
**ADMINISTRATION COMMITTEE
AGENDA
MEETING NO. 9**

Date of Meeting: Thursday, September 4, 2003 **Enquiry:** Patsy Morris
Time: 9:30 a.m. **Administrator**
Location: City Hall Council Chamber **392-9151**
2nd Floor, City Hall pmorris@city.toronto.ca
100 Queen Street West
Toronto

**DECLARATIONS OF INTEREST PURSUANT TO
THE MUNICIPAL CONFLICT OF INTEREST ACT**

CONFIRMATION OF MINUTES.

COMMUNICATIONS/REPORTS

- 1. Results of the Request for Proposals No. 9118-03-7112 for the Lease and Adaptive Reuse of the Heritage Wychwood Car Barns – Progress Report
76 Wychwood Avenue (Ward 21 – St. Paul's)**

Deputation Item

Deferred from the meeting held on July 2, 2003

Report (June 30, 2003) from the Commissioner of Economic Development, Culture and Tourism, recommending that:

- (1) authority be granted to the Commissioner of Economic Development Culture and Tourism to enter into discussions with Toronto Artscape Inc. regarding possible sources of capital funding for the adaptive re-use of the Wychwood Car Barns that would not require the City to assume significant financial responsibilities;
- (2) authority be granted to the Commissioner of Economic Development Culture and Tourism to conduct research on site development costs including the cost of site remediation, servicing, and planning approvals for the Wychwood Car Barns: and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

2. Declaration as Surplus, Parcel of Vacant Land Located on the South Side of St. Clair Avenue East and West of Midland Avenue ("Scarborough GO") (Ward 36 – Scarborough Southwest)

Deferred from the meeting held on July 2, 2003

Report (June 18, 2003) from the Commissioner of Corporate Services, recommending that:

- (1) the property located on the south side of St. Clair Avenue East and west of Midland Avenue, being Parcel Atlee Av-1, Section M-388, being part of Maple Avenue, known as Natal Avenue, Plan M-388, designated as Part 1, Plan 66R-12360, closed by C91846; Part 12, Plan 66R-13047 lying to the south of Part 1, Plan 66R-12360, closed by C119240; Parts 6, 11 and 16, Plan 66R-14961, closed by C388999, together shown as Parts 1, 2 and 6 on Sketch No. PS-2001-090, be declared surplus to the City's requirements subject to the retention of a permanent easement over the entire property for combined sewers and watermain purposes and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

2(a). Report (July 11, 2003) addressed to GO Transit Board Members regarding Train Service to City of Toronto Stations; and advising that amongst other things, the Board passed the following resolution:

"Moved by: D. Holyday
Seconded by: B. Fisch

THAT the Members receive the staff report "Train Service to City of Toronto Stations" endorsing the report recommendations and allow Councillor Holyday to continue to encourage Toronto City Councillors to reconsider their position on funding GO Transit's capital growth budget;

AND THAT a copy of the report be forwarded to the City of Toronto for their information recognizing the major contribution made to the City of Toronto by GO Transit and the 905 Regions;

AND FURTHER THAT GO continue to do business as usual including capital growth projects related to the City of Toronto. (Carried)"

**3. Declaration as Surplus, Parcel of Vacant Land located on the South Side of Eglinton Avenue and West of Bellamy Road ("Eglinton GO")
(Ward 36 – Scarborough Southwest)**

Deferred from the meeting held on July 2, 2003

Report (June 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the property located on the south side of Eglinton Avenue East and west of Bellamy Road, being Part of Block L on Plan 1098, Part of Lot 1 on Plan 4338 and Part of Lot F on Plan M172, also shown as Parts 1, 2 and 3 on Sketch No. PS-2003-061, be declared surplus to the City's requirements, subject to the retention of a permanent easement over Part 5 on Plan 66R-13016 for storm and sanitary sewer purposes and shown as Part 2 on Sketch No. PS-2003-061, and that the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Greater Toronto Transit Authority;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

3(a). Report (July 11, 2003) addressed to GO Transit Board Members regarding Train Service to City of Toronto Stations; and advising that amongst other things, the Board passed the following resolution:

"Moved by: D. Holyday
Seconded by: B. Fisch

THAT the Members receive the staff report "Train Service to City of Toronto Stations" endorsing the report recommendations and allow Councillor Holyday to continue to encourage Toronto City Councillors to reconsider their position on funding GO Transit's capital growth budget;

AND THAT a copy of the report be forwarded to the City of Toronto for their information recognizing the major contribution made to the City of Toronto by GO Transit and the 905 Regions;

AND FURTHER THAT GO continue to do business as usual including capital growth projects related to the City of Toronto. (Carried)"

4. Request for Quotation No. 0203-03-0156 for the Supply of all Labour, Materials, Janitorial Supplies (Consumables), and Equipment to Perform Janitorial Services at various City of Toronto Facilities occupied by the Toronto Police Service for the Corporate Services Department, Facilities and Real Estate Division.

Report not yet available.

5. Tender for Gasoline and Diesel Fuels – 2004

Joint report (August 19, 2003) from the Chief Financial Officer and Treasurer, the Commissioner of Corporate Services, the Medical Officer of Health and the Commissioner of Works and Emergency Services recommending that:

- (1) authority be granted to award a contract to Shell Canada Products Limited and Petro Canada, the lowest cost Tenders with the lowest sulphur levels received, for the supply and delivery of the following fuels for the period January 1, 2004 to December 31, 2004;

FIRM	FUEL	ESTIMATED QUANTITY (LITRES)	TOTAL ESTIMATED COST INCLUDING ALL TAXES & CHARGES
Shell Canada Products Limited	87 Octane Unleaded Gasoline	3,239,000	\$1,979,676.80
Petro-Canada	Low Sulphur Diesel, Clear (for on-road use)	6,634,477	\$3,590,578.95
Shell Canada Products Limited	Low Sulphur Diesel, Coloured (for off-road use)	1,492,300	\$599,330.23

Prices are subject to escalation or de-escalation as of January 5, 2004, based on Bloomberg's Oil Buyer's Guide

- (2) the Commissioner of Corporate Services, in collaboration with the Commissioner of Works and Emergency Services and the Medical Officer of Health be requested to continue to investigate cost-effective means of further reducing the air quality impacts of fuel purchased by the Corporation; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**6. Yonge/Eglinton Bus Terminal and Garage – Request for Proposals
(Ward 22 – St. Paul's)**

