

**ADMINISTRATION COMMITTEE
AGENDA**

Date of Meeting:	Friday, January 10 and 17, 2003	Enquiry:	Patsy Morris
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		pmorris@.toronto.ca
	100 Queen Street West		
	Toronto		

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

CONFIRMATION OF MINUTES.

DEPUTATIONS/PRESENTATIONS - The List will be distributed at the meeting.

JANUARY 10, 2003

Respecting Item No. 1: 2:00 P.M.
**Deputations and Budget Review respecting the 2003 Operating
and Capital Budgets.**

JANUARY 17, 2003

Respecting Item No. 1: 9:30 A.M.
2003 Operating and Capital Budget Review.

COMMUNICATIONS/REPORTS.

1. 2003 OPERATING AND CAPITAL BUDGET REVIEW. 2:00 P.M.

(DEPUTATION ITEM.)

2003 Capital and Operating Budgets pertaining to:

Corporate Services:

- City Clerk's;
- Corporate Communications;
- Court Services;
- Facilities and Real Estate;
- Fleet Management Services;
- Human Resources;
- Information and Technology;
- Legal; and
- Service Integration and Support.

Finance

Other:

- CAO's Office;
- Council; and
- Mayor's Office.

(NOTE: MEMBERS OF THE ADMINISTRATION COMMITTEE ARE RESPECTFULLY REQUESTED TO BRING THEIR COPIES OF THE 2003 OPERATING AND CAPITAL BUDGET MATERIAL TO THE MEETING.)

2. TECHNOLOGY ACQUISITION AND ASSET MANAGEMENT.

(DEFERRED FROM THE MEETING HELD ON DECEMBER 12, 2002)

(DEPUTATION ITEM.)

City Clerk, Administration Committee
(December 12, 2002)

Advising that the Administration Committee on December 12, 2002, again deferred consideration of the following Recommendation No. (6) embodied in the joint report (September 30, 2002) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, entitled "Technology Acquisition and Asset Management", and material submitted by Dell Canada pertaining thereto, until the meeting of the Committee scheduled to be held on January 10, 2003, pending a further report thereon from the Commissioner of Corporate Services:

- “(6) staff be authorized to sole source future purchases of computer hardware and software from Dell, if necessary, beyond the maximum sole source limit of \$500,000 due to Dell's direct marketing model, and that Council concur with staff actions to date

for emergency sole source purchases of computers from Dell in the amount of \$695,617.71, excluding taxes;”.

**3. TENANT OUTREACH PROGRAM
2000 MUNICIPAL ELECTION.**

(DEFERRED FROM THE MEETING HELD ON DECEMBER 12, 2002)

City Clerk
(August 27, 2002)

Describing the tenant outreach program undertaken by the City of Toronto during the 2000 Municipal Election; advising that there are no financial implications arising from this report; that this report has outlined a number of options for the tenant outreach program; that staff will continue to evaluate these options and look at implementing a plan that maintains the same level of service and is the most cost effective; and recommending that this report be received for information.

3(a). 2003 ELECTION TENANT INFORMATION PROGRAM.

City Clerk
(November 21, 2002)

Reporting, as requested by the Administration Committee on October 8, 2002, on the cost and feasibility of conducting a tenant information program as part of the 2003 Municipal Election; advising that there are no funds in the City Clerk’s proposed 2003 election budget to cover the costs of a tenant information program as part of the 2003 Municipal Election; that the estimated costs of the options outlined in this report range from \$26,440 to \$82,245; that should Council wish the City Clerk to implement such a program, the necessary funds and staffing resources for the selected program would need to be provided to the 2003 election budget; and recommending that this report be received for information.

**4. HEARING - APPORTIONMENT OF TAXES 10:00 A.M.
SECTION 413 OF THE MUNICIPAL ACT
ROLL NO. 1908-101-480-00110-0000
1100 EGLINTON AVENUE EAST,
TORONTO (NORTH YORK), INN ON THE PARK HOTEL.**

(DEFERRED FROM THE DECEMBER 12, 2003 MEETING.)

