

# **TORONTO** STAFF REPORT

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January 8, 2002

To: Board of Health  
From: Dr. Sheela V. Basrur, Medical Officer of Health  
Subject: Municipal Act 2001, Implementation

Purpose:

This report describes the status of activities to prepare the City for the implementation of the Municipal Act, with specific reference to matters of interest to the Board of Health.

Financial Implications:

There are no financial implications stemming directly from this report.

Recommendation:

It is recommended that the Board of Health receive this report for information.

Background:

Bill 111, the Municipal Act 2001 received Royal Assent on December 12, 2001. The Act came into effect on January 1, 2003. In May 2002, an inter-departmental Municipal Act Implementation Team was established under the lead of the CAO to determine actions required to prepare the City to be in compliance with the new Municipal Act when it comes into effect. The CAO prepared a report on compliance issues and submitted it to the November 2002 meeting of the Policy and Finance Committee. This report was received by the Board of Health at its November 18, 2002 meeting.

Comments:

Changes to the Municipal Act have a limited applicability to Toronto Public Health (TPH). The authority for most public health programming and services arises from the *Health Protection and Promotion Act*. Furthermore, the new Municipal Act continues many of the provisions of the old Act affecting day to day municipal business. Regarding significant changes that do arise from the new Act, the following areas required action by the City to achieve compliance with the Act:

- (a) setting a standard for adequate notice to the public for certain actions by Council, including budget amendments (staff are recommending council pass a notice by-law);
- (b) provide for the public a list of businesses requiring municipal licenses;
- (c) provide for the public a list of fees and charges authorized under the Municipal Act ;
- (d) repeal tax collector appointments;
- (e) a vote by council on the tax-exempt portion of councillor salaries;
- (f) the transformation into municipal service boards of certain City agencies .

Of these activities, the issue of fees is of greatest immediate relevance to Toronto Public Health. Other issues, such as Municipal Service Boards may arise in future, and be dealt with in separate reports.

The new Act requires that municipalities provide a publicly available list of all fees, that fees be set to recover the cost of a service and that fees be authorized by by-law.

The Medical Officer of Health is authorized under the Municipal Code (see Appendixes A1 and A2) for various public health services. Toronto Public Health also charges for products it makes available at cost to users of its services, but these cost recovery measures are not user fees *per se*. As such, they do not need to be authorized by by-law or be included on a publicly available list.

City staff have compiled a comprehensive and accurate list of all the fees and charges imposed by the City under the Act, available for public inspection on January 1, 2003. Toronto Public Health is actively reviewing all existing user fees in consultation with the Finance Department to ensure these fees are calculated on a full cost recovery basis and that policies on promotion, administration and collection adhere to Corporate guidelines.

Conclusions:

Toronto Public Health operations are for the most part not affected by changes to the Municipal Act. One potential area that may be impacted by the new Act is the user fees charged for environmental health services and animal services. However, these charges already comply with the new Act in that they are authorized by by-law, and are included on the publicly available list prepared by staff that has been available for public inspection since January 1, 2003 on the City's web site.

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List of Attachments:

Appendixes A1 & 2: City of Toronto Municipal Code Chapter: 349 Animals and  
Chapter 441: Fees

## Chapter 349

### ANIMALS

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TORONTO MUNICIPAL CODE  
ANIMALS

§ 349-1

ARTICLE X  
Conflicting Provisions

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ARTICLE XI  
Schedules

§ 349-27. Schedules to form part of chapter.

Schedule A to Ch. 349, Prohibited Animals

Schedule B to Ch. 349, City-Owned Lands

Schedule C to Ch. 349, Protective Care Fees; Dog Fees

Schedule D to Ch. 349, Cat Fees

Schedule E to Ch. 349, Fees for Spay/Neuter Surgery

Schedule F to Ch. 349, Fees for Additional Services

[HISTORY: Adopted by the Council of the City of Toronto 1999-2-4 by By-law No. 28-1999.<sup>1</sup> Amendments noted where applicable.]

GENERAL REFERENCES

Toronto Zoo — See Ch. 329.

ARTICLE I  
Definitions

§ 349-1. Definitions.

As used in this chapter, the following terms shall have the meanings indicated:

ANIMAL — All species of fauna excluding humans, fish and aquatic invertebrates.

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<sup>1</sup> Editor's Note: This by-law was passed under the authority of sections 210 and 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law came into force on July 1, 1999. Furthermore, this by-law repealed Borough of East York By-law No. 88-97, being a by-law respecting the care and keeping of cats; Borough of East York By-law No. 39-80, as amended, being a by-law to provide for the licensing of and other matters respecting dogs; Borough of East York By-law No. 60-83, as amended, being a by-law to prohibit the keeping of certain animals and to regulate the keeping of certain other animals and birds within the Borough of East York; Borough of East York By-law No. 30-89, as amended, being a by-law to prohibit the keeping of certain kinds of animals; Borough of East York By-law No. 68-80, as amended, being a by-law to regulate the keeping of animals in the Borough of East York; Borough of East York By-law No. 122-96, as amended, being a by-law to require the muzzling of a dog after it has bitten any person or domestic animal; City of Etobicoke Municipal Code Chapter 95, Animals, as amended; City of North York By-law No. 32819, being a by-law to regulate animals in the City of North York; City of North York By-law No. 32823, being a by-law for the muzzling of dogs; City of Scarborough By-law No. 17902, being a by-law to regulate the keeping of pigeons, as amended; City of Scarborough By-law No. 22992, being a by-law to provide for the regulation and keeping of dogs and other animals or any class thereof within the municipality, as amended; City of Scarborough By-law No. 23892, being a by-law to prohibit and regulate the keeping of certain kinds of animals within the municipality; former City of Toronto Municipal Code Chapter 133, Animals, as amended; City of York Municipal Code Chapter 303, as amended, Animal Control; City of York Municipal Code Chapter 305, as amended, Dog Excrement Removal; City of York Municipal Code Chapter 317, as amended, Spaying-Neutering Clinic; City of York By-law No. 1192-87, as amended, being a by-law to require that owners of dogs remove excrement left by their dogs in the City of York; City of York By-law No. 2453-92, as amended, being a by-law to prohibit, restrict, regulate and license animals and birds; and Borough of York By-law No. 2510-76, as amended, being a by-law to establish, maintain and operate a clinic for the spaying or neutering of domestic animals in the Borough of York.

**ANIMAL CENTRE** — A facility operated by or for the City of Toronto for the keeping and disposition of stray and admitted animals.

**AT LARGE** — Being found on any other property than that of the owner of the animal, and not under the control of the owner, except where the owner of the property permits the animal to be on his or her property.

**BITE** — Piercing or puncturing the skin as a result of contact with a dog's tooth or teeth.

**CAT** — A feline of the species *Felis catus*.

**DOG** — A canine of the species *Canis familiaris*.

**DWELLING UNIT** — One room or a group of rooms, occupied or capable of being occupied as the home or residence of one or more persons, and containing only one kitchen or other facility for the preparation of meals.

**FERRET** — A ferret of the subspecies *Mustela putorius furo*.

**KEEP** — To have temporary or permanent control or possession of an animal; “keeping” has the same meaning.

**MEDICAL OFFICER OF HEALTH** — The Medical Officer of Health for the City of Toronto Health Unit or any person acting under his or her authority.

**MICROCHIP** — An approved Canadian standard, encoded identification device implanted into an animal, which contains a unique code that permits or facilitates access to owner information, including the name and address of the owner, which is stored in a central database accessible to the Medical Officer of Health.

**MUZZLE** — A humane fastening or covering device of adequate strength over the mouth to prevent a dog from biting.

**OWNER** — A person or persons who possess, harbour or have custody of an animal and, where the owner is a minor, the person responsible for the custody of the minor.

**PIGEON** — Any of a widely distributed family of birds derived from self-sustaining captive populations of *Columbidae*.

**POLICE WORK DOG** — A dog trained for and actually engaged in law enforcement by any federal, provincial or municipal government agency.

**PROTECTIVE CARE** — The temporary keeping of an animal to a maximum of five days, as a result of an eviction, incarceration, medical or fire emergency or any other situation that the Medical Officer of Health deems appropriate.

**RABBIT** — A European rabbit of the species *Oryctolagus cuniculus*.

TORONTO MUNICIPAL CODE  
ANIMALS

§ 349-2

ARTICLE II  
**Prohibited Animals**

**§ 349-2. Keeping of certain animals prohibited.**

- A. No person shall keep, either on a temporary or permanent basis, any prohibited animal in the City.
- B. For the purposes of Subsection A, prohibited animals are those classes of animals listed in Schedule A at the end of this chapter.
- C. Despite Subsection A, any person who, on the date of the passage of this chapter, was lawfully keeping any animal listed in Schedule A may keep that animal until the animal has died or has otherwise been disposed of, provided that the owner has registered the animal with the Medical Officer of Health by September 1, 1999.

**§ 349-3. Exceptions.**

Section 349-2 does not apply to:

- A. The premises of a City animal centre.
- B. The premises of an affiliate or branch of the Ontario Society for the Prevention of Cruelty to Animals.
- C. The premises of an accredited veterinary hospital under the care of a licensed veterinarian.
- D. The premises of the Toronto Zoo.
- E. The premises of facilities accredited by the Canadian Association of Zoos and Aquariums (CAZA).
- F. The areas of the City in which professionally produced films are being made by film professionals and film production companies, and only temporarily during filming.
- G. The areas of the City in which educational programs are being conducted with animals, if the animals are owned by institutions accredited by CAZA or the American Zoo and Aquarium Association and only while the educational programs are actually being conducted, provided that such programs be limited to a maximum of three days at any one location.
- H. Premises registered as research facilities pursuant to the *Animals for Research Act*, R.S.O. 1990, c. A.22.
- I. The premises of slaughterhouses licensed pursuant to the *Meat Inspection Act*, R.S.O. 1990, c. M.5.

