
**ADMINISTRATION COMMITTEE
AGENDA
MEETING NO. 7**

Date of Meeting:	Wednesday, July 2, 2003	Enquiry:	Patsy Morris
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		pmorris@city.toronto.ca
	100 Queen Street West		
	Toronto		

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT**

CONFIRMATION OF MINUTES.

COMMUNICATIONS/REPORTS

1. Snapshot on City Services

<i>Presentation Item</i>

Presentation respecting the Corporate Project Management Centre, Corporate Services Department.

2. Information Technology Asset Disposal Strategy

Communication (June 6, 2003) from the City Clerk advising that the Information and Technology Sub-Committee at its meeting held on June 6, 2003, recommended to the Administration Committee, and Council, the adoption of the attached joint report (May 22, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer respecting the Information Technology Asset Disposal Strategy wherein it is recommended that:

- (1) the City continue to offer to sell working surplus information technology assets to the Toronto District School Board, Toronto Catholic School Board, the French Language School Board No. 58, and the French Language Catholic School Board

No. 64 for a flat administration fee, provided they meet their minimum specifications (*Figure A*). Staff in the Contract Management Office will routinely update these specifications;

- (2) working surplus information technology assets not accepted by the School Boards listed in Recommendation (1) be offered to Computers for Schools Ontario (CFSO), free of charge, to be allocated first to schools across Toronto before being allocated to schools across Ontario;
- (3) non-working information technology assets be offered to Computers for Schools Ontario to be processed through its new recycling program;
- (4) Departmental IT staff, in conjunction with Corporate I&T staff, be responsible for sanitizing the computer hard drives of all corporate data and any corporate licensed software before being decommissioned;
- (5) the Executive Director of the Information and Technology Division, in consultation with the Director of Purchasing and Materials Management Division, be given the authority to develop the policy and procedures to centrally administer the disposal process and to report back to the I&T Subcommittee and Council; and
- (6) the Disposition of Computers and Related Equipment Policy adopted by Council on October 1 and 2, 1998, Report No. 12, Clause No. 1 of the Corporate Services Committee be superseded with this Information Technology Asset Disposal Strategy when adopted.

3. Solvency Deficiency in City of York Pension Plan – 1999 to 2003

Report (June 18, 2003) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the revised actuarial reports as at January 1, 1999, 2000, 2001 and 2002 for the City of York Pension Plan be received;
- (2) the Actuarial Report as at January 1, 2003 be received;
- (3) a one time payment of \$5,062,740 be made immediately to meet the City's obligations under the Pension Benefit Act;
- (4) the monthly payments currently being made increase for purposes of liquidating the solvency deficiency by \$186,135 per month for the period August 2003 to December 2006;

- (5) the payments to be made in 2003 be funded from the Employee Benefit Reserve and the future payments to be budgeted and funded from the non-program budget; and
- (6) authority be granted to introduce the necessary bills and the appropriate City officials be authorized to take the necessary action to give effect thereto.

**3(a). Actuarial Valuation Report as at January 1, 2003
York Employee Pension Plan**

Communication (June 18, 2003) from the City Clerk advising that The York Employee Pension Plan Committee at its meeting held on Tuesday, June 17, 2003, recommended to the Administration Committee that the Actuarial Report and Cost Certificate as at January 1, 2003, prepared by Mr. Robert G. Camp, Mercer Human Resource Consulting, recommending that no post-retirement adjustment be made as at July 1, 2003, be adopted; and that the Board advises having requested the Chief Financial Officer and Treasurer to report to the Administration Committee on this matter.

**4. Actuarial Report and Cost Certificate as at December 31, 2002
for the Metropolitan Toronto Pension Plan**

Report (June 20, 2003) from the Chief Financial Officer and Treasurer providing the Finance Department's comments regarding the Actuarial Valuation, request approval for the recommendations for the pension indexing contained therein and to present information on the status of the Plan; advising that there are no foreseeable financial impact as the Plan remains in a fully funded position; and recommending that the report on the Actuarial Valuation for Funding Purposes as at December 31, 2002, be received.

