

**THE CITY OF TORONTO**

**City Clerk's Division**

**Minutes of the Toronto Cycling Committee**

**Meeting No. 1**

**Monday, January 21, 2002.**

The Toronto Cycling Committee met on Monday, January 21, 2002, in Committee Room No. 3, Toronto City Hall, 100 Queen Street West, Toronto, commencing at 7:00 p.m.

**Members Present:**

Councillor Olivia Chow, Co-Chair  
Mr. Stephen Fisher, Co-Chair  
Ms. Nina Koskenoja, Co-Chair  
Mr. Ole Calderone  
Mr. Steve Crossman  
Ms. Liane Gillies  
Mr. Ron Hart  
Mr. Donald Jantz  
Mr. Paul Klein  
Mr. Martin Koob  
Mr. David Meslin  
Mr. Crawford Murphy  
Mr. Wayne Scott, on behalf of  
    Mr. Peter Duckworth-Pilkington  
Mr. Allan Stokell  
Mr. John Sherk  
Ms. Jessica Tivy

**Staff Present:**

Mr. Brad Bartlett, Committee Secretary  
Mr. Daniel Egan, Manager, Cycling and Pedestrian  
    Infrastructure Unit  
Ms. Barbara Wentworth, Bicycle Safety Planner  
Mr. Sean Wheldrake, Bicycle Promotions Coordinator

Mr. Stephen Fisher in the Chair.

### **Confirmation of Minutes.**

On Motion by Mr. Hart, the Minutes of the meeting of the Toronto Cycling Committee held on December 3, 2001, were confirmed.

### **1.1 MTO Driver Handbooks/Cycling Content.**

The Toronto Cycling Committee had before it the following communications:

- (1) (October 2, 2001) addressed to The Honorable Brad Clark, Minister of Transportation, from City Clerk, Toronto Cycling Committee, advising that the Toronto Cycling Committee at its meeting held on September 24, 2001:
  - (a) requested The Honorable Brad Clark, Minister of Transportation, to provide the Toronto Cycling Committee with an update on the implementation of Recommendation No. 8 of the Coroner's Report On Cycling Fatalities, released in 1998, requiring that Ontario Driver Handbook Material be updated to address bicycle safety messaging; and
  - (b) invited Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation to the October 15, 2001 meeting of the Toronto Cycling Committee to update the Committee on the implementation of bicycle safety messaging into the Ontario Driver Handbook.
- (2) (December 12, 2001) addressed to Mr. Allan Smith, Regional Planner, Ministry of Transportation, from City Clerk, Toronto Cycling Committee, advising that the following recommendation of the Toronto Cycling Committee was approved at the December 3, 2001 meeting of the Committee:
  - (a) approved a Working Group to work with the Bicycle Safety Planner, Ms. Barbara Wentworth, to identify funding opportunities with the Ministry of Transportation for bicycle safety messaging, as part of cycling activities of the Committee, consisting of the following persons:

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- (i) Mr. John Sherk, Member, Toronto Cycling Committee;
  - (ii) Mr. Paul Klein, Member, Toronto Cycling Committee;  
and
  - (iii) Mr. Allan Stokell, Member, Toronto Cycling Committee; and
- (b) invited Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation to the January 21, 2002 meeting of the Toronto Cycling Committee to update the Committee on the implementation of bicycle safety messaging into the Ontario Driver Handbook.
- (3) (December 11, 2001) from the Honorable Brad Clark, Minister of Transportation, advising that the Minister of Transportation shares the Toronto Cycling Committee's concerns for bicycle safety and that maintaining the safety of all road users in Ontario, including cyclists, is one of the Ministry of Transportation's top priorities; and that Ms. Sharon Harbottle, Policy Advisor, Road Safety Program Office, Ministry of Transportation will be in attendance at an upcoming meeting of the Toronto Cycling Committee; and
- (4) (January 18, 2002) from Ms. Sharon Harbottle, Policy Advisor, Road User Safety Branch, Ministry of Transportation, advising that she will be unable to attend the January 21, 2002 meeting of the Toronto Cycling Committee; and that the following wording is to be include in the Ontario Truck and Bus Handbook, as provided by the Handbook Committee of the Ministry of Transportation:

“Share the road with smaller vehicles. Motorcycles, bicycles and mopeds are harder to see because of their size. Drivers of these vehicles may make sudden moves because of uneven road surfaces or poor weather conditions. And because they are less protected, they are more likely to be injured in a collision. Drivers of motorcycles, bicycles and mopeds must obey the same rules of the road as car, truck and bus drivers. However, mopeds and bicycles that cannot keep up with traffic should drive as close as possible to the right edge of the road. For safety, cyclists should ride at least one metre away from parked vehicles and at least one-half metre away from the curb to avoid debris, potholes and sewer grates. The cyclist has the right to use the whole lane. Motorcycles use a full lane; treat them like other vehicles when driving. Since many motorcycle turn signals do not automatically shut off, be careful when turning left in front of an

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oncoming motorcycle with its turn signal on. Make sure the motorcyclist is turning and not going through your path having forgotten to switch off the turn signal.”

On Motion by Ms. Gillies, the Toronto Cycling Committee referred the wording in the Communication (January 18, 2002) from Ms. Sharon Harbottle, Policy Advisor, Road User Safety Branch, Ministry of Transportation, to the Education and Safety Sub-Committee for further review and recommendation to the Committee.

(Sent To: Education and Safety Sub-Committee;  
c: Ms. Barbara Wentworth, Bicycle Safety Planner  
- February 4, 2002)

## **1.2 Toronto Waterfront Plan.**

The Toronto Cycling Committee had before it a communication (August 8, 2001) addressed to the Commissioner, Urban Development Services from City Clerk, Toronto Cycling Committee, advising that at the July 16, 2001 meeting of the Toronto Cycling Committee, the Committee requested Mr. Robert Fung, Chairman, Toronto Waterfront Revitalisation Task Force, or designate, and staff of the Urban Development Services Department, be invited to a future meeting of the Committee to discuss the redevelopment of the Toronto waterfront.

Mr. Nigel Tahair, Senior Transportation Planner, Urban Development Services, presented the Toronto Waterfront Plan to the Toronto Cycling Committee.

On Motion by Mr. Koob, the Toronto Cycling Committee requested that the Road and Trail Sub-Committee review the Toronto Waterfront Plan, as presented to the Committee at its meeting on January 21, 2002, by Mr. Nigel Tahair, Senior Transportation Planner, Urban Development Services, and forward any recommendations directly to Mr. Nigel Tahair, Senior Transportation Planner, Urban Development Services.

(Sent To: Road and Trail Sub-Committee;  
c: Mr. Daniel Egan, Manager, Cycling and Pedestrian  
Infrastructure Unit – February 4, 2002)

### **1.3 2002 Budget Presentations.**

The Toronto Cycling Committee had before it the 2002 Toronto Budget Process (as of October 12, 2001).

The following persons appeared before the Toronto Cycling Committee and made a presentation on their respective department budgets:

- Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, and
- Mr. Brian Rutherford, Manager, Parks Division, Economic Development, Culture and Tourism Department.

### **1.4 Bike Week 2002 Brochure.**

The Toronto Cycling Committee had before it a communication (January 8, 2002) from Mr. Sean Wheldrake, Bicycle Promotions Coordinator, providing for information the Bike Week 2002 Brochure; and advising that the objective of the Brochure is to get people involved with Bike Week 2002 and sell T-Shirts to raise funds for Bike Week 2002.

On Motion by Mr. Fisher, the Toronto Cycling Committee received the aforementioned Communication.

### **1.5 “Sidewalks Are For Pedestrians” Poster Campaign.**

The Toronto Cycling Committee had before it a communication (January 2, 2002) from Ms. Barbara Wentworth, Bicycle Safety Planner, providing information on the 2002 poster campaign, “Sidewalks are for Pedestrians”; and advising that the poster will be made available at the January 21, 2002 meeting of the Toronto Cycling Committee.

On Motion by Mr. Murphy, the Toronto Cycling Committee received the aforementioned Communication.

## **1.6 Insert In Tax Bills.**

The Toronto Cycling Committee had before it a communication (December 13, 2001) from Mr. Ron Hart, North York Cycling and Pedestrian Committee, recommending that the Toronto Cycling Committee advise the appropriate City of Toronto authority to include a insert in Tax Bills and/or Utility Bills advising residents of the City of Toronto of the need to be aware of cyclists and pedestrians, and to yield as required by Law, and quoting The Driver's Handbook, "Driving is a privilege – not a right".