- J. The premises of the Toronto Police Department.
- K. Domesticated Ungulates of the families Artiodactylus and Perissodactylus, Anseriformes, Galliformes and Struthioniformes:
  - (1) On lands owned and operated by the City listed in Schedule B at the end of this chapter; or
  - (2) On lands zoned agricultural.
- L. The premises of the Toronto Wildlife Centre.
- M. Foster programs under the supervision of an affiliate or branch of the Ontario Society for the Prevention of Cruelty to Animals, provided that these programs be limited to the rehabilitation of squirrels.

**§ 349-4. Number of animals restricted.**

Subject to § 349-17, no person shall keep in any dwelling unit more than six of any combination of dogs, cats, ferrets and rabbits except that any person who, on the date of the passage of this chapter, was lawfully keeping more than six of any combination of dogs, cats, ferrets and rabbits may keep those dogs, cats, ferrets and rabbits until they have died or are otherwise disposed of.

ARTICLE III  
**Care of Animals**

**§ 349-5. Responsibility to care for animals.**

Every person who keeps an animal within the City's boundaries shall provide the animal or cause it to be provided with adequate and appropriate care, food, water, shelter, exercise, attention and veterinary care as may be required to meet the need of the species.

**§ 349-6. Enclosures for animals kept out of doors.**

If an animal is customarily kept out of doors, the person having the custody or control of the animal shall provide for its use at all times a structurally sufficient, weather-proofed and insulated enclosure of appropriate size and dimension.

**§ 349-7. Tethers.**

- A. No person shall keep any animal in the City tethered on a chain, rope or similar restraining device of less than three metres in length.
- B. Every person who has tethered an animal shall ensure, at all times, that the animal has unrestricted movement within the range of the tether, and that the animal cannot suffer injury resulting from the tethering.

TORONTO MUNICIPAL CODE  
ANIMALS

§ 349-8

**§ 349-8. Unsanitary conditions.**

- A. No person shall keep an animal within the City in an unsanitary condition.
- B. For the purposes of Subsection A, an animal is kept in an unsanitary condition where the keeping of the animal results in an accumulation of faecal matter, an odour, insect infestation or rodent attractants which endanger the health of any person or animal, or which disturbs or is likely to disturb the enjoyment, comfort or convenience of any person.

**§ 349-9. Protective care provided in City animal centres.**

- A. Where an animal is sheltered at a City animal centre for protective care, a per diem sheltering fee shall be paid to the Medical Officer of Health in advance of redeeming the animal by the owner in the amount specified in Schedule C at the end of this chapter.
- B. Where an animal is not redeemed at the end of the protective care period, it shall be treated as an impounded animal.

ARTICLE IV  
**Dogs**

**§ 349-10. Registration; tags.**

Every owner of a dog shall:

- A. Register the dog with the Medical Officer of Health and pay a tag and licence fee in the amount specified in Schedule C at the end of this chapter.
- B. Until ceasing to be the owner of the dog, obtain a new tag and licence for the dog prior to the expiration of each licence issued for the dog which shall expire the following year on the anniversary date of its initial issuance.
- C. Keep the tag securely fixed at all times on the dog for which the tag is issued.
- D. Pay a tag replacement fee specified in Schedule C in the event the tag issued for the dog is lost.

**§ 349-11. Dogs running at large.**

- A. No owner of a dog shall cause or permit the dog to run at large in the City, except as permitted in those areas of City parks where dogs are permitted to run at large as designated by City by-law.

- B. For the purposes of this chapter, a dog shall be deemed to be running at large when found in any place other than the premises of the owner of the dog and not under the control of any person.
- C. No person shall keep a dog off the premises of the owner other than on a leash which shall not exceed two metres in length except where consent is given by the person owning the property where the dog is found.

**§ 349-12. Exceptions.**

- A. Sections 349-10 and 349-11 do not apply to police work dogs.
- B. Section 349-10A does not apply to any owner of a dog that has a lifetime licence issued for the dog by the former City of North York, Scarborough or Toronto.

**§ 349-13. Seizure; impoundment; redemption; fees.**

- A. Any dog running at large contrary to the provisions of this chapter may be seized and impounded by the Medical Officer of Health.
- B. Where, in the opinion of the Medical Officer of Health, a dog seized under Subsection A is injured or ill and should be euthanized without delay for humane reasons or safety to persons, the dog may be euthanized by the Medical Officer of Health without permitting any person to reclaim the dog.
- C. Any dog seized by the Medical Officer of Health under Subsection A shall be impounded for a minimum period of five days from the time of its impoundment, exclusive of the day on which the dog was impounded, and days on which the animal centre is closed, during which time the owner shall be entitled to redeem the dog.
- D. If a dog is not redeemed within the time period referred to in Subsection C, the dog shall become the property of the City and may:
  - (1) Be adopted for a fee in the amount specified in Schedule C at the end of this chapter; or
  - (2) Be euthanized by the Medical Officer of Health.
- E. Where a dog is seized and impounded by the Medical Officer of Health under Subsection A:
  - (1) A per diem impoundment fee shall be paid to the Medical Officer of Health in advance of redeeming the dog by the owner in the amount specified in Schedule C; and
  - (2) The owner shall ensure the dog is identified with a microchip.

TORONTO MUNICIPAL CODE  
ANIMALS

§ 349-14

- F. Where a dog seized and impounded by the Medical Officer of Health under Subsection A is injured or ill and receives veterinary care necessary for the well-being of the dog, the Medical Officer of Health shall, in addition to any amount charged pursuant to Subsection E, be entitled to charge the person claiming the dog under this article the cost of the veterinary care to the Medical Officer of Health.

**§ 349-14. Dogs that have bitten persons or animals; muzzles.**

- A. Where the Medical Officer of Health has reason to believe that a dog has bitten a person or domestic animal, the Medical Officer of Health shall:
- (1) Where the bite is the first bite on record with the City, and where the bite occurred on the owner's premises, serve the owner with a notice of caution.
  - (2) Serve the owner with a notice to muzzle if in his or her opinion the bite referred to in Subsection A(1) is severe.
  - (3) Where the bite is a second or subsequent bite on record with the City, serve the owner with a notice to muzzle.
- B. Where the Medical Officer of Health has reason to believe that a dog has bitten a person or domestic animal in the City other than on the owner's premises, the Medical Officer of Health shall serve the owner with a notice to muzzle.

**§ 349-15. Notice of caution and notice to muzzle; hearing; microchip.**

- A. An owner who is served with a notice of caution or a notice to muzzle is entitled to a hearing by the Medical Officer of Health who may confirm the notice or exempt the owner from the muzzling requirements.
- B. To receive a hearing, the owner must mail or deliver to the Medical Officer of Health within 30 days after a copy of the notice of caution or notice to muzzle is served on the owner, notice in writing requesting a hearing.
- C. Although a hearing may be requested, a notice served pursuant to § 349-14 takes effect when it is served on the person to whom it is directed.
- D. Once a notice to muzzle has been issued and properly served upon the owner of the dog, no person shall permit the dog to be off the premises of the owner unless properly muzzled.
- E. For the purposes of Subsection D, where an owner of a dog has exclusive possession of part of a building or property, "premises" means that portion of the property of which the owner has exclusive possession.
- F. Once a notice to muzzle has been issued and properly served upon the owner of the dog, the owner of the dog shall ensure that the dog is identified with a microchip.

**§ 349-16. Removal of excrement.**

Every owner of a dog shall immediately remove excrement left by the dog on property anywhere within the City.

**§ 349-17. Number of dogs restricted.**

No person shall keep more than three dogs in and about any dwelling unit within the City, except that any person who, on the date of the passage of this chapter, was lawfully keeping more than three dogs may keep those dogs until they have died or are otherwise disposed of.

ARTICLE V  
**Cats**

**§ 349-18. Registration; tags.**

Every owner of a cat shall:

- A. Register the cat with the Medical Officer of Health and pay a tag and registration fee in the amount specified in Schedule D at the end of this chapter, except that no fees are payable where a cat has a lifetime identification tag issued by the former City of Etobicoke, North York, Scarborough or York or the former Borough of East York.
- B. Until ceasing to be the owner of the cat, obtain a new tag for the cat prior to the expiration of the tag issued for the cat which shall expire the following year on the anniversary date of its initial issuance.
- C. Keep the cat tag securely fixed at all times on the cat for which the tag is issued.
- D. Pay a tag replacement fee specified in Schedule D in the event the tag issued for the cat is lost.

**§ 349-19. Impoundment.**

The Medical Officer of Health may take possession of and impound any cat found at large where:

- A. In the opinion of the Medical Officer of Health and the owner of the property, the cat is deemed to be causing damage or creating a nuisance; or
- B. In the opinion of the Medical Officer of Health, the cat is in distress, injured and/or unidentifiable.

