
**ADMINISTRATION COMMITTEE
AGENDA
MEETING NO. 5**

Date of Meeting: Thursday, April 29, 2004 **Enquiry:** Christine Archibald
Time: 9:30 a.m. **Administrator**
Location: Committee Room No. 1 **416-392-7039**
2nd Floor, City Hall **carchiba@toronto.ca**
100 Queen Street West
Toronto

Under the *Municipal Act, 2001*, the Administration Committee must adopt a motion to meet in-camera (privately), and the reason must be given.

Declarations of Interest under the *Municipal Conflict of Interest Act*

Confirmation of Minutes - February 6 and February 13, 2004

Deputations/Presentations - A complete list will be distributed at the meeting.

10.00 a.m. Item 1
3:00 p.m. Item 25
2:00 p.m. Item 27
2:00 p.m. Item 28
2:00 p.m. Item 29

1. Recommendations to Amend the Code of Conduct Governing Members of Toronto City Council

(10.00 a.m. Deputations)

(Deferred from January 9, 2004)

Communication (November 19, 2003) from the Chair, Toronto Police Services Board, advising of the Toronto Police Services Board's decision to amend the Code of Conduct

governing the elected members of the Board regarding endorsements by the Toronto Police Association.

Recommendation:

That the City of Toronto Code of Conduct governing members of Council be amended so that, in future, members of Council cannot seek or accept the endorsement of the Toronto Police Association.

- 1(a).** Communication (March 17, 2004) from A. Milliken Heisey, Q.C., Chair, Toronto Police Services Board responding to the January 9, 2004 request of the Administration Committee and providing two legal opinions regarding political activity by police officers.

Recommendation:

That the Administration Committee receive this for information.

- 1(b).** Communication (April 14, 2004) from Wendy O'Kane, Executive Assistant to the President, Toronto Police Association responding to the January 9, 2004 request of the Administration Committee and providing a communication which was presented to the Police Service Board Meeting of December 11, 2003.

2. Annual Use of Force Report for Security Officers at Toronto City Hall

Report (February 26, 2004) from the Commissioner of Corporate Services reporting on incidents involving "use of force" by the Security Officers at Toronto City Hall during 2003.

Recommendation:

It is recommended that this report be received for information.

3. West District Study – Proposed Revisions to Work Schedule

Report (April 13, 2004) from the Commissioner of Corporate Services seeking endorsement of a revised work schedule for the development of a new West District Service Centre.

Recommendations:

It is recommended that:

- (1) Recommendation No. 1 of the report entitled “West District Study – Results of the Request for Expressions of Interest and Recommended Next Steps” (Clause 1, Administration Committee Report No. 7, 2003), be deleted;
- (2) the next steps in the West District Study process, including the issuance of a Request for Qualifications document and the conducting of the West District Design Initiative (WDDI), be endorsed as set out in the “Revised West District Study Schedule” attached as Appendix “A” to this report;
- (3) Agencies, Boards, Commissions, and Departments (ABCDs) that have indicated an interest in West District Study lands shall provide business cases to the Commissioner of Corporate Services, Facilities & Real Estate Division, Business & Strategic Innovation Unit by June 18, 2004, outlining the nature and scope of the subject interest, and a description of program funding available for the proposed uses; and
- (4) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

4. Fleet Services – Green Fleet Transition Plan

(Report from the Commissioner of Corporate Service not yet received – will be included on the supplementary agenda)’

5. Protocol for determination of consent to the publication of personal information

Report (March 25, 2004) from the City Clerk outlining the processes currently being followed with respect to consent for the disclosure, i.e., publication of personal information but specifically relating to objections to tree removal applications.

Recommendation:

It is recommended that this report be received for information.

6. Greater Inclusiveness in the Annual Schedule of Meetings

Report (April 7, 2004) from the City Clerk responding to a request of the Administration Committee for a report on a suggestion by Councillor Michael Thompson that the annual Schedule of Meetings for Council and its Committees include additional culturally significant days.

