee; Commissioner of Corporate Services; Manager, Fair Wage and Labour Trades Office; Mr. Mike Yorke, Vice President, Central Ontario, Regional Council of Carpenters, Drywall and Allied Workers; Mr. Arthur Potts, Vice President, The Independent Contractors' Group – March 26, 2002)

(Clause No. 43 – Report No. 4)

**2.28 MFP Financial Services Equipment Leases,
Status of Litigation.**

The Administration Committee had before it a report (March 12, 2002) from the Acting City Solicitor, reporting to the Administration Committee in relation to the litigation with MFP Financial Services Ltd., as directed by Council at its meeting held on February 13, 14 and 15, 2002; advising that there are no financial implications arising from this report; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration
Committee received the aforementioned report.

(Clause No. 47(d) – Report No. 4)

**2.29 Citron et al. V. Zundel – Summary of Canadian
Human Rights Tribunal Decision.**

The Administration Committee had before it a report (February 18, 2002) from the Acting City Solicitor, providing City Council with a summary of the recent decision of the Canadian Human Rights Tribunal, in response to complaints by the Toronto Mayor's Committee on Community and Race Relations of the former City of Toronto and Ms. Sabina Citron, requiring that Ernst Zundel cease the communication of discriminatory messages on the internet; that this report has no financial implications; and recommending that City Council express its thanks and appreciation to the Canadian Human Rights Commission, the Canadian Holocaust Remembrance Association, the League for Human Rights of B'nai Brith, the Simon Wiesenthal Centre and the Canadian Jewish Congress, and their legal counsel, for the significant time and resources which these organizations, and the private law firms representing them, have dedicated to the successful pursuit and resolution of the City's complaint against Ernst Zundel.

On motion by Councillor Soknacki, the
Administration Committee recommended to
Council the adoption of the aforementioned report
(February 18, 2002) from the Acting City Solicitor.

(Clause No. 44 – Report No. 4)

2.30 Withholding of Payment by OMG Media.

The Administration Committee had before it the following:

- (1) joint report (March 12, 2002) from the Commissioner of Works and Emergency Services and the Acting City Solicitor, responding to a request from Council to report to the Administration Committee on a motion pertaining to payment from OMG Media for the litter bins with advertising program; advising that there are no financial implications arising from this report; that OMG currently owes the City \$275,500 in past invoices for the litter bins with advertising program; that the City holds liquid contract securities in excess of such amount; that the amount of \$275,500 is being withheld by OMG due to damages to their bins, which were allegedly caused by the City; that the claim by OMG is being

investigated by the City's insurance adjustors; that once a position by the City on the claim is determined, staff will act to undertake appropriate action including steps to recover all monies owed to the City; and recommending that this report be received for information; and

- (2) communication (February 22, 2002) from the City Clerk, advising that City Council, at its meeting held on February 13, 14 and 15, 2002, referred the following Motion to the Administration Committee:

Moved by: Councillor Shiner

Seconded by: Councillor Miller

“WHEREAS the City of Toronto has an agreement with OMG Media to permit them to place litter bins on Toronto streets which are to be funded through the sale of advertising; and

WHEREAS in exchange for this the City was to receive revenues in a specified amount; and

WHEREAS since February 2001, a full year ago, OMG Media has withheld revenue from the City alleging that they have claims for damages for their bins; and

WHEREAS this company is in arrears to the City by \$360,000.00; and

WHEREAS there is some question that the City should not even be entertaining any claims in that a standard boiler plate clause in outdoor advertising agreements would ‘save the City harmless’ from any such claims; and

WHEREAS, notwithstanding this serious default, this matter for whatever reason, has not been brought to the attention of Council;

NOW THEREFORE BE IT RESOLVED THAT this matter be referred to the Administration Committee for its meeting to be held on March 26, 2002, and that Commissioner of Works and Emergency Services and the Acting City Solicitor be requested to report thereon at that time.”

Mr. Lou Gallucci, Vice President of Government Relations, OMG Media, appeared before the Administration Committee in connection with the foregoing matter, and submitted copies of photographs thereof.

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Councillor Howard Moscoe, Eglinton-Lawrence, also appeared before the Administration Committee in connection with the foregoing matter.

- A. Councillor Soknacki moved, on behalf of Councillor Moscoe, that the Administration Committee refer the aforementioned report and communication to the Chief Administrative Officer with a request that she review the recommendations of the Insurance Adjusters respecting this matter and submit a report thereon to the meeting of the Administration Committee scheduled to be held on April 30, 2002. **(Carried)**
- B. Councillor Holyday moved that the Administration Committee refer the following motion to the Chief Administrative Officer for consideration and report thereon to the aforementioned meeting of the Administration Committee:

“Moved by Councillor Shaw:

That the City allow OMG Media to withhold fees owing the City at this time in an amount equal to the damages being claimed against the City, until the Insurance Adjusters issue their final report, and that OMG Media continue to pay the City revenue from the sale of advertising over and above the amount of the insurance claim;” and **(Carried)**

- C. Councillor Miller moved that the Chief Administrative Officer be requested to include in her forthcoming report recommendations on the appropriate remedies against private sector contractors who plough the sidewalks resulting in damages to property. **(Carried)**

(Chief Administrative Officer; Acting City Solicitor; Commissioner of Works and Emergency Services; Mr. Lou Gallucci, Vice President of Government Relations, OMG Media – March 26, 2002)

(Clause No. 47(e) – Report No. 4)

**2.31 Binding Lobbyist Disclosure Policy for
a Transparent and Open Government.**

The Administration Committee had before it a communication (February 21, 2002) from the City Clerk, advising that City Council, at its meeting held on February 13, 14 and 15, 2002, referred the following Motion to the Administration Committee and the Chief Administrative Officer, in consultation with the Acting City Solicitor, was requested to submit a report on this matter for consideration therewith:

Moved by: Councillor Walker

Seconded by: Councillor Miller

“WHEREAS there exists the educated public opinion of ‘toothless-ness’ and inefficacy of Council’s non-existent Lobbyist Disclosure By-law No. 462-2000; and

WHEREAS the Ontario Superior Court of Justice on October 2, 2001, dismissed the application of noted corporate lobbyist, Jeffrey S. Lyons, ‘...to quash the resolution of the City of Toronto...’, passed by City Council on July 6, 2000, as By-law No. 462-2000; and

WHEREAS the Honourable Justice Coe of the Ontario Superior Court of Justice, in his decision dismissing Jeffrey S. Lyons’ application, also awarded the City costs against Jeffrey S. Lyons; and

