

**POLICY AND FINANCE COMMITTEE
AGENDA
MEETING 7**

| | | | |
|-------------------------|--------------------------------------|-----------------|---------------------------|
| Date of Meeting: | Wednesday, September 15, 2004 | Enquiry: | Patsy Morris |
| Time: | 9:30 a.m. | | Committee |
| Location: | Committee Room 1 | | Administrator |
| | City Hall | | 416-392-9151 |
| | 100 Queen Street West | | pmorris@toronto.ca |
| | Toronto, Ontario | | |

Under the *Municipal Act, 2001*, the Policy and Finance Committee must adopt a motion to meet In-camera (privately) and the reason must be given.

Declarations of Interest under the *Municipal Conflict of Interest Act*.

Confirmation of Minutes – July 8, 2004

Deputations/Presentations - A complete list will be distributed at the meeting.

1. Staff Report on the Toronto Election Finance Review Task Force Recommendations

(Deputation Item)

Report (September 1, 2004) from the City Clerk providing additional background information on the recommendations of the Toronto Election Finance Review Task Force; advising that given the political nature of the issues and the fact the City Clerk is responsible for the independent and impartial conduct of elections, it is not appropriate for the Clerk to make any recommendations on these issues to Council; that each of the issues has been examined in terms of the experience in other jurisdictions and the principles of the *Municipal Elections Act, 1996*; that historically, the province does not enact amendments to election legislation in the year of an election, which begins on January 3, 2006; that staff of the Ministry of Municipal Affairs and Housing have advised that the window of opportunity for legislative amendments to the *Municipal Elections Act, 1996* is the spring of 2005; and that if Council wishes to have these issues considered in time for the 2006 municipal election, they must be soon communicated to the Minister of Municipal Affairs and Housing.

Recommendation:

It is recommended that this report be received for information.

- 1(a). Communication (July 28, 2004) from the City Clerk advising that City Council on July 20, 21 and 22, 2004, referred Clause 13 of Report 5 of the Administration Committee relating to the Toronto Election Finance Review Task Force Recommendations to the City Clerk for report, through the Policy and Finance Committee on September 15, 2004, to City Council on September 28, 2004.
- 1(b). Communication (July 22, 2004) from Councillor Michael Walker, St. Paul's, requesting that the Policy and Finance Committee consider the proposed reforms to Election Finances at its September meeting and requesting that the Committee support the proposed reforms submitted by the Toronto Election Finance Review Task Force.

2. The Provincial Requirement to Report 2003 Results Under the Municipal Performance Measurement Program (MPMP)

(Presentation Item)

Communication (July 8, 2004) from the City Clerk, Policy and Finance Committee, advising that the Policy and Finance Committee at its meeting held on July 8, 2004, amongst other things, requested the Chief Administrative Officer and the Chief Financial Officer and Treasurer to provide a presentation to the meeting of the Policy and Finance Committee scheduled to be held on September 15, 2004, respecting the Municipal Performance Measurement Program.

3. Status Report on Performance Measurement in the City of Toronto

Communication (July 14, 2004) from the Ad Hoc Committee on the Development of a Long-term Fiscal Plan advising that the Committee on July 14, 2004, recommended to the Policy and Finance Committee that City Council adopt the recommendations in the Recommendations Section of the report (July 9, 2004) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer, subject to adding:

“the Chief Financial Officer and Treasurer be requested to add meaningful Customer Service Indicators and measurements to the budget analysts’ notes during the 2005 budget.”;

such report containing the following recommendations:

Recommendations:

It is recommended that:

- (1) Departments, Agencies, Boards and Commissions continue to improve the performance measures related to efficiency, customer service and community impact as well as indicators of service levels and/or standards;
- (2) such measures and indicators be included in the 2005 operating budget submissions for consideration; and
- (3) a copy of this report be forwarded to the Heads of all Agencies, Boards and Commissions.

**4. Verbal Update - Financial Status of Ricoh Coliseum Project
(In-camera – Security of the Property of the City)**

(Presentation Item - General Manager, Exhibition Place)

Communication (July 8, 2004) from the City Clerk advising that the Policy and Finance Committee on July 8, 2004, deferred consideration of the verbal update respecting the Financial Status of Ricoh Coliseum Project until its meeting scheduled to be held on September 15, 2004; and requested the General Manager of Exhibition Place to submit a written report to the Board of Directors, Exhibition Place, with respect thereto, for submission to the Policy and Finance Committee in time for the aforementioned meeting.

5. Ricoh Coliseum Proposal – Precondition of Signage Approval – Liability Issues

(In-Camera - litigation or potential litigation)

Confidential report (September 1, 2004) from the City Solicitor entitled “Ricoh Coliseum Proposal – Precondition of Signage Approval – Liability Issues”, such report to be considered in-camera as it relates to litigation or potential litigation, in accordance with the Municipal Act.

6. Exhibition Place – Ricoh Coliseum – Amendments to the Lease and Sublease

(In-Camera - litigation or potential litigation)

Confidential report (September 1, 2004) from the General Manager and CEO, Exhibition Place, entitled “Exhibition Place – Ricoh Coliseum – Amendments to the Lease and Sublease”, such report to be considered in-camera as it relates to the security or the property of the municipality or local board, in accordance with the Municipal Act.

