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**PLEASE NOTE DATES OF MEETING**

**COMMUNITY SERVICES COMMITTEE**

**AGENDA  
MEETING No. 3**

**Date of Meeting:** Wednesday, February 4, 2004    **Enquiry:**    **Rosalind Dyers**  
Thursday, February 5, 2004    **Committee Administrator**  
(Committee Room 2)    **416-392-8018**  
Wednesday, February 11, 2004    **e-mail:rdyers@toronto.ca**

**Time:**    **9:30 a.m.**

**Location:**    **Committee Room 1**  
**City Hall**  
**100 Queen Street West**

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**Declarations of Interest Pursuant to the Municipal Conflict of Interest Act**

**Confirmation of January 13, 2004, Minutes**

**Deputations/Presentations:**

**List to be distributed at the meeting**

**(NOTE:    Deputations on the 2004 Capital and Operating Budgets will be held on Thursday, February 5, 2004, in Committee Room 2, City Hall.)**

**Communications/Reports:**

**1.    2004 Capital Budgets - Community Services Committee**

Staff presentations respecting the 2004 Capital Budgets under the purview of the Community Services Committee:

**Work and Emergency Services:**

- Emergency Management Plan;
- Emergency Medical Services; and

- Fire Services;  
Community and Neighbourhood Services:

- Children's Services;
- Homes for the Aged;
- Shelter, Housing and Support; and
- Social Services.

## **2. 2004 Operating Budgets - Community Services Committee**

Staff presentations respecting the 2004 Operating Budgets under the purview of the Community Services Committee:

Work and Emergency Services:

- Emergency Management Plan;
- Emergency Medical Services; and
- Fire Services;

Community and Neighbourhood Services:

- Children's Services;
- Homes for the Aged;
- Shelter, Housing and Support;
- Social Development and Administration;
- Social Services;
- Consolidated Grants Programs under the purview of the Community Services Committee; and
- Association of Community Centres.

**(NOTE: (a) Budget Material for Items 1 and 2 will be distributed as soon as it is available; and**

**(b) Deputations on the Budgets will be heard on Thursday, February 5, 2004, in Committee Room 2, 2<sup>nd</sup> Floor, Toronto City Hall.**

- 2(a).** Communication (December 17, 2003) from Ms. Stefanie Gude, Ontario Coalition Against Poverty, requesting the opportunity to address the Committee respecting the realities and issues being faced by the poor in the City of Toronto.

**2(b).** Communication (October 17, 2003) from the City Clerk advising that the Advisory Committee on Homes for the Aged on October 17, 2003, had before it a report dated August 7, 2003, from the Commissioner of Community and Neighbourhood Services headed “Long-Term Care Facility Funding Increase, which was subsequently adopted by City Council in September 2003; and further that the Advisory Committee:

- (1) received the aforementioned report; and
- (2) recommended to the Community Services Committee, for consideration during the 2004 Budget process, that the City support the principal that funds which are allocated from the Province to enhance resident care and service not be used to offset the City’s contribution to the Homes for the Aged.

### **3. New By-Law for Fire Safety Boxes**

Joint report (January 22, 2004) from the Commissioner of Works and Emergency Services and the Fire Chief and General Manager respecting a new by-law requiring the installation of a fire safety box in all buildings that require a Fire Safety Plan under Section 2.8 of the Fire Code; and recommending that:

- (1) a new Fire Safety Box By-Law, based on the By-Law set out in Appendix “A” , be adopted;
- (2) upon adoption of this By-Law, the City of Toronto Municipal Code be amended by adding this By-Law to the Code as Chapter 470, Fire Safety Boxes; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

### **4. Amendment to Sole Source Blanket Contract No. 47007285 for the Purchase of Shelter Equipment for the Toronto Heavy Urban Search and Rescue Team**

Joint report (January 23, 2004) from the Commissioner of Works and Emergency Services and the Fire Chief and General Manager advising of the need to increase a sole source purchase order for the Toronto Heavy Urban Search and Rescue Team; and recommending that:

- (1) approval be granted to increase the amount of Sole Source Blanket Contract No. 47007285 to Design Shelter by \$70,000.00, from \$500,000.00 to \$570,000.00 including all taxes and charges, to accommodate the additional equipment to deal with cold temperatures; and

- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**5. Heavy Urban Search and Rescue Team Mutual Aid System and Cost-Sharing Percentages with the Provincial and Federal Governments**

Joint report (January 15, 2004) from the Commissioner of Works and Emergency Services and the Fire Chief and General Manager respecting the Heavy Urban Search and Rescue Team mutual aid system and cost-sharing percentages with the Provincial and Federal Governments; and recommending that the report be received for information.

**6. Toronto Report Card on Children 2003**

**(NOTE: Copies of the “Report Card on Children 2003” will be distributed as soon as it is available.)**

**7. Funding for Child Care in Toronto from the Multilateral Framework on Early Learning and Child Care**

Report (January 14, 2004) from the Commissioner of Community and Neighbourhood Services respecting health and safety funding for licensed child care programs made available under the federal, provincial and territorial Multilateral Framework on Early Learning and Child Care; and recommending that:

- (1) authority be granted to receive approximately \$2.1 million from the Province of Ontario for the purpose of funding approved health and safety projects including retrofitting playgrounds in child care programs prior to March 31, 2004;
- (2) Council provide pre-approval to spend \$0.1 million over and above the \$2.5 million capital budget previously approved for these health and safety projects prior to March 31, 2004;
- (3) the City continue to advocate to the Province for future funding allocations to be made in a manner permitting each municipality to address its unique service needs as outlined through their Service Plan; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**8. Mediated Pay Equity Settlement Funding for Non-Profit Child Care**

Report (January 14, 2004) from the Commissioner of Community and Neighbourhood Services providing an outline of the funding allocation for the City of Toronto under the April 2003 Memorandum of Settlement between the Province of Ontario and the Equal Pay Coalition, comprised of five unions and four women, with regard to proxy pay equity funding for non-profit child care; and recommending that this report be received for information.

**9. Computer Systems for Kids @ Computers Project Request for Quotation No. 3401-03-3440**

Joint report (January 20, 2004) from the Commissioner of Community and Neighbourhood Services and the Chief Financial Officer and Treasurer respecting the Request for Quotation No. 3401-03-3440 issued for computer systems for Kids @ Computers Project; and recommending that:

- (1) the quotation submitted by N2END Connectivity Inc. be accepted for the supply, delivery, installation, set up and make ready for use of up to approximately 4,000 total systems for the period ending December 31, 2004, in accordance with the terms and conditions set out in the Request for Quotation for a total estimated amount of \$4,135,400.00 including all taxes and charges being the lowest overall quotation meeting specifications received;
- (2) should there be a need to purchase additional computer systems at a cost higher than \$3.0 million available in the 2004 EMT recommended operating budget, funds up to \$1.135 million will be transferred from the Kids @ Computers Reserve Fund number XR2104 to the 2004 operating budget cost centre C07 236, cost element 4995; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**10. Request for Increase in the Rate Paid to Cedarbrook Lodge for Supportive Housing Services**

Communication (January 16, 2004) from the City Clerk advising that the Advisory Committee on Homes for the Aged on January 16, 2004, recommended the adoption of a report (January 14, 2004) from the General Manager, Homes for the Aged recommending that:

- (1) City Council approve an increase in the rate paid under the current purchase of service agreement with Retirement Residences Genpar Inc., operating as Cedarbrook Lodge, from \$18.75 to \$20.00 per unit of service;
- (2) this rate increase be implemented April 1, 2004, subject to the agreement of the Ministry of Health and Long-Term Care;
- (3) a per diem rate of \$22.01 be continued only for the 38 supportive housing clients who continue to reside at Cedarbrook Lodge, having exercised their legal rights under the *Tenant Protection Act* (1997) and chose not to move to the renovated supportive housing floors;
- (4) the General Manager, Homes for the Aged, be given authority to execute the amended service agreement in a form and content acceptable to the City Solicitor; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**11. Final Report on the Research Project “Creating Home in the Institution: Community Development in the Context of Dementia”**