WHEREAS the absence of any requirement for lobbyists to register and disclose their activities involving the City has provided ‘an immunity’ for lobbyists from full public scrutiny and accountability, and contributed mightily to the scandals presently enveloping our City; and

WHEREAS the Ontario Superior Court of Justice states (October 2, 2001), in its dismissal, that the ‘decision made by responsible municipal officials to include reporting requirements with respect to bidders’ contracts with the City in connection with prospective City business in procurement of goods and services is not an indirect regulation of lobbyists or lobbying. Bidders can do all the lobbying they want, either directly or through lobbyists, but they must report the fact of such contacts having been made.’; and

WHEREAS Section 102 of the Municipal Act authorizes activity ‘...for the... welfare of the inhabitants in matters not specifically provided for by this Act (Municipal Act) and for governing the conduct of its members as may be deemed expedient and are not contrary to law’; and

WHEREAS larger RFP (or RFQ) calls and some ‘tender calls’ have lengthy bidding periods involving large numbers of City staff assigned to the task, the most probingly detailed of daily records should be kept regarding any exchange between the registered lobbyist and the City, including all of its agencies, boards, and commissions and any exchange between the lobbyist and the City’s contracted partners in relation to any proposal considered by the City; and

WHEREAS the federal and provincial governments adhere to lobbyist registry provisions enacted autonomously, which effectively and more stringently protect the people’s representation from outside influence, such as any gifts in kind, any monies, any loans or passages, et cetera, given on behalf of bidder or lobbyist, by the bidder or lobbyist to any contacted City parties in relation to a registered RFP or ‘tender call’ for contract; and

WHEREAS past and present encounters of bidder and lobbyist strategies have infiltrated the effectiveness and ability of City Council’s elected officials and appointed City staff to protect the public interest, including access to information, due to the lack of full scrutiny into the City’s finances, checks and balances; and

WHEREAS there is a higher and greater public good that warrants a binding lobbyist disclosure policy for the City, rather than constantly deferring to opinions of high-handed and high-priced corporate lobbyists and their employers;

NOW THEREFORE BE IT RESOLVED THAT, recognizing the close similarities both in magnitude of funding and scope between the RFP calls and ‘tender calls’ for bidding on proposed contracts of the federal, provincial and Toronto municipal governments, City Council should put in place equally binding regulations for a bidder and lobbyist registry which discloses and regulates all business actions in a timely manner to provide for complete transparency through any proposed or ongoing business contracts with the City of Toronto;

AND BE IT FURTHER RESOLVED THAT in the preparation of the City's policy, City Council adopt the Federal or Provincial Lobbyist Registry Code as a model, with amendments applicable to the City of Toronto's situation."

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

Councillor Berardinetti moved, on behalf of Councillor Walker, that the Administration Committee refer the aforementioned communication to the Chief Administrative Officer and the City Solicitor for report thereon to the meeting of the Administration Committee scheduled to be held on April 30, 2002.

Councillor Berardinetti resumed the Chair.

(Chief Administrative Officer; City Solicitor;
Committee Administrator, Administration
Committee – March 26, 2002)

(Clause No. 47(f) – Report No. 4)

2.32 Flexible Work Arrangements.

The Administration Committee had before it a communication (February 26, 2002) from the City Clerk, advising that the Personnel Sub-Committee on February 26, 2002, recommended to the Administration Committee:

- (1) the adoption of the report (January 16, 2002) from the Commissioner of Corporate Services, entitled "Flexible Work Arrangements"; and
- (2) requested the Commissioner of Corporate Services to submit a follow up report to the Personnel Sub-Committee in April 2003 using the format of the aforementioned report.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the recommendations of the Personnel Sub-Committee embodied in the aforementioned communication (February 26, 2002) from the City Clerk.

(Clause No. 45 – Report No. 4)

2.33 One-Time Records Destruction Schedule.

The Administration Committee had before it a report (February 6, 2002) from the General Manager and CEO, Exhibition Place, recommending that:

- (1) authority be granted to destroy the records listed in Appendix “A” of this report;
- (2) City Council introduce a by-law in order to proceed with the immediate destruction of these records; and
- (3) the appropriate Exhibition Place and City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report (February 6, 2002) from the General Manager and CEO, Exhibition Place.

(Clause No. 46 – Report No. 4)

2.34 Review of TTC Properties - Optimize Revenue from Development Potential (Various Wards).

The Administration Committee had before it a joint report (March 12, 2002) from the Commissioner of Corporate Services and the Chief General Manager, Toronto Transit Commission, providing information on the review being undertaken with regard to optimizing revenue from development potential of properties owned and/or operated by the TTC; and recommending that:

- (1) the prioritization of the Schedule A and Schedule B properties outlined in this report be endorsed;

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- (2) staff be directed to report back to Administration Committee and the TTC on formal work plans, schedules, workforce estimates, staffing plans and budget and funding options as soon as possible; and
- (3) the appropriate City and TTC staff be authorized and directed to give effect to the foregoing.

On motion by Councillor Bussin, the Administration Committee:

- (1) recommended to Council the adoption of the aforementioned joint report (March 12, 2002) from the Commissioner of Corporate Services and the Chief General Manager, Toronto Transit Commission; and
- (2) requested the City Solicitor to submit a report to the Administration Committee on what role, if any, the former City of Toronto Council may have played in the lease agreement and other related matters with respect to the Danforth garage.

(City Solicitor; Commissioner of Corporate Services; General Manager, Toronto Transit Commission – March 26, 2002)

(Clause No. 3 – Report No. 4)

2.35 Prioritizing Complaints Alleging Discrimination in Housing Accommodation.

The Administration Committee had before it a communication (March 4, 2002) addressed to Councillor Lorenzo Berardinetti from Mr. Keith C. Norton, Chief Commissioner, Ontario Human Rights Commission, responding to a letter dated December 17, 2001, from Councillor Lorenzo Berardinetti (copy attached) requesting the Ontario Human Rights Commission to consider prioritizing complaints alleging discrimination in Housing and providing an overview of what steps the Commission has been taking in the area of housing rights and explaining the Commission's responsibility in the processing of complaints.

On motion by Councillor Miller, the Administration Committee received the aforementioned communication.