City Clerk.
(November 5, 2002)

Advising that The Administration Committee at its meeting held on November 5, 2002, amongst other things, deferred consideration of the communication (October 10, 2002) from the City Clerk pertaining to Apportionment of 2001 Taxes for Roll No. 1908-101-480-00110-0000, 1100 Eglinton Avenue East, Toronto (North York), Inn on the Park Hotel”, until its meeting scheduled to be held on December 12, 2002.

4(a). Chief Financial Officer and Treasurer
(December 5, 2002)

Providing an update on the status of the apportionment application for the above referenced property and to recommend approval as per Appendix A of this report; advising that there are no financial implications resulting from this report; that all parties have been properly advised of the tax calculations arising from this apportionment application; that it is therefore recommended that the Administration Committee approve the apportionment application as per Appendix A attached.

4(b). Mr. David V. Hutchison, Barrister and Solicitor.
(December 6, 2002)

Recommending that the Administration Committee not recommend approval of the 2001 apportionment of taxes pertaining to 1100 Eglinton Avenue West; and advising that the applicant FRC Properties Partnership may then exercise its right to appeal to the Assessment Review Board pursuant to Section 414 of the Municipal Act, where all issues may be appropriately considered.

5. ENERGY MANAGEMENT PROGRAM (EMP) FOR CITY FACILITIES.

(PRESENTATION ITEM.)

(DEFERRED FROM THE DECEMBER 12, 2002 MEETING.)

Commissioner of Corporate Services.
(December 6, 2002)

Recommending that:

- (1) the 5 year Energy Management Program (EMP) for City Facilities (Attachment 1) to this report be approved;
- (2) the Energy and Waste Management Office (EWMO) within the Business and Strategic Innovation Section of the Facilities and Real Estate Division of the Corporate Services Department be recognized as having responsibility for the management of the City’s energy purchases, for the implementation of the City’s energy efficiency/retrofit programs and for the tracking and monitoring of energy usage in the City to support the purchasing and energy efficiency program;

- (3) the EWMO submit an annual report to Council regarding the status of the EMP; and
- (4) the appropriate City officials be authorized to take any action necessary to give effect thereto.

6. DONATION OF COMMUNITY WATERPLAY AREA AT FENNIMORE PARK YORK WEST - WARD 7.

(DEFERRED FROM THE DECEMBER 12, 2002 MEETING.)

Commissioner of Economic Development Culture and Tourism
(December 10, 2002)

Reporting as requested by City Council on November 26, 27, 28, 2002, with respect to the process used in selecting P. Gabriele and Sons to construct a community waterplay and other improvements at Fennimore Park; advising that there are no financial implications resulting from the adoption of this report; and recommending that this report be received for information.

7. TORONTO OLYMPIC PLEBISCITE.

(DEFERRED FROM THE DECEMBER 12, 2002 MEETING.)

City Clerk.
(December 9, 2002)

Advising that City Council at its regular meeting on November 26, 27 and 28, 2002, referred the following Motion to the Administration Committee:

Moved by: Councillor Walker

Seconded by: Councillor Miller

“**WHEREAS** gathering public opinion via plebiscite furthers open and transparent government; and

WHEREAS the cost of a plebiscite can be minimized when conducted simultaneously with a scheduled election; and

WHEREAS Toronto has a scheduled election in November 2003; and

WHEREAS Bern, Switzerland recently held a plebiscite on public consent for its multi-million dollar bid for the 2010 Winter Olympics, the result being nearly 4 to 1 against; and

WHEREAS Bern, Switzerland had already spent considerable millions of public dollars prior to this plebiscite; and

WHEREAS the Cities of Sydney (2000) and Montreal (1976), among others, were left with billions of dollars of debt after their respective Olympics and are still struggling with this debt; and

WHEREAS there are other international events, such as a World's Fair, that generate positive outcomes with fewer negative possibilities that may be more appropriate in Toronto; and

WHEREAS the City's infrastructure is in dire need of maintenance and upgrade, greater in scope than the funding accompanying an Olympic Games could provide; and

WHEREAS the City's official bid for the 2008 Olympics cost 128 percent more than budgeted, ballooning from \$21 million to \$46 million; and

WHEREAS taxpayers in Toronto will be directly affected by any future Olympic bid through the spending of their tax dollars; and

WHEREAS all residents in Toronto will be directly affected as a result of the hosting of an Olympic Games;

NOW THEREFORE BE IT RESOLVED THAT Toronto City Council commit to the holding of a City-wide plebiscite on the support for an Olympic Games bid, prior to formalizing any such bid for the 2012 Olympics;

AND BE IT FURTHER RESOLVED THAT a plebiscite question seeking public input on this question be included on the November 2003 municipal election ballot;

AND BE IT FURTHER RESOLVED THAT the appropriate City officials be requested to take any action necessary to give effect to the foregoing, including the introduction in Council of any Bills that may be required."