Report (August 13, 2003) from the Commissioner of Corporate Services providing an outline of the approach and process to be used prior to issuing a Request For Proposals for the Toronto Transit Commission Bus Terminal and Garage at the southwest corner of Yonge Street and Eglinton Avenue West; and recommending that:

- (1) Council approve the process to be followed for the issuance of the Request for Proposals; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

7. Procurement of External Courier Services

Report (August 19, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the City Clerk or designate be granted an exemption from the provisions of Chapter 195 of the Municipal Code with respect to securing external courier services using the Courier Rate Shopping System, and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

8. Fees for Providing Digital Images and Reproductions of Archival Records

Report (August 14, 2003) from the Commissioner of Corporate Services recommending that:

- (1) Section 441-3 of the City of Toronto Municipal Code be amended as necessary to authorize the proposed user fees for providing digitized images and large-format reproductions of archival records as set out in the body of this report;
- (2) the City Solicitor be authorized to introduce a bill into Council substantially in the form of the draft by-law attached to this report; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

9. Standardization of Temperature Set-Points and Lights-Out Policy in City Operated Buildings

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) City departments responsible for operating City buildings will, where technically feasible:
 - (i) maintain buildings during the cooling season at no lower than 21 degrees Celsius (21° C) during business hours - except during Smog Alerts when the cooling set point should be increased and maintained at 24 degrees Celsius (24° C);
 - (ii) maintain buildings at no higher than 21 degrees Celsius (21° C) during the heating season; building temperature should be reduced by 4-5 degrees Celsius when buildings are unoccupied;
 - (iii) turn off all non-essential equipment when buildings are generally unoccupied; and
- (2) All City-operated buildings turn off non-essential lights when business is completed at the end of the day and during weekends.

10. Shelter Management Information System: Request for Proposals and Partnership Arrangement with the Federal Government

Report (August 21, 2003) from the Commissioner of Community and Neighbourhood Services recommending that:

- (1) City Council approve an increase in scope for the development and implementation of the Shelter Management Information System (SMIS) from the approved \$3.047 million to \$3.649 million, with no resulting additional net cost;
- (2) City Council provide authority to the Commissioner of Community and Neighbourhood Services to release a Request for Proposals (RFP) over \$500,000 for the development of the Shelter Management Information System;
- (3) City Council approve in principle the following elements of a Memorandum of Understanding (MOU) regarding a partnership that will include a cost sharing arrangement with the Federal Government (Human Resources Development Canada - National Secretariat on Homelessness) for the development and implementation of the SMIS:

- (a) the City will be the lead project authority and will manage the project;
 - (b) the City will maintain full authority for system changes and enhancements;
 - (c) the City will be responsible for identifying the user community and determining the consultation process for development of the system;
 - (d) the City will be responsible for the future management and maintenance of the Toronto-based system;
 - (e) the Shelter Management Information System in Toronto will be hosted in the City of Toronto computing environment; and
 - (f) all materials and documents pertaining to project development, as well as the web-based information system will be equally owned by the City and HRDC-NSH, with copyrights, and each party has the right to use the system and documents for non-commercial purposes without consent of the other party and without payment of royalty or other fees;
- (4) City Council delegate authority to the Chief Administrative Officer to execute the aforementioned MOU;
 - (5) this report be forwarded to the next meeting of the Community Services Committee for their information; and
 - (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

11. Delegation of Signing Authority for Various Taxation Documents

Report (August 5, 2003) from the Chief Financial Officer and Treasurer recommending that:

- (1) Council delegate authority to sign the taxation documents detailed in this report, in the place and stead of the Chief Financial Officer and Treasurer, to – the Manager of Revenue Accounting and Collections and Manager of Property Taxation and Assessment, in addition to the delegation to the Director of Revenue Services, and that the necessary amendments be made to the City of Toronto Municipal Code Chapter 275 (Signing Authority) to give effect thereto; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto, and that leave be granted for the introduction of the necessary bills in Council to give effect thereto.

12. Procurement Process Review – Status and Preliminary Implementation Plan/Timelines

Report (August 15, 2003) from the Chief Financial Officer and Treasurer recommending that:

- (1) the Chief Financial Officer and Treasurer report to the Administration Committee in January 2004 on a detailed implementation plan identifying any other resources, one-time and ongoing funds required over a two year period, to implement the recommendations approved by Council embodied in the Auditor General's Report, Procurement Process Review;
- (2) funding for one Project Manager in the amount of approximately \$113,500.00 (salary and benefits) per year be included in the 2004 and 2005 Operating Budget Estimates;
- (3) following the approval of a detailed implementation plan by the Administration Committee in January 2004, the Chief Financial Officer and Treasurer report semi-annually to the Audit Committee with respect to the status of the implementation of the Procurement Process Review recommendations; and
- (4) this report be forwarded to the Audit Committee for information.

13. Deferred Apportionment Applications

Report (August 19, 2003) from the Chief Financial Officer and Treasurer recommending that:

- (1) the Administration Committee approve the apportionment of property taxes as identified in the "TMACS Apportionment Report – Aug 12, 2003" attached hereto as Appendix A; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

14. Apportionment of Taxes

Report (August 19, 2003) from the Chief Financial Officer and Treasurer recommending that:

- (1) the Administration Committee approve the apportionment of property taxes as identified in the "TMACS Apportionment Report –Aug 14, 2003" attached hereto; and
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

15. Hearing
Tax Adjustment – Municipal Act Sections 357

2:00 p.m.

Report (August 19, 2003) from the Chief Financial Officer and Treasurer recommending that the individual appeal applications made pursuant to Section 357 of the new *Municipal Act* (s. 442 of the old Act) totalling \$104,068.45 (excluding phase-in/capping), as provided in the detailed hearing report to be circulated at Committee and as summarized in Schedule “A” attached, be approved.

