

THE CITY OF TORONTO

City Clerk's Office

Minutes of the Budget Advisory Committee

Meeting No. 5

Friday, February 27, 2004

The Budget Advisory Committee met on Friday, February 27, 2004, in Committee Room No. 1, City Hall, Toronto, commencing at 9:35 a.m.

Attendance

Members were present for some or all of the time period indicated.

	9:35 a.m. - 11:30 a.m.	2:14 p.m. – 3:55 p.m.
Councillor David Soknacki, Chair	X	X
Councillor Joe Mihevc, Vice Chair	X	X
Councillor Jane Pitfield, Vice Chair	X	X
Councillor Shelley Carroll	X	X
Councillor Peter Milczyn	X	X
Councillor Kyle Rae	X	X
Councillor Sylvia Watson	X	X

Also Present:

Deputy Mayor Joe Pantalone	Councillor John Filion
Councillor Brian Ashton	Councillor Paula Fletcher
Councillor Janet Davis	

Confirmation of Minutes

On motion by Councillor Pitfield, the Minutes of the Budget Advisory Committee meeting held on February 18, 2004, were confirmed.

5.1 2004 Capital and Operating Budgets

Theatres (Operating)

The Budget Advisory Committee considered the 2004 Operating Budget for Theatres.

- A. Councillor Mihevc moved that the Budget Advisory Committee defer consideration of the Theatres Operating Budget to the Budget Advisory Committee wrap-up meetings in March 2004.

(Carried)

- B. Councillor Mihevc moved that the Budget Advisory Committee request the General Manager and CEO of the Hummingbird Centre for the Performing Arts to do his utmost to solidify the contracts with principal tenants and report to the Budget Advisory Committee by the end of March 2004, or as soon as possible, in that regard.

(Carried)

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

- C. Councillor Soknacki moved that the Budget Advisory Committee:
- (1) request the Chief Administrative Officer to provide the Budget Advisory Committee with a date by which the report on the status of Toronto Centre for the Arts will be available; and
 - (2) request the Chief Financial Officer and Treasurer to provide the Budget Advisory Committee with an update of Appendix 'E', included in the Analyst Notes for the Theatres Operating Budget.

(Carried)

Councillor Soknacki resumed the Chair.

(E-mail: General Manager and CEO, Hummingbird Centre for the Performing Arts; Chief Administrative Officer; Chief Financial Officer and Treasurer - March 2, 2004)

Toronto Public Health (Operating and Capital)

The Budget Advisory Committee considered the 2004 Capital and Operating Budgets for Toronto Public Health.

Budget Advisory Committee Minutes
Friday, February 27, 2004

The Budget Advisory Committee considered the following communications:

- (a) (February 24, 2004) from the Secretary, Board of Health, advising that the Board of Health, at its meeting held on February 23, 2004, recommended:
 - (1) approval of the 2004-2013 Public Health Capital Budget recommended by the Executive Management Team and detailed in Table 1 of the report (February 9, 2004) from the Medical Officer of Health; and
 - (2) that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;
- (b) (February 24, 2004) from the Secretary, Board of Health, advising that the Board of Health, at its meeting held on February 23, 2004, recommended:
 - (1) the following base budget adjustments:
 - (a) annualization of initiatives, compensation policies and operating impacts of capital program of -\$2,712.7 thousand (gross)/\$1,319.3 thousand (net);
 - (b) economic factors and zero based adjustments of \$3,685.6 thousand (gross)/\$1,736.9 thousand (net);
 - (c) other base changes of \$863.3 thousand (gross)/\$64.7 thousand (net); and
 - (d) realignment of IT budget from contracted services to salaries and benefits for a reduction of \$20.0 thousand (gross)/\$10.0 thousand (net);
 - (2) the following service improvements and new service requests recommended by the Executive Management Team:
 - (a) reduction in Toronto Public Health gapping from 4 percent to 3 percent to improve capacity to meet mandatory guidelines and respond to urgent Public Health issues at a cost of \$1,072.8 thousand (gross)/ \$594.9 thousand (net), and that corresponding budget adjustments to gapping be made to new and enhanced requests;
 - (b) criminal background checks at \$10.5 thousand (gross)/\$5.3 thousand (net) as a one time cost for 2004 in response to an anticipated school board requirement;