(Councillor Berardinetti; Chief Commissioner,
Ontario Human Rights – March 26, 2002)

(Clause No. 47(g) – Report No. 4)

**2.36 Review of the Number, Format, Cost
and Benefits of Reports Requested by
Special Purpose Bodies, Committees and Council.**

The Administration Committee had before it a communication (January 17, 2002) from Councillor David Soknacki, requesting that the City Clerk report to the Administration Committee, as soon as possible, on a review of the number, format, cost and benefits of reports requested by Special Purpose Bodies, Committees and Council; that the objectives of this report will be to bring forward any ideas with respect to improving savings and service, and will include a review of how other jurisdictions address similar matter; that the City Clerk also be requested to report on the number of Toronto's Special Committees, Boards, Task Forces, and Agencies now in existence and a record of their names and membership.

On motion by Councillor Soknacki, the
Administration Committee:

- (1) requested the Chief Administrative Officer to submit a report to the ABC Ad Hoc Committee on the number of Toronto's Special Committees, Boards, Task Forces, and Agencies now in existence and a record of their names and membership;
- (2) requested the City Clerk to submit a report to the Administration Committee on potential procedural changes which would reduce or streamline the submission of reports to Committees and Council; and
- (3) received the aforementioned communication.

(Chief Administrative Officer; City Clerk;
Committee Secretary, ABC Ad Hoc Committee –
March 26, 2002)

(Clause No. 47(h) – Report No. 4)

**2.37 Consolidation of Regulations Concerning
Off-Street Municipal Parking Facilities.**

The Administration Committee had before it a report (March 12, 2002) from the President, Toronto Parking Authority, recommending that:

- (1) the City Solicitor be authorized to prepare and introduce a by-law to consolidate all regulations concerning off street municipal parking facilities under the jurisdiction of the Toronto Parking Authority in the City of Toronto as Article VI, Parking Lots, of Municipal Code Chapter 950, Traffic and Parking, and thereby replace all previous Metropolitan Toronto and Local Area Municipal regulations concerning the use of off-street parking facilities;
- (2) subject to Council's approval of a consolidated by-law, the City Solicitor be authorized to submit a set fine application to the Ministry of the Attorney General for Ontario for approval with respect to offences created under the chapter;
- (3) the By-law not come into force until the set fine application has been approved; and
- (4) that City officials take all necessary steps to give effect to the foregoing, including the introduction in Council of any bills which may be necessary.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Maurice Anderson, President, Toronto Parking Authority;
- Mr. Gwyn Thomas, Manager, Operational Planning, Toronto Parking Authority; and
- Superintendent Doug Reynolds, Toronto Police Parking Enforcement Unit.

Councillor Howard Moscoe, Eglinton-Lawrence, also appeared before the Administration Committee in connection with the foregoing matter.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee submitted, without recommendation, the report (March 12, 2002) from the President, Toronto Parking Authority, having regard that all motions voted on were lost.

Councillor Berardinetti resumed the Chair.

The following motions were voted on and lost :

- A. Councillor Miller moved, on behalf of Councillor Moscoe, that the Administration Committee recommend to Council the adoption of the report (March 12, 2002) from the President, Toronto Parking Authority, subject to including the Toronto Transit Commission and the Parks Department parking lots under the set-fine provision of the Toronto Parking Authority.
- B. Councillor Miller moved that the Administration Committee recommend to Council that the set-fine respecting the Parks Department parking lots be reduced to \$10.00.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

- C. Councillor Berardinetti moved that the foregoing motion A. by Councillor Miller, on behalf of Councillor Moscoe, be referred to the Chief Administrative Officer and the City Solicitor for report thereon to the Administration Committee.

Councillor Berardinetti resumed the Chair.

- D. Councillor Soknacki moved that the Administration Committee recommend to Council the adoption of the report (March 12, 2002) from the President, Toronto Parking Authority.

(Clause No. 16 – Report No. 4)

**2.38 Purchase of 205, 207 and 209 McCaul Street
(Ward 20 – Trinity Spadina)**

The Administration Committee had before it a confidential report (March 6, 2002) from the President, Toronto Parking Authority, respecting the purchase of 205, 207 and 209 McCaul Street (Ward 20 – Trinity Spadina), such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the confidential report (March 6, 2002) from the President, Toronto Parking Authority, respecting the Purchase of 205, 207 and 209 McCaul Street, which was forwarded to Members of Council under confidential cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the proposed acquisition of land for municipal purposes.

(Clause No. 17 – Report No. 4)

**2.39 Spadina and Thelma (Municipal Carpark No. 164)
Amendment to Purchase and Sale Agreement – Ward 22.**

The Administration Committee had before it a confidential report (March 6, 2002) from the President, Toronto Parking Authority, respecting an amendment to the Purchase and Sale Agreement with First Spadina Place Inc., such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

Councillor Michael Walker, St. Paul's, appeared before the Administration Committee in connection with the foregoing matter.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

Councillor Berardinetti moved, on behalf of Councillor Walker, that the Administration Committee defer consideration of the aforementioned confidential report until its meeting scheduled to be held on April 30, 2002, in order to

allow the Ward Councillor an opportunity to hold a public meeting respecting the proposed amendment to the purchase and sale agreement pertaining to the Spadina and Thelma Municipal Carpark No. 164.

Councillor Berardinetti resumed the Chair.

(Councillor Walker; President, Toronto Parking Authority; Committee Administrator, Administration Committee – March 26, 2002)

(Clause No. 47(I) – Report No. 4)

2.40 Closed Captioning of City Council Meetings.

The Administration Committee had before it a confidential report (March 12, 2002) from the Acting City Solicitor, respecting closed captioning of City Council Meetings, such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege.

On motion by Councillor Miller, the Administration Committee:

- (1) directed that the aforementioned confidential report (March 12, 2002) from the Acting City Solicitor, respecting Closed Captioning of City Council Meetings, be forwarded to Council for information, which was forwarded to Members of Council under confidential cover; and in accordance with the Municipal Act, recommends that discussions pertaining thereto be held in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege; and
- (2) requested the City Clerk and the City Solicitor to submit a report directly to Council for its meeting scheduled to be held on April 16, 2002, indicating what actions have or will be taken to advocate to Rogers

Cable TV to provide closed captioning of Toronto City Council meetings for the hearing impaired.

