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**TORONTO CYCLING COMMITTEE**

**A G E N D A**

**MEETING NO. 3**

<b>Date of Meeting:</b>	<b>Monday, March 24, 2003</b>	<b>Enquiry:</b>	<b>Brad Bartlett</b>
<b>Time:</b>	<b>7:00 p.m.</b>		<b>Committee Secretary</b>
<b>Location:</b>	<b>Committee Room No. 2</b>		<b>(416) 394-2515</b>
	<b>North York Civic Centre</b>		<b>&lt;bbartle@toronto.ca&gt;</b>

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**DECLARATIONS OF INTEREST PURSUANT TO  
THE MUNICIPAL CONFLICT OF INTEREST ACT.**

**CONFIRMATION OF MINUTES – February 17, 2003.**

**PRESENTATION:**

**1. 2003 Police Cycle Right Campaign.**

- Staff Sergeant Ted Holtzheuser, Toronto Police Services.

(Respecting Item No. 1.)

**COMMUNICATIONS/REPORTS:**

**1. 2003 Police Cycle Right Campaign.**

**(20 MINUTES.)**

(Co-Chair's Note: Any materials will be distributed at the meeting.)

**2. Toronto Bike Plan Update.**

**(45 MINUTES.)**

Advising that a report, entitled, "Toronto Bike Plan Status Report – Year 1" will be forwarded, under separate letter head, to the Toronto Cycling Committee, at their meeting to be held on March 24, 2003; providing, information on the Toronto Car/Bike Collision Study, and the 2003 Toronto Bicycle Map; and recommending that the report be received for information.

**3. Bike Show 2003 Review.**

**(15 MINUTES.)**

Ms. Barbara Wentworth, Bicycle Safety Planner  
(March 4, 2003)

Recommending that the Toronto Cycling Committee send a letter of thanks to the Commissioner of Works and Emergency Services, Commissioner of Urban Development Services, Commissioner of Corporate Services and the Medical Officer of Health for their assistance with the Bike Show, and recognizing the following staff persons with their assistance to the Bike Show 2003:

- Mr. Jack Jackson and Mr. Robert Fuller, Department of Works and Emergency Services;
- Mr. Neal Smith and Ms. Pat Viggiani, Urban Development Services Department;
- Ms. Theresa Stewart, Corporate services Department; and
- Ms. Sharon Bain, Community and Neighborhood Services Department.

**4. Bike Week 2003.**

**4(a). Group Ride.**

**(5 MINUTES.)**

Mr. Ole Calderone, Co-Chair, Communications and Promotions Sub-Committee  
(February 20, 2003)

Advising that, the Communications and Promotions Sub-Committee, at their meeting held on February 20, 2003, recommended the following to the Toronto Cycling Committee:

“That the Toronto Cycling Committee request staff of the Department of Urban Development Services to contact local elected officials beyond those on City Council, for their participation in Bike Week 2003 events, especially the Group Ride on May 26, 2003.”

**4(b). Clarification of Wording.**

**(5 MINUTES.)**

<p>DEFERRED FROM FEBRUARY 17, 2003 MEETING OF THE TORONTO CYCLING COMMITTEE.</p>
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Mr. Sean Wheldrake, Bicycle Promotions Coordinator  
(March 4, 2003)

Advising that the Toronto Cycling Committee, at their meeting held on February 17, 2003, deferred consideration of the matter of the Group Ride – Bike Week 2003, to allow staff of the Department of Urban Development Services, to suggest appropriate wording that would allow City of Toronto staff to take part in the Group Commute and free Pancake Breakfast, to be held at City Hall on May 26, 2003; advising that staff working at City Hall, or nearby, are most likely to take part in the event; and advising that after consulting with Human Resources staff, the following wording is recommended:

- (1) Where operationally feasible, managers are encouraged to permit their employees to participate in the Bike Week Group Commute and free Pancake Breakfast on May 26, 2003; and
- (2) If the Toronto City Council endorses the aforementioned recommendation, that the recommendation be forwarded to all Commissioners to advise their staff accordingly.

**4(c). 14<sup>th</sup> Annual Group Commute and Free Pancake Breakfast.**

**(5 MINUTES.)**

Mr. Sean Wheldrake, Bicycle Promotions Coordinator  
(March 4, 2003)

Providing, for information, a detailed explanation of the events planned for the 14<sup>th</sup> annual group commute and free pancake breakfast.

**5. Bicycle User Group Network.**

**(5 MINUTES.)**

Mr. Sean Wheldrake, Bicycle Promotions Coordinator  
(February 25, 2003)

Advising that the Bicycle User Group Network has been expanded in the following areas: Commuter Challenge; Toolbox; Website; Seminars; and Printed Materials; and advising that the report be received for information.

**6. Pedestrian Safety Campaign.**

**(5 MINUTES.)**

Ms. Barbara Wentworth, Bicycle Safety Planner  
(March 4, 2003)

Advising that on March 4, 2003, the Toronto Injury Prevention Coalition (TIPC) launched a new Pedestrian Safety Campaign at Sunnybrook & Women's Hospital. Speakers at the launch were Chief Julian Fantino, Dr. Colin D'Cunha, Ontario's Chief Medical Officer of Health, Ron Kelusky, Chief of Toronto EMS and Councillor Jane Pitfield; and that TIPC has produced bus shelter posters and advertisements in Famous Players theatres, in an effort to help reduce the number of pedestrian fatalities; and that the message "Cross the street as if your life depends on it, because it does" highlights the fact that six pedestrians are injured in traffic collisions each day and more than half of all traffic fatalities are pedestrians; and that copies of the poster and flyer will be available for distribution at the Toronto Cycling Committee meeting; and recommending that the report be received for information.

**7. Nominations Sub-Committee.**

**(15 MINUTES.)**

Mr. Ole Calderone, Co-Chair, Communications and Promotions Sub-Committee  
(February 20, 2003)

Advising that, the Communications and Promotions Sub-Committee, at their meeting held on February 20, 2003, recommended the following to the Toronto Cycling Committee:

"That the Toronto Cycling Committee strike a Nominations Sub-Committee to replace the members of the Toronto Cycling Committee, whose Terms of Office end November 30, 2003."

**OR**

“That the Toronto Cycling Committee request staff to report on the status of the Nominations Sub-Committee of the Toronto Cycling Committee and the nominations process, with particular attention to upcoming important dates and deadlines, and the advertising/notification process planned, or available, for reaching potential applicants.”

**8. SUB-COMMITTEE MINUTES.**

- (i) Education and Safety Sub-Committee – February 24, 2003; and
- (ii) Communication and Promotions Sub-Committee – February 20, 2003.

**9. SUB-COMMITTEE MEETING DATES.**

- (i) Road and Trail Sub-Committee – Wednesday, April 2, 2003, City Hall, Committee Room No. 4, 7:00 p.m.;
- (ii) Communication and Promotions Sub-Committee – Thursday, March 27, 2003, City Hall, Committee Room No. 3, 7:00 p.m.; and
- (iii) Education and Safety Sub-Committee – Monday, March 31, 2003, City Hall, Committee Room No. 4, 7:00 p.m.

**10. WORKING GROUP REPORTS.**

- (i) Bike Map Working Group;
- (ii) Mimico Trail Working Group;
- (iii) Car/Bike Collision Working Group;
- (iv) Cycling News Working Group; and
- (v) Bikes/Transit Working Group.

**ANY OTHER MATTERS.**