6(a). Coliseum - AHL Project - Amendments to the Lease and Sublease

(In-Camera – Security of the Property of the City)

Confidential report (September 3, 2004) from the Chief Financial Officer and Treasurer regarding the Coliseum - AHL Project - Amendments to the Lease and Sublease, such report to be considered in-camera as it relates to the security of the property of the City, in accordance with the Municipal Act.

7. 2004 Implementation Update – City of Toronto Accessibility Plan

Report (August 27, 2004) from the Chief Administrative Officer providing an update on the implementation of the City of Toronto's Accessibility Plan as required under the Ontarians with Disabilities Act.

Recommendations:

It is recommended that:

- (1) this update be forwarded to the Ontario Accessibility Directorate; and
- (2) the appropriate City Officials be authorised and directed to take the necessary action to give effect thereto.

8. City of Toronto Budget Process Recommended Improvements

Communication (July 22, 2004) from the Budget Advisory Committee advising that the Committee on July 14, 2004) recommended to the Policy and Finance Committee that City Council adopted the recommendations in the Recommendations Section of the report (July 20, 2004) from the Chief Financial Officer and Treasurer, such report containing the following recommendations:

Recommendations:

It is recommended that:

- (1) the budget process, described in detail in Table 1 of this report, be approved and forwarded to the Policy and Finance Committee for consideration; and
- (2) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

9. Water Meter Replacement and Meter Reading Technology Project

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, recommended to the Policy and Finance Committee that City Council adopt the following recommendations:

- (1) that the revenues from the pilot Water Meter Replacement project be reinvested in the Water Wastewater Capital Reserve; and
- (2) that every effort be made by the City of Toronto to work in co-operation with all utilities re water meter reading.

**10. Toronto Transit Commission Ridership Growth Strategy –
2004 Budget Adjustment and 2005 Budget Pre-Approval**

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, recommended to the Policy and Finance Committee that:

- (1) the recommendations in the Recommendations Section of the report (September 1, 2004) from the Chief Financial Officer and Treasurer be received; and
- (2) the Chair, Toronto Transit Commission, be directed to not further implement the Ridership Growth Strategy until Council has approved the Ridership Growth Strategy.

**11. Additional Project Approval – Toronto Transit Commission
Project 3.9 Buildings and Structures – Eglinton Bus Garage (Comstock)**

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, recommended to the Policy and Finance Committee that City Council adopt the following recommendations, as outlined in the communication (July 15, 2004) from the General Secretary, Toronto Transit Commission:

- (1) an increase in project approval to the 3.9 Buildings and Structure - Eglinton Bus Garage project in the amount of \$459,000.00, bringing a total project cost to \$42,974,000.00, be adopted; and
- (2) City Council confirm its commitment to an increased project.

12. Operating Variance Report for the Six Months Ended June 30, 2004

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, recommended to the Policy and Finance Committee that City Council adopt the recommendations in the Recommendations Section of the report (August 30, 2004) from the Chief Financial Officer and Treasurer, subject to amending Recommendation (1) to read:

“(1) the Chief Administrative Officer and the Chief Financial Officer and Treasurer closely monitor expenditures of City departments and agencies, boards and commissions during the remainder of the year and institute measures, where feasible, to achieve a balanced budget by year-end, with details of these measures to be presented in the third quarter operating variance report;” such recommendations read as follows:

- (1) the Chief Administrative Officer and the Chief Financial Officer and Treasurer closely monitor expenditures during the remainder of the year and institute measures where feasible to achieve a balanced budget by year-end, with details of these measures to be presented in the third quarter operating variance report;
- (2) the technical adjustments contained in this report, and detailed in Appendix D attached, be approved;
- (3) the Operating Variance report for the six-month period ended June 30, 2004 be forwarded to the Policy and Finance Committee and Council for their consideration; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

13. 2004 Capital Variance Report for the Six-month Period Ended June 30, 2004

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, recommended to the Policy and Finance Committee that City Council adopt the following recommendations in the Recommendations Section of the report (August 30, 2004) from the Chief Financial Officer and Treasurer.

- (1) the Toronto Transit Commission be instructed to ensure that appropriate measures are taken to mitigate any over-expenditure in 2004 and that any increased spending for the Sheppard Subway be entirely funded within the TTC approved 2004 Capital Budget of \$282.8 million;
- (2) City staff continue negotiations with the other Orders of government for additional 2004 funding guarantees for TTC in the amount of \$94.0 million each;
- (3) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto; and
- (4) this report be forwarded to the Policy and Finance Committee and to Council for consideration.

14. EMS Operating Variance Report for Four Months Ended April 30, 2004

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, recommended to the Policy and Finance Committee that City Council adopt the following recommendations in the Recommendations Section of the report (August 22, 2004) from the Acting Commissioner, Works and Emergency Services:

- (1) the Acting Commissioner of Works and Emergency Services and the General Manager of Emergency Medical Services continue to pursue funding discussions with the Province and that they report on their progress to the Budget Advisory Committee through the fourth quarter variance reporting process; and
- (2) the General Manager of Emergency Medical Services realize any cost containment opportunities as they arise towards the anticipated net over-expenditure of \$11.2 million.

15. Reserves and Reserve Funds Quarterly Variance Report – June 30, 2004

Communication (September 1, 2004) from the Budget Advisory Committee advising that the Committee on September 1, 2004, received the report (August 30, 2004) from the Chief Financial Officer and Treasurer providing information on reserve and reserve fund balances as at June 30, 2004 and activity in reserves and reserve funds during the first six months of 2004; and directed that it be forwarded to the Policy and Finance Committee and City Council for information.