Recommendations:

It is recommended that:

- (1) the culturally significant days listed in Appendix "A" to this report be included in the 2004 and future Schedules of Meetings, on the understanding that Council and Committee meetings will not be scheduled for those days;
- (2) the 2004 Schedule of Meetings be replaced with the Schedule attached as Appendix "B", and the revised Schedule be posted to the City's Web site;
- (3) the revised 2004 Schedule of Meetings be circulated to City departments, agencies, boards, commissions and special committees established by City Council, with a request that they refrain from scheduling any future public meetings, forums, public consultations and large-scale meetings on those culturally significant days shown in both the revised Schedule and in any future annual Schedules of Meetings approved by City Council; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

7. One-Time Records Destruction Schedule

Report (April 5, 2004) from Dianne Young, General Manager & CEO, Exhibition Place recommending the destruction of Exhibition Place records that do not possess any long-term administrative, legal, fiscal or historical value.

Recommendations:

It is recommended that:

- (1) authority be granted to destroy the records listed in Appendix "A" of this report;
- (2) City Council introduce a by-law in order to proceed with the immediate destruction of these records; and

- (3) the appropriate Exhibition Place and City officials be authorized and directed to take the necessary action to give effect thereto.

8. 2004 First Quarterly Report on Property Sales and Purchases (All Wards)

Report (April 14, 2004) from the Commissioner of Corporate Services providing the 2004 Quarterly Report on property sales and purchases for the information of the Committee.

Recommendation:

It is recommended that this report be received for information.

9. Declaration as Surplus – Parcel of vacant land Southeast corner of Tallpines Court and Sheppard Avenue East (Ward 44 – Scarborough East)

Report (April 13, 2004) from the Commissioner of Corporate Services to declare this property surplus to municipal requirements.

Recommendations:

It is recommended that:

- (1) the parcel of vacant land located on the southeast corner of Tallpines Court and Sheppard Avenue East, being part of Block 224 on Plan 66M-2167, also shown as Parts 1, 2 and 3 on Sketch No. PS-2003-089, be declared surplus to the City's requirements, subject to the retention of a permanent easement over Part 2 for sewer purposes, and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the owner of 11043 Sheppard Avenue East, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

10. Declaration as Surplus – 3 Kenworthy Avenue (Ward 35 – Scarborough Southwest)

Report (April 13, 2004) from the Commissioner of Corporate Services to declare this property surplus to municipal requirements.

Recommendations:

It is recommended that:

- (1) the property known municipally as 3 Kenworthy Avenue, described as Lot 51 on Plan 1929, be declared surplus to the City's requirements and be listed for sale on the open market, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto

11. Declaration as Surplus - Vacant Land on the North Side of Symes Road Abutting 116 Glen Scarlett Road (Ward 11 - York South-Weston)

Report (April 12, 2004) from the Commissioner of Corporate Services declaring the subject property surplus to municipal requirements.

Recommendations:

It is recommended that:

- (1) the parcel of vacant land located on the north side of Symes Road abutting 116 Glen Scarlett Road, described as part of Lot 30 in Block Q on Plan 1067Y and designated as Parts 3, 4 and 5 on Reference Plan 64R-12028, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the owner of 116 Glen Scarlett Road, subject to the retention of an easement over Part 4 for storm sewer purposes, and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

12. Declaration as Surplus – 30 Regent Street (Ward 28 – Toronto Centre-Rosedale)

Report (April 8, 2004) from the Commissioner of Corporate Services to declare this property surplus to municipal requirements.

