

THE CITY OF TORONTO

City Clerk's Division

Minutes of the Budget Advisory Committee

Meeting No. 5

Monday, February 4, 2002

The Budget Advisory Committee met on Monday, February 4, 2002, in Committee Room No. 1, City Hall, Toronto, commencing at 9:45 a.m.

Attendance

Members were present for some or all of the time period indicated.

	9:45 a.m. – 12:30 p.m.	2:10 p.m. – 6:00 p.m.
Councillor David Shiner, Chair	X	X
Councillor Paul Sutherland, Vice Chair	X	X
Councillor Olivia Chow	X	X
Councillor Ron Moeser	X	X
Councillor Joe Pantalone	X	X
Councillor Jane Pitfield	X	X
Councillor David Soknacki	X	X

Also Present:

Councillor Betty Disero	Councillor Doug Holyday
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5.1 2002 Capital and Operating Budgets

2002-2006 Capital Programs - Community Services Committee

The Budget Advisory Committee had before it a communication (January 23, 2002) from the City Clerk advising that the Community Services Committee on January 16 and 23, 2002, reviewed the 2002-2006 Capital Programs under its purview, and took the following action in regard thereto:

Works and Emergency Services:

(I) Toronto Emergency Medical Services:

Recommended to the Budget Advisory Committee that the 2002 Capital Budget for Emergency Medical Services be adopted, as presented, subject to the adoption of the report (January 7, 2002) from the Commissioner of Works and Emergency Services, wherein it is recommended that:

- (1) Council approve the Portable Radio Infrastructure project as part of the 2002-2006 Capital Program for Toronto Emergency Medical Services (EMS);
- (2) Council approve that, should the Ministry of Health and Long Term Care fail to approve the funding in 2002, Toronto EMS may request the City to provide the necessary funding in the 2003-2004 budget submissions;
- (3) Council approve the implementation of the Portable Radio Infrastructure project in stages, over two years subject to funding availability;
- (4) Toronto EMS optimize the implementation steps in order not to exceed the total estimated cost; and
- (5) the appropriate City officials be authorized to take the necessary action to give effect thereto.

(II) Fire Services:

Recommended to the Budget Advisory Committee that the 2002 Capital Budget for Fire Services be adopted, as presented.

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Community and Neighbourhood Services:

(III) Children's Services:

Recommended to the Budget Advisory Committee that the 2002 Capital Budget for the Children's Services be adopted, as presented.

(IV) Homes for the Aged:

Recommended to the Budget Advisory Committee that the 2002 Capital Budget for Homes for the Aged be adopted, as presented.

(V) Shelter, Housing and Support:

Recommended to the Budget Advisory Committee that the 2002 Capital Budget for Shelter, Housing and Support be adopted, as presented, subject to the following amendments:

- (1) the 2002 Shelter, Housing and Support Capital Debt estimates be reduced by \$1,816,854.00 from \$4,780,000.00 to \$2,963,146.00 mainly due to an increase in funding, and that this reduction be allocated as follows:
 - (a) \$846,000.00 be added to Toronto Public Health 2002 EMT recommended Capital Budget cash flow of \$1,690,400.00; and
 - (b) the remaining \$970,854.00 be allocated to City Capital Budget Debt requirements for 2002;
- (2) the 2002-2006 Shelter, Housing and Support Capital Program City debt component be increased by \$3.248 million for 2003 to total \$9.469 million debt, as the Supports to Community Partnership Initiatives (SCPI) envelope has been fully committed; and
- (3) a request for the 'Lets Build' Program funds for 2003 and beyond be submitted as part of the 2003 Capital Budget request for consideration.

On motion by Councillor Sutherland, the Budget Advisory Committee received the aforementioned communication for information.

2002 Operating Budgets - Community Services Committee

The Budget Advisory Committee had before it a communication (January 23, 2002) from the City Clerk advising that the Community Services Committee on January 16 and 23, 2002, reviewed the 2002 Operating Budgets under its purview, and took the following action in regard thereto:

Works and Emergency Services:

(I) Toronto Emergency Medical Services:

Recommended to the Budget Advisory Committee that the 2002 Operating Budget for Emergency Services be adopted, as presented, subject to the following amendments:

- (1) the Emergency Medical Services (Response Time Reduction Strategy) Program in the amount of \$672,500.00 be added, subject to funding being identified as 100 percent from the Province or from the Corporate Budget;
- (2) the Emergency Supports Services – EMS Planner and Clerk Grade 3 – be approved at \$0 net impact in 2002; and
- (3) a Paramedic Education and Ethno-cultural Access Program in the amount of \$87,600.00 be added, to be funded within the existing budget.

