
**BOARD OF HEALTH
AGENDA
MEETING No. 2**

Date of Meeting:	Monday, February 23, 2004	Enquiry:	Yvonne Davies
Time:	11:00 a.m.		Secretary
Location:	Committee Room 1		395-7355
	City Hall		boh@toronto.ca
	100 Queen Street West		

Declarations of Interest Pursuant to the Municipal Conflict Of Interest Act**Confirmation of January 19, 2004 Minutes****Deputations/Presentation**

Item 1 – 11:15 a.m.
Item 2
Item 3
Item 4
Item 6 - 1:30 p.m.

Communications/Reports:**1. 2004-2013 Capital Plan and Budget**

Report (February 9, 2004) from the Medical Officer of Health, providing an overview of the Executive Management Team's 2004-2013 Toronto Public Health Capital Plan and Budget.

Recommendations:

It is recommended that:

- (1) the 2004-2013 Public Health Capital Budget, as recommended by EMT and detailed on Table 1, be endorsed and referred to the City's Budget Advisory Committee for approval; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

2. Toronto Public Health - 2004 Operating Budget Submission

Report (February 9, 2004) from the Medical Officer of Health, providing an overview of the 2004 Toronto Public Health Operating Budget submission.

Recommendations:

It is recommended that the Board of Health approve the following Operating Budget Proposals:

- (1) the following base budget adjustments:
 - (a) annualization of initiatives, compensation policies and operating impacts of capital program of -\$2,712.7 thousand (gross)/\$1,319.3 thousand (net);
 - (b) economic factors and zero based adjustments of \$3,685.6 thousand (gross)/\$1,736.9 thousand (net);
 - (c) other base changes of \$863.3 thousand (gross)/\$64.7 thousand (net);
 - (d) realignment of IT budget from contracted services to salaries and benefits for a reduction of \$20.0 thousand (gross) / \$10.0 thousand (net);
- (2) the following service improvements and new service requests recommended by the Executive Management Team:
 - (a) reduction in Toronto Public Health gapping from 4 percent to 3 percent to improve capacity to meet mandatory guidelines and respond to urgent Public Health issues at a cost of \$1,072.8 thousand (gross) / \$594.9 thousand (net), and that corresponding budget adjustments to gapping be made to new and enhanced requests;
 - (b) criminal background checks at \$10.5 thousand (gross) / \$5.3 thousand (net) as a one time cost for 2004 in response to an anticipated school board requirement;
 - (c) sterile water for needle exchange at \$140.0 (gross)/\$70.0 thousand (net) to address a new provincial download to Toronto Public Health;

- (d) Hassle Free Clinic at \$167.6 thousand (gross) /\$83.8 thousand (net) for one-time costs of moving and renovations as well as increased operating costs to meet growing service demand, with the understanding that the clinic will generate an additional \$30.0 thousand from OHIP revenues to cover recurring operating costs. One time costs of \$125 thousand (gross) / \$62.5 thousand (net) to be reversed in 2005;
 - (e) Health Hazard Air Quality equipment for phased in replacement, maintenance and upgrading of pool sampling, indoor air quality and other health hazard equipment at a cost of \$30.0 thousand (gross)/\$15.0 thousand (net);
 - (f) interdepartmental charges for facilities maintenance of \$216.3 thousand (gross)/\$171.5 thousand (net).
- (3) the following budget proposals recommended by the Executive Management Team at no net cost to the City of Toronto:
- (a) Infant Hearing Program reallocation of resources from non-payroll to payroll for an increase adjustment of 1.5 positions;
 - (b) operating expenditures funded in 2004 from the Communicable Disease Control Information System (CDCIS) Capital Project at \$545.9 thousand (gross) /\$0 (net);
 - (c) Environmental studies at Ashbridges Bay of \$291.8 thousand (gross) / \$0 (net) funded in 2004 from Water Wastewater Capital;
 - (d) Council approved 2004 – 2005 projects funded from the Ontario Works Incentive Funds for Health Promotion for At-Risk youth at \$80.0 thousand (gross) / \$0 (net); Party in the Right Spirit-Once More at \$30 thousand (gross) / \$0 (net); Young Parents with No Fixed Address at \$125.0 thousand (gross) / \$0 (net); and Establishment of a Mobile Dental Clinic for homeless and underhoused persons at \$75.0 thousand (gross) / \$0 (net);
 - (e) Funding of 2003 and 2004 economic factors and salary adjustments of \$1,741.7 (gross) / \$0 (net) for Healthy Babies Healthy Children be subject to reinstatement of 100% Provincial funding.
- (4) the following service improvements and new service requests with net costs to the City, not recommended by the EMT (in priority order):
- (a) the Communicable Diseases Liaison Unit (CDLU) (formerly called the Hospital Infectious Diseases Unit (HIDU) be approved with an annualized