TORONTO MUNICIPAL CODE  
ANIMALS

§ 349-20

**§ 349-20. Seizure; impoundment; redemption; fees.**

- A. Where the Medical Officer of Health has taken possession of a cat under § 349-19 and is of the opinion that the cat is injured or ill and should be euthanized without delay for humane reasons or safety to persons, the cat may be euthanized by the Medical Officer of Health without permitting any person to reclaim the cat.
- B. Where the Medical Officer of Health has taken possession of a cat under § 349-19, it shall be impounded for a minimum period of five days from the time of its impoundment, exclusive of the day on which the cat was impounded, and days on which the animal centre is closed, during which time the owner shall be entitled to redeem the cat.
- C. If the cat is not redeemed within the time period referred to in Subsection B, the cat shall become the property of the City and may:
  - (1) Be adopted for a fee in the amount specified in Schedule D at the end of this chapter; or
  - (2) Be euthanized by the Medical Officer of Health.
- D. Where the Medical Officer of Health has taken possession of a cat or has impounded it under § 349-19:
  - (1) A per diem impoundment fee shall be paid to the Medical Officer of Health in advance of redeeming the cat by the owner in the amount specified in Schedule D; and
  - (2) The owner shall ensure the cat is identified with a microchip.
- E. Where the Medical Officer of Health has taken possession of a cat and has impounded it under § 349-19 and it is injured or ill and receives veterinary care necessary for the well-being of the cat, the Medical Officer of Health shall, in addition to any amount charged pursuant to Subsection D, be entitled to charge the person claiming the cat under this article the cost of the veterinary care to the Medical Officer of Health.

ARTICLE VI  
**Spay/Neuter Clinics**

**§ 349-21. Previously established clinics continued; supervision; requirements for spaying and neutering.**

- A. Clinics established for spaying or neutering dogs and cats in the former Cities of Etobicoke, North York and York are continued and referred to as “City Spay/Neuter Clinics.”

- B. City Spay/Neuter Clinics shall be operated under the control and supervision of the Medical Officer of Health.
- C. No dog or cat shall be spayed or neutered at a clinic unless:
  - (1) The dog or cat is owned by a resident of the City;
  - (2) The dog or cat is the property of the City; or
  - (3) The dog or cat has been adopted from a City animal centre.

**§ 349-22. Fee.**

- A. Where a dog or cat is spayed or neutered, a fee shall be paid to the Medical Officer of Health in advance of the spaying or neutering being performed in the amount specified in Schedule E at the end of this chapter.
- B. Despite Subsection A, an additional fee in the amount specified in Schedule E payable in advance of redeeming the cat or dog may be charged if the spay or neuter surgery was complicated by the physical condition, including pregnancy, of the dog or cat.

ARTICLE VII  
**Pigeons**

**§ 349-23. Pigeons to be kept on owner's property.**

No person keeping pigeons shall permit the pigeons to stray, perch, roost or rest upon lands, premises or buildings of any person or upon any public place in the City, except on the property of the person keeping the pigeons.

ARTICLE VIII  
**Fees**

**§ 349-24. Additional services.**

Additional fee schedules for services provided by the Medical Officer of Health are set out in Schedule F at the end of this chapter.

TORONTO MUNICIPAL CODE  
ANIMALS

§ 349-25

ARTICLE IX  
**Offences**

**§ 349-25. Offences.**

Any person who contravenes any provision of this chapter is guilty of an offence.<sup>2</sup>

ARTICLE X  
**Conflicting Provisions**

**§ 349-26. Conflicting by-laws.**

Where this chapter conflicts with any other by-laws respecting animals, this chapter prevails to the extent of the conflict.

ARTICLE XI  
**Schedules**

**§ 349-27. Schedules to form part of chapter.**

Schedules A, B, C, D, E and F attached to this chapter shall form part of this chapter.

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<sup>2</sup> Editor's Note: This section was passed under the authority of section 320 of the *Municipal Act*, R.S.O. 1990, c. M.45, and, under section 61 of the *Provincial Offences Act*, R.S.O. 1990, c. P.33, a person convicted of an offence under this section is liable to a fine of not more than \$5,000.

TORONTO MUNICIPAL CODE  
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**SCHEDULE A TO CH. 349  
PROHIBITED ANIMALS**

**MAMMALS**

Artiodactyla (such as cattle, goats, sheep, pigs)  
Canidae (such as coyotes, wolves, foxes, hybrid wolf dogs) except dogs  
Chiroptera (bats such as fruit bats, myotis, flying foxes)  
Edentates (such as anteaters, sloths, armadillos)  
Felidae (such as tigers, leopards, cougars) except cats  
Hyaenidae (such as hyaenas)  
Lagomorpha (such as hares, pikas) except rabbits  
Marsupials (such as kangaroos, opossums, wallabies) except sugar gliders derived from self-sustaining captive populations  
Mustelidae (such as mink, skunks, weasels, otters, badgers) except ferrets  
Non-human primates (such as chimpanzees, gorillas, monkeys, lemurs)  
Perissodactyla (such as horses, donkeys, jackasses, mules)  
Proboscidae (elephants)  
Procyonidae (such as coatimundi, cacomistles)  
Rodentia (such as porcupines and prairie dogs) except rodents which do not exceed 1,500 grams and are derived from self-sustaining captive populations  
Ursidae (bears)  
Viverridae (such as mongooses, civets, genets)

**BIRDS**

Anseriformes (such as ducks, geese, swans, screamers)  
Galliformes (such as pheasants, grouse, guineafowls, turkeys)  
Struthioniformes (flightless ratites such as ostriches, rheas, cassowaries, emus, kiwis)

**REPTILES**

Crocodylia (such as alligators, crocodiles, gavials)  
All snakes which reach an adult length larger than 3 metres  
All lizards which reach an adult length larger than 2 metres

**OTHER**

All venomous and poisonous animals



TORONTO MUNICIPAL CODE  
ANIMALS

**SCHEDULE B TO CH. 349  
CITY-OWNED LANDS**

Milliken Park  
Thompson Park  
Sunnybrook Park  
Riverdale Park  
High Park  
Black Creek Pioneer Village  
Exhibition Place  
Toronto Island Farm  
Woodbine Racetrack



TORONTO MUNICIPAL CODE  
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**SCHEDULE C TO CH. 349  
PROTECTIVE CARE FEES; DOG FEES  
[Amended 2001-06-28 by By-law No. 597-2001]**

Section of Chapter	Purpose	Fee
§ 349-9	Protective care	
	First 24 hours or part thereof	\$40.00
	Subsequent per diem rate:	
	Dogs	\$20.00
	Cats	\$10.00
§ 349-10	Dog licences	
	Unaltered dog	\$50.00
	Dog identified with a microchip	\$25.00 (1 yr.) \$15.00 (1 yr.) if senior citizen
	Dog that is spayed or neutered	\$15.00 (1 yr.)
	<b>[Amended 2001-12-06 by By-law No. 1109-2001<sup>3</sup>]</b>	\$10.00 if senior citizen
	Dog that is spayed or neutered and identified with a microchip	\$10.00
	Personal assistance dog	No fee if certificate is produced from The Canadian National Institute for the Blind or Hearing Ear Dogs of Canada or satisfactory equivalent
	Replacement licence tag	\$3.00
§ 349-13	Impoundment fee (dogs)	
	First 24 hours or part thereof	\$40.00
	Subsequent per diem rate	\$20.00
	Adoption fee	\$125.00

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<sup>3</sup> Editor's Note: This by-law is deemed to have come into force on 2001-06-28.



TORONTO MUNICIPAL CODE  
ANIMALS

**SCHEDULE D TO CH. 349  
CAT FEES  
[Amended 2001-06-28 by By-law No. 597-2001]**

<b>Section Chapter</b>	<b>of Purpose</b>	<b>Fee</b>
§ 349-18	Cat registration Unaltered cat	\$50.00
	Cat identified with a microchip	\$25.00 (1 yr.) \$15.00 (1 yr.) if senior citizen
	Cat that is spayed or neutered <b>[Amended 2001-12-06 by By-law No. 1109-2001<sup>4</sup>]</b>	\$15.00 (1 yr.) \$10.00 if senior citizen
	Cat that is spayed or neutered and identified with a microchip	\$10.00
	Replacement registration tag	\$3.00
§ 349-20	Impoundment fee (cats)	
	First 24 hours or part thereof	\$30.00
	Subsequent per diem rate	\$10.00
	Adoption fee	\$75.00

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<sup>4</sup> Editor's Note: This by-law is deemed to have come into force on 2001-06-28.