(Clause No. 25 – Report No. 4)

**2.41 31 and 35 Kimbark Boulevard,
Purchase of Rear Ravine Lands Located
in Kimbark/Coldstream Ravine.**

The Administration Committee had before it a confidential report (March 7, 2002) from the Commissioner of Corporate Services, respecting the purchase of property located at 31 and 35 Kimbark Boulevard, such report to be considered in-camera having regard that the subject matter relates to a proposed or pending acquisition of land for municipal or local board purposes.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of Recommendations Nos. (1), (2), (3), (4) and (6) embodied in the confidential report (March 7, 2002) from the Commissioner of Corporate Services; and concurred with Recommendation No. (5) embodied therein, respecting the Purchase of 31 and 35 Kimbark Boulevard, Purchase of Rear Ravine Lands located in the Kimbark/Coldstream Ravine area, which was forwarded to Members of Council under confidential cover; and further, in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the proposed acquisition of land for municipal purposes.

(Policy and Finance Committee; Commissioner of Corporate Services – March 26, 2002)

(Clause No. 18 – Report No. 4)

**2.42 Acquisition of 29 Churchill Avenue for the
North York Centre Plan Service Road
(Ward 23 – Willowdale).**

The Administration Committee had before it a confidential report (March 6, 2002) from the Commissioner of Corporate Services, respecting the acquisition of 29 Churchill Avenue for the North York Centre Plan Service Road such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned confidential report (March 6, 2002) from the Commissioner of Corporate Services respecting the Acquisition of 29 Churchill Avenue for the North York Centre Plan Service Road, which was forwarded to Members of Council under confidential cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the proposed acquisition of land for municipal purposes.

(Clause No. 19 – Report No. 4)

**2.43 Sheppard Subway and Sheppard Road
Widening Restoration Costs, Standard Life,
2 Sheppard Avenue East
(Ward 23 – Willowdale).**

The Administration Committee had before it a confidential report (March 11, 2002) from the Commissioner of Corporate Services, respecting the Sheppard Subway and Sheppard Road Widening Project.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned confidential report (March 11, 2002) from the Commissioner of Corporate Services, respecting the Sheppard Subway and Sheppard Road Widening Restoration Costs, Standard Life – 2 Sheppard Avenue East, which was forwarded to Members of Council under confidential cover; and further, that in accordance

with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject relates to a potential litigation matter.

(Clause No. 21 – Report No. 4)

2.44 Save the Rouge Valley System - Request to Protect a Property Owned by Village Securities East Side of Staines Road North of Finch Avenue East (Ward 42 – Scarborough Rouge River).

The Administration Committee had before it the following:

- (1) communication (February 21, 2002) from the City Clerk, advising that City Council, at its meeting held on February 13, 14 and 15, 2002, had before it Clause No. 2 of Report No. 2 of The Administration Committee, headed “Save the Rouge Valley System Request to Protect a Property Owned by Village Securities, East side of Staines Road, North of Finch Avenue East (Ward 42 – Scarborough Rouge River); that Council directed that the aforementioned Clause be struck out and referred back to the Administration Committee for further consideration at its next meeting scheduled to be held on March 26, 2002; requesting the Commissioner of Corporate Services to:
 - (1) review options to facilitate the acquisition of the Village Securities property;
 - (2) meet with the owners of Village Securities to discuss options; and
 - (3) submit a report in this regard to the next meeting of the Administration Committee scheduled to be held on March 26, 2002, such report to address the funds remaining in the Beare Road Account;
- (2) communication (February 20, 2002) from Dr. Kay McGowan, Project Director, Wyandot of Anderdon Nation, advising that the Wyandot of Anderdon Nation has been made aware of the request for a “Grant to Develop Permit” on an ancient Village and Burial Ground site on the Rouge River in Ontario; that this particular site is of great importance to their people historically and culturally; and urging that the permit not be granted as it would destroy the heritage of not only the Wyandot Nation but also the heritage of all Canadians; and

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- (3) report (March 19, 2002) from the Commissioner of Corporate Services, reporting on further staff investigation of options to facilitate the acquisition of the Village Securities property; advising that there are no financial implications resulting from the recommendation in this report; that if Council decides to fund this Toronto Region Conservation Authority (T.R.C.A.) acquisition, a land acquisition cost of \$6,500,000.00 plus G.S.T. and Land Transfer Tax of approximately \$291,000.00 for a total of \$6,791,000.00 will be required; that in addition, there is a claim of \$3,200,000.00 being advanced by surrounding developers in the Morningside Heights Community; and recommending that the T.R.C.A. and Save The Rouge Valley System be advised that the City of Toronto has no further options to pursue that would provide sufficient funds for the possible acquisition of the Village Securities property.

The following persons appeared before the Administration Committee in connection with the foregoing matter:

- Mr. Lewis Yeager, General Manager, Rouge Park;
- Mr. William Dempsey;
- Mr. Glenn De Baeremaeker, President, Save the Rouge Valley System Inc., and filed a written submission with respect thereto; and
- Mr. Mark Flowers, Davies Howe Partners.

Councillor Berardinetti appointed Councillor Nunziata Acting Chair and vacated the Chair.

On motion by Councillor Berardinetti, the Administration Committee:

- (1) recommended to Council that the uncommitted balance of the Beare Road Account (\$745,900.00 as at December 31, 2001) be allocated to the Toronto Region Conservation Authority for the acquisition of a portion of the Village Securities Property; and
- (2) directed that the confidential report (December 13, 2001) from the Commissioner of Corporate Services and the communication (January 24, 2002) from the City Clerk, respecting this matter, be made

public having regard that the TRCA has advised that the details of their transaction with Village Securities may be made public.

Councillor Berardinetti resumed the Chair.

(Clause No. 20 – Report No. 4)

2.45 Request for Proposal No. 9155-01-7660 – Core Business and Enterprise Systems, Products and Services to Enable Access to Corporate Applications and Data by Mobile and Wireless Devices.