**8. RECIPIENTS – 2002-2003 CITY OF TORONTO SCHOLARSHIPS
AT THE UNIVERSITY OF TORONTO**

Chief Administrative Officer.
(December 17, 2002)

Advising Council of the result of the scholarship application process for the following City of Toronto scholarships at the University of Toronto: graduate and undergraduate scholarships in Women's Studies, and the Aboriginal Health Scholarships; and recommending that:

- (1) City Council extend its congratulations to the 2002-2003 recipients of City of Toronto Scholarships at the University of Toronto:

Tamara Fornicia Irons, Undergraduate Scholarship in Women's Studies,
Amina Ali Mire, Graduate Scholarship in Women's Studies,
Melanie Crozier and Jennifer Lee Restoule, Scholarships in Aboriginal Health;
and

- (2) the appropriate City Officials be authorised and directed to take the necessary action to give effect thereto.

9. APPROVAL OF THE NEW MEMBERS AND RENEWAL OF THE MANDATE OF FORMER MEMBERS OF THE CITY OF TORONTO FRENCH COMMITTEE.

City of Toronto French Committee.

(December 9, 2002)

Recommending that:

- (1) City Council approve the appointment of the following persons as members of the City of Toronto French Committee/ Comité français de la ville de Toronto. The name of the sector or area of residence being represented is indicated in parentheses:

David Laliberté (health);
Gérald Lévesque (former City of Etobicoke);
Clarisse Ngana (former City of North York);
Renaud Saint-Cyr (education); and
Carole Toscano (youth groups);

- (2) City Council approve the re-appointment of the following former members:

Jacqueline Williams (women's groups);
Stéphane Marcinik (former City of York); and
Maryse Digat (former City of East York);

- (3) the term of office of the above Committee members be for a period of two years expiring in November 2004, and until their successors are appointed; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**10. DECLARATION AS SURPLUS – PARCEL OF VACANT LAND
3448 YONGE STREET (WARD 16 – EGLINTON-LAWRENCE).**

Commissioner of Corporate Services.
(December 16, 2002)

Recommending that:

- (1) the parcel of vacant land municipally known as 3448 Yonge Street, being part of Lot 1 on Plan 568E, designated as Parts 3 and 4 on Reference Plan 63R-3390, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the adjoining property owner at 3454 Yonge Street, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**11. DECLARATION AS SURPLUS – PARCEL OF VACANT LAND,
SOUTH SIDE OF WILLIAM CRAGG DRIVE,
ALONG WESTERLY LIMIT OF 75 WILLIAM CRAGG DRIVE,
(WARD 9 – YORK CENTRE).**

Commissioner of Corporate Services.
(December 10, 2002)

Recommending that:

- (1) the parcel of vacant land located on the south side of William Cragg Drive, along the westerly boundary limit of No. 75 William Cragg Drive, being Part of Block A, Plan 3732, North York, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the adjoining property owner at No. 75 William Cragg Drive, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

12. DECLARATION AS SURPLUS – PARCEL OF VACANT LAND NORTH SIDE OF ROZELL ROAD AND WEST OF PORT UNION ROAD (WARD 44 – SCARBOROUGH EAST).

Commissioner of Corporate Services.
(December 16, 2002)

Recommending that:

- (1) the parcel of vacant land located on the north side of Rozell Road and west of Port Union Road, being Part 1 on Registered Plan 66R-20077 and shown as Part 2 on Sketch No. PS-2002-093, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the abutting property developer, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

13. DECLARATION AS SURPLUS – PARCEL OF VACANT LAND SOUTH SIDE OF RANEE AVENUE, EAST OF 255 RANEE AVENUE (WARD 15 – EGLINTON-LAWRENCE).

