



TORONTO STAFF REPORT

June 25, 2004

To: Board of Health
From: Dr. Barbara Yaffe, Acting Medical Officer of Health
Subject: Toronto Public Health - Capital Budget Variance Report as of April 30, 2004

Purpose:

To inform the Board of Health of Toronto Public Health's capital budget variance as of April 30, 2004.

Financial Implications and Impact Statement:

As of April 30, 2004, \$898.5 thousand or 14.5% of the 2004 Public Health Capital Budget is spent or committed. Toronto Public Health has spent or committed 14.5% of the Capital budget as of April 30, 2004. It is anticipated that the full 2004 capital funds will be used by year end.

The Chief Financial Officer and Treasurer has reviewed this report and concurs with the financial impact statement.

Recommendation:

It is recommended that this report be received for information.

Background:

The 2004 approved capital budget is \$6,207.7 thousand, consisting of the following projects:

- (1) Toronto Community Health Information System (TCHIS) which was formerly known as Community Nursing Customer Management System (CNCMS)
- (2) Toronto Healthy Environment Information System (THEIS)
- (3) Communicable Disease Control Information System (CDCIS)
- (4) Coordinated Access

- (5) Facilities – State of Good Repair
- (6) Vaccine Preventable Disease (VPD) Redesign

Appendix 1 shows the Capital Budget Variance Report for year-to-date (YTD) April 2004.

Comments:

(1) Status of Capital Spending

As of April 30, 2004, 14.5% of the Capital Budget has been spent or committed. Toronto Public Health was unable to proceed with new project spending until City Council approval of the budget.

(2) Carry Forwards

Unused funds in 2003 amounting to \$ 2,999.0 thousand have been carried forward in 2004. Given the corporate policy that capital funds can only be carried forward for two years, Public Health is closely monitoring project status to ensure that funds are effectively utilized within this timeline.

(3) Revenues

Public Health has submitted a request for 50% cost-sharing of \$5,431.7 thousand (or \$2,715.8 thousand) for the 2004 capital program to the Ministry of Health and Long-Term Care. Given that the 2003 cost sharing of the capital program was not accepted, it is not expected that the 2004 program request will be approved.

Conclusion:

Toronto Public Health has spent or committed 14.5% of the Capital budget as of April 30, 2004. It is anticipated that the full 2004 capital funds will be used by year end.

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Dr. Barbara Yaffe
Acting Medical Officer of Health

List of Attachments:

Appendix 1 – YTD April 2004 Capital Variance Report

CITY OF TORONTO

Program Name: Toronto Public Health

2004 Capital Budget Variance Report - Preliminary

For the Month Ended April 30, 2004

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Project Name	Project Number (WBS No.)	2004 - Cash Flow				Life To Date				Completion Status			Comments
		2004 Plan (a)	Actuals (Incl. Commitments) \$ (b)	Unspent \$ (c) = (a) - (b)	% Unspent (d) = (b) / (a)	Cost \$ (g)	Actuals \$ (h)	Unspent \$ (i) = (g) - (h)	% Unspent (j) = (h) / (g)	% of Completion (k)	Recom'd for Closure? (l)	Planned Year of Completion (m)	
PUBLIC HEALTH I&T PLAN - 2004	CPH001	4,931,000	690,462	4,240,538	86.0%	9,110,000	3,805,219	5,304,781	58.2%	41.8%			
COMMUNITY NURSING CUSTOMER MGMT. SYSTEM OR CNCMS (ALSO KNOWN AS TORONTO COMMUNITY HEALTH INFORMATION SYSTEM OR TCHIS)	CPH001-01	4,125,000	644,407	3,480,593	84.4%	7,500,000	2,953,888	4,546,112	60.6%	39.4%			\$173.7 thousand will need to be journalized, bringing the actuals to \$818.1 thousand or 80.2% unspent.
TORONTO HEALTHY ENVIRONMENT INFORMATION SYSTEM (THEIS) PHASE 3	CPH001-02	17,000	20,368	(3,368)	(19.8%)	630,000	634,802	(4,802)	(0.8%)	100.8%			\$7.5 thousand will be reversed as it relates to operating costs. The budget is expected to be fully spent.
COMMUNICABLE DISEASE CONTROL INFORMATION SYSTEM (CDCIS)	CPH001-03	233,000	25,687	207,313	89.0%	424,000	216,529	207,471	48.9%	51.1%			\$207.3 thousand in payroll cost will be journalized. The budget is therefore fully utilized for this sub-project.
2004 COMMUNICABLE DISEASE CONTROL INFORMATION SYSTEM (CDCIS)	CPH001-03-01	556,000	0	556,000	100.0%	556,000	0	556,000	100.0%				\$142.4 thousand in payroll cost will be journalized. Project implementation is on schedule. The budget is expected to be fully spent by year end.
FACILITIES - STATE OF GOOD REPAIR	CPH003	406,700	143,403	263,297	64.7%	902,000	717,408	184,592	20.5%	79.5%			
EMERGENCY CAPITAL REPAIRS	CPH003-01	6,900	12,952	(6,052)	(87.7%)	132,000	138,052	(6,052)	(4.6%)	104.6%			\$6.1 thousand will be journalized to Building Envelope (CPH003-4).
HEALTH & SAFETY	CPH003-02	91,000	33,784	57,216	62.9%	137,000	79,765	57,235	41.8%	58.2%			Funds are expected to be fully utilized by year end.
MECHANICAL & ELECTRICAL	CPH003-03	7,100	21,523	(14,423)	(203.1%)	131,000	153,654	(22,654)	(17.3%)	117.3%			\$14.4 thousand will be journalized to Building Envelope (CPH003-04).