cost of \$4,475.2 thousand (gross) /\$2,237.6 thousand (net) and an additional adjustment of \$897.1 thousand (gross) / -\$417.1 thousand (net) to reflect the maximum allowed Provincial Funding in 2004 and an incremental 2005 annualization of \$1,314.1 thousand (net); and that the City of Toronto request continued 100 percent Provincial funding for this service from April 1st 2004 and on;

- (b) Tobacco Control By-law implementation at a cost of \$273.3 thousand (gross) / \$136.7 thousand (net) in 2004 and an incremental annualization of \$24.8 thousand (gross) / \$12.4 thousand (net) in 2005 to achieve a consistent level of service for tobacco control activities and a higher level of compliance for Phase 3 of the by-law implementation;
- (c) Pesticide By-law implementation at \$450.0 thousand (gross) / \$225.0 thousand (net) in order to implement a public awareness, education and outreach campaign and respond to complaints as described in the February 2004 report to the Board of Health, "Implementation of the Pesticide By-Law";
- (d) the enhanced West Nile Virus Program at \$526.8 thousand (gross) / \$263.4 thousand (net) and that the City of Toronto request the Province to fund this enhancement at 100%;
- (e) one additional Vaccine Preventable Disease Call Centre supervisor to address major workload and quality assurance issues at a cost of \$45.2 thousand (gross) / \$22.9 thousand (net) for 2004 and an incremental annualization of \$42.1 thousand (gross) / \$21 thousand (net) in 2005;
- (f) a dedicated AIDS and Drug Prevention Grants Supervisor to improve risk management, accountability and evaluation at a cost of \$45.8 thousand (gross) / \$22.9 thousand (net) for 2004 and an incremental annualization of \$42.1 thousand (gross) / \$21 thousand (net) in 2005;
- (g) Child and Youth Action Committee (CYAC) Action Plan – Peer Nutrition and Nobody's Perfect Parenting program enhancement at \$525.5 thousand (gross) / \$262.8 thousand (net) in 2004 and an incremental annualization of \$415.8 thousand (gross) / \$207.9 thousand (net) in 2005;
- (h) harmonization of mobile dental care for seniors in long-term care facilities at \$472.6 thousand (gross and net) to ensure provision of service on an annual basis;
- (i) enhanced service supports for vulnerable adults and frail elderly including assessment, referral and education at a cost of \$307.6 thousand (gross) / \$153.8 thousand (net) for 2004 and an incremental annualization of \$248.6 thousand (gross) / \$124.3 thousand (net) in 2005;

- (j) Hotline and inspection services for retirement homes at \$545.4 thousand (gross)/ \$272.7 thousand (net) in 2004 and an incremental annualization of \$401.1 thousand (gross) / \$200.53 thousand (net) in 2005;
- (5) the Board of Health endorse an increase of \$903.4 thousand (gross) / \$451.7 thousand (net) to match provincial funding for the food safety program as identified in the February 2004 report to the Board of Health, "Supplementary Funding for the Food Safety Program";
- (6) the Board of Health endorse an increase of \$635.5 thousand (gross)/\$317.8 thousand (net) in 2004 for the TB Control Expanded Program, and additional net increments of \$631,898 thousand in 2005, \$99,351 thousand in 2006 and \$121,595 thousand in 2007, as identified in the February 2004 report to the Board of Health, "Tuberculosis Prevention and Control Services for Homeless/Underhoused Persons and Inmates of Correctional Facilities";
- (7) the Board of Health endorse a reduction of \$512.6 thousand (gross)/\$0 (net) to reflect the capping to 2003 levels of 100% Provincially Funded programs other than Healthy Babies Healthy Children;
- (8) the Board of Health endorse an increase of \$232.4 thousand (gross and net) to fund the payroll impact of the wage harmonization settlement relating to Animal Care & Control Officers;
- (9) the Board of Health recommend the reinstatement of \$123.5 thousand (gross and net) to the TPH Animal Services budget for continuation of animal cadaver pick-up services and if these monies are not restored to the budget that the service be discontinued;
- (10) the budget decisions of the Board of Health be referred to the Budget Advisory Committee for consideration and appropriate action; and
- (11) the appropriate City officials be authorized and directed to take the necessary actions to give effect thereto.

