

## **BUDGET ADVISORY COMMITTEE**

### **AGENDA**

#### **MEETING NO. 2**

<b>Date of Meeting:</b>	<b>Tuesday, January 20, 2004</b>	<b>Enquiry: Betty Henderson</b>
<b>Time:</b>	<b>9:30 a.m.</b>	<b>Administrator</b>
<b>Location:</b>	<b>Committee Room 1</b>	<b>416-392-8088</b>
	<b>City Hall</b>	<b>bhender1@toronto.ca</b>
	<b>100 Queen Street West</b>	

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#### **Declarations of Interest Pursuant to the Municipal Conflict of Interest Act**

#### **Confirmation of December 4, 2003 Minutes**

#### **Presentations**

See attached schedule.

#### **COMMUNICATIONS/REPORTS**

##### **1. Financing of Ice Resurfacer Replacements for Arena Boards of Management**

Report (August 28, 2003) from the Chief Financial Officer and Treasurer, respecting a financing strategy for the replacement of ice resurfacers at Arena Boards of Management through participation in the Fleet replacement reserve process; and recommending that:

- (1) the fleet requirements for the Arena Boards of Management be included in the City's vehicle replacement program managed by Fleet Services;
- (2) the Arena Boards of Management include annual contributions to the Vehicle Replacement Reserve on an ongoing basis, in their Operating Budget submissions starting with the 2004 Operating Budget with the amount to be determined as part of the annual Operating Budget review;

- (3) the 2004 Operating Budget for each Arena Board of Management be increased \$10,000.00 gross, and up to \$10,000.00 net to fund the initial contributions to the Arena Board account in the Vehicle Replacement Reserve;
- (4) the Vehicle Replacement Reserve contributions from the Arena Boards of Management be treated as a separate program account in the Vehicle Replacement Reserve and purchases reflected as a separate project in the Fleet Service Capital Budget;
- (5) a one-time new request of \$160,000.00 for the purchase of two urgently required ice resurfacers be included in the 2004 Parks and Recreation Capital Budget and that one of these be considered for pre-approval as funding is required in January 2004;
- (6) this report be forwarded to the Policy and Finance Committee for its consideration; and
- (7) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**2. Costs Incurred by the Toronto Police Service Related to Policing City-Sponsored Events at Dundas Square**

Report (October 10, 2003) from the Acting Chair, Toronto Police Services Board, advising that the total cost of policing City-Sponsored events at Dundas Square in 2003 could be as high as \$1.4 million; further advising on the impact those costs have upon the 2003 operating budget of the Toronto Police Service; and recommending that a specific percentage of the total police resources that may be required at future City-sponsored events at Dundas Square be designated as paid duty assignments; or that an increase in the Toronto Police Service operating budget allocation be allowed.

**3. Toronto Police Service – Traffic Services “Strategic Traffic Enforcement Measures”**

Report (January 6, 2004) from the Acting Chair, Toronto Police Services Board, forwarding, for information, the first and second quarter report on traffic enforcement initiatives by the Toronto Police Service.

**4. Youth Criminal Justice Act Referral Program**

Communication (September 11, 2003) from the City Clerk advising that the Policy and Finance Committee at its meeting held on September 11, 2003, referred the issue of funding for the Youth Criminal Justice Act Referral Program to the first meeting of the Budget Advisory Committee in 2004 for consideration and recommendation to the new Council, through the Policy and Finance Committee.

**5. Inspection and Preliminary Project Review Fees relating to Licensing and By-law Inspection Services and Adjustment to Licensing Fees based on the Consumer Price Index**

Communication (September 11, 2003) from the City Clerk advising that the Policy and Finance Committee at its meeting held on September 11, 2003:

- (A) referred the following recommendation of the Planning and Transportation Committee to the Budget Advisory Committee for consideration and report thereon to the Policy and Finance Committee:

“The Planning and Transportation Committee on September 3, 2003, recommended to the Policy and Finance Committee the adoption of the report (August 20, 2003) from the Commissioner, Urban Development Services respecting inspection and Preliminary Project Review Fees relating to Licensing and By-law inspection services and adjustment to licensing Fees based on the Consumer Price Index, subject to ensuring that the additional revenue derived from the fee increase be used only for the purpose of hiring additional Inspectors.”; and