CITY OF TORONTO

Program Name: Toronto Public Health

2004 Capital Budget Variance Report - Preliminary

For the Month Ended April 30, 2004

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Project Name	Project Number (WBS No.)	2004 - Cash Flow				Life To Date				Completion Status			Comments
		2004 Plan (a)	Actuals (Incl. Commitments) \$ (b)	Unspent \$ (c) = (a) - (b)	% Unspent (d) = (b) / (a)	Cost \$ (g)	Actuals \$ (h)	Unspent \$ (i) = (g) - (h)	% Unspent (j) = (h) / (g)	% of Completion (k)	Recom'd for Closure? (l)	Planned Year of Completion (m)	
BUILDING ENVELOPE	CPH003-04	301,700	75,144	226,556	75.1%	502,000	345,937	156,063	31.1%	68.9%			\$20.5 thousand will be journalized from other capital accounts. Funds are expected to be fully utilized by year end.
2004 FACILITIES STATE OF GOOD REPAIR	CPH004	394,000	0	394,000	100.0%	394,000	0	394,000	100.0%	0.0%			
2004 EMERGENCY CAPITAL REPAIRS	CPH004-01	122,000	0	122,000	100.0%	122,000	0	122,000	100.0%				Project start-up is underway.
2004 MECHANICAL AND ELECTRICAL	CPH004-02	71,000	0	71,000	100.0%	71,000	0	71,000	100.0%				Project start-up is underway.
2004 BUILDING ENVELOPE	CPH004-03	201,000	0	201,000	100.0%	201,000	0	201,000	100.0%				Project start-up is underway.
HEALTH-INTAKE SYSTEM COORDINATION (ALSO KNOWN AS COORDINATED ACCESS)	CPH902-1	320,000	39,485	280,515	87.7%	1,500,000	791,115	708,885	47.3%	52.7%			The hiring process is underway. Funds are expected to be fully utilized by year end.
HEALTH-VACCINE PREVENTABLE	CPH903-1	156,000	0	156,000	100.0%	620,000	475,352	144,648	23.3%				The hiring process is underway. Funds are expected to be fully utilized by year end.
Subtotal- 2004 Cash Flow		6,207,700	873,350	5,334,350	85.9%	12,526,000	5,789,094	6,736,906	53.8%	46.2%			
SOUTH REGIONAL ANIMAL CENTRE	CPH002	0	25,110	(25,110)	N/A	1,032,000	1,031,970	30	0.0%	100.0%			The Project will be closed.
HEALTH-RDIS DATABASE PROJECT	CPH904	0			N/A	362,000	361,837	163	0.0%	100.0%			
Subtotal - No Cash Flow in 2004		0	25,110	(25,110)	N/A	1,394,000	1,393,807	193	0.0%	100.0%			
Total		6,207,700	898,460	5,309,240	85.5%	13,920,000	7,182,901	6,737,099	48.4%	51.6%			