16. Public Information Provision for Standard Quotations and Contracts

Joint report (August 13, 2003) from the Chief Financial Officer and Treasurer and the City Clerk responding to the Administration Committee’s request to submit a report to the Committee on the possibility of establishing an improved standard format approach for public information provision for standard quotations and contracts; advising that there are no financial implications arising from this report; that there currently exists satisfactory procedures in place for the disclosure of information about tenders, quotations, etc. to the public through the standard routine disclosure on the City’s website, with additional information being provided by the Purchasing and Materials Management Division (Finance Department) upon request and through access under the *Act*, that establishing further procedures for disclosure of such information is not necessary, as these processes allow for as much disclosure by the City as the law permits; and recommending that this report be received for information.

17. Review of Canadian Content Policy

Report (August 12, 2003) from the Chief Financial Officer and Treasurer responding to Council’s request to review the method for determining Canadian Content and the City of Toronto Auditor General’s recommendation to report to the Administration Committee on the potential repeal of the Canadian Content Policy and stated implications; advising that since the implementation of the Canadian Content Policy in July 2000, 6 contracts (Purchase Order’s) have been awarded to the second lowest bidder because of the Canadian Content Policy; that the extra funds spent in awarding these contracts was \$43,394.42; that the total dollar value of contracts (PO’s) issued by the Purchasing and Materials Management Division (PMMD) since July 2000 was \$3.13 billion; that the Canadian Content Policy is difficult to administer, can be seen to be a deterrent to full and open trade and economic development and provides very little benefit to Canadian suppliers, the economy or the City and should be repealed; and recommending that the City of Toronto Canadian Content Policy be repealed.

18. Authority to Renew Option Years for Request for Quotation (RFQ) No. 0203-02-0150 for the Supply of all Labour, Materials, Equipment and Supervision necessary to Perform Janitorial Services at various locations within the City of Toronto for Corporate Services Department, Facilities and Real Estate Division, Facilities Services.

Joint report (August 11, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) the City exercise the option to renew for additional one (1) year with the current supplier, Concorde Building Services Corp., in the total amount of \$496,517.35 per year including all charges and applicable taxes for the period January 1, 2004 to December 31, 2004;
- (2) the option to renew for three additional one-year periods in the estimated amount of \$496,517.35 for each year under the same terms and conditions to be reviewed by the Commissioner of Corporate Services, in co-operation with the Purchasing Agent, provided the supply of the janitorial service were performed at a satisfactory level, to ensure it is feasible to extend the contract and that funds are available in Corporate Services Operating Budget for the three renewal year period ending December 31, 2007;
- (3) provided that there is a favourable review, in accordance with Recommendation No. 2, the Commissioner of Corporate Services be delegated the authority to exercise the option to renew on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary contract; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

19. Amendment of Purchase Order No. 6009620, with CTI Business Interiors Ltd., for the Supply and Installation of the Haworth System Workstations and Accessories

Report (July 28, 2003) from the Commissioner of Corporate Services recommending that:

- (1) Purchase Order No. 6009620, with CTI Business Interiors Ltd., for supply and installation of the Haworth System Workstations and accessories be amended by \$265,000.00 from \$490,000.00 to \$755,000.00 including all taxes and charges, for the period ending December 31, 2003; and
- (2) the appropriate City officials to be authorized to take the necessary action to give effect thereto.

**20. Report on the Lease Negotiations for the City-Owned Property
Located at 267R and 275 Ontario Street
(Ward 28 – Toronto Centre – Rosedale)**

Joint report (August 7, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services recommending that:

- (1) a lease agreement with St. Jude Community Homes, or to another entity associated with and controlled by it and acceptable to the Commissioner of Community and Neighbourhood Services, collectively and individually called St. Jude Community Homes, for 267R and 275 Ontario Street be approved in accordance with the terms and conditions set out in the body of this report and in a form acceptable to the City Solicitor conditional on an Ontario Municipal Board decision that permits the proposed development;
- (2) the Commissioner of Corporate Services shall administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Commissioner may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;
- (3) either one of the Commissioner of Community and Neighbourhood Services or the Commissioner of Corporate Services be authorized to complete the transaction on behalf of the City, including amending the commencement date of the lease to such earlier or later date as he/she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**21. Lease of Child Care Centre Located at 5176 Yonge Street
(Ward 23 – Willowdale)**

Joint report (August 13, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services recommending that:

- (1) a lease with Yonge Hearts Child Care Centre be approved for a five-year term at a nominal rent and in accordance with the terms and conditions set out in the body of this report and in a form acceptable to the City Solicitor;
- (2) the Commissioner of Corporate Services shall administer and manage the lease agreement including the provision of any consents, approvals, notices and notices of termination provided that the Commissioner may, at any time, refer consideration of such matter (including their content) to City Council for its determination and direction;

- (3) the Commissioner of Corporate Services be authorized to complete the transaction on behalf of the City, including amending the commencement date of the lease to such earlier or later date as she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

22. Abandonment of Expropriated Property Interests – Shell Canada Products Limited at 2831 Bayview Avenue and Imperial Oil Limited at 461 Sheppard Avenue East (Wards 23 and 24 – Willowdale)

Report (August 11, 2003) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to abandon the property interests herein described pursuant to the regulations of the Expropriations Act and return ownership to the previous owners; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

23. New Approaches on Housing for the Less Fortunate (All Wards)

Report (August 18, 2003) from the Commissioner of Corporate Services responding to City Council's request to submit a report on providing new approaches on how the City can provide housing for the less fortunate; advising that there are no financial implications associated with this report; that City Council's request for a report on providing new approaches on how the City can provide housing for the less fortunate is more appropriately directed to the Commissioner of Community and Neighbourhood Services who will report back on the issue in early 2004; and recommending that this report be received for information.

24. Expedited Sale Process – Identification of Potentially Surplus Properties Under ABCD Jurisdiction (All Wards)

Report (August 20, 2003) from the Commissioner of Corporate Services providing an update on the results received regarding the status of the expedited process for declaring land surplus and selling surplus land - listing of properties under ABCD jurisdiction; advising that there are no financial implications associated with this report; and recommending that this report be received for information.