3. Tuberculosis Prevention and Control Services for Homeless/Underhoused Persons and Inmates of Correctional Facilities

Report (February 9, 2004) from the Medical Officer of Health, presenting the rationale and plan for increased tuberculosis (TB) prevention and control services targeted to homeless and underhoused persons and inmates of correctional facilities.

Recommendations:

It is recommended that the Board of Health:

- (1) reiterate its request to the Ministry of Health and Long Term Care to expand the Mandatory Core Program and Service Guidelines for Infection Control to include a requirement that Boards of Health inspect shelters, drop-in centres and other programs that provide temporary shelter or housing for people who are homeless;
- (2) recommend that any new initiative to inspect shelters, drop-in centres and other programs that provide temporary shelter or housing for people who are homeless be 100 percent provincially funded;
- (3) approve an additional \$635.5 thousand (gross)/\$317.8 thousand (net) in 2004, including a one-time cost of \$121.6 thousand (net), along with an additional \$522.9 thousand (gross)/\$261.5 thousand (net) for annualization in 2005, to implement the first phase of the TB homeless/corrections initiative;
- (4) forward this report to the Budget Advisory Committee for consideration during the 2004 Operating Budget Process; and
- (5) authorize and direct the appropriate City officials to take the necessary action to give effect thereto.

4. Consolidated Grants Budget – Toronto Public Health Grants Service Envelope

Report (February 9, 2004) from the Medical Officer of Health, providing information to the Board of Health regarding the 2004 budget request for grant programs under the consolidated grants budget reporting through the Board of Health.

Recommendations:

It is recommended that:

- (1) the 2004 EMT Recommended Budget for the Grants Service Envelope under the purview of the Board of Health in the amount of \$4.025 million (gross and net) be approved;
- (2) the Board of Health approve the requested budget enhancement of \$2.338 million for the Student Nutrition (School Food) Program;
- (3) the Board of Health approve the requested budget enhancement of \$0.200 million for the Drug Prevention Grants Program as detailed in the January 19, 2004 report to the board;
- (4) this report be forwarded to the Budget Advisory Committee for consideration; and

(5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

(6)

4(a). Request for Additional Funds for the Drug Prevention Grants Program

(Deferred from January 19, 2004)

Report (December 31, 2003) from the Medical Officer of Health, detailing the budget required to better address existing and emerging drug prevention needs across the City of Toronto through the 2004 Drug Prevention Grants.

Recommendations:

It is recommended that:

- (1) the Board of Health endorse the request for an additional \$200,000 for a total annual allocation of \$861,460 to the Drug Prevention Grants program, to help more community organizations address drug prevention needs in designated areas of the City of Toronto;
- (2) this report be referred to the Grants Sub-Committee for consideration in the 2004 Operating Budget for the Consolidated Grants Program;
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

5. Supplementary Funding for the Food Safety Program

Report (February 9, 2004) from the Medical Officer of Health, seeking approval to increase the Toronto Public Health 2004 operating budget request in order to match new provincial funding for the Food Safety Program.

Recommendations:

It is recommended that:

- (1) the Board of Health endorse an increase of \$903,344 gross / \$451,672 net to the Toronto Public Health 2004 operating budget request, which would allow TPH to hire an additional 10 Public Health Inspectors and 1 Area Services Clerk to ensure compliance inspections and Hazard Analysis Critical Control Points (HACCP) audits of food premises according to provincially mandated requirements;
- (2) the Board of Health forward this report to Budget Advisory Committee for consideration; and

- (3) the appropriate City officials be authorized and directed to take the necessary action to implement the recommendations in this report.

