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**TORONTO CYCLING COMMITTEE (TCC)  
AGENDA  
MEETING No. 1**

|                         |  |                 |                            |
|-------------------------|--|-----------------|----------------------------|
| <b>Date of Meeting:</b> | <b>Monday, February 23, 2004</b>               | <b>Enquiry:</b> | <b>Frank Baldassini</b>    |
| <b>Time:</b>            | <b>7:00 p.m.</b>                               |                 | <b>Committee Secretary</b> |
| <b>Location:</b>        | <b>Committee Room No. 1</b>                    |                 | <b>416-395-7352</b>        |
|                         | <b>Toronto City Hall, 2<sup>nd</sup> Floor</b> |                 | <b>fbalda@toronto.ca</b>   |
|                         | <b>100 Queen Street West</b>                   |                 |                            |

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**Declarations of Interest Pursuant to the Municipal Conflict of Interest Act.**

**Confirmation of Minutes - November 17, 2003**

**Deputations/Presentations:**

**Item 1** - **7:00 p.m.**  
**Item 2** - **7:30 p.m.**

**Communications/Reports:**

**1. Listening to Toronto: Shaping Council's Budget Debate (30 Minutes)**

*(Presentation)*

A presentation will be made by Ms. Meg Shields, Corporate Management & Policy Consultant, Strategic & Corporate Policy, on the recently held "Listening to Toronto: Shaping Council's Budget Debate" sessions, which brought people from across the city together to help shape Toronto's budget discussions.

- 1(a).** Memorandum (February 4, 2004) from the Bicycle Safety Planner, advising that arrangements have been made to provide, for information, copies of the "Listening to Toronto: Shaping Council's Budget Debate" Participant Guide to members at the Toronto Cycling Committee meeting.

*A copy of the "Listening to Toronto: Shaping Council's Budget Debate" Participant Guide has been included with the agenda package. Additional copies will be made available at the commencement of the TCC meeting.*

**2. Status of the 2004 Toronto Cycling Committee Budget (60 Minutes)**

*(Presentation)*

Mr. Daniel Egan, Manager, Pedestrian and Cycling Infrastructure, will make a presentation regarding the status of the 2004 Toronto Cycling Committee Budget.

As background information to this matter, the Toronto Cycling Committee at its meeting held on November 17, 2003 adopted three motions from Mr. Martin Koob, Member, regarding 2004 budget allocations. A copy of the following Clauses have been included, which detail the actions taken by City Council on the noted three motions:

- (a) Clause No. 9 of Economic Development and Parks Committee Report No. 1, which was before the Council of the City of Toronto at its meeting held on January 27, 28 and 29, 2004;
- (b) Clause No. 9 of Planning and Transportation Committee Report No. 1, which was before the Council of the City of Toronto at its meeting held on January 27, 28 and 29, 2004; and
- (c) Clause No. 15 of Works Committee Report No. 1, which was before the Council of the City of Toronto at its meeting held on January 27, 28 and 29, 2004;

**3. Review of Draft Traffic Signal Guidelines for Bicycles (15 Minutes)**

Memorandum (February 11, 2004) from the Manager, Pedestrian and Cycling Infrastructure, advising that the Transportation Association of Canada (TAC) is currently developing Traffic Signal Guidelines for Bicycles; and that TAC is providing and opportunity for cycling advisory committees and cycling organizations to review the final draft of the guidelines and to provide comments and suggestions.

Recommendation;

The Toronto Cycling Committee:

- (1) review the final draft of the guidelines and provide comments at the Toronto Cycling Committee scheduled for March 22, 2003; and that the Manager, Pedestrian and Cycling Infrastructure, submit the TCC recommendations and comments to the TAC on March 23, 2004;

or

(2) review the final draft of the guidelines and provide comments at a special meeting of the Toronto Cycling Committee; such meeting to be held on one of the following dates:

- (a) Tuesday, March 9, 2004 at 7:00 p.m. (location to be determined); or
- (b) Wednesday, March 10, 2004 at 7:00 p.m. (location to be determined); or
- (c) Thursday, March 11, 2004 at 7:00 p.m. (location to be determined).

**4. Toronto International Bike Show (10 Minutes)**

Memorandum (February 4, 2004) from the Bicycle Safety Planner, advising that the Toronto International Bicycle Show is being held on March 5, 6 and 7, 2004 at the National Trade Centre, Hall A, Exhibition Place.

**5. Bike Week 2004 Update (15 Minutes)**

Memorandum (February 4, 2004) from the Bicycle Promotions Coordinator, advising of the activities and events being planned for Bike Week 2004.

Recommendation:

Receive for information.

**6. Pro Walk/Pro Bike 2004 International Symposium in Victoria, B.C. (10 Minutes)**

Memorandum (February 9, 2004) from the Bicycle Promotions Coordinator, advising that The National Center for Bicycling & Walking in Washington, D.C., is organizing the Pro Walk/Pro Bike 2004, the 13<sup>th</sup> International Symposium on bicycling and walking, to be held from September 7 to 10, 2004 in Victoria, British Columbia.

Recommendation:

Receive for information.

**7. Toronto Bikes – 2004 Cycling Guide (10 Minutes)**

Memorandum (February 4, 2004) from the Bicycle Safety Planner, providing background information with regard to the 2004 Toronto Cycling Guide and further advising that up-to-date information on the project will be provided at the Toronto Cycling Committee meeting.

**8. Ontario Injury Prevention Conference Presentation and Display (2 Minutes)**

Memorandum (February 4, 2004) from the Bicycle Safety Planner, advising that she will be making a presentation, regarding bicycle helmets, at the Ontario Injury Prevention Conference at the Delta Chelsea Hotel in Toronto on February 22, 23 and 24, 2004.

**9. Transit Shelter Space and OMG Space for 2004 (2 Minutes)**

Memorandum (February 4, 2004) from the Bicycle Safety Planner, advising that spaces have been reserved for cycling safety promotion in 2004.

**10. Women's Health Matters Forum and Expo (2 Minutes)**

Memorandum (February 4, 2004) from the Bicycle Safety Planner, advising that on January 16 and 17, 2004, she attended the Women's Health Matters Forum and Expo at the Metro Toronto Convention Centre; promoted CAN-BIKE Cycling Freedom for Women; and set up a booth and did a 30 minute presentation on stage.

**11. 2004 Toronto Cycling Committee and Subcommittees Meeting Schedule (2 Minutes)**

Memorandum (February 9, 2004) from the City Clerk, advising that the 2004 meeting schedule for the Toronto Cycling Committee and its subcommittees has been prepared and is now posted on the Toronto Cycling Committee Web page.

**12. Subcommittee Meeting Date (2 Minutes)**

The next meeting of the TCC Subcommittee's have been scheduled as follows:

- (a) Communications and Promotions Subcommittee, Thursday, February 26, 2004 at 7:00 p.m., Committee Room No. 4, Toronto City Hall, 100 Queen Street West;
- (b) Education and Safety Subcommittee, Monday, March 1, 2004 at 7:00 p.m., Committee Room No. 3, Toronto City Hall, 100 Queen Street West; and
- (c) Road and Trails Subcommittee, Wednesday, March 3, 2004 at 7:00 p.m., Committee Room No. 4, Toronto City Hall, 100 Queen Street West.

**13. Work Group Report**