25. Declaration as Surplus – Portion of 150 Borough Drive and Authority to Negotiate the Acquisition of a Parcel of Land Adjacent to 150 Borough Drive (Ward 38 – Scarborough Centre)

Report (August 20, 2003) from the Commissioner of Corporate Services recommending that:

- (1) a portion of the property municipally known as 150 Borough Drive, being part of Block I on Plan M-1410, shown as Part 3 on Sketch No. PS-2003-088, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite The Goldman Group to present an offer to exchange the declared surplus lands for lands owned by The Goldman Group shown as Part 1 on Sketch No. PS-2003-088;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

26. Sale of Surplus Property Parcel of Vacant Land Located at the Rear of 3650 Danforth Avenue And Premises 370 Birchmount Avenue (Ward 36 – Scarborough Southwest)

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the Offer to Purchase from Eli Lilly Canada Inc. to purchase the parcel of vacant land located at the rear of 3650 Danforth Avenue, being Part of Lot 31, Concession B, designated as Part 1, Plan 66R-16439, and shown as Part 1 Sketch No. PS-2003-072 in the amount of \$187,000.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) the Offer to Purchase from Eli Lilly Canada Inc. to purchase a portion of the property municipally known as 370 Birchmount Avenue, being part of Lot 31, Concession B and shown as Part 3 on Sketch No. PS-2003-072, in the amount of \$363,000.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;

- (3) the Offer to Purchase from the Greater Toronto Transit Authority to purchase a portion of the property municipally known as 370 Birchmount Avenue, being part of Lot 31, Concession B, shown as Part 2 on Sketch No. PS-2003-072 in the amount of \$120,000.00, be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (4) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to these properties;
- (5) the City Solicitor be authorized to complete these transactions on behalf of the City, including payment of any necessary expenses and amending the closing dates to such earlier or later dates as she considers reasonable; and
- (6) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**27. Sale of Surplus Property
26 Commercial Units at 951 Wilson Avenue
(Ward 9 – York Centre)**

Report (August 14, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the Offer to Purchase from M.P. Condominium Ltd. to purchase the 26 City-owned commercial condominium units located at 951 Wilson Avenue in the amount of \$1,400,000.00 be accepted on the terms outlined in the body of this report, and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to execute the necessary documents on behalf of the City;
- (2) authority be granted to direct a portion of the proceeds on closing to fund the outstanding expenses related to this property;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**28. Declaration as Surplus
331 Bartlett Avenue North
(Ward 17 – Davenport)**

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (3) 331 Bartlett Avenue North, described as Lots 94, 95 and 96 and part of Lots 55, 56 and 57 on Plan M24, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase the property from the Toronto Community Housing Corporation and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**29. Declaration as Surplus Below Grade Strata at
1 Davenport Road - Frank Stollery Parkette
(Ward 27 – Toronto Centre-Rosedale)**

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) a portion of Part 1 on Sketch No. PS-2003-079, described as part of Lots 6 and 7 on Registered Plan 685-E, being a below grade portion of Frank Stollery Parkette sufficient to accommodate five floors of below grade parking for approximately 25 cars and having a gross floor area of approximately 530 square metres (106 square metres per floor) be declared surplus to the City's requirements and that the Commissioner of Corporate Services be authorized to invite an Offer to Purchase from the owner of the adjoining lands and all steps to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the City Land without giving the original owners from whom the lands were expropriated the first chance to repurchase the land; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**30. Surplus Land Declaration of a Portion of Block P
and a Portion of Block FX Progress Avenue and Brimley Road
(Ward 38 – Scarborough Centre)**

Report (August 13, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the Property be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the adjoining owner, subject to arrangements, to the satisfaction of the Commissioner of Works and Emergency Services, for public access across Parts 1 and 2 and the adjoining development lands, as described in the body of the report, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**31. Declaration as Surplus
Parcel of Vacant Land Located on the West Side of Maybourne Avenue,
Between 126 and 130 Maybourne Avenue
(Ward 35 – Scarborough Southwest)**

Report (August 6, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land located on the west side of Maybourne Avenue, between Nos. 126 and 130, being part of Lot 194 on Plan 1859 and shown as Parts 1 and 2 on Sketch No. PS-2003-024, be declared surplus to the City's requirements, subject to the retention of a permanent easement over the entire parcel for combined sewer purposes, and the Commissioner of Corporate Services be authorized to invite an offer to purchase Part 1 from the owner at 126 Maybourne Avenue and to invite an offer to purchase Part 2 from the owner at 130 Maybourne Avenue, and if, in the opinion of staff, recommendable offers are not received in respect of both Parts, then the Commissioner of Corporate Services be authorized to invite offer(s) to purchase any or all of the property from either or both owners, as deemed appropriate by the Commissioner of Corporate Services;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**32. Declaration as Surplus Parcel of Vacant Land
Located at the Rear of 193, 195, 197, 199 and 207 Forest Hill Road
(Ward 22 – St. Paul's)**

Report (August 5, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land located at the rear of Nos. 193, 195, 197, 199 and 207 Forest Hill Road, being part of Lots 112 to 116 and part of Blocks C & D on Plan 645E, shown as Parts 2 to 6 inclusive, on Sketch No. PS-2002-023 (the "Property"), be declared surplus to the City's requirements, subject to the retention of a permanent easement for storm and sanitary sewer and overland flow purposes over all of Parts 2 to 6 on Sketch No. PS-2002-023, and the Commissioner of Corporate Services be authorized to invite offer(s) to purchase parts of the Property from the owners of Nos. 193, 195, 197, 199 and 207 Forest Hill Road, as outlined in the body of this report;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (3) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the site without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**33. Declaration as Surplus
Parcel of Vacant Land – Portion of No. 2 Louvain Street
(Ward 11 – York South-Weston)**

Report (August 6, 2003) from the Commissioner of Corporate Services recommending that:

- (1) a portion of the property municipally known as No. 2 Louvain Street, being part of Lots 47 to 51, inclusive on Registered Plan 2142Y and shown as Parts 1 and 3 on Sketch No. PS-2003-043, be declared surplus to the City's requirements;
- (2) an easement over Part 3 on Sketch No. PS-2003-043 be granted to Toronto Hydro for existing overhead hydro lines and pole, and on the terms and conditions acceptable to the Commissioner of Corporate Services;
- (3) the Commissioner of Corporate Services be authorized to invite an offer to purchase Parts 1 and 3 on Sketch No. PS-2003-043 from the adjoining property

owner at No. 4 Louvain Street, subject to the proposed Toronto Hydro easement over Part 3;