City Clerk.
(November 7, 2002)

Advising that City Council on October 29, 30 and 31, 2002, directed that Clause No. 17 of Report No. 13 of the Administration Committee, headed "Declaration as Surplus – Parcel of Vacant Land South Side of Ranee Avenue, East of 255 Ranee Avenue (Ward 15 – Eglinton-Lawrence)", be struck out and referred back to the Administration Committee for further consideration at its meeting scheduled to be held on January 10, 2003.

14. DISPOSITION OF A PORTION OF DRUMSNAB ROAD AND OTHER LANDS ABUTTING (WARD 27 – TORONTO CENTRE-ROSEDALE).

Commissioner of Corporate Services.
(December 16, 2002)

Recommending that:

- (1) the portion of Drumsnab Road shown as Part 2 on Sketch PS-2001-029 and other City-owned land shown as Part 1 on Sketch PS-2001-029, not be declared surplus to municipal requirements and not be offered for sale to the owner at 2 Drumsnab Road; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

15. 2002 FOURTH QUARTERLY REPORT ON SALES (ALL WARDS).

Commissioner of Corporate Services.
(December 11, 2002)

Providing the 2002 Fourth Quarterly report on the sale of properties in the City portfolio; setting out the total number and value of properties; and recommending that this report be received for information.

16. REQUEST FOR PROPOSAL FOR LEGAL AND ACTUARIAL ASSISTANCE TO EVALUATE THE AMALGAMATION OF PENSION PLANS.

City Clerk.
(December 2, 2002)

Advising that City Council on November 26, 27 and 28, 2002, adopted, as amended, Clause No. 23a of Report No. 13 of The Administration Committee, headed "Toronto Fire Department Superannuation and Benefit Fund Actuarial Valuation Results as of December 31, 2001"; and also amended the Clause by striking out and referring the following Recommendation No. (2) of the Administration Committee back to the Administration Committee for further consideration; such recommendation to also be forwarded to the Toronto Fire Department Superannuation and Benefit Fund Committee, the Board of Trustees of the Metropolitan Toronto Pension Plan, the Board of Trustees of the Metropolitan Toronto Police Benefit Fund, the Metropolitan Toronto Police Benefit Fund Committee, the Toronto Civic Employees' Pension and Benefit Fund Committee and the York Employees' Pension and Benefit Fund Committee:

- "(2) that, as part of the 2003 workplan, the Chief Financial Officer and Treasurer (Director of Pension, Payroll and Employee Benefits), be requested to issue a Request for Proposal for legal and actuarial assistance to evaluate the amalgamation of pension plans under the administration of the City of Toronto and, after consultation with the appropriate stakeholders, report back to the Administration Committee in 2003 on options available to the City with respect to the administration of these plans."

**17. METROPOLITAN TORONTO POLICE BENEFIT FUND
ACTUARIAL VALUATION RESULTS AS OF DECEMBER 31, 2000.**

Chief Financial Officer and Treasurer.

(December 18, 2002)

Recommending that:

- (1) the Actuarial Valuation Report for Funding Purposes prepared by the Actuary for the Metropolitan Toronto Police Benefit Fund as at December 31, 2000, be received for information;
- (2) the recommendations to provide a cost-of-living to the fund's existing pensioners effective January 1, 2002, equal to the increase in the Consumer Price Index from October 1, 2000, to September 30, 2001, prorated for retirements during the year 2001, be adopted;
- (3) the recommendations to continue the full contribution holiday for 2002 be adopted; and
- (4) Bill 581 introduced in Council at its meeting held on June 26, 27 and 28, 2001, to implement the recommendations referred to in foregoing Recommendations (2) and (3), and resulting By-law No. 604-2001, be confirmed and ratified as of June 28, 2001, and that this report be taken as the Council authority for that Bill and by-law.

**18. CONTRACT COMPLIANCE REVIEW,
VIACOM OUTDOOR CANADA INC.
(FORMERLY MEDIACOM)”**

City Clerk.

(December 9, 2002)

Enclosing for information and any attention deemed necessary, Clause No. 2 contained in Report No. 9 of The Audit Committee, headed “Contract Compliance Review - Viacom Outdoor Canada Inc. (formerly Mediacom)”, which was adopted, as amended, by the Council of the City of Toronto at its regular meeting held on November 26, 27 and 28, 2002, and its Special Meeting held on November 28 and 29, 2002; and advising that Council directed that a copy of this Clause be forwarded to the Works and Administration Committees for information.