On Motion by Mr. Calderone, the Toronto Cycling Committee referred the aforementioned Communication to the Education and Safety Sub-Committee, for further action, as deemed appropriate.

(Sent To: Education and Safety Sub-Committee;  
c: Ms. Barbara Wentworth, Bicycle Safety Planner  
- February 4, 2002)

## **1.7 Sharing of Multi-Use Oaths In Parks By pedestrians, Cyclist and In-Line Skaters.**

The Toronto Cycling Committee had before it the following communications:

- (1) (December 22, 2001) from the City Clerk, Toronto Pedestrian Committee, advising that the Toronto Pedestrian Committee, at its meeting held on November 28, 2001 supported that:
  - (a) a joint working group be formed with representation from the Toronto Pedestrian Committee, the Toronto Cycling Committee, and the Walking Initiative of the Toronto Heart-Health Partnership, with appropriate staff support;
  - (b) this joint working group assess the problems and issues in sharing multi-use paths, and develop a plan of action to address them; and
  - (c) the joint working group report their findings by the end of March 2002

- (2) (December 16, 2001) Minutes of the Multi-Use Paths Working Group.

On Motion by Mr. Murphy, the Toronto Cycling Committee received the aforementioned Communications.

### **1.8 Election of Co-Chairs Education and Safety Sub-Committee.**

The Toronto Cycling Committee had before it a communication (December 12, 2001) addressed to Members of Toronto Cycling Committee from City Clerk, Toronto Cycling Committee advising that the Toronto Cycling Committee at its meeting held on December 3, 2001:

- (1) appointed Ms. Nina Koskenoja and Mr. Stephen Fisher to the position of Co-Chairs of the Toronto Cycling Committee;
- (2) appointed Mr. Stephen Crossman to the position of Chair of the Road and Trail Sub-Committee of the Toronto Cycling Committee;
- (3) deferred consideration of the nomination of persons to the position of Co-Chair of the Education and Safety Sub-Committee of the Toronto Cycling Committee until the meeting of the Committee in January 2002; and
- (4) appointed Mr. Ole Calderone to the position of Chair of the Communications and Promotions Sub-Committee of the Toronto Cycling Committee.
  - A. On Motion by Mr. Calderone, the Toronto Cycling Committee nominated Mr. Ron Hart to the position of Co-Chair, Road and Trail Sub-Committee of the Toronto Cycling Committee. (Carried.)
  - B. On Motion by Mr. Calderone, the Toronto Cycling Committee nominated Ms. Liane Gillies to the position of Co-Chair, Education and Safety Sub-Committee of the Toronto Cycling Committee. (Carried.)

- C. On Motion by Ms. Koskenoja, the Toronto Cycling Committee nominated Ms. Jessica Tivy to the position of Co-Chair, Communications and Promotions Sub-Committee of the Toronto Cycling Committee. (Carried.)

(Sent To: Members of the Toronto Cycling Committee; c: Mr. Daniel Egan, Manager, Cycling and pedestrian Infrastructure Unit; Ms. Barbara Wentworth, Bicycle Safety Planner, Mr. Sean Wheldrake, Bicycle Promotions Coordinator – February 4, 2002))

### **1.9 Attendance At Meetings.**

The Toronto Cycling Committee had before it a communication (December 31, 2002) from Mr. Stephen Fisher, Co-Chair, Toronto Cycling Committee, advising that the Toronto Cycling Committee terms of reference states that members missing three meetings in a row without sending regrets, are off the Committee; and that there is already one case, and maybe more, based on attendance at the January 21, 2002 meeting of the Committee; and recommending that the Toronto Cycling Committee appoint a working group to immediately take steps to recruit new members to fill the vacancies, including consideration of re-appointing any retired members who have an interest in rejoining the Toronto Cycling Committee.

On Motion by Mr. Fisher, the Toronto Cycling Committee requested Ms. Barbara Wentworth to report to the Committee on striking the nominations process to fill midterm vacancies to the Toronto Cycling Committee.