**4(a). Actuarial Valuation Report as at December 31, 2002
Metro Toronto Police Benefit Fund**

Communication (June 5, 2003) from the Board Secretary, Board of Trustees of the Metropolitan Toronto Police Benefit Fund advising that The Board of Trustees of the Metropolitan Toronto Police Benefit Fund at its meeting held on Friday, May 30, 2003, recommended to the Administration Committee that the Actuarial Valuation Report as at December 31, 2002, prepared by Mr. Robert G. Camp, Mercer Human Resource Consulting, be adopted and that no improvements for retirees or active members be made at this time; and that the Board advises having requested the Chief Financial Officer and Treasurer to report to the Administration Committee on this matter.

5. Delay in Award of Request for Quotation for Supply, Printing and Mailing of Tax and Water Bills and Parking Tag Notices

Report (June 18, 2003) from the Chief Financial Officer and Treasurer providing details regarding the status of the Request for Quotation No. 3001-03-7214 concerning the supply, printing and mailing of the City of Toronto's tax and water bills and parking tag notices; advising that there are no financial implications at this time; that funding required will be incorporated into the 2004 Operating Budget; and recommending that authority be granted to the Chief Financial Officer and Treasurer to report directly to Council at its meeting of July 22, 2003, with respect to the award of the contract for the supply, printing and mailing of the City's tax and water bills and parking tag notices.

6. Apportionment of Taxes

Report (June 18, 2003) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the Administration Committee approve the apportionment of property taxes as identified in columns "Apron Tax" and " Apron Phase In/Capping" for the properties listed in the "TMACS Apportionment Report" attached hereto as Appendix A;
- (2) Council approve the Interest and Penalty Grants outlined in this report and delegate administration of the Interest and Penalty Grants to the Chief Financial Officer and Treasurer or his delegate duly designated by him in writing;
- (3) Interest and Penalty Grants be deemed to be in the interest of the municipality;
- (4) Grants in the amount of the interest and penalty charges identified for each property listed in Appendix A be approved to the assessed owners of such properties;
- (5) Council request the Province of Ontario to amend current legislation to permit the write-off of interest/penalty charges related to apportionment applications; and
- (6) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera

6(a). Interest and Penalty Grants in Apportionment of Taxes

Confidential report (June 18, 2003) from the City Solicitor regarding interest and penalty grants in apportionment of taxes, such report to be considered in-camera having regard that the subject relates to litigation or potential litigation matters.

7. Hearing
Tax Adjustment - Municipal Act Section 357 and 358

Report (June 18, 2003) from the Chief Financial Officer and Treasurer, recommending that:

- (1) the individual appeal applications made pursuant to Section 357 of the new *Municipal Act* (s. 442 of the old Act) totalling \$-544,881.21 (excluding phase-in/capping), as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “A” attached, be approved; and
- (2) the individual appeal applications made pursuant to Section 358 of the new *Municipal Act* (s. 443 of the old Act) totalling \$10,181.70 (excluding phase-in/capping) as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “B” attached, be approved.

8. Administration and Collection of Water Accounts

Report (June 19, 2003) from the Chief Financial Officer and Treasurer, recommending that:

- (1) authority be granted to introduce a by-law to amend c.849 of the Municipal Code as follows:
 - (a) to establish that owners of a property to which the City of Toronto (the City) supplies water, are responsible for the payment of all water related charges in respect of the property;
 - (b) to provide a mechanism to permit the Owner of a property to direct bills for water services to another person, such as a tenant or occupant, and to permit such others persons to grant access to the property to the City for the purpose of water related matters provided the Owner provides such a direction, in writing to the City and agrees:

- (i) that all bills and other water related correspondence will be directed to the person named by the Owner in the document,
 - (ii) that the Owner will remain liable for all fees and other charges in relation to the supply of water despite not having received bills and notices in respect of the water service,
 - (iii) that the Owner will appoint such other person as his agent for the purpose of granting access to the Property, or consenting to services or inspections in relation to the water service, which services or inspections may result in the imposition of fees or charges on the Owner, and
 - (iv) that the Owner will provide the City with current information with respect to a contact name and telephone number of any tenants or occupants of the property.
- (c) to authorize the Chief Financial Officer and Treasurer (CFO) or his designate to adjust water accounts in respect of a property for a period of up to one year, based on an estimate of the water consumed, when a property's meter is found to be defective, the remote read-out unit is inaccurately capturing the amount of water used, or the meter's dial capacity coding is incorrect;
- (d) to authorize the CFO or his designate to adjust water accounts by re-applying the discount when a property owner was prevented from paying the water bill before the due date, as a result of circumstances as set out in this report and, that such a courtesy be extended only once to the property owner named on the account;
- (e) to authorize the CFO or his designate to arrange for the shut off of the water supply to the property when arrears on a water account in respect of a condominium property remain unpaid for 58 days after a bill's due date, subject to the conditions of Chapter 835 of The City of Toronto Municipal Code "Discontinuance of Vital Services";
- (f) to authorize the CFO or his designate to arrange the shut off of the water supply in those circumstances when it is not feasible or financial prudent to transfer the water arrears to a property's tax roll, while having due regard to the provisions of The City of Toronto Municipal Code, Charter 835 "Discontinuance of Vital Services"; and
- (g) to harmonize the water account billing and collection practices across the City, as more particularly set out in this report;