Recommendations:

It is recommended that:

- (1) the property known municipally as 30 Regent Street, described as part of Lots 4 to 6, Lots 13 to 16, and Lane Closed on Plan D100, be declared surplus to the City's requirements and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the Toronto Community Housing Corporation ("TCHC"), and all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken;
- (2) City Council approve, as the approving authority under the provisions of the *Expropriations Act*, the disposal of the subject property without giving the original owners from whom the lands were expropriated the first chance to repurchase the lands; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

13. Option to Purchase Railway Lands Block 18C-Skydome Bus Parking Facility – (Ward 20 - Trinity-Spadina)

(In-Camera : proposed or pending acquisition of land for municipal or local board purposes)

(Confidential report from Maurice J. Anderson, President, Toronto Parking Authority (TPA), is not yet received – will be included on supplementary agenda.)

14. Proposed Permanent Easements and CN Crossing Agreement for Watermain along Hydro Corridor (Ward 24 – Willowdale, and Ward 39 – Scarborough-Agincourt)

(Report from the Commissioner of Corporate Services is not yet available – will be included on the supplementary agenda)

15. Abandonment of Expropriation - Land Rear of 312 Pacific Avenue (Ward 13 - Parkdale-High Park)

Report (April 13, 2004) from the Commissioner of Corporate Services seeking authority to abandon land expropriated from the owners of 312 Pacific Avenue that is no longer required for the establishment of a public lane.

Recommendations:

It is recommended that:

- (1) authority be granted pursuant to the *Expropriations Act* to abandon the property expropriated as Part 1 on Expropriation Plan No. 12137 and return ownership to the former owners; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

16. Status Report on the Proposal Sale of 590 Jarvis Street (Ward 27 – Toronto Centre-Rosedale)

(In-camera: security of the property of the local municipality)

Confidential report (April 15, 2004) from the Commissioner of Corporate Services, and because it relates to the security of the property of the local municipality, under the *Municipal Act, 2001*, discussions be held in-camera.

17. Revised Method of Disposal – Parcel of Vacant Land at Southwest Corner of Weston Road and Reuben Avenue (Ward 7 – York West)

Report (April 16, 2004) from the Commissioner of Corporate Services to secure authority to revised the intended manner of sale of the parcel of vacant land at the southwest corner of Weston Road and Reuben Avenue previously declared surplus to the City's requirements.

Recommendations:

It is recommended that:

- (1) the intended manner of sale of the parcel of vacant land located on the southwest corner of Weston Road and Reuben Avenue, described as being part of Lot 16 on Plan 1817 (the 'Property'), be revised and the Commissioner of Corporate Services be authorized to invite an offer to purchase from the abutting owner at 2870 Weston Road;
- (2) all steps necessary to comply with Chapter 213 of the City of Toronto Municipal Code be taken; and

- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto

18. New Sole Source Contract for Electrical Inspection Services with the Electrical Safety Authority (ESA)

Report (March 19, 2004) from the Commissioner of Corporate Services requesting authority to issue a new sole source contract to the Electrical Safety Authority (ESA) for the provision of facilities electrical inspection services for various City of Toronto Departments and Boards currently being co-ordinated by the Corporate Services Department.

Recommendations:

It is recommended that:

- (1) a new contract be issued to the Electrical Safety Authority (ESA) for the provision of facilities electrical inspection services for the various City of Toronto Departments and participating Boards in the amount of \$313,431.86 including all charges and applicable taxes for a one year period June 1, 2004 to May 31, 2005; and
- (2) the appropriate City officials be authorized and directed to take the appropriate

19. Revision to leases of High-Speed Networked Digital Photocopiers RFP#3407-03-3151

Report (April 14, 2004) from the Commissioner of Corporate Services revising the rental period for leases of high-speed networked digital photocopiers by adjusting the start and end dates by two months.