TORONTO MUNICIPAL CODE  
ANIMALS

**SCHEDULE E TO CH. 349  
FEES FOR SPAY/NEUTER SURGERY**

<b>Section of Chapter</b>	<b>Purpose</b>	<b>Fee</b>
§ 349-22	Spay/neuter surgery	
	Neutering a male dog	\$60.00
	Spaying an immature female dog less than 1 year	\$90.00
	Spaying a female dog more than 1 year	\$110.00
	Neutering a male cat	\$40.00
	Spaying a female cat	\$60.00
	Additional fee if physical complications	\$20.00
	Sheltering fees at clinic (per diem)	
	Dogs	\$20.00
Cats	\$10.00	



TORONTO MUNICIPAL CODE  
ANIMALS

**SCHEDULE F TO CH. 349  
FEES FOR ADDITIONAL SERVICES**

Section of Chapter	Purpose	Fee
§ 349-24	Surrender fees (owned animal)	
	Dogs	\$35.00
	Cats	\$20.00
	Litters	\$20.00
	Small animals	\$10.00
	Cremation fees	
	Small animals (<14 kg)	\$75.00
	Medium animals (14 to 27 kg)	\$100.00
	Large animals (28 to 55 kg)	\$125.00
	Extra large animals (>55 kg)	\$150.00
	Adoption fees	
	Birds	
	Budgie, finch types	\$5.00
	Cockateils, love bird types	\$20.00
	Parrots	
	Small (≤1 kg)	\$50.00
	Large (>1 kg)	\$100.00
	Fish	\$5.00
	Mammals (other than rodents)	\$40.00
	Reptiles, amphibians and invertebrates	\$20.00
	Rodents	\$5.00
	Other	
Trap rentals (deposit)	\$100.00	
Pick-up and delivery fees	\$20.00	
Cat boxes	\$5.00	

## Chapter 441

### FEEES

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|---|--|
| § 441-1. Fire services and inspections.   | § 441-6. Services by Municipal Licensing and Standards Division of Urban Development Services. |
| § 441-2. Environmental health services provided by Medical Officer of Health.   | § 441-7. Preliminary project review fees.  |
| § 441-3. Copies of documents and services of City Clerk.  | § 441-8. Parking tag operations services.  |
| § 441-4. Birth and death registrations; marriage licences.  | § 441-9. Sign permit fees.   |
| § 441-5. Services by Corporate Services Department and Urban Development Services Department in respect of liquor license applications. | Schedule A to § 441-1, Fee Schedule for Fire Services/Inspections                              |

[HISTORY: Adopted by the Council of the City of Toronto as indicated in section histories. Amendments noted where applicable.]

#### § 441-1. Fire services and inspections.

[Adopted 1998-04-16 by By-law No. 133-1998<sup>1</sup>]

##### A. Definitions.

As used in this section, the following terms shall have the meanings indicated:

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<sup>1</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law also provided that Schedule H of Chapter 91 of the Etobicoke Municipal Code with respect to Administrative Fees, being By-law Nos. 1991-7-78 and 1994-55 of The Corporation of the City of Etobicoke; By-law Nos. 32771 and 32773 of The Corporation of the City of North York; By-laws Nos. 24794 and 24971 of The Corporation of the City of Scarborough; Paragraph 178-14 of the former Toronto Municipal Code, being By-law No. 1996-0091 of The Corporation of the City of Toronto; By-law Nos. 3250-96 and 3439-97 of The Corporation of the City of York, and any amendments thereto, are repealed, but only to the extent to which any such by-law deals with the imposition of fees or charges for services or activities provided by the fire department of the old area municipality. By-law No. 133-1998 also provided that any other by-law (or part of it) and any resolution of any of the six old area municipalities of the former Metropolitan Toronto relating to the imposition of fees or charges for services or activities provided by the fire department of the old area municipality (and any amendments thereto) and not expressly mentioned herein are also repealed, but only to the extent to which the by-law or resolution deals with the imposition of such fees or charges.

TORONTO MUNICIPAL CODE  
FEES

§ 441-1

**CHARGES** — Include any costs incurred by the City pursuant to Subsection I. **[Amended 1998-07-31 by By-law No. 559-1998<sup>2</sup>]**

**FALSE FIRE ALARM** — Malicious false alarm and nuisance false alarm.

**FEE or FEE FOR SERVICES** — Any fee for services imposed under Subsection B and billed pursuant to Subsection C.

**FIRE DEPARTMENT** — The Fire Department of the City of Toronto established under Chapter 79, Fire Services, as may be amended or replaced from time to time, and includes its officers and members.

**MALICIOUS FALSE ALARM** — As referred to in Schedule A at the end of this chapter, the negligent or intentional misuse of a fire alarm system resulting in the activation of the system, but does not include the activation of a fire alarm system under circumstances that would have caused a careful or prudent person to believe that a fire-related emergency was in progress at the owner's building or in circumstances where the owner has notified the Fire Department in advance of work being done on the fire alarm system that could cause a false fire alarm.

**NON-EMERGENCY ELEVATOR INCIDENT RESPONSE** — A response to a building to free an individual from an elevator that is inoperative due to a mechanical failure, equipment malfunction or improper maintenance or installation of the elevator or any of its components, but does not include a response to free an individual who has urgent medical needs or has been placed in immediate danger as a result of the elevator being inoperative. **[Added 2001-04-27 by By-law No. 229-2001]**

**NUISANCE FALSE ALARM** — As referred to in Schedule A at the end of this chapter, the activation of a fire alarm system through a mechanical failure, equipment malfunction or improper maintenance or installation of the system, but does not include the activation of a fire alarm system where the activation occurred as a result of accidental damage to the system.

**OWNER** — A person who is shown as the assessed owner or tenant of real property in the assessment rolls for the City in respect of which property services and activities were provided or done by the Fire Department and includes the registered owner or mortgagee in possession of such property and includes a person in actual occupation of such property:

- (1) Under an agreement with the assessed owner for the purchase of it; or
- (2) Sold by the Director in accordance with the Veterans' Land Act (Canada);

but

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<sup>2</sup> Editor's Note: This by-law is retroactive to 1998-04-16.

- (3) In the case of a false fire alarm originating from a condominium building, means the condominium corporation having control of the common elements of the building; and
- (4) In the case of a vehicle, means person who is the registered owner of the vehicle and includes the person who is licensed to operate the vehicle.

B. Fee for services.

The City shall impose the fee for services set out in Schedule A at the end of this chapter for services or activities (including, without limitation, inspections) provided or done by the Fire Department.

C. Payment of fee.

- (1) The owner of any property or vehicle to which services set out in Schedule A at the end of this chapter were provided or done by the Fire Department, regardless of whether requested by the owner or an agent of the owner or not, shall pay the fee imposed for such services under Subsection B and billed to the owner by the City.
- (2) Where there is more than one owner, their liability for payment shall be joint and several.

D. Service of invoice.

An invoice for services billed pursuant to Subsection C(1) may be served by personal service on the owner or by regular letter mail, in which event service shall be deemed to have been made on the third day after the day of mailing, or by electronic transmission or telephone transmission of a facsimile, in which event service shall be deemed to have been made on the first day after the day of transmission, or by some other method that allows proof of receipt.

E. Invoice for services.

Any invoice for services billed pursuant to Subsection C(1) shall describe the service provided or done by the Fire Department, when and where the service was provided or done, the reason for the service, the fee for the service, the terms of payment of the fee prescribed in this section and the consequences of failing to pay the fee for the service as provided for in this section.

F. When and how fee to be paid.

The fee for services shall be payable to the City, by cash, money order, cheque or credit card, no later than 30 days from the date of the invoice for the services.<sup>3</sup>

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<sup>3</sup> Editor's Note: Former Subsection 7, Interest, which immediately followed this section, was repealed 1998-07-31 by By-law No. 559-1998, which by-law is retroactive to 1998-04-16.

TORONTO MUNICIPAL CODE  
FEES

§ 441-1

G. Debt of owner.

The fee for services shall constitute a debt of the owner to the City. [**Amended 1998-07-31 by By-law No. 559-1998<sup>4</sup>**]

H. Collection of debt.

The City may take such action as it considers necessary and as is permitted by law to collect the debt constituted under Subsection G. [**Amended 1998-07-31 by By-law No. 559-1998<sup>5</sup>**]

I. Collection costs.

The owner shall be liable to pay to the City any costs incurred by the City in collecting the debt constituted under Subsection G; and such costs shall also constitute a debt of the owner to the City; and Subsection H shall apply to the recovery of such costs, with necessary modifications. [**Amended 1998-07-31 by By-law No. 559-1998<sup>6</sup>**]

J. Addition to tax roll.

- (1) Without restricting the generality of Subsections H and I, where the fee for services or charges or all or any of them remains unpaid, in whole or in part, for a period in excess of 90 days, such fee or charges or all or any of them shall be added to the tax roll for any real property within the territorial limits of the City owned, in whole or in part, by the owner and shall be collected in a like manner as municipal taxes.
- (2) Subsection J(1) does not apply to a fee or charge for false fire alarms originating from a condominium building, which fee or charge may be recovered by action.
- (3) The Chief Financial Officer and Treasurer of the City shall add to the unpaid fee for services and charges to be added to the tax roll under Subsection J(1) interest at the rate of 15% per year in a like manner as provided for municipal taxes. [**Added 1998-07-31 by By-law No. 559-1998<sup>7</sup>**]

K. Joint and several liability.

All of the owners of the real property to whose tax roll the fee for service or charges or any or all of them were added pursuant to Subsection J shall be liable jointly and severally for paying such fee and charges, and such fee and charges shall be collected in a like manner as municipal taxes.

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<sup>4</sup> Editor's Note: This by-law is retroactive to 1998-04-16.

<sup>5</sup> Editor's Note: This by-law is retroactive to 1998-04-16.

<sup>6</sup> Editor's Note: This by-law is retroactive to 1998-04-16.

<sup>7</sup> Editor's Note: This by-law is retroactive to 1998-04-16.