16. Summary of Changes in Approved Staff Positions and Gross Expenditures from 1997 to 2004

Communication (July 14, 2004) from the Ad Hoc Committee on the Development of a Long-term Fiscal Plan advising that the Committee on July 14, 2004, considered the report (June 28, 2004) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer summarizing changes in the number of approved staff positions and gross expenditures over the first three years of amalgamation (from and including 1998 through 2000) as well as in the post-amalgamation period of 2001 through 2004; and recommended to the Policy and Finance Committee that:

- (a) City Council adopt the recommendations in the Recommendations Section of the report (June 28, 2004) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer; and

- (b) the Budget Advisory Committee be requested to review the report (June 28, 2004) from the Chief Administrative Officer and the Chief Financial Officer and Treasurer with respect to approved staff positions and the priorities of Council.

17. Policy on Management of Operating Budget Surpluses

Communication (July 14, 2004) from the Ad Hoc Committee on the Development of a Long-term Fiscal Plan advising that the Committee on July 14, 2004, recommended to the Policy and Finance Committee that City Council adopt the recommendations in the Recommendations Section of the report (July 8, 2004) from the Chief Financial Officer and Treasurer;

such report containing the following recommendations:

Recommendations:

It is recommended that:

- (1) the surplus carried forward be zero by the 2007 fiscal year and that this be accomplished by reducing the surplus carried forward in 2005 to a target level of \$10 million, in 2006 to \$5 million and 2007 to zero;
- (2) for the fiscal 2004 surplus, if any, the Chief Financial Officer and Treasurer be authorized, consistent with Recommendation 1 above, to apply any additional surplus entirely to the Capital Financing Reserve Fund;
- (3) starting with fiscal 2005, for any surplus, the Chief Financial Officer and Treasurer be authorized, consistent with Recommendation 1 above, to apply any additional surplus, in priority order to:
 - (a) Capital Financing Reserve Fund (at least 75 percent of the additional surplus); and
 - (b) the remainder to fund any underfunded liabilities, and/or reserves/reserve funds, as determined by the Chief Financial Officer and Treasurer;
- (4) the Chief Financial Officer and Treasurer report such contributions as per Recommendation 2 and 3 to the Budget Advisory Committee, Policy and Finance Committee and Council following the closing of the accounts for the prior year; and
- (5) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

18. Capital Financing Strategy - 2004

Communication (July 14, 2004) from the Ad Hoc Committee on the Development of a Long-term Fiscal Plan advising that the Committee on July 14, 2004, recommended to the Policy and Finance Committee that City Council adopt the recommendations in the Recommendations Section of the report (July 12, 2004) from the Chief Financial Officer and Treasurer, such report containing the following recommendations:

Recommendations:

It is recommended that:

- (1) the capital program be constrained so that it can be funded without the issuance of new debt except to fund requirements of the transportation and transit programs;
- (2) in order to maintain progress toward sustainable funding of the capital program, a \$10 million minimum annual increase to Capital from Current contributions be approved in principle;
- (3) the Chief Financial Officer and Treasurer continue to allocate Capital from Current (CFC) to projects in accordance with statutory and administrative capital policies, so that CFC is allocated first to fully fund projects with shorter asset life;
- (4) the target limit of debt service charges as a percentage of the net property tax levy of 10 percent previously approved by Council be established as a benchmark for evaluating capital budget expenditure levels;
- (5) Council reaffirm its policy direction to apply all returns on the City's investments in Toronto Hydro Corporation to fund City's capital program requirements; and
- (6) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto, and that leave be granted for the introduction of any necessary bills received in Council to give effect thereto.

19. City of Toronto and The Toronto Professional Fire Fighters' Association – 24 Hour Shift Pilot Project Status

Report (August 31, 2004) from the Acting Commissioner of Works and Emergency Services and the Fire Chief and General Manager providing an update on the status of the 24-hour shift pilot project in accordance with the decision of Council issued during the Special Meeting of Council on January 30 and February 12, 2004; and advising that on going negotiations between TFS and the TPFPA suggest the pilot project will proceed and will be launched in January 2005, in accordance with the Letter of Intent.

Recommendation:

It is recommended that this report be received for information.

20. Peer Nutrition Program, 2004 Budget Enhancement

Communication (July 14, 2004) from the Secretary, Board of Health, advising that the Board of Health on July 12, 2004, adopted the following recommendations in the Recommendations Section of the report (June 25, 2004) from the Acting Medical Officer of Health and in so doing:

- (1) endorsed the one-time expansion of the Peer Nutrition Program to provide services to an additional 600 parents and 850 children at a cost of \$137,000 gross/\$68,500 net, to be funded through under-spending within the Toronto Public Health 2004 Operating Budget;
- (2) endorsed the inclusion of a base budget expansion to the Peer Nutrition Program in the Toronto Public Health 2005 Operating Budget submission;
- (3) directed that this report be forwarded to Policy and Finance Committee for its consideration;
- (4) directed that this report be forwarded to Budget Advisory Committee for consideration during the 2005 Budget Process; and
- (5) authorized and directed the appropriate City Officials to take the necessary action to give effect thereto.