Recommendations

It is recommended that:

- (1) the City's lease with Danka Canada Inc. for 12 high-speed digital networked photocopiers be amended by adjusting the start and end dates from January 1, 2004 to December 31, 2006, to March 1, 2004 to February 28, 2007, with all other terms and conditions of the award remaining the same as established by Council at its meeting of September 22 to 25, 2004;

- (2) the City's lease with IKON Office Solutions Inc for one colour copier and one large-format copier be amended by adjusting the start and end dates from January 1, 2004 to December 31, 2006 to March 1, 2004 to February 28, 2007, with all other terms and conditions of the award remaining the same as established by Council at its meeting of September 22 to 25, 2004;
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

20. Elevator Maintenance Services – City of Toronto – Request for Quotation No. 6718-04-3052

Report (April 13, 2004) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer advising on the results of the Request for Quotation issued for maintenance services on elevating devices for forty eight (48) City of Toronto locations and seeking authorization to award maintenance contracts to the recommended bidders.

Recommendations:

It is recommended that:

- (1) the contract award for 48 locations be split between three companies. The bids from these companies are in accordance with specifications as required by Corporate Services Department, Facilities & Real Estate Division and represent the lowest bidder for each location, as detailed below:

Company	Number of Locations*	Number of Elevating Devices	Contract Amounts Including taxes and all other charges
Otis Canada Inc.	3	4	\$ 23,274.91
Thyssen Krupp Elevators	17	24	\$ 109,852.89
Kone Inc.	28	34	\$ 215,465.47
Totals	48	62	\$ 348,593.27

*Note: See Appendix A for detailed listing of locations

- (2) the term of each elevator maintenance agreement will commence when the existing contracts expire, and each and every contract will terminate on March 31, 2008, to ensure that all maintenance agreements will end with a common expiry date. The total amount of all contracts is \$348,593.27, including all taxes and all other charges; and

- (3) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

21. Consolidated parts and consignment - Request for Proposal (RFP)

Report (April 13, 2004) from the Commissioner of Corporate Services outlining a consignment process for consolidating the acquisition of after-market parts and to receive authorization to proceed with an RFP.

Recommendations:

It is recommended that:

- 1) A Request For Proposal (RFP) be issued by Purchasing and Materials Management (Finance) for the supply of vehicle parts and equipment on a consignment basis, and
- 2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

22. Provision of Professional Services to Provide Energy and Water Efficiency Improvements in City's Arenas - Request for Proposal No. 9119-03-7275

(Report from the Commissioner of Corporate Services, Commissioner of Economic Development, Culture & Tourism and the Chief Financial Officer is not yet received and will be included on the supplementary agenda)

23. Security Services - City of Toronto Facilities Request for Proposal (RFP) No. 9101-03-7538

Report (April 15, 2004) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer advising on the results of Request for Proposal (RFP) No. 9101-03-7538 for the provision of contracted security services at multiple City of Toronto facilities, and obtaining authorization to award a contract to Primary Response Inc. for the period of June 1, 2004 to December 31, 2004 with an option to renew the contract for two (2) additional one-year terms.

Recommendations:

It is recommended that:

- (1) Primary Response Inc., being the highest overall scoring proponent meeting the requirements be retained to provide security services at an estimated cost not to exceed \$510,496.81, including all taxes and charges, in accordance with the RFP specifications for the period June 1, 2004 to December 31, 2004, with the option to renew for two (2) further one-year terms;
- (2) the option to renew for the period of January 1, 2005 to December 31, 2005 in the estimated amount of \$992,994.53 including all taxes and charges and the period of January 1, 2006 to December 31, 2006 in the estimated amount of \$1,057,915.50 including all taxes and charges under the same terms and conditions be reviewed by the Commissioner of Corporate Services in co-operation with the Purchasing Agent, provided the first term of the contract was performed satisfactorily, to ensure it is feasible to extend the contract;
- (3) provided that there is a favourable review, in accordance with Recommendation No. 2 the Commissioner of Corporate Services be delegated the authority to exercise the renewal options on the terms and conditions set out above and be authorized to instruct the Purchasing Agent to process the necessary contract; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

24. Award of Contract for Multi-Disciplinary Consulting Services for the Repairs to Union Station – Request for Proposal (RFP) No. 9117-04-7004 (Ward 28 – Toronto Centre-Rosedale)

Report (April 13, 2004) from the Commissioner of Corporate Services and the Chief Financial Officer and Treasurer advising on the results of the Request for Proposal No. 9117-04-7004 for Multi-Disciplinary Consulting Services for Repairs to Union Station and requesting authorization to issue a contract to the recommended proponent.