- (B) referred the following Recommendations Nos. (2) and (3) embodied in the report (August 20, 2003) from the Commissioner of Urban Development Services, to the Budget Advisory Committee for consideration and report thereon to the Policy and Finance Committee:

“(2) Toronto Municipal Code Chapter 441, Fees, be amended to include provisions to:

- (a) establish a new class of Preliminary Project Review service fee to recover the costs for a detailed zoning compliance review, as required by Municipal Licensing and Standards, before a business licence is issued, at the rate of \$210.00, per application, and if needed, that staff report back on any required changes to the project within or following its first year of operation;
- (b) establish a new class of fee for the provision of Building Activity Reports to be provided at a cost of \$20.00 per month; and
- (c) establish a new class of fee for the provision of inspection services, at the cost of \$60.00 per hour or part thereof with a minimum of \$60.00 for all inspections, where by-law violations have not been remedied beyond the date of compliance set out in any order or notice issued by a Municipal Standards Officer; and

- (3) the business principle be endorsed for Urban Development Services to hire additional staff, on a cost recovery basis, for the provision of Preliminary Project Review services associated with the review of certain business licence applications;”.

## **6. Morningside Neighbourhood Branch Library Relocation to City-owned Land**

Joint report (January 8, 2004) from the City Librarian and the Chief Financial Officer and Treasurer on the outcome of the review of the option to relocate the Morningside Neighbourhood Branch Library to City-owned land; and recommending that:

- (1) the relocation of the Morningside Neighbourhood Library to City-owned land be approved at a cost of \$2,329,686.00 gross and \$1,543,686.00 debt, after development charge funding of \$622,000.00 and estimated cost savings of \$164,000.00 during construction;
- (2) Council establish a discretionary reserve fund, called the “Toronto Public Library Capital Projects Reserve Fund”, to accumulate operating savings which can be used to fund Library capital projects;
- (3) Municipal Code Chapter 227 (Reserves and Reserve Funds) be amended by adding the “Toronto Public Library Capital Projects Reserve Fund” to Schedule ‘C’, discretionary reserve fund; and
- (4) the appropriate City officials and Library staff be authorized and directed to take the necessary action to give effect thereto, and that leave be granted for the introduction of any necessary bills in Council to give effect thereto.

## **7. 2003 Third Quarter Capital Variance Report**

Report (January 5, 2004) from the Chief Financial Officer and Treasurer presenting the City of Toronto Capital Variance Report for the nine months period ended September 30, 2003; and recommending that:

- (1) staff continue negotiations with the Provincial and Federal Governments in an effort to obtain the full funding request of \$207.2 million to finance the 2003 TTC capital budget;
- (2) the Technical and In-year Adjustments detailed in Appendix 2 of this report, the net effect of which is to reduce the 2003 cash flow by \$6.751 million be approved;
- (3) to correctly reflect the life-to-date project authority levels and to reconcile the TTC records with the City’s Books on a historical basis, that project CTT-015 Yards and Roads – Various be reduced by \$9,049,317.00 (from \$16,785,317.00 to \$7,736,000.00) and project CTT-061 Computer Equipment and Software be reduced by \$25,125,000.00, from to \$86,492,000.00 to \$61,367,000.00, with no impact on the 2003 cash flow be approved;
- (4) this report be forwarded to Policy and Finance Committee for its consideration; and

- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

## **8. 2003 Third Quarter Operating Variance Report**

Report (December 19, 2003) from the Chief Financial Officer and Treasurer presenting the City of Toronto Operating Variance report for the nine months of operations ended September 30, 2003, and projections of gross and net expenditures for the year ending December 31, 2003; and recommending that:

- (1) the Operating Variance report for the period ended September 30, 2003 be forwarded to the Policy and Finance Committee for its consideration; and
- (2) the technical adjustments contained in this report, and detailed in Appendix D attached, be approved; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

## **BUDGET ADVISORY COMMITTEE**

### **Agencies, Boards and Commissions Presentations**

**Tuesday, January 20, 2004  
Committee Room 1  
2:00 p.m. – 4:30 p.m.**

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2:00 – 2:30	Toronto Zoo
2:30 – 3:00	Toronto Public Library
3:00 – 4:00	Public Health
4:00 – 4:30	Toronto Atmospheric Fund