21. Toronto's No Smoking By-law (Municipal Code Chapter 709-Smoking) – Offer of Enforcement Enhancement from the Association of Local Public Health Agencies (ALPHA)

Communication (July 14, 2004) from the Secretary, Board of Health, advising that the Board of Health on July 12, 2004, adopted the following recommendations in the Recommendations Section of the report (June 25, 2004) from the Acting Medical Officer of Health:

- (1) authorized the Medical Officer of Health to accept the \$268,560 in one time 100% funding from the Association of Local Public Health Agencies to enhance existing enforcement activities with respect to Toronto's No Smoking By-law;
- (2) amended the 2004 Toronto Public Health operating budget to include the addition of \$167,850 (gross) to the operating budget for No Smoking By-law implementation and forwarded this report to the Policy and Finance Committee for their information; and
- (3) authorized and directed the appropriate City Officials to take the necessary action to give effect thereto.

22. 2004 Toronto Public Health Operating Budget – Report on Pending Items

Report (August 27, 2004) from the Medical Officer of Health responding to the February 27, 2004 Budget Advisory Committee request to apprise the Policy and Finance Committee of the funding status of 100 percent funded programs and to request authorization to adjust the 2004 Toronto Public Health (TPH) budget accordingly.

Recommendations:

It is recommended that:

- (1) the Toronto Public Health 2004 budget be increased by \$2.4 million (gross), \$0 (net);
- (2) the Toronto Public Health 2004 approved positions be increased by 45 permanent positions and decreased by 43.5 temporary positions;
- (3) the Policy and Finance Committee forward this report to City Council for approval;
- (4) the Policy and Finance Committee forward this report to the Budget Advisory Committee and Board of Health for information; and
- (5) the appropriate city officials be authorized and directed to take the necessary action to give effect thereto.

23. Toronto Police Service – 2004 Operating Budget Variance Report as at April 30, 2004

Report (August 12, 2004) from the Chair, Toronto Police Services Board, providing the 2004 operating budget variance report for the Toronto Police Services as at April 30, 2004; and recommending that the Policy and Finance Committee receive the report for information.

24. 2004 Capital and Operating Variance Reports Ending April 30, 2004 and May 31, 2004 for the Toronto Police Services Board, Toronto Police Service and Toronto Police Service – Parking Enforcement Unit.

Report (August 31, 2004) from the Chair, Toronto Police Services Board, advising the Policy and Finance Committee of the results of the 2004 Capital and Operating variance reports ending April 30, 2004 and May 31, 2004 for the Toronto Police Services Board, Toronto Police Service and the Toronto Police Service –Parking Enforcement Unit.

Recommendation:

It is recommended that the Policy and Finance Committee receive this report.

**25. Woman Abuse Work Group and Community Safety Task Force –
Follow-up on Issues Related to the Hadley Inquest**

Report (August 12, 2004) from the Chair, Toronto Police Services Board, responding to recommendations from the Woman Abuse Work Group and the Community Safety Task Force related to issues involving domestic violence following the Hadley Inquest.

Recommendation:

It is recommended that the Policy and Finance Committee receive this report.

26. GO Transit Ten-Year Capital Program

Communication (June 28, 2004) from the Regional Clerk, Regional Municipality of York, advising that the Regional Council on June 24, 2004, adopted the following recommendations regarding GO Transit's Ten-Year Capital Program:

- (1) York Region concur with the GO Transit ten-year capital plan in principle to allow the update of the Development Charges By-law to proceed, with the provision that services beyond the Greater Toronto Area (GTA), the proposed GO Bus rapid transit system and the GTA Farecard remain outside the scope of the capital program supported by York Region;
- (2) GO Transit be requested to include the following additional capital works as an addendum to their ten-year capital program subject to the endorsement of the Region with respect to the capital cost for each project:
 - track work to allow the extension of the Richmond Hill rail line in order to establish a new station and parking lot at Bloomington Road;
 - the establishment of a new Concord station on the Bradford line;
 - funding towards the pedestrian connection between the Langstaff rail and bus stations; and
 - track work and signal improvements on the Bradford, Richmond Hill and Stouffville lines to ensure early implementation of two-way all-day rail service between Toronto and York Region;
- (3) GO Transit be requested to provide further details on the capital program to identify the rail and bus services improvements that will be provided in York Region in the ten-year program;

- (4) staff meet with GO Transit staff during the summer to clarify the financial implications of the 10 year program on the Region and report further to Council in the fall regarding changes to the development charges by-law; and
- (5) the Province be requested to amend the current development charge legislation to permit the use of future or enhanced service levels in the calculation of costs eligible for recovery from development charges for transit services.

27. Roundtable on Arts and Culture Communications

Communication (August 10, 2004) from Councillor Kyle Rae, Chair, Roundtable on Arts and Culture, forwarding communications from John Lorinc and Dennis Lee submitting proposals regarding the transformation of advertising space at the Museum subway station into a permanent public photography gallery and on the promotion of arts in the City, respectively.

28. Offer to Settle Claim Arising from Construction of the Ledbury Community Centre (Ward 16 – Eglinton-Lawrence)

(Deputation Item)

Communication (July 28, 2004) from the City Clerk advising that City Council on July 20, 21 and 22, 2004, referred Clause 41 of Report 6 of the Policy and Finance Committee relating to the Offer to Settle Claim Arising from Construction of the Ledbury Community Centre (Ward 16 – Eglinton-Lawrence) back to the Committee for further consideration.