- (4) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (5) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**34. Declaration as Surplus
Portion of 75 Vanley Crescent
(Ward 8 – York West)**

Report (August 6, 2003) from the Commissioner of Corporate Services recommending that:

- (1) a portion of the property known municipally as 75 Vanley Crescent, being part of Lot 19, Concession 3 West of Yonge Street and shown as Part 1 on Sketch No. PS-2003-029, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase Part 1 from the owner of No. 4340 Dufferin Street and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the Part 1 without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**35. Declaration as Surplus
Two Residual Portions of Closed Tallpines Boulevard
(Ward 44 – Scarborough East)**

Report (August 6, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the two residual portions of Closed Tallpines Boulevard, described as part of the Road Allowance between Lots 2 and 3 in Concession 2 and designated Parts 2 and 5 on Reference Plan 64R-11208, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the adjoining property owner to the west of Parts 2 and

5 and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**36. Disposition of Surplus Property
1386 The Queensway
(Ward 5 – Etobicoke-Lakeshore)**

Report (August 14, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the Commissioner of Corporate Services be directed to provide all nine prospective offerors noted herein with one further opportunity to submit their highest and best replacement offer by 12:00 noon on September 12, 2003 and report directly to City Council at its meeting scheduled on September 22, 23 and 24, 2003 regarding such offers and the sale of this property; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**37. Declaration as Surplus Guild Inn Hotel Precinct,
Portion of 201 Guildwood Parkway - Guildwood Park
(Ward 43 – Scarborough East)**

Joint report (August 18, 2003) from the Commissioner of Economic Development, Culture and Tourism and the Commissioner of Corporate Services recommending that:

- (1) the City's leasehold interest in the Guild Inn Hotel Precinct, approximately shown as Part 2 on Appendix "A", be declared surplus to the City's requirements, with the intended method of disposal to be by way of long-term sub-lease to the Westeinde Group or another entity associated with and controlled by it and acceptable to the Commissioner of Economic Development, Culture and Tourism and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) authority be granted to the Commissioner of Economic Development, Culture and Tourism, in consultation with the Commissioner of Corporate Services, to enter into negotiations with the Westeinde Group for an exclusive six month period for a Memorandum of Understanding containing the key terms of a long-term sub-lease and such other agreements as are necessary to protect the City's interests on terms satisfactory to the Commissioners of Economic Development, Culture and

Tourism and of Corporate Services and in a form satisfactory to the City Solicitor and to report back thereon; and

- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**38. Declaration as Surplus
Parcel of Vacant Land – 38 St. Lawrence Street
(Ward 28 – Toronto Centre-Rosedale)**

Joint report (August 20, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land known municipally as 38 St. Lawrence Street, being part of Lots 3, 4 and 5 on Plan 108, designated as Part 2 on Plan 64R-16187 (the “Property”), be declared surplus to the City’s requirements and the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, be authorized to continue negotiations with Metropolitan Toronto Habitat for Humanity Inc./Habitat for Humanity Toronto Inc. for the sale of the Property for a purchase price below market value;
- (2) authority be granted to enter into a license agreement, being a Permission to Enter with Metropolitan Toronto Habitat for Humanity Inc./Habitat for Humanity Toronto Inc. for the purposes of completing environmental testing on the land on terms and conditions acceptable to the Commissioner of Corporate Services and in a form acceptable to the City Solicitor;
- (3) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**39. Declaration as Surplus and An Affordable Housing Initiative
by Metropolitan Toronto Habitat for Humanity Inc.
Parcel of Vacant Land Located on the North Side of Donald Avenue
(Ward 12 – York South-Weston)**

Joint report (August 20, 2003) from the Commissioner of Community and Neighbourhood Services and the Commissioner of Corporate Services recommending that:

- (1) the parcel of vacant land located on the north side of Donald Avenue, being Lot 416, Plan 1896, also shown as Part 1 on Sketch PMC-99-023 (the "Property"), be declared surplus to the City's requirements;
- (2) the Commissioner of Corporate Services, in consultation with the Commissioner of Community and Neighbourhood Services, be authorized to enter into negotiations with Metropolitan Toronto Habitat for Humanity Inc./Habitat for Humanity Toronto Inc. for the sale of the Property for a purchase price below market value;
- (3) authority be granted to enter into a license agreement, being a Permission to Enter with Metropolitan Toronto Habitat for Humanity Inc./Habitat for Humanity Toronto Inc. for the purposes of completing environmental testing on the land on terms and conditions acceptable to the Commissioner of Corporate Services and in a form acceptable to the City Solicitor;
- (4) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**40. Request for Quotation No. 3102-03-3207
For the Supply and Delivery of Fine Paper**

Joint report (August 20, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that the Quotation submitted by Buntin Reid, Division of Domtar Inc., for the supply and delivery of Fine Paper used for printing and photocopying in all departments in accordance with the specifications, for the period January 1, 2004 to December 31, 2004, be accepted at a total price of \$2,117,066.37 including all taxes and charges, being the overall lowest quotation received.

41. Recipients – 2003 Access, Equity and Human Rights Awards

Report (August 22, 2003) from the Chief Administrative Officer recommending that:

- (1) it is recommended that City Council extend congratulations to the following persons who have been selected as recipients of the City of Toronto Access Equity and Human Rights Awards:

Aboriginal Affairs Award - Gus Ashawasaga, Ruth Ann Cyr and Andre Morriseau;

Access Award - Michelle Amerie, Lembi Buchanan and Ethno Racial People with Disabilities Coalition of Ontario;

Constance E. Hamilton Award - Dr. Bonnie Burstow, Filomena Carvalho and Margaret Murray;

Pride Award - Reverend Brent Hawkes, Lesbian, Gay, Bi Youth Line and the Teens Educating and Confronting Homophobia (T.E.A.C.H.);

William P. Hubbard Award - Pramila Aggarwal and Dr. George J. Sefa Dei; and

- (2) the appropriate City Officials be authorized to take the necessary actions to give effect thereto.