Recommendations:

It is recommended that:

- (1) the firm Carruthers & Wallace Limited, the proponent with the highest overall score meeting the requirements, be retained to provide the multi-disciplinary consulting services for repairs to Union Station, as described in the RFP, at a total cost not to exceed \$607,760.00 including taxes; and

- (2) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

25. Union Station – Request for Proposals – Negotiations with Union Pearson Group (Ward 28 – Toronto Centre-Rosedale)

(3:00 p.m. Deputations)

Report (April 19, 2004) from the Commissioner of Corporate Services reporting on negotiations with the Union Pearson Group.

Recommendations:

It is recommended that:

- (1) City Council reject the Master Agreement requested by Union Pearson Group and that the City terminate the RFP process;
- (2) the Commissioner of Corporate Services, in consultation with the Chief Administrative Officer and Chief Financial Officer and Treasurer, report back to Administration Committee on alternatives and financial implications for the City to proceed with the restoration, revitalization and operation of Union Station; and
- (3) appropriate City staff be authorized and directed to take all necessary actions to give effect thereto.

26. Union Station – Request for Proposals – Legal Issues (Ward 28 – Toronto Centre-Rosedale)

(In-Camera: Solicitor-Client privilege)

(Confidential report from City Solicitor is not yet available - will be included on the supplementary agenda)

27. Tax Adjustment Applications, *Municipal Act, 2001* Section 358 – Toronto Wildlife Centre, 60 John Drury Drive (Ward 9 – York Centre)

(2:00 p.m. Statutory Meeting under the *Municipal Act, 2001*)

Report (April 1, 2004) from the Chief Financial Officer and Treasurer seeking Council's approval of an application for a tax adjustment appeal under Section 358 of the *Municipal Act*, and to provide a year-by-year outline of the outstanding taxes for the property located at 60 John Drury Drive and occupied by the Toronto Wildlife Centre.

Recommendations:

It is recommended that:

- (1) the tax appeal applications made pursuant to section 358 of the *Municipal Act, 2001* (detailed in Appendix A of this report), to correct the tax classification and assessed value of the property municipal known as 60 John Drury Drive (Assessment Roll No. 19 08 03 1 580 00153) for the taxation years 2001 and 2002 be approved; and
- (2) the appropriate City officials be authorized to take the necessary action to give effect thereto.

28. Tax Adjustment - *Municipal Act, 2001* Section 357 & 358

(2:00 p.m. Statutory Meeting under the *Municipal Act, 2001*)

Report (April 15, 2004) from the Chief Financial Officer and Treasurer recommending approval for the cancellation, reduction or refund of taxes pursuant to the provisions of sections 357 and 358 of the *Municipal Act, 2001* (formerly section 442 and 443 under the old *Municipal Act*).

Recommendations:

It is recommended that:

- (1) the individual tax appeal applications made pursuant to Section 357 of the *Municipal Act, 2001* resulting in tax adjustments totalling \$323,415.20 (excluding phase-in/capping), as provided in the detailed hearing report attached as Appendix C, be approved;
- (2) the individual tax appeal applications made pursuant to Section 358 of the *Municipal Act, 2001* resulting in tax adjustments totalling \$433,128.89 (excluding

phase-in/capping), as provided in the detailed hearing report attached as Appendix D, be approved; and,

- (3) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

29. Apportionment of Property Taxes

(2:00 p.m. Statutory Meeting under the *Municipal Act, 2001*)

Report (April 15, 2004) from the Chief Financial Officer and Treasurer recommending approval for the apportionment of taxes relating to properties listed in Appendix A and reporting on the estimated amount of grant funding required to off-set the penalty/interest charges associated with these properties.