Budget Advisory Committee Minutes
Friday, February 27, 2004

- (c) sterile water for needle exchange at \$140.0 (gross)/\$70.0 thousand (net) to address a new provincial download to Toronto Public Health;
 - (d) Hassle Free Clinic at \$167.6 thousand (gross)/\$83.8 thousand (net) for one-time costs of moving and renovations as well as increased operating costs to meet growing service demand, with the understanding that the clinic will generate an additional \$30.0 thousand from OHIP revenues to cover recurring operating costs; one time costs of \$125 thousand (gross)/ \$62.5 thousand (net) to be reversed in 2005;
 - (e) Health Hazard Air Quality equipment for phased in replacement, maintenance and upgrading of pool sampling, indoor air quality and other health hazard equipment at a cost of \$30.0 thousand (gross)/ \$15.0 thousand (net); and
 - (f) interdepartmental charges for facilities maintenance of \$216.3 thousand (gross)/\$171.5 thousand (net);
- (3) the following budget proposals recommended by the Executive Management Team at no net cost to the City of Toronto:
- (a) Infant Hearing Program reallocation of resources from non-payroll to payroll for an increase adjustment of 1.5 positions;
 - (b) operating expenditures funded in 2004 from the Communicable Disease Control Information System (CDCIS) Capital Project at \$545.9 thousand (gross)/\$0 (net);
 - (c) Environmental studies at Ashbridges Bay of \$291.8 thousand (gross)/\$0 (net) funded in 2004 from Water Wastewater Capital;
 - (d) Council approved 2004–2005 projects funded from the Ontario Works Incentive Funds for Health Promotion for At-Risk youth at \$80.0 thousand (gross)/\$0 (net); Party in the Right Spirit-Once More at \$30 thousand (gross)/\$0 (net); Young Parents with No Fixed Address at \$125.0 thousand (gross)/\$0 (net); and Establishment of a Mobile Dental Clinic for homeless and underhoused persons at \$75.0 thousand (gross)/\$0 (net); and
 - (e) funding of 2003 and 2004 economic factors and salary adjustments of \$1,741.7 (gross)/\$0 (net) for Healthy Babies Healthy Children be subject to reinstatement of 100 percent Provincial funding;

Budget Advisory Committee Minutes
Friday, February 27, 2004

- (4) approval of the following service improvements and new service requests with net costs to the City (in priority order):
- (a) the Communicable Diseases Liaison Unit (CDLU) (formerly called the Hospital Infectious Diseases Unit (HIDU) be approved with an annualized cost of \$4,475.2 thousand (gross)/\$2,237.6 thousand (net) and an additional adjustment of \$897.1 thousand (gross)/-\$417.1 thousand (net) to reflect the maximum allowed Provincial Funding in 2004 and an incremental 2005 annualization of \$1,314.1 thousand (net); and that the City of Toronto request continued 100 percent Provincial funding for this service from April 1, 2004 and on;
 - (b) Tobacco Control By-law implementation at a cost of \$273.3 thousand (gross)/\$136.7 thousand (net) in 2004 and an incremental annualization of \$24.8 thousand (gross)/\$12.4 thousand (net) in 2005 to achieve a consistent level of service for tobacco control activities and a higher level of compliance for Phase 3 of the by-law implementation;
 - (c) Pesticide By-law implementation at \$450.0 thousand (gross)/\$225.0 thousand (net) in order to implement a public awareness, education and outreach campaign and respond to complaints as described in the February 2004 report to the Board of Health, entitled "Implementation of the Pesticide By-law";
 - (d) the enhanced West Nile Virus Program at \$526.8 thousand (gross)/\$263.4 thousand (net) and that the City of Toronto request the Province to fund this enhancement at 100 percent;
 - (e) a dedicated AIDS and Drug Prevention Grants Supervisor to improve risk management, accountability and evaluation at a cost of \$45.8 thousand (gross)/\$22.9 thousand (net) for 2004 and an incremental annualization of \$42.1 thousand (gross)/\$21 thousand (net) in 2005;
 - (f) Child and Youth Action Committee (CYAC) Action Plan – Peer Nutrition and Nobody's Perfect Parenting program enhancement at \$525.5 thousand (gross)/\$262.8 thousand (net) in 2004 and an incremental annualization of \$415.8 thousand (gross)/\$207.9 thousand (net) in 2005;
 - (g) harmonization of mobile dental care for seniors in long-term care facilities at \$472.6 thousand (gross and net) to ensure provision of service on an annual basis; and