The Administration Committee had before it a joint report (March 4, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) MobileQ Inc be retained as the successful proponent for the Core Business and Enterprise Systems, Products and Services to Enable Access to Corporate Applications and Data by Mobile and Wireless Devices, at a cost not to exceed \$648,052.27, based on MobileQ Inc attaining the highest evaluated score;
- (2) the appropriate personnel within the Information and Technology Division of the Corporate Services Department be delegated the authority to negotiate with the successful proponent, MobileQ Inc, in accordance with the terms and conditions of the Request for Proposal, and in respect to the training and maintenance and support requirements, at a cost not to exceed \$261,121.30 inclusive of taxes, which is included in the amount noted in Recommendation No. 1;
- (3) the Commissioner of Corporate Services, in co-operation with the Purchasing Agent, be delegated the authority to authorize the purchase to a 1600-user expansion licence, in accordance with the terms and conditions of the Request for Proposal, if utilisation of the system exceeds the initial 200 user licence, at a cost not to exceed \$254,340.00;
- (4) the option to renew the maintenance and support requirements for an additional three (3) year period, April 1, 2005 Until March 31, 2008, in the estimated amount of \$150,000, and under the same terms and conditions, be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the initial three (3) year maintenance

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and support requirements were performed satisfactorily, to ensure it is feasible to extend the contracts at the quoted prices and that funds are available in the Department's Operating Budget for the renewal period; and

- (5) provided that there is a favourable review, and in accordance with Recommendation No. 4, the Commissioner of Corporate Services will bring forward in year three (3) of the contract, a report outlining the terms, conditions and associated maintenance costs for three (3) additional years.

Mr. Bruce Voogel, Sybase Canada Ltd., appeared before the Administration Committee in connection with the foregoing matter.

On motion by Councillor Miller, the Administration Committee:

- (1) recommended to Council the adoption of the aforementioned joint report (March 4, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer; and
- (2) requested the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer to prepare briefing notes for Members of the Administration Committee regarding the questions raised by Councillor David Miller specifically with respect to what is going to happen in the future regarding the use of wireless technology.

(Commissioner of Corporate Services; Chief Financial Officer and Treasurer; Executive Director, Information and Technology Division; Mr. Bruce Voogel, Sybase Canada Ltd. – March 26, 2002)

(Clause No. 40 – Report No. 4)

**2.46 Changes to Operating Hours of Civic Centres
(All Wards).**

The Administration Committee had before it the following communications:

- (1) (February 28, 2002) from the City Clerk, Etobicoke Community Council, advising that the Etobicoke Community Council on February 26, 2002, recommended to the Administration Committee that Recommendations Nos. (1) and (2) contained in the revised report dated February 14, 2002, from the Commissioner of Corporate Services, be amended to provide that the operating hours for East York, Etobicoke, North York, Scarborough and York Civic Centres be as follows:
 - (1) Monday to Thursday from 7:30 a.m. to 9:30 p.m.;
 - (2) Friday from 7:30 a.m. to 6:00 p.m.;
 - (3) Saturday from 9:00 a.m. to 3:00 p.m.; and
 - (4) Sunday from 10:00 a.m. to 3:00 p.m.;
- (2) (February 28, 2002) from the City Clerk, Scarborough Community Council, advising that the Scarborough Community Council on February 25, 2002:
 - (1) opposed any changes to the operating hours for the Scarborough Civic Centre at this time, and has requested the Commissioner of Economic Development, Culture and Tourism and the Commissioner of Corporate Services to report to the Administration Committee at its meeting to be held on March 26, 2002, on:
 - (i) the potential impact on community groups seeking meeting space;
 - (ii) the use of the Albert Campbell Square;
 - (iii) conflicts with the Scarborough City Centre Review;
 - (iv) the impact on community events, such as the very popular Sunday concerts; and
 - (v) safety issues in the vicinity of the Civic Centre;

such report to be circulated to the Members of the Scarborough Community Council for their information, prior to the Administration Committee meeting on March 26, 2002;

- (2) found it unacceptable to implement this change at this time having regard that Corporate Services – Facilities and Real Estate Division is only responsible for maintenance, and Parks and Recreation Division is responsible for programming; that several outdoor events have already been scheduled for the Albert Campbell Square in 2002, and the Scarborough Civic Centre space has already been booked for a major part of the year 2002; and
- (3) advised that the decision on opening and closing hours of the individual Civic Centres be made by the respective Community Council;
- (3) (February 28, 2002) from the City Clerk, Toronto East York Community Council, advising that the Toronto East York Community Council on February 25, 2002:
 - (1) recommended that there be no alteration to the operating hours of the civic centres;
 - (2) requested the Commissioner of Corporate Services to report to the Administration Committee at its meeting to be held on March 26, 2002, on the impact of the proposed new hours of civic centres on community groups; and
 - (3) requested that any alteration of the operating hours of the civic centres be considered within the context of the City's Master Accommodation Plan;
- (4) (March 4, 2002) from the City Clerk, North York Community Council, advising that the North York Community Council on February 26, 2002, referred the following recommendations to the Administration Committee:
 - (1) that Recommendation No. (1) embodied in the report (February 14, 2002) from the Commissioner of Corporate Services, be amended by adding thereto, the following words, "but that the operating hours at the North York Civic Centre be extended to 11:00 p.m. on days when community meetings are scheduled", so that the Recommendation shall now read as follows:

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- “(1) the current operating hours on Monday to Friday for East York, Etobicoke, North York, Scarborough and York Civic Centres be amended to 07:30 a.m – 9:00 p.m. daily; but that the operating hours at the North York Civic Centre be extended to 11:00 p.m. on days when community meetings are scheduled.”; and
- (2) that Recommendation No. (2) embodied in the report (February 14, 2002) from the Commissioner of Corporate Services, be amended by inserting the word, “North York” after the word, “York” and adding at the end of the recommendation, the words, “and that these hours be flexible in order to accommodate community demands”, so that the Recommendation shall now read as follows:
- “(2) the current operating hours on Saturday and Sunday for the East York, Etobicoke, Scarborough, York and North York Civic Centres be amended to 09:00 a.m. – 3:00 p.m. on both days; and that these hours be flexible in order to accommodate community demands.”
- (3) the Commissioner of Corporate Services be requested to consult with the Executive Manager, Toronto Centre for the Arts regarding the need for the North York Civic Centre to be open during evenings and weekends in order to allow patrons attending performances at the Toronto Centre for the Arts to access the parking facilities at the North York Civic Centre; and
- (5) (March 8, 2002) from the City Clerk, Humber York Community Council, advising that the Humber York Community Council on February 25, 2002, recommended that the Administration Committee:
- (1) be advised that the Humber York Community Council opposes the proposal to reduce service to the community by restricting the hours of operation at the Civic Centres from 10:30 p.m. to 9:00 p.m.;
- (2) give consideration to the York Civic Centre remaining open until 9:30 p.m. weekdays, as an absolute minimum; and
- (3) permit members of Council to use the Civic Centres at times other than those proposed, at no cost to the Councillor.

On motion by Councillor Soknacki, the Administration Committee, referred the aforementioned communications to the

Commissioner of Corporate Services for report thereon to the meeting of the Administration Committee scheduled to be held on April 30, 2002, such report to include consolidated recommendations which addresses the issues raised by Community Councils respecting the changes to operating hours at the Civic Centres.