6. Pesticide By-law Advisory Committee Report to Assist in the Implementation of the City's Pesticide By-law

(Presentation)

Report (February 10, 2004) from the Chief Administrative Officer, presenting the findings and recommendations of the Pesticide By-law Advisory Committee to assist in the implementation of the City's Pesticide By-law.

Recommendations:

It is recommended that:

- (1) the definition of infestation as previously adopted by City Council be maintained;
- (2) the eleven principles for establishing action thresholds as identified by the Pesticide By-law Advisory Committee be adopted and applied to the selection process for developing specific action thresholds applicable to Toronto;
- (3) the Medical Officer of Health in consultation with the Commissioner of Economic Development, Culture and Tourism report back to the Board of Health by April 2005 on specific action thresholds for the most common weeds and insect pests. This report to consider seasonal factors and any newly developed amendments to action thresholds. Further, that a review of action thresholds proposed or in use in other jurisdictions including Ontario Ministry of Agriculture and Food (OMAF), be conducted and consolidated into the range of existing action thresholds;
- (4) the Medical Officer of Health and the Commissioner of Economic Development, Culture and Tourism in their development of specific action thresholds include options related to exceptional circumstances such as summer drought conditions, the emergence of new species of pests, or any other circumstances they deem appropriate;
- (5) the Medical Officer of Health continuously review new products that could be added to the exempt product list in the Pesticide By-law, taking into account any products that Health Canada deems as reduced risk and make recommendations to the Board of Health if appropriate, as they emerge or on an ongoing basis;
- (6) the City's Agencies, Boards, Commissions and Departments, as well as pest control and horticultural industries, golf clubs, lawn bowling greens and

cemeteries (either individually or through provincial associations) be requested to submit to the Medical Officer of Health by January 31 of each year a written report of measures which have been taken to reduce the use of pesticides and produce a detailed inventory of all pesticides applied in the previous year;

- (7) the Commissioners of Works and Emergency Services and Economic Development, Culture and Tourism implement an operational policy that there be no application of pesticides within two (2) metres of the perimeter of City owned golf club property lines and five (5) metres of any open watercourses on City owned land and report to the Medical Officer of Health any exceptional circumstances that may exist. It is further recommended that the privately owned golf clubs, lawn bowling greens and cemeteries be requested by the Medical Officer of Health to do the same;
- (8) the Commissioner of Economic Development, Culture & Tourism develop an evaluation mechanism to annually review any use of non-exempt pesticides for infestations in City-owned and operated sports areas (e.g. golf courses, playing fields) and make possible adjustments to the landscape and maintenance practices to further reduce such use;
- (9) the Commissioner of Economic Development, Culture and Tourism report to the Economic Development and Parks Committee on the cost of implementing a full Integrated Pest Management (IPM) program for City parklands within six (6) months and any recommendations be included in the 2005 budget submission;
- (10) the Provincial Minister of the Environment be requested to amend the Pesticides Act to require retailers to report on annual sales of pesticides by product-type and municipality, and that this information be made publicly available;
- (11) the Board of Health request retailers, manufacturers and distributors of lawn care products to voluntarily commit to sell and preferentially promote pest control products exempted under the Pesticide By-law. Retailers be requested to place non-exempt pesticides behind the counter. It is further recommended that the Medical Officer of Health explore a partnership with the lawn care industry and retailers of pest control products to distribute information and educational resources on the By-law through retailers, manufacturers and distributors of lawn care services and products;
- (12) in the evaluation of the Pesticide By-law to be submitted to the Board of Health in 2006 the Medical Officer of Health in consultation with the Commissioners of Works and Emergency Services and Economic Development, Culture and Tourism include an analysis of the value of the key principles, the volume of public complaints regarding the quality of lawns, the frequency of use of non-exempt pesticides, the public education campaign, the reduction in pesticide use by sector, the impact of enforcement, and whether there should be mandatory reporting of the use of non-exempt pesticides;

- (13) City Council thank the members of the Pesticide By-law Advisory Committee for their participation on the Committee and their advice relative to the five tasks as directed by Council; and
- (14) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

6(a). Implementation of the Pesticide By-law

Report (February 6, 2004) from the Medical Officer of Health, reporting on the activities of the Medical Officer of Health to prepare for implementation of the Pesticide By-law as directed by Council. These activities include participation on the Pesticide By-law Advisory Committee, development of a public education and outreach campaign, development of an enforcement plan, and evaluation design. This report also relates information received from the federal Minister of Health regarding the regulation of pesticides in Canada.