Budget Advisory Committee Minutes
Friday, February 27, 2004

- (h) enhanced service supports for vulnerable adults and frail elderly including assessment, referral and education at a cost of \$307.6 thousand (gross)/\$153.8 thousand (net) for 2004 and an incremental annualization of \$248.6 thousand (gross)/\$124.3 thousand (net) in 2005;
- (5) reluctantly, in accepting the recommendations from the EMT, that the following items not be funded:
 - (a) one additional Vaccine Preventable Disease Call Centre supervisor to address major workload and quality assurance issues at a cost of \$45.2 thousand (gross)/\$22.9 thousand (net) for 2004 and an incremental annualization of \$42.1 thousand (gross)/\$21 thousand (net) in 2005; and
 - (b) Hotline and inspection services for retirement homes at \$545.4 thousand (gross)/\$272.7 thousand (net) in 2004 and an incremental annualization of \$401.1 thousand (gross)/\$200.53 thousand (net) in 2005; and that the Provincial Government be requested to include retirement homes in its review of Nursing Homes with a view to improving the standards and ensuring mandatory inspection of both retirement homes and Nursing Homes and ensuring consistent monitoring and standards across the province and that the Provincial Government fully fund and deliver these services;
- (6) an increase of \$903.4 thousand (gross)/\$451.7 thousand (net) to match provincial funding for the food safety program as identified in the February 2004 report to the Board of Health, entitled "Supplementary Funding for the Food Safety Program";
- (7) funding for three additional TB staff in 2004 at a cost of \$85.6 thousand (gross)/\$42.8 thousand (net) with annualization impact of \$131.4 thousand (gross)/\$65.7 thousand (net) in 2005, and two additional TB staff in 2005 at a cost of \$168.1 thousand (gross)/\$84.0 thousand (net) with annualization impact of -\$8.3 thousand (gross)/-\$4.2 thousand (net) in 2006 to provide on-site liaison with correctional facilities in order to facilitate timely identification of cases and administration of treatment, appropriate referrals and ongoing educational initiatives;
- (8) TB screening for the homeless/underhoused population be considered within the TB program review and any requests for additional funds be referred for consideration in the 2005 budget process;

Budget Advisory Committee Minutes
Friday, February 27, 2004

- (9) a reduction of \$512.6 thousand (gross)/\$0 (net) to reflect the capping to 2003 levels of 100 percent Provincially Funded programs other than Healthy Babies Healthy Children;
 - (10) an increase of \$232.4 thousand (gross and net) to fund the payroll impact of the wage harmonization settlement relating to Animal Care and Control Officers and that these funds be provided through the corporate liability reserve fund;
 - (11) that the following recommendation be referred to the Roundtable on a Beautiful City and that consideration be given to funding this program through interdepartmental charges: "the reinstatement of \$123.5 thousand (gross and net) to the TPH Animal Services budget for continuation of animal cadaver pick-up services and if these monies are not restored to the budget that the service be discontinued;" and
 - (12) that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;
- (c) (February 24, 2004) from the Secretary, Board of Health, advising that the Board of Health, at its meeting held on February 23, 2004, recommended:
- (1) funding for 3 additional TB staff in 2004 at a cost of \$85.6 thousand (gross)/ \$42.8 thousand (net) with annualization impact of \$131.4 thousand (gross)/ \$65.7 thousand (net) in 2005, and 2 additional TB staff in 2005 at a cost of \$168.1 thousand (gross)/\$84.0 thousand (net) with annualization impact of -\$8.3 thousand (gross)/-\$4.2 thousand (net) in 2006 to provide on-site liaison with correctional facilities in order to facilitate timely identification of cases and administration of treatment, appropriate referrals and ongoing educational initiatives;
 - (2) that TB screening for the homeless/underhoused population be considered within the TB program review and any requests for additional funds be referred for consideration in the 2005 budget process; and
 - (3) that the appropriate City officials be authorized and directed to take the necessary action to give effect thereto;
- (d) (February 24, 2004) from the Secretary, Board of Health, advising that the Board of Health, at its meeting held on February 23, 2004, recommended:
- (1) adoption of the report (February 9, 2004) from the Medical Officer of Health, entitled "Consolidated Grants Budget – Toronto Public Health Grants Service Envelope";

Budget Advisory Committee Minutes
Friday, February 27, 2004

- (2) that the Chair of the Board of Health be requested to write to the Chairs of the Toronto District School Board and the Toronto Catholic District School Board with a request that they contribute a total of \$1 million in total towards the Student Nutrition Program; and
- (3) that the Ministry of Education be requested to increase support to the Canadian Living Foundation and the food programs; and
- (e) (February 24, 2004) from the Secretary, Board of Health, advising that the Board of Health, at its meeting held on February 23, 2004, recommended the adoption of the report (February 9, 2004) from the Medical Officer of Health, entitled "Supplementary Funding for the Food Safety Program".
- A. Councillor Rae moved that the Budget Advisory Committee defer consideration of the Toronto Public Health Operating and Capital Budget and all related communications from the Secretary of the Board of Health to the Budget Advisory Committee wrap-up meetings in March 2004.