Proposed Emergency Management Projects:

Directed that the Proposed Emergency Management Projects be forwarded to the Budget Advisory Committee without recommendation.

(II) Fire Services:

Recommended to the Budget Advisory Committee that:

- (1) the 2002 Operating Budget for Fire Services be adopted, as presented, subject to adding an additional 55 firefighters, of whom thirty will commence training effective April 29, 2002 and the remaining twenty-five effective August 19, 2002, with funding in the amount of \$1.6 million to be found within the existing Fire Services 2002 recommended Operating Budget; and

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- (2) the joint report (January 15, 2002) from the Commissioner of Works and Emergency Services and the Fire Chief, entitled "Fire Services Fleet Maintenance Disentanglement", be forwarded to the Budget Advisory Committee without recommendation.

Community and Neighbourhood Services:

(III) Children's Services:

Recommended to the Budget Advisory Committee that the 2002 Operating Budget for Children's Services be adopted, as presented, subject to the following amendments:

- (1) that childcare health and safety repairs and playground retrofit be included in the budget at \$0 net with funding to be provided and contingent upon any available funds from unspent childcare subsidy to operators; and further that the provincial government be again requested to cost share with the City of Toronto for these costs;
- (2) adding \$960,000.00 to reinstate the Occupancy Cost Agreement with the School Boards and that this addition be funded by the 5,000 caseload reduction to the 2002 social assistance caseload baseline to be funded through the Operating Budget;
- (3) adding \$100,000.00 for the Expansion of the Family Resource Program and that this addition be funded by the 5,000 caseload reduction to the 2002 social assistance caseload baseline to be funded through the Operating Budget, contingent upon Provincial funding;
- (4) adding \$100,000.00 for the Special Needs Program and that this addition be funded by the 5,000 caseload reduction to the 2002 social assistance caseload baseline to be funded through the Operating Budget, contingent upon Provincial funding;
- (5) Toronto City Council be requested to continue to emphatically seek the approval of the provincial government for the expansion of an extra 2,000 spaces of subsidized child care in the City of Toronto and that such program be funded 80 percent (actual cost) by the provincial government and 20 percent by the municipality; and further, if the provincial government agrees to such a program, the Chief Financial Officer and Treasurer and the Acting Commissioner of Community and Neighbourhood Services be requested to submit a joint report to the Community Services Committee on various funding sources, including the possibility of allocating funds from the Social Services Stabilization Reserve Fund;

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- (6) \$2.2 million for the Council approved Ontario Works Child Care Expansion Program, to be fully funded from the National Child Benefit Supplement Reserve Fund, be approved; and
- (7) the Province be requested to implement their Audit Report findings with respect to Children's Services.

(IV) Homes for the Aged:

Recommended to the Budget Advisory Committee that the 2002 Operating Budget for Homes for the Aged be adopted, subject to provincial funding of \$1.012 million for the Homemakers and Nurses Services Expansion of \$1.297 million gross and \$0.285 million net, which is a result of the transfer from the Consolidated Grants budget of \$0.285 million.

(V) Shelter, Housing and Support:

Recommended to the Budget Advisory Committee that the 2002 Operating Budget for Shelter, Housing and Support be adopted, as presented, subject to the following amendments:

- (1) the Off the Street Into the Shelter (OSIS) Program being revised to reflect new estimates, from \$2,600,000.00 gross expenditures, \$0 net expenditure, to \$2,288,173.00 gross expenditures, \$0 net expenditure, including one additional position, to be contingent upon provincial funding; and
- (2) the funds available in the operating budget from a 5,000 caseload downward adjustment to the base Social Assistance Caseload to 60,000 being used to offset the following:
 - (a) reinstating \$754,000.00 net, for the Hostel Redirect Initiatives that are assisting homeless people to find housing; and
 - (b) reinstating \$150,000.00 for the Tenants Defence Fund.

(VI) Social Development and Administration:

Recommended to the Budget Advisory Committee that the 2002 Operating Budget for Social Development and Administration be adopted, as presented, subject to adding \$1 million in response to a submission by the Toronto Youth Cabinet to support an expansion of programs that support youth violence prevention, targeting high-risk youth and that the specifics of this allocation be reported to Council for approval through the Task Force on Community Safety, in consultation with the Children and Youth Advocate, the Diversity Advocate and the Task Force on Community Safety Sub-Committee; and that this addition be

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funded by the 5,000 caseload reduction to the 2002 social assistance caseload baseline to be funded through the Operating Budget.