L. False fire alarm reimbursement.

- (1) Subject to Subsection L(3), where an owner of a building has paid a fee for services set out in Schedule A at the end of this chapter for services or activities provided or done by the Fire Department in respect of a false fire alarm at the owner's building and the owner has since the false fire alarm installed in the building a proper security system or taken other measures to reduce the likelihood of the occurrence of a false fire alarm at the building in the future, the owner may apply to the City to be reimbursed for the fee so paid.
- (2) An application for reimbursement under Subsection L(1) shall include proof of the installation of a proper security system or of the other measures taken to reduce the likelihood of the occurrence of a false fire alarm at the building in the future, or both.
- (3) Where the Fire Chief, in his sole judgement, is satisfied that the owner has installed a proper security system or taken such other measures that the Fire Chief considers sufficient to reduce the likelihood of the occurrence of a false fire alarm at the owner's building in the future, the City, on the recommendation of the Fire Chief, may reimburse the owner up to a maximum of 90% of the fee paid by the owner for the false fire alarm at the building in respect of which the services of the Fire Department were provided within the previous twelve-month period. **[Amended 1998-07-31 by By-law No. 559-1998<sup>8</sup>]**
- (4) The reimbursement under Subsection L(3) shall not include reimbursement of any charges levied against the owner under this section in respect of an overdue fee or the collection of such fee by the City.

**§ 441-2. Environmental health services provided by Medical Officer of Health.**

**[Adopted 1998-06-05 by By-law No. 355-1998<sup>9</sup>]**

A. Definitions.

As used in this section, the following terms shall have the meanings indicated:

CATERING VEHICLE — An itinerant food service premises in which no food is prepared other than hot beverages and French fried potatoes.

MEDICAL OFFICER OF HEALTH — The Medical Officer of Health for the City of Toronto Health Unit.

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<sup>8</sup> Editor's Note: This by-law is retroactive to 1998-04-16.

<sup>9</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law comes into force 1998-07-02.

TORONTO MUNICIPAL CODE  
FEES

§ 441-2

MOBILE PREPARATION PREMISES — A vehicle or other itinerant food premises from which food prepared therein is offered for sale to the public.

- B. The following fees shall be paid in advance to the City for the following environmental health services provided by the Medical Officer of Health:
- (1) For each request for information on the status of any land, premises or structures in the City: \$150 per municipal address.
  - (2) For each request for reinspection of outstanding deficiencies relating to any land, premises or structures in the City: \$150 per municipal address.
  - (3) For each request for information relating to any land, building or structure in the City in respect of liquor licence applications: \$150 per municipal address.
  - (4) For each request for an inspection and preparation of documentation relating to the disinterment of a body: \$150.
  - (5) For each request for an inspection and preparation of documentation for a body to be surrendered to the consulate of the country which is the destination of the deceased: \$150.
  - (6) For each request for documentation from the Medical Officer of Health stating whether an individual's cause of death was related to a communicable disease: \$25.
  - (7) For each request for mailing lists maintained by the Medical Officer of Health respecting premises in the City: \$50.
  - (8) For each request for inspection of a mobile preparation premises or catering vehicle: \$150.
  - (9) For each request for an education program offered by the Medical Officer of Health for food handlers or respecting pool operations: \$30 per person.
- C. The fees in Subsection B are inclusive of goods and services tax (GST) where applicable and shall automatically increase on the first day of January in each year by the percentage increase in the All Item Index of the Consumer Price Index (not seasonally adjusted) for the Toronto Census Metropolitan Area, published by Statistics Canada, during the twelve-month period ending on October 1 in the year immediately preceding the rate increase date.
- D. Where this section conflicts with any other by-laws setting out fees for services provided by the Medical Officer of Health, this section prevails to the extent of the conflict.

**§ 441-3. Copies of documents and services of City Clerk.**

**[Adopted 1998-07-10 by By-law No. 451-1998<sup>10</sup>]**

A. Definitions.

As used in this section, the following terms shall have the meanings indicated:

AGENDA LIST — A list that sets out the items and the recommendations before a committee at a particular meeting.

COMMITTEE — A standing committee of Council and includes a Community Council.

FULL COMMITTEE AGENDA — Includes the agenda list, report items and minutes of previous meetings.

FULL COUNCIL AGENDA — Includes the order paper, communications, bills, committee reports and minutes of previous Council meetings, to the extent to which these documents are available at the time the agenda is mailed to subscribers.

LETTERS OF RESIDENCY — A letter from the City Clerk advising that an individual is shown as an owner or tenant of property in the City of Toronto according to the assessment roll. **[Added 2001-06-28 by By-law No. 578-2001]**

SCREEN PRINTOUT — A computer-generated copy of assessment roll information pertaining to a property obtained by printing from the touch screen computer terminals located at City Hall and at each of the Civic Centres. **[Added 2001-06-28 by By-law No. 578-2001]**

B. The fees or charges in Column 2, Fee or Charge, of the following table shall be paid to the City for copies of the documents or for the services provided by the City Clerk listed opposite under Column 1, Material or Service:

<b>Column 1</b> <b>Material or Service</b>	<b>Column 2</b> <b>Fee or Charge</b>
Full Council agendas	\$1,800.00 per year or \$1,920.00 per year, if mailed

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<sup>10</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. Pursuant to this by-law, the table in section 1 of By-law No. 147-90, as amended, of the former Municipality of Metropolitan Toronto, is amended by deleting numbered items 1, 2, 3, 4, 5, 7, 8, 9 and 10 under Columns 1 and 2. Where this by-law conflicts with a fee or charge in Schedule E of § 91-11, as amended, of Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke, this by-law prevails and the fee or charge in Schedule E of § 91-11 is repealed to the extent of the conflict. Where this by-law conflicts with a fee or charge in any other by-law or a resolution of a council of the former Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York, or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails, and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

TORONTO MUNICIPAL CODE  
FEES

§ 441-3

<b>Column 1 Material or Service</b>	<b>Column 2 Fee or Charge</b>
Committee reports per Committee	\$180.00 per year or \$205.00 per year, if mailed
Minutes of Council meetings	\$720.00 per year or \$760.00 per year, mailed
Full Committee agendas per Committee	\$260.00 per year or \$300.00 per year, if mailed
Committee agenda lists per Committee	\$40.00 per year or \$55.00 per year, if mailed
Photocopies of letter, legal or ledger size materials	\$0.50 per impression
Information on 3.5-inch diskette (1.44M)	\$5.00 per diskette plus \$1.50 per document
Certification of material	\$20.00 per document plus \$1.00 for each additional associated certification, plus photocopying charges
Expert research services	\$60.00 per hour with a minimum charge of \$15.00
Copying of videotaped recordings, including meetings of Council, but not including any editing services	\$30.00 per tape
Video tape editing services	\$40.00 per hour with a minimum charge of \$10.00
Screen printout [ <b>Added 2001-06-28 by By-law No. 578-2001<sup>11</sup></b> ]	\$1.00 per page \$10.00 per address, if mailed

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<sup>11</sup> Editor's Note: Section 2 of this by-law provided: Where this by-law conflicts with a fee or charge in Schedule A of By-law No. 32924 of the former City of North York, or a fee or charge in Schedule E of § 91-11 of the Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke, this by-law prevails, and the fee or charge in Schedule A of By-law No. 32924 or in Schedule E of § 91-11 is repealed to the extent of the conflict. Where this by-law conflicts with a fee or charge in any other by-law or resolution of a council of the former Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York, or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails, and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

<b>Column 1 Material or Service</b>	<b>Column 2 Fee or Charge</b>
Photocopies of assessment roll [ <b>Added 2001-06-28 by By-law No. 578-2001<sup>12</sup></b> ]	\$5.00 per page
Certified copies of assessment roll [ <b>Added 2001-06-28 by By-law No. 578-2001<sup>13</sup></b> ]	\$20.00 for the first page, \$5.00 for each additional page
Letters of residency [ <b>Added 2001-06-28 by By-law No. 578-2001<sup>14</sup></b> ]	\$10.00 per letter

C. Time of payment; renewal dates; prorated fees; taxes not included.

- (1) Where payment of a fee or charge is required under this section, the fee or charge is payable at the time the applicant makes a request for a subscription, a copy of material or the provision of any other service.
- (2) The City Clerk may establish one or more renewal dates for annual subscriptions and provide for prorated fees for any application for a subscription that does not start on any renewal date.
- (3) The fees or charges established in Subsection B do not include taxes, and any applicable sales, goods and services or other taxes shall be added to the fee or charge.

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<sup>12</sup> Editor's Note: Section 2 of this by-law provided: Where this by-law conflicts with a fee or charge in Schedule A of By-law No. 32924 of the former City of North York, or a fee or charge in Schedule E of § 91-11 of the Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke, this by-law prevails, and the fee or charge in Schedule A of By-law No. 32924 or in Schedule E of § 91-11 is repealed to the extent of the conflict. Where this by-law conflicts with a fee or charge in any other by-law or resolution of a council of the former Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York, or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails, and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

<sup>13</sup> Editor's Note: Section 2 of this by-law provided: Where this by-law conflicts with a fee or charge in Schedule A of By-law No. 32924 of the former City of North York, or a fee or charge in Schedule E of § 91-11 of the Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke, this by-law prevails, and the fee or charge in Schedule A of By-law No. 32924 or in Schedule E of § 91-11 is repealed to the extent of the conflict. Where this by-law conflicts with a fee or charge in any other by-law or resolution of a council of the former Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York, or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails, and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

<sup>14</sup> Editor's Note: Section 2 of this by-law provided: Where this by-law conflicts with a fee or charge in Schedule A of By-law No. 32924 of the former City of North York, or a fee or charge in Schedule E of § 91-11 of the Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke, this by-law prevails, and the fee or charge in Schedule A of By-law No. 32924 or in Schedule E of § 91-11 is repealed to the extent of the conflict. Where this by-law conflicts with a fee or charge in any other by-law or resolution of a council of the former Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York, or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails, and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

TORONTO MUNICIPAL CODE  
FEES

§ 441-4

- (4) The fees or charges established in Subsection B for the following services must be paid by cash, money order, certified cheque, credit card or debit card: screen printouts, photocopies of assessment roll, certified copies of assessment roll and letters of residency. [Added 2001-06-28 by By-law No. 578-2001<sup>15</sup>]

D. Free copies.

- (1) Despite Subsection B, the City Clerk may from time to time, upon written request, provide free of charge copies of agenda lists to resident and ratepayer associations and other non-profit community organizations, and a single copy of any individual agenda item of interest, if necessary, to the extent that copies of the documents are readily available.
- (2) Despite Subsection B, the City Clerk may continue to provide copies of documents free of charge to members of the City of Toronto Press Gallery, on written request, and to public reference libraries.