- (2) the collection strategies outlined in section D of this report (entitled "Collection Strategies for Water Arrears") be adopted; and
- (3) the appropriate City officials be directed and authorized to take the necessary action to give effect thereto.

9. City of Toronto's 2002 and 2003 United Way Campaigns

Joint report (June 18, 2003) from the Commissioner of Urban Development Services and the Chief Financial Officer and Treasurer providing information on the City's 2002 and 2003 United Way Campaigns; advising that there are not financial implications arising from the recommendation in this report; that the City of Toronto employees have a long tradition of giving generously to the United Way and the local community; that the City of Toronto's 2002 United Way Campaign was an overwhelming success raising over \$1,100,000.00, surpassing the goal of \$900,000.00 and expecting continued success with the 2003 Campaign; and recommending that this report be received for information.

10. Request for Quotation No. 6902-03-3073 for the Provision of Credit Cards Required for the Procurement of Natural Gas Fuel.

Joint report (June 18, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) authority be granted to award a Contract to Shell Canada Products for the procurement of Natural Gas fuel through the use of credit cards for the City of Toronto's Natural Gas powered vehicles for a one (1) year period August 1, 2003 to July 31, 2004 at a cost \$237,000.00 including all taxes and charges, with the option to renew for two (2) additional one (1) year periods (if terms, conditions and pricing are acceptable to both parties prior to renewal) at a total estimated cost of \$711,000.00 including all taxes and charges;
- (2) the option to renew the Contract with Shell Canada Products under the same terms and conditions, be reviewed by the Commissioner of Corporate Services Department in co-operation with the Purchasing Agent, providing the previous year(s) of the Contract were performed satisfactorily, to ensure it is feasible to extend the Contract at the quoted prices and that funds are available in the departmental operating budgets for the renewal periods;
- (3) provided that there is a favourable review, in accordance with Recommendations No. 2, the Commissioner of Corporate Services Department be delegated the authority to exercise the options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary Contract Orders; and

- (4) the appropriate officials be authorized and directed to take the necessary actions to give effect thereto.

11. York Civic Centre Renovations at 2696 and 2700 Eglinton Avenue West - Tender Call No. 158-2003 (Ward 12- York South-Weston)

Joint report (June 17, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer, recommending that:

- (1) Tender Call No. 158-2003 for the York Civic Centre Renovations, be awarded to Canning Construction Ltd., in the total amount of \$7,880,015.00 including all charges and taxes, being the lowest Tender received;
- (2) the Contract 47006776 awarded to Cole Sherman Architects and Engineers for Architectural Design Services at York Civic Centre, be increased by \$203,334.24, from \$601,028.63 to \$804,362.87, including all taxes and charges; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

12. Attendance Management Program

Communication (June 17, 2003) from the City Clerk, Personnel Sub-Committee recommending the adoption of the joint report (October 7, 2002) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer regarding the Attendance Management Program.

13. Lease Negotiations for City Owned Property Located at 973 Lansdowne Avenue (Ward 18 – Davenport)

Joint report (June 16, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services, recommending that:

- (1) a lease agreement with Christie/Ossington Neighbourhood Centre, or to another entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services, collectively and individually called Christie/Ossington Neighbourhood Centre, for 973 Lansdowne Avenue be approved in accordance with the terms and conditions set out in the body of this report and in a form acceptable to the City Solicitor;
- (2) either one of the Commissioner of Community and Neighbourhood Services or the Commissioner of Corporate Services be authorized to complete the transaction

on behalf of the City, including amending the commencement date of the lease to such earlier or later date as he/she considers reasonable;

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**14. 2003 Second Quarterly Report on Property Sales and Purchases
(All Wards)**

Report (June 18, 2003) from the Commissioner of Corporate Services providing the 2003 second quarterly report on property sales and purchases; advising that there are no financial implications resulting from this report; and recommending that this report be received for information.