(VII) Social Services:

Recommended to the Budget Advisory Committee that the 2002 Operating Budget for Social Services be adopted, as presented, subject to the following amendments:

- (1) that the Social Assistance caseload baseline, to be funded through the Operating Budget, be reduced by 5,000, from 65,000 to 60,000, with the difference between this and the actual 2002 caseload budget being funded through the Social Services Stabilization Reserve Fund, freeing up approximately \$4,785.9 thousand;
- (2) that any remaining funds from the 2001 Social Assistance surplus that have not been mandatorily designated be transferred to the Social Assistance Caseload Reserve Fund to ensure the stability of the Fund; and
- (3) if additional funding is needed due to increased caseload, the funding be withdrawn from the Stabilization Reserve Fund and the Acting Commissioner of Community and Neighbourhood Services be requested to report to the Community Services Committee and the Policy and Finance Committee in that regard.

(VIII) General:

The Community Services Committee:

- (1) requested that the Budget Advisory Committee endorse the following amendments to the Public Health Operating Budget:

“that \$879,400.00 be reinstated in the Public Health Operating Budget for the following Programs:

- (a) TB Program expansion (\$526,800.00);
- (b) Vulnerable Adults and Senior Program (\$320,100.00); and
- (c) Environment Plan (\$32,500.00);

and that this addition be funded by the 5,000 caseload reduction to the 2002 social assistance caseload baseline to be funded through the Operating Budget;”;

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- (2) directed that the following reports be forwarded to the Budget Advisory Committee, together with the Children and Youth Action Plan for 2002 and the Toronto Youth Cabinet recommendations, for consideration:
 - (a) (December 5, 2001) from the City Clerk, entitled “Children and Youth Action Committee’s Action Plan for 2002 and Youth Action Plan Budget Recommendations”; and
 - (b) (January 11, 2002) from the City Clerk, entitled “Recommendations of the Children and Youth Action Committee regarding the City’s 2002 Operating Budget”;
- (3) received the report (December 10, 2001) from the City Clerk, entitled “Fiscal Sustainability Principles and Financial Priority Setting”; and
- (4) referred to the Budget Advisory Committee the remaining \$842.5 thousand from the 5,000 caseload reduction to the 2002 Caseload for corporate purposes.

On motion by Councillor Sutherland, the Budget Advisory Committee received the aforementioned communication for information.

Works and Emergency Services - 2002-2006 Capital Budget

The Budget Advisory Committee had before it a communication (January 25, 2002) from the City Clerk advising that the Works Committee at its meeting held on January 15, 22 and 25, 2002, reviewed the 2002-2006 Capital Budget for the following programs of the Works and Emergency Services Department, and took the following action with respect thereto:

I. Solid Waste Management:

- (1) recommended to the Budget Advisory Committee the adoption of the recommended 2002 Capital Budget for the Solid Waste Management Program;
- (2) recommended to the Budget Advisory Committee that the deferral of \$9.2 million until 2003 for the purchase of collection vehicles remain, subject to the Commissioner of Works and Emergency Services reporting back no later than the meeting of the Works Committee scheduled to be held on June 25, 2002, to allow for Council approval for the purchase of the vehicles no later than September 2002; and

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- (3) recommended to the Budget Advisory Committee that the 2003 cash flow of \$2.420 million be brought forward in 2002, subject to funding being available from the Waste Management Reserve, and that the Commissioner of Works and Emergency Services be directed to immediately order the containers contained in the 2003 cash flow and required for the Source Separated Organics program in Scarborough, for completed delivery by July 2003.

II. Transportation Services:

Recommended to the Budget Advisory Committee the adoption of the recommended 2002 Capital Budget for Transportation Services, subject to:

- (1) reinstating the enhanced cost of \$500,000.00 for tree planting on roads to be constructed and reconstructed within the 2002 capital budget of each such road, with a request that the Commissioner of Works and Emergency Services:
 - (i) report to the Works Committee on how the program has been implemented for the year 2002; and
 - (ii) develop standards for such plantings, and report to the Works Committee on such standards in time for inclusion in road building and reconstruction in 2003; and
- (2) reinstating the following proposed reductions to be funded from within the existing allocation for Road Resurfacing and Reconstruction:
 - (i) \$500,000.00 for the Pedestrian Protection Pilot Project;
 - (ii) \$790,000.00 for Cycling and Infrastructure; and
 - (iii) \$100,000.00 for Audible Signals;

and requested the Commissioner of Works and Emergency Services to submit a report to the Budget Advisory Committee on the program adjustments that would be required to accommodate the above initiatives.

III. Water and Wastewater Services:

Recommended to the Budget Advisory Committee the adoption of the recommended 2002 Capital Budget for Water and Wastewater Services, including an increase of \$163,000.00 related to the Basement Flooding Project recommended by the EMT.

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IV. WES Departmental:

Recommended to the Budget Advisory Committee the adoption of the recommended 2002 Capital Budget for Works and Emergency Services.