IN CAMERA

In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

IN CAMERA

**19. EVALUATION OF THE CITY'S
TELECOMMUNICATIONS INFRASTRUCTURE
REQUEST FOR PROPOSALS.**

Chief Administrative Officer.
(December 19, 2002)

Confidential report respecting Evaluation of the City's Telecommunications Infrastructure Request for Proposals, such report to be considered in-camera having regard that the subject matter relates to security of the property of the Municipality.



**ADMINISTRATION COMMITTEE
SUPPLEMENTARY AGENDA**

Date of Meeting:	Friday, January 10 and 17, 2003	Enquiry:	Patsy Morris
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		pmorris@toronto.ca
	100 Queen Street West		
	Toronto		

ADDITIONAL COMMUNICATIONS:

**6(a). DONATION OF COMMUNITY WATERPLAY AREA AT
FENNIMORE PARK YORK WEST - WARD 7.**

City Clerk
(December 12, 2002)

Advising that Administration Committee on December 12, 2002, deferred consideration of the report (December 10, 2002) from the Commissioner of Economic Development, Culture and Tourism, respecting the Donation of Community Waterplay Area at Fennimore Park, until its meeting scheduled to be held on January 10, 2003; and tabled the following motion for consideration at the aforementioned meeting:

Moved by Councillor Soknacki:

“That the Chief Administrative Officer be requested to report to the Administration Committee prior to April 1, 2003, on a protocol with respect to encouraging donations (including cash and services in-kind) while ensuring value, transparency and adherence to City policies and service standards.”

20. REVIEW OF THE HOUSING FIRST POLICY – ALL WARDS.

Commissioner of Corporate Services; and
Commissioner of Community and Neighbourhood Services
 (January 6, 2003)

Recommending that:

- (1) the existing \$10 million cap on the value of land held as “Active” sites for affordable housing identified in Appendix “C”, be continued, subject to the exclusion of “Inactive” sites as outlined in this report;
- (2) the Commissioner of Community and Neighbourhood Services, in consultation with the Commissioner of Corporate Services, submit a status report semi-annually to the Administration Committee on the ongoing implementation of the Housing First Policy; and
- (3) the appropriate City officials be authorized and directed to take the necessary actions to give effect to these recommendations.

**21. PROPOSED ACQUISITION OF 20 SEWELLS ROAD
 (WARD 42 – SCARBOROUGH-ROUGE RIVER).**

Commissioner of Corporate Services.
 (December 17, 2002)

Reporting on the status of negotiations in connection with the proposed acquisition of 20 Sewells Road (the “Property”) with Her Majesty The Queen in The Right of Canada (Canada) and Her Majesty The Queen In The Right of Ontario (Ontario); requesting authority to enter into the transaction agreements described in the report; and recommending that:

- (1) the acquisition of the Property be approved on terms and conditions outlined in this report;
- (2) authority be granted to enter into an Agreement of Purchase and Sale, Federal Contribution Agreement and Provincial Contribution Agreement (the "Agreements") together with such other related agreements and documentation deemed appropriate, on terms satisfactory to the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services, all in form acceptable to the City Solicitor;
- (3) either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to execute the Agreement of Purchase and Sale on behalf of the City;

- (4) the Commissioner of Community and Neighbourhood Services be authorized to execute both the Federal and Provincial Contribution Agreements on behalf of the City;
- (5) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

22. RELOCATION ASSISTANCE FOR NON-PROFIT ORGANIZATIONS BEING DISPLACED AS A RESULT OF THE SALE OF 590 JARVIS STREET (WARD 27 – TORONTO CENTRE-ROSEDALE).