**15. Declaration as Surplus, Closed Road Allowance and Six Inch Reserve Strip
Adjoining 1900 Bayview Avenue – (Ward 25 – Don Valley West)**

Report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the closed road allowance and the six inch reserve strip, described as Part of Lot 2 in the First Concession East of Yonge Street, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase the property from the adjoining owner at 1900 Bayview Avenue and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**16. Declaration as Surplus, Vacant Land between 117 and 121 Evans Avenue
(Ward 6 – Etobicoke-Lakeshore)**

Report (June 19, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the parcel of vacant land located between Nos. 117 and 121 Evans Avenue, being Lot 24 on Plan 2171, also designated as Parts 1 and 2 on Plan 64R-10119, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to list the subject property for sale on the open market;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

17. Declaration as Surplus, Parcel of Vacant Land Located on the South Side of St. Clair Avenue East and West of Midland Avenue ("Scarborough GO") (Ward 36 – Scarborough Southwest)

Report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the property located on the south side of St. Clair Avenue East and west of Midland Avenue, being Parcel Atlee Av-1, Section M-388, being part of Maple Avenue, known as Natal Avenue, Plan M-388, designated as Part 1, Plan 66R-12360, closed by C91846; Part 12, Plan 66R-13047 lying to the south of Part 1, Plan 66R-12360, closed by C119240; Parts 6, 11 and 16, Plan 66R-14961, closed by C388999, together shown as Parts 1, 2 and 6 on Sketch No. PS-2001-090, be declared surplus to the City's requirements subject to the retention of a permanent easement over the entire property for combined sewers and watermain purposes and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

18. Declaration as Surplus, Parcel of Vacant Land Located at the Rear of 39 Newcastle Street ("Mimico GO")

Report (June 17, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) all of the City's interest in the property located at the rear of 39 Newcastle Street, being Part of Lot 11, Plan 83, also designated as Part 1, Plan 64R-11339 and shown as Part 1 on PS-Sketch No. 2003-031, be declared surplus to the City's requirements and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

19. Declaration as Surplus, 370 Birchmount Road and Rear of 3650 Danforth Avenue (Ward 36 – Scarborough Southwest)

Report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the property located at 370 Birchmount Road, being Part of Lot 31, Concession B, also designated as Parts 1 and 2 on Plan 66R-16464 and Parts 2 and 4 on Plan 66R-16538, together shown as Parts 2 and 3 on Sketch No. PS-2003-072, be declared surplus to the City's requirements subject to the retention of a permanent easement over Part 2 on Plan 66R-16464 for the maintenance of the footings and retaining wall, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase that part of the property shown as Part 2 on Sketch No. PS-2003-072 from the Greater Toronto Transit Authority and to invite and offer to purchase that part of the property shown as Part 3 on Sketch No. PS-2003-072 from Eli Lilly Canada Inc.;
- (2) the property located at the rear of 3650 Danforth Avenue, being Part of Lot 31, Concession B, also designated as Part 1 on Plan 66R-16439, and shown as Part 1 on Sketch No. PS-2003-072, be declared surplus to the City's requirements and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from Eli Lilly Canada Inc.;
- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

20. Appeals Reserve – 2003 Access and Equity Grant Program

Report (June 19, 2003) from the Chief Administrative Officer presenting the recommended allocations from the \$5,000.00 reserve of the Access and Equity Grant Program for organizations which submitted appeals; and recommending that:

- (1) the appeals reserve of \$5,000 be allocated to:
- Dejinta Beesha, \$1,000;
 - Le Centre des Jeunes Francophones de Toronto, \$1,000;
 - Lesbian Gay Bisexual Transsexual and Transgender Pride Toronto Inc., \$2,000; and

- Toronto Community & Culture Centre, \$1,000; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