**§ 441-4. Birth and death registrations; marriage licences.**

[Adopted 1999-05-12 by By-law No. 279-1999<sup>16</sup>]

A. The following fees shall be payable to the City for the following services provided by the City Clerk:

- (1) Registration of a birth: \$27.50 per registration.
- (2) Registration of a death: \$27.50 per registration.

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<sup>15</sup> Editor's Note: Section 2 of this by-law provided: Where this by-law conflicts with a fee or charge in Schedule A of By-law No. 32924 of the former City of North York, or a fee or charge in Schedule E of § 91-11 of the Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke, this by-law prevails, and the fee or charge in Schedule A of By-law No. 32924 or in Schedule E of § 91-11 is repealed to the extent of the conflict. Where this by-law conflicts with a fee or charge in any other by-law or resolution of a council of the former Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York, or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails, and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

<sup>16</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law came into effect 1999-07-01. This by-law also repealed Borough of East York By-law No. 19-97, being a by-law to provide for fees for the registration of vital events; City of Etobicoke Municipal Code Chapter 91, Administrative Fees, as amended, § 91-11, Schedule E, Birth Registrations \$25.00/each, Burial Permits, \$25.00/each and Marriage Licences \$100.00/each (including Ministry of Finance fees); City of North York By-law No. 32924, being a by-law to provide for fees for services and photocopies provided by the City Clerk, Schedule "A", Birth Registration \$25.00 per child, Birth Letters, \$25.00 per letter, Death Registrations (Burial Permits) \$25.00 per death registered and Marriage Licences, \$100.00 per licence; City of Scarborough By-law No. 24970 being a by-law to confirm the proceedings of Council at its meeting held on Tuesday, November 12, 1996, Administrative Committee Report Number 26, Clause 16, Appendix A, Marriage Licensing, \$100.00; Registration/Outside Scarborough Deaths, \$10.00; Divisional Registrar Letter, \$25.00 and Burial Permits \$25.00; former City of Toronto Municipal Code Chapter 178, Fees, § 178-15; and City of York By-law No. 3250-96, To Impose Fees or Charges for Services and Activities Provided or Done By or On behalf of the City, as amended, Schedule "A", Live Birth Registration, \$25.00, Person requesting or applying for registration; Live Birth -Emergency Certificate, \$25.00, Person requesting or applying for certificate; Issuance of Marriage Licence, \$100.00, Person requesting or applying for licence; Burial Permit-Death Occurred Within York, \$25.00, Person requesting or applying for permit and Burial Permit-Death Occurred Outside York, \$35.00, Person requesting or applying for permit.

- (3) Division Registrar statement: \$25 per document.
  - (4) Issuance of a marriage licence: \$110.
- B. Despite Subsection A(2), no fee shall be charged for the registration of a stillbirth.

**§ 441-5. Services by Corporate Services Department and Urban Development Services Department in respect of liquor licence applications.**

**[Adopted 2000-05-11 by By-law No. 260-2000<sup>17</sup>]**

A. Definitions.

As used in this section, the following terms shall have the meanings indicated:

OWNER — A person who is shown as the assessed owner or tenant of real property in the assessment rolls for the City in respect of which property services and activities were provided or done by either the Corporate Services Department or the Urban Development Services Department and includes the registered owner or mortgagee in possession of such property and includes a person in actual occupation of such property.

B. Fee for services.

- (1) The City shall impose the fee for services set out below for services or activities provided or done by the Corporate Services Department respecting liquor licence applications:
  - (a) For each request for municipal clearance respecting a liquor licence application, including determining wet, damp or dry status, co-ordination of internal notification to all other City departments and officials required to provide clearance and advising the Alcohol and Gaming Commission of Ontario: \$100.
- (2) The City shall impose the fee for services set out below for services or activities provided or done by the Urban Development Services Department respecting liquor licence applications:

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<sup>17</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law came into effect 2000-06-01. Pursuant to this by-law, Municipal Code Chapter 91, Administrative Fees, of the former City of Etobicoke is amended by: deleting the words "and Liquor licenses" from paragraph two of § 91-8, Schedule B: Fees Prescribed by the Commissioner of Urban Development; deleting "Liquor Licence Application \$25.00" from § 91-11, Schedule E: Fees Prescribed by the Commissioner of Administrative Services and Clerk Treasurer; deleting "Liquor Licence Application \$80.00" from § 91-14, Schedule H: Fees Prescribed by the Fire Chief; deleting "Liquor Licence Application \$75.00" from § 91-15, Schedule I: Fees Prescribed by the Medical Officer of Health. Where this by-law conflicts with a fee or charge in any other by-law or a resolution of a council of the former The Municipality of Metropolitan Toronto, the former City of Etobicoke, North York, Scarborough, Toronto or York or the former Borough of East York, that was in force on December 31, 1997, this by-law prevails and the fee or charge in the former municipality's by-law or resolution is repealed to the extent of the conflict.

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- (a) For each request for municipal clearance respecting a liquor licence application, including zoning by-law and Ontario Building Code compliance with respect to any land, building or structure in the City: \$100.

C. Payment of fee.

- (1) The owner of any property to which services set out in Subsection B were provided or done by either the Corporate Services Department or the Urban Development Services Department, regardless of whether requested by the owner or an agent of the owner or not, shall pay the fee imposed for such services under Subsection B.
- (2) Where there is more than one owner, their liability for payment shall be joint and several.

D. When and how fee to be paid.

The fee for services set out in Subsection B shall be payable at the time that a liquor licence application is submitted to the City, by cash, money order, certified cheque, credit card or debit card.

**§ 441-6. Services by Municipal Licensing and Standards Division of Urban Development Services.**

**[Adopted 2000-10-05 by By-law No. 950-2000<sup>18</sup>]**

A. Definitions.

As used in this section, the following terms shall have the meanings indicated:

EXECUTIVE DIRECTOR — The Executive Director of the Municipal Licensing and Standards Division of the Urban Development Services Department, of the City of Toronto.

MUNICIPAL LICENSING AND STANDARDS DIVISION — The Municipal Licensing and Standards Division of the Urban Development Services Department, of the City of Toronto, and includes employees thereof.

TRIBUNAL — The Toronto Licensing Commission exercising its statutory powers of decision pursuant to By-law No. 20-85 of the former Metropolitan Council, as amended, and includes any successor to the Toronto Licensing Commission exercising such statutory powers of decision under the authority of by-laws enacted by the Council of the City of Toronto for the licensing, regulating and governing of trades, businesses and occupations.

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<sup>18</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law came into effect 2000-08-01.

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- B. This section shall be interpreted in a manner consistent with By-law No. 20-85 of the former Metropolitan Council, a by-law for the licensing, regulating and governing of trades, businesses and occupations in the City of Toronto, as amended, and any successor thereto.
- C. The fees and charges set out in Column 2 below are hereby established for the provision of copies of documents by the Municipal Licensing and Standards Division listed opposite under Column 1 below:

<b>Column 1 Service</b>	<b>Column 2 Applicable Fee</b>
Photocopies of documents	\$0.50 per page
Certification of documents	\$10.00 per page
Copies of computer-generated reports	\$100.00 minimum, plus \$33.00 for each half hour of programming time and \$1.50 per page

- D. The fee and charges set out in Column 2 below are hereby established for the provision of duplicate licences, plates, decals, renewal stickers and photo cards by the Municipal Licensing and Standards Division listed opposite under Column 1 below:

<b>Column 1</b>	<b>Column 2</b>
Paper licence	\$11.00
Licence renewal sticker	\$5.00
Plate	\$25.00
Decal	\$11.00
Photo card	\$5.00

- E. The fee for processing cheques returned by reason of insufficient funds is \$20.
- F. Fee for the filing of lease agreements, notices of designated agent and notices of designated custodian.
- (1) The fee for the filing of lease agreements, notices of designated agent and notices of designated custodian with the Municipal Licensing and Standards Division shall be \$62 per document.
  - (2) Where the filing of a lease agreement, notice of designated agent or notice of designated custodian arises from an adverse decision against a licensee by the Tribunal, the Tribunal may, in its discretion, exempt fully or partially such licensee from the payment of the fees described in Subsection F(1) of this section.