Communication (January 16, 2004) from the City Clerk advising that the Advisory Committee on Homes for the Aged on January 16, 2004, recommended the adoption of a report (January 14, 2004) from the General Manager, Homes for the Aged respecting the Final Report on the Research Project “Creating Home in the Institution: Community Development in the Context of Dementia” conducted by Castlevue Wychwood Towers, in association with Ms. Maura McIntyre, Ed. D., and wherein the recommendations were amended to read as follows:

- (1) this report be referred to the Community Services Committee;
- (2) the Community Services Committee consider allowing the researcher to present the Reader’s Theatre Presentation entitled “RESPECT” at a future Community Services Committee meeting, following her return to Canada in July 2004;

- (3) the Community Service Committee support the recommendations arising out of the researcher's findings and direct staff to report back on the resource required to implement them in full;
- (4) the Homes for the Aged Division augment the current "Just for Families" series of educational pamphlets by the topics recommended by the researcher and detailed in the body of this report;
- (5) the importance of cultivating strong caregiver/resident relationships as a precursor for trust and quality care and the need for unit-based scheduling be reaffirmed;
- (6) staff and management of Castleview Wychwood Towers be commended for the observed excellence in care, compassion and respect in staff/resident interactions at Castleview Wychwood Towers; and
- (7) this report and the appended article be forwarded to the local media.

## **12. Accreditation Report - Carefree Lodge Home for the Aged**

Communication (January 16, 2004) from the City Clerk advising that the Advisory Committee on Homes for the Aged on January 16, 2004, adopted a report (January 2, 2004) from the General Manager, Homes for the Aged respecting the positive results of the November 2003 survey at Carefree Lodge, conducted by the Canadian Council on Health Services Accreditation; and wherein it recommended that:

- (1) this report be referred to the Community Services Committee for its information; and
- (2) management, staff and volunteers of Carefree Lodge be congratulated on this significant achievement;

and further advising that the Advisory Committee requested the General Manager, Homes for the Aged to ensure that, in future, the Administrators of the Homes hold a celebration to acknowledge Accreditation and that an invitation be extended to their MPP and local Councillor to attend, such invitation to include information on the success of the Accreditation and its significance.

**13. Development of a Comprehensive Drug Policy Framework and Strategy for the City of Toronto**

Joint report (January 21, 2004) from the Commissioner of Community and Neighbourhood Services and the Medical Officer of Health respecting the proposed structure and process to develop a comprehensive drug policy framework and strategy for the City of Toronto; and recommending that:

- (1) a Member of Council be designated as the political lead for the development of the comprehensive drug policy framework and strategy;
- (2) Council establish a small Council Reference Group for the term of this initiative with the membership to be solicited by the designated lead, in consultation with City staff;
- (3) this report be forwarded to the Board of Health for consideration and appropriate action; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**14. “Cracks in the Foundation: Community Agency Survey 2003”**

Report (January 21, 2004) from the Commissioner of Community and Neighbourhood Services providing the findings of the report “Cracks in the Foundation: Community Agency Survey 2003; and recommending that:

- (1) the report “Cracks in the Foundation” be referred to the Corporate Grants Team with a request to report to Policy and Finance Committee on how the issues identified in that report can be addressed through the pending revision of the Corporate Grants Policy and the development of program standards for City grants programs;
- (2) the Commissioner of Community and Neighbourhood Services facilitate discussions with key government and foundation funders of the community-based service system on options to address the issues associated with the lack of funding for core organizational costs, annual versus multi-year funding and application and reporting requirements; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**(NOTE: A copy of the report “Cracks in the Foundation: Community Agency Survey 2003” will be distributed as soon as it is available.)**



**15. Update on Tripartite Agreements to Support Toronto's Social Infrastructure**

Report (January 13, 2004) from the Commissioner of Community and Neighbourhood Services providing an update on progress to date in pursuing tripartite agreements to support Toronto's social infrastructure as proposed by the Toronto City Summit Alliance; noting that significant progress has been made on the establishment of the Strong Neighbourhoods Task Force, which will begin building the tools necessary to develop these tripartite agreements; and recommending that the report be received for information.