(Carried)

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

- B. Councillor Soknacki moved that the Budget Advisory Committee:
 - (a) request the Chair, Toronto Board of Health, to prepare a briefing note, for the Budget Advisory Committee wrap-up meetings in March 2004, providing an analysis of gapping within each Division of Toronto Public Health, with as much detail as possible; and
 - (b) request the Chief Financial Officer and Treasurer to provide a revised '2004 Operating Budget – Service Level Adjustments Summary of EMT Review' (Page 1 of 1 Analyst Notes – Toronto Board of Health Operating Budget).

(Carried)

Councillor Soknacki resumed the Chair.

Budget Advisory Committee Minutes
Friday, February 27, 2004

- C. Councillor Milczyn moved that the Budget Advisory Committee request the Commissioner of Works and Emergency Services, in consultation with the Chair, Board of Health, to prepare a briefing note, for the Budget Advisory Committee wrap-up meetings in March 2004, on the ability of the Works and Emergency Services Department accommodating the function of reviewing development applications for contaminated sites within its existing budget and whether the savings found could be allocated within the base budget of Toronto Public Health.

(Carried)

- D. Councillor Mihevc moved that the Budget Advisory Committee request the Chief Administrative Officer to provide a briefing note on the City's authority with respect to its scrutinizing of the Toronto Board of Health budget and other Agencies, Boards and Commissions.

(Lost)

(E-mail: Chair, Board of Health; Chief Financial Officer and Treasurer; Commissioner of Works and Emergency Services - March 2, 2004)

Toronto Atmospheric Fund (Operating)

The Budget Advisory Committee considered the 2004 Operating Budget for the Toronto Atmospheric Fund.

On motion by Councillor Rae, the Budget Advisory Committee deferred consideration of the Toronto Atmospheric Fund Budget to the Budget Advisory Committee wrap-up meetings in March 2004.

Toronto Transit Commission (Operating and Capital)

The Budget Advisory Committee considered the 2004 Capital and Operating Budgets for the Toronto Transit Commission.

The Budget Advisory Committee also considered the following communications:

- (a) (January 26, 2004) from the General Secretary, Toronto Transit Commission, advising that the Commission at its meeting held on January 21, 2004, considered the report entitled "2004 Wheel-Trans Operating Budget", and approved the 2004 Wheel-Trans Operating Budget recommendations with the following amendments, revising the budget request from \$50.1 million to \$50.6 million:

-10-
Budget Advisory Committee Minutes
Friday, February 27, 2004

- (1) the 30-minute scheduling window not be implemented as planned and that the 2004 Wheel-Trans Operating Budget submission be increased from \$50.1 million to 50.6 million to accommodate this change; and
 - (2) staff be requested to report back on other possible ways of changing the Wheel-Trans Booking System;
- (b) (January 30, 2004) from the General Secretary, Toronto Transit Commission, advising that the Commission at its meeting held on January 21, 2004, considered the report entitled “2004 TTC Operating Budget”, and took the following action:
 - (1) approved the 2004 TTC Operating Budget as outlined in the communication;
 - (2) requested the Mayor to continue discussions with the provincial and federal governments regarding provincial and federal funding for the TTC in 2004, including a share of the gas tax;
 - (3) deferred consideration of a fare increase to the April meeting of the Commission or sooner at the request of the Mayor and TTC Chair; and
 - (4) requested TTC staff to report back at the next meeting of the Commission on the different options available to appeal property taxes;
- (c) (January 27, 2004) from the General Secretary, Toronto Transit Commission, advising that the Commission at its meeting held on January 21, 2004, considered the report entitled “2004-2008 Capital Program and 10-Year Capital Forecast”, and took the following action:
 - (1) approved the 2004-2008 Capital Program and 10-Year Capital Forecast, subject to the following amendment:

“staff be directed to include in the 2004 purchase order for new buses an option that includes the new buses necessary to achieve the goals of the Ridership Growth Strategy, specifically to add \$71.0 million for 100 buses in 2006, and further that staff report back on expectations of provincial and federal funding in support of the Ridership Growth Strategy”; and
 - (2) requested that TTC staff be directed to report back to the Commission within three months on the feasibility and rationale for constructing TTC buses in-house, including the long and short term cost implications, technical requirements including engineering, design, construction, staffing, facilities, existing resources, operating and capital expenditures, start-up costs, estimated time to ramp up the program, along with any other relevant factors.