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- G. The fee for the mechanical inspection of a vehicle intended to be registered as a cab or driving school vehicle shall be \$131 per vehicle, unless such inspection occurs as part of a regularly scheduled inspection, in which case the fee shall be \$81.
- H. Fee for rescheduling mechanical inspection of a cab or driving school vehicle; waiver of fee.
- (1) The fee for rescheduling a mechanical inspection of a cab or a driving school vehicle where such rescheduling is required as a result of the non-attendance of the cab or driving school vehicle for a scheduled inspection shall be \$100.
  - (2) The fee for rescheduling a mechanical reinspection of a cab or a driving school vehicle where such rescheduling is required as a result of the non-attendance of the cab or driving school vehicle for a scheduled reinspection shall be \$45.
  - (3) The fees payable under Subsection H(1) and (2) of this section may be waived at the discretion of the Executive Director, or his or her designate, for compassionate reasons, or when the rescheduling is as a result of:
    - (a) A motor vehicle accident resulting in damage to the cab or driving school vehicle within 14 days prior to the inspection date;
    - (b) A scheduling conflict, other than a conflict arising from a previously booked vacation, which prevents the licensee from being able to produce the vehicle for inspection on the date scheduled, if the licensee advises the Municipal Licensing and Standards Division of such scheduling conflict as soon as he or she is aware of such conflict;
    - (c) A scheduling conflict arising from a previously booked vacation if the licensee notifies the Municipal Licensing and Standards Division of such scheduling conflict at least 30 days prior to the scheduled inspection date;
    - (d) A request by a licensee who wishes to have two or more of his cabs or driving school vehicles inspected on the same day, if such request is made at least 30 days prior to the scheduled inspection date and if such request will not result in an unreasonable delay in the inspection of the vehicles having regard to the length of time which has elapsed since the vehicles were last inspected; or
    - (e) A previously scheduled road test booked for a driving school student requiring the use of a driving school vehicle.
- I. The fee for a reinspection of a cab or a driving school vehicle shall be \$45.
- J. **[Amended 2002-02-15 by By-law No. 6-2002]** The fees and rates set out in Column 2 below are hereby established for the provision of services, listed opposite

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under Column 1 below, by the Municipal Licensing and Standards Division respecting rescheduling attendance at the Taxicab Drivers' Training Course:

<b>Column 1</b>	<b>Column 2</b>
Requests for rescheduling made up to 60 days prior to the course date	\$100.00
Requests for rescheduling made less than 60 days prior to the course date	\$442.00
Request for rescheduling made less than 60 days prior to the course where the applicant demonstrates to the satisfaction of the Executive Director, or his or her designate, that the request is based on compassionate reasons or circumstances beyond the applicant's control	\$100.00
Requests for cancellation and refund of fees made up to 60 days prior to the course date	\$120.00
Requests for cancellation and refund of fees made less than 60 days prior to the course where extenuating circumstances are demonstrated, satisfactory to the Municipal Licensing and Standards Division	\$120.00
Rescheduling of cardiopulmonary resuscitation component of the course	\$25.00

- J.1. Fees for rescheduling attendance at the Taxicab Driver Refresher Course. **[Added 2002-02-15 by By-law No. 6-2002]**
- (1) The fee for rescheduling attendance at the Taxicab Driver Refresher Training Course shall be \$25.
  - (2) The fee for rescheduling attendance at the First Aid and Cardiopulmonary Resuscitation component of the Taxicab Driver Refresher Training Course shall be \$25.00.
- J.2. The fees payable under Subsection J.1 of this section may be waived at the discretion of the Executive Director, or his or her designate, for compassionate reasons where the applicant provides supporting documentation of extenuating circumstances acceptable to the Executive Director or his or her designate. **[Added 2002-02-15 by By-law No. 6-2002]**
- K. The fee for attendance at the Accessible Taxicab Training Course, including the examinations, shall be \$150.
- L. Fee for attendance at Taxicab Drivers' Training Course.

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- (1) The fee for attendance at Taxicab Drivers' Training Course, including the examinations, shall be \$442.
- (2) The fee for attendance at the Taxicab Drivers' Training Course examinations only shall be \$180.00.

M. Fees for Customer Service Package and By-law Package (modules of Taxicab Drivers' Training Course).

- (1) Definitions. For the purposes of this subsection:

BY-LAW PACKAGE — Those modules of the Taxicab Drivers' Training Course entitled By-law, Maintenance Standards and Business Management, and includes the examinations therein.

CUSTOMER SERVICE PACKAGE — Those modules of the Taxicab Drivers' Training Course entitled Customer Relations, Communications Skills Parts I and II, Dealing with Difficult Customers Parts I and II, Cultural Diversity/Human Rights/Women in Society, Stress Management, and Passengers with Disabilities, and includes the examinations therein.

- (2) The fee for attendance at the Customer Service Package shall be \$182.
- (3) The fee for attendance at the By-law Package shall be \$60.
- (4) The fee for attendance at any other single module of the Taxicab Drivers Training Course shall be \$21 per module.

N. The fees and rates set out in Column 2 below are hereby established for the rescheduling of examinations for the licence categories listed opposite under Column 1 below:

<b>Column 1</b>	<b>Column 2</b>
Building renovator	\$50.00
Master electrician	\$31.00
Drain layer	\$100.00
Drain contractor	\$100.00
Master plumber	\$100.00

O. The fee for licence status confirmation for the purpose of the Reciprocal Licensing Program for master electricians and master plumbers shall be \$10.

P. Accredited vehicle repair facilities.

- (1) The fee for processing an application for placement on the list of accredited vehicle repair facilities shall be \$75.

- (2) The fee for inspection of a body shop or vehicle repair facility upon application for placement on the list of accredited vehicle repair facilities shall be \$125.
- Q. The fees and charges contained in this section are exclusive of taxes, which taxes shall be added where applicable.

**§ 441-7. Preliminary project review fees.**

**[Adopted 2001-10-04 by By-law No. 783-2001<sup>19</sup>]**

- A. As used in this section, the following terms shall have the meanings indicated:

APPLICATION — An application for a preliminary project review.

PRELIMINARY PROJECT REVIEW — A detailed review of a proposal to determine its compliance with the City's zoning by-laws, Municipal Codes and other regulations, and to indicate other approvals that are required prior to the issuance of a building permit or sign permit.

PROPOSAL - A proposal to develop or redevelop land or to sever land or to construct, alter, add to or extend buildings or structures, or to erect or modify signs.

- B. Every person who requests or is required to have a preliminary project review in conjunction with that person's proposal shall pay a fee to the City Treasurer at the time of making an application in accordance with the following tariff of fees:

<b>Type of Proposal</b>	<b>Fee</b>
First-party identification signs	\$75 for the first two and \$25 for each additional sign with a maximum of \$150
Third-party advertising signs	\$75 for each sign with a maximum of \$225
Accessory residential buildings and structures, such as garages, porches, balconies, etc.	\$75
Additions not exceeding 10 square metres	\$75
New houses	\$175

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<sup>19</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law came into force 2001-09-03. This by-law repealed § 178-6 of the former City of Toronto Municipal Code.

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<b>Type of Proposal</b>	<b>Fee</b>
New buildings, additions, or conversions, where the cost of construction is less than \$1 million, other than houses	\$250
New buildings, additions, or conversions, where the cost of construction is \$1 million or more, other than houses	\$500
Other proposals not described	\$125

**§ 441-8. Parking tag operations services.**

**[Adopted 2001-10-04 by By-law No. 848-2001<sup>20</sup>]**

A. Interactive voice response system payment.

- (1) Every person who uses the City's interactive voice response (IVR) system to make a parking infraction payment by credit card shall pay the City Treasurer a user fee of \$1 per transaction.
- (2) The transaction fee shall be automatically added to the parking infraction payment and charged against the credit card.

B. Copies of documents.

- (1) As used in this subsection, the following terms shall have the meanings indicated:  
  
SCREEN PRINTOUT — A computer-generated copy from a computer terminal.
- (2) A fee of \$1 per page shall be paid to the City Treasurer for a screen printout or photocopy of documents or other materials.
- (3) The fee shall be paid before receipt of the copies.

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<sup>20</sup> Editor's Note: This by-law was passed under the authority of section 220.1 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law came into force 2001-03-19.

**§ 441-9. Sign permit fees.**

**[Adopted 2001-12-06 by By-law No. 997-2001<sup>21</sup>]**

- A. **[Amended 2002-02-15 by By-law No. 88-2002]** Every person who applies for a permit to erect, display or alter a sign under any of the City's sign by-laws shall pay a fee to the City Treasurer at the time of making the application in accordance with the following:
- (1) For all types of signs except roof signs: \$25 per square metre of sign face area, with a minimum fee of \$175.
  - (2) For roof signs: \$30 per square metre of sign face area, with a minimum fee of \$175.
  - (3) For plan revisions, alterations to existing signs, relocation of existing signs on the same property, permit renewals and any other applications under any City sign by-law: \$175.
- B. The fees in Subsections A(1) and (2) shall be based on the total area of all surfaces of a sign upon, against or through which information is or is intended to be displayed.
- C. The fees in Subsection A shall automatically increase on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for the Toronto Census Metropolitan Area, published by Statistics Canada, during the twelve-month period ending on October 1 in the year immediately preceding the rate increase date.
- D. If an application is cancelled or withdrawn, the applicant may apply for a refund, and the amount of the refund shall be calculated based on the total required fee, as follows:
- (1) Seventy-five percent of fee refunded if the application is cancelled or withdrawn prior to the review of the application and 50 percent if it is cancelled or withdrawn after the review has started but prior to permit issuance.