(Commissioner of Corporate Services; Community Council Administrator, Etobicoke Community Council; Community Council Administrator, Scarborough Community Council; Community Council Administrator, Toronto East York Community Council; Community Council Administrator, North York Community Council; Community Council Administrator, Humber York Community Council; Community Council Administrator, North York Community Council – March 26, 2002)

(Clause No. 47(j) – Report No. 4)

2.47 Status Report on Union Station, Process for the Evaluation of Proposals to Restore, Develop and Operate Union Station and Continued Retainer of Consultants, (Ward 28 - Toronto Centre-Rosedale).

The Administration Committee had before it a report (March 20, 2002) from the Commissioner of Corporate Services, providing a status report on the Union Station project including authorization to amend the Interim Management Agreement with Toronto Terminals Railway Company Limited, and an update on the evaluation process for the Union Station Request for Proposals and to authorize the continued retainer of consultants through the evaluation process; and recommending that

- (1) the Building Management Agreement with Toronto Terminals Railway Limited be amended to increase the management fee by three percent for 2001 and four percent for 2002;
- (2) Davies Ward Phillips and Vineberg LLP continue to provide legal advice and assistance to the City Solicitor as required to finalize outstanding matters associated with the purchase transaction, including but not limited to the acquisition of the Moats and Teamways, finalization of heritage

agreements with the federal government and the creation of and transition to a governance body to oversee the restoration, development, and operation of Union Station;

- (3) the retainers of Marshall Macklin Monaghan and Davies Ward Phillips & Vineberg, LLP also be continued to provide advice and assistance as required in connection with the evaluation phase of the Request for Proposals process, at a cost not to exceed \$300,000 to be funded from the net revenues at Union Station;
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee:

- (1) recommended to Council the adoption of the aforementioned report (March 20, 2002) from the Commissioner of Corporate Services; and
- (2) requested the City Solicitor to submit a report directly to Council for its meeting scheduled to be held on April 16, 2002, responding to the allegations of irregularities in the RFP process.

(Clause No. 22 – Report No. 4)

**2.48 Lease of the Jolly Miller – 3885 Yonge Street
(Ward 25 – Don Valley West).**

The Administration Committee had before it a report (March 19, 2002) from the Commissioner of Corporate Services, advising that City Council on December 4, 5 and 6, 2001, authorized staff to negotiate a lease with Pegasus Group Inc. for the tenancy of the Jolly Miller property located at 3885 Yonge Street and report back thereon to the March 2002 Administration Committee meeting; that an extension of one month to finalize the lease negotiations with Pegasus Group Inc. for the tenancy of the Jolly Miller at 3885 Yonge Street is necessary; that negotiations are progressing well with Pegasus Group Inc., however, one additional Council cycle is required to finalize the negotiations, prepare and have

executed the lease and brief the local Councillor on the outcome of the negotiations; that once completed, the terms and conditions of the lease will be reported to the April 2002 Administration Committee meeting; and recommending that this report be received for information.

On motion by Councillor Miller, the Administration
Committee received the aforementioned report.

(Clause No. 47(k) – Report No. 4)

**2.49 Declaration as Surplus, Part 21, Plan 64R-17072,
North of Fleet Street, adjacent to Fort York Armory
(Ward 19 - Trinity Spadina).**

The Administration Committee had before it a report (March 20, 2002) from the Commissioner of Corporate Services, recommending that:

- (1) Part 21, Plan 64R-17072 be declared surplus to the City's requirements and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) the Commissioner of Corporate Services be authorized to enter into negotiations with DND for the addition of Part 21, Plan 64R-17072 to DND's existing long-term lease with the City for the the Fort York Armory lands in exchange for a surrender by DND of Part 7, Plan 64R-17072, conditional upon the City acquiring registered title to Part 21 and report back thereon; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Soknacki, the
Administration Committee recommended to
Council the adoption of the aforementioned report
(March 20, 2002) from the Commissioner of
Corporate Services.

(Clause No. 12 – Report No. 4)

**2.50 Lease of Daycare Unit at 650 Queens Quay West
(Ward 20 - Trinity-Spadina).**

The Administration Committee had before it a report (March 20, 2002) from the Commissioner of Corporate Services, seeking authority to enter into a lease of the Daycare Unit at 650 Queens Quay West with St. Stephen's Community House for a term of five years commencing on May 1, 2002, or the first day of the week following the City obtaining title of the Leased Premises, whichever is the later; and recommending that:

- (1) the City lease the property to St. Stephen's Community House for a five year term at a nominal rent and in accordance with the terms and conditions as outlined in this report;
- (2) the City Solicitor be authorized to use the deposit provided by the Tenant to pay for the closing costs for the transfer of the subject property to the City by the developer; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report (March 20, 2002) from the Commissioner of Corporate Services.

(Clause No. 13 – Report No. 4)

**2.51 Future Direction for Master Accommodation Plan
(MAP) for 2002 and Beyond.**

The Administration Committee had before it a report (March 21, 2002) from the Commissioner of Corporate Services, outlining a new perspective and a revised strategy to implement the Master Accommodation Plan (MAP) project; presenting three alternative scenarios for the short-term use of Metro Hall and the disposition of the East York and York Civic Centres and the City-owned property at 1530 Markham Road as part of the go-forward strategy for the MAP project; explaining Phase 2 of the MAP program for 2002 and the associated Capital Budget cash flow requirement of \$5.5 million; and recommending that:

- (1) Scenario No. 1 dealing with the following MAP buildings as described in this report be approved:

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- (a) the retention and full utilization of Metro Hall for City staff office space accommodation in the short term;
 - (b) the redeployment of the East York Civic Centre and York Civic Centre that are now surplus to MAP's requirements; and
 - (c) the disposal of 1530 Markham Road (the former Scarborough Public Utility Commission building);
- (2) a cash flow of \$5.5 million be advanced in 2002 to the MAP project and be debentured to fund the various components of MAP Phase 2 as outlined in this report, including the relocation of the Commissioner of Community and Neighbourhood Services and related staff from Metro Hall to City Hall;
- (3) Head Office and South District operations, within the context of the Council-approved "City Hall and Four Districts" model for MAP, continue to be inter-changeably located at City Hall, Metro Hall, 75-81 Elizabeth Street and 112 Elizabeth Street, until such time as the City-owned property commonly known as Metro Hall at 55 John Street is declared surplus to municipal requirements;
- (4) the Commissioner of Corporate Services continue to consult with the other Commissioners to determine the remaining staff relocations to the districts that are required to complete the Council-approved "City Hall and Four Districts" model, with a target for the districts to be substantially completed by mid-2003;
- (5) the Commissioner of Corporate Services, after consultation with affected stakeholders, be requested to report back to the Administration Committee on the future use of the York Civic Centre, if it is not suitable for the purpose of Court Services West District, as part of the West District Office Consolidation Study in Fall 2002;
- (6) the Commissioner of Corporate Services, after consultation with affected stakeholders, be requested to report back to the Administration Committee on the future use of the East York Civic Centre in late Spring 2002;
- (7) the City-owned property at 1530 Markham Road, formerly known as the Scarborough Public Utility Commission building (SPUC), be declared surplus to the City's requirements and offered for sale on the open market, subject to the appropriate leaseback as identified in the body of this report, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;

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- (8) the Commissioner of Corporate Services consult with the other Commissioners to determine the needs of any Divisions/Programs with respect to functional adjacencies, and that annually, starting with the 2003 budget process, the Commissioner of Corporate Services request cash flow to fund the required staff relocations from the previously approved funding for MAP, predicated upon business cases incorporating a cost-benefit analysis and confirmation of savings (benefit) from the applicable Commissioner;
- (9) the Commissioner of Corporate Services be requested to continue monitoring the commercial real estate market for class-A office towers and report back to Administration Committee should the viability of a sale of Metro Hall improve sufficiently to justify its sale;
- (10) Royal LePage Commercial Inc., which is on the City's roster of real estate brokers, be retained as the City's real estate consultant/broker for the marketing and sale of 1530 Markham Road and that the commission fee for their services be based on 2.5 percent (three percent if a co-operating broker is involved) of the selling price plus GST and inclusive of expenses;
- (11) the Commissioner of Corporate Services be directed to continue to monitor the TDSB's ongoing accommodation plans for any future opportunities that may become available to facilitate the City's ongoing accommodation needs; and
- (12) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Nunziata, the
Administration Committee :

- (1) recommended to Council the adoption of the
aforementioned report (March 21, 2002)
from the Commissioner of Corporate
Services; and
- (2) requested the Commissioner of Corporate
Services, when negotiating the Court
Services reallocation, to consider the
possibility of having counters available at

the York Civic Centre and other Civic Centres for “one-stop shopping” to enable the public the opportunity to pay their bills at one location.

(Clause No. 1 – Report No. 4)

**2.52 Continuing City Liability Under Mortgage Guarantee,
Chestnut/Elizabeth Project
(Ward 27 – Toronto Centre–Rosedale).**

The Administration Committee had before it a report (March 21, 2002) from the Chief Financial Officer and Treasurer, seeking authorization for the execution of an agreement confirming the City’s continuing liability under an existing guarantee of a mortgage given by Cityhome, and of documents ancillary thereto; and recommending that:

- (1) authority be granted for the execution and delivery of a confirmation of continuing liability of the City of Toronto under an existing guarantee of a mortgage given by Cityhome in respect of the properties known as 111 and 112 Chestnut Street, Toronto, notwithstanding the release by the mortgagee of one of the parties liable for the mortgage debt from its liability under the mortgage, on terms satisfactory to the Chief Financial Officer and Treasurer and in form satisfactory to the City Solicitor;
- (2) authority be granted for the execution and delivery of those technical amendments of the mortgage and ancillary documents required because of the transfer of the property known as 112 Chestnut Street, Toronto, to a subsidiary of the Toronto Housing Company Inc., and because of the release of one of the parties liable for the mortgage debt from its liability under the mortgage, all on terms satisfactory to the Chief Financial Officer and Treasurer and in form satisfactory to the City Solicitor; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

On motion by Councillor Miller, the Administration Committee recommended to Council the adoption of the aforementioned report (March 21, 2002) from the Chief Financial Officer and Treasurer.

(Clause No. 32 – Report No. 4)

2.53 Improving Security at Toronto City Hall.

The Administration Committee had before it a confidential report (January 21, 2002) from the Commissioner of Corporate Services, respecting improving security at Toronto City Hall, such report to be considered in-camera having regard that the subject matter relates to the security of the property of the municipality.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned confidential report (January 21, 2002) from the Commissioner of Corporate Services, subject to the following amendments to Appendix A appended thereto:

- (i) amend Action No. (3) to read as follows:

“That all City Employees and Councillors access cards be kept with the person while on City property; and

- (ii) striking out and referring Action No. (9) to the Commissioner of Corporate Services for a report thereon to the Administration Committee.

The aforementioned confidential report respecting Improving Security at Toronto City Hall, was forwarded to Members of Council under confidential cover; and in accordance with the Municipal Act, the Committee recommends that discussions pertaining thereto be held in-camera having regard that the subject matter relates to the security of the property of the Municipality.

(Clause No. 24 – Report No. 4)

2.54 Council Travel Protocol.

The Administration Committee had before it a report (March 7, 2002) from the Chief Administrative Officer, reporting, as requested, on a protocol for reporting Council travel where such travel is budgeted in City Departments, such report to be based upon a review of existing policies respecting travel and expenses by Members of Council; advising that there are no new costs associated with implementation of the recommendations in this report; and recommending that:

- (1) all travel by Members of Council be processed according to the City's existing travel policies as adopted by Council and all travel that meets Council's definition of business travel be charged against the Council Business Travel Budget;
- (2) all Members of Council whose travel will be paid from the budget of a City Department, Agency, Board or Commission, the budget for which was approved by Council, be required to complete the City's "Request for Authorization – Attendance at Conferences/Seminars and Business Travel" form and the "Expense Claim – Attendance at Conferences/Seminars and Business Travel" form and submit them to the appropriate Commissioner or General Manager for processing. All expense claims associated with such travel are to be submitted to and processed for payment by only one department – that to which authorized the travel;
- (3) requests for authorization to travel in excess of \$3,500, where the travel will be paid by an Agency, Board or Commission, be directed to that Agency, Board or Commission for preapproval as is the case for travel paid by a City department or from the Council Business Travel Budget; and
- (4) City staff and those of City Agencies, Boards and Commissions be directed to take all steps necessary to give effect hereto and to ensure Council policy is followed.

On motion by Councillor Nunziata, the Administration Committee recommended to Council the adoption of the aforementioned report (March 7, 2002) from the Chief Administrative Officer.