Recommendations:

It is recommended that:

- (1) The apportioned property taxes as identified in Appendix A, columns entitled “Apportioned Taxes” and “ Apportioned Phase In/Capping”, be approved; and,
- (2) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

30. Accounts Receivable - Largest Debtors with Tax Arrears Greater than \$500,000

Report (April 15, 2004) from the Chief Financial Officer and Treasurer providing information on property tax accounts with outstanding receivables of \$500,000 or more as at March 31, 2004.

Recommendation:

It is recommended that this report be received for information.

(Note: Appendix B is distributed to Members of Council under confidential cover because the information relates to personal information of identifiable persons)

31. 2004 Insurance Program Renewal

(In-Camera: The security of the property of the municipality or local board)

Confidential report (April 19, 2004) from the Chief Financial Officer and Treasurer , and because the report relates to the security of the property of the municipality or local board, under the *Municipal Act, 2001* discussions be held in-camera.

32. Conclusion of the City's Involvement in the Ontario Municipal Insurance Exchange (OMEX)

(In-camera: Litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board)

Confidential report (April 10, 2004) from the Chief Financial Officer and Treasurer amending the Administration Committee's, and because the report relates to litigation or potential litigation, under the *Municipal Act, 2001* discussions be held in-camera.

33. Overpayment of Property Taxes

Report (March 30, 2004) from the Chief Financial Officer and Treasurer providing information and statistical data regarding the tax refund process administered by staff of the Finance Department and recommending new operational and process improvements to the tax refund process.

Recommendations:

It is recommended that:

- (1) all credit balances on property tax accounts resulting from assessment appeals shall be credited or refunded directly to whoever the Tribunal directs in its decision, and if no payee is named in the decision, to the current assessed owner, in accordance with section 341 of the *Municipal Act, 2001*; and where there has been a change in the assessed owner(s) since the date the decision was released by the Tribunal, the Director, Revenue Services, will require an executed Indemnification Agreement in a form satisfactory to the City Solicitor before any refund shall be made;
- (2) credit balances on all tax accounts of less than one hundred dollars (\$100) shall be applied as a credit to the tax account of the current assessed owner of said property, and, where requested in writing, credit amounts between fifteen dollars

(\$15) and one hundred dollars (\$100) will be refunded directly to the current assessed owner by way of a cheque;

- (3) for residential tax accounts with credit balances between one hundred dollars (\$100) and one thousand dollars (\$1,000) inclusive, credit amounts shall be credited or refunded to the current assessed owner of the property, upon receipt by the City of a written refund request signed by the current assessed owner, together with an Indemnification Agreement in a form satisfactory to the City Solicitor;
- (4) for all other tax accounts, credit amounts shall be credited or refunded to the individual who made the overpayment, provided the City is in receipt of a written refund request signed by the claimant, together with an Indemnification Agreement in a form satisfactory to the City Solicitor, and proof in a form satisfactory to the Director, Revenue Services or a designate, that the said owner made the payment for which the refund is requested;
- (5) in the event that the City has not received a request for a refund, or a signed Indemnification Agreement and/or proof that the said owner made the payment for which the refund is requested, and no refund is issued by the City, all credit balances shall be transferred to the City's Tax Repayment Account, (re: Account No. 215161); and,
- (6) the appropriate City staff be authorized and directed to take the necessary action to give effect thereto.

34. Direct Payment of Water Bills

Report (April 13, 2004) from the Chief Financial Officer and Treasurer responding to a request from Council regarding the possibility of carrying out a program to allow direct payment of water bills by water customers.

Recommendation:

It is recommended that this report be received for information.

35. Increasing Contract Values

(Report from the Chief Financial Officer and Treasurer is not yet available – will be included on the supplementary agenda)

36. Used Toner Cartridges

Report (March 10, 2004) from the Chief Financial Officer and Treasurer responding to the Administration Committee's request to report on money obtained by the City for the return of used toner cartridges and the number of used toner cartridges reflected in this amount, and comment on the possibility of reimbursing to Councillors money received by the City for used toner cartridges returned by Councillors' offices.