Commissioner of Corporate Services
(December 18, 2002)

Seeking approval to provide the existing non-profit organizations being displaced from the City-owned property at 590 Jarvis Street with assistance to secure alternative City-owned space without undue financial hardship; advising that the City provides the non-profit tenants at 590 Jarvis Street with in-kind support amounting to approximately \$170,327.00 annually; that should the non-profits be relocated to other City-owned space, the City would continue to provide in-kind support; that this report seeks authorization to pay moving costs incurred as a result of relocation to alternative City-owned space; that these costs, estimated at approximately \$10,000.00 to \$15,000.00, would be recovered from the sale proceeds of 590 Jarvis Street; that the Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement; and recommending that:

- (1) the relocation plan for the existing non-profit tenants at 590 Jarvis Street as set out in the body of this report be approved; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

23. AMENDMENT OF EARLIER CITY COUNCIL AUTHORIZATIONS TO CONCLUDE A SETTLEMENT AGREEMENT WITH OLCO PETROLEUM GROUP INC. AND TO PROVIDE FOR THE DEVELOPMENT OF AFFORDABLE HOUSING AT 1978 LAKE SHORE BOULEVARD WEST AND 2000 LAKE SHORE BOULEVARD WEST TO THE FRED VICTOR CENTRE (WARD 13 – PARKDALE-HIGH PARK).

Commissioner of Corporate Services; and
Commissioner of Community and Neighbourhood Services
 (December 19, 2002)

Recommending that:

- (1) a new deadline date of December 31, 2003 be authorized and substituted for entering into the 50-year less one day lease and the other Project Agreements and security as previously authorized in Clause 1 of Report No. 19 of the Administration Committee adopted, as amended, by City Council at its regular meeting held on October 3, 4 and 5, 2000, and its Special Meetings held on October 6, 2000, October 10 and 11, 2000, and October 12, 2000 and in Clause 20 of Report No. 2 of the Administration Committee adopted, as amended, by City Council at its meeting held on March 6, 7 and 8, 2001;
- (2) City Council's earlier authorizations as described above be amended by deleting the words the "Fred Victor Centre" and substituting therefor the words "the Fred Victor Centre or another person, corporation or entity associated with and controlled by the Fred Victor Centre and acceptable to the Commissioner of Community and Neighbourhood Services";
- (3) a new deadline date of "February 28, 2003" be authorized and substituted for the August 30, 2002 date to execute the binding settlement agreement and a new deadline date of "August 31, 2003" be authorized and substituted for the December 1, 2002 date for OLCO to complete its work, all as previously authorized under Motion J(4), headed "Settlement Proposal – 1978 Lake Shore Boulevard West", adopted, without amendment, by City Council at its meeting held on July 30, 31 and August 1, 2002; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

IN CAMERA

In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

IN CAMERA

- 24. SETTLEMENT WITH PURCHASER OF FORMER CITY-OWNED PROPERTY SOUTH SIDE OF BROOKE AVENUE BETWEEN NOS. 133-141 BROOKE AVENUE (WARD 16 – EGLINTON-LAWRENCE).**

Commissioner of Corporate Services
(December 27, 2002)

Confidential report respecting a Settlement with Purchaser of a former City-owned Property south side of Brooke Avenue between Nos. 133-141 Brooke Avenue, such report to be considered in-camera having regard that the subject matter relates to litigation or potential litigation, including matters before administrative tribunals affecting the municipality.

IN CAMERA

- 25. INITIATION OF CIVIL ACTION WITH REGARD TO ENVIRONMENTAL COSTS RELATING TO THE EXPROPRIATION OF 11R HOUNSLOW HEATH ROAD (WARD 17 – DAVENPORT).**

Commissioner of Corporate Services
(January 3, 2003)

Confidential report respecting Initiation of Civil Action with regard to Environmental Costs Relating to the Expropriation of 11R Hounslow Heath Road, such report to be considered in-camera having regard that the subject matter relates to litigation or potential litigation, including matters before administrative tribunals affecting the municipality.

- 26. DISPOSITION OF THAT PORTION OF PERTH AVENUE, EXTENDING SOUTHERLY FROM KINGSLEY AVENUE AND ABUTTING NOS. 386-294 SYMINGTON AVENUE (WARD 17 – DAVENPORT).**

Commissioner of Corporate Services
(December 31, 2002)

Reporting on the disposition of that portion of Perth Avenue, extending southerly from Kingsley Avenue and abutting 386-394 Symington Avenue; advising that there are no financial implications resulting from the adoption of this report; and recommending that this report be received for information.