(Clause No. 27 - Report No. 4)

**2.55 Information Technology System Maintenance,
Contract Renewals for 2002.**

The Administration Committee had before it a joint report (March 19, 2002) from the Commissioner of Corporate Services, the Acting Commissioner of Community and Neighbourhood Services, the Commissioner of Works and Emergency Services, the Chief Financial Officer and Treasurer, the Commissioner of Economic Development, Culture and Tourism, and the Commissioner of Urban Development Services, responding to the request of May 2001 to report back to the Administration Committee on maintenance and licence contracts for information technology systems; advising that the Information and Technology Division, in consultation with each Department, has provided a list of vendors providing system maintenance and licences requiring Council's approval of the renewal in 2002. (See Appendix A); that in addition, the report recommends that a full review be conducted of all contracts and licences, not just those listed in Appendix A, with the goal of identifying efficiencies and savings; seeking Council approval of the renewal of the contracts listed in Appendix A for 2002; that there are no new financial implications arising from this report; that the total amount broken down by department and division is listed in Appendix A; that each department has budgeted separately in their approved 2002 budgets; that the Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement; and recommending that:

- (1) working with departments, the Executive Director of Information and Technology be given the mandate and appropriate authority to conduct a review of all system maintenance contracts to determine ways of reducing or consolidation;
- (2) the Executive Director of Information and Technology report back to the Administration Committee by Fall 2002 on the results of the review and the total annual cost savings anticipated; and
- (3) approval be granted to renew the contracts listed in Appendix A for 2002 at a cost not to exceed \$8,015,235.14.

On motion by Councillor Holyday, the Administration Committee recommended to Council the adoption of the aforementioned joint report (March 19, 2002) from the Commissioner of Corporate Services; the Acting Commissioner of Community and Neighbourhood Services; the Commissioner of Works and Emergency Services;

the Chief Financial Officer and Treasurer; the Commissioner of Economic Development, Culture and Tourism; and the Commissioner of Urban Development Services, subject to:

- (1) amending the portion of Appendix A pertaining to the City Clerk's Division by deleting the allocation of \$1.0 Million for the Secretariat Division – Print Shop; and
- (2) amending Recommendation No. (3) by deleting the amount of "\$8,015,235.14" and inserting in lieu thereof the amount of "\$7,015,235.14", so that such recommendation shall now read as follows:

“(3) approval be granted to renew the contracts listed in Appendix A for 2002 at a cost not to exceed \$7,015,235.14.”

(Clause No. 41 – Report No. 4)

2.56 Expedited Process for Declaring Land Surplus and Selling Surplus Land (All Wards).

The Administration Committee had before it a report (March 22, 2002) from the Commissioner of Corporate Services, reporting on the results of the meetings held with Council members on the expedited process for declaring land surplus and selling surplus land; and recommending that:

- (1) the Commissioner of Corporate Services be directed to communicate lists of all properties under the jurisdiction of a particular Department or ABC and request that the ABCD confirm within approximately three months that they require for their program purposes each of the properties on the list and, in addition, have the ABCD confirm that they need 100 percent of each property;
- (2) the Commissioner of Corporate Services be directed to meet with the Commissioner of Works and Emergency Services and report back on the details of a review of dedicated road allowances to determine whether or not there are opportunities to close unnecessary road allowances and offer them for sale to generate additional revenue;

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- (3) the Commissioner of Corporate Services be directed to meet with the Acting Commissioner of Community and Neighbourhood Services and report back on whether or not it is appropriate to establish a deadline for the final determination of whether or not Housing staff wish to utilize a property to fulfil the goals of the Housing First Policy;
- (4) for information purposes, Council members be advised on a semi-annual basis on the number and value of properties that were jurisdictionally transferred pursuant to the Property Management Committee process; and
- (5) the appropriate City officials be authorized to give effect to the foregoing.

On motion by Councillor Soknacki, the Administration Committee recommended to Council the adoption of the aforementioned report (March 22, 2002) from the Commissioner of Corporate Services, subject to amending Recommendations Nos. (2) and (3) to read as follows:

“(2) the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services jointly report back on the details of a review of dedicated road allowances to determine whether or not there are opportunities to close unnecessary road allowances and offer them for sale to generate additional revenue;

(3) the Commissioner of Corporate Services and the Acting Commissioner of Community and Neighbourhood Services jointly report back on whether or not it is appropriate to establish a deadline for the final determination of whether or not Housing staff wish to utilize a property to fulfil the goals of the Housing First Policy;”, so that the recommendations now read as follows:

“(1) the Commissioner of Corporate Services be directed to communicate lists of all properties under the jurisdiction of a particular Department or ABC and request that the ABCD confirm within

approximately three months that they require for their program purposes each of the properties on the list and, in addition, have the ABCD confirm that they need 100 percent of each property;

- (2) the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services jointly report back on the details of a review of dedicated road allowances to determine whether or not there are opportunities to close unnecessary road allowances and offer them for sale to generate additional revenue;
- (3) the Commissioner of Corporate Services and the Acting Commissioner of Community and Neighbourhood Services jointly report back on whether or not it is appropriate to establish a deadline for the final determination of whether or not Housing staff wish to utilize a property to fulfil the goals of the Housing First Policy;
- (4) for information purposes, Council members be advised on a semi-annual basis on the number and value of properties that were jurisdictionally transferred pursuant to the Property Management Committee process; and
- (5) the appropriate City officials be authorized to give effect to the foregoing.”

(Clause No. 2 – Report No. 4)

**2.57 Disposition of Surplus Property
39 Newcastle Street
(Ward 6 – Etobicoke-Lakeshore).**

The Administration Committee had before it a confidential report (March 25, 2002) from the Commissioner of Corporate Services respecting the disposition of surplus property located at 39 Newcastle Street, such report to be considered in-camera having regard that the subject matter relates to the sale of property for municipal purposes.

On motion by Councillor Soknacki, the Administration Committee concurred with the Recommendations embodied in the aforementioned confidential report (March 25, 2002) from the Commissioner of Corporate Services, respecting the Disposition of Surplus Property located at 39 Newcastle Street, which was forwarded to Members of Council under confidential cover; and further, that in accordance with the Municipal Act, discussions pertaining thereto be held in-camera having regard that the subject matter relates to the sale of property for municipal purposes.

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(Clause No. 7, Report No. 4)

The Administration Committee adjourned its meeting at 6:25 p.m.

Chair