**16. Ineligible Applicants to the 2004 Community Services Grants Program**

Report (January 12, 2004) from the Commissioner of Community and Neighbourhood Services presenting the results of the initial eligibility assessment of applicants under the 2004 Community Services Grants Program; and recommending that:

- (1) the 34 new, 2 returning and 4 late applicants determined to be ineligible at this stage of the assessment process be advised that they are not eligible for support under the 2004 Community Services Grants Program;
- (2) the 9 new applicants determined eligible proceed to the assessment review; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**16(a).** Communication (January 26, 2004) from the City Clerk advising that the Community Services Grants Appeals Sub-Committee on January 26, 2004, heard appeals with respect to the recommendations of the Commissioner of Community and Neighbourhood Services contained in the report dated January 12, 2004, headed "Ineligible Applicants to the 2004 Community Services Grants Program"; and that the Sub-Committee:

- (1) referred the appeals from the following organizations to the Commissioner of Community and Neighbourhood Services for further consideration and report thereon to the next meeting of the Community Services Committee to be held on February 4, 2004:
  - Advance Network (Agency No. 2);
  - Broad African Resource Centre (Agency No. 4);
  - Canada-Hong Kong Link (Agency No. 5);
  - Canadian Ecuadorian Foundation of Social Development (Agency No. 7);
  - Etobicoke Humane Society (Agency No. 10);
  - Horn of Africa Community Development Agency (Agency No. 14);
  - Jane Finch Concerned Citizens Organization (Agency No. 16);

- National African Integration & Families Association (Agency No. 19);
  - (Shouters) National Evangelical Spiritual Baptist Faith International Centre of Canada (Agency No. 27);
  - Somali Family & Child Skills Development Services (Agency No. 30);
  - Thistletown Community Services Unit (Agency No. 35);
  - West Indian Volunteer Community Support Services (Agency No. 36);
  - Africans in Partnership Against AIDS (Agency No. 37);
  - Christie/Ossington Neighbourhood Centre (Agency No. 38);
  - Davenport-Perth Neighbourhood Centre (Agency No. 39);
  - Native Women's Resource Centre of Toronto (Agency No. 40);
  - Canadian Hearing Society; and
  - Silayan Community Centre;
- (2) directed that the grant application from Home for Creative Opportunity, Toronto Christian Resource Centre be referred to the Toronto Arts Council for consideration; and further that the Commissioner of Community and Neighbourhood Services be requested to advise the organization on how the City of Toronto Grants Programs are structured; and
- (3) directed that the Commissioner of Community and Neighbourhood Services be requested to investigate the feasibility of providing receipts for all grants applications that are hand delivered, noting the date and time of receipt, as well as the name of the person accepting the application.

**17. Appeals of Funding Recommendations -  
2003 City of Toronto Homeless Initiatives Fund**

Communication (January 26, 2004) from the City Clerk advising that the Community Services Grants Appeals Sub-Committee on January 26, 2004, had before it a report (January 16, 2004) from the Commissioner of Community and Neighbourhood Services, providing background information on the selection of projects through the City of Toronto Homeless Initiatives Fund; noting that \$27,500.00 was set aside for the appeals, and recommending that:

- (1) all appeals to the City of Toronto Homeless Initiatives Fund be referred back to staff for further consideration;
- (2) staff bring forward a report to the next Community Services Committee making funding recommendations based on further review; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;

and that the Sub-Committee:

- (a) adopted the aforementioned report; and
- (b) referred the appeals from the following organizations to the Commissioner of Community and Neighbourhood Services for further review and recommendation thereon to the Community Services Committee for its meeting on February 4, 2004:
  - Christie/Ossington Neighbourhood Centre (Agency No. 13);
  - Toronto Christian Resource Centre (Agency No. 64); and
  - Toronto Council Fire Native Cultural Centre (Agency No. 65).