**27. DECLARATION AS SURPLUS
CITY-OWNED LAND AT 20 GOTHIC AVENUE
(WARD 13 – PARKDALE-HIGH PARK).**

(DEPUTATION ITEM.)

Commissioner of Corporate Services
(January 6, 2003)

Recommending that:

- (1) the City-owned land located at 20 Gothic Avenue, shown as Parcels 3, 4 & 5 on the attached sketch, be declared surplus to the City's requirements subject to the reservation of such rights and interests, including a stratified severance, in favour of the City as may be necessary for the operation, maintenance, repair, replacement and protection of existing transit facilities and easements, to the satisfaction of the TTC's legal counsel, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands;
- (3) the Commissioner of Corporate Services be authorized to enter into negotiations with York Condominium Corporation No. 323 & York Condominium Corporation No. 435 (collectively the Lessees) with a view to securing a Surrender of Lease on these lands and assisting to relocate their recreational facility to the property at Nos. 66, 68 & 74 Quebec Avenue (the Quebec Site) owned by Quebex Development Corporation and to invite offer(s) to purchase the property from Quebex Development Corporation; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**28. CANADA SQUARE INVOICES – 2200 YONGE STREET
(WARD 22 – ST. PAUL'S).**

Commissioner of Corporate Services
(December 30, 2002)

Recommending that:

- (1) authority be granted to sole source Borden Ladner Gervais up to the total amount set out in the Financial Implications and Impact Statement section of this report; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

29. MUNICIPAL PROPERTY ASSESSMENT CORPORATION'S (MPAC) "FUTURES" PROGRAM – ALL WARDS.

(DEPUTATION ITEM.)

Chief Financial Officer and Treasurer.

(January 2, 2003)

Reporting as requested by the Administration Committee on November 5, 2002, regarding changes with respect to the Municipal Property Assessment Corporation (MPAC) "Futures" Program; and recommending that:

- (1) the Chief Financial Officer and Treasurer submit a report to Council on an annual basis following the close of the assessment roll as a means of monitoring the quality of MPAC's customer service and assessment product, using key performance measures and standard quantitative measures of assessment quality including assessment-to-sale ratios; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

30. SUPPLY AND DELIVERY OF OFFICE SUPPLIES AND STAIONERY ITEMS REQUEST FOR QUOTATIONS NO. 3302-02-3362.

City Clerk, Bid Committee

(January 2, 2003)

Advising that the Bid Committee on January 2, 2003, had before it a report (December 23, 2002) from the Director of Purchasing and Materials Management, headed "For the Supply and Delivery of Office Supplies and Stationery Items Request for Quotations No. 3302-02-3362", advising of the results of the Request for Quotations issued for the supply and delivery of Office Supplies and Stationery Items used by various City of Toronto Departments; and recommending that:

- (1) the Bid Committee award a contract for the supply and delivery of Office Supplies and Stationery Items in the total estimated amount of \$1,950,000.00, for the period from January 1, 2003 to December 31, 2003, to Lyreco Office Products, being the only bidder meeting specifications;

- (2) the balance of the contract for the supply and delivery of Office Supplies and Stationery Items used by various City of Toronto Departments, in the total estimated amount of \$485,000.00, for the period from January 1, 2004 to March 31, 2004, be referred to the Administration Committee and Council for approval since the budget related to the required portion of the contract for 2004 must be approved by Council;
- (3) the option to renew the contract, with Lyreco Office Products, the only bidder meeting specifications, for the period from April 1, 2004 to March 31, 2005, in the total annual estimated amount of \$1,950,000.00, and for the period from April 1, 2005 to March 31, 2006 in the total annual estimated amount of \$1,950,000.00 under the same terms and conditions be reviewed by the Purchasing Agent annually provided the previous term of the contract was performed satisfactorily to ensure it is feasible to extend the contract;
- (4) provided there is a favourable review for each renewal period, in accordance with Recommendation No. (3), the Purchasing Agent be delegated the authority to exercise each option year period under the terms and conditions set out above and be authorized to process the necessary contract to Lyreco Office Products, the only bidder meeting specifications; and
- (5) the appropriate officials be authorized to complete the necessary contract documents; and

that the Bid Committee adopted the aforementioned report.