42. City Hall Store (Ward 27 – Toronto Centre-Rosedale)

Report (August 22, 2003) from the Commissioner of Economic Development, Culture and Tourism recommending that:

- (1) the vacant ground floor space formerly occupied by the “City Hall store” be used to improve tourist information services to support the implementation of the Tourism Action Plan approved by City Council on June 24, 25 and 26, 2003 (Clause 3 of Economic Development and Parks Committee Report No. 5) at no cost;
- (2) the Commissioner of Economic Development, Culture and Tourism invite Expressions of Interest from not-for-profit tourist sector organizations, including Tourism Toronto and Travellers Aid, to provide visitor information services from this location and to consider incorporating the sale of tourist oriented goods and tickets on a non-exclusive basis to provide a revenue stream offsetting the cost of providing the service;
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

43. Aboriginal Affairs Office

The Aboriginal Affairs Committee at its meeting held on July 24, 2003, considered a verbal report from Councillor Pitfield on the proposed Aboriginal Affairs Office and recommended that:

- (1) the Federal Government be requested to provide Human Resources Development Canada funding for the creation of an Aboriginal Affairs Office as a pilot project in the City of Toronto;
- (2) Federal funding be used to pay for operating expenses to hire aboriginal employees;
- (3) the Chief Administrative Officer submit a report to the Aboriginal Affairs Committee at the end of one year.

The Aboriginal Affairs Committee also reports, for the information of the Administration Committee, having requested the Chief Administrative Officer to:

- (1) provide a surplus City location for an Aboriginal Affairs Office thus forming a partnership between the Federal Government, the City of Toronto and the Toronto Aboriginal Community; and
- (2) consider transferring to another location the contents of the Records Room located in the City Hall Basement and to continue to pursue the area as the location for an Aboriginal Affairs office.

44. Automobile Damage Claim Against the City of Toronto

Communication (June 30, 2003) from the City Clerk advising that City Council, at its meeting held on June 24, 25 and 26, 2003, referred the following Motion to the Administration Committee:

Moved by: Councillor Nunziata

Seconded by: Councillor Milczyn

“**WHEREAS** on March 2, 2003, Ms. Mary Bianchini was travelling west bound on Wilson Avenue, just before Weston Road where Ms. Bianchini went over a very large pothole in the road; and

WHEREAS the pothole was approximately 4 feet long, 2.5 feet wide and 8 inches deep; and

WHEREAS resulting from the pothole both tires and rims on the passenger side were damaged; and

WHEREAS two sets of tires and rims had to be changed at a cost of \$1,153.90 at a registered Honda Dealership; and

WHEREAS Ms. Bianchini reported the incident to the City of Toronto's dispatch centre where Ms. Bianchini was told that numerous calls had been received concerning the same pothole; and

WHEREAS consequently, City of Toronto staff placed a pylon the next day to caution drivers; and

WHEREAS Ms. Bianchini forwarded a letter to the Office of the City Clerk on March 4, 2003, outlining the events and requesting that the City reimburse her for the incurred expenses; and

WHEREAS the City of Toronto forwarded Ms. Bianchini's letter to Ponton Coleshill Edwards & Associates who are the Independent Insurance Adjusters acting on behalf of the City of Toronto; and

WHEREAS on April 30, 2003, the City of Toronto's Independent Insurance Adjusters, Ponton Coleshill Edwards & Associates advised Ms. Bianchini that under the Municipal Act, Section 44, a municipality shall keep the road in a reasonable state of repair and that a municipality can not be held negligent if they did not know and could not reasonably have been expected to know about the state of repair; and

WHEREAS the City's Independent Insurance Adjusters investigation indicated that the City inspected and acted in a reasonable time to repair the road and accordingly did not find any negligence against the City and Ms. Bianchini's claim was denied; and

WHEREAS on reporting the incident to the City of Toronto's dispatch centre, Ms. Bianchini was told that numerous calls had been received concerning the same pothole; and

WHEREAS since the City of Toronto in accordance with the Municipal Act, Section 44, shall keep the road in a reasonable state of repair; and

WHEREAS the City of Toronto was indeed aware of the state of repair due to the high number of calls to the dispatch office;

NOW THEREFORE BE IT RESOLVED THAT the City of Toronto accept full responsibility for the lack of a reasonable state of repair and that the City of Toronto reimburse Ms. Bianchini in the amount of \$1,153.90;

AND BE IT FURTHER RESOLVED THAT the appropriate City officials be authorized and directed to take necessary action to give effect thereto, including the introduction in Council of any bills that may be required."

**45. Municipal Property Assessment Corporation (MPAC)
2002 Annual Report**

Communication (June 23, 2003) from Mr. Gergory Baxter, Account Manager, Municipal Relations, forwarding the 2002 Annual Report for the Municipal Property Assessment Corporation.

In-Camera In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

In-Camera

**46. City of Toronto Telecommunication Infrastructure (COTTI)
RFP: 9155-03-7029**

Confidential communication (July 29, 2003) from the City Clerk regarding City of Toronto Telecommunication Infrastructure (COTTI), RFP: 9155-03-7029, such report to be considered in-camera having regard that the subject matter relates to the security of the property of the municipality.

In-Camera In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

In-Camera

**47. Proposed Permanent Easements and Permissions to
Enter For a Proposed Water Main Project
(Ward 24 – Willowdale and Ward 39 – Scarborough-Agincourt)**

Confidential report (August 14, 2003) from the Commissioner of Corporate Services regarding proposed permanent easements and permissions to enter for a proposed watermain project (Ward 24 – Willowdale and Ward 39 – Scarborough-Agincourt), such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal purposes.

In-Camera In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

In-Camera

**48. 1240 Bay Street
Settlement of 33 Year Renewal Period of Ground Lease
(Ward 27 – Toronto Centre-Rosedale)**

Joint confidential report (August 13, 2003) from the Commissioner of Corporate Services and the City Solicitor regarding 1240 Bay Street - Settlement of 33 year renewal period

of ground lease (Ward 27 – Toronto Centre-Rosedale), such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege.

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera

49. Lease of High-Speed Networked Digital Photocopiers

Joint confidential report (August 19, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer regarding the lease of high-speed networked digital photocopiers, such report to be considered in-camera having regard that the subject matter relates to third party proprietary information under the Municipal Freedom of Information and Protection of Privacy Act.

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera

**50. Exercise of Option of Purchase Railway Lands
Block 18C – Skydome Bus Parking Facility
(Ward 20 – Trinity-Spadina)**

Confidential report (August 21, 2003) from the President, Toronto Parking Authority regarding the exercise of Option of Purchase Railway Lands Block 18C – Skydome Bus Parking Facility (Ward 20 – Trinity-Spadina), such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal purposes.