On motion by Councillor Moeser, the Budget Advisory Committee received the aforementioned communication for information.

Works and Emergency Services - 2002 Operating Budget

The Budget Advisory Committee had before it a communication (January 25, 2002) from the City Clerk advising that the Works Committee at its meeting held on January 15, 22 and 25, 2002, reviewed the 2002 Operating Budget for the following programs of the Works and Emergency Services Department, and took the following action with respect thereto:

I. Solid Waste Management:

- (1) Recommended to the Budget Advisory Committee the adoption of the 2002 EMT Recommended Operating Base Budget for Solid Waste Management:
 - (i) with the exception of the amount of \$404,800.00 for Environment Days (SW011) to be supported by the base budget, having regard that the Works Committee recommended to Council for consideration at its meeting commencing on February 13, 2002, the adoption of a report (December 18, 2001) from the Commissioner of Works and Emergency Services with respect to approval of the 2002 Environment Days; and
 - (ii) subject to an increase of \$600,000.00 net for Commercial Collection Disposal (SW012) as a result of revised eligibility criteria being recommended by the Works Committee;
- (2) recommended with respect to New and Enhanced Programs, that the Budget Advisory Committee include in its 2002 EMT Recommended Operating Base Budget for Solid Waste Management the following:
 - (i) an addition of \$440,000.00 net for Communication expenditures associated with the implementation of the Three-Stream Process (SW023), and that this item be reflected as a base budget item rather than a New/Enhanced budget item;

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- (ii) an addition of \$300,000.00 for Contribution to Equipment Replacement Reserve (SW026), and that this item be reflected as a base budget item rather than a New/Enhanced budget item;
 - (iii) the expenditure of \$330,000.00 for the "Take It Back" program (SW025), provided that there is an offsetting external revenue and savings of an equal amount;
 - (iv) the amount of \$100,000.00 for the Development of Mixed Glass Markets and Apartment Recycling Pilots (SW027), subject to there being an equivalent or greater reduction in the corporate budget for electricity charges from Toronto Hydro; and
 - (v) the amount of \$80,000.00 for the Development of Environmental Management System for transfer stations (SW028), subject to there being an equivalent or greater reduction in the corporate budget for electricity charges from Toronto Hydro;
- (3) recommended that the Budget Advisory Committee include in its 2002 EMT Recommended Operating Base Budget for Solid Waste Management the request that the revenues generated from the following activities be contributed to the Waste Management Reserve, and that these revenues be used to fund operations in the SWM program as approved by Council:
- (i) recovery fees for waste collection/disposal from schools, agencies, boards, commissions and departments above the budgeted amount of \$3.6 million;
 - (ii) commercial collection above the budgeted amount of \$2.7 million;
 - (iii) diversion funding from other levels of government, e.g., Waste Diversion Organization;
 - (iv) harmonization of bin rental across City for apartment buildings; and
 - (v) savings from the four-day/ten-hour work week above the budgeted amount of \$1 million;
- (4) recommended that the amount of \$2,097,426.00 be transferred from the Perpetual Care of Landfills Account to the Waste Management Reserve to bring the balance in the reserve to \$4.6 million, and that the Waste Management Reserve be used as follows:

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- (i) a withdrawal of \$679,000.00 to fund the 2001 Solid Waste Management Operating Budget;
 - (ii) a withdrawal of \$171,000.00 to fund the 2002 Solid Waste Management Operating Budget; and
 - (iii) a withdrawal of \$2.420 million to fund the 2003 Source Separated Organics containers accelerated to the 2002 Solid Waste Management Capital Budget, subject to funds being available in the balance for the Waste Management Reserve; and
- (5) recommended to the Budget Advisory Committee that the total Solid Waste Management cost be included on the back of the tax bill, similar to 2001.

II. Transportation Services:

- (1) Recommended to the Budget Advisory Committee the adoption of the 2002 EMT Recommended Operating Base Budget for Transportation Services, subject to:
- (i) amending the Permit Parking Fees (TP004) by increasing the fees 5 percent and increasing the fees in future at the same rate as the CPI for the Toronto area, representing in 2002 a revised total revenue of \$186,000.00 and a net addition to the EMT Recommended Operating Base Budget for 2002 of \$1.364 million; and
 - (ii) reinstating the proposed reduction of \$1.000 million for Cleaning Around Parked Cars (TP005); and
- (2) recommended with respect to New and Enhanced Programs, that the Budget Advisory Committee include in its 2002 EMT Recommended Operating Base Budget for Transportation Services the following:
- (i) an addition of \$195,000.00 for Traffic Planning – Car Free Day (TP018) subject to there being an equivalent or greater reduction in the corporate budget for electricity charges from Toronto Hydro; and
 - (ii) an addition of four positions in District 4 Requirements at a \$5,900.00 net reduction (TP019).