Recommendation:

It is recommended that the current practices for collecting and disposing of used toner cartridges be maintained.

37. Fair Wage Office Annual Report

Report (April 13, 2004) from the Manager, Fair Wage Office providing a summary of the Fair Wage Office's 2003 activities and performance and advising that in response to Council approved recommendations outlined in the City's Fair Wage Policy and Fair Wage Office Review in 2003, the new Fair Wage Policy has been implemented and improvements to the Office are being made to enhance operations and accountability.

Recommendation:

It is recommended that this report be received for information.

38. Recipients - 2003-2004 City of Toronto Scholarships at the University of Toronto

Report (April 6, 2004) from the Chief Administrative Officer advising Council of the result of the scholarship application process for the following City of Toronto scholarships at the University of Toronto: graduate and undergraduate scholarships in Women's Studies and the Aboriginal Health Scholarships.

Recommendations:

It is recommended that:

- (1) City Council extend its congratulations to the 2003-2004 recipients of City of Toronto Scholarships at the University of Toronto:

Jennifer Bailey, Undergraduate Scholarship in Women's Studies,
Rebecca Timothy, Graduate Scholarship in Women's Studies, and
Eric Robitaille, Scholarship in Aboriginal Health; and

- (2) the appropriate City Officials be authorised and directed to take the necessary action to give effect thereto.

39. City Conflict of Interest Policy Implemented by City Agencies, Boards, Commissions and Corporations (ABCCs)

Report (April 15, 2004) from the Chief Administrative Officer outlining the status of the implementation by City agencies, boards, commissions, corporations of Conflict of Interest Policies as requested by Council.

Recommendation:

It is recommended that this report be received for information.

40. Legal Action to Stop the Issuance of Lookalike Parking Tickets

(In-Camera : solicitor-client privilege.)

Confidential report (March 15, 2004) from the City Solicitor and because the advice is subject to solicitor-client privilege, under the *Municipal Act, 2001*, discussions be held in-camera.

41. Supreme Court of Canada Decision in Toronto (City) v. CUPE Local 79

Communication (March 10, 2004) from the City Clerk advising that City Council at its meeting held on March 1, 2 and 3, 2004, referred Clause No. 29a of Report No. 1 of The Administration Committee, regarding "Supreme Court of Canada Decision in Toronto (City) v. CUPE Local 79 back to the Administration Committee

42. Status Report on the Sale of 20 Gothic Avenue (Ward 13 – Parkdale-High Park)

Communication (March 10, 2004) from the City Clerk, advising that City Council, at its meeting on March 1, 2 and 3, 2004, referred the following Motion to the Administration Committee:

“WHEREAS the application for the land municipally known as 20 Gothic Avenue has recently been approved by the Ontario Municipal Board on February 4, 2004, for an Official Plan Amendment, and Zoning By-law No. 438-86 Amendment; and

WHEREAS the community does not know if the land was put to public tender after being declared surplus by Council, and staff has been asked by the local Councillor to clarify; and

WHEREAS it is assumed only one developer (Quebex Development Corporation) was authorized to submit an application to purchase 20 Gothic Avenue; and

WHEREAS the payment of application fees in the amount of \$20,000.00 was deferred by Council, and could be contrary to Section 111 of the Municipal Act; and

WHEREAS the City of Toronto would breach its own 99-year commitment to the local community to maintain 20 Gothic as Open Space – Zoned G; and

WHEREAS the City of Toronto did not give prior notice to the public of the proposed sale of 20 Gothic Avenue, as required by Section 193 of the Municipal Act; and

WHEREAS questions about the irregularities of the proposed sale put to relevant City Departments for clarification on November 11, 2003 have received no reply from staff;

NOW THEREFORE BE IT RESOLVED THAT the Commissioner of Corporate Services provide a report to City Council to address the above questions and the status of the property sale;

AND BE IT FURTHER RESOLVED THAT Council order the sale of 20 Gothic Avenue be suspended until these concerns have been addressed to the satisfaction of City Council.”