(Sent To: Ms. Barbara Wentworth – February 4, 2002)

### **1.10 Preliminary Proposal To Expand The Don Valley.**

The Toronto Cycling Committee had before it a communication (November 14, 2001) addressed to the Commissioner, Urban Development Services from City Clerk Providing for information, and any attention deemed necessary, Clause No. 2 contained in Report No. 11 of the Planning and Transportation Committee, headed “Preliminary Proposal to Expand the



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Don Valley Parkway”, which was adopted, by Toronto City Council, at its meeting held on November 6, 7, and 8, 2001.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the aforementioned Communication.

**1.11 Car Free Day 2002.**

The Toronto Cycling Committee had before it a communication (December 13, 2001) from the City Clerk, providing for information, and any attention deemed necessary, Clause No. 3 contained in Report No. 17 of the Works Committee, headed “Car Free Day 2002”, which was adopted, as amended, by Toronto City Council, at its meeting held on December 4, 5 and 6, 2001.

On Motion by Mr. Calderone, the Toronto Cycling Committee received the aforementioned Communication.

**1.12 Sub-Committee Minutes.**

- (i) Education and Safety Sub-Committee – November 19, 2001; and
- (ii) Communications and Promotions Sub-Committee - December 6, 2001.

On Motion by Ms. Sherk, the Toronto Cycling Committee received the aforementioned Sub-Committee Minutes.

**1.13 Sub-Committee Meeting Dates.**

- (i) Road and Trail Sub-Committee - January 30, 2002;
- (ii) Education and Safety Sub-Committee – January 28, 2002; and
- (iii) Communications and Promotions Sub-Committee – January 24, 2002.

On Motion by Mr. Sherk, the Toronto Cycling Committee received the aforementioned Sub-Committee Meeting Dates.

**1.14 Working Group Reports.**

- (i) Waterfront Redevelopment Working Group;
- (ii) Bike Map Working Group;
- (iii) Mimico Trail Working Group;
- (iv) Budget Working Group; and
- (v) Car Free Day Working Group.

On Motion by Mr. Sherk, the Toronto Cycling Committee received the aforementioned Working Group Reports.

**1.15 Community Cycling Advisory Committee Minutes.**

- (i) North York Cycling and Pedestrian Committee – October 11, 2001; and December 13, 2001.

On Motion by Mr. Hart, the Toronto Cycling Committee received the aforementioned Community Cycling Advisory Committee Minutes.

**1.16 Bike Stickers of Taxis.**

The Toronto Cycling Committee had before it a communication (November 23, 2001) from Mr. Derek Chadbourne, BikeShare Coordinator, advising of the unsafe condition with car doors and cyclists; and that a few years ago, Mr. Chadbourne started a project to get warning stickers put on passenger doors of taxicabs; and that these stickers would ask passengers to take an extra moment to look for cyclists before opening the door; and that the project ceased and that he would now like to continue the project; and requesting the Toronto Cycling Committee support the project with the understanding he would request Toronto City Council to make it mandatory to put the stickers in all the taxicabs they have governance over, and he would do the designing and ground work to find a sponsor to pay for the stickers to be put into the taxicabs.

On Motion by Mr. Murphy, the Toronto Cycling Committee deferred the aforementioned Communication, sine die.

(Sent To: Mr. Derek Chadbourne, BikeShare Coordinator  
- February 4, 2002)

**1.17 Media Event.**

The Toronto Cycling Committee had before it a communication (January 18, 2002) from Ms. Angela Liguori, Councillor Chow's Office, requesting the Toronto Cycling Committee consider organizing a media event to get exposure for safety issues, accident victims, in relation to the 2002 Budget process.

**1.18 Bikeway Network Update.**

The Toronto Cycling Committee had before it a communication (January 21, 2002) from Mr. Daniel Egan, Manager, Cycling and Pedestrian Infrastructure Unit, providing information on the bicycle lanes proposed on River Street and Shuter Street, and the proposed contra-flow bicycle lane on Montrose Avenue.

On Motion by Mr. Crossman, the Toronto Cycling Committee received the aforementioned Communication.

The Toronto Cycling Committee adjourned its meeting at 9:58 p.m.

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Co-Chair.