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III. Water and Wastewater Services:

Recommended to the Budget Advisory Committee the adoption of the 2002 EMT Recommended Operating Base Budget, subject to adding to Recommendation No. (1) the following line item:

Contribution to Capital \$148,587,000.00

which would bring the total 2002 envelope for Water and Wastewater Programs to \$486,276,700.00.

IV. WES Technical Services:

(1) Recommended to the Budget Advisory Committee the adoption of the 2002 EMT Recommended Operating Base Budget for WES Technical Services, subject to including the funding for the following environmental initiatives in the amount of \$630,200.00, and there being an equivalent or greater reduction in the budget for corporate electricity charges from Toronto Hydro:

(WT013)	Air Quality Monitoring (Professional Services)	\$40,000.00
(WT002)	Better Building Partnership Advertising	\$110,000.00
(WT010)	Better Building Partnership Awards	\$30,000.00
(WT001)	Environmental Management Systems	\$48,000.00
(WT003)	New Energy Standards	\$10,000.00
(WT004)	Emergency Soil Testing	\$20,000.00
(WT011)	Sustainable Energy Business Plan	\$35,000.00
(WT012)	Better Transportation Partnership Promotion	\$20,000.00
(WT016)	Community Outreach Enter your Division/Unit	\$164,700.00
(WT017)	Noise Program	\$152,500.00

(2) recommended with respect to New and Enhanced Programs, that the Budget Advisory Committee include in its 2002 EMT Recommended Operating Base Budget for Technical Services the following:

- (i) the expenditure of \$91,900.00 for Air Quality Monitoring position (WT023), subject to there being an equivalent or greater reduction in the corporate budget for electricity charges from Toronto Hydro;
- (ii) the expenditure of \$164,100.00 for one Engineer/Engineering Technician for Bridge Inspection/Summer Coverage (WT020), subject to full cost recovery from the Program; and

- (iii) the expenditure of \$1,689,300.00 for Waterfront Environmental Assessment (WT022), subject to full cost recovery from the Waterfront agency.

IV. WES Support Services:

Recommended to the Budget Advisory Committee the adoption of the 2002 EMT Recommended Operating Base Budget for WES Support Services, subject to including the funding of the Public Education/Display/Presentation staff in the amount of \$200,000.00 (WE005) and there being an equivalent or greater reduction in the budget for corporate electricity charges from Toronto Hydro.

On motion by Councillor Moeser, the Budget Advisory Committee received the aforementioned communication for information.

Information and Technology – 2002 Capital Budget

The Budget Advisory Committee had before it the 2002 Capital Budget for Information and Technology.

On motion by Councillor Moeser, the Budget Advisory Committee referred the 2002 Capital Budget for Information and Technology to the final wrap-up meeting of February 11, 2002 for consideration at that time.

Information and Technology – 2002 Operating Budget

The Budget Advisory Committee had before it the 2002 Operating Budget for Information and Technology.

On motion by Councillor Chow, the Budget Advisory Committee:

- (1) referred the 2002 Capital Budget for Information and Technology to the final wrap-up meeting of February 11, 2002 for consideration at that time; and
- (2) requested the Commissioner of Corporate Services to provide information to the wrap-up meeting of February 11, 2002, and if possible discuss the requested reports with the Budget Advisory Committee Leads for this Division on the following:

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- (a) adding \$174,800.00 for the Operating Impact of new capital projects on the proviso that the requested funding for this project be found within the existing 2002 budget; and
- (b) \$1.393 million being approved to provide technical sustainment services for the SAP application environment; and further that the Commissioner of Corporate Services being requested to report quarterly to the Administration Committee on the implementation of the program, staff hirings, and the benefits to the City.

(E-Mail: Commissioner of Corporate Services; c. Committee Administrator, Administration Committee - February 5, 2002)

Finance Department – 2002 Capital Budget

The Budget Advisory Committee had before it the 2002 Capital Budget for the Finance Department.

On motion by Councillor Moeser, the Budget Advisory Committee:

- (1) referred the 2002 Capital Budget for the Finance Department to the final wrap-up meeting of February 11, 2002 for consideration at that time; and
- (2) requested the Chief Administrative Officer to report to the Budget Advisory Committee through the Administration Committee on a corporate strategy for charge backs to Agencies, Boards and Commissions respecting the SAP Program.

(Chief Administrative Officer; c. Committee Administrator, Budget Advisory Committee; Committee Administrator, Administration Committee - February 4, 2002)

Finance Department – 2002 Operating Budget

The Budget Advisory Committee had before it the 2002 Operating Budget for the Finance Department.