43. Request for Report on Possible Expropriation of Lands - 3514 Finch Avenue West (Ward 7 – York West)

Communication (February 4, 2004) from the City Clerk, advising that City Council, at its meeting on January 27, 28 and 29, 2004, referred the following Motion to the Administration Committee:

“WHEREAS the Emery Village Secondary Plan, Finch Avenue West and Weston Road, was adopted by Council, at its regular meeting held on November 26, 27 and 28, 2002; and

WHEREAS the Plan requires improved pedestrian and cycling connections throughout the area to provide greater access to public space; and

WHEREAS the Plan encourages streetscape improvements in the Plan area to create an attractive environment; and

WHEREAS the Plan requires the provision of visual focal points and public amenity spaces, including special corner treatments, at the intersection of Finch Avenue West and Weston Road; and

WHEREAS the Plan encourages a pedestrian friendly environment; and

WHEREAS Imperial Oil Limited (‘Imperial’) owns property at the corner of Finch Avenue West and Weston Road, known as 3514 Finch Avenue West; and

WHEREAS the site has an existing gas bar and service bay building; and

WHEREAS Imperial seeks to redevelop the site removing the existing buildings and build a new format service station with car wash, gas bar and convenience store; and

WHEREAS the City has passed a comprehensive zoning by-law to implement the new Emery Village Secondary plan; and

WHEREAS the zoning by-law would not permit the existing or proposed use; and

WHEREAS Imperial has appealed to the Ontario Municipal Board; and

WHEREAS the adjoining land owner Centrillium has shown an interest in the lands known as 3514 Finch Avenue West for development; and

WHEREAS Centrillium wishes to develop a significant portion of the adjacent lands for public space purposes; and

WHEREAS Centrillium has indicated a commitment to pay the legal fees and associated costs related to the expropriation of the subject lands; and

WHEREAS the City of Toronto would retain complete ownership of the subject lands;

NOW THEREFORE BE IT RESOLVED THAT the City Solicitor, in consultation with appropriate staff, be requested to explore the possibilities of expropriating the lands known as 3514 Finch Avenue West, and submit a report to the next meeting of Council on that possibility.”

44. Accessible Transit Services Plan - Year-End 2003 Status Report

Communication (February 26, 2004) from Vincent Rodo, General Secretary, Toronto Transit Commission advising that at its meeting on Wednesday, February 25, 2004, the Commission received the report (February 25, 2004) entitled, "Accessible Transit Service Plan - Year-End 2003 Status Report", and forwards this report to City Council for information.

(Note: Copies of the bound publication titled “Accessible Transit Services Plan – Year-end 2003 Status Report”, is distributed to Members of the Administration Committee only.)

45. Remuneration and Expenses of Members of Council and of the Council Appointees to Local Boards and Other Special Purpose Bodies for the year ended December 31, 2003

Communication (March 24, 2004) from the Budget Advisory Committee, advising that the Budget Advisory Committee, at its meeting on March 24, 2004:

- (1) received the report (March 11, 2004) from the Chief Financial Officer and Treasurer; and
- (2) directed that this report be forwarded to the Administration Committee, and Council, for information.

46. Summary Report of the Blue Ribbon Panel Review of the Technology End of Lease Strategy

(Report from the e-City Committee is not yet available – will be included on supplementary agenda)

47. Information Technology Acquisition Procedures

(Report from the Commissioner of Corporate Services is not yet available – will be included on supplementary agenda)

48. Council Office Furniture

Communication (February 16, 2004) from Councillor Michael Walker requesting the Commissioner of Corporate Services to report back to the Administration Committee with respect to issues raised in the communication from Councillor Paula Fletcher dated January 30, 2004 about the availability of furniture for Council offices at Toronto City Hall.