**(NOTE: A copy of Appendix B, Agency Summary Sheets, was forwarded to all Members of Council with the agenda of the Community Services Grants Appeals Sub-Committee for its meeting on January 26, 2004.)**

**18. Appeals of Funding Recommendations -  
2003 Off the Street, Into Shelter Program**

Communication (January 26, 2004) from the City Clerk advising that the Community Services Grants Appeals Sub-Committee on January 26, 2004, had before it a report (January 16, 2004) from the Commissioner of Community and Neighbourhood Services providing background information on the selection of projects through the 2003 Off the Street, Into Shelter funding program; noting that funds in the amount of \$10,000.00 were set aside for the appeals; and recommending that:

- (1) all appeals to the Off the Street, Into Shelter funding program be referred back to staff for further consideration;
- (2) staff bring forward a report to the next Community Services Committee meeting making funding recommendations based on further review; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;

and that the Sub-Committee:

- (a) adopted the aforementioned report; and
- (b) referred the appeal from Christie/Ossington Neighbourhood Centre (Agency No. 4) to the Commissioner of Community and Neighbourhood Services for further review and recommendation thereon to the Community Services Committee for its meeting on February 4, 2004.

**(NOTE: A copy of Appendix B, Agency Summary Sheets, was forwarded to all Members of Council with the agenda of the Community Services Grants Appeal Sub-Committee for its meeting on January 26, 2004.)**

**19. Funding for the Share the Warmth Community Agency**

Communication (January 21, 2004) from Councillor Olivia Chow, Ward 20, Trinity Spadina, respecting the problems being faced by Share the Warmth in paying its heating bill; and recommending that:

- (1) the Commissioner of Community and Neighbourhood Services consider providing \$150,000.00 in funding to Share the Warmth;
- (2) Toronto Social Services assemble a working group (including Toronto Hydro, the City of Toronto, Share the Warmth, and other stakeholders) to address the issue of maintaining heating for those suffering financial hardship.



**14. “Cracks in the Foundation” - Community Agency Survey 2003: A study of Toronto’s community-based human service sector - Final Report**

Copy of the report “Cracks in the Foundation”.

**16(b). Ineligible Applicants to the 2004 Community Services Grants Program**

Report (January 28, 2004) from the Commissioner of Community and Neighbourhood Services respecting the appeals heard by the Community Services Grants Appeals Sub-Committee on January 26, 2004; and recommending that:

- (1) the 12 new applicants, 2 returning applicants and 2 other deputants as identified in Appendix 1 of this report be confirmed as ineligible for support under the 2004 Community Services Grants Program;
- (2) the 4 late applicants as identified in Appendix 1 of this report proceed to the assessment review; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**17(a). Appeals of Funding Recommendations - 2003 City of Toronto Homeless Initiatives Fund**

Report (January 29, 2004) from the Commissioner of Community and Neighbourhood Services advising that staff reviewed the three community agency appeals under the 2003 City of Toronto Homeless Initiatives Fund; that rather than recommend additional funding to those agencies appealing the funds be used for one-time funding in the drop-in sector; and recommending that:

- (1) Council approve funding from the 2003 City of Toronto Homeless Initiatives Fund (CT-HIF) appeals fund in the amount of up to \$27,000.00 for one-time funding as described in Appendix C of this report; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**18(a). Appeals of Funding Recommendations -  
2003 Off the Street, Into Shelter Program**