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The Budget Advisory Committee also had before it the following communications and reports:

- (a) (November 12, 2001) from the City Clerk advising that City Council at its meeting held on November 6, 7 and 8, 2001, adopted, without amendment, Clause No. 17 of Report No. 16 of The Administration Committee, headed "Selection of a Printing Company for the Information Management, Film, Print Production, Lasering, Lettershopping and Mailing of Various Water Billing Formats and Other Related Documents, Request for Quotation No. 3003-01-7629"; and directed that this Clause be forwarded to the Budget Advisory Committee for consideration of the funding aspects during the 2002/2003 Operating Budget process;
- (b) (November 12, 2001) from the City Clerk advising that City Council at its meeting held on November 6, 7 and 8, 2001, adopted, without amendment, Clause No. 16 of Report No. 16 of The Administration Committee, headed "Selection of a Printing Company for the Production and Mailing of Property Tax Bills, Brochures and Envelopes - Request for Quotation No. 3003-00-7111", directed that this Clause be forwarded to the Budget Advisory Committee for consideration of the funding aspects during the 2002/2003 Operating Budget process;
- (c) (November 7, 2001) from the Acting Chief Financial Officer updating the adequacy of the Insurance Reserve Fund, highlighting insurance cost and funding pressures; developing a funding strategy to alleviate depletion of the Fund through cost reductions and increased funding; and recommending that:
 - (1) contributions to the Insurance Reserve Fund be increased by \$4 million in 2002 and consideration be given to a further \$5 million in 2003 and a further \$5 million in 2004; and
 - (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;
- (d) (November 12, 2001) from the Chief Administrative Officer and Acting Chief Financial Officer and the Acting Treasurer and Director of Accounting Services providing information on reserve and reserve fund balances as at September 30, 2001, activity in reserves and reserve funds during the first nine months of 2001; identifying impacts on balances projected as at December 31, 2001; and recommending that an amount of \$2,097,426.00 be transferred from the Working Capital Reserve to the Solid Waste Management Perpetual Care Reserve Fund and that this report be forwarded to the Audit Committee for information;

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- (e) (December 10, 2001) from the City Clerk advising that City Council at its meeting held on December 4, 5 and 6, 2001, directed that Clause No. 6 of Report No. 18 of The Administration Committee, headed "Management and Maintenance of the Revenue Services Division's Tax and Water Management and Collection Systems and Subsidiary Systems", be forwarded to the Budget Advisory Committee for its consideration concurrent with the review of the Finance Department 2002 Operating Budget estimates;
 - (f) (January 18, 2002) from the Chief Administrative Officer and Acting Chief Financial Officer providing information pertinent to the issue of charging the Province of Ontario for conducting school board trustee elections, and for collecting the education levy; and recommending that this report be received for information; and
 - (g) (January 30, 2002) from the Chief Financial Officer and Treasurer reporting as requested by the Administration Committee at its meeting held on January 17 and 24, 2002, with respect to the proposed reduction in service delivery at the Castlefield and Ellesmere warehouses as to whether these proposals will reduce costs to the overall City and whether any departments may experience hardship; and recommending that this report be received for information.
- A. Councillor Moeser moved that the Budget Advisory Committee refer the 2002 Operating Budget for the Finance Department and the following communications and reports to the final wrap-up meeting of February 11, 2002 for consideration at that time:
- (1) (November 12, 2001) from the City Clerk, entitled "Selection of a Printing Company for the Information Management, Film, Print Production, Lasering, Lettershopping and Mailing of Various Water Billing Formats and Other Related Documents, Request for Quotation No. 3003-01-7629";
 - (2) (November 12, 2001) from the City Clerk, entitled "Selection of a Printing Company for the Production and Mailing of Property Tax Bills, Brochures and Envelopes - Request for Quotation No. 3003-00-7111";

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- (3) (December 10, 2001) from the City Clerk, entitled “Management and Maintenance of the Revenue Services Division’s Tax and Water Management and Collection Systems and Subsidiary Systems”;
- (4) (January 18, 2002) from the Chief Administrative Officer and Acting Chief Financial Officer, entitled “Invoicing the Province of Ontario for Administering School Board Trustee Elections, and for Collecting the Education Levy”; and
- (5) (January 30, 2002) from the Chief Financial Officer and Treasurer, entitled “Proposed Service Level Adjustments at the Ellesmere and Castlefield Warehouses”.

(Carried)

- B. Councillor Sutherland moved that the Budget Advisory Committee defer consideration of the “Restoration of Budget to 2001 Approved Levels” Program in the amount of \$449,700.00 (gapping), until wrap-up and requested the Chief Administrative Officer and the Chief Financial Officer and Treasurer to provide information at that time on how much of the gapping the Department can absorb internally.