29. Request for Report on Establishment of a Grants Task Force

Communication (June 30, 2004) from the City Clerk advising that City Council on June 22, 23 and 24, 2004, referred the following Motion to the Policy and Finance Committee:

“J(29) Request for Report on Establishment of a Grants Task Force

Moved by: Councillor Thompson

Seconded by: Councillor Balkissoon

BE IT RESOLVED THAT the Chief Administrative Officer be directed to report to the Policy and Finance Committee, as soon as possible, on a Task Force to be chaired by Councillor Ford and composed of volunteer members of the community, to look at ways and means of engaging the private sector in funding City of Toronto organizations, groups and agencies, thereby reducing the need or pressure for City grants.”

30. Request for Amendments to the Police Services Act

Communication (June 30, 2004) from the City Clerk advising that City Council on July 20, 21 and 22, 2004, referred the following Motion to the Policy and Finance Committee:

“J(24) Request for Amendments to the *Police Services Act*

Moved by: Councillor Kelly

Seconded by: Councillor Palacio

WHEREAS in June 2004, media reports indicate that the Toronto Police Services Board voted not to renew the Police Chief’s contract beyond March 2005 by virtue of a 3-3 tie vote; and

WHEREAS thousands of Torontonians have expressed outrage and their disapproval with the Board’s decision not to renew the Police Chief’s contract; and

WHEREAS the Board has been publicly described by its own Chair as being dysfunctional – in part, due to the even number of members; and

WHEREAS this self-described dysfunction compromises the Board’s ability to provide effective oversight of the Toronto Police Service;

NOW THEREFORE BE IT RESOLVED THAT the City of Toronto Council requests that the Province seek a mechanism to prevent tie votes at the Board and to amend the *Police Services Act* accordingly;

AND BE IT FURTHER RESOLVED THAT the City of Toronto Council forward this Notice of Motion to the Boards of Directors of the Association of Municipalities of Ontario, the Toronto Police Service and the Association of Police Services Boards for their endorsements.”

**31. Lakeshore Village BIA Revised 2004 Operating Budget
(Ward 6 – Etobicoke-Lakeshore)**

Communication (June 28, 2004) from the City Clerk forwarding for information a copy of Clause 10 contained in Report 4 of the Economic Development and Parks Committee relating to Lakeshore Village BIA Revised 2004 Operating Budget (Ward 6 – Etobicoke-Lakeshore).

**32. Tax Exemption for Willowdale Lawn Bowling Club – 150 Beecroft Road
(Ward 23 – Willowdale)**

Report (August 26, 2004) from the Chief Financial Officer and Treasurer, the Commissioner, Economic Development, Culture and Tourism, seeking authority for the adoption of necessary by-laws to designate the Willowdale Lawn Bowling Club as a municipal capital facility and to provide a property tax exemption for municipal and education purposes for the land occupied by the Club at 150 Beecroft Road in the former municipality of North York.

Recommendations:

It is recommended that:

- (1) Council pass a by-law pursuant to section 110 of the *Municipal Act, 2001*, providing authority to enter a municipal capital facilities agreement with the owners of the property located at 150 Beecroft Road, in respect of the lands owned by The Trustees of the Toronto General Burying Grounds, leased by the City and used by the Willowdale Lawn Bowling Club;
- (2) the City Solicitor be directed to negotiate the municipal capital facilities agreement pursuant to Recommendation (1);
- (3) the by-law referred to in Recommendation (1) also make exempt from taxation for municipal and school purposes the lands occupied by the Willowdale Lawn Bowling Club after a municipal capital facilities agreement with the property owner is signed, which tax exemption is to be effective from the latest of the following dates:
 - (a) the commencement date of the lease between the Willowdale Lawn Bowling Club and the property owner of 150 Beecroft Road;
 - (b) the date the municipal capital facilities agreement is signed; or
 - (c) the date the tax exemption by-law is enacted; and,
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

33. Member Requests for Information and Review of Council Procedures Regarding Various Matters

Communication (September 8, 2004) from the Administration Committee advising that the Committee on September 8, 2004:

- (1) recommended to the Policy and Finance Committee that City Council adopt the

following staff recommendations (1), (2) and (4) in the Recommendations Section of the report (August 24, 2004) from the City Clerk:

- “(1) City Council establish, as an interim procedural rule until a new Procedural By-law is adopted, the practice of organizing the voting order for similar amending motions with different values, quantities or sizes from greatest to least;
 - (2) that Council adopt Robert's Rules of Order Newly Revised (10th Edition) as the authoritative parliamentary procedure reference source for City Council in the event further guidance is required on procedural matters not addressed in Chapter 27 of the Municipal Code;
 - (4) that the appropriate City of Toronto officials be authorized to take the necessary action to give effect thereto.”; and
- (2) in accordance with recommendation (3) of this report, forwards this report and the Administration Committee's recommendations to the September 15, 2004 meeting of the Policy and Finance Committee for consideration with a report on a proposed review of Chapter 27 (Council Procedures) of the Municipal Code.

34. Amendments to Article II, Chapter 103 of the Toronto Municipal Code Governing Heritage Toronto

Report (September 3, 2004) from the Chief Administrative Officer identifying changes to the provisions of Article II, Chapter 103 governing Heritage Toronto in response to a request from the former ABC Ad Hoc Committee.