Report (January 29, 2004) from the Commissioner of Community and Neighbourhood Services advising that staff has reviewed the one community agency appeal under the 2003 Off the Street, Into Shelter Program; and recommending that:

- (1) Council approve funding from the 2003 Off the Street, Into Shelter (OSIS) appeals fund in the amount of up to \$1,000.00 as described in Appendix A of this report;
- (2) Council approve funding from 2003 Off the Street, Into Shelter (OSIS) appeals fund in the amount of up to \$9,000.00 for one-time funding as described in Appendix B of this report; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**20. Investment of Net Proceeds from the Sale of the  
Former Princess Margaret Hospital to Address  
Shared Provincial and Municipal Priorities in the  
Areas of Housing and Homelessness**

Report (January 30, 2004) from the Commissioner of Community and Neighbourhood Services respecting the investment of net proceeds from the sale of the former Princess Margaret Hospital to address shared provincial and municipal priorities in the areas of housing and homelessness; and recommending that:

- (1) Council receive the net proceeds from the sale of the former Princess Margaret Hospital (PMH) of \$3.5 million from the Province of Ontario prior to March 31, 2004, and acknowledge that the funding is to be utilized for projects which support shared priorities to address housing and homelessness in the City of Toronto;
- (2) Council accept the following terms and conditions specific to this funding:
  - (a) the funds must be used to support one or more of the shared priorities of the Province and the City in the areas of housing and homelessness, including affordable, supportive, second stage and transitional housing, and emergency shelter;
  - (b) confirmation that the funding does not replace previously approved City funding for housing and homelessness initiatives;

- (c) assurance that the project funding is one-time and that projects will be sustainable within existing program funding parameters. For other sources of funding, normal provincial program rules continue to apply;
  - (d) all funds must be expended by March 31, 2006, and any unexpended funds must be refunded to the Province;
  - (e) the expenditure of the \$3.5 million will be reported separately from other homelessness programs;
  - (f) the establishment of performance measures and quarterly reporting on finances and results achieved; and
  - (g) recognition of Provincial contribution through joint announcements.
- (3) a one-time contribution of up to \$2.35 million from the PMH net proceeds be approved for the Wellesley Central Health Corporation for the development of housing with supports for individuals with HIV and at risk frail seniors, subject to receipt of a revised development proposal outlining all required information and financial analyses and evidence of financial viability and program management capability, satisfactory to the Commissioner of Community and Neighbourhood Services;
  - (4) the proposed project by Wellesley Central Health Corporation be submitted for consideration by Council once all due diligence has been undertaken;
  - (5) a one-time contribution of up to \$600,000.00 from the PMH net proceeds, be approved for the development of a 60-bed shelter at Bethlehem United Church, subject to receipt of a development proposal outlining all required information and financial analyses, and evidence of financial viability and program management capability satisfactory to the Commissioner of Community and Neighbourhood Services;
  - (6) a staff report be tabled for consideration by Council on the proposed Bethlehem United Church shelter, once all due diligence has been undertaken;
  - (7) a one-time contribution of up to \$150,000.00 from the PMH net proceeds, be approved for predevelopment work related to the redevelopment of 60 Richmond Street East for supportive/transitional/affordable housing/shelter;
  - (8) a one-time contribution of up to \$250,000.00 from the PMH net proceeds, be approved for priority repairs to community operated shelters and that the Commissioner of Community and Neighbourhood Services be given delegated authority to approve priority repairs to individual community shelters up to the maximum of \$250,000.00;



- (9) a one time contribution of up to \$150,000.00 from the PMH net proceeds, be approved for the implementation of a special project to reclaim abandoned, unsafe, surplus and vacant buildings for shelter and supportive, transitional and affordable housing use;
- (10) staff report back on the outcomes of Recommendations Nos. (7), (8), and (9) above; and
- (11) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

**21. Use of Fort York Armoury as a Referral Centre and Temporary Shelter**

Report will be distributed as soon as it is available.