Budget Advisory Committee Minutes
Friday, February 27, 2004

- (d) (February 26, 2004) from the General Secretary, Toronto Transit Commission, advising that the Commission, at its meeting held on February 25, 2004, received a communication (February 4, 2004) from Councillor David Soknacki, Chair, Budget Advisory Committee, entitled “Reduction Targets to ABC’s to Manage the 2004 Operating Budget Pressure”, and forwarded the following motion to the Budget Advisory Committee for consideration together with the Toronto Transit Commission 2004 Budget:

“That the City Budget Advisory Committee be advised that the Toronto Transit Commission’s position is that the savings from the GST and ESA arbitration decisions be allocated against the Toronto Transit Commission operating budget, reducing the current 2004 operating shortfall from \$48 million to \$42 million;”;
and

- (e) (February 26, 2004) from the General Secretary, Toronto Transit Commission, advising that the Commission, at its meeting held on February 25, 2004, considered the report, entitled “TTC Property Tax Assessments and Appeals”, wherein the Commission, among other things, referred the following Recommendation No. (1), to the Budget Advisory Committee for consideration:

“(1) request the City of Toronto to reconsider providing a property tax exemption on all Commission properties;”.

- A. Councillor Mihevc moved that the Budget Advisory Committee defer consideration of the Toronto Transit Commission Operating and Capital Budgets, Wheels Trans Operating Budget and all related communications from the General Secretary, Toronto Transit Commission, to the Budget Advisory Committee wrap-up meetings in March 2004.

(Carried)

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

- B. Councillor Soknacki moved that the Budget Advisory Committee request the Chief Financial Officer and Treasurer to prepare a briefing note, for the Budget Advisory Committee wrap-up meetings in March 2004, on the TTC request that the City of Toronto reconsider providing a property tax exemption on all Commission properties.

(Carried)

Councillor Soknacki resumed the Chair.

C. Councillor Milczyn moved that the Budget Advisory Committee request that the following briefing notes be prepared for the Budget Advisory Committee wrap-up meetings in March 2004;

- (a) the Chair, Toronto Transit Commission, on annualized savings in going forward with the service reductions that were recommended by the Commission staff, including ward by ward adjustments; and
- (b) the Chief Administrative Officer, in consultation with the Chief Financial Officer and Treasurer, on the amount of 'retained' earnings related to the Toronto Transit Commission.

(Carried)

(E-mail: Chair, Toronto Transit Commission; Chief Administrative Officer; Chief Financial Officer and Treasurer - March 2, 2004)

Exhibition Place (Operating and Capital)

The Budget Advisory Committee considered the 2004 Capital and Operating Budgets for Exhibition Place.

A. Councillor Watson moved that the Budget Advisory Committee defer consideration of Exhibition Place Operating and Capital Budgets to the Budget Advisory Committee wrap-up meetings in March 2004.

(Carried)

Councillor Soknacki appointed Councillor Mihevc Acting Chair and vacated the Chair.

B. Councillor Soknacki moved that the Budget Advisory Committee request the Chief Financial Officer and Treasurer to provide a revised copy of the 2004 Workforce Summary – Base Budget (Form 005) for the Budget Advisory Committee wrap-up meetings in March 2004.

(Carried)

Councillor Soknacki resumed the Chair.

(E-mail: Chief Financial Officer and Treasurer - March 2, 2004)

Other Items

On motion by Councillor Rae, the Budget Advisory Committee requested the Chief Administrative Officer to provide for the Budget Advisory Committee wrap-up meetings in March 2004:

- (a) a detailed analysis of increases and decreases in staff positions in the various programs; and
- (b) options for reallocation amongst programs and silos.

(E-mail: Chief Administrative Officer - March 2, 2004)

The Budget Advisory Committee adjourned its meeting at 3:55 p.m.

Chair