Recommendations:

It is recommended that:

- (1) the changes to Article II, Heritage Toronto, Chapter 103 of the Toronto Municipal Code governing Heritage Toronto described in Attachment 1 to this report be approved;
- (2) the City Solicitor be authorized to introduce the necessary Bills in Council to amend Article II, Heritage Toronto, Chapter 103 of the Toronto Municipal Code to implement these changes substantially as set out in Attachment 1 to this report;
- (3) the Chief Administrative Officer, in consultation with the Chief Financial Officer and Treasurer, the City Solicitor, the Commissioner of Corporate Services, and the Commissioner of Economic Development, Culture and Tourism, develop and submit for Council approval a corporate policy on acceptance of charitable donations, including the donation of real property, to the City or its agencies, boards, and commissions; and

- (4) the appropriate City Officials be authorized and directed to take the necessary actions to give effect thereto.

35. Enwave Energy Corp: Assignment of Agreements as Collateral Security for Financing

(In-Camera – Security of the Property of the City)

Confidential report (September 3, 2004) from the Chief Financial Officer and Treasurer and the City Solicitor regarding Enwave Energy Corp: Assignment of Agreements as Collateral Security for Financing, such report to be considered in-camera as it relates to the security of the property of the City, in accordance with the Municipal Act.

36. Toronto Hydro Corporation – Dividend Policy Review

(In-Camera – Security of the Property of the City)

Confidential report (September 8, 2004) from the Chief Financial Officer and Treasurer regarding Toronto Hydro Corporation – Dividend Policy Review, such report to be considered in-camera as it relates to the security of the property of the City, in accordance with the Municipal Act.



**POLICY AND FINANCE COMMITTEE
SUPPLEMENTARY AGENDA
MEETING 7**

| | | | |
|-------------------------|--------------------------------------|-----------------|---------------------------|
| Date of Meeting: | Wednesday, September 15, 2004 | Enquiry: | Patsy Morris |
| Time: | 9:30 a.m. | | Committee |
| Location: | Committee Room 1 | | Administrator |
| | City Hall | | 416-392-9151 |
| | 100 Queen Street West | | pmorris@toronto.ca |
| | Toronto, Ontario | | |

Additional Reports/Communications.

**10(a). Toronto Transit Commission Ridership Growth Strategy –
2004 Budget Adjustment and 2005 Budget Pre-Approval**

Communication (September 10, 2004) from the Chair, Toronto Transit Commission, forwarding recommendations pertaining to the TTC Ridership Growth Strategy Implementation.

Recommendation:

It is Recommended that City Council:

- (1) approve, in principle, the TTC's Ridership Growth Strategy;
- (2) pre-approve an increase in the existing \$224.5 million operating subsidy of the TTC by \$10 million in its 2005 Operating Budget for the implementation of the off-peak service improvements planned as the first phase of the Ridership Growth Strategy.

33(a). Review of Chapter 27, Council Procedures of the Municipal Code

Report (September 7, 2004) from the Mayor and the City Clerk proposing an approach for conducting a review, and where necessary, redesign of Chapter 27, Council Procedures, of the City's Municipal Code to meet Council's needs and respond to its priorities, be understandable to all stakeholders (i.e. in plain language), result in clear decisions and transparent decision-making and support implementation of Council's Meeting Management Initiative.

Recommendations:

It is recommended that:

- (1) a working group of Members of Council and the City Clerk, as defined in the terms of reference contained in Appendix No. 1, be established to conduct a review of the Municipal Code Chapter 27, Council Procedures, and advise staff leading Council's Meeting Management Initiative; and
- (2) the appropriate City of Toronto officials be authorized to take the necessary actions to give effect thereto.

**37. Harmonized City-wide Private Tree By-law
All Wards**

Communication (September 8, 2004) from the Planning and Transportation Committee advising that the Committee on September 7, 2004, amongst other things, recommended to the Policy and Finance Committee that City Council:

- (1) adopt the staff recommendations in the Recommendations Section of the report (May 7, 2004) from the Commissioner of Urban Development Services and the Commissioner of Economic Development, Culture and Tourism, subject to amending Section 441 of the By-law dealing with Tree Permit Fees to provide that the permit application fees payable under Section 813-12A (2) for permits to injure or destroy trees for development related applications being \$200.00 per tree; and
- (2) permit Members of Council to "bump up" applications for tree removal from their respective wards, to Community Councils.

38. Implementation of the Changes to the Employee Separation Program

Communication (September 9, 2004) from the Employee and Labour Relations Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendation contained in the Recommendation Section of the report (August 18, 2004) from the Commissioner of Corporate Services respecting Implementation of the Changes to the Employee Separation Program such report containing the following recommendation:

Recommendation:

It is recommended that the Employee and Labour Relations Committee adopt the implementation plan as outlined.

39. Employee Suggestion Program

Communication (September 9, 2004) from the Employee and Labour Relations Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations contained in the Recommendations Section of the report (August 30, 2004) from the Chief Administrative Officer respecting Employee Suggestion Program such report containing the following recommendations:

Recommendations:

It is recommended that:

- (1) the Chief Administrative Officer consult with the Presidents of TCEU Local 416, CUPE Local 79, TPFPA Local 3888 and the Executive Director of COTAPSAI on the framework and implementation of Ideas Day prior to implementation;
- (2) the Chief Administrative Officer establish and administer an “Ideas Day” for City of Toronto employees during the first quarter of 2005, focused on Council’s priorities for the 2003-2006 term, and report to the Policy and Finance Committee during the second quarter of 2005 on the results of the “Ideas Day”; and
- (3) the appropriate City Officials be authorized and directed to take the necessary action to give effect thereto.