21. Fuel Cell Demonstration Project

Communication (May 12, 2003) from the Chief General Manager, Toronto Transit Commission, responding to a request from the Administration Committee respecting opportunities available to the TTC regarding fuel cell powered passenger buses; advising that Commission staff are aware of the proposed bus demonstration program scheduled in 2005; that fuel cell systems are intended to replace those currently dependent upon the use of fossil fuels and reduce engine exhaust emissions in comparison to other energy sources; that the Commission is watching this evolution very closely and presently staff doesn't believe that fuel cell technology is sufficiently matured to consider operation of buses in revenue service; that the largest test in the world of this technology has just begun in Europe, heavily sponsored by Daimler-Chrysler and other sub-suppliers; that the Commission recommends, therefore, that the Daimler-Chrysler program be closely monitored and that the TTC forego any opportunity to operate a single unproven fuel cell bus in their system until proper measures are in place for the use of hydrogen as a fuel in transit buses and the results of the European fuel cell evaluation program are known.

22. MPAC – Business Model to Apply Performance Matrix Source Standards and the Integrating of the Assessment Value Base

Communication (June 3, 2003) from Mr. Carl Isenburg, Vice-President, Customer Relations, Municipal Property Assessment Corporation (MPAC) responding to a request from the Administration Committee from its meeting on January 10, 2003, regarding a business model being employed by the MPAC to apply performance matrix source standards and the integrating of the assessment value base; and advising that MPAC looks forward to continuing the strong relationship with municipalities in Ontario and in particular with the City of Toronto.

In-Camera In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

In-Camera

23. Professional Facilitation/Mediation Services for Ontario Municipal Board Appeals of the New Toronto Official Plan

Confidential report (June 13, 2003) from the Commissioner of Urban Development Services respecting Professional Facilitation/Mediation Services for Ontario Municipal Board Appeals of the New Toronto Official Plan such report to be considered in-camera

having regard that the subject matter relates to the security of the property of the Municipality.



**ADMINISTRATION COMMITTEE
SUPPLEMENTARY AGENDA
MEETING NO. 7**

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Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		pmorris@city.toronto.ca
	100 Queen Street West		
	Toronto		

**DECLARATIONS OF INTEREST PURSUANT TO
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CONFIRMATION OF MINUTES.

COMMUNICATIONS/REPORTS

**24. Declaration as Surplus, Parcel of Vacant Land Fronting onto Westlake Road
East of Livingstone Road ("Guildwood GO")
(Ward 43 – Scarborough East)**

Report (June 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the property fronting onto Westlake Road, east of Livingstone Road, being Part of 130 Westlake Road and Part of Lot 14, Concession D and part of the Frederick G. Gardiner Expressway Eastern Extension, Plan M-791, Township of Scarborough, and shown as Part 1 on Sketch No. PS-2003-060, be declared surplus to the City's requirements, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) authority be granted for the City to enter into a lease with the Greater Toronto Transit Authority with respect to Parts 4 and 8 on Sketch No. PS-2003-060 for nominal rent and on a month-to-month basis and on such other terms and conditions that are acceptable to the Commissioner of Corporate Services;

- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**25. Declaration as Surplus, Parcel of Vacant Land located on the South Side of Eglinton Avenue and West of Bellamy Road ("Eglinton GO")
(Ward 36 – Scarborough Southwest)**

Report (June 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the property located on the south side of Eglinton Avenue East and west of Bellamy Road, being Part of Block L on Plan 1098, Part of Lot 1 on Plan 4338 and Part of Lot F on Plan M172, also shown as Parts 1, 2 and 3 on Sketch No. PS-2003-061, be declared surplus to the City's requirements, subject to the retention of a permanent easement over Part 5 on Plan 66R-13016 for storm and sanitary sewer purposes and shown as Part 2 on Sketch No. PS-2003-061, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**26. Lease of City-owned Surplus Property Located at 20 Sewells Road
(Ward 42 – Scarborough-Rouge River)**

Joint report (June 26, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, (the "Commissioners") be authorized to conclude negotiations for a 50 year less one day lease agreement with Wigwamen Incorporated (or another non-profit entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services, collectively and individually called "Wigwamen Incorporated"), for 20 Sewells Road in accordance with the terms outlined in the body of this report, and any ancillary mortgages/charges or agreements deemed appropriate by the Commissioners, and in a form acceptable to the City Solicitor;

- (2) authority be granted for the execution of such lease agreement, mortgage/charge and other agreements described in Recommendation (1);
- (3) the Commissioner of Corporate Services shall administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Commissioner may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;
- (4) the City Solicitor be authorized to complete the transactions on behalf of the City, including amending the commencement date of the lease to such earlier or later date as she considers reasonable; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**27. 3885 Yonge Street – Lease of the Jolly Miller
(Ward 25 – Don Valley West)**