51. Leasing of Vehicles

Communication (August 21, 2003) from Councillor David Soknacki addressed to Councillor Doug Holyday, Chair, Administration Committee requesting that the Director of Fleet Services be requested to report to the Administration Committee during the 2004 budget deliberations on:

- (a) a description of types of vehicles, number and approximate value that are on short-term lease, and thus outside of some existing vehicle purchase policies;
- (b) recommendations for short-term vehicle leasing or rental policies; and

- (c) whether a pool of older or fully depreciated vehicles could address at least part of the requirement for vehicles used in the short term.

52. An Overview of Policies and Practices for Unsolicited Proposals

Report (August 20, 2003) from the Chief Administrative Officer recommending that:

- (1) the City of Toronto not use the “Swiss Challenge” model as a basis for a Policy for Unsolicited Proposals as it generally is not compatible with government procurement policies;
- (2) the Chief Administrative Officer develop a draft Policy Framework for Unsolicited Proposals for future Council consideration based on the findings of this report; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

53. Appointment of Representatives to the Compliance Audit Committee

Report (August 25, 2003) from the City Clerk recommending that:

- (1) Council appoint to the Compliance Audit Committee the individuals listed in the confidential communication (August 25, 2003) from the City Clerk, which was forwarded to Members of Council under confidential cover;
- (2) in accordance with the *Municipal Act, 2001*, discussions pertaining to the individuals named in the confidential communication (August 25, 2003) from the City Clerk be held in-camera, as the subject matter relates to personal matters about identifiable individuals;
- (3) the matter of remuneration for members of the Compliance Audit Committee be referred to the Chief Administrative Officer for consideration as part of the overall policy being developed for remuneration and expense reimbursement for City agencies, boards, commissions and corporations; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

- 53(a).** Confidential communication (August 25, 2003) from the City Clerk regarding Appointment Recommendations for the Toronto Compliance Audit Committee, such report to be held in-camera, as the subject matter relates to personal matters about identifiable individuals.

54. Delegation of Authority to the Commissioner of Corporate Services During the Election Period to Permit Events on Nathan Phillips Square

Report (August 21, 2003) from the Commissioner of Corporate Services recommending that:

- (1) authority be granted to introduce a bill in Council to amend the Municipal Code to delegate the approval of exceptions from certain restrictions on the use of Nathan Phillips Square during the election period to the Commissioner of Corporate Services, substantially in the form of the attached draft by-law;
- (2) the City Solicitor be authorized to introduce a bill in Council to delete the Municipal Code amendment authorized by recommendation (1) after the election period; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

55. Vehicle and Equipment Replacement Requirements 2004 to 2006

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) expenditure of the above amounts be approved at the following levels: 100% for 2004, 50% for 2005 and 50% for 2006; and
- (2) the appropriate city officials be authorized and directed to take the necessary action to give effect thereto.

56. Fleet Services – Green Fleet Technology Testing Report

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) bi-fuel natural gas vehicles, able to use either natural gas or gasoline, are to be added to the selector of approved vehicle models for the 2004 model year;
- (2) hybrid electric vehicles are to be added to the selector of approved vehicle models for the 2004 model year;
- (3) both bi-fuel natural gas vehicles and hybrid electric vehicles should be eligible for funding from the Better Transportation Partnership;

- (4) Fleet Services, in consultation with the appropriate departments, continue the Green Fleet Technology Testing program to examine new technologies, and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

57. Councillors' Computer Equipment

Report (August 22, 2003) from the Commissioner of Corporate Services recommending that the City:

- (1) buy out the leased computers and peripherals (monitor, keyboard, etc.) being used by Members of Council at the end of their lease term, and retain them for at least one additional year, making their lifecycle consistent with the Corporate Technology Acquisition and Asset Management policy;
- (2) buy out the leased printers being used by Members of Council at the end of their lease term; and
- (3) buy an extended warranty to cover the maintenance of this equipment.

In-Camera In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.

In-Camera

**58. 765 Queen Street East – Ralph Thornton Centre
(Ward 30 – Toronto-Danforth)**

Joint confidential report (August 19, 2003) from the Commissioner of Corporate Services and the Commissioner of Community and Neighbourhood Services regarding 765 Queen Street East – Ralph Thornton Centre (Ward 30 – Toronto-Danforth), such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal purposes.

**ADMINISTRATION COMMITTEE
SUPPLEMENTARY AGENDA
MEETING NO. 9**

Date of Meeting:	Thursday, September 4, 2003	Enquiry:	Patsy Morris
Time:	9:30 a.m.		Administrator
Location:	Committee Room 1		392-9151
	2nd Floor, City Hall		pmorris@city.toronto.ca
	100 Queen Street West		
	Toronto		

**1(a). Results of the Request for Proposals No. 9118-03-7112 for the Lease and Adaptive Reuse of the Heritage Wychwood Car Barns – Progress Report
76 Wychwood Avenue (Ward 21 – St. Paul's)**

Communication (August 28, 2003) from Mr. Ron Kish submitting his comments with respect to this matter.

4. Request for Quotation No. 0203-03-0156 for the Supply of all Labour, Materials, Janitorial Supplies (Consumables), and Equipment to Perform Janitorial Services at various City of Toronto Facilities occupied by the Toronto Police Service for the Corporate Services Department, Facilities and Real Estate Division.