Recommendations:

It is recommended that:

- (1) the \$450,000 (gross)/\$225,000 (Provincial subsidy) and \$225,000 (net) required for the implementation of the Pesticide By-law in 2004, be approved;
- (2) the Board of Health forward this report to the Toronto Interdepartmental Environment Team (TIE), Works Committee, Economic Development and Parks Committee and City Council for information and appropriate action;
- (3) the Board of Health forward this report for information to the Ontario Ministry of Health and Long-Term Care, the Association of Municipalities of Ontario, the Federation of Canadian Municipalities, the Association of Public Health Agencies and the Ontario Public Health Association;
- (4) the Board of Health request that the Ontario Ministry of the Environment adopt a Pesticides Management Code, as is in place in the Province of Quebec, in order to restrict public access to pesticides by prohibiting the retail sale of some pesticide products and restricting the sale of other pesticides in the province of Ontario; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

7. Progress Report on the Toronto Food Policy Council

Report (February 9, 2004) from the Medical Officer of Health, providing an update to the Board of Health on the activities of the Toronto Food Policy Council (TFPC) during 2003.

Recommendation:

It is recommended that this report be received for information.

8. Syphilis Outbreak in the City of Toronto

Report (February 9, 2004) from the Medical Officer of Health, updating the Board of Health on the current status of the Syphilis outbreak in the City of Toronto and the steps Toronto Public Health is taking to address the outbreak.

Recommendations:

It is recommended that:

- (1) the Board of Health forward this report to the Ministry of Health and Long Term Care so that consideration may be given to enhance province-wide syphilis prevention and treatment activities to address this outbreak;
- (2) the Board of Health forward this report to Health Canada so that consideration may be given to enhance national syphilis prevention and treatment activities to address this outbreak; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

9. Development of a Comprehensive Drug Policy Framework and Strategy for the City of Toronto

Joint report (January 21, 2004) from the Commissioner of Community and Neighbourhood Services and the Medical Officer of Health, with respect to the proposed structure and process to develop a comprehensive drug policy framework and strategy for the City of Toronto.

Recommendations:

It is recommended that:

- (1) a member of Council be designated as the political lead for the development of the comprehensive drug policy framework and strategy;
- (2) Council establish a small Council Reference Group for the term of this initiative with the membership to be solicited by the designated lead, in consultation with City staff; and
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

9(a). Communication (February 4, 2004) from the City Clerk, advising that Community Services Committee, at that portion of its meeting held on February 4, 2004, recommended to Council:

- (i) the adoption of the joint report from the Commissioner of Community and Neighbourhood Services and the Medical Officer of Health, subject to amending Recommendation No. (1) by inserting the name “Councillor Kyle Rae” in place of “a Member of Council”, so that the recommendation now reads as follows:

“(1) Councillor Kyle Rae be designated as the political lead for the development of the comprehensive drug policy framework and strategy;”
- (ii) that Councillor Kyle Rae, in consultation with City staff, be authorized to solicit Council membership for the project’s Council Reference Group, in accordance with Recommendation No. (2); and
- (iii) that the Terms of Reference for the Council Reference Group, including membership, be reported to City Council as soon as possible.

10. Interim Evaluation of Local Health Committees (LHC)

Report (February 9, 2004) from the Medical Officer of Health, reporting on the interim evaluation of the Local Health Committees at the end of their first term, as requested at the February 14, 2001 meeting of the Board of Health.