Report (June 24, 2003) from the Commissioner of Corporate Services respecting certain amendments to the Lease of the Jolly Miller; advising that the lease of the Jolly Miller will generate a base rent income to the City of \$155,125.00 per year for the initial five (5) years, plus a percentage rent opportunity; that in addition, the basic rent is adjusted every five years on the basis of CPI indexing; and recommending that:

- (1) the date for the commencement of the payment of basic rent be clarified as December 1, 2003 provided a building permit has been issued by June 30, 2003 but if a permit has not been issued by that date, then the rent commencement date be delayed by the commensurate amount of time, to a maximum of one month;
- (2) the required Letter of Credit be amended to an amount of \$823,200.00; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**28. SRT Right of Way Protection – Barrier Installation Project
Application for Approval to Expropriate Interests in Lands
51, 77, 303, 315 and 325 Nantucket Boulevard
(Ward 37 – Scarborough Centre)**

Report (June 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to initiate the expropriation process for the property interests detailed in the body of this report;
- (2) authority be granted to serve and publish Notices of Application for Approval to Expropriate property interests herein detailed, to forward to the Chief Inquiry Officer any requests for hearings that are received and to report the Inquiry Officer's recommendations to Council for its consideration; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**29. Toronto Police Services' Future Use of C.O. Bick College
(4610-4630 Finch Avenue East)
(Ward 41 - Scarborough- Rouge River)**

Report (June 19, 2003) from the Commissioner of Corporate Services responding to a request from the Administration Committee respecting the disposal of the C.O. Bick Police College; advising that C.O. Bick College is municipally known as 4610-4630 Finch Avenue East; that 4610 Finch Avenue East is presently the location of the Toronto Police Service Public Order Unit and 4630 Finch Avenue East is the actual Police College; that the Toronto Police Service staff has advised that TPS intends to retain the C.O. Bick College facility and that it will surrender another facility(s); that the TPS is conducting an operational review at the present time and it will be early 2004 before the review is complete; that they have advised they will provide a more definitive answer at that time; that until the review for operational requirements by the Toronto Police Services is completed, the potential for identifying surplus property requirements will not be known; and recommending that this report be received for information.

**30. Yonge/Dundas Redevelopment Project Invoices and Purchase Order Amendments
(Ward 27 – Toronto Centre-Rosedale)**

Joint report (June 23, 2003) from the Commissioner of Urban Development Services and the Commissioner of Corporate Services recommending that:

- (1) authority be granted to continue to retain Borden Ladner Gervais LLP on a sole source basis at a cost not to exceed the total amount set out in the Financial Implications and Impact Statement section of this report;
- (2) the Purchase Order 6006064 for Fitzpatrick Electrical Contractors Inc. be increased by \$95,778.64 to cover the costs associated with the security, communications and site condition changes;
- (3) the Purchase Order 6004883 for Clifford Masonry Limited be increased by \$283,550.00 to cover the costs associated with additional construction management site supervision and related work; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

31. Sole Source Contract to Provide Maintenance Services on the Elevating Devices at Metro Hall for the Years 2003 through 2008

Report (June 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) a maintenance contract be awarded to Schindler Elevator Corporation on a sole source basis in the amount of \$829,403.01, including all taxes and all other charges. The maintenance agreement contains a clause permitting a yearly adjustment of the Agreement Price as described in the body of this report;
- (2) the term of the elevator and escalator maintenance agreement be from July 01, 2003 to March 31, 2008; and
- (3) the appropriate City officials be authorised and directed to take the necessary actions to give effect thereto.