Joint report (August 28, 2003) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer recommending that:

- (1) the quotation submitted by the lowest acceptable bidder meeting specifications, CG Maintenance & Sanitary Products, be approved for the two (2) year period of January 1, 2004 to December 31, 2005 in the total amount of \$1,556,019.20 including all charges and applicable taxes for the supply of all labour, materials, janitorial supplies (consumables) and equipment to perform janitorial services at various City of Toronto facilities occupied by the Toronto Police Services;
- (2) the option to renew for three (3) additional one (1) year periods, in the estimated amount of \$820,657.20 for the year 2006, \$854,696.00 for the year 2007, and \$887,760.00 for the year 2008, for a total of \$2,563,113.20 including all charges and applicable taxes under the same terms, conditions, and pricing be reviewed by the Commissioner of Corporate Services, in co-operation with the Purchasing

Agent, provided the supply of the janitorial services were performed at a satisfactory level, to ensure it is feasible to extend the contract and that funds are available in the Toronto Police Service (TPS) operating budget for each one (1) year renewal period;

- (3) provided that there is a favourable review, in accordance with Recommendation No. 2, the Commissioner of Corporate Services be delegated the authority to exercise the option to renew on the terms and conditions set out above to be authorized to instruct the Purchasing Agent to process the necessary contract.; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**59. Sale of the Public Lane known as Roy's Square
Extending Easterly from Yonge Street then
Northerly to Bloor Street East
(Ward 27 – Toronto Centre-Rosedale)**

Report (August 18, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the Offer to Purchase from Nastapoka Holdings Inc. (the “Developer”) to purchase the Lane, in the amount of \$3,925,000.00, be accepted on the terms outlined in the body of this report and that either one of the Commissioner of Corporate Services or the Director of Real Estate Services be authorized to accept the Offer on behalf of the City;
- (2) in addition to giving notice of the proposed by-law to permanently close the Lane in accordance with the requirements of Chapter 162 of the City of Toronto Municipal Code, that one notice of the proposed by-law be published in a local community newspaper, at the expense of the Developer;
- (3) the City Solicitor be authorized to complete the transaction on behalf of the City, including payment of any necessary expenses and amending the closing date to such earlier or later date as she considers reasonable; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto, including the introduction in Council of a bill to repeal By-law 460-93, which closes part of the Lane to vehicular traffic but not pedestrian traffic, at the time the bill to permanently close the Lane is introduced in Council.

**60. Expedited Sale Process
Review of Dedicated Road Allowances
(All Wards)**

Joint report (August 20, 2003) from the Commissioner of Corporate Services and the Commissioner of Works and Emergency Services responding to the request for the Administration Committee to report on the review of dedicated road allowances to determine whether or not there are opportunities to close and sell unnecessary road allowances to generate additional revenues; advising that there are no financial implications associated with this report; and recommending that this report be received for information.

**61. Declaration as Surplus
Strip of Land Adjoining 317 Dundas Street West
(Ward 20 – Trinity Spadina)**

Report (August 6, 2003) from the Commissioner of Corporate Services recommending that:

- (1) the strip of land adjoining 317 Dundas Street West, described as part of Lots 1 to 12, inclusive and part of Closed Lanes on Plan 343 and part of Park Lot 13 in the First Concession from the Bay, shown as Parts 2, 3 and 4 on Sketch No. PS-2003-074, be declared surplus to the City's requirements, subject to the reservation of an easement over the entire site, at grade in perpetuity, for public pedestrian and streetscaping uses, and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the owner of 317 Dundas Street West;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

**62. Process Governing Land Transactions Between the
City of Toronto and the Toronto Community Housing Corporation
(All Wards)**

Report (August 27, 2003) from the Chief Administrative Officer responding to City Council's request to submit a report on the process to be followed should the Toronto Community Housing Corporation ("TCHC") be interested in a potentially surplus property of the City/Agency, Board or Commission ("ABC"); advising that there are no financial implications arising from this report; that following the steps as set out in Appendix "A" ensures that TCHC, a single share corporation of which the City is the sole shareholder, is provided access to surplus City/ABC property; and recommending that this report be received for information.

**63. Follow-up on the Auditor General's Recommendations
With Respect to Accounts Payable**

Report (August 25, 2003) from the Chief Financial Officer and Treasurer responding to recommendations 38 and 43 from the Auditor General's report in the Procurement Process Review, with respect to Accounts Payable, which was approved by Council at its meeting held on April 14, 15 and 16, 2003; advising that there are no financial implications as a result of this report; and recommending that the report "Follow-up on the Auditor General's Recommendations with Respect to Accounts Payable", be received for information.

**64. Easement Statute Law Amendment Act, 1990
Annual Report: Year 2003 Notices of Claim
(All Wards)**

Report (August 25, 2003) from the City Solicitor providing the required annual report on the easement rights that have been reclaimed/registered for the year 2003 pursuant to the Easement Statute Law Amendment Act, 1990; advising that future work to maintain the City's easement database, conduct/review timely title searches and effect any necessary registration of Notices of Claim will be accomplished with existing staff resources; and recommending that this report be received for information.

**65. Toronto Hydro Energy Services Inc.'s Proposal
to Provide Energy Retrofit Services for the
City's Civic Centres and other Corporate Facilities**

Report (August 28, 2003) from the Commissioner of Corporate Services seeking authorization to report directly to Council on September 23, 2003 in regard to negotiating and entering into an energy services agreement with Toronto Hydro Energy Services Inc. to undertake energy and water efficiency improvements in the City's Civic Centres and other Corporate Services Facilities, in accordance with approved capital budgets for 2003.

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera

66. Registration of an Official Mark for toronto.ca and Trade-marks and Domain Names Incorporating the Word "Toronto"

Joint Confidential report (August 27, 2003) from the Commissioner of Corporate Services and the City Solicitor regarding the Registration of an Official Mark for toronto.ca and Trade-marks and Domain Names Incorporating the Word "Toronto", such report to be considered in-camera having regard that the subject matter relates to the receiving of advice that is subject to solicitor-client privilege.

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera

67. 70 Birmingham Street – Purchase of Land for the Toronto Police Services – Technical Amendment (Ward 6 – Etobicoke-Lakeshore)

Confidential report (August 27, 2003) from the Commissioner of Corporate Services regarding 70 Birmingham Street – Purchase of Land for the Toronto Police Services – Technical Amendment (Ward 6 – Etobicoke-Lakeshore) such report to be considered in-camera having regard that the subject matter relates to the acquisition of land for municipal purposes.

In-Camera **In Accordance with the Municipal Act, a motion is required for the Committee to meet privately and the reason must be stated.**

In-Camera

68. Sheppard Subway – Extension of Consultant Contract PricewaterhouseCoopers LLP (Wards 23 and 24 – Willowdale)

Confidential report (August 25, 2003) from the Commissioner of Corporate Services regarding the Sheppard Subway – Extension of Consultant Contract PricewaterhouseCoopers LLP (Wards 23 and 24 – Willowdale) such report to be considered in-camera.