40. Compensation Program – Non-Union Staff

Communication (September 9, 2004) from the Employee and Labour Relations Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance that City Council adopt the staff recommendations contained in the Recommendations Section of the report (September 7, 2004) from the Commissioner of Corporate Services subject to amending Recommendation (b) by adding the words “with the exception of those employees who did not meet their objectives”, so that the amended recommendations now read as follows:

“It is recommended that:

- (1) the performance pay model for non-union staff, as approved by City Council February 2003 be re-confirmed with one adjustment to the administration of the plan, specifically:
 - (a) *re-confirm* the merit component of the performance pay amount applicable to progression through the salary range and the re-earnable lump sum, at up to 3% (met objectives – 3%, developmental – 1%, did not meet objectives – 0%) consistent with the model approved by Council, and

- (b) *adjust* the administration of the market rate component such that it is based primarily on COLA and applied as an across-the-board increase to ranges and salaries, and requiring further Council approval, consistent with the practice for the Union groups, with the exception of those employees who did not meet their objectives.”

**41. Ashbridges Bay Treatment Plant
Plant-Wide Heating System – Phase 2 Design/Build
Site Engineering Services, RFP No. 9117-04-7238
(Ward 32 – Beaches-East York)**

Communication (September 8, 2004) from the Works Committee advising that the Committee on September 8, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (August 24, 2004) from the Acting Commissioner of Works and Emergency Services and the Chief Financial Officer and Treasurer on the Ashbridges Bay Treatment Plant Plant-Wide Heating System – Phase 2, Design/Build Site Engineering Services, RFP No. 9117-04-7238, such report containing the following recommendations:

It is recommended that:

- (1) a project cost of \$929,005.19 be approved for the site engineering services for the construction of Phase 2 of the Plant Wide Heating System at Ashbridges Bay Treatment Plant, with a 2004 cash flow of \$154,205.61 and future year commitments of \$500,000.00 in 2005, \$195,331.95 in 2006 and \$18,691.59 in 2007 for a total of 868,229.15 net of GST;
- (2) subject to approval of Recommendation (1), R.V. Anderson, being the highest scoring proponent meeting the requirements, be retained to provide engineering services for general office administration and site engineering services during design, construction, commissioning and post construction of the Plant Wide Heating System Phase 2 design/build project at the Ashbridges Bay Treatment Plant, for an estimated cost not to exceed \$929,005.19 including all taxes and charges, and including contingencies as follows:
 - (a) for general office administration and site engineering services during construction, an amount not to exceed \$889,637.23 including disbursements and GST for a construction period of up to 20 months, including a contingency allowance of \$80,250.00 including GST to cover services beyond a period of 20 months at a rate not to exceed \$8,316.00 per week including disbursements and GST, if necessary and authorized by the Commissioner of Works and Emergency Services; and

- (b) for post construction services, an amount not to exceed \$39,367.96 including disbursements and GST to cover engineering services during the two-year warranty period of the construction contract, including a contingency allowance of \$3,600.00 including GST, for additional services if necessary and authorized by the Commissioner of Works and Emergency Services;
- (3) this report be forwarded to the Policy and Finance Committee for consideration; and
- (4) the appropriate officials be authorized and directed to take the necessary action to give effect thereto.

**42. Leaside Bridge over Don Valley
Utility Relocation and Bearing Replacement –
Contract No. 04FS-28S, Tender Call No. 223-2004
(Ward 26 – Don Valley West; Ward 29 – Toronto-Danforth)**

Communication (September 8, 2004) from the Works Committee advising that the Committee on September 8, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (August 24, 2004) from the Acting Commissioner of Works and Emergency Services and the Chief Financial Officer and Treasurer on the Leaside Bridge over Don Valley Utility Relocation and Bearing Replacement – Contract No. 04FS-28S, Tender Call No. 223-2004, such report containing the following recommendations:

It is recommended that:

- (1) Contract No. 04FS-28S, Tender No.223-2004 for the Leaside Bridge Over Don Valley Utility Relocation and Bearing Replacement be awarded to Grascan Construction Ltd., Grascan Holdings Ltd., Corzic Construction Ltd., Grascan Leasing Corp. & Torbridge Construction Ltd., in the amount of \$3,167,200.00 including all taxes and charges, being the lowest Tender received; and
- (2) this report be forwarded to the Policy and Finance Committee for consideration.

43. Emergency Management Program

Communication (September 9, 2004) from the Community Services Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (August 24, 2004) from the Acting Commissioner of Works and Emergency Services respecting Emergency Management Program, such report containing the following recommendations:

It is recommended that:

- (1) the base operating budget of \$510,000.00 for the Heavy Urban Search and Rescue (HUSAR) element of the Emergency Management Program budget be approved for transfer to the Toronto Fire Services program;
- (2) the base operating budget of \$660,300.00 gross and (\$99,700.00) net expenditures for the Chemical, Biological, Radiological, Nuclear (CBRN) element of the EMP budget be approved for transfer to the Office of Emergency Management, WES Technical Services;
- (3) the base operating budget of \$594,200.00 and 6.0 FTEs for the Emergency Operations Planning element of the EMP budget be approved for transfer as permanent positions to the Office of Emergency Management, WES Technical Services; and
- (4) the appropriate staff be given the authority to carry out such recommendations.