32. West District Study – Results of the Request for Expressions of Interest and Recommended Next Steps

Joint report (June 26, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) the next steps in the West District Study process, including the West District Design Initiative (WDDI) and Request for Qualifications (RFQ), be endorsed as set out in Section 7 of the “Comments” portion of this report;
- (2) the Commissioner of Corporate Services, in consultation with the Commissioner of Urban Development Services, prepare a Request for Proposals (RFP) to secure

a consultant for the WDDI, as described in Section 7 of the “Comments” portion of this report, and be authorized to engage the respondent that is recommended by staff on the basis of the RFP;

- (3) a Community Reference Group for the Etobicoke Civic Complex (ECC), composed of members of the area business and residential community, be established in consultation with the area councillor, to participate in the WDDI as it applies to the ECC, with one of the Reference Group members selected to participate in the related WDDI design charrette;
- (4) a Community Reference Group for the Bloor-Islington lands and Westwood Theatre lands, composed of members of the area business and residential community, be established in consultation with the area councillor, to participate in the WDDI as it applies to these lands, with one of the Reference Group members selected to participate in the related WDDI design charrette;
- (5) the Commissioner of Corporate Services be authorized to explore the interests of the Royal Canadian Legion, Branch 210; Toronto District School Board; Public Works and Government Services Canada; Ontario Realty Corporation; and Hydro One with respect to any potential redevelopment of the Westwood Theatre lands, the Bloor-Islington lands and the Etobicoke Civic Complex;
- (6) the Commissioner of Corporate Services be requested to hold a community consultation meeting to discuss the outcome of the RFQ and WDDI processes;
- (7) the Commissioner of Corporate Services be requested to report back to Administration Committee, after the holding of a community consultation meeting, on the outcome of the RFQ and WDDI processes; on the interests of ABCDs and third parties with respect to any potential redevelopment of the Westwood Theatre lands, the Bloor-Islington lands and the Etobicoke Civic Complex; on the results of the Six Points Interchange Study, Kipling/Islington Bus Operations Study and commuter parking survey as they affect the Westwood Theatre lands and Bloor-Islington lands; and to obtain any authorizations required regarding next steps (such as an RFP); and
- (8) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

33. Report on the CRTC Application to Designate 3-1-1 for Non-Emergency Municipal Government Services

Report (June 25, 2003) from the Chief Administrative Officer providing an update on the status of the City of Calgary’s application to the Canadian Radio-Television and Telecommunications Commission to request the dedication of ‘3-1-1’ for non-emergency

municipal services and to recommend next steps for the City of Toronto in response to this application; and recommending that:

- (1) the City of Toronto participate with the City of Calgary and the Halifax Regional Municipality as co-applicants to request the Canadian Radio-Television and Telecommunications Commission (CRTC) to designate the use of the three digit number “3-1-1” for non-emergency municipal services; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

34. Establishment of a Compliance Audit Committee

Report (June 26, 2003) from the City Clerk recommending that:

- (1) Council choose one of the following options for considering compliance audit applications:
 - (a) Option 1 – Status Quo - Council continue to be the decision-making body in respect of compliance audit applications;
 - (b) Option 2(a) – Appoint the Members of the Toronto Election Finance Review Task Force to a compliance audit committee and delegate only the powers and functions to consider a compliance audit application and decide whether it should be granted or rejected;
 - (c) Option 2(b) – Appoint the Members of the Toronto Election Finance Review Task Force to a compliance audit committee and delegate all of Council’s powers and functions in respect of compliance audit applications;
 - (d) Option 3(a) – Establish a New Committee and delegate only the powers and functions to consider a compliance audit application and decide whether it should be granted or rejected; or
 - (e) Option 3(b) – Establish a New Committee and delegate all of Council’s powers and functions in respect of compliance audit applications;
- (2) Council determine whether or not it wishes to pay remuneration to the citizen members of a compliance audit committee established under options 2(a), 2(b), 3(a) or 3(b); and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

35. Avantis Invensys Maintenance Contract for 2003

Report (June 18, 2003) from the Commissioner of Works and Emergency Services seeking Council approval of the renewal of the contract for the Avantis Pro System for 2003; advising that there are no new financial implications arising from this report; that funds in the amount of \$154,821.30 are available in the 2003 Water/Wastewater Operating Budget accounts; and recommending that approval be granted to renew the maintenance and leasing contract for Avantis Invensys for an additional year at a cost not to exceed \$154,821.30 (including taxes).

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera**36. 9 Hanna Street – Purchase of a Building for the Toronto Police Service Central Traffic and Garage and Court Services
(Ward 19 – Trinity-Spadina)**

Confidential report (June 26, 2003) from the Commissioner of Corporate Services respecting the Purchase of a Building for the Toronto Police Service Central Traffic and Garage and Court Services at 9 Hanna Street, such report to be considered in-camera having regard that the subject matter relates to the acquisition of property.