(Carried)

- C. Councillor Pantalone moved that the Budget Advisory Committee request the Chief Administrative Officer and the Commissioner of Works and Emergency Services to provide an update on the Castlefield facilities, including potential relocation of staff.

(Carried)

Councillor Shiner appointed Councillor Sutherland Acting Chair and vacated the Chair.

- D. Councillor Shiner moved that the Budget Advisory Committee defer consideration of the following reports to the wrap-up meeting on February 11, 2002, for consideration with the Non-Program budget:

- (1) (November 7, 2001) from the Acting Chief Financial Officer, entitled “Insurance Reserve Fund Adequacy”; and

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- (2) (November 12, 2001) from the Chief Administrative Officer and Acting Chief Financial Officer and Acting Treasurer and Director of Accounting Services, entitled, "Reserves and Reserve Funds Variance Report - September 30, 2001"; and further requested the Chief Financial Officer and Treasurer to provide information on what has been spent and is continuing to be spent on monthly rentals for small vehicles (cars, pickup trucks, panel vans), including Agencies, Boards and Commissions.

(Carried)

Councillor Shiner resumed the Chair.

- E. Councillor Chow moved that the Budget Advisory Committee request the City Solicitor to provide an update on the status of the Client Identification and Benefits Program.

(Carried)

- F. Councillor Pitfield moved that the Budget Advisory Committee request the Chief Administrative Officer to provide for wrap up a list of all the gapping percentages for all departments, as well as, if possible, identifying the 2001 departmental employees based on FTEs and recommended 2002 employees based on actual employees; gapping number of FTEs last year and what the gapping is for this year.

(Carried)

(E-Mail: Chief Administrative Officer; Chief Financial Officer and Treasurer; Commissioner of Works and Emergency Services - February 5, 2002)

(City Solicitor - February 4, 2002)

Transportation Services – 2002 Capital Budget

The Budget Advisory Committee had before it the 2002 Capital Budget for Transportation Services.

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The Budget Advisory Committee also had before it the following reports and communications:

- (a) (November 26, 2001) from the City Clerk advising that the Toronto East York Community Council at its meeting held on November 20, 2001 recommended to the Budget Advisory Committee that capital funding be retained in the 2002 budget for the originally planned College Street sidewalk replacement;
- (b) (January 25, 2002) from the City Clerk advising that the Works Committee at its meeting held on January 15, 22 and 25, 2002, recommended the adoption of the report dated December 31, 2001, from the Commissioner of Works and Emergency Services respecting the development of a Road Access and Disruption Management System; and wherein it is recommended that contingent upon approval of a \$250,000.00 contribution from Transport Canada, IBI Group with Fortran Traffic Systems as a sub-contractor be retained to develop a Road Access and Disruption Management System in accordance with the work programme submitted to Transport Canada on September 27, 2001, subject to an agreement satisfactory to the Solicitor and the Commissioner of Works and Emergency Services;
- (c) (January 31, 2002) from the Commissioner of Works and Emergency Services reporting as requested by the Works Committee at its meeting of January 15, 22 and 25, 2002, respecting deferrals required to accommodate the reinstatement of recommended reductions to the Pedestrian Pilot Project, Cycling and Audible Signal Programs; and recommending that this report be received for information;
- (d) (January 31, 2002) from the Commissioner of Works and Emergency Services reporting as requested by the Works Committee at its meeting of January 15, 22 and 25, 2002, respecting deferrals required to offset a \$9.2 million allocation in the Solid Waste Management Capital Budget; and recommending that this report be received for information;
- (e) (January 31, 2002) from the Commissioner of Works and Emergency Services providing information on the City of Toronto's costs associated with the Toronto Hydro Conversion and Rebuild Program; and recommending that this report be received for information; and
- (f) (January 31, 2002) from Councillor Sandra Bussin, Ward 32 Beaches-East York, requesting that the Budget Advisory Committee not recommend to Council the Works Committee's proposed deletion of the City's traffic calming budget for 2002.

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- A. Councillor Moeser moved that the Budget Advisory Committee refer the 2002 Capital Budget for the Transportation Services and the aforementioned communications and reports to the final wrap-up meeting of February 11, 2002 for consideration at that time.

(Carried)

- B. Councillor Pitfield moved that the Budget Advisory Committee request the Commissioner of Works and Emergency Services to report to the Works Committee for its meeting of May 28, 2002, on the potential for phasing in the Pedestrian Protection Pilot Project within the approved 2002 budget to allow the Works Committee to make appropriate recommendations with regard to this project in 2002, and consideration be given in 2003 for the balance of the 2002 funding request.