44. Child Care Capital Reserve Fund Approval for Plains Road and Child's Space II Child Care Centres (Ward 31, Beaches-East York and Ward 30, Toronto-Danforth)

Communication (September 9, 2004) from the Community Services Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (August 17, 2004) from the Commissioner of Community and Neighbourhood Services respecting Child Care Capital Reserve Fund Approval for Plains Road and Child's Space II Child Care Centres (Ward 31, Beaches-East York and Ward 30, Toronto-Danforth), such report containing the following recommendations:

- (1) authority be granted to enter into an agreement with the Toronto Catholic District School Board (TCDSB) for the purposes of funding the construction of child care space at Canadian Martyrs and St. Patrick's Catholic Schools;
- (2) authority be granted to increase funding for Plains Road Child Care at Canadian Martyrs Catholic School from \$750,000.00 to \$984,100.00, and to increase funding for Child's Space II Child Care at St. Patrick's Catholic School from \$500,000.00 to \$618,000.00;
- (3) authority be granted to adjust the Children's Services 2004 operating budget by adding \$1,250,000.00 (gross and revenue) approved in 2003 and the additional gross and revenue adjustment of \$352,100.00; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

45. Extension of Toronto First Duty Contracts

Communication (September 9, 2004) from the Community Services Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance Committee that City Council adopt the staff recommendations in the Recommendations Section of the report (August 6, 2004) from the Commissioner of Community and Neighbourhood Services respecting Extension of Toronto First Duty Contracts, such report containing the following recommendations:

- (1) authority be granted to extend agreements with Macaulay Child Development Centre, Not Your Average Daycare (NYAD), and The Creche and East York/East Toronto Family Resources for the purpose of the implementation of the Toronto First Duty pilot project;
- (2) funding of up to \$125,000.00 for Macaulay Child Development Centre and approximately \$92,000.00 for each of the following projects: Not Your Average Daycare (NYAD), The Creche Child and Family Centre and East York/East Toronto Resources for the period of January 1 to June 30, 2005, be approved from the Child Care Expansion/Pilot Project Reserve Fund;
- (3) the Department report back on the final evaluation of Toronto First Duty following the completion of the pilot project; and
- (4) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

46. New Provincial Rent Bank Program

Communication (September 9, 2004) from the Community Services Committee advising that the Committee on September 9, 2004, recommended to the Policy and Finance Committee the adoption of Recommendation (1) of the Tenant Defence Sub-Committee contained in the communication dated September 2, 2004, that City Council adopt the staff recommendations in the Recommendations Section of the report (August 26, 2004) from the Commissioner of Community and Neighbourhood Services respecting New Provincial Rent Bank Program, such report containing the following recommendations:

It is recommended that:

- (1) the Commissioner of Community and Neighbourhood Services be authorized to execute the Provincial Rent Bank Grant Agreement on behalf of the City of Toronto with the Minister of Municipal Affairs and Housing for administration of the Provincial Rent Bank Program for the period October 1, 2004 to September 30, 2006;

- (2) the Commissioner of Community and Neighbourhood Services be authorized to execute an agreement with Neighbourhood Information Post and six other access centres listed in Appendix A to administer the Provincial Rent Bank Program for the period from October 1, 2004 to September 30, 2006, and to allocate all available provincial funding, including interest, over the two-year period in quarterly instalments;
- (3) Council approve the program design and implementation strategy substantially as detailed in Appendix B;
- (4) Council approve families with children, couples without children, and singles as eligible for participating in the Provincial Rent Bank Program, subject to the same eligibility criteria and loan repayment policy that apply to the existing Toronto Rent Bank Program;
- (5) the Commissioner of Community and Neighbourhood Services be authorized to transfer \$36,187.00 from the provincial rent bank grant account to the Health and Safety Fund portion of the City of Toronto Homeless Initiatives Fund to replace the emergency funds advanced to the Toronto Rent Bank for its July 1-September 30, 2004, quarterly payment;
- (6) Council request that the Minister of Municipal Affairs and Housing commit long-term funding of the Provincial Rent Bank beyond 2006, that any future funding allocation take into consideration the greater need for such assistance in communities where there is a larger tenant population, and that the cap on administrative funding be increased to reflect the actual cost of delivering the program;
- (7) Shelter, Housing and Support Division staff be directed to work with landlord organizations, including the Greater Toronto Apartments Association and the Landlord Self-Help Centre, to develop options for increased landlord participation and support of the rent bank and for assisting tenants with arrears and at risk of eviction; and
- (8) the appropriate City officials be authorized and directed to take the necessary action to give effect thereto.

47. Toronto Police Service – 2004 Race Relations Outreach Program

Report (August 12, 2004) from the Chair, Toronto Police Services Board, providing an interim response to the Toronto City Council recommendation that the Toronto Police Services Board consider reducing the contribution to the Vehicle Reserve by \$0.5M in 2004, from \$1.7M, to fund Race Relations.

Recommendation:

It is recommended that the Policy and Finance Committee receive this report.

48. Funds for the Sex Offender Registry

Report (August 31, 2004) from the Chair, Toronto Police Services Board, responding to the Toronto City Council motion that the Toronto Police Services Board consider allocation \$100,000 from the 2004 Operating Budget for the purposes of investigating persons who are required to register with the Sex Offender Registry.

Recommendation:

It is recommended that the Policy and Finance Committee receive this report.