Recommendations:

It is recommended that:

- (1) the Board of Health adopt the revised Terms of Reference for the Local Health Committees; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

11. Appointment of Citizen Member to the Board of Health

Clause No. 3 of Report No.1 of the Board of Health, headed “Appointment of Citizen Member to the Board of Health”, which was adopted by Council at its meeting on January 27, 28 and 29, 2004. In adopting the Clause, Council appointed Fiona Nelson to the Board of Health to replace Dr. Rosana Pellizzari until Council has approved the proposed nominating policy for appointing citizens to its agencies, boards and commissions and the new citizen members have been appointed to the Board by Council.

12. Election of Vice-Chair

(Deferred from January 19, 2004)



**BOARD OF HEALTH
SUPPLEMENTARY AGENDA
MEETING No. 2**

Date of Meeting: Monday, February 23, 2004
Time: 11:00 a.m.
Location: Committee Room 1
City Hall
100 Queen Street West

Enquiry: Yvonne Davies
Secretary
395-7355
boh@toronto.ca

Supplementary Items:

1(a). 2004-2013 Capital Plan and Budget

Communication (February 10, 2004) from the Committee Secretary, Board of Health Budget Subcommittee.

2(a). Toronto Public Health - 2004 Operating Budget Submission

Communication (February 10, 2004) from the Committee Secretary, Board of Health Budget Subcommittee.

6(b). Pesticide By-law Advisory Committee Report to Assist in the Implementation of the City's Pesticide By-law

Briefing Note submitted by Legal Services, headed "Croplife Canada v. City of Toronto Challenge of Pesticide Use By-Law"

9(b). Development of a Comprehensive Drug Policy Framework and Strategy for the City of Toronto

Communication (January 20, 2004) from the Secretary, Board of Health, addressed to the Medical Officer of Health, advising of the Board's action at its meeting on January 19, 2004, with respect to Councillor Thompson's submission to the Policy and Finance Committee.

[NB: The Policy and Finance Committee, among other things, referred this matter to the Chief Administrative Officer for report to the Policy and Finance Committee in April 2004, if possible]

Added Items:

13. 2003 Year End Capital Budget Variance Report

Report (February 16, 2004) from the Medical Officer of Health, informing the Board of Health of Toronto Public Health's capital budget variance for the year ended 2003.

Recommendation:

It is recommended that this report be received for information.

13(a). Communication (February 10, 2004) from the Committee Secretary, Board of Health Budget Subcommittee.

14. Operating Budget Variance Report for the Year Ended 2003

Report (February 16, 2004) from the Acting Medical Officer of Health, apprising the Board of Health of Toronto Public Health's operating budget variance for the year ended 2003.

Recommendation:

It is recommended that this report be received for information.

15. Recruitment and Selection of Medical Officer of Health

Report (February 11, 2004) from the Chair, Board of Health, proposing a process to recruit and select a candidate for the position of Medical Officer of Health.

Recommendations:

It is recommended that:

- (1) the process as outlined in this report be adopted; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

16. Ontario Restaurant Hotel and Motel Association v. City of Toronto and Board of Health for the City of Toronto Health Unit - Application to Quash Section 30.1(3) of By-law 574-2000 Requiring Eating and Drinking Establishments to Post Most Recent Food Safety Inspection Notice

Communication (February 5, 2004) from the City Clerk, Planning and Transportation Committee, advising that the Planning and Transportation Committee on February 5, 2004, directed that a copy of the report (February 2, 2004) from the City Solicitor respecting Ontario Restaurant Hotel and Motel Association v. City of Toronto and Board of Health be forwarded to the Board of Health and Council for information.

17. Rodent Control

Communication (February 5, 2004) from the City Clerk, Planning and Transportation Committee, addressed to the Board of Health, the Works Committee and the Economic Development and Parks Committee, advising that the Planning and Transportation Committee on February 5, 2004, referred the report (December 1, 2003) from the Medical Officer of Health, respecting Rodent Control, to the Board of Health, the Works Committee and the Economic Development and Parks Committee for information.

18. Appointment of School Board Representative to the Board of Health

[Confidential communication to be distributed at meeting]

19. Appointment of Chair, TB Subcommittee

Board to appoint replacement for Dr. Pellizzari.

20. Membership – AIDS Prevention Grants Review Panel

No written material.