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<sup>21</sup> Editor's Note: This by-law was passed under the authority of section 220.1 and paragraph 146 of section 210 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law also amended By-law No. 22980 of the former City of Scarborough and Chapter 835, Sign, of the Municipal Code of the former City of York. This by-law also repealed subsection 2.2(e) and section 2.3 of By-law No. 64-87 of the former Borough of East York, as amended; subsections 215-3B(1) and 215-8C(2) of Chapter 215, Signs, of the Municipal Code of the former City of Etobicoke, as amended; Sections 2.6.1 and 2.6.2 of By-law No. 30788 of the former City of North York, as amended; Schedule "A" to By-law No. 30788 of the former City of North York, as amended; all of Schedule "B" to By-law No. 22980 of the former City of Scarborough, as amended, except for subsection 1(f)(i) (annual fees) and sections 6 and 7; subsections 297-5A, 297-5B and 297-5C of Chapter 297, Signs, of the Municipal Code of the former City of Toronto, as amended; Section 178-9 of Chapter 178, Fees, of the Municipal Code of the former City of Toronto, as amended; Sections 835.5.2 (Fee - upon application), 835.5.3 (Fee - incidental sign - calculation), 835.5.3.1 (Refund), 835.5.4 (Fee - revision - alteration - existing sign) and 835.5.9 (Application - minor variance -fee) of Chapter 835, Sign, of the Municipal Code of the former City of York, as amended. This by-law came into force on 2002-01-01.

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- (2) Forty percent of fee refunded if the permit has been issued minus \$80 for each field inspection performed before the request for refund was received.
- (3) If the fees paid are less than the total required fees, the amount of the refund will be reduced by the amount of the unpaid fees.

**§ 441-10. Sign variance application fees.**

**[Adopted 2001-12-06 by By-law No. 997-2001<sup>22</sup>]**

- A. Upon application for a sign variance, the applicant shall pay a non-refundable fee of \$600.
- B. The fee in Subsection A shall automatically increase on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for the Toronto Census Metropolitan Area, published by Statistics Canada, during the twelve-month period ending on October 1 in the year immediately preceding the rate increase date.

**§ 441-11. Planning application fees.**

**[Added 2002-03-08 by By-law No. 169-2002<sup>23</sup>]**

- A. Unless the contrary intention appears, terms used in this section have the same meaning as they do in the *Planning Act*.<sup>24</sup>
- B. Fees; surcharges.
  - (1) The fees in Column 2, Application Fee, of the following table shall be paid to the City for the processing of applications in respect of planning matters listed opposite under Column 1, Planning Application.

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<sup>22</sup> Editor's Note: This by-law was passed under the authority of section 220.1 and paragraph 146 of section 210 of the *Municipal Act*, R.S.O. 1990, c. M.45. This by-law also amended By-law No. 22980 of the former City of Scarborough and Chapter 835, Sign, of the Municipal Code of the former City of York. This by-law also repealed subsection 2.2(e) and section 2.3 of By-law No. 64-87 of the former Borough of East York, as amended; subsections 215-3B(1) and 215-8C(2) of Chapter 215, Signs, of the Municipal Code of the former City of Etobicoke, as amended; Sections 2.6.1 and 2.6.2 of By-law No. 30788 of the former City of North York, as amended; Schedule "A" to By-law No. 30788 of the former City of North York, as amended; all of Schedule "B" to By-law No. 22980 of the former City of Scarborough, as amended, except for subsection 1(f)(i) (annual fees) and sections 6 and 7; subsections 297-5A, 297-5B and 297-5C of Chapter 297, Signs, of the Municipal Code of the former City of Toronto, as amended; Section 178-9 of Chapter 178, Fees, of the Municipal Code of the former City of Toronto, as amended; Sections 835.5.2 (Fee - upon application), 835.5.3 (Fee - incidental sign - calculation), 835.5.3.1 (Refund), 835.5.4 (Fee - revision - alteration - existing sign) and 835.5.9 (Application - minor variance -fee) of Chapter 835, Sign, of the Municipal Code of the former City of York, as amended. This by-law came into force on 2002-01-01.

<sup>23</sup> Editor's Note: This by-law was passed under the authority of the *Planning Act*, R.S.O. 1990, c. P.13.

<sup>24</sup> Editor's Note: See R.S.O. 1990, c. P.13.

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<b>Column 1 Planning Application</b>	<b>Column 2 Application Fee</b>
(a) Official Plan amendment	Fee: \$3,600
(b) Zoning By-law amendment	Base fee: \$1,440  Additional fee: For buildings having gross floor area over 500 m <sup>2</sup> : \$0.60 per m <sup>2</sup>
(c) Amending by-law to remove holding symbol	Fee: \$1,440
(d) Approval of plan of subdivision	Base fee: \$5,400, plus \$120 per lot proposed
(e) Approval of description pursuant to the <i>Condominium Act</i> , 1998 <sup>25</sup>	Base fee: \$3,600 plus \$12 per unit
(f) Consent under s. 50(3) of the <i>Planning Act</i> <sup>26</sup>	Sever one lot into two or establishment of a new easement: Base fee: \$1,680  Additional fee: Each additional lot created: \$1,080  Validation of title, clear title, leases, mortgage discharge, lot additions, re- establishment of easements: Fee: \$840
(g) Part lot control under s. 50(5) of the <i>Planning Act</i>	Base fee: \$2,160, plus \$240 per lot proposed

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<sup>25</sup> Editor's Note: See S.O. 1998, c. 19.

<sup>26</sup> Editor's Note: See R.S.O. 1990, c. P.13.

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**Column 1  
Planning Application**

**Column 2  
Application Fee**

(h) Site plan control (approval of plans and drawings under s. 41 of the *Planning Act*)

Base fee: \$600  
Additional fee:  
For buildings having gross floor area over 500 m<sup>2</sup>: \$0.60 per m<sup>2</sup>

(i) Minor variance under s. 45 of the *Planning Act*

Agreement/revision: \$600  
Clear title (i.e., no construction work involved): Fee: \$360  
Additions and alterations to existing dwellings with three units or less: \$480  
All other residential, commercial, industrial or institutional: Fee: \$1,080  
“After the fact” variances — double the regular fee

- (2) A surcharge of 7.5% is added to all fees to contribute to the costs of legal services.
- (3) A surcharge will be added to cover the City Clerk’s direct costs of providing public notices required to process planning applications.
- (4) A surcharge will be levied to cover any direct costs associated with community consultation meetings. These costs include facility rental; and translation and sign language services.

- C. The fees described in Subsection B(2) and B(3) above shall be collected by staff in the City Planning Division and then transferred to the budgets of the Legal Division and City Clerk Division of Corporate Services respectively.
- D. All applications filed with the City of Toronto on or after March 1, 2002, shall be subject to the fees set out in § 441-11B.
- E. The fees in Subsection B shall automatically increase on the first day of January in each year by the percentage increase in the All Items Index of the Consumer Price Index (not seasonally adjusted) for the Toronto Census Metropolitan Area, published by Statistics Canada, during the twelve-month period ending on October 1 in the year immediately preceding the rate increase date.

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**SCHEDULE A TO § 441-1**  
**FEE SCHEDULE FOR FIRE SERVICES/INSPECTIONS**

(All fees include GST where required)

<b>SERVICES/INSPECTIONS</b>	<b>FEE</b>
1. Day care/group homes	\$100.00
2. Provincial licensing - L.L.B.O.	\$160.00
3. Provincial licensing — Teletheatre	\$160.00
4. Industrial/mercantile/service <1,000m <sup>2</sup>	\$120.00
5. As above - each additional 1,000m <sup>2</sup>	\$35.00
6. Multiple unit occupancy - building in general	\$120.00
7. Multiple unit occupancy - per unit	\$75.00
8. Office building - 1st storey	\$120.00
9. Office building - each storey above or below 1st storey	\$30.00
10. Office building - per office unit	\$75.00
11. Residential building - 1st storey	\$120.00
12. Residential building - each storey above or below 1st storey	\$30.00
13. Residential building - per subsidiary unit	\$75.00
14. Two unit residential occupancy	\$150.00
15. Residential retrofit - 1st storey	\$500.00
16. Residential retrofit - each storey above or below 1st storey	\$50.00
17. Residential retrofit - per subsidiary unit	\$75.00
18. Fire route processing and approval - if not on building permit	\$200.00
19. Letter related to fire prevention issues	\$70.00

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<b>SERVICES/INSPECTIONS</b>	<b>FEE</b>
20. Copies of fire report or information from files	\$60.00
21. Copies of fire inspection reports from file	\$60.00
22. Additional units in same building - per unit	\$10.00
23. Fill in the blank fire safety plans	\$25.00
24. Fireworks display permit	\$200.00
25. Special request services/person hour — minimum of 4 hours	\$45.00
26. Third and subsequent malicious false alarms, for same address, per year, per fire vehicle dispatched [ <b>Amended 2001-04-27 by By-law No. 229-2001</b> ]	\$350.00
27. Third and subsequent nuisance false alarms, for same address, per two-month period, per fire vehicle dispatched [ <b>Amended 2001-04-27 by By-law No. 229-2001</b> ]	\$350.00
28. Emergency response to vehicle incident — non-City resident; first hour or part thereof, per fire vehicle [ <b>Amended 2001-04-27 by By-law No. 229-2001</b> ]	\$350.00
29. Emergency response to vehicle incident — non-City resident; each additional half hour or part thereof, per fire vehicle [ <b>Amended 2001-04-27 by By-law No. 229-2001</b> ]	\$175.00
30. Non-emergency elevator incident response, first hour or part thereof, per fire vehicle [ <b>Added 2001-04-27 by By-law No. 229-2001</b> ]	\$350.00