(Carried)

- C. Councillor Pantalone moved that the Budget Advisory Committee:

- (1) request the Commissioner of Works and Emergency Services to provide a list of outstanding reports pertaining to engineering studies to the wrap-up meeting on February 11, 2002; and

(Carried)

- (2) request the Chief Administrative Officer to report in-camera at the wrap-up meeting of February 11, 2002 on the costs for additional properties to be expropriated to make the Dufferin Jog elimination project a reality.

(Lost)

(Commissioner of Works and Emergency Services; c. Committee Administrator, Works Committee - February 4, 2002)

Transportation Services – 2002 Operating Budget

The Budget Advisory Committee had before it the 2002 Operating Budget for Transportation Services.

The Budget Advisory Committee also had before it the following communications:

- (a) (January 31, 2002) from Councillor Sandra Bussin, Ward 32 Beaches-East York, requesting that no further increase in permit parking fees be recommended; and

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- (b) (November 14, 2001) from the City Clerk advising that the Works Committee at its meeting held on November 14, 2001 recommended the adoption of the following Recommendation No. (3) contained in the report dated May 29, 2001, from the Commissioner of Works and Emergency Services:

“(3) the special mechanical leaf collection provided to selected areas within the City be discontinued and all residents be required to bag leaves from private property and adjacent boulevards.”;

A. Councillor Sutherland moved that the Budget Advisory Committee:

(1) refer the 2002 Operating Budget for Transportation Services and the aforementioned communications to the final wrap-up meeting of February 11, 2002 for consideration at that time; and

(2) request the Commissioner of Works and Emergency Services to provide information to the wrap-up meeting of February 11, 2002 on:

(a) the effect of the reduction in vehicle budget of \$1.11 million; and

(b) clarification as to why there is a 45 percent increase for vehicle maintenance, the reasons it changes from budget to budget, and why it has to be phased in this year.

(Carried)

B. Councillor Moeser moved that the Budget Advisory Committee recommend to the Policy and Finance Committee, and Council, to add back \$200,000.00 for Special Leaf collection.

(Lost)

(E-Mail: Commissioner of Works and Emergency Services - February 4, 2002)

Fire Services – 2002 Capital Budget

The Budget Advisory Committee had before it the 2002 Capital Budget for Fire Services.

The Budget Advisory Committee also had before it a joint report (January 31, 2002) from the Commissioner of Works and Emergency Services and the Fire Chief reporting, as requested by the Community Services Committee at its meeting on January 16 and 23, 2002, on the status of the Birchmount Road and Eglinton Avenue East facility; and recommending that this report be received for information.

On motion by Councillor Pitfield, the Budget Advisory Committee:

- (1) referred the 2002 Capital Budget for Fire Services and the aforementioned report to the final wrap-up meeting of February 11, 2002 for consideration at that time; and
- (2) requested the Commissioner of Corporate Services, in consultation with the Commissioner of Works and Emergency Services and the Fire Chief, to give consideration to adding the Birchmount Road and Eglinton Avenue East Facility to the property disposition list and to report thereon to the Administration Committee, as well as providing details of any previous commitments that may have been made by the former City of Scarborough with respect to this building.

(Commissioner of Corporate Services; c. Commissioner of Works and Emergency Services; Fire Chief; Committee Administrator, Administration Committee - February 4, 2002)

Fire Services – 2002 Operating Budget

The Budget Advisory Committee had before it the 2002 Operating Budget for Fire Services.

The Budget Advisory Committee also had before it the following communication and reports:

- (a) (October 18, 2001) from the City Clerk advising that the Community Services Committee on October 18, 2001, recommended to the Budget Advisory Committee, the Policy and Finance Committee, and Council, the adoption of Recommendations Nos. (1) and (2)(i) contained in the joint report dated October 9, 2001, from the Commissioner of Works and Emergency Services and the Fire Chief respecting the hiring of an additional 55 firefighters;

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- (b) (January 28, 2002) from the Commissioner of Works and Emergency Services, the Fire Chief and the Chief Financial Officer and Treasurer responding to a request by the Budget Advisory Committee on any appropriate reductions to the 2002 levels based on 2001 actual expenditures; and recommending that this report be received for information; and
- (c) (January 8, 2002) from the Commissioner of Works and Emergency Services and the Fire Chief reporting on the present and future pressures on the Toronto Fire Services budget due to the opening of the New Woodbine Racetrack; and recommending that this report be received for information.

On motion by Councillor Soknacki, the Budget Advisory Committee referred the 2002 Operating Budget for Fire Services and the aforementioned communication and reports to the final wrap-up meeting of February 11, 2002 for consideration at that time.

The Budget Advisory Committee adjourned its meeting at 6:00 p.m.

Chair